

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, August 12, 2025 at 9:30 a.m.

MEMBERS PRESENT: Mark Holm, Tom Hockensmith, Angela Connolly, Jill Altringer, Matt McCoy.

Moved by Connolly, Seconded by Hockensmith to dispense with the reading of the July 29, 2025 minutes and they stand approved as printed.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202508050001 – 202508050764 and 202508120001 – 202508121102.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PUBLIC HEARING: CONVEYANCE OF UNUSED, VACATED RIGHT-OF-WAY

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution conveying unused, vacated right of way on portions of Railroad Avenue, First Avenue, Second Avenue, NE 110th Court, and alley ROW located in unincorporated Polk County to the Estate of Mary Ragan.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PUBLIC HEARING: PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving plans, specifications, form of contract, and estimated cost for the Pastour Wetland Project.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

COMMENT: Supervisor McCoy discussed the transition to a fully digital agenda management system and thanked department leaders and staff for their work.

PERMITS: Renewal application for Class "B" Retail Alcohol license for Kwik Trip Inc #1086 located at 5145 NE 14th Street, Des Moines.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Renewal application for Class "C" Retail Native Wine License with Outdoor Service Area Permit for Dosaage Vineyard and Winery located at 8606 NW 121st Street, Grimes.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Renewal application for a Special Class “C” Retail Alcohol License with Outdoor Service Area Permit for Fender's Brewing LLC Located at 6170 Northwest Polk City Drive, Polk City.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PETITIONS:

Petitions suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for the following:

L. Ross	1005 Elder Lane
B. Greer	1736 Walker Street
A. Hammick	1339 11th Street
J. Conroy	2009 E. 12th Street

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Petitions suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for the following:

G. Smith	2711 Wedgewood Road
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VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

RESOLUTIONS:

Resolution authorizing Auditor’s Office to publish Notice of Public Hearing on August 26, 2025 to consider plans, specifications, form of contract, and estimated cost for the Lower Greenway Stream Restoration Project.

Resolution approving release of a real estate mortgage at NE 41st Avenue, Des Moines, Iowa 50317 (Fitzgerald).

Resolution approving Lincoln Township Cemetery HMA Project Cooperative Service Agreement.

Resolution approving Weatherization Project 20-77-9911 in the amount of \$17,482.01 to be awarded to an approved contractor.

Resolution approving Contract with Richmond Construction to address lead hazard repairs at 3120 4th Street, Des Moines, Iowa, 50313.

Resolution approving Contract with FAB Rehab to address lead hazard repairs at 4029 E 27th Street, Des Moines, Iowa, 50317.

Resolution approving Contract with FAB Rehab to address lead hazard repairs at 3924 39th Street, Des Moines, Iowa, 50310.

Resolution approving the submission of a grant application to the US Department of Housing and Urban Development (HUD) for the Lead-Based Paint Hazard Reduction Grant Program.

Resolution approving the recommendation of the Polk County Assessor for disallowances of the Military Service Tax Exemption.

Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Exemption.

Resolution increasing court-appointed attorney compensation in Polk County to comply with Iowa Senate File 644.

Resolution approving Supplement No. 57 updating the Code of Ordinances.

Resolution designating Voting Representatives for the Iowa State Association of Counties.

Resolution approving settlement of four workers' compensation claims.

Resolution authorizing Auditor's Office to publish Notice of Public Hearing on August 26, 2025 for the disposition of a portion of a parking lot owned by Polk County, Iowa at 1900/1914 Carpenter Ave, Des Moines, Iowa to St. John's Basilica and authorizing plat of survey to be filed.

Resolution approving funding to Catch Des Moines to assist with hosting the AAU Junior Olympic Games in July 2026.

Resolution approving a Community Development Grant for FOCUSS Inc., d/b/a FOCUSS Youth Center and Mobile Crisis Team.

Resolution approving Community Betterment Grant Awards.

Resolution approving Community Sponsorship Awards.

Resolution authorizing the submission of the Annual Action Plan for Community Development Block Grant funding.

REC'D & FILED:

US Cellular Corporation Notice of Reassignment of Lease.

**REFERRED TO
PUBLIC WORKS
& CO ATTORNEY:**

City Development Board Notice of Meeting to Consider Voluntary Annexation (Ankeny).

City Development Board Notice of Meeting to Consider a Voluntary Annexation within an Urbanized Area (Ankeny).

City Development Board Notice of Meeting to Consider Voluntary Severance/Annexation within an Urbanized Area (Urbandale).

City of Altoona Notice of Consultation Meeting for Proposed Annexation of Unincorporated Territory in Polk County into the City of Altoona.

City of Urbandale Notice of Application for Voluntary Annexation of Property to the City of Urbandale; and the Public Hearing Thereon.

City of Urbandale Notice of Public Hearing and Consultation of Application for Voluntary Annexation of Certain Land to the City of Urbandale.

City of Urbandale Notice of Consultation on the Proposed Voluntary Annexation to the City of Urbandale of Certain Real Estate Generally Located within the Corporate Boundaries of the City of Grimes.

APPOINTMENTS:

Moved by Hockensmith, Seconded by Holm that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Kathleen Battani, Civil Process Specialist, Sheriff, \$82,369 beginning 8/23/25
Brad Biren, Director of Compliance & Risk Management, HR, \$170,245 retro to 7/28/25
Sombath Bounma, Senior Services Site Supervisor, CFYS, \$70,092 beginning 8/23/25
Christian Callahan, On-Call Field Support Specialist, Sheriff, \$32,234 beginning 8/21/25
Ian Cory, Detective, Sheriff, \$100,661 beginning 9/6/25
James Davis, Control Center Specialist, CFYS, \$65,321 beginning 10/4/25
Brooke Grego, On-Call Field Support Specialist, Sheriff, \$32,234 beginning 8/21/25
John Jacobson, Medicolegal Death Investigator, Med Exam, \$72,653 beginning 8/23/25
Jiza Malowney, Building Technician, General Services, \$45,785 beginning 8/12/25
Chalena Montavon, Detective, Sheriff, \$97,491 beginning 9/6/25
Edwin Morris, Youth Services Team Lead, CFYS, \$113,226 beginning 8/13/25
Madison Oswalt, On-Call Field Support Specialist, Sheriff, \$32,234 beginning 8/21/25
Jessica Robinson-Rabon, Deputy Treasurer – Tax, Treasurer, \$130,704 beginning 8/18/25
Anthony Scaglione, Program Assistant, CFYS, \$63,424 beginning 8/23/25
Ricci Smith, Administrative Support Specialist, Recorder, \$49,447 beginning 8/18/25
Lindsay Steger, Property Description Supervisor, Auditor, \$124,410 beginning 8/13/25
Douglas Stodgel, Family Services Program Admin, CFYS, \$136,771 beginning 8/15/25
Mary White, Detention Officer SBS, Sheriff, \$73,029 beginning 8/9/25

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

BOARD COMMENTS:

Supervisor Altringer thanked Polk County staff for their work on the transition to a digital agenda management system.

MOTION:

Moved by Altringer, Seconded by Connolly to go into Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation pursuant to Iowa Code section 21.5(1)(c).

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

MOTION:

Moved by Connolly, Seconded by Holm to return to Open Session.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

LET THE RECORD SHOW there was no action taken in closed Session and no action taken, when the Board returned to open session, as a result of the closed session meeting.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Altringer, Seconded by Connolly to adjourn until August 26, 2025 at 9:30 a.m.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Audio for this meeting:

<https://boardminutesdocs.polkcountyowa.gov/docs/2025/8.12.25/audio.mp3>