

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
July 29, 2025 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill Lists as submitted by the County Auditor.

5. **PLEDGE OF ALLEGIANCE**

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *6. Resolution approving Quit Claim Deed of vacant parcel (1107 Filmore St.) to Ruth Bodensteiner.
[Item 6 Attachment](#)
- *7. Resolution approving Quit Claim Deed of vacant parcel (1107 Filmore St.) to Harriet J. Enos.
[Item 7 Attachment](#)

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *8. Resolution approving Quit Claim Deed of vacant parcel (behind 2707 64th St.) to Megan Clausen.
[Item 8 Attachment](#)

PUBLIC HEARING

VACATION OF ROAD RIGHT-OF-WAY

- *9. Resolution vacating unused road right-of-way on portions of Walnut Street, Main Street, and alley ROW locating in the Rising Sun subdivision.
[Item 9 Attachment](#)

10. **PUBLIC COMMENTS**

PERMITS

11. Renewal application for Class "C" Retail Alcohol License with Outdoor Service Area Permit for Smokey D's BBQ located at 5055 NW 2nd Avenue, Des Moines.

RESOLUTIONS

- *12. Resolution authorizing Auditor's Office to publish Notice of Public Hearing on August 12, 2025 on conveyance of unused and vacated right-of-way parcel (on portions of Railroad Avenue, First Avenue, Second Avenue, NE 110th Court, and alley ROW) located in the town of Farrar.
[Item 12 Attachment](#)

- *13. Resolution authorizing Auditor's Office to publish Notice of Public Hearing on August 12, 2025 to consider plans, specifications, form of contract, and estimated cost for Pastour Wetland Project.
[Item 13 Attachment](#)
- *14. Resolution approving Pastour Wetland Project Right of Entry and Temporary Construction Easement Agreement.
[Item 14 Attachment](#)
- *15. Resolution approving Agreement with the City of Ankeny for the Fourmile Creek and Tributary Stream Restoration Project (NE 54th St to NE 47th St).
[Item 15 Attachment](#)
- *16. Resolution approving Agreement for Recycling Services with Waste Management of Iowa, Inc.
[Item 16 Attachment](#)
- *17. Resolution approving Agreement for Refuse Disposal Services with Waste Management of Iowa, Inc.
[Item 17 Attachment](#)
- *18. Resolution approving Agreement for Shredding Disposal Services with Green Resource Management, Inc. d/b/a The Shredder.
[Item 18 Attachment](#)
- *19. Resolution approving Opioid Settlement Funds for a Reentry Kiosk at the Polk County Jail in partnership with St. Vincent de Paul, Des Moines Council.
[Item 19 Attachment](#)
- *20. Resolution approving Contract with the Iowa Department of Health and Human Services (Iowa HHS) for Care for Yourself funding.
[Item 20 Attachment](#)
- *21. Resolution approving Contract with FexSteve Limited Company to address lead hazard repairs at 705 Clinton Avenue, Des Moines (Rchite and Milindi).
[Item 21 Attachment](#)
- *22. Resolution approving Data Sharing Agreement with Iowa State University.
[Item 22 Attachment](#)
- *23. Resolution approving Second Amendment to Agreement with Axon Enterprise, Inc. for the purchase of 241 Basic User Access Licenses.
[Item 23 Attachment](#)
- *24. Resolution approving Prairie Meadows 2025 Community Betterment Grant.
[Item 24 Attachment](#)

25. Resolution approving position modifications within the Treasurer's Office, Sheriff's Office, and Auditor's Office.

*26. Resolution approving Emergency Rental Assistance 2 funding agreement to Anawim for repairs and maintenance on their 25-unit scattered site project.

[Item 26 Attachment](#)

*27. Resolution approving Emergency Rental Assistance 2 expenditures to Urban Dreams for the development of affordable housing.

[Item 27 Attachment](#)

*28. Resolution approving funding agreement with Community Housing Initiatives, Inc. for the development of affordable senior housing units using Emergency Rental Assistance 2 interest earnings.

[Item 28 Attachment](#)

*29. Resolution approving Emergency Rental Assistance 2 funding agreement for the Junction Lofts II development.

[Item 29 Attachment](#)

*30. Resolution approving 28E agreement with the City of Des Moines for the development of the Cherry Street parking lot.

[Item 30 Attachment](#)

*31. Resolution approving OVG's FY 25/26 Capital Budget requests for improvements at the Iowa Events Center.

[Item 31 Attachment](#)

32. Resolution appointing individuals to serve as Polk County's representative on various Boards and Commissions.

33. Resolution authorizing Behavioral Health & Disability Services staff to enter negotiations to purchase property to create affordable housing using Emergency Rental Assistance 2 funds.

*34. Resolution approving a Community Development Grant for Variety – The Children's Charity of Iowa.

[Item 34 Attachment](#)

35. Resolution approving Community Betterment Grant Awards.

36. Resolution approving Community Sponsorship Awards.

COMMUNICATIONS

*37. Manure Management Plan Update from Iowa State Fair.

[Item 37 Attachment](#)

- *38. Manure Management Plan Update from Mud Creek Feeders.

[Item 38 Attachment](#)

- *39. Request for Tax Abatement for property at 4505 Douglas Ave. (Iowa Zotung Baptist Church).

[Item 39 Attachment](#)

- *40. Notice of Appraisal of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for Euclid Avenue Improvements from Des Moines River to York Street Project (Morris).

[Item 40 Attachment](#)

- *41. City of Polk City Notice of Public Hearing on proposed Urban Renewal Area Plan Amendment.

[Item 41 Attachment](#)

- *42. City of Ankeny Notice of Public Hearing on Applications for a Voluntary Urbanized Annexation (requested by DLE Four Way, LC, Putco, Inc, Upper Midwest Properties and Threshold Capital).

[Item 42 Attachment](#)

BUDGET ACTIONS

43. Memorandum of Budget Actions.

APPOINTMENTS

44. Memorandum of Appointments.

45. **BOARD MEMBER COMMENTS**

CLOSED SESSION

46. To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, pursuant to Iowa Code section 21.5(1)(c).

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions and attachments, visit our website below. Please note that size constraints may prevent some attachments from being posted on our website.*

<https://www.polkcountyiowa.gov/county-auditor/administration/>

Live stream the Board of Supervisors meeting:

<https://www.youtube.com/live/bRHgZ-yXGPo>

2010-3439

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Ruth Bodensteiner to obtain this vacant parcel located at 1107 Filmore Street, Des Moines, Iowa, legally described as:

E 10F LOT 11 W 5F LOT 10 BLOCK 10 STEWARTS ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Ruth Bodensteiner; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

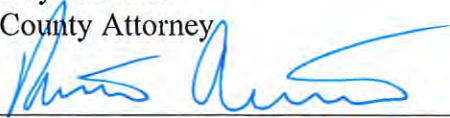
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: \$250.00 to Real Estate Fund

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 119-25 approving a Quit Claim Deed to Ruth Bodensteiner, File #2010-3439 (Dist. 40 Parcel 04410-000-000) vacant parcel located at 1107 Filmore Street, Des Moines, IA.

Agenda Date: July 29, 2025

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705.

Previous Action taken by the Board: On July 15, 2025 the Board approved a resolution for a public hearing to convey this parcel to Ruth Bodensteiner for \$250.00.

Board/Commission Actions: NA

Comply with Policy: Yes.

Background: Parcel size is .104 acres. Polk County received this parcel by Tax Deed in February of 2025. Parcel is sold by proposal for \$250.00. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Ruth Bodensteiner.

Fiscal Note: \$250.00 to Real Estate Fund

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		N	\$250	N		10266300.58630
25/26							

Additional Fiscal Note Information (optional):

2010-3439

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Harriett J. Enos to obtain this vacant parcel located at 1107 Filmore Street, Des Moines, Iowa, legally described as:

E 15F OF W 20F LOT 10 BLOCK 10 STEWARTS ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Harriett J. Enos; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

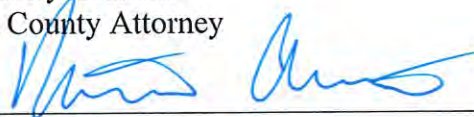
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: \$250.00 to Real Estate Fund

#7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 120-25 approving a Quit Claim Deed to Harriett J. Enos, File #2010-3439 (Dist. 40 Parcel 04410-000-000) vacant parcel located at 1107 Filmore Street, Des Moines, IA.

Agenda Date: July 29, 2025

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705.

Previous Action taken by the Board: On July 15, 2025 the Board approved a resolution for a public hearing to convey this parcel to Harriett J. Enos for \$250.00.

Board/Commission Actions: NA

Comply with Policy: Yes.

Background: Parcel size is .104 acres. Polk County received this parcel by Tax Deed in February of 2025. Parcel is sold by proposal for \$250.00. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Harriett J. Enos.

Fiscal Note: \$250.00 to Real Estate Fund

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		N	\$250	N		10266300.58630
25/26							

Additional Fiscal Note Information (optional):

97-176

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Megan M. Clausen to obtain this vacant parcel located behind 2707 64th Street, Des Moines, Iowa, legally described as:

-EX N 100F & S 60F- S 220F OUTLOT W WESTOVER PLAT 3, for \$500.00; and

WHEREAS, Polk County, Iowa desires to accept said offer and convey said property to Megan M. Clausen; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361; and

WHEREAS, this sale complies with Polk County's Disposition of County Owned Properties Policy.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: \$500.00 to Real Estate Fund.

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 121-25 approving a Quit Claim Deed to Megan M. Clausen, File #97-176 (Dist. 100 Parcel 12941-028-008) vacant parcel behind 2707 64th Street, Des Moines, Iowa.

Agenda Date: July 29, 2025

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705.

Previous Action taken by the Board: On July 15, 2025 the Board approved a resolution for a public hearing to convey this parcel to Megan M. Clausen.

Board/Commission Actions: NA

Comply with Policy: Yes.

Background: Polk County received a proposal from Megan M. Clausen for a total of \$500.00 to purchase this parcel. Polk County received this parcel by Tax Deed in October of 1983. Property size is 50' x 60'. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Megan M. Clausen.

Fiscal Note: \$500.00 to Real Estate Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		N	\$500	N		10266300.58630
25/26	Y		N	0			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Public Works Department has received a request from the adjacent property owner to vacate un-used road right of way on portions of Walnut Street, Main Street, and alley ROW located in the Rising Sun subdivision, Polk County, Iowa; and

WHEREAS, said right-of-way vacation must comply with Section 306.10 of the Code of Iowa; and

WHEREAS, the legal description of the road right-of-way easement within the unincorporated area of Polk County proposed to be vacated is shown on the attached exhibits and legal descriptions; and

WHEREAS, said vacation will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, and storm sewer within the above-described parcel for the right to service said utilities; and

WHEREAS, notice was published and a public hearing was set for July 29, 2025, regarding the proposed vacation of Polk County's interest in the road right-of-way easement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the vacation of the above-described road right-of-way easement; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Department to have said plats filed for record with the Polk County Recorder.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

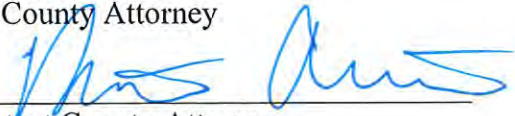
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Note: None.

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 122-25 to hold public hearing and vacate un-used road right of way on portions of Walnut Street, Main Street, and alley ROW located in the Rising Sun subdivision, Polk County, Iowa.

Agenda Date: July 29, 2025

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705.

Previous Action taken by the Board: Notice was published and a public hearing was set on July 15, 2025 by Resolution 117-25 regarding the proposed vacation of Polk County interest in the road right-of-way easement as described above.

Board/Commission Actions: None.

Comply with Policy: Yes, authorized by Chapter 306.10 of the Iowa Code.

Background: Polk County Public Works Department has received a request from the adjacent property owner to vacate un-used road right of way on portions of Walnut Street, Main Street, and alley ROW located in the Rising Sun subdivision, Polk County, Iowa. Public Works recommends approval of this road vacation which will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer and storm sewer, within the described parcels for the right to service existing utilities. Notice was published and a public hearing was set on July 15, 2025 regarding the proposed conveyance of Polk County interest in the vacated road right-of-way easement as described above.

Action Impact: Hold Public Hearing, approve vacation, and authorizes the Polk County Public Works Department to have said plats filed for record with the Polk County Recorder.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N	N/A	N	N	N		

Additional Fiscal Note Information (optional):

Polk County Report on Liquor License Application

Office Of the Polk County Auditor

Room 230 - Administrative Office Building

To: Polk County Sheriff Department
Polk County Planning & Development - Building Division
Polk County Attorney
Iowa Department of Inspections & Appeals

Date: July 9, 2025

The below named applicant has applied for a

Class C Retail Alcohol License w/Outdoor Service Area Permit and Catering Privilege.

A copy of their application is attached.

This is a New/renewal application.

Name of Applicant: ABSOLUTE FLAVORS LLC Phone: 515-710-6227

Trade Name or Club Name: Smokey D's BBQ

Street Address (Premises) 5055 NW 2nd Ave Bus. Phone: 515-243-2747

City Des Moines Zip Code No. 50313 Township Saylor

Please complete this request for information and/or recommendation and return to this office ASAP.

Thank you for your cooperation.

1. Physical Planning: Recommendation to Approve _____, Deny _____.
2. Iowa Health Center: Recommendation to Approve _____, Deny _____.
3. Sheriff: Findings of fact attached - Yes _____, No _____.

Is a Recommendation Made? Yes _____, No _____

4. County Attorney: Findings of fact attached - Yes _____, No _____.

Is a Recommendation Made? Yes _____, No _____.

AUDITOR

11

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department has received a request to convey un-used road right-of-way parcels on portions of Railroad Avenue, First Avenue, Second Avenue, NE 110th Court, and alley ROW located in unincorporated Polk County, Iowa to the adjacent property owner, the Estate of Mary Ragan; and

WHEREAS, the legal description of the un-used road right-of-way parcels within the unincorporated area of Polk County proposed to be conveyed are as follows:

LOT A

That part of the existing right-of-way adjacent to Lots 7-14 in Block 6 in the TOWN OF FARRAR, Polk County, Iowa, and being more particularly described as follows:

Beginning at the SW corner of said Lots 7-14; thence S 89° 37' 57" E, along the south line of Lots 7-14, a distance of 150.13 feet, to the east line of said Lots 7-14; thence N 00° 41' 41" W, along said east line of Lots 7-14, a distance of 336.78 feet, to the northeasterly line of said Lots 7-14; thence N 55° 32' 31" W, along said northeasterly line of Lots 7-14, a distance of 183.59 feet, to the east right-of-way line of NE 109th CT; thence N 00° 41' 41" W, along said east right-of-way line of NE 109th CT, a distance of 24.46 feet, to the centerline of Railroad Ave; thence S 55° 32' 31" E, along said centerline of Railroad Ave, a distance of 195.82 feet, to the centerline of the alley east and adjacent to said Lots 7-14; thence S 00° 41' 41" E, along said centerline of the alley east and adjacent to Lots 7-14, a distance of 379.39 feet, to the centerline of First Ave; thence N 89° 37' 57" W, a distance of 160.14 feet, to the east right-of-way line of NE 109th CT; thence N 00° 41' 41" W, along said east right-of-way of NE 109th CT, a distance of 25.00 feet, to the SW corner of said Lots 7-14, and the Point of Beginning.

Containing 0.258 acres (11,253 square feet) more or less.
Said parcel is subject to all easements and restrictions; and

Lot B

That part of the existing right-of-way adjacent to Lots 1-4 in Block 6 in the TOWN OF FARRAR, Polk County, Iowa, and being more particularly described as follows:

Beginning at the SW corner of said Lots 1-4; thence S 89° 18' 19" W, a distance of 10.00 feet, to the centerline of the alley west and adjacent to said Lots 1-4; thence N 00° 41' 41" W, along said centerline of the alley west and adjacent to Lots 1-4, a distance of 256.05 feet, to the centerline of Railroad Ave; thence S 55° 32' 31" E, along said centerline of Railroad Ave, a distance of 195.82 feet, to the east right-of-way line of NE 110th CT; thence S 00° 41' 41" E, along said east right-of-way line of NE 110th CT, a distance of 36.86 feet; thence S 55° 36' 42" E, continuing along said east right-of-way line of NE 110th CT, a distance of 80.65 feet; thence S 00° 41' 41" E, continuing along said east right-of-way line of NE 110th CT, a distance of 27.88 feet; thence S 89° 18' 19" W, a distance of 66.00 feet, to the east line of said Lots 1-4; thence N 00° 41' 41" W, along said east line of Lots 1-4, a distance of 25.35 feet; thence N 55° 36' 42" W, continuing along said east line of Lots 1-4, a distance of 48.88 feet; thence N 00° 41' 41" W, continuing along said east line of Lots 1-4, a distance of 61.35 feet, to the northeasterly line of said lot 1-4; thence N 55° 32' 31" W, along said northeasterly line of Lots 1-4, a distance of 134.67 feet, to the west line of said Lots 1-4; thence S 00° 41' 41" E, along said west line of Lots 1-4, a distance of 224.55 feet, to said SW corner of Lots 1-4 and the Point of Beginning.

Containing 0.276 acres (12,019 square feet) more or less.
Said parcel is subject to all easements and restrictions; and

Lot C

That part of the existing right-of-way adjacent to Lots 7-12 in Block 7 in the TOWN OF FARRAR, Polk County, Iowa, and being more particularly described as follows:

Beginning at the NW corner of said Lots 7-12; thence N 00° 41' 41" W, along the east right-of-way line of NE 109th

#12

CT, a distance of 25.00 feet, to the centerline of First Ave; thence S 89° 37' 57" E, along said centerline of First Ave, a distance of 160.14 feet, to the centerline of the alley east and adjacent to said Lots 7-12; thence S 00° 41' 41" E, along said centerline of the alley east and adjacent to Lots 7-12, a distance of 350.18 feet, to the centerline of Second Ave; thence N 89° 37' 57" W, along said centerline of Second Ave, a distance of 160.14 feet, to the east right-of-way line of NE 109th CT; thence N 00° 41' 41" W, along said east right-of-way line of NE 109th CT, a distance of 25.00 feet, to the south line of said Lots 7-12; thence S 89° 37' 57" E, along said south line of Lots 7-12, a distance of 150.13 feet, to the east line of said Lots 7-12; thence N 00° 41' 41" W, along said east line of Lots 7-12, a distance of 300.18 feet, to the north line of said Lots 7-12; thence N 89° 37' 57" W, along said north line of Lots 7-12, a distance of 150.13 feet, to said NW corner of Lots 7-12 and the Point of Beginning.

Containing 0.253 acres (11,008 square feet) more or less.
Said parcel is subject to all easements and restrictions.

(the Parcels); and

WHEREAS, Polk County, Iowa previously vacated the Parcels at a public hearing on December 3, 2024; and

WHEREAS, Iowa Code section 331.361(2) requires Polk County to hold a public hearing prior to disposing of its interest in the Parcels.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed disposal of Polk County's interest in the Parcels will be held at 9:30 A.M. on August 12, 2025, at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Engineer with an affidavit of publication.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

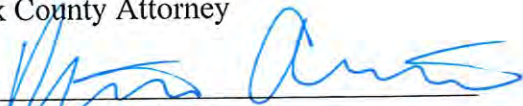
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 126-25 to establish public hearing and publish notice to convey un-used and vacated right-of-way parcel on portions of Railroad Avenue, First Avenue, Second Avenue, NE 110th Court, and alley ROW located in the town of Farrar, Polk County, Iowa.

Agenda Date: July 29, 2025

Contact Individual: Dominic Anania, Polk County Attorney's Office, 515-286-2039.

Previous Action taken by the Board: Vacation acceptance by resolution on December 3, 2024.

Board/Commission Actions: N/A

Comply with Policy: Yes, authorized by the Code of Iowa.

Background: Polk County Public Works Department has received a request from the adjacent property owner, Mary Ragan Estate, to convey portions of Railroad Avenue, First Avenue, Second Avenue, NE 110th Court, and alley ROW located in the town of Farrar, Polk County, Iowa. Said vacation occurred at a public hearing on December 3, 2024.

Action Impact: Sets date and time of Public Hearing and directs Auditor to publish the attached notice of hearing, and to furnish the Public Works Department with an affidavit of publication.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required	
						Expense Account Code	Revenue Account Code
24/25	N	N/A			N		
25/26	N	N/A			N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 38-24, dated February 27, 2024, Polk County, Iowa approved a 28E funding agreement for the Pastour Wetland Project ("the Project"); and

WHEREAS, the Project will construct a water quality wetland on the property of Chad Pastour ("the Construction"); and

WHEREAS, the estimated cost of the Construction is greater than the bid threshold in Iowa Code Section 26.3; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, Polk County, Iowa is required to set the aforementioned public hearing not less than four and no more than twenty days prior to the date of the hearing.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves that a public hearing is set for August 12, 2025 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

BE IT FURTHER RESOLVED that the Polk County Auditor's Office is hereby directed to publish notice of said public hearing not less than four and no more than twenty days prior to the date of the hearing.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

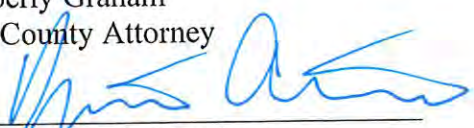
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 125-25 to establish a public hearing to consider plans, specifications, form of contract, and estimated cost for Pastour Wetland Project.

Agenda Date: July 29, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated 2/27/2024 Approving Stream Amendment to IDALS Wetland 28E Agreement.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County's Wetland Wave Program partners with landowners to install water quality and habitat wetlands. The Pastour Wetland Project will improve water quality in the Camp Creek Watershed.

Action Impact: Resolution establishes a public hearing pursuant to Iowa Code Section 26.12 to consider proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Pastour Wetland Project prior to entering into a contract responsive to a public bid.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	\$254,299.75	\$254,299.75	N	50266320.77440	50266320.52290

Additional Fiscal Note Information (optional): \$254,299.75 revenue to be provided by the Iowa Department of Agriculture and Land Stewardship through 28E Agreement.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, the Pastour Wetland will be constructed through the Wetland Wave Program to provide public improvements by treating agricultural runoff to reduce nitrates; and

WHEREAS, to provide water quality improvements through the installation of the wetland, Polk County is required to enter into a Right of Entry and Temporary Construction Easement agreement for each parcel within a given project area; and

WHEREAS, pursuant to the Pastour Wetland Project, Polk County will provide a one-time payment of \$90,000 to the landowner for the easement and as compensation for lost crop land acres; and

WHEREAS, the attached Right of Entry and Temporary Easement Agreement has been developed to set out the obligations of the parties for the construction of the Pastour Wetland Project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Right of Entry and Temporary Easement Agreement, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

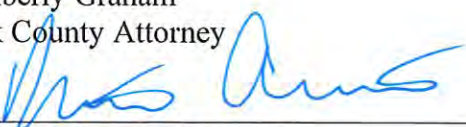
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 124-25 to approve Pastour Wetland Project Right of Entry and Temporary Construction Easement Agreement.

Agenda Date: July 29, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board:

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is constructing a wetland to improve water quality in the Camp Creek watershed through the Wetland Wave Program. Easement provides access to private property for construction and provides payment to compensate for a loss of crop acres.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding to be tracked and managed in the Wetland Wave Special Projects Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	\$90,000		N	10266004.77440 WQ107	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading a targeted stream restoration project to protect infrastructure, reduce stream restoration, and improve water quality, referred to as the Eastern Polk County Stream Restoration Program; and

WHEREAS, as a part of that program, the Fourmile Creek and Tributary Stream Restoration Project from NE 54th St. to NE 47th St. will be constructed in partnership with the City of Ankeny in order to reduce flooding and erosion and improve water quality outcomes in Polk County; and

WHEREAS, the City of Ankeny will provide \$889,005 towards construction and engineering to match the \$2,667,015 provided by the Iowa Department of Agriculture and Land Stewardship for this Project; and

WHEREAS, the attached agreement was prepared to outline the duties and obligations of the City of Ankeny and Polk County for this Project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for the Fourmile Creek and Tributary Stream Restoration Project (NE 54th St. to NE 47th St.) with the City of Ankeny, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

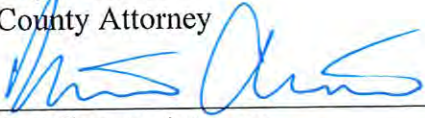
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 123-25 to approve Agreement with the City of Ankeny for the Fourmile Creek and Tributary Stream Restoration Project (NE 54th St. to NE 47th St.).

Agenda Date: July 29, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated 2/27/2024 Approving Stream Amendment to IDALS Wetland 28E Agreement.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore Fourmile Creek and a Tributary Stream from NE 54th St. to NE 47th St. within the City of Ankeny.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Construction funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package. Engineering funding will be tracked and managed in the Eastern Polk County Stream Special Projects Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
26/27	Y	0	\$124,770	\$93,577.50	N	10266004.77440 WQ108	10266004.52290
26/27	Y	0		\$31,192.50	N	10266004.77440 WQ108	10266004.52790
26/27	Y	0	\$3,431,250	\$2,573,437.50	N	50266320.77440 WQ108	50266320.52290
26/27	Y	0		\$857,812.50	N	50266320.77440 WQ108	50266320.52790

Additional Fiscal Note Information (optional): \$2,667,015 revenue provided by Iowa Department of Agriculture and Land Stewardship and \$889,005 provided by the City of Ankeny.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on April 29, 2025, Polk County Procurement and Purchasing issued a Request For Quotation (RFQ No. 182-2526) for recycling services; and

WHEREAS, on May 13, 2025, Polk County did not receive any quotations in response to this RFQ; and

WHEREAS, on May 14, 2025, the current service provider, Waste Management of Iowa, Inc. was contacted to continue providing services to Polk County; and

WHEREAS, Waste Management of Iowa, Inc. provided pricing for services and General Services recommends accepting these prices for the service term.

WHEREAS, Acceptance of a quote will result in an agreement that shall be in effect for a three (3) year period beginning July 1, 2025 - June 30, 2028 and renewable for two (2) additional one (1)-year periods if the service has been satisfactory and a price can successfully be negotiated.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Recycling Services, with Waste Management of Iowa, Inc. and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

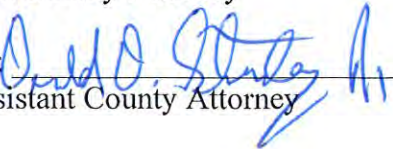
25/26-003

RECOMMENDED FOR APPROVAL:

By: 
Scott Ourth, Director
Polk County General Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____
Assistant County Attorney

FISCAL NOTE: Estimated annual cost for recycling services is \$17,600.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Recycling Services, with Waste Management of Iowa, Inc.

Agenda Date: July 29, 2025

Contact Individual: Scott Ourth, Director of General Services, ext. 3129.

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy:

Background: The Polk County Procurement and Purchasing Division issued a Request for Quotation for recycling services at various Polk County buildings. No responses were received. Waste Management of Iowa, Inc. provided pricing to continue the current services.

Action Impact: Approval of this agreement will award recycling services to Waste Management of Iowa, Inc. for a three (3) year term, July 1, 2025 to June 30, 2028. This agreement has two (2), one (1) year options to extend if services have been satisfactory.

Fiscal Note: Estimated annual cost for disposal of recycling is \$17,600.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N		\$17,600.00		N		
26/27	N		\$17,600.00		N		
27/28	N		\$17,600.00		N		

Additional Fiscal Note Information (optional): Cost of service is allocated to business units for individual county locations and coded to object code 77020 (or 77860 for Secondary Roads).

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on May 7, 2025, the County issued an Invitation for Bid (IFB No. 200-2425) for refuse disposal services at Polk County building locations; and

WHEREAS, on May 22, 2025, three (3) bid proposals were received by Polk County; and

WHEREAS, on June 3, 2025, the Procurement and Purchasing Division issued an intent to award these services to Waste Management of Iowa, Inc. as the most responsive and responsible bidder; and

WHEREAS, the initial term of this agreement is for one (1) year, with the possibility of two (2), one (1) year extensions.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Refuse Disposal Services, with Waste Management of Iowa, Inc., and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

25/26-002

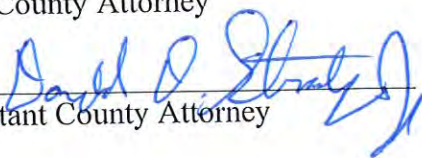
RECOMMENDED FOR APPROVAL:

By: 
Scott Ourth, Director
Polk County General Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____


Assistant County Attorney

FISCAL NOTE: Estimated annual cost for refuse disposal is \$178,000.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Refuse Disposal Services, with Waste Management of Iowa, Inc.

Agenda Date: July 29, 2025

Contact Individual: Scott Ourth, Director of General Services, ext. 3129.

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy:

Background: The Polk County Procurement and Purchasing Division issued an Invitation for Bid for the disposal of refuse at Polk County buildings. Waste Management of Iowa, Inc. provided the low bid for these services.

Action Impact: Approval of this agreement will award refuse disposal to Waste Management of Iowa, Inc. for a one (1) year term, July 1, 2025 to June 30, 2026. This agreement has two (2), one (1) year options to extend if services have been satisfactory.

Fiscal Note: Estimated annual cost for refuse disposal is \$178,000.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N		\$178,000.00		N		
26/27	N		\$178,000.00		N		
27/28	N		\$178,000.00		N		

Additional Fiscal Note Information (optional): Cost of service is allocated to business units for individual county locations and coded to object code 77020 (or 77860 for Secondary Roads).

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on April 30, 2024, the County issued a Request For Quotation (RFQ No. 183-2425) for document shredding disposal services; and

WHEREAS, on May 14, 2024, The Shredder submitted its proposal to Polk County; and

WHEREAS, on May 21, 2024, the Polk County Board of Supervisors approved the award to The Shredder; and

WHEREAS, services provided by The Shredder have been satisfactory and the first, of two possible 1-year extensions, was offered; and

WHEREAS, The Shredder provided pricing for services with no increase from the previous year and Polk County General Services accepted on April 21, 2025.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Document Shredding Material Disposal Services, with The Shredder, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

25/26-001

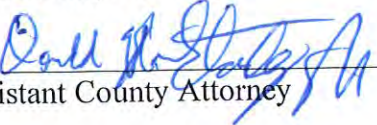
RECOMMENDED FOR APPROVAL:

By: 
Scott Ourth, Director
Polk County General Services

#16

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: Estimated annual cost for disposal of shredding is \$15,600.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Shredding Disposal Services, with Green Resource Management, Inc., d/b/a/ The Shredder.

Agenda Date: July 29, 2025

Contact Individual: Scott Ourth, Director of General Services, ext. 3129.

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy:

Background: The Polk County Procurement and Purchasing Division issued a Request for Quotation for the disposal of document shredding materials at various Polk County buildings. The Shredder provided the low bid for these services.

Action Impact: Approval of this agreement will award shredding disposal services to The Shredder for a one (1) year term, July 1, 2025 to June 30, 2026. This agreement has two (2), one (1) year options to extend if services have been satisfactory.

Fiscal Note: Estimated annual cost for disposal of shredding is \$15,600.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N		\$15,600.00		N		
26/27	N		\$15,600.00		N		

Additional Fiscal Note Information (optional): Cost of service is allocated to business units for individual county locations and coded to object code 77020.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements”; and

WHEREAS, Opioid Settlement Funds must be spent in accordance with the National Opioid Settlements Exhibit 1-E to ameliorate the harms of opioid use in Polk County, Iowa; and

WHEREAS, cross-sector community leaders, including people with lived experience, determined Polk County should prioritize spending Opioid Settlement Funds on strengthening reentry services for individuals with substance use disorders as a part of a strategic planning process for the Funds; and

WHEREAS, St. Vincent de Paul Society, Des Moines Council will partner with the Polk County Jail to staff a Reentry Kiosk in the lobby of the Polk County Jail to provide frontline reentry service coordination for individuals who are released from jail to immediately engage with supports and services; and

WHEREAS, St. Vincent de Paul Society, Des Moines Council is well-positioned to empower individuals who have been incarcerated by utilizing their existing service array and piloting new initiatives to address the needs of the individuals served and ameliorate causes of addiction and recidivism; and

WHEREAS, Polk County, Iowa and St. Vincent de Paul Society, Des Moines Council desire to enter-into the attached Agreement for the provision of services at the Polk County Jail to expend funds in accordance with the National Opioid Settlements Exhibit 1-E and to report to Polk County, Iowa on items needed for Polk County, Iowa to report to the National Opioid Abatement Trust and the Attorney General of Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of \$257,492.24 to St. Vincent de Paul Society, Des Moines Council and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

#19

RECOMMENDED FOR APPROVAL:

By: DocuSigned by:
Annie Uetz
Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Signed by:
Andrea Petrorich
Assistant County Attorney

FISCAL NOTE: Opioid Settlement Fund – \$257,492.24 FY25/26, not to exceed \$500,000.00 FY26/27, and not to exceed \$500,000.00 FY27/28.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Opioid Settlement Funds for a Reentry Kiosk at the Polk County Jail in partnership with St. Vincent de Paul, Des Moines Council.

Agenda Date: July 29, 2025

Contact Individual: Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department
515-286-3580

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Complies with Exhibit 1-E of the National Opioid Settlements

Background: As a part of the Polk County Opioid Settlement Funds Strategic Plan, Polk County Behavioral Health & Disability Services is collaborating with the Polk County Jail and community organizations to enhance reentry services for individuals leaving the Polk County Jail. Reentry services were determined a priority area for the funds by cross-sector community leaders as a part of a gap analysis at the beginning of the strategic planning process. St. Vincent de Paul provides wrap-around services to people who have been incarcerated, including evidence-based programming, and the organization will staff a kiosk that has been constructed in the lobby of the Polk County Jail to offer both immediate services, as well as warm hand-offs to community-based services, for people leaving jail, including connections to substance use services. The three-year project period specified in the Agreement will begin with a one-year pilot period that will involve an assessment of current and needed reentry services and planning for two additional years of implementation. Approximately half of the jail population at any given time is released from Polk County Jail around 24 hours after booking, which does not allow time for discharge planning. This project will provide optional services to this population and aims to address underlying causes of addiction and recidivism.

Action Impact: The adoption of this resolution will award \$257,492.24 of Opioid Settlement Funds to St. Vincent de Paul, Des Moines Council upon signature of the Chair and two additional payments, amounts to be determined by April 2026 but not to exceed \$500,000.00 each, in July 2026 and July 2027 and authorizes the Chair to sign the attached Agreement.

Fiscal Note: This Agreement will be paid exclusively with Opioid Settlement Funds.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N	0	\$257,492.24	\$0	N	350443520.77490.003	
26/27	N	0	Not to exceed \$500,000.00	\$0	N	350443520. 7490.003	
27/28	N	0	Not to exceed \$500,000.00	\$0	N	350443520.77490.003	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, breast cancer is the most common cancer among women in the United States; and

WHEREAS, cervical cancer is highly preventable through regular screening tests; and

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) has allocated funds to Polk County, Iowa through the Care for Yourself – Breast and Cervical Center Screening Program to provide breast and cervical cancer screening and diagnostics to low-income, uninsured, and underinsured women ages 21 to 64 years old; and

WHEREAS, for the period of July 1, 2025 through June 30, 2026, Iowa HHS allocated \$286,000.00 in Contract #PHTHCC26604 to continue the Care for Yourself Program through the Polk County Health Department; and

WHEREAS, Polk County, Iowa and the Iowa HHS desire to enter into a Contract for the provisions of funds to support the Care for Yourself – Breast and Cervical Center Screening Program.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves Contract #PHTHOCC26604 with Iowa HHS to fund the Care for Yourself - Breast and Cervical Cancer Screening Program and authorizes the Chair to sign the Contract.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Contract or its execution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Julianne Van Liew
Julianne Van Liew, Director
Polk County Health Department

#20

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney

FISCAL NOTE: FY25/26 State \$87,550.00, Federal \$173,550.00 and Breast Cancer Awareness
License Plate Program \$24,900.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Contract #PHTHOCC26604 with the Iowa Department of Health and Human Services (Iowa HHS) for Care for Yourself funding.

Agenda Date: July 29, 2025

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: The Board of Supervisors approved a similar funding contract for FY24/25.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: For over 20 years, Iowa HHS has allocated funds to Polk County, Iowa for the Care for Yourself – Breast and Cervical Cancer Screening Program to provide breast and cervical cancer screening and diagnostics to low-income, uninsured, and underinsured clients ages 21-64. For July 1st, 2025 to June 30, 2026, \$286,000.00 has been allocated to serve 1,825 low-income, uninsured, and underinsured women 21 to 64 years old with limited screening services (ie. breast and cervical exam, mammogram, pap test, referrals, patient navigation, and as needed diagnostic services.)

Action Impact: These funds will allow Polk County to serve women across 9 counties through the Care for Yourself program, providing 1,825 screening slots for eligible participants.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N	0	\$286,000.00	\$286,000.00	N	10223019.74170	10223019.52480

Additional Fiscal Note Information (optional): FY25/26 State \$87,550.00, Federal \$173,550.00 and Breast Cancer Awareness License Plate Program \$24,900.00

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 705 Clinton Avenue, Des Moines, Iowa, 50313; and

WHEREAS, bids were received by 10:00 AM on 7/15/2025; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$55,200.00
Richmond Construction	\$57,700.00
FAB Rehab	\$89,900.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$55,200.00**; and

WHEREAS, FexSteve Limited Company, Augustine Tchite, Salia Milindi and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$55,200.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#21

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 25/26 revenue	\$28,725
FY 25/26 expenses	\$55,200

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 705 Clinton Avenue, Des Moines, Iowa, 50313.

Agenda Date: July 29, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Augustine Tchite and Salia Milindi own a property at **705 Clinton Avenue, Des Moines, Iowa, 50313**. They have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **July 15, 2025**. The following bids were received:

FexSteve Limited Company	\$55,200.00
Richmond Construction	\$57,700.00
FAB Rehab	\$89,900.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$55,200.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N	0	\$26,475	\$26,475	N	10223018.77440.01	10223018.52440
25/26	N	0	\$2,250	\$2,250	N	10223018.77440.05	10223018.52440
25/26	N	0	\$26,475	\$0	N	10223017.77490.04	n/a

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to collaboration and performance analysis of data across all areas of the criminal justice system; and

WHEREAS, Polk County desires a Data Sharing Agreement with Iowa State University to gather and analyze criminal justice data from the Polk County Attorney's Office to inform the County as to trends in criminal justice prosecutions and how the criminal justice system can be improved; and

WHEREAS, the Data Sharing Agreement with Iowa State University sets forth the conditions and obligations of the parties for providing and receiving data, and for the responsibility of data integrity and protection; and

WHEREAS, the Data Use Agreement shall remain in effect from the date of its execution until December 31, 2026, unless earlier terminated by either party.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Data Sharing Agreement between with Iowa State University and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Scott Horman
Scott Horman, Director
Information Technology Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

#20

By: 
Assistant County Attorney

FISCAL NOTE: Expense - None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Data Sharing Agreement with Iowa State University.

Agenda Date: July 29, 2025

Contact Individual: Scott Horman, Director
Information Technology Department
286-3431

Previous Action taken by the Board: None

Board/Commission Actions: This action is required to set forth the conditions and obligations of the parties for providing and receiving data, and for the responsibility of data integrity and protection.

Comply with Policy: Yes

Background: Iowa State University and the Polk County Attorney's Office will partner to provide specific data elements of prosecutorial performance for analysis. Iowa State University may also use the data for academic research. All personally identifiable information will be removed from the data set provided to ISU.

Action Impact: Approval of the Data Sharing Agreement with ISU will allow the analysis of criminal justice data from a prosecutor's office.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N	0	\$0	\$0	N	n/a	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa approved a Resolution for an Agreement with Axon Enterprise, Inc. for the purchase of Body-Worn Cameras, Vehicle Cameras, and Digital Evidence Software for the Polk County Sheriff's Office on 12/13/2022; and

WHEREAS, Polk County, Iowa approved a Resolution for an Amendment to the Agreement on 05/21/2024, including and expanding the scope of offered products and services and integrating TASER devices with the Body-Worn and Fleet Cameras for a period of five (5) years, with an end date of 09/19/2029; and

WHEREAS, Axon did not include pricing of all Basic User Access Licenses in the Amendment's pricing;

WHEREAS, only 47 of the necessary 241 Basic User Access Licenses were included in the pricing of the Amendment to the Agreement; and

WHEREAS, the Second Amendment to the Agreement will correct this oversight and add pricing for 194 Basic User Access Licenses as a co-term to the Agreement, for a period from 07/15/2025 through 09/14/2029; and

WHEREAS, to compensate Polk County for the error, Axon is providing an eight (8) % discount on the 194 Basic User Access License fees through the remainder of the initial contract term. The discount and the previously unpaid fees shall reduce the total 5-year cost of these licenses from \$179,758 to \$143,756, for a total cost savings of \$36,002 to Polk County.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Second Amendment to the Agreement with Axon Enterprise, Inc. for the purchase of 241 Basic User Access Licenses and authorizes the Chair of the Polk County Board of Supervisors to sign said Second Amendment to the Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Shawn E. VanHoozer
Shawn VanHoozer, Sheriff Second Deputy
Polk County Sheriff's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph E. Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Revenue \$0; Expense \$143,756

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Second Amendment to the Agreement with Axon Enterprise, Inc. for the purchase of 241 Basic User Access Licenses.

Agenda Date: July 29, 2025

Contact Individual: Shawn VanHoozer, 515-286-2261, shawn.vanhoozer@polkcountyiowa.gov

Previous Action taken by the Board: The Board of Supervisors approved an Agreement with Axon Enterprise, Inc. for the purchase of Body-Worn Cameras, Fleet Cameras, and Digital Evidence Software for the Polk County Sheriff's Office on 12/13/2022. The Board of Supervisors approved an Amendment to the Agreement expanding the scope of offered products and services and integrating TASER devices with the Body-Worn and Fleet Cameras on 05/21/2024.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The original Agreement approved on 12/13/2022 for the purchase of 197 body-worn, fleet cameras, and digital evidence software included Basic User Licenses in the bundled purchase structure. The Amendment approved on 05/21/2024 to incorporate TASER devices was thought to continue including all Basic User Access Licenses within the bundled purchase structure. However, Axon had revised its pricing structure, and licenses were excluded from the purchase price. This resulted in the Polk County Sheriff's Office using 197 licenses without paying for them over a period of 10 months.

Action Impact: The Polk County Sheriff's Office has re-evaluated their license needs and determined that 194 of these 197 Basic Licenses need to be accounted for and included as a co-term to the Amendment approved on 05/21/2024. One hundred ninety-four (194) Basic User Access Licenses will be added through this action, and will be discounted eight (8) % through the remainder of the initial contract term. Axon is providing this discount to compensate the County for Axon's error.

Polk County will see a savings of \$14,065 over the contract term resulting from the 8% discount plus an additional savings of \$21,937 from the erroneous exclusion of the license fees in prior months. The corrective amendment to add 194 licenses to the contract price adds \$143,756 of expense over the over the 50 months of remaining initial contract term.

Fiscal Note: FY 25/26 current authorized Axon related allocation is \$610,478 split between Radio/AV and Law Enforcement supplies. This amendment for licensing will increase costs by \$35,939 in Radio/camera/AV, with a new total allocation for FY 25/26 as \$646,417. The subsequent years 26/27, 27/28, and 28/29 will also be increased by \$35,939. (FY 25/26 allocation for 30049210.72540 includes \$66,000 in LE supplies from sources other than Axon, which is excluded from the data presented below).

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N	0	\$401,935 <u>\$244,482</u> \$646,417	\$0	Y	30049210.72520 30049210.72540	NA
26/27	N	0	\$452,698 <u>\$279,392</u> \$732,090	\$0	N	30049210.72520 30049210.72540	NA
27/28	N	0	\$452,698 <u>\$279,392</u> \$732,090	\$0	N	30049210.72520 30049210.72540	NA
28/29	N	0	\$452,698 <u>\$279,392</u> \$732,090	\$0	N	30049210.72520 30049210.72540	NA

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office applied to Prairie Meadows for a 2025 Community Betterment Grant for partial funding for the acquisition of an armored vehicle to enhance public safety and response capabilities; and

WHEREAS, Prairie Meadows has awarded Polk County, Iowa a 2025 Community Betterment Grant in the amount of \$30,000 that would go towards the purchase and outfitting of one BearCat Armored Vehicle; and

WHEREAS, Polk County has witnessed a complex array of emergencies that challenge conventional law enforcement responses, ranging from high-risk warrants to situations requiring evacuations during natural disasters; and

WHEREAS, the need for an armored vehicle capable of providing superior protection and versatility will bridge a critical gap in operational capabilities and enable the Polk County Sheriff's Office to safely navigate high-risk environments and deliver timely effective interventions that is essential for providing the highest level of public safety and ensuring the protection of both Polk County Sheriff's Office Deputies and the community, while fortifying the emergency response infrastructure and readiness.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Prairie Meadows 2025 Community Betterment Grant Agreement and authorizes the Polk County Sheriff to sign for the receipt of said grant award and grant award agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Shawn L. VanHoozer
Shawn VanHoozer, Sheriff Second Deputy
Polk County Sheriff's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: /s/ Ralph Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

Fiscal Impact: Revenue \$30,000 Expense \$30,000

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Prairie Meadows 2025 Community Betterment Grant.

Agenda Date: 07/29/2025

Contact Individual: Shawn VanHoozer, 515-286-2261, shawn.vanhoozer@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved a previous Prairie Meadows Community Betterment Grant on 07/16/2024.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In recent years, Polk County has witnessed a complex array of emergencies that challenge conventional law enforcement responses. From high-risk warrants to situations requiring evacuations during natural disasters, the need for an armored vehicle capable of providing superior protection and versatility is clear. The acquisition of an armored vehicle will bridge this critical gap in operational capabilities and enable the Polk County Sheriff's Office to safely navigate high-risk environments and deliver timely effective interventions.

The PCSO requested funding to acquire an armored vehicle, commonly referred to as a BearCat, to significantly enhance the capacity to respond to critical incidents, including active shooter situations, hostage scenarios, and natural disasters. This state-of-the-art, armored response vehicle is essential for providing the highest level of public safety and ensuring the protection of both PCSO Deputies and the community, while fortifying the emergency response infrastructure and readiness.

Action Impact: The Resolution approves receipt of the grant award of \$30,000 and authorizes the Sheriff sign the grant award agreement. Funding would go towards the purchase and outfitting of one BearCat Armored Vehicle, which is estimated at \$380,000 (purchase price, customization for specific operational needs, training for personnel, and maintenance setup). Funds for the balance of the vehicle have previously been approved and budgeted.

Fiscal Note: The Prairie Meadows award of \$30,000 will be used to offset BearCat total expense allocation in CIP fund 550270220.78320. \$30,000 will be spent out of patrol grant expense in the Sheriff's Office operating budget. Revenue will be received in FY 25/26, but expense allocation will roll forward a due to the estimated time of completion.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	\$30,000	\$30,000	Y	10041001.77440	10041001.58190

Additional Fiscal Note Information (optional): Regular vehicle maintenance will be performed by Polk County. Storage will be at the expense of the Sheriff's Office. All ongoing expenses will be part of the Sheriff's Office annual budget.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Treasurer, Sheriff, and Auditor are requesting to reclassify Accountant positions in their respective offices from Excluded to Management/Supervisory; and

WHEREAS, the Treasurer, Sheriff, and Auditor are requesting the following position modifications:

- Reclassify three (3) Accountant positions, Excluded grade 13, range \$86,313-\$116,522, to three (3) Accountant Supervisor positions, Management grade 13, range \$86,313-\$116,522.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Blair Parker
Blair Parker, Deputy Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: /s/ Ralph Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: There are no costs associated with these actions.

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Treasurer's Office, Sheriff's Office, and Auditor's Office

Agenda Date: July 29, 2025

Contact Individual: Blair Parker, Deputy Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Treasurer, Sheriff, and Auditor are requesting to reclassify Accountant positions in their respective offices from Excluded to Management/Supervisory.

Action Impact: Authorizes the County Auditor and Human Resources Department to take the necessary steps to implement this resolution.

Fiscal Note: There is no cost associated with this action.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$0				
25/26	N	0	\$0				
26/27	N	0	\$0				

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury and is investing in community projects that will increase the number of affordable housing units available countywide; and,

WHEREAS, Anawim Housing Foundation ("Anawim") is a non-profit that owns and operates a 25-unit project consisting of scatter site, single-family homes for permanent supportive housing for extremely low income individuals in Polk County; and,

WHEREAS, Anawim has requested \$1,100,000.00 in ERA2 funds to address maintenance and repair issues at the 25 homes; and,

WHEREAS, ERA2 funds are designated for the preservation of affordable housing; and,

WHEREAS, Polk County, Iowa desires to commit \$1,100,000.00 of Emergency Rental Assistance 2 funds to Anawim to support the repair and maintenance of their 25 scattered site units.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves funding in the amount of \$1,100,000 from Emergency Rental Assistance 2 funds to Anawim to support the repair and maintenance of their 25 scattered site units to preserve affordability of these units for 20 years and authorizes the Chair of the Polk County Board of Supervisors to sign attached funding agreement.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: \$1,100,000 from ERA2 funds

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve ERA2 funding agreement to Anawim for repairs and maintenance on their 25 unit scattered site project.

Agenda Date: July 29, 2025

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: December 17, 2024

Board/Commission Actions: N/A

Action Requested (Recommended): Approving funding.

Comply with Policy: Yes

Background: Polk County is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury. The initial 75% of the \$62 million received was administered by Impact Community Action Partnership to support direct rental assistance. The remaining 25% will be used to support affordable housing units within Polk County. Funds will be used to assist with the repair and maintenance on 25 single family scattered site homes to support permanent supportive housing services offered by Anawim Housing. The repairs will ensure 50% AMI affordability for an additional 20 years.

Action Impact: Approving funding agreement

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
25/26	N	\$1,100,000		N	40263415.77140	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury and is investing in community projects that will increase the number of affordable housing units available countywide; and,

WHEREAS, the Board of Supervisors has been presented with a range of projects that would be eligible and impactful uses of ERA2 funds; and,

WHEREAS, Urban Dreams is proposing the development of a 6 unit complex of affordable housing to be rented to households at or below 50% AMI at its property at 1419 7th Street in Des Moines, Iowa; and,

WHEREAS, Polk County, Iowa desires to commit \$1,000,000.00 of Emergency Rental Assistance 2 funds to Urban Dreams to support the development of the 6 unit complex at 1419 7th Street, Des Moines, Iowa; and,

WHEREAS, the attached Agreement, Mortgage and Promissory Note has been prepared to effectuate the development and protect Polk County's investment.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves funding the Urban Dreams project in the amount of \$1,000,000 and authorizes the Chair of the Polk County Board of Supervisors to sign the attached funding agreement and other documents securing its interest on behalf of Polk County, Iowa.

BE IT FURTHER RESOLVED that the Deputy County Administrator or the Polk County Auditor shall record the signed Agreement, Mortgage, and Promissory Note.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

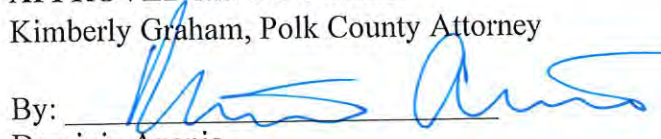
RECOMMENDED FOR APPROVAL:



By: Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham, Polk County Attorney

By: 

Dominic Anania
Assistant County Attorney

FISCAL NOTE: \$1,000,000 from ERA2

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Emergency Rental Assistance 2 expenditures to Urban Dreams for the development of affordable housing.

Agenda Date: July 29, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
286-3895

Previous Action taken by the Board: April 8, 2025

Board/Commission Actions: None

Status: New

Background: Polk County is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury. The initial 75% of the \$62 million received was administered by Impact Community Action Partnership to support direct rental assistance. The remaining 25% will be used to support the creation of additional affordable units within Polk County.

Action Impact: Approve funding agreement

Fiscal Note:

Fiscal Year	Current Expense Budget	Requested Expense Increase/- Decrease	Current Revenue Budget	Requested Revenue Increase/- Decrease	# of New Position(s) Requested	Expense Account Code	Revenue Account Code
25/26	\$	\$1,000,000	\$	\$	0	40263415.77440	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury and is investing in community projects that will increase the number of affordable housing units available countywide; and,

WHEREAS, the Board of Supervisors has been presented with a range of projects that would be eligible and impactful uses of ERA2 funds; and,

WHEREAS, Community Housing Initiatives, Inc. is proposing a development project on Merle Hay Road that will contain a to be specified number of units serving seniors at 50% AMI; and,

WHEREAS, the Board of Supervisors is recommending approval of ERA2 interest earning fund in the amount of \$702,810 to Community Housing Initiatives, Inc. to support pre-development activities for the affordable senior housing development on Merle Hay Road in Des Moines; and,

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached agreement and funding for the Community Housing Initiatives, Inc. senior housing project on Merle Hay Road in the amount of \$702,810 and Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



By: Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham, Polk County Attorney

By: /s/ Ralph Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: \$702,810 from ERA2 interest earnings

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding agreement for Community Housing Initiatives, Inc. for the development of affordable senior housing units using Emergency Rental Assistance 2 interest earnings.

Agenda Date: July 29, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
286-3895

Previous Action taken by the Board: February 25, 2025

Board/Commission Actions: None

Status: New

Background: Polk County is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury. The initial 75% of the \$62 million received was administered by Impact Community Action Partnership to support direct rental assistance. The remaining 25% will be used to support the creation of additional affordable units within Polk County. Interest earnings from the ERA2 funds will be used to support the pre-development activities for CHI's proposed affordable senior housing development on Merle Hay Road in Des Moines.

Action Impact: Approve agreement

Fiscal Note:

Fiscal Year	Current Expense Budget	Requested Expense Increase/- Decrease	Current Revenue Budget	Requested Revenue Increase/- Decrease	# of New Position(s) Requested	Expense Account Code	Revenue Account Code
25/26	\$	\$702,810	\$	\$	0	40263415.77490	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury and is investing in community projects that will increase the number of affordable housing units available countywide; and,

WHEREAS, the Board of Supervisors has been presented with a range of projects that would be eligible and impactful uses of ERA2 funds; and,

WHEREAS, the Junction Lofts II development at 308 5th Street, West Des Moines is a mixed-use complex that will include 5 units at or below 50% AMI; and,

WHEREAS, the Board of Supervisors is recommending approval of funding in the amount of \$1,000,000 to the Valley Junction Lofts project.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached funding agreement for the Valley Junction Lofts project in the amount of \$1,000,000 and authorizes the Chair to sign said agreement.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


By: Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham, Polk County Attorney

By: 
Dominic Anania
Assistant County Attorney

FISCAL NOTE: \$1,000,000 from ERA2

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Emergency Rental Assistance 2 funding agreement for the Junction Lofts II development.

Agenda Date: July 29, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: None

Status: New

Background: Polk County is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury. The initial 75% of the \$62 million received was administered by Impact Community Action Partnership to support direct rental assistance. The remaining 25% will be used to support the creation of additional affordable units within Polk County.

Action Impact: Approve funding agreement

Fiscal Note:

Fiscal Year	Current Expense Budget	Requested Expense Increase/- Decrease	Current Revenue Budget	Requested Revenue Increase/- Decrease	# of New Position(s) Requested	Expense Account Code	Revenue Account Code
25/26	\$	\$1,000,000	\$	\$	0	40263415.77440	

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, Polk County currently owns the following parcels that are collectively known as the Cherry Street parking lot:

- 020/01192-005-001
- 020/01192-003-002
- 020/01140-002-005
- 020/01141-001-006
- 020/01194-002-000
- 020/02879-002-000
- 020/01195-000-000

and locally known as 100 5th Avenue in Des Moines

WHEREAS, the City of Des Moines has assisted with the issuance of an RFP to solicit redevelopment proposals for the Cherry Street Parking lot; and,

WHEREAS, it is in the best interest of Polk County to execute a 28E agreement with the City of Des Moines to authorize the City of Des Moines to select the developer on behalf of Polk County; and,

WHEREAS, upon the selection of a developer and the execution of development agreements by the City of Des Moines, Polk County will transfer the collective parcels known as the Cherry Street Parking lot to the selected developer; and,

WHEREAS, if a development agreement for the Cherry St. lot is reached that requires relocation of individuals currently parking in that lot, the City of Des Moines and Polk County may enter into a subsequent agreement amongst themselves, the state and other stakeholders to locate alternative parking arrangements for individuals currently utilizing the Cherry St. lot.

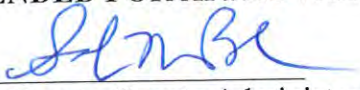
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached 28E Agreement, with the City of Des Moines, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

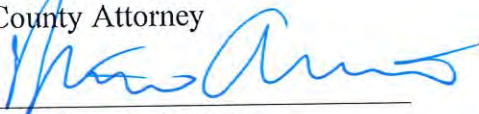
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY25/26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving 28E agreement with the City of Des Moines for the development of the Cherry Street parking lot.

Agenda Date: July 29, 2025

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of 28E agreement

Comply with Policy: Yes

Background: In 2023 Polk County purchased a parking lot owned by Wells Fargo that is adjacent to the currently Polk County owned Cherry St and Wagner lots. The purpose of the purchase was to have 100% ownership of the entire lot for the eventual redevelopment of the parcels to support continued economic development in downtown Des Moines. The City of Des Moines has assisted with the issuance of an RFP for a developer and it is in the best interest of Polk County to give the City of Des Moines full decision making authority for the selection of the developer. At the time the City of Des Moines selects the developer and executes associated development agreements, Polk County will transfer the property directly to the selected developer. If a development agreement for the Cherry St. lot is reached that requires relocation of individuals currently parking in that lot, the City of Des Moines and Polk County may enter into a subsequent agreement amongst themselves, the state and other stakeholders to locate alternative parking arrangements for individuals currently utilizing the Cherry St. lot.

Action Impact: Approves 28E agreement

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
25/26						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, as owner of the Iowa Events Center complex, Polk County is party to a Master Lease Agreement with Oakview Group (OVG) for all aspects of management at the Casey's Center, Hy-Vee Hall and Community Choice Credit Union Convention Center; and,

WHEREAS, pursuant to the Lease Agreement, Polk County is responsible for funding all Capital Repairs at the Iowa Events Center; and,

WHEREAS, OVG is required to submit annual Capital Budget requests to the County for building maintenance and upgrades; and,

WHEREAS, the capital repairs request presented by OVG have now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted requests; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby approves the attached OVG Capital Budget requests for FY 25/26.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: /s/ Ralph Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: \$587,250 expense (various accounts)

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving OVG's FY25/26 Capital Budget requests for improvements at the Iowa Events Center.

Agenda Date: July 29, 2025

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: September 24, 2024

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: As owner of the Iowa Events Center the Polk County Board of Supervisors has a Master Lease agreement with Oakview Group (OVG), who has submitted budgets for FY25/26 capital repairs at the Casey's Center, Hy-Vee Hall and Community Choice Credit Union Convention Center totaling \$587,250.

Action Impact: The passage of this resolution approves capital repair requests from OVG.

Fiscal Note: Approves \$587,250 total expenditure, to be paid through Public Facility Management Surcharge and Food & Beverage commission revenues.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	N/A	\$421,000		Y	2950950100.77492	
25/26	Y	N/A	\$166,250		Y	2950950100.77493	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

Organization

Term Expires

Greater Des Moines Partnership Downtown Board
Frank Marasco

1/2/2026

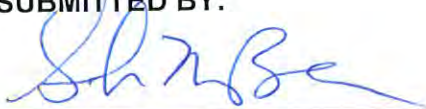
Polk County Risk Management
Brad Biren

1/2/2026

POLK COUNTY

Chair

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

FY25/26 #
Fiscal Impact: None

#32

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: July 29, 2025

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
25/26						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury and is investing in community projects that will increase the number of affordable housing units available countywide; and,

WHEREAS, the Board of Supervisors wish to pursue the purchase of property that will have a 20 year covenant placed on it, limiting the use to 50% AMI rental units to support low income individuals and families in Polk County; and,

WHEREAS, Polk County, Iowa authorizes staff of the Polk County Behavioral Health and Disability Services to engage in negotiations to purchase property at a price not to exceed \$3.5 million, authorizes Behavioral Health and Disability Services to sign associated agreements with written approval from the County Administrator, and in alignment with the process outlined by the Polk County Attorney.

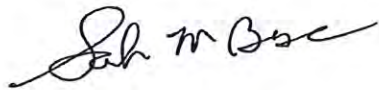
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes Polk County, Iowa staff to take the necessary steps to begin the process of purchasing property as outlined above using ERA2 funding.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

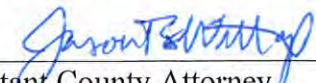
RECOMMENDED FOR APPROVAL:



By: Sarah Boese
Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing Polk County Behavioral Health & Disability Services staff to engage in negotiations to purchase property with Emergency Rental Assistance 2 funds to support the development of 50% AMI affordable housing.

Agenda Date: July 29, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
286-3895

Previous Action taken by the Board: December 17, 2024

Board/Commission Actions: None

Status: New

Background: Polk County is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury. The initial 75% of the \$62 million received was administered by Impact Community Action Partnership to support direct rental assistance. The remaining 25% will be used to support the creation of additional affordable units within Polk County. Staff from Polk County Behavioral Health & Disability Services has identified several properties that could be used to create additional 50% AMI housing units using Emergency Rental Assistance 2 funding.

Action Impact: Authorize BHDS to engage in property acquisition negotiations.

Fiscal Year	Current Expense Budget	Requested Expense Increase/- Decrease	Current Revenue Budget	Requested Revenue Increase/- Decrease	# of New Position(s) Requested	Expense Account Code	Revenue Account Code
24/25	\$	\$	\$	\$	0		
25/26							
26/27							

Additional Fiscal Note Information (optional): Final cost to be determined

PURCHASE AGREEMENT
POLK COUNTY, IOWA (BUYER) AND (INSERT)(SELLER)
CLOSING CHECKLIST

Buyer	Polk County, Iowa
Sellers	INSERT

Item	Description	Responsible Party	Signatures	Current Status
	Purchase Agreement			
1.	Purchase Agreement	Buyer	☐ Buyer ☐ Seller	
	Title Transfer Documents			
2.	Warranty Deed	Seller	☐ Seller	
2.1	Declaration of Value	Seller	☐ Seller	
	Lien Releases			
3.1		Seller	None	
3.2	Mortgage Payoff Letter	Seller	None	
	Buyer Due Diligence			
4.1	Title Opinions	Buyer	None	
4.2	Phase I ESA	Buyer	None	

Item	Description	Responsible Party	Signatures	Current Status
4.3	Survey	Buyer	None	
4.4	Tier I Environmental Review Tier II Environmental Review			
4.4.1	Floodplain Mappings-FEMA	Buyer	None	
4.4.2	Flood Insurance Review	Buyer	None	
4.4.3	EPA Contaminated Sites/IDNR UST Review	Buyer	?	
4.4.4	Historical Preservation Review (30 days needed for review from SHPO)	Buyer	SHPO?	
5.	Closing Matters			
5.1	Closing Checklist	Buyer	None	
5.2	Closing Funds	Seller	None	
5.3	Sellers W-9s	Seller	☐ Seller	
5.4	Real Estate Tax Proration Worksheet from Polk County Treasurer	Buyer	None	
5.5	Non-Foreign Affidavit	Seller	☐ Seller	
5.6	Seller's Resolution Approving Sale	Seller	☐ Seller	
6.	FEDERAL REQUIREMENTS (not exhaustive)	Seller		
6.1	Compliance with URA			
6.2	At the time of the offer, inform owner in writing that Polk County will not use eminent domain, will not acquire the property if negotiations fail to result in an	Seller		

Item	Description	Responsible Party	Signatures	Current Status
	amicable agreement, and Polk County's estimate of FMV.			
6.3	Ensure no tenants in place. Otherwise comply with voluntary acquisitions and displaced persons under the URA.	Seller		
6.4	Compliance with Section 104D- 24 CFR 42. Polk County must have and certify that it has a residential anti-displacement and relocation assistance plan in place.	Seller		
6.5	Consideration of putting covenants in place	Seller		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Variety - The Children's Charity of Iowa is a 501(c)(3) non-profit dedicated to improving the lives of children who are at-risk, underprivileged, critically ill, or living with special needs; and,

WHEREAS, Variety - The Children's Charity of Iowa, has partnered with the Iowa State Fair Blue Ribbon Foundation to create an inclusive playground. Variety - The Children's Charity of Iowa is requesting a Community Development Grant to assist with this project that will include a rubberized safety surface, swings with adaptive seats and harnesses, ramps throughout the playground and equipment at heights that are accessible by wheelchair; and,

WHEREAS, the inclusive playground will allow children and adults of all abilities to enjoy playing together. This project also encourages an environment of accessibility and connecting for recreational experiences; and,

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Variety - The Children's Charity of Iowa, to award grant funds for an inclusive playground project located at the Iowa State Fairgrounds, 3000 E. Grand Avenue, Des Moines, Polk County, Iowa; and,

WHEREAS, the grant award will serve the public purpose by providing a safe and accessible outdoor space for recreational activities while fostering social inclusion and emotional wellbeing; and,

WHEREAS, pursuant to the Grant Agreement for a Community Development Grant Award, the grant funds shall only be used for the approved project which includes the materials and labor cost for the new playground; and,

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa approved the terms of the attached Agreement for a Community Development Grant Award in the amount of \$75,000.00 to the Variety - The Children's Charity of Iowa, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

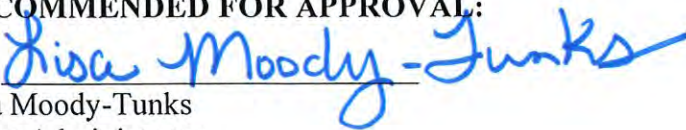
Matt McCoy, Chair

#34

RECOMMENDED FOR APPROVAL:

By: _____

Lisa Moody-Tunks
Grant Administrator

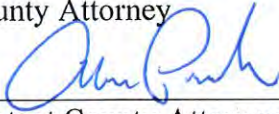


APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney



FISCAL NOTE: Community Development Grant Fund \$75,000.00 FY25/26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Variety – The Children’s Charity of Iowa a 501(c)(3) non-profit organization.

Agenda Date: July 29, 2025

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Sponsorship Award April 8, 2025 for \$1,500.00

Board/Commission Actions: N/A

Comply with Policy:

Background: Variety - The Children’s Charity of Iowa has partnered with the Iowa State Fair Blue Ribbon Foundation to create an inclusive playground. Variety – The Children’s Charity of Iowa is requesting a Polk County Community Development Grant to assist with this project that will include a rubberized safety surface, swings with adaptive seats and harnesses, ramps throughout the playground and equipment at heights that are accessible by wheelchair. The inclusive playground will allow children and adults of all abilities to enjoy playing together. This project also encourages an environment of accessibility and connecting for recreational experiences.

The Community Development Grant award will serve the public purpose by providing a safe and accessible outdoor space for recreational activities fostering social inclusion and emotional wellbeing.

Action Impact: The adoption of this resolution will award \$75,000.00 of gaming revenue to Variety – The Children’s Charity of Iowa and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	\$75,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ **that**
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 25-26 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

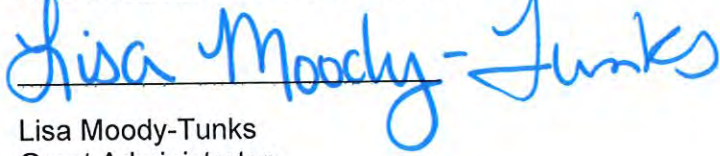
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$37,680.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

#35

RECOMMENDED FOR APPROVAL:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$37,680.00 from the Community Betterment fund, FY 25-26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: July 29, 2025

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-July 15, 2025 for \$20,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY25-26 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$37,680.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
25/26		\$37,680.00		N	40109033.79410	

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
July 29, 2025

Beaverdale Fall Festival	\$10,000.00
By Degrees Foundation	\$10,000.00
Des Moines Area Religious Council	\$2,000.00
Des Moines Refugee Support	\$500.00
Disability Rights Iowa	\$1,500.00
Gray's Woods Neighborhood Association	\$1,180.00
Highland/Oak Park Neighborhood Association	\$3,000.00
Hoyt Sherman Place Foundation	\$2,500.00
Iowa Arts in Education d/b/a ArtForce Iowa	\$1,000.00
Latino Resources (Latino Heritage Festival)	\$6,000.00
TOTAL	\$37,680.00

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY25/26 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

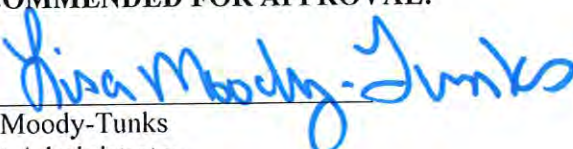
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$35,000.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$35,000.00 total in funds allocated for the attached Community Sponsorship Award List.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: July 29, 2025

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved July 15, 2025 for \$25,875.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$35,000.00 of gaming revenue to sponsor various non-profit events or initiatives in 2025.

Action Impact: Passing of this resolution will award \$35,000.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
25/26		\$35,000.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
July 29, 2025

City of Windsor Heights	\$2,500.00
Civic Music Association	\$3,000.00
Des Moines Public Library Foundation	\$1,500.00
Des Moines Valley Golf Club (DMVGC)	\$1,000.00
Downtown Events Group	\$4,000.00
Edmundson Art Foundation, Inc.	\$4,000.00
Families Forward	\$4,000.00
Home Opportunities Made Easy.	\$2,500.00
Hospice of Central Iowa Foundation d/b/a EveryStep	\$2,000.00
Iowa Non-Profit Alliance	\$500.00
Ronald McDonald House Charities of Central Iowa	\$5,000.00
Southeast Polk Dollars for Scholars	\$2,500.00
Southeast Polk Education Foundation	\$2,500.00
TOTAL	\$35,000.00

MEMORANDUM OF APPOINTMENTS
July 29, 2025

KEY

N - New Hire S - Salary Change
P - Promotion O - Other
T - Transfer * - Plus Cola

DATE	NAME	DEPARTMENT	JOB TITLE	GRADE	STEP	SALARY BASE	KEY	REMARKS
8/4/2025	Austin, Robert	Public Works	Water Resources Planner 10266004	A12		\$78,465	N	New position per resolution dated 5/6/25.
8/9/2025	Bani Ata, Odai	Sheriff	Detention Officer 10041051	T15		\$67,593	O	Fr. Detention Officer (SBS), T15 @ \$67,493. Rep C. Rodriguez-Colin term 7/3/25. End of SBS.
8/9/2025	Barber, Trevor	Sheriff	Captain 10041001	M16		\$143,611	P	Fr. Lieutenant, M15 @ \$136,772. Rep. B. Bracelin prom 8/9/25.
8/9/2025	Bracelin, Brandon	Sheriff	Sheriff 2nd Deputy 10041001	AD31		\$168,375	P	Fr. Captain, M16 @ \$150,408. Rep. M. Mohr transfer 8/9/25.
9/6/2025	Dagenais, Austin	Sheriff	Sergeant 10041001	M14		\$105,696	P	Fr. Detective, T18 @ \$100,663. Rep. J. Tart transfer 9/6/25.
8/11/2025	Darter Martin, James	Sheriff	Jail Food Services Aide 10041051	A6		\$49,447	N	Rep. M. Rios term 6/12/25.
7/7/2025	Evison, Rex	Public Works	Shop Superintendent 200267210	M14	MAX	\$128,174	S	Merit increase, fr. Shop Superintendent, M14 @ \$127,327. PAF and eval on file. Retro to 7/7/25.
8/9/2025	Ford, Gregory	Treasurer	Tax Specialist 10039022	A9		\$67,779	P	Fr. Customer Service Assistant, A8 @ \$64,551. Rep. L. Hoffman transfer 6/13/25.
8/9/2025	Glider, Kendra	County Attorney	Program Assistant 20051410	A6		\$56,926	P	Fr. Administrative Support Assistant, A5 @ \$54,215. Rep. H. Parker term 5/16/25.
8/16/2025	Grego, Shane	Sheriff	Lieutenant 10041001	M15		\$136,771	S	Merit increase, fr. Lieutenant, M15 @ \$131,511. PAF and eval on file.

#44

8/11/2025	Hall, Ana	General Services	Building Technician 20271402	A5	\$45,785	N	Rep. G. Burkhardt prom 6/14/25.
9/6/2025	Hunt, Andrew	Sheriff	Lieutenant 20041420	M15	\$130,632	P	Fr. Sergeant, M14 @ \$124,411. Rep. S. Vanderweide term 8/29/25.
8/9/2025	Johnson, Kimberly	Medical Examiner	Forensic Lab Assistant 10471110	A10	\$67,778	P	Fr. Medical Secretary, A8 @ \$64,550. Rep. M. Wolf term 6/2/25.
8/9/2025	McGruder, Tyderick	CFYS	Youth Services Worker 10233302	A9	\$67,960	O	Fr. Youth Services Worker (SBS), A9 @ \$67,960. Rep. M. Philmon voluntary demotion 8/9/25. End of SBS.
8/9/2025	Mohr, Mark	Sheriff	Sheriff 2nd Deputy 10041001	AD33	\$185,869	S	Fr. Sheriff 2nd Deputy, AD31 @ \$168,375. Rep. S. Hoffman term 3/31/25. Assignment of appointed Deputy salary from 77% to 85% per Sheriff authority as provided in Iowa Code Chapter 331.904.
7/22/2025	Mortensen, Michael	Veterans Affairs	Deputy Director VA 10453200	M14	\$110,732	S	Merit increase, fr. Deputy Director VA, M14 @ \$106,473. PAF and eval on file. Retro to 7/22/25.
7/30/2025	Nekola, Brett	Public Works	Maintenance Operations Manager 200267210	M15	MAX \$140,993	S	Merit increase, fr. Maintenance Operations Manager, M15 @ \$137,982. PAF and eval on file.
8/9/2025	Phillips, Ryan	Sheriff	Lieutenant 10041001	M15	\$125,609	P	Fr. Sergeant, M14 @ \$119,628. Rep. A. Ferlitsch transfer 8/9/25.
8/9/2025	Philmon, Mallory	CFYS	Youth Services Worker PT < 30 Hours 10233302	A9	\$29,846	O	Fr. Youth Services Worker, A9 @ \$64,065. Voluntary demotion. Rep. K. Smith term 6/11/25.
8/9/2025	Rees, Haleigh	Sheriff	Sergeant 20041420	M14	\$105,694	P	Fr. Detective, T18 @ \$100,661. Rep. J. Tart transfer 8/9/25.
8/29/2025	Ringstad, Matthew	CFYS	Senior Services Site Supervisor 10233402	M10	\$87,240	S	Merit increase, fr. Senior Services Site Supervisor, M10 @ \$83,885. PAF and eval on file.

8/7/2025	Roth, Amberlei	CFYS	Youth Services Team Lead 10233302	M13	\$93,116	S	Merit increase, fr. Youth Services Team Lead, M13 @ \$89,535. PAF and eval on file.
8/4/2025	Swore, Mark	CFYS	Youth Services Aide 10233302	A7	\$53,402	N	Rep. V. Jones term 6/11/25.
8/9/2025	Van Hoozer, Shawn	Sheriff	Sheriff 2nd Deputy 10041061	AD33	\$185,869	S	Assignment of appointed Deputy salary from 77% to 85% per Sheriff authority as provided in Iowa Code Chapter 331.904.
7/20/2025	Ward, Ryan	General Services	Procurement Purchasing Manager 10279103	M15	\$140,103	S	Merit increase, fr. Procurement Purchasing Manager, M15 @ \$134,714. PAF and eval on file. Retro to 7/20/25.
9/3/2025	Webb, Joyce	CFYS	Community Services Program Administrator 10233400	M16	\$136,771	S	Merit increase, fr. Community Services Program Administrator, M16 @ \$131,511. PAF and eval on file.
8/11/2025	Woock, Lucas	County Attorney	Administrative Support Assistant 10051102	A6	\$49,447	N	Rep. K. Harris prom 6/14/25.
8/9/2025	Zamora Garcia, Anthony	General Services	Facilities Maintenance Specialist 10279106	A8	\$57,675	P	Fr. Building Technician, A5 @ \$51,579. Rep. W. Smith term 5/30/25.

Moved by _____, Seconded by _____
 That the following RESOLUTION be adopted: BE IT FURTHER RESOLVED THAT
 the individuals named on this Memorandum be approved for personnel actions
 as indicated above.

Blair Parker

Blair Parker, Deputy Director of Human Resources