

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
May 20, 2025 9:30 A.M.

1. Roll Call
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill Lists as submitted by County Auditor.

5. **PLEDGE OF ALLEGIANCE**

PUBLIC HEARING
FY 2024/2025 BUDGET AMENDMENT

- *6. Resolution amending FY 2024/2025 budget.
[Item 6 Attachment](#)

PUBLIC HEARING
PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR
LITTLE FOURMILE CREEK STREAM RESTORATION PROJECT

- *7. Resolution approving plans, specifications, form of contract, and estimated cost for Little Fourmile Creek Stream Restoration Project (8th St. SW to 17th Ave SW).
[Item 7 Attachment](#)

PUBLIC HEARING
PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR
THOMAS MITCHELL STREAM RESTORATION PROJECT

- *8. Resolution approving plans, specifications, form of contract, and estimated cost for Thomas Mitchell Stream Restoration Project.
[Item 8 Attachment](#)

9. **PUBLIC COMMENTS**

PERMITS

- *10. FY 25/26 Applications for Cigarette/Tobacco/Nicotine/Vapor Permits for the following:
Midwest Mellow LLC 5201 NE 14th Street
Git-N-Go Convenience Store #25 4224 NW 2nd Street
[Item 10 Attachment](#)
- *11. Renewal application for Class “E” Retail Alcohol License for QuikTrip #562 located at 4801 NE 14th Street.
[Item 11 Attachment](#)

RESOLUTIONS

- *12. Resolution approving the Final Plat of Yellow Banks.
[Item 12 Attachment](#)
- *13. Resolution awarding contract for Fourmile Creek Tributary Stream Restoration Project (Project No. 708-2526) to RW Excavating Solutions, LC.
[Item 13 Attachment](#)
- *14. Resolution awarding contract for Little Fourmile Creek Stream Restoration Project (Project No. 709-2526) to RW Excavating Solutions, LC.
[Item 14 Attachment](#)
- *15. Resolution approving Professional Services Agreement with HDR Engineering, Inc for wetland design.
[Item 15 Attachment](#)
- 16. Resolution approving Value-Based Incentive Payments for Integrated Services Agencies.
- 17. Resolution approving Value-Based Incentive Payments to Service Providers.
- 18. Resolution approving Mental Health/Intellectual Disability/Developmental Disability (MH/ID/DD) service approvals and authorizing expenditures from the Mental Health and Disability Services (MHDS) Region Fund.
- *19. Resolution approving Amendment to Agreement with Mosaic.
[Item 19 Attachment](#)
- *20. Resolution approving Amended Agreement to an Opioid Settlement Fund Grant with Iowa Harm Reduction Coalition.
[Item 20 Attachment](#)
- *21. Resolution approving agreement with Iowa Health and Human Services (HHS) for Iowa Child Abuse Prevention Program (ICAPP) grant.
[Item 21 Attachment](#)
- *22. Resolution authorizing Auditor's Office to publish Notice of Public Hearing on June 3, 2025 for approval of deed of conservation easement to the Great Outdoors Foundation (for the Trails End Mitigation Bank Phase 2).
[Item 22 Attachment](#)
- *23. Resolution approving Contract with FexSteve Limited Company to address lead hazard repairs at 4123 9th Street, Des Moines.
[Item 23 Attachment](#)

- *24. Resolution approving Contract with FexSteve Limited Company to address lead hazard repairs at 2611 40th Street, Des Moines.
[Item 24 Attachment](#)
- *25. Resolution approving Contract with Richmond Construction to address lead hazard repairs at 3823 4th Street, Des Moines.
[Item 25 Attachment](#)
- *26. Resolution Approving Amendment 2 of Contract (5884CO77) Local Public Health Services Funding with the Iowa Department of Health and Human Services.
[Item 26 Attachment](#)
- *27. Resolution approving Release of Mortgage for 621 Oak Park Avenue, Des Moines.
[Item 27 Attachment](#)
- *28. Resolution approving Detention Services Intergovernmental Agreement with the United States Marshals Services.
[Item 28 Attachment](#)
- *29. Resolution approving the Service and Pricing Agreement with Medical Priority Consultants (dba Priority Dispatch Corp) for licensed products and services.
[Item 29 Attachment](#)
- 30. Resolution approving position modification within the Department of General Services.
- 31. Resolution approving position modifications within the Sheriff's Office.
- *32. Resolution approving Contract Agreement with Employee and Family Resources (EFR).
[Item 32 Attachment](#)
- *33. Resolution Approving the Form and Authorizing Execution of a Note Purchase Agreement to Underwrite \$169,650,000* (Subject to Change) General Obligation Capital Loan Notes, Series 2025A (Exempt Facility Bonds – AMT) and \$68,180,000* (Subject to Change) General Obligation Capital Loan Notes, Series 2025B (Non – AMT).
[Item 33 Attachment](#)
- 34. Resolution approving OVG's FY 25/26 capital budget request for certain improvements at the Iowa Events Center.
- 35. Resolution approving distribution of hotel/motel tax collections to the World Food Prize Foundation.

36. Resolution approving a Community Development Grant for the Community Foundation of Greater Des Moines, a 501 (c)(3) non-profit organization and fiscal agent for the West Des Moines Community Foundation.

[Item 36 Attachment](#)

37. Resolution approving Community Betterment Grant Awards.

38. Resolution approving Community Sponsorship Awards.

COMMUNICATIONS

- *39. Notice of Time and Place of Consultation on the Proposed Voluntary Annexation to the City of Urbandale, Iowa, of Certain Real Estate generally located within the Corporate Boundaries of the City of Grimes, Iowa.

[Item 39 Attachment](#)

- 40.

BUDGET ACTIONS

APPOINTMENTS

41. Memorandum of Appointments.

- 42.

BOARD MEMBER COMMENTS

CLOSED SESSION

43. To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, pursuant to Iowa Code section 21.5(1)(c).

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions and attachments, visit our website below. Please note that size constraints may prevent some attachments from being posted on our website.*

<https://www.polkcountyiowa.gov/county-auditor/administration/>

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/live/sYDKLF00Igc>

RESOLUTION

MOVED by _____ **SECONDED** by _____
that the following resolution be adopted:

WHEREAS, Section 331.434(6) of the Iowa Code requires the Board of Supervisors to appropriate by resolution the amounts deemed necessary for each of the County offices and departments for all statutory budget funds; and

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2024/2025 Polk County Budget and Appropriation to reflect the actions and expenditure requirements of the County Offices and Departments since the budget was last amended on October 8, 2024, and

WHEREAS, a staff meeting on the proposed amendment was held April 23, 2025, and a public hearing was held May 20, 2025,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors amends the appropriation for Fiscal Year 2024/2025 by fund, department, and service area and appropriates for FY 2024/2025 the sums reflected in the attached appropriation summary.

Approved this ____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Deborah A. Anderson
Deb Anderson, Budget Director
Board of Supervisor's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph E. Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution amending FY 24/25 budget

Agenda Date: May 20, 2025

Contact Individual: Deb Anderson, Budget Director
286-3016

Previous Action taken by the Board: FY 24/25 budget certified 04/23/24; subsequently amended on 10/08/24

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of amendment

Comply with Policy: Yes

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the budget was previously amended on October 8, 2024. Proposed adjustments include receipt of bond proceeds and distribution of such to the Des Moines Airport Authority per the approved referendum. Other adjustments include such items as capital expenditures, position changes, and adjustments based on current expenditure and revenue estimates.

Staff presented the proposed amendment to the Board of Supervisors for discussion and review on April 23, 2025.

Action Impact: Approves amendment of the FY 24/25 budget

Fiscal Note: Expenditures increase \$232.7 million and revenues increase \$240.0 million. This change is primarily due to bond proceeds of \$243.5 million for the Des Moines airport. Fund balances are intentionally drawn down by \$102.6 million to continue expenditure of ARPA and Emergency Rent Assistance funding, to utilize previously issued bond proceeds for capital and conservation projects, and to retire short-term debt.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Other Uses	Anticipated Revenue & Other Sources	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$772,899,777	\$670,340,773	Y	Various	Various

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 38-24, dated February 27, 2024 and Resolution 4-25, dated January 2, 2025, Polk County, Iowa approved funding agreements for the Little Fourmile Creek Stream Restoration Project ("the Project"); and

WHEREAS, by Resolution 77-25, dated May 6, 2025, Polk County, Iowa set a public hearing for May 20, 2025 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

WHEREAS, on May 20, 2025, pursuant to Iowa Code Section 26.12, Polk County held a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the plans, specifications, form of contract, and estimated cost of the public improvements to be constructed pursuant to the Project; and

BE IT FURTHER RESOLVED Polk County Public Works and the Polk County Procurement Departments are authorized to commence the public bidding process.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

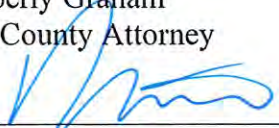
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 81-25 to approve plans, specifications, form of contract, and estimated cost for Little Fourmile Creek Stream Restoration Project (8th St. SW to 17th Ave. SW).

Agenda Date: May 20, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated 2/27/2024 Approving Stream Amendment to IDALS Wetland 28E Agreement and Res. 4-25 dated 1/2/2025 approving Project Agreement with the City of Altoona.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore Little Fourmile Creek between 8th St. SW to 17th Ave. SW within the City of Altoona.

Action Impact: Approval of plans, specification, form of contract, and estimate for the Little Fourmile Creek Stream Restoration Project.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$966,870.00	\$725,152.50	N	50266320.77440	50266320.52290
24/25	Y	0		\$241,717.50	N		50266320.52790

Additional Fiscal Note Information (optional): \$725,152.50 revenue provided by Iowa Department of Agriculture and Land Stewardship and \$241,717.50 provided by the City of Altoona.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 38-24, dated February 27, 2024, Resolution 222-24, dated December 17, 2024, Polk County, Iowa approved funding agreements for the Camp Creek/Thomas Mitchell Stream Restoration Project ("the Project"); and

WHEREAS, by Resolution 78-25, dated May 6, 2025, Polk County, Iowa set a public hearing for May 20, 2025 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

WHEREAS, on May 20, 2025, pursuant to Iowa Code Section 26.12, Polk County held a public hearing to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, the Polk County Public Works Department has reviewed plans, specifications, and estimated cost for the construction of the Project and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the plans, specifications, form of contract, and estimated cost of the public improvements to be constructed pursuant to the Project; and

BE IT FURTHER RESOLVED Polk County Public Works and the Polk County Procurement Departments are authorized to commence the public bidding process.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 82-25 to approve plans, specifications, form of contract, and estimated cost for Thomas Mitchell Stream Restoration Project.

Agenda Date: May 20, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated 2/27/2024 Approving Stream Amendment to IDALS Wetland 28E Agreement and Res. 222-24 dated 12/17/2024 approving Project Agreement with the Polk County Conservation.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore Camp Creek within Thomas Mitchell Park.

Action Impact: Approval of plans, specifications, form of contract, and estimate for the Thomas Mitchell Creek Stream Restoration Project.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	\$1,265,000	\$948,750	N	50266320.77440	50266320.52290
25/26	Y	0		\$316,250	N		50266320.52790

Additional Fiscal Note Information (optional): \$948,750 revenue provided by Iowa Department of Agriculture and Land Stewardship and \$316,250 provided by Polk County Conservation.

FY 25/26 CIGARETTE/TOBACCO/NICOTINE/VAPOR PERMITS

May 20, 2025 Agenda

Establishment

Midwest Mellow

Git-N-Go Convenience Store #25

Address

5201 NE 14th St, Des Moines, 50313

4224 NW 2nd Street, Des Moines, 50313

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 12, Township 78 North, Range 23 West of the 5th P.M. (Four Mile Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as Yellow Banks; and

WHEREAS, the minor subdivision final plat proposes one (1) non-residential lot, one (1) outlot, and two (2) street lots on approximately 35.38 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Yellow Banks and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution on behalf of Polk County, Iowa.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"AT" Agricultural Transition District
Platted by:	Reveiz Farms Inc. (property owner)
Surveyor:	Jody A. Budde - Foth
Location:	Located approximately one quarter (1/4) mile east of the intersection of SE 72 nd Street and SE 9 th Avenue.
Township:	Four Mile

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: No cost to the County

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 85-25 approving the Final Plat of Yellow Banks.

Agenda Date: May 20, 2025

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The plat proposes one (1) non-residential lot, one (1) outlot, and two (2) street lots on approximately 35.38 acres zoned "AT" Agricultural Transition District. The subject property is located one-quarter (1/4) mile east of the intersection of SE 72nd Street and SE 9th Avenue, within the SE ¼ of the NW ¼ of Section 12, Township 78 North, Range 23 West (Four Mile Township), Polk County, Iowa. Lot 1 is 14.63 acres in size and will contain a future Mid-American substation. Outlot X is 17.31 acres in size and is unbuildable until further subdivided. Lot 1 has access to the 2-inch Des Moines Water Works water main along SE 9th Avenue. If necessary, Lot 1 will be served by an onsite wastewater treatment system.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of the lots, including dedication of existing road easement along SE 9th Avenue to Polk County.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 38-24, dated February 27, 2024, Polk County, Iowa approved a funding agreement for the Fourmile Creek Tributary Stream Restoration Project ("the Project"); and

WHEREAS, Project No. 708-2526, for the construction of the Fourmile Creek Tributary Stream Restoration Project was bid in accordance with approved funding agreements; and

WHEREAS, the Project was publicly let for bids on the May 1, 2025, with the following results:

RW Excavating Solutions, LC	\$398,818.00
JC Midwest Services	\$494,128.25
TK Grading	\$507,765.50
HGS, LLC	\$685,693.26; and

WHEREAS, it is the recommendation of the Public Works Department to accept the lowest responsive, responsible bid from RW Excavating Solutions, LC in the amount of \$398,818.00; and

WHEREAS, the Public Works Department will oversee implementation of the Project, provide payments to contractor, approve change orders, and coordinate with state, local, and federal funding partners; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does accept the bid and awards the Project to RW Excavating Solutions, LC in the amount of Three Hundred Ninety-Eight Thousand, Eight Hundred and Eighteen Dollars and Zero Cents (\$398,818.00); and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Professional Services with RW Excavating Solutions, LC, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 84-25 to award contract for Project No. 708-2526, Fourmile Creek Tributary Stream Restoration Project, to RW Excavating Solutions, LC.

Agenda Date: May 20, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated 2/27/2024 Approving Stream Amendment to IDALS Wetland 28E Agreement.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore a tributary to Fourmile Creek between N Ankeny BLVD and NE Trilein Dr. within the City of Ankeny.

Action Impact: Action approves the Chair to sign the agreement and allows Public Works to proceed with construction and administration of the project.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	\$398,818.00	\$398,818.00	N	50266320.77440	50266320.52290

Additional Fiscal Note Information (optional): \$398,818.00 revenue provided by Iowa Department of Agriculture and Land Stewardship.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 38-24, dated February 27, 2024 and Resolution 4-25, dated January 2, 2025, Polk County, Iowa approved funding agreements for the Little Fourmile Creek Stream Restoration Project ("the Project"); and

WHEREAS, Project No. 707-2425, for the construction of the Little Fourmile Creek Stream Restoration Project was bid in accordance with approved funding agreements; and

WHEREAS, this project was publicly let for bids on May 1, 2025, with the following results:

RW Excavating Solutions, LC	\$470,091.50
HGS, LLC	\$862,239.51; and

WHEREAS, it is the recommendation of the Public Works Department to accept the lowest responsive, responsible bid from RW Excavating Solutions, LC in the amount of \$470,091.50; and

WHEREAS, the Public Works Department will oversee implementation of the Little Fourmile Creek Stream Restoration Project, provide payments to contractor, approve change orders, and coordinate with state, local, and federal funding partners.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa accepts the lowest responsive, responsible bid and awards the Project to RW Excavating Solutions, LC in the amount of Four Hundred Seventy Thousand Ninety-One Dollars and 50/100 (\$470,091.50); and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Professional Services with RW Excavating Solutions, LC, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 83-25 to award contract for Project No. 709-2526, Little Fourmile Creek Stream Restoration Project to RW Excavating Solutions, LC.

Agenda Date: May 20, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated 2/27/2024 Approving Stream Amendment to IDALS Wetland 28E Agreement and Res. 4-25 dated 1/2/2025 approving Project Agreement with the City of Altoona.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore Little Fourmile Creek between Adventureland Drive to 4th St SW within the City of Altoona.

Action Impact: Action approves the Chair to sign the agreement and allows Public Works to proceed with construction and administration of the project.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$470,091.50	\$352,568.63	N	50266320.77440	50266320.52290
24/25	Y	0		\$117,522.87	N		50266320.52790

Additional Fiscal Note Information (optional): \$352,568.63 revenue provided by Iowa Department of Agriculture and Land Stewardship and \$117,522.87 provided by the City of Altoona.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County is leading a targeted wetland program to improve water quality and reduce flooding, referred to as the Wetland Wave Project; and

WHEREAS, Polk County approved a Wetland Funding Agreement with the Iowa Department of Agriculture and Land Stewardship (IDALS); and

WHEREAS, HDR Engineering Inc, has been selected from the Polk County Public Works list of qualified wetland engineers to design one wetland for a total cost of \$94,000; and

WHEREAS, IDALS has agreed to cover 100% of the wetland engineering costs; and

WHEREAS, a Professional Services Agreement between HDR Engineering, Inc. and Polk County has been prepared to detail the responsibilities of the respective parties.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement between Polk County, Iowa and HDR Engineering Inc and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

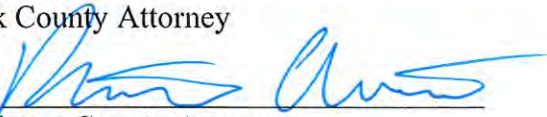
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 80-25 to approve Professional Services Agreement with HDR Engineering, Inc for wetland design.

Agenda Date: May 20, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. No. 38-24 dated 2/27/2024 approving funding agreement with Iowa Department of Agriculture and Land Stewardship (IDALS).

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County has started a targeted effort to construct water quality wetlands across priority watersheds. This “Wetland Wave Project” is utilizing special projects funding and a partnership with the Iowa Department of Agriculture and Land Stewardship. This agreement allows for the design of one additional wetland.

Action Impact: Resolution approves agreement and allows Public Works to administration services as per the terms and conditions of the agreement.

Fiscal Note: Funding will be tracked and managed through the Public Works Air and Water Budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	\$94,000	\$94,000	N	10266004.77440 WQ107	10266004.52290

Additional Fiscal Note Information (optional):

The Iowa Department of Agriculture and Land Stewardship will reimburse 100% of engineering costs through this agreement.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region has (Polk MHDS Region) the responsibility to pay for services to certain persons with mental illness, intellectual and/or developmental disabilities; and

WHEREAS, the Polk MHDS Region has designated the Polk County, Iowa Behavioral Health and Disability Services Department (BHDS) as the Region Administrator; and

WHEREAS, Broadlawns Medical Center, Community Support Advocates, Easterseals and Eyerly Ball, each individually entered into agreements with Polk County, Iowa for Integrated Services; and

WHEREAS, these agreements contain a provision to pay incentives and the agreements outline the provisions required to receive these incentive funds; and

WHEREAS, through Polk MHDS Region Budget for FY 24/25, Polk County continued an Integrated Services Project to provide services for approximately 700 consumers by assigning Integrated Service Agencies to serve those individuals; and

WHEREAS, overall evaluation scores were given to: Broadlawns Medical Center, Positive Alternatives to Hospitalization (PATH) 70%; Community Support Advocates, Integrated Services Agency 65%; Community Support Advocates, Knowledge Empowers Youth (KEY) 63%; Easterseals Integrated Services Agency 90%; Eyerly Ball Integrated Services Agency 85%; and Eyerly Ball Forensic Assertive Community Treatment (FACT) 82%; and

WHEREAS, the recommended value-based incentive payments are based on the number of participants served and the service provider's overall evaluation performance score of at least 63%; and

WHEREAS, the annual evaluations were completed by an outside independent evaluator and reviewed by the Polk MHDS Region Governing Board, which recommends issuing the value-based incentive payments; and

WHEREAS, Polk MHDS Region Governing Board recommended the following amounts to be paid: to Broadlawns Medical Center, \$50,967.00; Community Support Advocates Integrated Services Agency, \$40,419.00; Community Support Advocates, Knowledge Empowers Youth (KEY) \$11,492.00; Easterseals Integrated Services Agency \$35,317.00; Eyerly Ball Integrated Services Agency \$59,240.00; and Eyerly Ball Forensic Assertive Community Treatment (FACT) \$24,259.00.

NOW, THEREFORE, BE IT RESOLVED, that Polk County, Iowa approves the disbursement of the following value-based incentive payments as recommended by the Polk MHDS Region Governing Board.

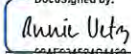
16

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

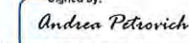
Matt McCoy
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:  _____
Annie Uetz, Director
Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____
Assistant County Attorney

FISCAL NOTE: \$221,694 expended as incentive payments; included in the FY 24/25 Budget

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Value-Based Incentive Payments for Integrated Services Agencies.

Agenda Date: May 20, 2025

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Polk County Board of Supervisors previously approved Service Agreements with Integrated Services Agencies.

Board/Commission Actions: On May 20, 2025, the Polk County Mental Health and Disability Services Region Governing Board recommended to Polk County, Iowa that value-based incentive payments should be awarded based upon independent evaluations of the providers.

Comply with Policy: Yes.

Background: Polk County, Iowa has agreements with four agencies (Broadlawns Medical Center, Community Support Advocates, Easterseals, and Eyerly Ball) to serve approximately 700 individuals through an integrated services approach. At the end of each fiscal year, independent evaluations of the four agencies are completed by the University of Iowa: Law, Health Policy, and Disability Center to evaluate outcomes achieved by each program. Each program earns a value-based incentive payment based on their score and the number of individuals served. Policy indicates agencies must meet a minimum score of 63% in order to be eligible for value-based incentive payments. House File 2673 sunsets the Polk County Mental Health and Disability Services Region effective 6/30/2025. The FY24/25 Outcome Evaluation Report reflects service months of July, 2024 – March, 2025 and is the final outcome evaluation report. The agreements require that distribution of the value-based incentive payments be approved by the Polk County Board of Supervisors.

Action Impact: Polk County, Iowa will distribute value-based incentive payments in accordance with the independent evaluation outcome scores for each provider as set forth below:

Broadlawns Medical Center, Positive Alternatives to Hospitalization (PATH), \$50,967.00;

Community Support Advocates, Integrated Services Agency, \$40,419.00;

Community Support Advocates, Knowledge Empowers Youth (KEY) \$11,492.00;

Easterseals Integrated Services Agency \$35,317.00;

Eyerly Ball Integrated Services Agency \$59,240.00; and

Eyerly Ball Forensic Assertive Community Treatment (FACT) \$24,259.00.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$221,694	\$0	N	100444030.84032.329.4496F	N/A

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region (Polk MHDS Region) has the responsibility to pay for services to certain persons with mental illness, intellectual and/or developmental disabilities; and

WHEREAS, the Polk MHDS Region has designated the Polk County, Iowa Behavioral Health and Disability Services Department (BHDS) as the Region Administrator; and

WHEREAS, Polk County, Iowa has entered into agreements with service providers to implement the core mental health and disability services, including Service Coordination services, and as the Region Administrator, the BHDS implements the service agreements; and

WHEREAS, in its FY24/25 budget the Polk MHDS Region approved funds for Polk County, Iowa to enter into agreements with the following providers for Service Coordination services: Broadlawns Medical Center, Community Support Advocates, and Eyerly Ball Community Mental Health Services; and

WHEREAS, the service agreements contain a provision to provide value-based incentive payments in accordance with achievement of system goals; and

WHEREAS, the yearly evaluations of each provider were completed by an outside independent evaluator, and were reviewed by Polk MHDS Region Governing Board; and

WHEREAS, the recommendation for a value-based incentive payment is for a payment of \$1,500 per Service Coordinator employed by each provider and the service provider's overall evaluation performance score of at least 63%; and

WHEREAS, the recommended value-based incentive payments are as follows:
Broadlawns Medical Center (7.5 full-time equivalent Service Coordinators, score of 81%) \$9,113.00 and Community Support Advocates (12.5 full-time equivalent Service Coordinators, score of 69%) \$12,938.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the disbursement of the following value-based incentive payments as recommended by the Polk MHDS Region Governing Board.

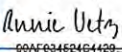
Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy
Chair, Polk County Board of Supervisors

#17

RECOMMENDED FOR APPROVAL:

By: DocuSigned by:

00AF03462464429
Annie Uetz, Director
Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Signed by:

A52A753E9E024C3
Assistant County Attorney

FISCAL NOTE: \$22,051 expended as incentive payments; included in the FY 24/25 Budget

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Value-Based Incentive Payments to Service Coordination Providers.

Agenda Date: May 20, 2025

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Polk County Board of Supervisors previously approved Service Agreements with Service Coordination Providers.

Board/Commission Actions: On May 20, 2025, the Polk County Mental Health and Disability Services Region Governing Board recommended to Polk County, Iowa that value-based incentive payments should be awarded based upon independent evaluations of the providers.

Comply with Policy: Yes.

Background: Polk County, Iowa has agreements with Broadlawns Medical Center, Community Support Advocates, and Eyerly Ball Community Mental Health Services to coordinate navigation and support individuals in recovery and ongoing community-based supports. The agreements require providers to report data monthly through a management information system. Reported data is the foundation for measuring outcome achievement and system goals. At the end of each fiscal year, independent evaluations of the providers are completed by the University of Iowa: Law, Health Policy, and Disability Center to evaluate the participant outcomes achieved by each provider. Each provider earns value-based incentive payments based on the percentage of participants served and the overall evaluation performance score. House File 2673 sunsets the Polk County Mental Health and Disability Services Region effective 6/30/2025. The FY24/25 Outcome Evaluation Report reflects service months of July, 2024 – March, 2025 and is the final outcome evaluation report. The agreements require that distribution of the value-based incentive payments be approved by the Polk County Board of Supervisors.

Action Impact: Polk County, Iowa will distribute value-based incentive payments by awarding each Service Coordinator \$1,500 when the agency evaluation score of at least 63% as set forth below:

Broadlawns Medical Center (7.5 FTEs, 81% score) \$9,113.00;
Community Support Advocates (12.5 FTEs, 69%) \$12,938.00; and
Eyerly Ball Community Mental Health Services (2 FTEs, 59%) \$0.00.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$22,051	\$0	N	100444020.84022.378.2278c	N/A

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the persons on the attached Memorandum of Mental Health/Intellectual Disability/Developmental Disability (MH/ID/DD) Service Approval are clients of the Polk County Mental Health and Disability Services (MHDS) Region who have legal residence in Polk County, Iowa; and

WHEREAS, these clients are in need of the services as described in the attached Memorandum of MH/ID/DD Service Approval; and

WHEREAS, no Polk County MHDS Region network providers of such services are able to meet the needs of these clients at this time; and

WHEREAS, the Boards of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Health and Human Services; and

WHEREAS, these services were reviewed and approved for submission by the staff of the Polk County Mental Health and Disability Services Region Administrator.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of MH/ID/DD Service Approval and authorizes the necessary expenditures from the Polk County MHDS Region Fund for these clients.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Log# 453 DocuSigned by:

By: Annie Uetz
99AF934524C4429

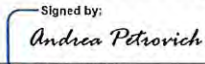
Annie Uetz, Director/CEO

Polk County Behavioral and Disability Services Department –
Polk County MHDS Region Administrator

#18

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

Signed by:
AS2A753F9E024C3...

FISCAL NOTE: \$56,930.55 from the Polk County MHDS Region Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Mental Health/Intellectual Disability/Developmental Disability (MH/ID/DD) service approvals and authorizing expenditures from the Mental Health and Disability Services (MHDS) Region Fund.

Agenda Date: 05/20/2025

Contact Individual: Annie Uetz, Director/CEO
Polk County Behavioral Health and Disability Services Dept. –
Polk County MHDS Region Administrator
(515) 286-3581

Previous Action taken by the Board: None

Board/Commission Actions: The recommendations contained within have been approved for submission by the staff of the Polk County MHDS Region Administrator and the Polk County MHDS Region Governing Board.

Comply with Policy: Yes

Background: Polk County contracts with selected providers within the Polk County MHDS Region to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a client, the Region seeks to use the services of an out-of-county provider or a local provider with whom the County does not have a contract but who meets the criteria adopted by the Region Governing Board as set forth in the Polk County MHDS Region Management plan. The Polk County Board of Supervisors has appointed the staff of the Polk County MHDS Region Administrator to review each request for services outside of Polk County or for services by local providers with whom the County does not have a contract to determine whether the service request is in the best interest of the client and the County. The staff of the Polk County MHDS Region Administrator complete the review that in the past was put before the Service Appeal Board.

Action Impact: The staff of the Polk County MHDS Region Administrator has determined that the services requested in the attached resolution are in the best interests of the client and the County. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the staff of the Polk County MHDS Region Administrator and the Polk County MHDS Region Governing Board.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$ 56,930.55	0	N	Various Fund 10 account codes	

Additional Fiscal Note Information (optional): Refer to log 453 below

Memorandum of MH/ID/DD Non Network Provider Request

Log 453

[illegible]

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region, by and through its designated Region Administrator, the Polk County Behavioral Health and Disability Services Department, administers agreements with service providers; and

WHEREAS, effective July 1, 2022, Polk County, Iowa entered into a Provider Agreement with Mosaic, which expires June 30, 2025; and

WHEREAS, based on current utilization projections for Mosaic Supported Community Living, Polk County, Iowa and Mosaic wish to amend their Agreement to increase their authorized units of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region shall continue to administer the Provider Agreements; and

WHEREAS, the total amount of services purchased through this Amended Agreement shall increase 34.3% from \$284,959 to \$382,570; and

WHEREAS, sufficient funds are available in the Polk County Mental Health and Disability Services Region Budget for FY24/25 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Amended Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with Mosaic for FY 24/25 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

By: _____
Matt McCoy, Chair
Polk County Board of Supervisors

#19

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
93AF034524C4429
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

Signed by:
By: Andrea Petrovich
A52A765F9E024C3
Assistant County Attorney

FISCAL NOTE: FY24/25 expense increase 34.3% from \$284,959 to \$382,570

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Amendment to Agreement with Mosaic.

Agenda Date: May 20, 2025

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has an Agreement with the above listed provider, approved by the Board on June 28, 2022. The Agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: The Polk County Mental Health and Disability Region Governing Board recommends approval of the Amended Agreement.

Comply with Policy: Yes

Background: An amendment to the original Agreement with Mosaic is needed based on increased utilization for Supported Community Living.

Action Impact: The total amount of services purchased through this Amended Agreement will increase 34.3% from \$284,959 to \$382,570. Sufficient funding exists in the FY24/25 budget to provide these levels of service.

Fiscal Note: The total amount for this Agreement will increase \$97,611 (34.3%) from \$284,959 to \$382,570.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	\$97,611	\$0		100444030.84032.329	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa and Iowa Harm Reduction Coalition entered into an Agreement to expend funds in accordance with the National Opioid Settlements Exhibit 1-E for a Harm Reduction Supplies Grant in the amount of \$50,000.00 on August 27, 2024 for Fiscal Year 2025; and

WHEREAS, to clarify reporting requirements and enhance data collection, an Amended Agreement to an Opioid Settlement Fund Grant amends the existing Letter of Agreement between Polk County, Iowa and the Iowa Harm Reduction Coalition for this grant; and

WHEREAS, Polk County and the Iowa Harm Reduction Coalition desire to execute the attached Amended Agreement.

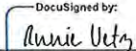
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Amended Agreement to an Opioid Settlement Fund Grant with Iowa Harm Reduction Coalition and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

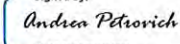
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:  _____
Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____
Assistant County Attorney

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Amended Agreement to an Opioid Settlement Fund Grant

Agenda Date: May 20, 2025

Contact Individual: Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department
515-286-3580

Previous Action taken by the Board: Adopted a Resolution approving an Opioid Settlement Fund Harm Reduction Supplies Grant award to Iowa Harm Reduction Coalition for \$50,000.00 on August 27, 2024.

Board/Commission Actions: N/A

Comply with Policy: Complies with Exhibit 1-E of the National Opioid Settlements

Background: Polk County awarded a \$50,000.00 Opioid Settlement Fund Harm Reduction Supplies Grant award to Iowa Harm Reduction Coalition for FY25 in August 2024. This Resolution for an Amended Agreement to an Opioid Settlement Fund Grant will amend the Letter of Agreement passed with the grant award to clarify reporting requirements for Iowa Harm Reduction Coalition and enhance data collection and funding oversight, specifically in Article V, Section 5.4 and 5.5.

Action Impact: The adoption of this Resolution will amend the Agreement with Iowa Harm Reduction Coalition for the Opioid Settlement Harm Reduction Supplies Grant and authorizes the Chair to sign the attached Agreement.

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$0	\$0	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa has been a Community Partnerships for Protecting Children (CPPC) site since 2003 with the goal of reinforcing community prevention efforts to support families, reduce risk factors that may contribute to abuse or neglect, and to protect children; and

WHEREAS, Polk County CPPC strives to promote a collaborative process to provide support and an efficient continuum of service delivery to Polk County children and families involved in, or at risk of being involved in, the child welfare and juvenile justice system; and

WHEREAS, Polk County Decategorization manages the CPPC and has been awarded a grant (FWBPEPP26-012) from the Iowa Department of Health and Human Services (HHS) to provide services for the period of July 1, 2025 through June 30, 2027, with the option to extend the contract up to one additional year through June 30, 2028; and

WHEREAS, the amount awarded for this contract is \$140,000 for FY 25/26 and \$125,000 for FY 26/27 and FY 27/28, with an amount not to exceed \$390,000 for the duration of the contract.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Contract with Iowa Department of Health and Human Services and authorizes the Chair of the Polk County Board of Supervisors to sign said Contract on behalf of Polk County, Iowa.

NOW, BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Director of the Community, Family, and Youth Services Department, or his designee, to electronically sign the Contract on behalf of the Chair and the Polk County Board of Supervisors.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

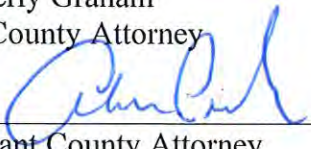
RECOMMENDED FOR APPROVAL:

By: Eric Koel by Joy Cole

Eric N. Kool, Director
Department of Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

\$140,000 for FY 25/26, \$125,000 for FY 26/27 and FY 27/28, with an amount not to exceed \$390,000 for the duration of the contract. Polk County will retain a 10% admin fee on \$125,000 for all 3 years.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Agreement with Iowa Health and Human Services (HHS) for Iowa Child Abuse Prevention Program (ICAPP) grant.

Agenda Date: May 20, 2025

Contact Individual: Joy Ihle, Deputy Director
Community, Family and Youth Services

Previous Action taken by the Board: None

Board/Commission Actions: none

Comply with Policy: Yes

Background:

Polk County Decategorization manages the Community Partnerships for Protecting Children (CPPC) for Polk County and has been awarded a ICAPP grant from the Iowa Department of Health and Human Services. The grant provides funding for services for the period of July 1, 2025 through June 30, 2027, with the option to extend the contract up to one additional year through June 30, 2028.

This grant will be concurrently implemented in 3 parts including: home visiting services for families with zero-to-five-year old's, parenting classes that will be facilitated with incarcerated individuals in the Polk County Jail, and sexual abuse prevention activities that assist with identifying early intervention strategies to protect children.

The amount awarded for this contract includes a 10% allowable expense for all years of the term to offset staff time that will be dedicated to administration.

Action Impact: Approval of this Agreement will allow Polk County CPPC to accept the awarded funds and subcontract for services to benefit families in Polk County.

Fiscal Note: \$140,000 for FY 25/26, \$125,000 for FY 26/27 and FY 27/28, with an amount not to exceed \$390,000 for the duration of the contract. Polk County will retain a 10% admin fee on \$125,000 for all 3 years.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
FY25 /26		0	\$127,500	\$140,000		10443413.77493	10443413.52480 10443413.52710
FY26 /27		0	\$112,500	\$125,000		10443413.77493	10443413.52480 10443413.52710

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
FY27 /28		0	\$112,500	\$125,000		10443413.77493	10443413.52480 10443413.52710

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Conservation is developing the Trails End Mitigation Bank Phase 2, a wetland mitigation bank near Berwick, Iowa; and

WHEREAS, the agency which regulates the approval of mitigation banks – the Army Corps of Engineers – requires that a deed of conservation easement be granted for bank land to an outside entity; and

WHEREAS, the Polk County Conservation Board, at its February 13, 2019 meeting, approved a motion to initiate the mitigation bank planning process, which includes the process of granting a deed of conservation easement; and

WHEREAS, the Great Outdoors Foundation has been selected to hold the deed of conservation easement for the Trail End Mitigation Bank Phase 2 and provide site monitoring services; and

WHEREAS, as it is necessary to hold a public hearing on the proposed deed of easement, the Board of Supervisors hereby schedules the public hearing for 9:30 AM on May 6, 2025.

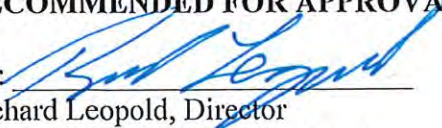
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa directs the Polk County Auditor to publish the attached notice of hearing, and to furnish the Polk County Conservation Board with an affidavit of publication.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Richard Leopold, Director
Polk County Conservation Board

#22

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: K Clark
Assistant County Attorney

FISCAL NOTE: \$15,000 expense to be paid from PCC Bond funds to cover easement documents and periodic monitoring services provided by GOF, as required by the Army Corps of Engineers, in perpetuity.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving setting a public hearing for approval and signing of a deed of conservation easement for the Trails End Mitigation Bank Phase 2 to be granted to the Great Outdoors Foundation.

Agenda Date: May 20, 2025

Contact Individual: Richard Leopold, Polk County Conservation Board Director

Previous Action taken by the Board: None

Board/Commission Actions: That the Board of Supervisors set a public hearing for the approval and signing of a deed of conservation easement for the Trails End Mitigation Bank Phase 2, to be granted to the Great Outdoors Foundation (GOF).

Comply with Policy: Yes

Background: Polk County Conservation is in the process of developing the second phase of a wetland mitigation bank near Berwick, Iowa. The process of developing a wetland mitigation bank is regulated by the Army Corps of Engineers. As such, it is required that a deed of conservation easement on land in the bank be granted to an outside entity. The easement ensures the protection and preservation of the purposes of the land, as a mitigation bank, in perpetuity. Polk County Conservation has entered into an agreement with the Great Outdoors Foundation (GOF) to be the holder of the deed of conservation easement for the Trails End Mitigation Bank Phase 2. GOF personnel have approved and signed the easement documents. Once the Board of Supervisors Chairperson signs the easement agreement, it will complete the process of easement approval.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
24/25	N		\$15,000		N	310466003.77490	
25/26							
26/27							

Additional Fiscal Note Information (optional): The expense covers creation of easement documents and periodic monitoring services provided by GOF, as required by the Army Corps of Engineers, in perpetuity.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 4123 9th Street, Des Moines, Iowa, 50313; and

WHEREAS, bids were received by 10:00 AM on 5/6/2025; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$3,775.00
Richmond Construction	\$4,100.00
FAB Rehab	\$4,699.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$3,775.00**; and

WHEREAS, FexSteve Limited Company, Nicizanye Spora and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$3,775.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#23

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$3,775.00
FY 24/25 expenses	\$3,775.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 4123 9th Street, Des Moines, Iowa, 50313.

Agenda Date: May 20, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Nicizanye Spora owns a property at **4123 9th Street, Des Moines, Iowa 50313**. Ms. Spora has one visiting child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **May 6, 2025**. The following bids were received:

FexSteve Limited Company	\$3,775.00
Richmond Construction	\$4,100.00
FAB Rehab	\$4,699.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$3,775.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$2,450	\$2,450	N	10223018.77440.01	10223018.52440
24/25	N	0	\$1,325	\$1,325	N	10223018.77440.05	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2611 40th Street, Des Moines, Iowa, 50310; and

WHEREAS, bids were received by 10:00 AM on 5/6/2025; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$31,950.00
Richmond Construction	\$42,300.00
FAB Rehab	\$43,997.50

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$31,950.00**; and

WHEREAS, FexSteve Limited Company, Quinton Bose, Auntera Bose and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$31,950.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#24

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$21,950
FY 24/25 expenses	\$31,950

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2611 40th Street, Des Moines, Iowa, 50310.

Agenda Date: May 20, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Quinton & Auntera Bose own a property at **2611 40th Street, Des Moines, Iowa, 50310**. They have three children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **May 6, 2025**. The following bids were received:

FexSteve Limited Company	\$31,950.00
Richmond Construction	\$42,300.00
FAB Rehab	\$43,997.50

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$31,950.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$21,950	\$21,950	N	10223018.77440.01	10223018.52440
24/25	N	0	\$10,000	\$0	N	10223017.77490.04	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3823 4th Street, Des Moines, Iowa, 50313; and

WHEREAS, bids were received by 10:00 AM on 5/6/2025; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$15,100.00
FexSteve Limited Company	\$16,550.00
FAB Rehab	\$23,392.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$15,100.00**; and

WHEREAS, Richmond Construction, Zeare Renfro and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$15,100.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#25

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$15,100.00
FY 24/25 expenses	\$15,100.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 3823 4th Street, Des Moines, Iowa, 50313.

Agenda Date: May 20, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Zeare Renfro owns a property at **3823 4th Street, Des Moines, Iowa 50313**. Mr. Renfro has two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **May 6, 2025**. The following bids were received:

Richmond Construction	\$15,100.00
FexSteve Limited Company	\$16,550.00
FAB Rehab	\$23,392.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$15,100.00.

Richmond Construction is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$15,100	\$15,100	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) provides funding yearly to Polk County, Iowa through the Local Public Health Services (LPHS) Contract; and

WHEREAS, for the period July 1, 2023 through June 30, 2026, Iowa HHS has awarded a three-year funding contract to Polk County, Iowa to provide financial support to local boards of health to ensure core public health functions and essential public health services are delivered; and

WHEREAS, Iowa HHS has allocated program funding in the amount of \$876,552.00 for the period July 1, 2025 through June 30, 2026; and

WHEREAS, Polk County, Iowa and Iowa HHS desire to enter into Amendment 2 for Contract #5884CO77 for the provision of funds from Iowa HHS to Polk County, Iowa for Local Public Health Services.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves Amendment 2 of the Local Public Health Services Contract #5884CO77 with Iowa Department of Health and Human Services for the provision of public health services in Polk County, Iowa and authorizes the Chair to sign Amendment 2 to the Contract.

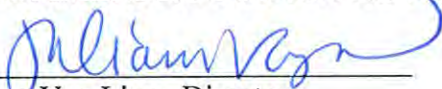
NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Contract or its distribution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

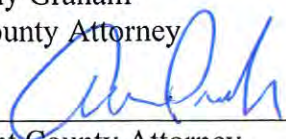
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Juliann Van Liew, Director
Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY25/26 State Funding \$876,552 for the period of July 1, 2025 to June 30, 2026.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Amendment 2 of Contract 5884CO77 Local Public Health Services Funding with the Iowa Department of Health and Human Services.

Agenda Date: May 20, 2025

Contact Individual: Mandy Penning, Deputy Health Director, 286-2005

Previous Action taken by the Board: The Board of Supervisors approved a similar amendment in FY24/25.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Historically, the Iowa Department of Health and Human Services (Iowa HHS) provides funding to Polk County, Iowa for the provision of core public health functions and essential services in the community. This is year three of a three-year contract. The Polk County Health Department will use the awarded funds to provide all programming comprising the designated 10 essential public health services. Iowa HHS is providing funding of \$876,552.00 for the period of July 1, 2025 to June 30, 2026.

Action Impact: These funds will enable Polk County to offset staff salaries at the Polk County Health Department for employees who conduct communicable disease investigations, health education in the community, health coaching, home hazard investigations (lead inspections), and community partnership participation. This year's contract amount is \$876,552.00 which represents a 10% increase from the previous year.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N	0	\$876,552	\$876,552	Y	10223404.77440	10223404.52190

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children through its operation of the Polk County Lead Remediation Program. The Polk County Lead Remediation Program aids in providing lead-safe homes for children in Polk County, Iowa; and

WHEREAS, through the Polk County Lead Remediation Program, qualified homeowners in Polk County, Iowa are eligible for lead remediation grants to assist with costs of remediating lead paint hazards found in their homes; and

WHEREAS, once a property's lead issues have been remediated, a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County, Iowa, with the understanding that if the homeowner remains in the home for a term of three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$10,000.00 was entered into on November 29, 2022, by homeowners Bryce Shabazz & Beth Betz; and

WHEREAS, the homeowners have paid in full the three-year mortgage recording in Book 19390 pages 255-264 against property located at 621 Oak Park Avenue, Des Moines, Iowa, 50313 and have met all requirements of the forgivable loan and grant.

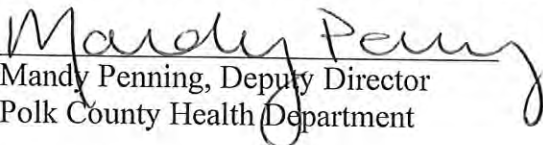
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves and releases the mortgage on 621 Oak Park Avenue, Des Moines, Iowa, 50313, and authorizes the Chair of the Polk County Board of Supervisors to sign the attached release and requests the Polk County Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

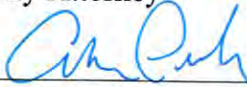
By _____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By 
Assistant County Attorney

FISCAL NOTE: NONE

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Release of Mortgage for 621 Oak Park Avenue, Des Moines, Iowa, 50313.

Agenda Date: May 20, 2025

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: The Board of Supervisors approved Contract for Lead Remediation on this property on November 29, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Through Polk County's Lead Remediation Program, qualified homeowners in Polk County, Iowa are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County, Iowa in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$10,000.00 was entered into on November 29, 2022, by Bryce Shabazz & Beth Betz, recorded in Book 19390 pages 255-264. The homeowner has met all requirements of the forgivable loan and grant.

Action Impact: Approving this Resolution authorizes the release of the mortgage on the property at **621 Oak Park Avenue, Des Moines, Iowa, 50313.**

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
2024-25	N	N/A	N/A		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is responsible for the boarding and care of inmates in the Polk County Sheriff's custody in the Polk County Jail; and

WHEREAS, the United States Marshals Service (USMS) ensures the secure custody, care, and safekeeping of USMS detainees and includes individuals detained on federal charges or federal court orders; and

WHEREAS, the USMS is updating the Detention Services Intergovernmental Agreement with Polk County, Iowa to house individuals detained on federal charges or federal court orders in the Polk County Jail in exchange for a per diem fee of \$160. Polk County, Iowa would be financially responsible for all medical care provided inside the Polk County Jail to USMS prisoners. The USMS would be financially responsible for all medical care provided outside the Polk County Jail to USMS prisoners; and

WHEREAS, the such agreements are authorized and provided for by provisions of Section 119 of the Department of Justice Appropriations Act of 2001 (Public Law 106-553) and the Polk County Sheriff recommends approving the terms of the Detention Services Intergovernmental Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Detention Services Intergovernmental Agreement with the United States Marshals Service to house individuals detained on federal charges or federal court orders in the Polk County Jail and authorizes the Polk County Sheriff to sign said Agreement and any necessary documents in furtherance of this Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

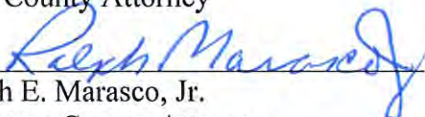
By:


Frank Marasco, Chief Financial Officer, PCSO

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:


Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Revenue: \$11,680,000 (Increase of budget lines of \$4,471,250)
Expense: \$0 (No Increase in Expenses related to this Agreement)

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Detention Services Intergovernmental Agreement with the United States Marshals Service.

Agenda Date: 05/20/2025

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The United States Marshals Service (USMS) ensures the secure custody, care, and safekeeping of USMS detainees and includes individuals detained on federal charges or federal court orders.

The USMS is requesting a Detention Services Intergovernmental Agreement with Polk County, Iowa to house individuals detained on federal charges or federal court orders in the Polk County Jail in exchange for a per diem fee. Polk County, Iowa would be financially responsible for all medical care provided inside the Polk County Jail to USMS prisoners. The USMS would be financially responsible for all medical care provided outside the Polk County Jail to USMS prisoners. The Polk County Sheriff recommends approving the terms of the Detention Services Intergovernmental Agreement.

A previous Detention Services Intergovernmental Agreement was signed 05/16/2016. Other Federal Agencies allowed to use the Agreement include Immigration and Customs Enforcement (ICE) and the Federal Bureau of Prisons (BOP).

Action Impact: The Detention Services Intergovernmental Agreement is effective upon the date of signature of the authorized USMS Prisoner Operations Division official and remains in effect unless inactivated in writing by either party. Either party may terminate the Agreement for any reason with written notice at least thirty (30) calendar days in advance of termination, unless an emergency situation requires the immediate relocation of Federal detainees.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N	N	\$0	\$11,680,000	Y	N/A	10041051.52550.02, 10041051.52550.03, 10041051.52550.05, 10041051.52550.06

Additional Fiscal Note: The following federal agencies all use the per diem rate: USMS North/South, ICE (immigration and customs), and Federal Bureau of Prisons. Revenue increases will be a direct result of the rate increases to \$160 from \$105 per day per inmate. There are no additional expenses associated with the per diem rate increase. Anticipated revenue amount is an increase of \$4,471,250 over the original FY 25/26 budgeted amount of \$7,208,750.

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted.

WHEREAS, Polk County, Iowa, acting by and through the Polk County Sheriff's Office, currently provides communication dispatch services for 28 public safety agencies, which includes law enforcement, fire departments, other emergency services responders, and Polk County Departments of Public Works, Health, and Risk Management; and

WHEREAS, Medical Priority Consultants, Inc. dba Priority Dispatch Corp. (PDC) is in the business of developing, licensing, publishing, distributing, and maintaining propriety emergency dispatch licensed products throughout the world, and offers products, services, and ongoing support and maintenance to users of the Priority Dispatch System® (PDS); and

WHEREAS, Polk County, Iowa is an existing user of the Priority Dispatch System® and of PDC's licensed products and services, and desires now to add Priority Fire Dispatch and continue the respective maintenance and support for the current and any additional licenses, products, and/or services as set forth in this Service and Pricing Agreement; and

WHEREAS, the Agreement shall have an initial term of five (5) years from the Effective Date and, unless terminated as set forth in the Agreement, shall thereafter automatically renew for consecutive one-year terms; and

WHEREAS, implementation of Priority Fire Dispatch, maintenance, service, and support is \$172,683.35 in FY25-26 and renews in FY26-27 through FY29-30 at a cost of \$71,650 per Fiscal Year; and

WHEREAS, the Polk County Procurement and Purchasing Division has reviewed and determined that the proposed Agreement meets Polk County Policies for sole source.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Priority Dispatch Corp. and authorizes the Chair of the Polk County Board of Supervisors to sign attached Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

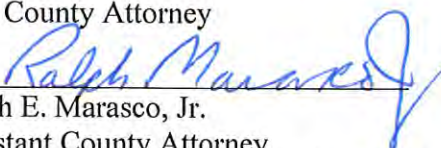
RECOMMENDED FOR APPROVAL:

By:


Frank Marasco, Chief Financial Officer, PCSO

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: \$172,683.35 in FY25-26; FY26-27 through FY29-30 a cost of \$71,650 per Fiscal Year

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the Service and Pricing Agreement with Medical Priority Consultants, Inc. *dba* Priority Dispatch Corp. for licensed products and services.

Agenda Date: 05/20/2025

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Medical Priority Consultants, Inc. *dba* Priority Dispatch Corp. (PDC) is in the business of developing, licensing, publishing, distributing, and maintaining propriety emergency dispatch licensed products throughout the world, and offers products, services, and ongoing support and maintenance to users of the Priority Dispatch System® (PDS). The Polk County Sheriff's Office is an existing user of the Priority Dispatch System® and of PDC's licensed products and services, and desires now to add Priority Fire Dispatch and continue the respective maintenance and support for the current and any additional licenses, products and/or services as set forth in the Agreement.

Action Impact: The Resolution authorizes the Agreement between Polk County and PDC to continue current service and will add Priority Fire Dispatch, maintenance, service, and support. The Agreement is for an initial term of five (5) years from the Effective Date and, unless terminated as set forth in the Agreement, shall thereafter automatically renew for consecutive one-year terms.

The Polk County Procurement and Purchasing Division has reviewed and determined that the proposed Agreement meets Polk County Policies for sole source.

Fiscal Note: The annual base compensation and contracted expenses in the current Agreement increases 4% under the same terms and conditions. The expenses are paid through E911 funds.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26			\$172,683	\$172,683		10041043.87490	3461204.87490
26/27			\$71,650	\$71,650		10041043.86732	3461204.86732
27/28			\$71,650	\$71,650		10041043.86732	3461204.86732
28/29			\$71,650	\$71,650		10041043.86732	3461204.86732
29/30			\$71,650	\$71,650		10041043.86732	3461204.86732

Additional Fiscal Note Information (optional):

FY 25/26 the initial implementation will be coded to program expense in business unit 10041043 as costs are incurred. The sheriff's office would submit for reimbursement from PCSO 911 budgeted funds out of 3461204. The following years FY 26/27 through FY 29/30 will be coded to maintenance agreements in 10041043 for the ongoing support, services, maintenance, etc. on a yearly basis, and the reimbursement for this yearly expense would be processed out of PSCO 911 budgeted funds out of 3461204.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of General Services is requesting one side-by-side position due to an extended leave of absence of an employee; and

WHEREAS, the employee is covered by the long-term disability plan, leaving general funds available to cover the cost of creating the side-by-side position; and

WHEREAS, the Director indicates the side-by-side position is needed to continue current level of service and will continue until the employee returns to the position or separates employment; and

WHEREAS, the Position Review Committee reviewed the request on May 5, 2025, and is recommending the following position modification:

- Create one (1) side-by-side Building Technician position, AFSCME grade 5, range \$44,451-\$60,009.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the Director of Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side position.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Department of General Services

Agenda Date: May 20, 2025

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The incumbent of one Building Technician position is currently on an extended leave of absences and is covered by the long-term disability plan. The Director of General Services is requesting a side-by-side position and indicates the position is needed to continue the current level of service. The Position Review Committee reviewed the request on May 5, 2025 and is recommending the position creation.

Action Impact: Authorizes the County Auditor and Human Resources Department to take the necessary steps to implement this resolution.

Fiscal Note: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side positions.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	N/A	\$0	N		
25/26	N						
26/27	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Sheriff is requesting four side-by-side positions due to extended leaves of absence; and

WHEREAS, the employees are covered by the long-term disability plan, leaving general funds available to cover the cost of creating the side-by-side positions; and

WHEREAS, the Sheriff indicates the side-by-side positions are needed to continue current level of service and will continue until the employees return to the positions or separate employment; and

WHEREAS, the Position Review Committee reviewed the request on May 5, 2025, and is recommending the following position modifications:

- Create four (4) side-by-side Detention Officer positions, TEAMS grade 15, range \$64,897-\$83,818.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the Director of Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side positions.

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Sheriff's Office

Agenda Date: May 20, 2025

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The incumbents of four Detention Officer positions are currently on extended leaves of absence and are covered by the long-term disability plan. The Sheriff is requesting side-by-side positions and indicates the positions are needed to continue the current level of service. The Position Review Committee reviewed the request on May 5, 2025 and is recommending the position creations.

Action Impact: Authorizes the County Auditor and Human Resources Department to take the necessary steps to implement this resolution.

Fiscal Note: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side positions.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	N/A	\$0	N		
25/26	N						
26/27	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on June 28, 2022, Polk County, Iowa entered into a Provider Agreement with Employee and Family Resources, and

WHEREAS, the previous agreement was entered jointly with the Department of Behavioral Health and Disability and the Department of Human Resources for a three-year agreement which expires June 30, 2025, and

WHEREAS, the Department of Human Resources desires to enter into a separate agreement with Employee and Family Resources for the Employee Assistance Program only, and

WHEREAS, the new agreement is for 18 months beginning July 1, 2025 through December 31, 2026

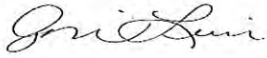
NOW, THEREFORE BE IT RESOLVED, that Polk County, Iowa approves the attached Agreement with Employee and Family Resources, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: \$23,808

#32

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Contract Agreement with Employee and Family Resources (EFR).

Agenda Date: May 20, 2025

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: Contract Agreements with Employee and Family Resources (EFR) were approved by board resolution October 20, 2020 and June 28, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County's second largest expenditure in its health plan pertains to behavioral health issues. The County recognizes the significance of offering employees and their dependents a no-cost option for assistance when necessary. Therefore, the Employee Assistance Program (EAP) is a voluntary program that offers free and confidential assessments, short-term counseling, referrals, and follow-up services to employees facing personal and/or work-related challenges. By separating the EAP services from the Behavioral Health & Disability Services contract, the County will shorten the term of this contract and synchronize the renewal with all other benefits that follow the calendar year.

Action Impact: Approval to renew contract with Employee and Family Resources through December 31, 2026.

Fiscal Note: The renewal amount will increase 15.43% from \$20,625 to \$23,808. This increase is attributed to the rate change from \$15 to \$16 per employee, as well the growth in the number of employees over the past three years.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N		\$23,808		N	2880889730.77490	
26/27	N		\$11,904		N	2880889730.77490	
27/28	N		Unknown		N	2880889730.77490	

Additional Fiscal Note Information (optional):

Moved by _____, seconded by _____, that the following Resolution be adopted.

RESOLUTION APPROVING THE FORM AND AUTHORIZING EXECUTION OF A NOTE PURCHASE AGREEMENT TO UNDERWRITE \$169,650,000* (SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2025A (EXEMPT FACILITY BONDS – AMT) AND \$68,180,000* (SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2025B (NON – AMT)

WHEREAS, Polk County, sometimes hereinafter referred to as the County, is a political subdivision duly incorporated, organized and existing under and by virtue of the Constitution and laws of the State of Iowa; and

WHEREAS, pursuant to authority conferred by the electors at a November 7, 2023 election in the amount of not to exceed \$350,000,000 General Obligation Bonds or Capital Loan Notes ("Election Authority"), the County is authorized to issue debt in furtherance of the ballot proposition therein; and

WHEREAS, the County has previously issued its \$112,170,000 General Obligation Capital Loan Notes, Series 2024A (Exempt Facility Bonds – AMT) (the "Series 2024A County Notes") of said Election Authority as authorized by Sections 331.402 and 331.443, Code of Iowa as amended, said amount being the initial issuance of the Election Authority; and

WHEREAS, it is deemed necessary that the County issue its (i) \$169,650,000* (amount subject to change during pricing) General Obligation Capital Loan Notes, Series 2025A (Exempt Facility Bonds – AMT) (the "Series 2025A County Notes") and (ii) \$68,180,000* (amount subject to change during pricing) General Obligation Capital Loan Notes, Series 2025B (Non – AMT) (the "Series 2025B County Notes" and together with the Series 2025A County Notes, the "Series 2025 County Notes") of said Election Authority as authorized by Sections 331.402 and 331.443, Code of Iowa as amended; and

WHEREAS, a form of Note Purchase Agreement for the purchase and sale of the Series 2025 County Notes has been received from JP Morgan Securities LLC, on behalf of itself and Wells Fargo Bank, National Association (together, the "Purchasers"), who are marketing the Series 2025 County Notes to investors, and plan to finalize pricing of the Series 2025 County Notes on or about May 21, 2025.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF POLK COUNTY, STATE OF IOWA:

Section 1. That this Board of Supervisors does hereby accept the Note Purchase Agreement with the Purchasers, in the form attached hereto. The Note Purchase Agreement is further hereby approved, authorized, and confirmed, and the Chairperson is hereby authorized, empowered, and directed to execute and deliver the Note Purchase Agreement, in substantially the form attached

hereto as Exhibit A, but with any changes, modifications, additions or deletions approved by the Purchasers and the County, upon the advice of bond counsel, the County Attorney and its municipal advisor, Piper Sandler & Co., and further provided the final pricing of the Series 2025 County Notes is within the parameters suggested by Piper Sandler & Co. (a copy of said parameters attached hereto as Exhibit B).

Section 2. Subject to compliance with the pricing parameters condition noted above, the Chairperson and County Auditor are authorized and directed to proceed on behalf of the County to enter into the Note Purchase Agreement, and to proceed to meet the conditions of the Note Purchase Agreement.

PASSED AND APPROVED this 20th day of May, 2025.

Chairperson

ATTEST:

County Auditor

Attachments:

Exhibit A – Form of Note Purchase Agreement

Exhibit B – Pricing Parameters Recommendation

ROLL CALL

EXHIBIT A – NOTE PURCHASE AGREEMENT

EXHIBIT B – PIPER SANDLER & CO. PRICING PARAMETERS RECOMMENDATION

Par amount sized as necessary to fund Airport Loan in amount not to exceed \$237,830,000.

1. Series 2025A (Exempt Facility Bonds – AMT):
 - a) Bond yield not to exceed _____% per annum
2. Series 2025B (Non – AMT):
 - a. Bond yield not to exceed _____% per annum
3. Note Purchase Agreement to be executed on or before June 30, 2025.

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF POLK

)

I, the undersigned County Auditor of County of Polk, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2025.

County Auditor, County of Polk, State of Iowa

(SEAL)

May 20, 2025

The Board of Supervisors of County of Polk, State of Iowa, met in regular session, in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following resolution be adopted:

WHEREAS, Polk County, Iowa owns three facilities known individually as the Convention Center, Exhibit Center, and Arena which are collectively referred to and known as the Iowa Events Center ("IEC"); and

WHEREAS, Polk County is party to a Master Lease Agreement with Global Spectrum, L.P. (d/b/a as Oak View Group ("OVG")) to lease, operate and manage the IEC Arena; and

WHEREAS, Polk County is party to a Pre-Opening Services and Management Agreement with Global Spectrum, L.P. (d/b/a as Oak View Group) ("OVG") to operate and manage the IEC Convention Center and Exhibit Center; and

WHEREAS, pursuant to the Master Lease Agreement and Pre-Opening Services and Management Agreement, Polk County is responsible for funding all capital repairs at the Iowa Events Center, and

WHEREAS, OVG has presented the capital repairs request for FY 25/26 and the Board of Supervisors is prepared to authorize a portion of this request at this time but desires additional time to review the remainder of the request.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves expenditure of capital reserve funds for the South Concourse Flooring update and the flower planter replacement.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

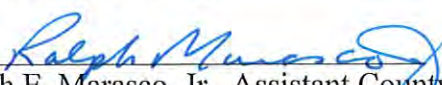
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Interim County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr., Assistant County Attorney

FISCAL NOTE: Anticipated expenditure of \$205,000 to be paid from public facility management surcharge funds reserved within the IEC enterprise fund

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving OVG's FY 25/26 capital budget request for certain improvements at the Iowa Events Center

Agenda Date: May 20, 2025

Contact Individual: Frank Marasco, Interim County Administrator
515-286-3943; frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: Annual approval of capital improvement projects for the IEC

Board/Commission Actions: N/A

Comply with Policy: N/A

Background: As owner of the Iowa Events Center, the Polk County Board of Supervisors has a Master Lease Agreement and a Pre-Opening Services and Management Agreement with Global Spectrum, L.P. (d/b/a Oak View Group ("OVG")), which has submitted requests for FY 25/26 capital repairs for the IEC venue management at Wells Fargo Arena, Community Choice Convention Center, and EMC Expo Center totaling \$710,000. Due to the upcoming transition of the Arena to the Casey's Center and to the lead time required for product delivery, it is desired to currently approve two items on OVG's capital improvement request. The remaining items will continue to be evaluated for potential approval at a future date.

Action Impact: Approves the south concourse flooring and flower planter replacement requests

Fiscal Note: Approves \$205,000 total expenditure, to be paid through Public Facility Management Surcharge funds

Fiscal Year	New Budget Item? (Y/N)	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
25/26	Y	\$205,000		N	2950950100.77492	
26/27						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____
that the following resolution be adopted:

WHEREAS, the mission of the World Food Prize Foundation is to elevate innovations and inspire action to sustainably increase the quality, quantity, and availability of food for all, and

WHEREAS, to promote this mission, the World Food Prize Foundation hosts numerous events including the Iowa Hunger Summit and the Norman E. Borlaug International Dialogue, and

WHEREAS, such events gather world leaders and top experts in development, agriculture, economic policy, resource management, and nutrition, and

WHEREAS, Polk County demonstrates a commitment to the promotion of tourism, convention activities, and cultural events by distributing a portion of revenue received from hotel/motel tax collections to the Greater Des Moines Convention and Visitors Bureau and to Bravo of Greater Des Moines, and

WHEREAS, Polk County demonstrates a commitment to enhancing food security through its Hunger Free initiative and multiple food pantries, and

WHEREAS, Polk County desires to continue its support of tourism, convention, cultural and food security programs by contributing to the World Food Prize Foundation.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves distributing \$75,000 of hotel/motel tax collections annually to the World Food Prize Foundation on an ongoing basis, beginning FY 24/25.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

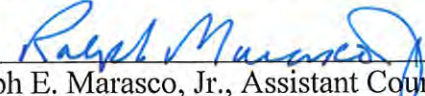
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Interim County Administrator

APPROVED AS TO FORM:

Kimberly Graham, Polk County Attorney

By: 
Ralph E. Marasco, Jr., Assistant County Attorney

FISCAL NOTE: \$75,000 of previously uncommitted hotel/motel tax collections will be expended

#35

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving distribution of hotel/motel tax collections to the World Food Prize Foundation

Agenda Date: May 20, 2025

Contact Individual: Frank Marasco, Interim County Administrator
515-286-3943; frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: Community Development grant in the amount of \$75,000, 12/13/22

Board/Commission Actions: N/A

Comply with Policy: N/A

Background: Polk County has historically supported tourism, convention, and cultural activities by distributing 2/7ths of its hotel/motel tax collections to Greater Des Moines Convention and Visitors Bureau and 2/7ths of its hotel/motel tax collections to Bravo of Greater Des Moines. Polk County also supports food security programs through its multiple food pantries and the prior Hunger Free Polk County initiative. Additionally, Polk County has supported the World Food Prize through a \$5 million contribution to construction of the World Food Prize facility and a \$75,000 grant to the World Food Prize Foundation.

Action Impact: Approves ongoing annual funding to the World Prize Foundation beginning FY 24/25

Fiscal Note: Annual distribution of \$75,000 to the World Food Prize Foundation. To be paid from hotel/motel tax collections.

Fiscal Year	New Budget Item? (Y/N)	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$75,000		N	10109030.77140	10109030.51300
25/26	Y	\$75,000		N		
26/27	Y	\$75,000		N		

Additional Fiscal Note Information (optional): Approximately \$450,000 of hotel/motel taxes are remitted annually to Polk County. Of this amount, 2/7ths is committed to BRAVO and 2/7ths is committed to the Convention and Visitors' Bureau. The remaining 3/7ths is uncommitted and available for alternatives uses.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Community Foundation of Greater Des Moines is a 501(c)(3) non-profit and fiscal agent for the West Des Moines Community Foundation. The West Des Moines Community Foundation is dedicated to improving the quality of life in West Des Moines by engaging others in philanthropic support and services, and

WHEREAS, Community Foundation of Greater Des Moines, fiscal agent for the West Des Moines Community Foundation, applied for a Polk County Community Development Grant to assist with costs related to the Legacy Woods Nature Sanctuary project, and

WHEREAS, Community Foundation of Greater Des Moines, fiscal agent for the West Des Moines Community Foundation, has partnered with the City of West Des Moines and West Des Moines Historical Society for the Legacy Woods Nature Sanctuary project. The project will focus on a 28-acre property located at 2296 Grand Avenue, West Des Moines, Polk County, Iowa; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with the Community Foundation of Greater Des Moines, fiscal agent for the West Des Moines Community Foundation, to award grant funds to support the development of Legacy Woods Nature Sanctuary project; and

WHEREAS, the grant award will serve the public purpose by providing access to the Legacy Woods Nature Sanctuary which will enhance the quality-of-life for Iowans through the availability and diversity of natural resources and outdoor recreation opportunities. The project will inspire and educate visitors about Iowa's natural landscapes and celebrate the site's past through the Jordan House Museum and a new Heritage Center; and

WHEREAS, pursuant to the Grant Agreement for a Community Development Grant Award, the grant funds shall only be used for the costs related to the construction and materials of the Legacy Woods Nature Sanctuary; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa approved the terms of the attached Agreement for a Community Development Grant Award in the amount of \$100,000.00 to the Community Foundation of Greater Des Moines, fiscal agent for the West Des Moines Community Foundation, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2025.

#36

POLK COUNTY, IOWA

Matt McCoy, Chair

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for the Community Foundation of Greater Des Moines, a 501(c)(3) non-profit organization and fiscal agent for the West Des Moines Community Foundation.

Agenda Date: May 20, 2025

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: A Community Development Grant Award was approved April 12, 2022 for \$100,00.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Community Foundation of Greater Des Moines, fiscal agent for the West Des Moines Community Foundation, has partnered with the City of West Des Moines and West Des Moines Historical Society for the Legacy Woods Nature Sanctuary project. Community Foundation of Greater Des Moines, fiscal agent for the West Des Moines Community Foundation, applied for a Polk County Community Development Grant to assist with the costs related to the construction and materials of the Legacy Woods Nature Sanctuary.

The Community Development Grant award will serve the public purpose by providing access to the Legacy Woods Nature Sanctuary which will enhance the quality-of-life for Iowans through the availability and diversity of natural resources and outdoor recreation opportunities. The project will inspire and educate visitors about Iowa's natural landscapes and celebrate the site's past through the Jordan House Museum and a new Heritage Center.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to the Community Foundation of Greater Des Moines, fiscal agent for the West Des Moines Community Foundation, and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$100,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ **that**
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 24-25 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

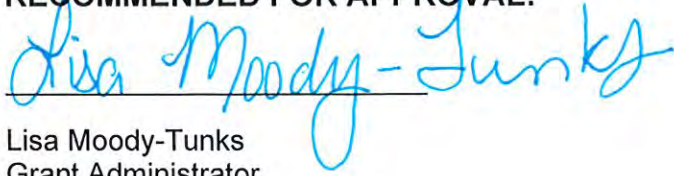
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$73,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$73,000.00 from the Community Betterment fund, FY 24-25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: May 20, 2025

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-May 6, 2025 for \$150,166.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY24-25 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$73,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$73,000.00		N	40109033.79410	

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
May 20, 2025

Altoona Area Chamber of Commerce	\$8,500.00
Alzheimer's Association Iowa Chapter	\$6,000.00
Bondurant Community Foundation	\$3,500.00
Caring Hands Outreach Center	\$8,000.00
City of Bondurant (Parks and Recreation Department)	\$2,500.00
Des Moines Gay Men's Chorus	\$5,000.00
First Friday Breakfast Club, Inc.	\$5,000.00
Iowa Asian Alliance	\$2,000.00
Johnston Partnership for a Healthy Community	\$5,000.00
Kirkendall Public Library Foundation d/b/a Friends of the Ankeny Library	\$5,000.00
Mary Bump Memorial Foundation	\$5,000.00
Puppy Jake Foundation	\$2,500.00
Uptown Ankeny, Inc.	\$5,000.00
Urbandale Community Action Network	\$4,000.00
Urbandale Iowa 4th of July Committee Inc.	\$2,000.00
Waveland Neighborhood Association, Inc.	\$4,000.00
TOTAL	\$73,000.00

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY24/25 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$2,500.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$2,500.00 total in funds allocated for the attached Community Sponsorship Award List.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: May 20, 2025

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved May 6, 2025 for \$25,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$2,500.00 of gaming revenue to sponsor various non-profit events or initiatives in 2025.

Action Impact: Passing of this resolution will award \$2,500.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$2,500.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
May 20, 2025

Chinese Americans for Iowa	\$1,000.00
The Salvation Army	\$1,500.00
TOTAL	\$2,500.00

MEMORANDUM OF APPOINTMENTS
May 20, 2025

KEY

N - New Hire	S - Salary Change
P - Promotion	O - Other
T - Transfer	* - Plus Cola

DATE	NAME	DEPARTMENT	JOB TITLE	GRADE	STEP	SALARY BASE	KEY	REMARKS
6/19/2025	Arizaga, Saul	Sheriff	Detention Officer 10041051	T15		\$72,036	N	Rep. D. Holt prom 1/11/25. 11% salary increase for previous experience.
5/26/2025	Baldon, Rick	Public Works	Mosquito Control Technician 10263020			\$18.00	N	Summer/Seasonal hire.
6/23/2025	Brockman, Nicholas	Sheriff	Public Safety Communications Manager 10041041	M15		\$126,665	S	Merit increase, fr. Public Safety Communications Manager, M15 @ \$121,793. PAF and eval on file.
5/31/2025	Brown, Cody	General Services	Carpenter 10279106	A10		\$65,313	P	Fr. Facilities Maintenance Specialist, A08 @ \$55,995. Rep. P. Leonetti term 4/18/25.
5/31/2025	Burrows, Naomi	Treasurer	Treasurer Supervisor 10039022	M13	MAX	\$113,128	O	Fr. Deputy Treasurer-Tax, AD24 @ \$126,897. Rep. R. Hoveland prom 5/31/25.
5/27/2025	Cabrer Nazco, Gabriela	Human Resources	Law Clerk 10129002			\$19.00	N	Summer/Seasonal hire.
5/31/2025	Cardenas, Yesenia	Treasurer	Vehicle Specialist 10038100	A9		\$65,804	P	Fr. Customer Service Assistant, A08 @ \$62,670. Rep. T. Sharp prom 4/19/25.
5/29/2025	Castell, Jenna	Human Resources	Youth Recreation Aide 10129002			\$16.00	N	Summer/Seasonal hire.
5/17/2025	Chance, Mark	Sheriff	Lieutenant 10041061	M15		\$132,788	S	Merit increase, fr. Lieutenant, M15 @ \$127,681. PAF and eval on file. Retro to 5/17/25.
5/7/2025	Colvin, Jared	Sheriff	Jail Food Services Team Lead 10041051	M10		\$81,499	S	Merit increase, fr. Jail Food Services Team Lead, M10 @ \$78,364. PAF and eval on file. Retro to 5/7/25.

5/27/2025	Cox, Nicholas	Human Resources	Summer Intern 10129002		\$17.00	N	Summer/Seasonal hire.
5/31/2025	Creighton, Charis	Treasurer	Assistant Treasurer 10039021	M18	\$133,242	P	Fr. Deputy Treasurer- Vehicle, AD24 @ \$126,897. Rep. R. Hunt demotion 5/31/25. 5% increase per the pay adjustment policy.
6/16/2025	Crncevic, Anel	Sheriff	Detention Officer 10041051	T15	\$64,897	N	Rep. M. Miranda term 4/19/25.
5/20/2025	Cutler, Christopher	General Services	Building Technician 10271051	A5	\$44,451	N	Rep. R. Adams trans 3/22/25.
5/27/2025	Dabbagh, Hiram	Human Resources	Summer Intern 10129002		\$17.00	N	Summer/Seasonal hire.
5/31/2025	Eliason, Kyle	CFYS	Youth Services Worker On-Call 10233302	A9	\$28.977	P	Fr. Security Officer On-Call, A08 @ \$27.922. In addition to On-Call Security Officer position.
6/9/2025	Emmert, Tessa	Sheriff	Public Safety Communications Specialist 10041041	T15	\$68,142	N	Rep. A. Allison prom 5/17/25. 5% salary increase for previous experience.
5/31/2025	Farnsworth, Ralph	General Services	Building Technician 20271402	A5	\$51,604	O	Fr. Stores Worker, A5 @ \$51,604. Rep. L. Gamblin term 4/11/25. Voluntary demotion. No change in salary.
5/27/2025	Flores, Santiago	Human Resources	Youth Recreation Aide 10129002		\$16.00	N	Summer/Seasonal hire.
5/27/2025	Gach, Chase	Human Resources	Utility Laborer 10129002		\$16.00	N	Summer/Seasonal hire.
5/27/2025	Gass, Rachel	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.
6/2/2025	Gipple, Anna	Sheriff	Detention Officer PT <30 Hours 10041051		\$31.096	N	Rep. M. Allen term 8/1/24.

5/27/2025	Grimm, James	Human Resources	Youth Recreation Aide 10129002		\$16.00	N	Summer/Seasonal hire.
5/27/2025	Hall, Claudia	Human Resources	Law Clerk 10129002		\$19.00	N	Summer/Seasonal hire.
5/27/2025	Hanson, Hailey	Human Resources	Summer Intern 10129002		\$17.00	N	Summer/Seasonal hire.
5/27/2025	Hodson, Cody	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.
5/31/2025	Hovleand, Raquel	Treasurer	Deputy Treasurer- Vehicle 10038100	AD24	\$126,897	P	Fr. Treasurer Supervisor, M13 @ \$96,207. Rep. C. Creighton prom 5/31/25.
5/27/2025	Huang, Joyanna	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.
5/27/2025	Huang, Joyanna	Human Resources	Youth Recreation Aide 10129002		\$16.00	N	Summer/Seasonal hire.
5/31/2025	Hunt, Rachelle	Treasurer	Deputy Treasurer-Tax 10039022	AD24	\$126,897	O	Fr. Assistant Treasurer, M18 @ \$151,424. Rep. N. Burrows demotion 5/31/25.
5/27/2025	Jahnke, Caden	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.
5/27/2025	Kessler, Nick	Human Resources	Utility Laborer 10129002		\$16.00	N	Summer/Seasonal hire.
5/27/2025	Kriesel, Kailee	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.
5/27/2025	Marshall, Aiden	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.

5/27/2025	McGowan, Emily	Human Resources	Summer Intern 10129002		\$17.00	N	Summer/Seasonal hire.
5/27/2025	Moon, Tre	Human Resources	Utility Laborer 10129002		\$16.00	N	Summer/Seasonal hire.
5/27/2025	Murphy, Claudia	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.
5/21/2025	Nelsen, Mandi	Board Of Supervisors	Executive Assistant BOS 10109000		\$77,591	N	New position per resolution dated 3/11/25. 10% salary increase for previous experience.
5/27/2025	Neumann, Michael	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.
6/16/2025	Pearson, Norris	CFYS	Youth Services Worker 10233302	A9	\$60,475	N	Rep. A. Brown term 1/29/25.
5/27/2025	Pence, Abriana	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.
5/27/2025	Pilch, Remington	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire.
5/31/2025	Raven, Ashley	CFYS	Youth Services Team Lead 10233302	M13	\$87,151	T	Fr. Youth Services Team Lead (SBS) @ \$87,151. Rep. J. Smith trans 5/17/24. No change in salary.
5/21/2025	Sawhill, Thomas	General Services	Carpenter 10279106	A10	\$65,313	N	Rep. V. Gowdy prom 4/19/25.
5/17/2025	Sharp, Tory	Treasurer	Treasurer Supervisor 10038100	M13	\$87,151	S	Merit increase, fr. Treasurer Supervisor, M13 @ \$83,799. PAF and eval on file. Retro to 5/17/25.
6/6/2025	Simmons, Brandon	Treasurer	Treasurer Supervisor 10038100	M13	\$87,151	S	Merit increase, fr. Treasurer Supervisor, M13 @ \$83,799. PAF and eval on file.

5/12/2025	Smith, Joel	Public Works	Mosquito Control Technician 10263020		\$20.00	N	Summer/Seasonal hire. Retro to 5/12/25.
5/21/2025	Smith, Kelly	CFYS	Youth Services Worker PT < 30 Hours 10233302	A9	\$28.977	N	Rep. C. Rathjen prom 4/19/25.
5/27/2025	Stamper, Anthony	Human Resources	Utility Laborer 10129002		\$16.00	N	Summer/Seasonal hire.
4/14/2025	Uetz, Rheann	Behavioral Health & Disability Services	Director of BHDS 100444410	M19	\$174,770	S	Merit increase, fr. Director of BHDS, M19 @ \$168,048. PAF and eval on file. Retro to 4/14/25.
5/21/2025	Van Winkle, Mallory	CFYS	Counselor On-Call 10233412	A11	\$33.798	N	On-Call.
5/27/2025	Warden, Taylor	Human Resources	Youth Recreation Aide 10129002		\$16.00	N	Summer/Seasonal hire.
5/12/2025	Watson, Nicholas	Human Resources	Utility Office Assistant 10129002		\$15.00	N	Summer/Seasonal hire. Retro to 5/12/25.
5/27/2025	Weidemann, Jaace	Human Resources	Youth Recreation Aide 10129002		\$16.00	N	Summer/Seasonal hire.
5/27/2025	Weston, Derek	Human Resources	Utility Laborer 10129002		\$16.00	N	Summer/Seasonal hire.
5/27/2025	Weston, Grant	Human Resources	Utility Crew Leader 10129002		\$18.00	N	Summer/Seasonal hire.
6/2/2025	Wiederaenders, Ben	Human Resources	Utility Laborer 10129002		\$16.00	N	Summer/Seasonal hire.
6/29/2025	Wong, Chong	Sheriff	Sergeant 10041001	M14	\$120,787	S	Merit increase, fr. Sergeant, M14 @ \$116,141. PAF and eval on file.

Moved by _____, Seconded by _____
That the following RESOLUTION be adopted: BE IT FURTHER RESOLVED THAT
the individuals named on this Memorandum be approved for personnel actions
as indicated above.

A handwritten signature in cursive script, appearing to read "Josie Lewis".

Josie Lewis, Director of Human Resources