

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
JANUARY 2, 2024 9:30 A.M.

1. Call to Order
2. Resolution regarding Election of Chairperson of the Polk County Board of Supervisors for calendar year 2024.
3. Resolution regarding Election of Vice-Chairperson of the Polk County Board of Supervisors for calendar year 2024.
4. Action on the Minutes of the Previous Meeting(s).
5. Special Claims as submitted by the County Auditor, if any.
6. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

TEMPORARY EASEMENT FOR CONSTRUCTION

- *7. Resolution granting temporary easement for construction and construction related activities to the City of Des Moines (Brown's Woods).

8.

PUBLIC COMMENTS

RESOLUTIONS

9. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for January 16, 2024 to vacate portions of a former Hwy 60 right-of-way (T-80-N, R-24-W).
- *10. Resolution approving sanitary sewer connection agreement for property at 420 NE 43rd Avenue (Clark).
- *11. Resolution approving Community Partner Agreement with Drake University for Rain Campaign survey design, implementation and reporting.
- *12. Resolution approving a Mitigation Credit Purchase Agreement for a bridge replacement project on SE 48th Avenue (BR9150).
- *13. Resolution approving a permanent easement for a structure (6685) on NE 54th Avenue.
- *14. Resolution approving permanent and temporary easements purchase for a bridge replacement project on NE 50th Avenue (BR6680).
- *15. Resolution approving Iowa DOT agreement for use of BUILD Grant Funds for the NE Broadway Avenue Improvements Project.
- *16. Resolution approving Iowa DOT agreement for use of CPF Grant Funds for the NE Broadway Avenue Improvements Project.

17. Resolution concerning Construction Evaluation of confinement feeding facilities in Polk County.
18. Resolution creating positions within the Behavioral Health & Disability Services Department.
19. Resolution reclassifying position within the County Attorney's Office.
20. Resolution creating position within the Health Department.
- *21. Resolution approving financial institutions as depositories of Polk County funds.
- *22. Resolution approving the Polk County Investment Policy.
23. Resolution authorizing official publications for 2024.
- *24. Resolution waiving and consenting to conflict of interest with Ahlers & Cooney's representation of the Bondurant-Farrar Community School District.
- *25. Resolution approving extension of contract with Robert Half for implementation of the CAD to CAD project.
- *26. Resolution approving Subordination Agreement with Genesis Health Club Sports Complex, S.E., LLC and Luana Savings Bank.
- *27. Resolution approving agreement for Communication Support Services with SME for the Central Iowa Source Water Research Assessment (CISWRA).
28. Resolution approving Community Sponsorship Awards.

COMMUNICATIONS

29. Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the 2nd Avenue Reconstruction Project (University Avenue to the Des Moines River).
- *30. Notice of consultation meeting on proposed City of West Des Moines annexation (Bloomfield Township).
- *31. City Development Board notice of meeting City of Ankeny voluntary annexation, including non-consenting owners, within urbanized area of Altoona and Des Moines.
- *32. City Development Board notice of meeting City of Ankeny voluntary annexation, including non-consenting owners, within the City of Alleman.
- *33. City Development Board notice of meeting City of Elkhart voluntary annexation within the urbanized area of Ankeny.

BUDGET ACTIONS

*34. Memorandum of Budget Actions.

APPOINTMENTS

*35. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
https://www.youtube.com/watch?v=T_bn2nHDIZQ

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is required to select from their members an individual to serve as Chairperson of the Board of Supervisors for calendar year 2024.

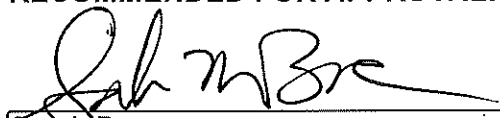
NOW, THEREFORE, BE IT HEREBY RESOLVED that Polk County does herein name _____, as Chairperson, Polk County Board of Supervisors for calendar year 2024.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

FY23/24 #

Fiscal Impact: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution appointing a member of the Polk County Board of Supervisors to serve as Chair for the 2024 calendar year.

Agenda Date: January 2, 2024

Contact Individual: Sarah Boese

Previous Action taken by the Board: 1/3/23
Board/Commission Actions: N/A

Action Requested (Recommended): Appointment of Board of Supervisors member to serve as Chair for calendar year 2024.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is required to select from their members an individual to serve as Chair of the Board of Supervisors for the 2024 calendar year.

Action Impact: Passage of this resolution will appoint a member of the Polk County Board of Supervisors to serve as Chair for the 2024 calendar year.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is required to select from their members an individual to serve as Vice-Chairperson of the Board of Supervisors for calendar year 2024.

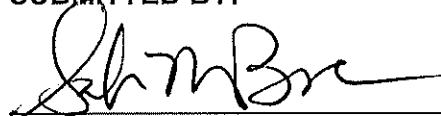
NOW, THEREFORE, BE IT HEREBY RESOLVED that Polk County does herein name _____, as Vice-Chairperson, Polk County Board of Supervisors for calendar year 2024.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chairperson

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

FY 23/24 #

Fiscal Impact: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution appointing a member of the Polk County Board of Supervisors to serve as Vice Chair for the 2024 calendar year.

Agenda Date: January 2, 2024

Contact Individual: Sarah Boese

Previous Action taken by the Board: 1/3/23
Board/Commission Actions: N/A

Action Requested (Recommended): Appointment of Board of Supervisors member to serve as Vice Chair for calendar year 2024.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is required to select from their members an individual to serve as Vice Chair of the Board of Supervisors for the 2024 calendar year.

Action Impact: Passage of this resolution will appoint a member of the Polk County Board of Supervisors to serve as Vice Chair for the 2024 calendar year.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board manages land known as Brown's Woods Park in Polk County, Iowa pursuant to §350.4, Iowa Code (2017); and

WHEREAS, the City of Des Moines requests Polk County and the Polk County Conservation Board grant them a temporary easement for construction and construction related activities; and

WHEREAS, the description of where the easement will be granted are as follows:

Legal Description:

A PARCEL OF LAND FOR EASEMENT PURPOSES OVER THAT PART OF THE SOUTHWEST 1/4 OF SECTION 14 TOWNSHIP 78 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 1, RIVER OAKS CENTRE, AN OFFICIAL PLAT, PER PLAT OF SURVEY RECORDED AUGUST 12, 1991 IN BOOK 6431 PAGE 559; THENCE SOUTH 82 DEGREES 35 MINUTES 23 SECONDS WEST, 231.41 FEET TO THE WEST LINE OF 63RD STREET RIGHT OF WAY AND POINT OF BEGINNING; THENCE NORTH 89 DEGREES 51 MINUTES 41 SECONDS WEST, 10.00 FEET; THENCE NORTH 00 DEGREES 08 MINUTES 19 SECONDS EAST, 599.97 FEET TO A JOG IN SAID WEST LINE; THENCE NORTH 89 DEGREES 58 MINUTES 15 SECONDS EAST ALONG SAID WEST LINE, 10.00 FEET; THENCE CONTINUING ALONG SAID WEST LINE SOUTH 00 DEGREES 08 MINUTES 19 SECONDS WEST, 600.00 FEET TO THE POINT OF BEGINNING, IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA, CONTAINING 5993 SQUARE FEET MORE OR LESS.

WHEREAS, Polk County Conservation Board determined at its November 8, 2023 Board meeting that the requested easement will not interfere with park purposes or intent; and

WHEREAS, a Public Hearing was held on January 2, 2024 at the regularly scheduled meeting of the Polk County Board of Supervisors concerning the proposed easement conveyance on the described property.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached temporary easement to the City of Des Moines, and authorizes the Chair of the Polk County Board of Supervisors to sign said temporary easement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Chair of the Polk County Board of Supervisors authorizes the Polk County Conservation Board to record, as necessary, all necessary documents.

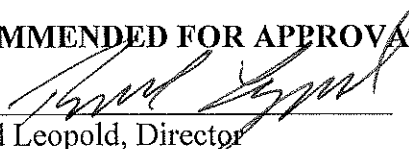
Approved this _____ day of _____, 2024.

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POLK COUNTY, IOWA

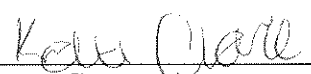
Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution for Public Hearing - Granting a Temporary Easement for Construction and Construction related activities to the City of Des Moines on land managed by the Polk County Conservation Board known as Brown's Woods.

Agenda Date: 01/02/2024

Contact Individual: Richard Leopold, Director, 515-323-5322

Previous Action taken by the Board: 12/12/2023

Board/Commission Actions: On November 8, 2023 by **Roll Call 23-1116** the Polk County Conservation Board recommended to the Polk County Board of Supervisors to approve this temporary easement to the City of Des Moines as it will not interfere with park purposes or intent.

Comply with Policy: Yes

Background: Polk County Conservation supports the development of the 1st Street Trail that the City of Des Moines is constructing. This 10-foot wide temporary easement will allow the City the space needed to construct the trail all within the Right-of-Way of 1st Street and not encroach into the Park.

Action Impact: None.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24	N				N		
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Public Works Department has received a request from the City of Polk City due to current subdivision development to vacate un-used road right-of-way easement on a former US Hwy 60 ROW located in T-80-N, R-24-W, in Polk County, Iowa; and

WHEREAS, said right-of-way vacation must comply with Section 306.10 of the Code of Iowa; and

WHEREAS, the legal description of the road right-of-way easement within the unincorporated area of Polk County proposed to be vacated is as follows and as shown on the attached map:

That part of Lot 5, ORIGINAL PLAT OF THE WEST 1/2 OF THE SE 1/4 OF SECTION 21, TOWNSHIP 80 NORTH, RANGE 24 WEST, of the 5th P.M., Polk County, Iowa, and being more particularly described as follows: Commencing at the southwest corner of said Lot 5; thence North 00 degrees 26 minutes 09 seconds East, along the west line of said Lot 5, a distance of 228.88 feet, to the Point of Beginning; thence North 00 degrees 26 minutes 09 seconds East, continuing along said west line of Lot 5, a distance of 66.00 feet; thence South 89 degrees 33 minutes 51 seconds East, a distance of 14.99 feet; thence southeasterly 62.62 feet along a curve to the right, tangent to the last described line, having a radius of 223.00 feet, a delta angle of 16 degrees 05 minutes 21 seconds and a chord distance of 62.42 feet which bears South 81 degrees 31 minutes 10 seconds East; thence South 73 degrees 28 minutes 29 seconds East, tangent to the last described curve, a distance of 170.47 feet; thence South 59 degrees 40 minutes 43 seconds East, a distance of 244.31 feet; thence southeasterly 158.68 feet along a curve to the left, tangent to the last described line, having a radius of 1021.37 feet, a delta angle of 08 degrees 54 minutes 05 seconds and a chord distance of 158.52 feet which bears South 64 degrees 07 minutes 46 seconds East, thence South 00 degrees 00 minutes 00 seconds West, not tangent to the last described curve, a distance of 40.20 feet; thence South 89 degrees 34 minutes 50 seconds West, a distance of 23.10 feet; thence North 63 degrees 21 minutes 27 seconds West, a distance of 14.61 feet; thence northwesterly 37.33 feet along a curve to the right, tangent to the last described line, having a radius of 711.00 feet, a delta angle of 03 degrees 00 minutes 28 seconds and a chord distance of 37.32 feet which bears North 61 degrees 51 minutes 13 seconds West; thence North 60 degrees 20 minutes 59 seconds West, tangent to the last described curve, a distance of 134.47 feet; thence northwesterly 198.61 feet along a curve to the left, tangent to the last described line, having a radius of 867.00 feet, a delta angle of 13 degrees 07 minutes 30 seconds and a chord distance of 198.18 feet which bears North 66 degrees 54 minutes 44 seconds West; thence North 73 degrees 28 minutes 29 seconds West, tangent to the last described curve, a distance of 174.71 feet; thence northwesterly 44.09 feet along a curve to the left, tangent to the last described line, having a radius of 157.00 feet, a delta angle of 16 degrees 05 minutes 21 seconds and a chord distance of 43.94 feet which bears North 81 degrees 31 minutes 10 seconds West; thence North 89 degrees 33 minutes 51 seconds West, tangent to the last described curve, a

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distance of 14.99 feet, to said west line of Lot 5 and the Point of Beginning. Containing 0.77 acres (33,702 square feet) more or less.

WHEREAS, said vacation will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, and storm sewer within the above described parcel for the right to service said utilities; and

WHEREAS, Section 306.11 of the Code of Iowa requires a public hearing be held before the vacation of a public roadway easement.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of said road right-of-way will be held at 9:30 A.M. on January 16, 2024, at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Engineer with an affidavit of publication.

Approved this _____ day of _____, 2024

POLK COUNTY, IOWA:

Chair, Polk County Board of Supervisors

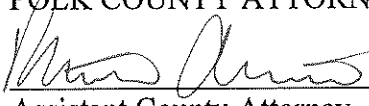
RECOMMENDED FOR APPROVAL:



Bret Vandelune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 5-24 to establish public hearing and publish notice to vacate portions of a former Hwy 60 ROW located in T-80-N, R-24-W.

Agenda Date: January 2, 2024

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Establishment of public hearing and publish notice to vacate.

Comply with Policy: Yes, authorized by Chapter 306.10 of the Iowa Code.

Background: Polk County Public Works Department has received a request from the City of Polk City to vacate due to subdivision development un-used road right-of-way easement on former US Hwy 60 ROW located in T-80-N, R-24-W, in Polk County, Iowa. Public Works recommends approval of this road vacation which will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer and storm sewer, within the described parcels for the right to service existing utilities.

Action Impact: Sets date and time of Public Hearing and directs Auditor to publish the attached notice of hearing, and to furnish the Public Works Department with an affidavit of publication.

Fiscal Note: None

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional):

Notice of Public Hearing

A public hearing will be held on January 16, 2024 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa. The hearing will be regarding the proposed vacation of un-used road right-of-way easement on former US Hwy 60 ROW located in T-80-N, R-24-W, Polk County, Iowa. The legal description of the proposed easement vacation of road right-of-way is as follows:

That part of Lot 5, ORIGINAL PLAT OF THE WEST 1/2 OF THE SE 1/4 OF SECTION 21, TOWNSHIP 80 NORTH, RANGE 24 WEST, of the 5th P.M., Polk County, Iowa, and being more particularly described as follows: Commencing at the southwest corner of said Lot 5; thence North 00 degrees 26 minutes 09 seconds East, along the west line of said Lot 5, a distance of 228.88 feet, to the Point of Beginning; thence North 00 degrees 26 minutes 09 seconds East, continuing along said west line of Lot 5, a distance of 66.00 feet; thence South 89 degrees 33 minutes 51 seconds East, a distance of 14.99 feet; thence southeasterly 62.62 feet along a curve to the right, tangent to the last described line, having a radius of 223.00 feet, a delta angle of 16 degrees 05 minutes 21 seconds and a chord distance of 62.42 feet which bears South 81 degrees 31 minutes 10 seconds East; thence South 73 degrees 28 minutes 29 seconds East, tangent to the last described curve, a distance of 170.47 feet; thence South 59 degrees 40 minutes 43 seconds East, a distance of 244.31 feet; thence southeasterly 158.68 feet along a curve to the left, tangent to the last described line, having a radius of 1021.37 feet, a delta angle of 08 degrees 54 minutes 05 seconds and a chord distance of 158.52 feet which bears South 64 degrees 07 minutes 46 seconds East, thence South 00 degrees 00 minutes 00 seconds West, not tangent to the last described curve, a distance of 40.20 feet; thence South 89 degrees 34 minutes 50 seconds West, a distance of 23.10 feet; thence North 63 degrees 21 minutes 27 seconds West, a distance of 14.61 feet; thence northwesterly 37.33 feet along a curve to the right, tangent to the last described line, having a radius of 711.00 feet, a delta angle of 03 degrees 00 minutes 28 seconds and a chord distance of 37.32 feet which bears North 61 degrees 51 minutes 13 seconds West; thence North 60 degrees 20 minutes 59 seconds West, tangent to the last described curve, a distance of 134.47 feet; thence northwesterly 198.61 feet along a curve to the left, tangent to the last described line, having a radius of 867.00 feet, a delta angle of 13 degrees 07 minutes 30 seconds and a chord distance of 198.18 feet which bears North 66 degrees 54 minutes 44 seconds West; thence North 73 degrees 28 minutes 29 seconds West, tangent to the last described curve, a distance of 174.71 feet; thence northwesterly 44.09 feet along a curve to the left, tangent to the last described line, having a radius of 157.00 feet, a delta angle of 16 degrees 05 minutes 21 seconds and a chord distance of 43.94 feet which bears North 81 degrees 31 minutes 10 seconds West; thence North 89 degrees 33 minutes 51 seconds West, tangent to the last described curve, a distance of 14.99 feet, to said west line of Lot 5 and the Point of Beginning. Containing 0.77 acres (33,702 square feet) more or less.

Said proposed vacation is made with the reservations of right-of-way easements for existing public utilities (electric, gas, communications cable TV, water and sanitary sewer, and storm sewer) within the above described parcels for the right to service said utilities.

For additional information, contact Polk County Public Works at (515)286-3705.

Res. No. 6-24
January 2, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Daniel Clark desires a connection to the Polk County sanitary sewer system to obtain sewer service for the property described as:

- LOT 17 OF LIBERTY ACRES, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA;

in accordance with the attached Sanitary Sewer Connection Agreement between Polk County and Daniel Clark; and

WHEREAS, Daniel Clark desires to pay the sanitary sewer connection fee over a 10-year period in accordance with the County Water and Sewer Policy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Sanitary Sewer Connection Agreement between Polk County and Daniel Clark and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

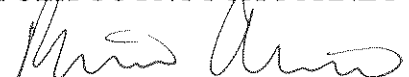
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 6-24 approving a sanitary sewer connection agreement with Daniel Clark for connection to the Polk County Sanitary Sewer System to serve their property at 420 NE 43rd Avenue.

Agenda Date: January 2, 2024

Contact Individual: Bret VandeLune, Director, Polk County Public Works Department, 286-2290

Background: Owner desires connection to Polk County Sanitary Sewer System to facilitate new construction on their property that impacts their existing septic system.

Action Impact: Provides sewer service to the property at 420 NE 43rd Avenue and facilitates payment over a 10-year period as permitted by the Polk County Water and Sewer Policy

Action Requested: Approve a sanitary sewer connection agreement with Daniel Clark.

Fiscal Note: Fee of \$12,500.00 plus 3.0% interest to be reimbursed to Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N/A	\$1444.88	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Rain Campaign is a County-funded initiative created to educate and engage homeowners to take actions to improve local watersheds, including sharing project rebate opportunities from city-run programs in the County; and

WHEREAS, Polk County has identified the opportunity and need to gather awareness information from the public related to the efficacy of the Rain Campaign; and

WHEREAS, Drake University has provided a Community Partnership Agreement to gather needed information related to the efficacy of The Rain Campaign and to provide stormwater awareness utilizing students who will gain real-world experience and provide additional resources for Polk County Public Works.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Community Partnership Agreement between Polk County, Iowa and Drake University, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Public Works Department to administer the Agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret Vandelune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 7-24 to approve Community Partner Agreement between Polk County and Drake University for Rain Campaign survey design, implementation, and reporting.

Agenda Date: January 2, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the agreement, authorize the Chair to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to cooperating partners.

Comply with Policy: Yes

Background: Polk County's Water Resources staff are partnering with Drake University students to design and implement an awareness survey to the public to understand where the Rain Campaign efforts have been successful and where outreach and education methods can be improved.

Action Impact: Action approves the Chair to sign the agreement and Public Works to oversee the survey development and implementation.

Fiscal Note: This project is funded and tracked through the Public Works-Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$3,500		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. BROS-C077(240)--8J-77, the replacement of BR9150 on SE 48 Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, in order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 0.039 emergent wetland mitigation credits is required in the amount of \$1,316.25.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Purchase Agreement between Polk County, Iowa and the Polk County Conservation Board for Mitigation Credits, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa; and

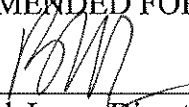
BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Director to execute the documents, including payments, on behalf of Polk County, and execute the terms of the documents.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: \$1,316.25 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 9-24 to approve a Mitigation Credit Purchase Agreement for the BR9150 bridge replacement project.

Agenda Date: January 2, 2024

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached Purchase Agreement, adopts the agreement, and authorizes the Public Works Director to execute the agreement on behalf of Polk County. Authorizes the Polk County Public Works Department to execute the terms of the agreement, including payments.

Comply with Policy: Yes

Background: Project No. BROS-C077(240)--8J-77, the replacement of BR9150 on SE 48 Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program. In order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 0.039 emergent wetland mitigation credits is required in the amount of \$1,316.25.

Action Impact: Approval of the agreement will allow Public Works to proceed with construction of this project.

Fiscal Note: \$1,316.25 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$1,316.25	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. 2021TR16, the replacement of structure 6685 on NE 54 Avenue was in the approved Polk County Five (5) year (2023-2027) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, the structure was replaced this year; and

WHEREAS, in order to facilitate future maintenance of the structure, the Polk County Public Works Department has negotiated the easement agreement with a total cost of \$650.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached easement document and authorizes the Chair of the Polk County Board of Supervisors to execute the document on behalf of Polk County, Iowa; and

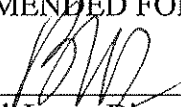
BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Department to execute the terms of said document and record the document.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

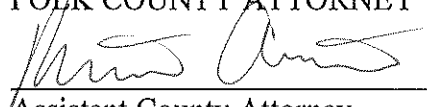
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL IMPACT: Easement cost of \$650.00 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments.

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 8-24 to approve a permanent easement for Structure 6685 on NE 54th Ave.

Agenda Date: January 2, 2024

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached easement document, adopts the document, and authorizes the Public Works Director to execute the document on behalf of Polk County. Authorizes the Polk County Public Works Department to execute the terms of the document, including payments.

Comply with Policy: Yes

Background: Project No. 2021TR16, the replacement of structure 6685 on NE 54 Avenue was in the approved Polk County Five (5) year (2023-2027) Farm-to-Market and Secondary Road Capital Improvements Program and was constructed earlier this year. In order to facilitate maintenance of the structure, the Polk County Public Works Department has negotiated the easement agreement with a total cost of \$650.00.

Action Impact: Approval of the agreement will allow Public Works to proceed with future maintenance of this project.

Fiscal Note: \$650.00 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$650.00	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following
Resolution be adopted:

WHEREAS, Project No. STP-S-CO77(239)—5E-77, the replacement of BR6680 on NE 50 Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, in order to facilitate construction and future maintenance the Polk County Public Works Department has negotiated the following right-of-ways:

<u>BR6680 Bridge Replacement</u>	<u>Amount</u>	<u>Purchase</u>
Mark J. & Susan Bricker	\$5,523.00	Permanent Easement
	\$2,144.00	Temporary Easement
Thomas & Jennifer Allen	\$2,965.00	Permanent Easement
	\$ 210.00	Temporary Easement
Kirk & Teri Janes	\$3,885.00	Permanent Easement
	\$1,470.00	Temporary Easement

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the permanent and temporary easement documents for Project No. STP-S-CO77(239)—5E-77 and authorizes the Chair of the Polk County Board of Supervisors to sign said documents on behalf of Polk County, Iowa; and

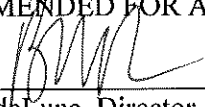
BE IT FURTHER RESOLVED Polk County, Iowa authorizes Polk County Public Works to execute the documents, including payments, on behalf of Polk County, and execute the terms of the documents.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

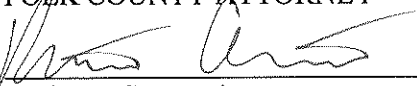
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Right-of-Way costs of \$16,197.00 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 2-24 to approve permanent and temporary easements purchase for the BR6680 bridge replacement project.

Agenda Date: January 2, 2024

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached permanent and temporary easement documents, adopts the documents, and authorizes the Public Works Director to execute the documents on behalf of Polk County. Authorizes the Polk County Public Works Department to execute the terms of the documents, including payments.

Comply with Policy: Yes

Background: Project No. STP-S-C077(239)—5E-77, the replacement of BR6680 on NE 50 Avenue is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program. In order to facilitate construction, the Polk County Public Works Department has negotiated permanent and temporary easements shown for a total cost of \$16,197.00.

Action Impact: Approval of the permanent and temporary easements will allow Public Works to proceed with construction of this project.

Fiscal Note: Right-of-Way costs of \$16,197.00 to be drawn from the current FY 2024/29 Public Works Department budget and approved amendments.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$16,197.00	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue was selected by the US Secretary of Transportation for award of a \$25 million BUILD grant; and

WHEREAS, on July 26, 2022, Polk County approved a BUILD Grant Agreement with the U.S. Department of Transportation; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with a Grant Agreement to formalize the funding requirements and project responsibilities of each agency as part of this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the Iowa DOT for the use of BUILD Grant funds, and authorizes the chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department is directed to return a copy of the signed Agreement to the Iowa Department of Transportation, administer the agreement on behalf of Polk County, and through the Director of Public Works, sign any documentation, including change orders, on behalf of Polk County with respect to the NE Broadway Avenue Improvements Project.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

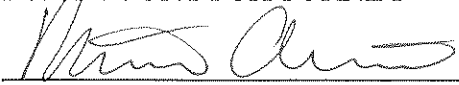
RECOMMENDED FOR APPROVAL:



Bret Vandelune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE:

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 3-24 approving the Iowa DOT Agreement for use of BUILD Grant funds for the NE Broadway Avenue Improvements Project.

Agenda Date: January 2, 2024

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: Resolution 156-22 approving U.S. DOT BUILD Agreement

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: On September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue was selected by the US Secretary of Transportation for award of a \$25 million BUILD grant. The Iowa Department of Transportation has provided Polk County with a Grant Agreement to formalize the funding requirements and project responsibilities of each agency as part of this project.

Action Impact: Resolution approves the terms of the agreement and allows the NE Broadway Avenue Improvements project to proceed.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	NA	NA	NA	NA	N		
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on March 21, 2023, Polk County was informed that the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue was selected by The United States Congress for award of a \$5 million CPF grant; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with a Grant Agreement to formalize the funding requirements and project responsibilities of each agency as part of this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the Iowa DOT for the use of CPF Grant funds, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa; and

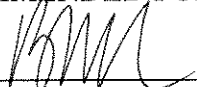
BE IT FURTHER RESOLVED that the Public Works Department is directed to return a copy of the signed Agreement to the Iowa Department of Transportation, administer the agreement on behalf of Polk County, and through the Director of Public Works, sign any documentation, including change orders, on behalf of Polk County with respect to the NE Broadway Avenue Improvements Project.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

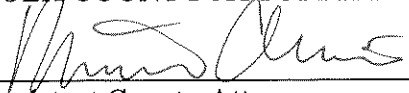
RECOMMENDED FOR APPROVAL:



Bret Vandelune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE:

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 4-24 approving the Iowa DOT Agreement for use of CPF Grant funds for the NE Broadway Avenue Improvements Project.

Agenda Date: January 2, 2024

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: Resolution 156-22 approving the U.S. DOT BUILD Agreement

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: On March 21, 2023, Polk County was informed that the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue was selected by The United States Congress for award of a \$5 million CPF grant. The Iowa Department of Transportation has provided Polk County with a Grant Agreement to formalize the funding requirements and project responsibilities of each agency as part of this project.

Action Impact: Resolution approves the terms of the agreement and allows the NE Broadway Avenue Improvements project to proceed.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	NA	NA	NA	NA	N		
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2024 and January 31, 2025 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: None

#17

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution No. 1-24 concerning Construction Evaluation of confinement feeding facilities in Polk County.

Agenda Date: January 2, 2024

Contact Individual: Bret Vandelune, Director, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Annual Resolution No 6-23 approved by the Board of Supervisors on January 10, 2023.

Board/Commission Actions: N/A

Action Requested (Recommended): Request the Board of Supervisors to evaluate every construction permit application for a proposed confinement feeding operations.

Comply with Policy: Yes

Background: Iowa Code Chapter 459.304 requires a resolution be passed each year in order for the Board of Supervisors to maintain comment authority over confinement feeding operations.

Action Impact: DNR will notify Polk County when a confinement feeding operation is proposed in Polk County, and the Board of Supervisors will have an opportunity to comment on and/or contest any permit decision.

Fiscal Note: None

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in 2023, the Iowa Department of Corrections (“IDOC”) assumed control over the 5th Judicial District Community Based Corrections (“CBC”), which was previously under the control of a board comprised of local elected officials including representation from Polk County government;

WHEREAS, Polk County contributed \$240,000 per year to the 5th Judicial CBC for “intensive” pretrial release services;

WHEREAS, the IDOC will no longer provide through the 5th Judicial District CBC the same level of pretrial release services previously provided while under local control;

WHEREAS, Polk County will reallocate its financial contribution to the 5th Judicial District CBC to create a program within the Polk County Behavioral Health and Disability Services Department that will serve all individuals released to “intensive” pretrial release and in addition to standard monitoring and contacts, Polk County will provide case management to local substance abuse, mental health, career readiness and other social services that will help prevent recidivism;

WHEREAS, the Human Resources Department conducted a thorough job analysis of the proposed job classification to carryout duties associated with the pretrial release program, and is recommending the following position modifications:

- Create two (2) Pre-Trial Case Services Worker positions, AFSCME grade 19, range \$67,280-\$88,172.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair

Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

#18

By: Ralph Murarescu Jr.
Assistant County Attorney

FISCAL NOTE: The estimated cost is
\$66,316 for FY23/24, \$217,177 for FY24/25,
and \$226,200 for FY25/26.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Behavioral Health and Disability Services Department

Agenda Date: January 2, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create two (2) Pre-Trial Case Services Worker positions, AFSCME grade 19, range \$67,280-\$88,172.

Comply with Policy: Yes

Background: Polk County previously contributed \$240,000 a year to the 5th Judicial District Department of Corrections that was under the control of local elected officials within the 5th Judicial District. In 2023 the State Department of Corrections assumed 100% control of the Department of Corrections. Polk County believes that a program that is completely controlled by the state should also be completely funded by the state. The State Department of Corrections believes that they were providing “intensive” pretrial release services that are not mandated by State Code and insist on payments from Polk County and arbitrarily and unconstitutionally proposed capping the number of participants in “intensive” pretrial release at 50. In lieu of paying the state for “intensive” pretrial release services, Polk County will create a program within the Behavioral Health and Disability Services Department that will serve all individuals released to “intensive” pretrial release and in addition to standard monitoring and contacts, Polk County will provide case management to local substance abuse, mental health, career readiness and other social services that will help prevent recidivism.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$66,316 for FY23/24, \$217,177 for FY24/25, and \$226,200 for FY25/26.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	2	\$66,316		Y		
24/25	Y	2	\$217,177		N		
25/26	Y	2	\$226,200		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the County Attorney has continued the review of the management structure of the County Attorney's office, and

WHEREAS, the Budget and Finance Administrator position will become vacant January 5, 2024, and

WHEREAS, the County Attorney is recommending restructuring of the position to include supervisory assignment of the Collections Division in order to increase operational efficiency, and

WHEREAS, the Human Resources Department conducted a thorough job analysis of the position and is recommending the following position modification:

- Reclassify one (1) Budget and Finance Administrator position, Excluded grade 27, range \$112,603-\$148,499, to one (1) Budget and Collections Supervisor position, Management grade 20, range \$80,989-\$106,517.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marrese Jr.
Assistant County Attorney

FISCAL NOTE: The estimated cost savings is \$13,191 for FY23/24, \$40,514 for FY24/25, and \$46,161 for FY25/26.

19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the County Attorney's Office

Agenda Date: January 2, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 7/25/2023

Action Requested (Recommended): Reclassify one (1) Budget and Finance Administrator position, Excluded grade 27, range \$112,603-\$148,499, to one (1) Budget and Collections Supervisor position, Management grade 20, range \$80,989-\$106,517.

Comply with Policy: Yes

Background: The County Attorney has continued the review of the office management structure. Following the vacancy of the Budget and Finance Administrator position, the County Attorney is recommending restructuring of the position to include supervisory assignment of the Collections Division. The Human Resources Department conducted a thorough job analysis of the position and is recommending the position modification.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost savings is \$13,191 for FY23/24, \$40,514 for FY24/25, and \$46,161 for FY25/26.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	-\$13,191		N		
24/25	N	0	-\$40,514		N		
25/26	N	0	-\$46,161		N		

Additional Fiscal Note Information (optional): Cost savings as a result of this resolution will be forfeited from the department to the general fund.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Health Department Director has served as the Contract Administrator and fiscal agent for the Public Health Emergency Preparedness (PHEP) and EMS System Development Project in coordination with Iowa Health and Human Services, and

WHEREAS, the Health Department Director is requesting to create a grant-funded position associated with the project,

WHEREAS, the Human Resources Department conducted a thorough job analysis of the position and is recommending the following position modification:

- Create one (1) Public Health Emergency Preparedness (PHEP) and Emergency Management Services (EMS) Coordinator position, AFSCME grade 22, range \$77,289-\$101,435.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair

Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Murawski
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$39,021 for FY23/24, \$120,575 for FY24/25, and \$125,566 for FY25/26. The cost of the position is fully covered by the grant.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Health Department

Agenda Date: January 2, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) Public Health Preparedness (PHEP) and Emergency Management Services (EMS) Coordinator position, AFSCME grade 22, range \$77,289-\$101,435.

Comply with Policy: Yes

Background: The Polk County Health Department Director has served as the Contract Administrator and fiscal agent for the Public Health Emergency Preparedness (PHEP) and EMS System Development Project in coordination with Iowa Health and Human Services since 2020. The Director is requesting to create a grant-funded position to fulfill the duties and responsibilities associated with the project.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$39,021 for FY23/24, \$120,575 for FY24/25, and \$125,566 for FY25/26.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	1	\$39,021	\$39,021 (state funds)	N	10223041	
24/25	N	1	\$120,575	\$120,575 (state funds)	N	10223041	
25/26	N	1	\$125,566	\$125,566 (state funds)	N	10223041	

Additional Fiscal Note Information (optional): Position would be covered by state funds; no additional funds are requested.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

Whereas, Sections 12C.1 and 12C.2 of the Iowa Code require that the Board of Supervisors of each county approve the financial institutions that are to be depositories of Polk County funds and the maximum amount which may be kept on deposit in each depository; and

Whereas, the Polk County Treasurer has recommended the Polk County Board of Supervisors approve the financial institutions and maximum amounts which may be kept on deposit in those financial institutions as set forth on Attachment A.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the appropriate elected officials, department heads and their designees to deposit Polk County funds in the financial institutions contained in Attachment A; and

BE IT FURTHER RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the maximum amounts which may be kept on deposit in each depository as set forth in Attachment A.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mary L. Wells
Mary L. Wells, Treasurer
Polk County Treasurer

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: Kimberly Graham
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Due the prior Wednesday at noon

Item Type & Title: Resolution, Approved Depositories

Agenda Date: January 2, 2024

Contact Individual: Jennifer Jacobs

**Previous Action taken by the Board:
Board/Commission Actions:** Last approved version dated 1-3-23

Action Requested (Recommended): Approval

Comply with Policy: Investment Policy Dated 1-3-23

Background: Required per Iowa Code 12C.1

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following resolution be adopted:

Whereas, Iowa Code Sections 12B.10, 12B.10A, and 12C.1 authorize the County Treasurer to invest public funds, and

Whereas, Iowa Code Section 12C.11 authorizes the Polk County Board of Supervisors to delegate Polk County's investment authority to the Polk County Treasurer, and

Whereas, Iowa Code Section 331.555(6) authorizes the County Treasurer to invest funds subject to Iowa Code Sections 12B.10, 12B.10A, 12C, and other applicable law, and

Whereas, Iowa Code Section 331.303(8) requires the Board of Supervisors to approve the written investment policy for the county required under section 12B.10B.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that Polk County Treasurer Mary L. Wells, as the duly elected, qualified and acting Treasurer of Polk County, is authorized as its Chief Investment Officer, to sign, transfer, and enter into investment securities transactions on behalf of Polk County, and

BE IT FURTHER RESOLVED that all investments shall comply with the terms and conditions as set forth in the attached Written Investment Policy dated January 2, 2024, and with Iowa Code Sections 12B.10, 12B.10A and other applicable law, and

BE IT FURTHER RESOLVED that the Written Investment Policy dated January 2, 2024, is hereby approved.

POLK COUNTY, IOWA

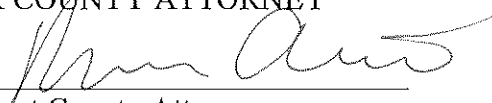
Chairperson

RECOMMENDED FOR APPROVAL:



Mary L. Wells
Polk County Treasurer

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Due the prior Wednesday at noon

Item Type & Title: Resolution, Investment Policy

Agenda Date: January 2, 2024

Contact Individual: Jennifer Jacobs

Previous Action taken by the Board: Last approved version dated 1-3-23

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Investment Policy Dated 1-3-23 requires annual policy review

Background: The Board shall approve the written investment policy required in Iowa Code 12B.10B pursuant to Iowa Code 331.303(8).

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						
24/25						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, pursuant to Iowa Code Chapter 349.1, Polk County, Iowa shall select three newspapers in which to publish its official proceedings for the ensuing year; and

WHEREAS, three newspapers have submitted their request for consideration – the Altoona Herald, the Des Moines Business Record and the Des Moines Register; and

WHEREAS, the Polk County, Iowa finds these newspapers to be bona fide newspapers as defined in Iowa Code Chapter 618.

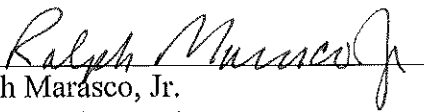
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa selects and designates The Altoona Herald, The Business Record and The Des Moines Register to be the official publications for Polk County for calendar year 2024 as set out in Iowa Code §349.16.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

**RECOMMENDED FOR APPROVAL.
APPROVED AS TO FORM:**

Kimberly Graham
Polk County Attorney

By: 
Ralph Marasco, Jr.
Assistant County Attorney

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing official publications for 2024.

Agenda Date: January 2, 2024

Contact Individual: Ralph E. Marasco
Assistant County Attorney
286-3331

Previous Action taken by the Board: Approval of Official Publications of the Board of Supervisors.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Each year the Board of Supervisors selects three newspapers to serve as official publications in which to publish the official proceedings for the ensuing calendar year. The Board has selected from The Altoona Herald, The Business Record and The Des Moines Register to be designated official publications for Polk County for calendar year 2024.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Ahlers & Cooney P.C. currently represents Polk County, Iowa as bond counsel; and,

WHEREAS, Ahlers & Cooney P.C. also represents the Bondurant-Farrar Community School District; and,

WHEREAS, the Polk County Sheriff and the Bondurant-Farrar Community School District are entering into a new 28E agreement for School Resource Officer services; and,

WHEREAS, Polk County has consulted internal counsel and waives and consents to any actual, potential or perceived conflict of interest associated with Ahlers & Cooney P.C. associated with Ahlers & Cooney P.C.'s representation of the Bondurant-Farrar Community School District; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Consent & Waiver of Conflict, and authorizes the Chair of the Polk County Board of Supervisors to sign said Consent & Waiver of Conflict on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

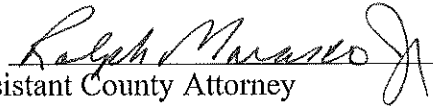
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: 23/24

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution waiving and consenting to conflict of interest with Ahlers & Cooney, P.C.'s representation of the Bondurant-Farrar Community School District.

Agenda Date: January 2, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County has consulted with the Polk County Attorney and hereby waives and consents to any actual, potential, or perceived conflict of interest associated with Ahlers & Cooney P.C.'s representation of the Bondurant-Farrar Community School District.

Action Impact: The passage of this resolution approves waiver of conflict of interest

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23					N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Polk County, Iowa has been actively engaged, and will benefit from, the development of a Central hub that will allow all of the public safety answering points serving the residents of Polk County to have direct communication and share data received through 911 and other calls requiring public safety response. It will allow disparate computer aided dispatch (CAD) systems to share data, validate resources, and allow nearest unit dispatch. This system will reduce call times and provide the opportunity to allow seamless dispatch of resources without degradation of information to police, fire, EMS and other agencies required for emergency response. This project requires the tracking and follow through on multiple vendor contracts and interagency agreements. A consultant was used over the previous year to assist in the development and management of these contracts and agreements; and,

WHEREAS, an existing State of Iowa contract was used to identify and select an acceptable agency to provide this resource in 2022 which was paid for through other grant resources; and,

WHEREAS, Robert Half International, Inc. has entered into the current agreement with Polk County Emergency Management and has provided the existing project manager whose contract is able to be extended to fill these duties; and,

WHEREAS, delays in the project implementation necessitate an extension to the agreement with the terms ending June 30, 2024 at a revised cost not to exceed 255,600.

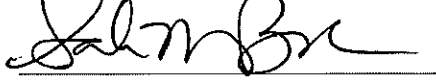
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Amendment to the Agreement with Robert Half Technology and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

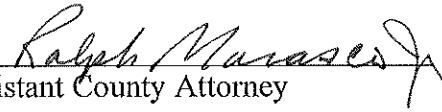
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 \$68,400

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Extension of contract with Robert Half for implementation of the CAD to CAD project.

Agenda Date: January 2, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: February 21, 2023

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa has been actively engaged, and will benefit from, the development of a Central hub that will allow all of the public safety answering points to have direct communication and share data received through 911 and other calls requiring public safety response. It will allow disparate computer aided dispatch (CAD) systems servicing residents of Polk County, Iowa to share data, validate resources, and allow nearest unit dispatch. This system will reduce call times and provide the opportunity to allow seamless dispatch of resources without degradation of information to police, fire, EMS and other agencies required for emergency response. This project requires the tracking and follow through on multiple vendor contracts and interagency agreements. A consultant was used over the previous year, paid to assist in the development and management of these contracts and agreements. This will allow an extension of the existing project manager contract providing oversight of the CAD to CAD/CAD improvement project. The term of this agreement will be completed on June 30, 2024 and the total cost of the overall contract is not to exceed \$255,600.

Action Impact: Approve agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$68,400			20109037	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have a history of supporting economic development loans; and,

WHEREAS, on December 20, 2021 the city of Des Moines entered into an Amended and Restated Urban Renewal Development Agreement with Macerich Southridge Mall LLC with the goal of redeveloping and revitalizing the Southridge Mall and surrounding properties; and

WHEREAS, economic vitality is essential for further development of the city and surrounding neighborhoods; and,

WHEREAS, in December 2021 Polk County entered into agreement with Genesis Health Club Sports Complex to provide a loan in the amount of \$3,000,000 for the redevelopment of Southridge Mall to serve the public purpose of economic development and neighborhood vitality and subordinated to the loan then held at Farmers State Bank; and,

WHEREAS, Genesis Health Club Sports Complex has refinanced the loan to a new amount with Luana Savings Bank and is requesting a reaffirmation of the subordination.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves and authorizes the Chair to sign the attached Subordination Agreement with Genesis Health Club Sports Complex and Luana Savings Bank.

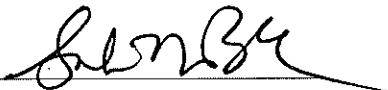
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chairperson

#26

RECOMMENDED FOR APPROVAL:



Sarah Boese

Polk County Board of Supervisors

APPROVED AS TO FORM:

KIMBERLY GRAHAM

POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Subordination Agreement with Genesis Health Club Sports Complex S.E., LLC and Luana Savings Bank.

Agenda Date: January 2, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: November 14, 2023

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Supervisors have a history of assisting with economic development loans and have provided Genesis Health Club Sports Complex with a loan in the amount of \$3,000,000 for the redevelopment of Southridge Mall. Genesis Health Club has refinanced the original loan that was subordinated by Polk County. This agreement reflects a reaffirmation of the subordination of the loan that is now being issued by a different bank.

Action Impact: The passage of this resolution approves Subordination Agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors authorized the use of American Rescue Plan Act funds to conduct a scientific review of pollutants in the Des Moines and Raccoon Rivers called the Central Iowa Source Water Research Assessment; and,

WHEREAS, the study will review existing research, identify research gaps, and create water quality improvement recommendations; and,

WHEREAS, a team of water quality experts is being assembled to conduct this work and contribute to the final reports; and,

WHEREAS, SME will assist in the development of the report, executive summary and supporting communication materials.

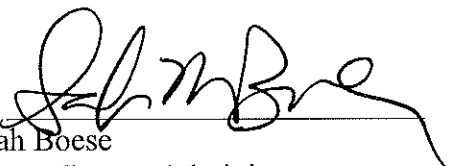
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement For Services with SME for Communication Support Services regarding the Central Iowa Source Water Research Assessment, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

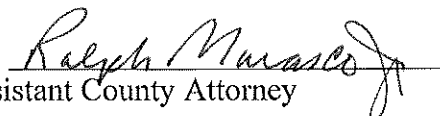
Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 - \$20,805

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement For Services with SME for Communication Support Services for the Central Iowa Source Water Research Assessment initiative.

Agenda Date: January 2, 2024

Contact Individual: Sarah Boese
515-286-3895

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Polk County Board of Supervisors authorized the use of American Rescue Plan Act funds to conduct a scientific review of pollutants in the Des Moines and Raccoon Rivers. The study will review existing research, identify research gaps, and create water quality improvement recommendations. A team of water quality experts is being assembled to conduct this work and contribute to the final reports. SME will assist with the development of the final report, executive summary and supporting communication materials.

Action Impact: Approve professional services agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y				N		
23/24			\$20,805			10109037.87553.02	
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY23/24 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$5,000.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$5,000.00 total in funds allocated for the attached Community Sponsorship Award List.

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: January 2, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved December 12, 2023 for \$6,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$5,000.00 of gaming revenue to sponsor various non-profit events or initiatives in 2024.

Action Impact: Passing of this resolution will award \$5,000.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$5,000.00		N		

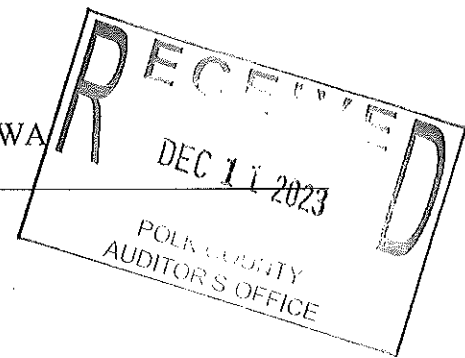
Additional Fiscal Note Information (optional):

Sponsorship Awards
January 2, 2024

YMCA of Greater Des Moines	\$5,000.00
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TOTAL	\$5,000.00
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IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
2ND AVENUE RECONSTRUCTION PROJECT-
UNIVERSITY AVENUE TO THE DES MOINES
RIVER (Zheng Tian Xiang and Lin Fang, 1600
2nd Avenue, Des Moines, Iowa 50314)

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

TO:

Titleholders:

Zheng Tian Xiang and Lin Fang
9548 Aster Lane, Johnston, Iowa 50131

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

Community State Bank, N.A. (Mortgage Holder, at Book 10381, Page 322)
1401 East Euclid
Des Moines, Iowa 50316

Taxing Authority:

Polk County, Iowa
c/o Polk County Auditor
Polk County Administration Building, 111 Court Avenue, Room 230, Des Moines, IA
50309

LEGAL DESCRIPTION:

LOT 12, OAKDALE, AN OFFICIAL PLAT, ALL NOW INCLUDED IN AND
FORMING A PART OF CITY OF DES MOINES, POLK COUNTY, IOWA AND
CONTAINING APPROXIMATELY 0.18 ACRES (8,000 SQUARE FEET).

PROPERTY ADDRESS: 1600 2nd Avenue, Des Moines, Iowa 50314

#29.

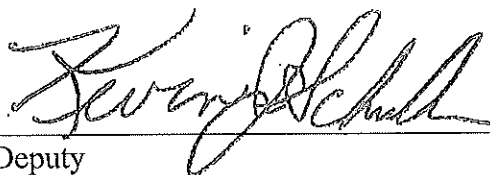
(If broken down by property type (partial fee, permanent easement or temporary easement), or by property interest (owner, tenant/lessee, other), please so state:)

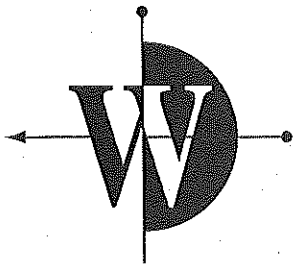
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL AWARD	\$ <u>427,000</u>

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any interested party may, within thirty days from the date of mailing the notice of the appraisal of damages, appeal to the district court by filing notice of appeal with the district court of the county in which the real estate is located and by giving written notice to the sheriff that the appeal has been taken.

Dated this 7th day of December 2023.

SHERIFF OF POLK COUNTY, IOWA

By: 
Deputy PM



THE CITY OF
West Des Moines®

www.wdm.iowa.gov

Community and Economic
Development

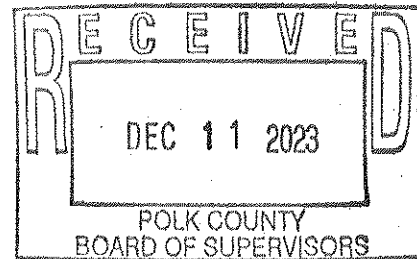
4200 Mills Civic Parkway
P.O. Box 65320
West Des Moines, IA 50265-0320

515-273-0770

FAX 515-222-3640

E-mail ced@wdm.iowa.gov

December 6, 2023



RE: Consultation Meeting on Proposed City of West Des Moines Annexation

To whom it may concern:

The City of West Des Moines has received annexation papers from one property owner representing the property indicated on the enclosed annexation area map. Therefore, the City will prepare an application to the State of Iowa for annexation of the area indicated in black hash lines on the map. The area proposed to be annexed is in Section 31 in Bloomfield Township, Polk County. The proposed annexation is 100% voluntary.

As required by State of Iowa Code regarding voluntary annexations, the City of West Des Moines has set the date of December 19, 2023, at 11:00 a.m. for the required consultation meeting. The meeting will be held virtually at <https://tinyurl.com/5epevt3d> and in-person in the City's Board Room on the second floor of the City Hall building at 4200 Mills Civic Parkway, West Des Moines.

If you are unable to attend, please feel free to submit written comments to my attention by December 26, 2023. The Polk County Board of Supervisors has 30 days from December 19, 2023, to make a formal comment to the West Des Moines City Council for their public hearing scheduled for February 5, 2024.

Please contact Matt Rasmussen of the Iowa Department of Economic Development at (515)348-6196 should you have any questions regarding the intended purpose of this meeting. Please feel free to contact me with any other questions you may have regarding this meeting at (515) 273-0770.

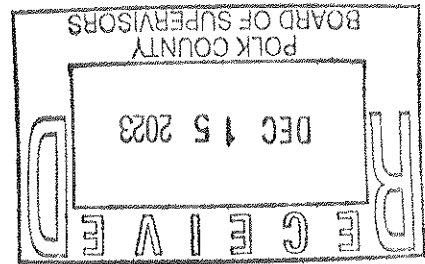
Respectfully,

Ryan Moffatt
Director of Community & Economic Development

Cc: Individually sent to the representatives of the following:
Polk County Board of Supervisors
City of Cumming
Polk County Attorney
Regional Planning Authority
Bloomfield Township Trustees

Enclosures: Annexation Application (1)
Legal Description
Annexation Boundary Map

#30



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY	)	NO. NC24-03 / ANKENY
VOLUNTARY ANNEXATION INCLUDING	)	
NON-CONSENTING OWNERS WITHIN THE	)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITIES OF	)	VOLUNTARY ANNEXATION
ALTOONA AND DES MOINES	)	

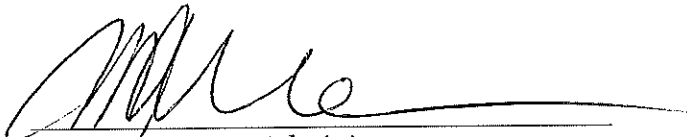
TO: Cities of Ankeny, Altoona and Des Moines, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

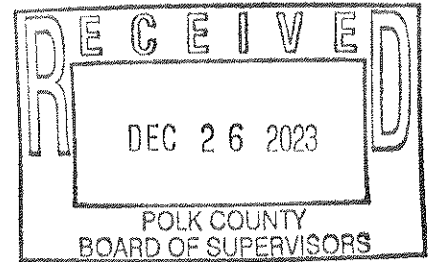
You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on January 10, 2024, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines. A copy of a map and legal description of the annexation territory is enclosed.

To participate in this meeting via Teams Webinar, go to <https://akaaiowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

This proposal includes some land without the consent of the owners. The Board will review the proposal for compliance with Iowa Code Section 368.7 and schedule a public hearing for a later date if it is found to be in proper form. You will be notified of the hearing date. Should you have questions regarding this notice, please call 515/348-6196.

CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
City Development Board



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY	)	NO. NC24-04 / ANKENY
VOLUNTARY ANNEXATION INCLUDING	)	
NON-CONSENTING OWNERS WITHIN THE	)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITY OF ALLEMAN	)	VOLUNTARY ANNEXATION

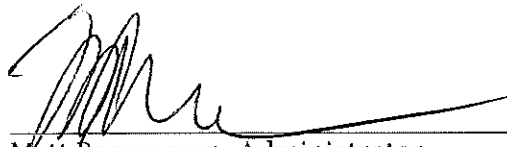
TO: Cities of Ankeny and Alleman, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on January 10, 2024, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines. A copy of a map and legal description of the annexation territory is enclosed.

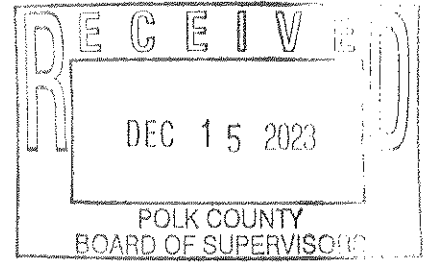
To participate in this meeting via Teams Webinar, go to <https://akaaiowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

This proposal includes some land without the consent of the owner(s). The Board will review the proposal for compliance with Iowa Code Section 368.7 and schedule a public hearing for a later date if it is found to be in proper form. You will be notified of the hearing date. Should you have questions regarding this notice, please call 515/348-6196.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ELKHART	)	NO. UA24-05 / ELKHART
VOLUNTARY ANNEXATION WITHIN THE	)	
URBANIZED AREA OF THE CITY OF	)	NOTICE OF MEETING TO CONSIDER
ANKENY	)	VOLUNTARY ANNEXATION WITHIN AN
	)	URBANIZED AREA

TO: Cities of Elkhart and Ankeny, Polk County Board of Supervisors, Polk County Attorney, Mid-Iowa Planning Alliance, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on January 10, 2024, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263—7.2, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

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Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board