

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, August 26, 2025 at 9:30 a.m.

MEMBERS PRESENT: Mark Holm, Tom Hockensmith, Angela Connolly, Jill Altringer, Matt McCoy.

Moved by Holm, Seconded by Connolly to dispense with the reading of the August 12, 2025 minutes and they stand approved as printed.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202508190001 – 202508190998 and 202508260001 – 202508260844.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PROCLAMATION: Supervisor Holm read the proclamation recognizing Overdose Awareness Day – August 31, 2025 in Polk County. Anne Breeding of Bondurant, Founder of Steps of Hope Iowa, made comments.

PUBLIC HEARING: PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving plans, specifications, form of contract, and estimated cost for the Lower Greenway Stream Restoration Project.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PUBLIC HEARING: CONVEYANCE OF PROPERTY

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution conveying a portion of the 1900 and 1914 Carpenter Avenue, Des Moines properties to The Basilica of St. John for the church to develop additional parking and construct a one-story parking ramp for shared use between the church and Polk County
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PERMITS: Renewal application for Special Class "C" Retail Alcohol License (9/7-9/20) for Combat Veterans Motorcycle Association located at 160 NE 49th Place, Des Moines.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Renewal application for Class "C" Retail Alcohol License with Outdoor Service Area Permit for Norwood Inn Limited located at 4592 NE 29th St, Des Moines.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Renewal application for Class "C" Retail Alcohol License for Boline Manfredi Post #9662 located at 1309 NE 66th Ave, Des Moines.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PETITIONS:

Petitions suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for the following:

A Lee	1810 9th Street
B. Vu	1342 E. 14th Street
B. Macy	2601 Des Moines Street
B. Jacobe	4116 Briarcliff Drive
C. Ruby	1224 E. 36th Street
C. Smith	2014 E. 29th Street
C. Accordino	4730 NE 31st Street
D. James	1109 Johnson Street
G. Graham	2201 8th St. Ct. SW
H. Ricks, Sr.	1164 14th Street
H. Woods	1319 14th Street
J. Raymond	932 Payton Avenue
J. Orlando	716 E. Jackson
K. Vilmain	3112 Mahaska Avenue
K. Silvan	1405 Carrie Avenue
L. McCurdy	4812 SW 13th Street
L. McGehee	2822 SW 9th Street
M. Williams	684 24th Street
O. Smith	1617 E. 24th Street
P. Cairns	4105 65th Street
P. Schaefer	3911 Pleasant Street
R. Briggs	4310 NE 32nd Court
R. Edgerton	2221 Hart Avenue Apt. 1
R. Wessel	4425 SE 17th Street
R. Kneile	140 SW 51st Street
R. Sayers	1005 Thornton Avenue
R. Cheek	2940 Kinsey Avenue
S. Galpin	509 Morton Avenue
S. Hanover	3918 E. 8th Street
S. Silverstein	1109 Pleasant View Drive
S. Figieroa	914 Randolph Street
S. Zeroni	3235 State Avenue
V. Ogle	200 Hughes Avenue
V. Caylor	602 Kirkwood Avenue

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

RESOLUTIONS:

Resolution authorizing Auditor's Office to publish Notice of Public Hearing to consider plans, specifications, form of contract, and estimated cost for the Fourmile Creek Stream Restoration Project (Heritage Park).

Resolution approving the Preliminary Plat of Darling Acres Plat 1.

Resolution regarding annexation application by the City of Ankeny for territory within Polk County.

Resolution endorsing the City of Altoona's grant application for funding through the Iowa Department of Transportation's "Revitalize Iowa's Sound Economy" (R.I.S.E.) Program.

Resolution approving Lease Renewal with Blue Advantage Title Systems, LLC.

Resolution approving Lease Agreement with Kragnes & Associates, P.C.

Resolution appointing FY 25/26 Full-Time Judicial Mental Health Advocate.

Resolution approving Iowa Homeless Youth Center Funding Agreement.

Resolution Approving SVdP Sobering Services Amended Agreement.

Resolution approving Amended Agreement with the Iowa Department of Health and Human Services (HHS) for Iowa Child Abuse Prevention Program (ICAPP) Grant.

COMMENT:

Supervisor McCoy made comments in regards to working with the City of Des Moines to provide funding to YSS to help with youth homelessness.

Resolution approving Contract with FexSteve Limited Company to address lead hazard repairs at 915 E Sheridan Avenue, Des Moines, Iowa, 50316.

Resolution approving Release of Mortgage for 1720 24th Street, Des Moines, Iowa, 50310.

Resolution approving Midwest High Intensity Drug Trafficking Area (HIDTA) Sub Award Recipient Agreement (HID24000123).

Resolution approving acceptance of Our Rescue Donation.

Resolution approving Mobile Home Abatement.

Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the County for certain original expenditures paid in connection with specified Projects.

Resolution fixing date for a meeting on the proposition to authorize the reallocation of bond proceeds from the Series 2024B Bonds.

Resolution approving MOU between Anawim Housing, Inc. and Polk County Behavioral Health & Disability Services.

Resolution approving 28E Agreement Amendment between Polk County, Iowa, the City of Des Moines, the City of West Des Moines, and HOME,

Inc. and funding to support the creation of a Community Land Trust.

Resolution approving economic development funding to the Greater Des Moines Partnership.

Resolution approving funding agreement for the Beacon for Emergency Rental Assistance 2 funding.

Resolution approving funding agreement with Joppa for Emergency Rental Assistance 2 funding.

Resolution approving funding agreement with Vale Street LLC for ERA2 funds to develop affordable housing in the SE Bottoms development (at 901 SE 7th St. in Des Moines).

Resolution approving funding agreement with Highland Park Flats LLC for ERA2 funds to develop affordable housing in the Highland Park Flats (at 3608-3610 5th Ave in Des Moines).

Resolution approving funding agreement with Townhall Associates LP for ERA2 interest earning funds to develop affordable housing at 1615 6th Ave in Des Moines.

Resolution approving funding agreements for Oakridge to preserve affordable housing using Emergency Rental Assistance 2 funds.

COMMENT:

Supervisor McCoy made comments in regards to Polk County distribution of over \$65 million in ERA 2 funds and interest earnings to help families stay in their homes and to create a preserve affordable housing units.

Resolution approving Community Betterment Grant Awards.

Resolution approving Community Sponsorship Awards.

REC'D & FILED:

Notice that the Polk County Board of Supervisors will convene as a Canvassing Board on September 16, 2025 to canvass the votes cast for the Carlisle Community School District Special Election held on September 9, 2025.

**REFERRED TO
ASSESSOR,
TREASURER, &
CO ATTORNEY:**

Request for tax abatement for property at 2000 NW 100th Street, Clive (Revision Church).

Request for tax abatement for property at 249 23rd Street, West Des Moines (Link Associates Foundation).

**REFERRED TO
PUBLIC WORKS
& CO ATTORNEY:**

City of Des Moines Notice of Consultation Meeting on the proposed Riverview Urban Renewal Plan, and the proposed first amendment to the SE Industrial Urban Renewal Plan.

City of Clive Notice of Public Hearing on Clive Urban Renewal Area Amendment.

APPOINTMENTS:

Moved by Hockensmith, Seconded by Holm that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Nicholas Adams, Associate Full Stack Software Developer, IT, \$89,766 beginning 9/6/25
Jo Ellen Bigelow, Accounting Supervisor, Auditor, \$150,408 retro to 8/24/25
Jeremy Colvin, Mechanical Systems Specialist, Gen Services, \$72,653 beginning 9/6/25
Christopher Copic, Sergeant, Sheriff, \$115,028 beginning 9/22/25
Payton Evans, Deputy, Sheriff, \$76,492 beginning 9/8/25
Sharlynn Ferrari, Program Assistant, CFYS, \$49,447 beginning 9/6/25
Cannady Fritzjunker, Counselor On-Call, CFYS, \$34,812 beginning 9/6/25
Meghan Gavin, First Assistant County Attorney, Co Attorney, \$223,372 retro to 8/23/25
August Geisinger, Deputy Director, Emergency Management, \$118,665 beginning 8/31/25
Nicolle Hook, Counselor On-Call, CFYS, \$34,812 beginning 8/27/25
Carmin Hutch, Clinic Supervisor, Health, \$128,174 retro to 8/15/25
Joshua Jacquin, Detention Lieutenant, Sheriff, \$128,174 retro to 8/4/25
Nicole Martinson, Accountant Supervisor, Sheriff, \$98,778 beginning 9/6/25
Martha McGourty, Accountant Supervisor, Treasurer, \$93,835 beginning 9/6/25
Noah McMullen, Deputy, Sheriff, \$82,905 beginning 9/6/25
Shane Oberender, Equipment Operator, Public Works, \$62,289 beginning 8/27/25
Catherine Reaman-Gerdes, Crisis & Advocacy Super, CFYS, \$119,628 beginning 9/11/25
Travis Robinson, Mental Health Advocate, BHDS, \$72,653 beginning 8/27/25
Joseph Sanders, Facilities Maintenance Specialist, Gen Svcs, \$57,675 beginning 8/27/25
Jaime Sellars, Detention Sergeant, Sheriff, \$109,082 retro to 8/25/25
Sean Senarighi, Deputy, Sheriff, \$74,992 beginning 9/6/25
Lauryn Sheriff Patterson, Deputy, Sheriff, \$74,992 beginning 9/8/25
Dustin Steim, Deputy, Sheriff, \$74,992 beginning 9/8/25
Grady Steinhart, Deputy, Sheriff, \$74,992 beginning 9/6/25
Candice Stonehocker, Administrative Support Assistant, Treasurer, \$61,809
Johnathon Swanson, Water Resources Supervisor, Pub Wks, \$128,174 beginning 8/30/25
Mary White, Detention Officer SBS, Sheriff, \$73,029 retro to 8/7/25
Mary White, Detention Officer, Sheriff, \$73,029 beginning 9/6/25

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

BOARD COMMENTS:

Supervisor Connolly recognized Cortney Kinzer, who is retiring from KCCI after spending 38 years as a photojournalist, and thanked him for his service to the Des Moines community.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Altringer, Seconded by Hockensmith to adjourn until September 9, 2025 at 9:30 a.m.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Audio for this meeting:

<https://boardminutesdocs.polkcountyiowa.gov/docs/2025/8.26.25/audio.mp3>