



Polk County Joint 911 Service Board

911 SERVICE BOARD EXECUTIVE COMMITTEE MEETING OCTOBER 2025 AGENDA

Meeting Date/Time:

Monday, October 13, 2025
13:30

Location:

Polk County EMA
1907 Carpenter Ave.
Des Moines, IA 50314

Virtual Option:

<https://us06web.zoom.us/j/83049283709>

Meeting ID: 830 4928 3709

In-Person Attendance Preferred

I. ROLL CALL & INTRODUCTIONS

A. MEMBERS

- | | |
|---|---|
| ☐ Chairperson – Ness | ☐ PCSO PSAP – Brockman |
| ☐ Vice Chairperson – Hoffman | ☐ PCSO User – Chiappano |
| ☐ Des Moines PSAP – Button | ☐ WestCom PSAP – Leu |
| ☐ Des Moines User – Bischof | ☐ WestCom User – McCluskey |

B. EMA STAFF

- | | |
|--|--|
| ☐ Dutch Geisinger | ☐ Lynn Tazzioli |
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C. SUPPORT STAFF / GUESTS / PUBLIC

- | | |
|--------------------------------------|--|
| ☐ PCSO – Mohr | ☐ PCSO – Bracelin |
|--------------------------------------|--|

II. APPROVAL OF AGENDA & PREVIOUS MEETING MINUTES – [JULY 14, 2025](#)

III. CHAIRPERSON’S OPENING COMMENTS

IV. NEW BUSINESS & ACTION ITEMS

A. PCSO FY 25-26 PROPOSED BUDGET AMENDMENT – [ATTACHMENT #1](#)

B. PCSO FY 25-26 EXPENSES OVER \$25,000 PREAPPROVAL – [ATTACHMENT #2](#)

C. FISCAL POLICY UPDATE – [ATTACHMENT #3](#)

V. PROGRAM/PROJECT UPDATES & REPORTS

A. ADMINISTRATION

1. Service Board Appointments
2. Joint 911 Lines
3. Alert Iowa



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4. 911 Communications Council

5. Legislative

B. FINANCE

1. Budgets

a. FY 24-25 PSAP Expenditures Forms

i. Des Moines – [Attachment #4](#)

ii. Polk County SO – [Attachment #5](#)

iii. Westcom – [Attachment #6](#)

b. FY 26-27 Budget Preparation

2. Reports

a. Quarter #1 Surcharge Distribution – [Attachment #7](#)

b. September Google Dashboard Report – [Attachment #8](#)

c. August JD Edwards Revenue Report – [Attachment #9](#)

d. August JD Edwards Expense Report – [Attachment #10](#)

e. August JD Edwards Cash Balance Report – [Attachment #11](#)

C. SERVICE BOARD COMMITTEES

1. PSAP Advisory Committee

2. Metro Interoperability Committee

D. CAD IMPROVEMENT PROJECT

1. The Authority Working Group

a. Operations Subcommittee

VI. UPCOMING TRAINING OPPORTUNITIES

A. [IOWA APCO/NENA FALL CONFERENCE](#), OCTOBER 13-14, HOLIDAY INN DES MOINES AIRPORT

VII. OPEN DISCUSSION



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VIII. 2025 MEETINGS

911 Executive Committee Meetings

Monday, October 13, 2025 at 13:30

Full 911 Service Board Meetings

Wednesday, November 19, 2025 at 13:00

IX. ADJOURN