

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JANUARY 2, 2025 9:30 A.M.**

1. Call to Order.

2. **OATH OF OFFICE FOR COUNTY OFFICIALS**

Jill Altringer – 2nd District Supervisor
Mark Holm – 3rd District Supervisor
Jamie Fitzgerald – Polk County Auditor
Kevin Schneider – Polk County Sheriff

3. Roll Call.

4. Resolution regarding Election of Chairperson of the Polk County Board of Supervisors for calendar year 2025.

5. Resolution regarding Election of Vice-Chairperson of the Polk County Board of Supervisors for calendar year 2025.

6. Action on the Minutes of the Previous Meeting(s).

7. Special Claims as submitted by the County Auditor, if any.

8. Action on the Bill Lists as submitted by the County Auditor.

9. **PUBLIC COMMENTS**

RESOLUTIONS

10. Resolution concerning Construction Evaluation of confinement feeding facilities in Polk County.

*11. Resolution authorizing submittal of a FFY 2027 Surface Transportation Block Grant (STBG) Program funding application to Des Moines Area MPO.

*12. Resolution approving Real Estate Purchase Agreement with property owner at 202 E. 15th Street, Des Moines.

*13. Resolution approving agreement with City of Altoona for Little Fourmile Creek Stream Restoration Project (Adventureland Dr. to 4th Street, SW).

*14. Resolution approving agreement with City of Altoona for Little Fourmile Creek Stream Restoration Project (8th Street SW to 17th Avenue SW).

- *15. Resolution approving agreement with Polk County Conservation Board for Fourmile Greenway Stream Restoration Project.
- *16. Resolution approving contract with Iowa HHS (Health and Human Services) for Syndemic Prevention Outreach and Testing Services.
- *17. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 906 Thompson Avenue (Burns-Fluke).
- *18. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 3015 – 5th Avenue (Stoddard).
- *19. Resolution approving Governmental Agency Abatements.
- *20. Resolution approving the Polk County Investment Policy.
- *21. Resolution approving depositories of Polk County funds.
- 22. Resolution approving recommendation of the Polk County Assessor for allowance of the Military Service Tax Exemption.
- 23. Resolution appointing individuals to various boards and commissions.

COMMUNICATIONS

- 24. Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land by the Iowa DOT (Primary Road No. IA 141).
- *25. City of Carlisle hearing notice of voluntary annexation application within urbanized area of another city (Des Moines).
- *26. City of Altoona hearing notice for Altoona Urban Renewal Area.
- *27. City Development Board notice of hearing regarding Ankeny voluntary annexation including non-consenting owners, within urbanized area of City of Alleman.

BUDGET ACTIONS

- 28. Memorandum of Budget Actions.

APPOINTMENTS

29. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:*

<https://www.polkcountyiowa.gov/county-auditor/administration/>

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/live/-B-67sl7mKk>

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is required to select from their members an individual to serve as Chairperson of the Board of Supervisors for calendar year 2025.

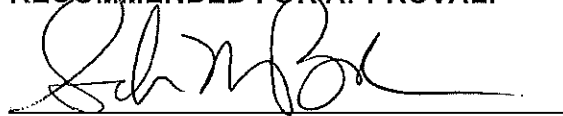
NOW, THEREFORE, BE IT HEREBY RESOLVED that Polk County does herein name _____, as Chairperson, Polk County Board of Supervisors for calendar year 2025.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

FY24/25 #

Fiscal Impact: None

#4

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution appointing a member of the Polk County Board of Supervisors to serve as Chair for the 2025 calendar year.

Agenda Date: January 2, 2025

Contact Individual: Sarah Boese

Previous Action taken by the Board: 1/2/24

Board/Commission Actions: N/A

Action Requested (Recommended): Appointment of Board of Supervisors member to serve as Chair for calendar year 2024.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is required to select from their members an individual to serve as Chair of the Board of Supervisors for the 2025 calendar year.

Action Impact: Passage of this resolution will appoint a member of the Polk County Board of Supervisors to serve as Chair for the 2025 calendar year.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is required to select from their members an individual to serve as Vice-Chairperson of the Board of Supervisors for calendar year 2025.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Polk County does herein name _____, as Vice-Chairperson, Polk County Board of Supervisors for calendar year 2025.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Chairperson

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

FY 24/25 #

Fiscal Impact: None

#5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution appointing a member of the Polk County Board of Supervisors to serve as Vice Chair for the 2025 calendar year.

Agenda Date: January 2, 2025

Contact Individual: Sarah Boese

Previous Action taken by the Board: 1/2/24
Board/Commission Actions: N/A

Action Requested (Recommended): Appointment of Board of Supervisors member to serve as Vice Chair for calendar year 2025.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is required to select from their members an individual to serve as Vice Chair of the Board of Supervisors for the 2025 calendar year.

Action Impact: Passage of this resolution will appoint a member of the Polk County Board of Supervisors to serve as Vice Chair for the 2025 calendar year.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

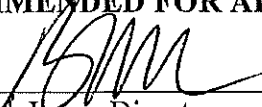
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Note: None.

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 1-25 concerning Construction Evaluation of confinement feeding facilities in Polk County.

Agenda Date: January 2, 2025

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: Annual Resolution No. 1-24 approved by the Board of Supervisors on January 2, 2024.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Iowa Code Chapter 459.304 requires a resolution be passed each year in order for the Board of Supervisors to maintain comment authority over confinement feeding operations.

Action Impact: DNR will notify Polk County when a confinement feeding operation is proposed in Polk County, and the Polk County Board of Supervisors will have an opportunity to comment on and/or contest any permit decision.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County is a full member of the Des Moines Area Metropolitan Planning Organization (MPO); and

WHEREAS, the Federal Surface Transportation Program provides funding to local jurisdictions for the construction of eligible projects; and

WHEREAS, the Program is administered by the Des Moines Area MPO which prioritizes and ranks all project applications; and

WHEREAS, the Des Moines Area MPO has established guidelines for applications regarding Surface Transportation Block Grant Program (STBG) funding; and

WHEREAS, Polk County proposes to submit the following STBG funding applications to the Des Moines Area MPO for Federal Fiscal Year 2029:

- Requesting \$2,000,000 in STBG Funds for the proposed NE 23rd Ave (Easton) Reconstruction Project from E. 42nd Street in Des Moines to NE 56th Street including traffic signalization
- Requesting \$600,000 in STBG Funds for the proposed BR 9129 Bridge Replacement Project on SE Stewart Drive over Mud Creek

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby supports and approves each application for Federal Surface Transportation Block Grant Program funding with SWAP funding option utilized if awarded; and

BE IT FURTHER RESOLVED Polk County, Iowa hereby commits to the matching monies required by the project applications; and

BE IT FURTHER RESOLVED Polk County, Iowa hereby commits to accepting and maintaining these improvements for a minimum of twenty (20) years following the completion of the project should it receive funds; and

BE IT FURTHER RESOLVED that the Polk County Public Works Department be authorized to submit these STBG funding applications to the Des Moines Area Metropolitan Planning Organization requesting the Federal Surface Transportation Block Grants funds shown for each project.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

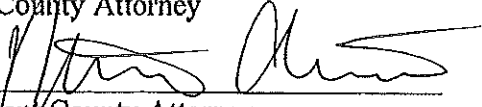


Bret VandeLune, Director
Polk County Public Works Department

#11

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL IMPACT:

None at this Time.

Summary of Funding Requests:

NE 23rd Ave. (Easton) Reconstruction Project

FFY 2026 STBG Program Funds Awarded	\$1,750,000
FFY 2027 STBG Program Funds Awarded	\$1,500,000
FFY 2029 STBG Program Funds to be Requested	\$2,000,000
Total Estimated Project Cost	\$29,960,000

BR 9129 Bridge Replacement Project

FFY 2029 STBG Program Funds to be Requested	\$600,000
Total Estimated Project Cost	\$1,400,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 7-25 authorizing the Public Works Department to submit a FFY 2027 Surface Transportation Block Grant (STBG) Program funding application to the Des Moines Area MPO.

Agenda Date: January 2, 2025

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Previous MPO funding application approved for the NE 23rd Reconstruction project by resolution 17-22 and 12-23.

Board/Commission Actions: None.

Comply with Policy: Yes.

Background: The Federal Surface Transportation Program provides funding to local jurisdictions for the construction of eligible projects. This Program, with established guidelines, is administered by the Des Moines Area MPO which prioritizes and ranks all project applications. Polk County Public Works proposes to submit the two STBG funding applications shown to the Des Moines Area MPO for Federal Fiscal Year 2029.

Action Impact: The proposed resolution will potentially provide additional funding needed for these projects.

Fiscal Note:

Summary of Funding Requests:

NE 23rd Ave. (Easton) Reconstruction Project

FFY 2026 STBG Program Funds Awarded	\$1,750,000
FFY 2027 STBG Program Funds Awarded	\$1,500,000
FFY 2029 STBG Program Funds to be Requested	\$2,000,000
Total Estimated Project Cost	\$29,960,000

BR 9129 Bridge Replacement Project

FFY 2029 STBG Program Funds to be Requested	\$600,000
Total Estimated Project Cost	\$1,400,000

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$0	\$0	N		
25/26	N	0	\$0	\$0	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has initiated plans to create more affordable housing by utilizing ERA2 funding received from the United States Treasury in building new residential single-family homes; and

WHEREAS, Polk County owns a vacant lot located at 1436 E. Court Avenue, Des Moines, Iowa; and

WHEREAS, to create a buildable lot, Polk County needs to acquire the lot located at 202 E. 15th Street, Des Moines, Iowa and join said lots together in order to create one buildable lot; and

WHEREAS, the Public Works Department has negotiated a purchase price of \$1,200 with the owner of the lot located at 202 E. 15th Street; and

WHEREAS, a Real Estate Purchase Agreement has been signed by the owner of the lot at 202 E. 15th Street to complete the sale to Polk County, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Real Estate Purchase Agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa; and

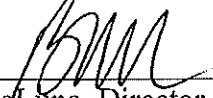
BE IT FURTHER RESOLVED that the Polk County Public Works Department is herein authorized to carry out the terms of the agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____, Chair
Polk County Board of Supervisors

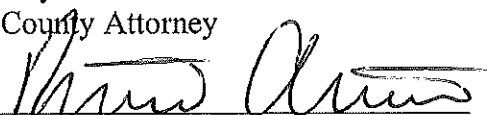
RECOMMENDED FOR APPROVAL:



Bret Vandellune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Note: This expense of \$1,200 is to be paid from Emergency Rental Assistance 2 (ERA2) funds held in reserve by Polk County for affordable housing programs.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 3-25 approving Real Estate Purchase Agreement with Property owner at 202 E. 15th Street, Des Moines, Iowa.

Agenda Date: January 2, 2025

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726.

Previous Action taken by the Board: None.

Board/Commission Actions: None.

Comply with Policy: Yes.

Background: The Polk County Board of Supervisors has initiated plans to create more affordable housing within Polk County. One effort is by creating new affordable single-family homes. The Public Works Department has identified lots to accomplish this. Polk County needs to acquire a vacant lot located at 202 E. 15th Street, Des Moines, Iowa to combine it with a lot already owned by Polk County, Iowa located at 1436 E. Court Avenue, Des Moines, Iowa. The owner of the lot has agreed to sell the vacant lot to Polk County, Iowa for \$1,200.

Action Impact: The proposed resolution will approve the Real Estate Purchase Agreement with the owner and authorizes the Chair to sign the agreement. In addition, this resolution authorizes the Public Works Department to carry out the terms of the agreement to purchase said lot.

Fiscal Note: This expense is to be paid from Emergency Rental Assistance 2 (ERA2) funds held in reserve by Polk County for affordable housing programs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$1,200.00		N	40263415.78000	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading a targeted stream restoration project to protect infrastructure, reduce streambank erosion, and improve water quality, referred to as the Eastern Polk County Stream Restoration Program; and

WHEREAS, as a part of that program, the Little Fourmile Creek Stream Restoration Project (Adventureland Dr. to 4th St. SW) will be constructed in partnership with the City of Altoona; and

WHEREAS, the City of Altoona shall provide \$275,690 towards construction and design to match the \$827,070 provided by the Iowa Department of Agriculture and Land Stewardship.

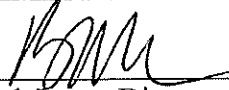
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for funding of the Little Fourmile Creek Stream Restoration Project (Adventureland Dr. to 4th St. SW) with the City of Altoona, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____, Chair
Polk County Board of Supervisors

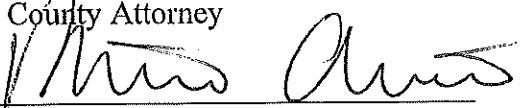
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 4-25 to approve Agreement with the City of Altoona for the Little Fourmile Creek Stream Restoration Project (Adventureland Dr. to 4th St. SW).

Agenda Date: January 2, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated February 27, 2024 Approving Amendment for addition of Stream Projects to IDALS Wetland 28E Agreement.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore Little Fourmile Creek between Adventureland Drive to 4th Street SW within the City of Altoona.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$1,102,760	\$275,690	N	50266320.77440	50266320.52790
24/25	Y	0		\$827,070	N		50266320.52290

Additional Fiscal Note Information (optional): \$827,070 additional revenue provided through Iowa Department of Agriculture and Land Stewardship 28E Agreement.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading a targeted stream restoration project to protect infrastructure, reduce streambank erosion, and improve water quality, referred to as the Eastern Polk County Stream Restoration Program; and

WHEREAS, as a part of that program, the Little Fourmile Creek Stream Restoration Project (8th St SW to 17th Ave SW) will be constructed in partnership with the City of Altoona; and

WHEREAS, the City of Altoona shall provide \$328,615 towards construction and design to match the \$985,845 provided by the Iowa Department of Agriculture and Land Stewardship; and

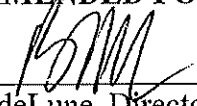
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for funding of the Little Fourmile Creek Stream Restoration Project (8th St SW to 17th Ave SW) with the City of Altoona, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____, Chair
Polk County Board of Supervisors

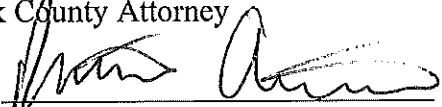
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 5-25 to approve Agreement with the City of Altoona for the Little Fourmile Creek Stream Restoration Project (8th St SW to 17th Ave SW).

Agenda Date: January 2, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880

Previous Action taken by the Board: Res. 38-24 dated February 27, 2024 Approving Amendment for addition of Stream Projects to IDALS Wetland 28E Agreement.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore Little Fourmile Creek between 8th St SW and 17th Ave SW within the City of Altoona.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$1,314,460	\$328,615	N	50266320.77440	50266320.52790
24/25	Y	0		\$985,845	N		50266320.52290

Additional Fiscal Note Information (optional): \$985,845 additional revenue provided through Iowa Department of Agriculture and Land Stewardship 28E Agreement.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading a targeted stream restoration project to protect infrastructure, reduce streambank erosion, and improve water quality, referred to as the Eastern Polk County Stream Restoration Program; and

WHEREAS, as a part of that program, the Fourmile Greenway Stream Restoration Project will be constructed in partnership with Polk County Conservation Board; and

WHEREAS, Polk County Conservation Board shall provide \$159,901.50 towards construction and design to match the \$581,209.50 provided by the Iowa Department of Agriculture and Land Stewardship.

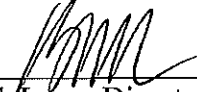
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for funding of the Fourmile Greenway Stream Restoration Project with the Polk County Conservation Board, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____, Chair
Polk County Board of Supervisors

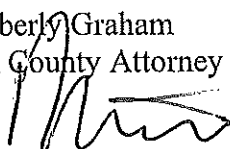
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  

Assistant County Attorney

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 6-25 to approve Agreement with Polk County Conservation Board for the Fourmile Greenway Stream Restoration Project.

Agenda Date: January 2, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated February 27, 2024 Approving Amendment for addition of Stream Projects to IDALS Wetland 28E Agreement.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore an unnamed tributary to Fourmile Creek in the Lower Fourmile Greenway in partnership with Polk County Conservation.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$774,946	\$193,736.50	N	50266320.77440	50266320.52790
24/25	Y	0		\$581,209.50	N		50266320.52290

Additional Fiscal Note Information (optional): \$581,209.50 additional revenue provided through Iowa Department of Agriculture and Land Stewardship 28E Agreement.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) has allocated funds to Contract # PUHEHSH25012 to be awarded to Polk County, Iowa to conduct Syndemic Prevention Outreach and Testing Services (SPOTS) in Polk, Marion and Dallas County; and

WHEREAS, Polk County, Iowa applied for and has been allocated \$182,056.00 to continue expanding these services for the term January 2, 2025 through December 31, 2025; and

WHEREAS, Iowa HHS received only a percentage of its federal award at this time, so the initial Contract amount shall be for \$129,991.00, though it is anticipated that the remaining award will be disbursed via future Contract Amendments; and

WHEREAS, Iowa HHS and Polk County, Iowa desire to enter into Contract # PUHEHSH25012 to set forth the terms and conditions under which Iowa HHS shall provide funding to Polk County, Iowa for the Syndemic Prevention Outreach and Testing Services provided by the Polk County Health Department.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Iowa HHS for funding of Syndemic Prevention and Testing Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this contract or its distribution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

#16

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: Federal funding of \$129,991 for the term January 2, 2025 through December 31st, 2025. An additional \$52,009 is projected to become accessible throughout the year, pending further federal allocation.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Contract # PUHEHSH25012 with Iowa Department of Health and Human Services (Iowa HHS) for Syndemic Prevention Outreach and Testing Services at the Polk County Health Department.

Agenda Date: January 2nd, 2025

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: The Board of Supervisors approved similar contracts in 2024.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Each year, Iowa HHS awards funds to Polk County to carry out HIV and Hepatitis C Prevention, Counseling, Testing, Referral and Hepatitis immunization services for at-risk individuals. This is the first year of a three-year contract period. Funding for the period January 2, 2025 through December 31, 2025 is \$182,056. However, Iowa HHS only received a percentage of its federal award at this time, so this initial contract shall be for \$129,991.00. Amendments with additional funding will be forthcoming.

Action Impact: This grant funding will provide for personnel, supplies and marketing to counsel, test and refer clients who are at risk for HIV and Hepatitis in Polk, Marion and Dallas County. Participating in the grant provides for high-risk clients to be screened for HIV and Hepatitis C and vaccinations against Hepatitis A and B at no cost under this grant.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
2025	N	0	129,991.00	129,991.00	Y	10223011.74211	10223011.52481

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 906 Thompson Avenue, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00 PM on 12/13/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$33,750.00
FexSteve Limited Company	\$40,200.00
Richmond Construction	\$46,400.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$33,750.00**; and

WHEREAS, FAB Rehab, Hannah Grace Burns-Fluke and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$33,750.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

#17

_____, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$23,750
FY 24/25 expenses	\$33,750

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 906 Thompson Avenue, Des Moines, Iowa 50316.

Agenda Date: January 2, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Hannah Grace Burns-Fluke owns a property at **906 Thompson Avenue, Des Moines, Iowa 50316**. Ms. Burns-Fluke has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **December 13, 2024**. The following bids were received:

FAB Rehab	\$33,750.00
FexSteve Limited Company	\$40,200.00
Richmond Construction	\$46,400.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$33,750.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$20,250	\$20,250	N	10223018.77440.01	10223018.52440
24/25	N	0	\$3,500	\$3,500	N	10223018.77440.05	10223018.52440
24/25	N	0	\$10,000	\$0	N	10223017.77490.04	n/a

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3015 5th Avenue, Des Moines, Iowa 50313; and

WHEREAS, bids were received by 2:00 PM on 12/13/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$24,250.00
Richmond Construction	\$30,400.00
FexSteve Limited Company	\$32,300.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$24,250.00**; and

WHEREAS, FAB Rehab, Vallie Stoddard and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$24,250.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

#18

_____, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$19,250
FY 24/25 expenses	\$24,250

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 3015 5th Avenue, Des Moines, Iowa 50313.

Agenda Date: January 2, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Vallie Stoddard owns a property at **3015 5th Avenue, Des Moines, Iowa 50313**. Ms. Stoddard has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **December 13, 2024**. The following bids were received:

FAB Rehab	\$24,250.00
Richmond Construction	\$30,400.00
FexSteve Limited Company	\$32,300.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$24,250.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$15,500	\$15,500	N	10223018.77440.01	10223018.52440
24/25	N	0	\$3,750	\$3,750	N	10223018.77440.05	10223018.52440
24/25	N	0	\$5,000	\$0	N	10223017.77490.04	n/a

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the public entities shown in Exhibit 'A' own parcels of real estate in Polk County that have past due taxes, and

WHEREAS, the County Treasurer has submitted statements to the appropriate agency for payment as required by 445.63, Code of Iowa, and

WHEREAS, the appropriate agency, the state or a political subdivision of the state, has failed to immediately remit payment, and

WHEREAS, under the provisions of Iowa Code 445.63, upon the failure of the governing body to immediately remit payment, the Board of Supervisors shall abate all of the taxes.

NOW, THEREFORE BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with 445.63, Code of Iowa, in reference to all parcels listed in the attached exhibit, the Polk County Auditor and Treasurer are directed to abate the total amount due as defined in 445.1(9) and strike them from the county system.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mary L. Wells
Mary L. Wells, Polk County Treasurer
Polk County Treasurer's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: [Signature]
Assistant County Attorney

FISCAL NOTE:

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governmental Agency Abatement.

Agenda Date: 1/2/2025

Contact Individual: Rachelle Hunt
Assistant Treasurer
Polk County Treasurer

Previous Action taken by the Board: None

Board/Commission Actions Requested: Approval to abate delinquent taxes and accrued late interest and fees against properties held by political subdivisions of the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 445.63.

Background: The County Treasurer has submitted statements to the appropriate agency for payment as required by 445.63, Code of Iowa, and the appropriate agency, the state or a political subdivision of the state, has failed to immediately remit payment, and under the provisions of Iowa Code 445.63, upon the failure to immediately remit payment the Board of Supervisors shall abate all of the taxes.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							
24/25							

Additional Fiscal Note Information (optional): Abate Taxes - \$2,060,451.75

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following resolution be adopted:

Whereas, Iowa Code Sections 12B.10, 12B.10A, and 12C.1 authorize the County Treasurer to invest public funds, and

Whereas, Iowa Code Section 12C.11 authorizes the Polk County Board of Supervisors to delegate Polk County's investment authority to the Polk County Treasurer, and

Whereas, Iowa Code Section 331.555(6) authorizes the County Treasurer to invest funds subject to Iowa Code Sections 12B.10, 12B.10A, 12C, and other applicable law, and

Whereas, Iowa Code Section 331.303(8) requires the Board of Supervisors to approve the written investment policy for the county required under section 12B.10B.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that Polk County Treasurer Mary L. Wells, as the duly elected, qualified and acting Treasurer of Polk County, is authorized as its Chief Investment Officer, to sign, transfer, and enter into investment securities transactions on behalf of Polk County, and

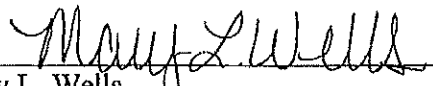
BE IT FURTHER RESOLVED that all investments shall comply with the terms and conditions as set forth in the attached Written Investment Policy dated January 2, 2025, and with Iowa Code Sections 12B.10, 12B.10A and other applicable law, and

BE IT FURTHER RESOLVED that the Written Investment Policy dated January 2, 2025, is hereby approved.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Mary L. Wells
Polk County Treasurer

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Thursday Agenda Memorandum

Due the prior Wednesday at noon

Item Type & Title: Resolution, Investment Policy

Agenda Date: January 2, 2025

Contact Individual: Jennifer Jacobs

**Previous Action taken by the Board:
Board/Commission Actions:** Last approved version dated 1-2-24

Action Requested (Recommended): Approval

Comply with Policy: Investment Policy Dated 1-2-24 requires annual policy review

Background: The Board shall approve the written investment policy required in Iowa Code 12B.10B pursuant to Iowa Code 331.303(8).

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25						
25/26						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

Whereas, Sections 12C.1 and 12C.2 of the Iowa Code require that the Board of Supervisors of each county approve the financial institutions that are to be depositories of Polk County funds and the maximum amount which may be kept on deposit in each depository; and

Whereas, the Polk County Treasurer has recommended the Polk County Board of Supervisors approve the financial institutions and maximum amounts which may be kept on deposit in those financial institutions as set forth on Attachment A.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the appropriate elected officials, department heads and their designees to deposit Polk County funds in the financial institutions contained in Attachment A; and

BE IT FURTHER RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the maximum amounts which may be kept on deposit in each depository as set forth in Attachment A.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mary L. Wells
Mary L. Wells, Treasurer
Polk County Treasurer

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE:

#21

POLK COUNTY BOARD OF SUPERVISORS

Thursday Agenda Memorandum

Due the prior Wednesday at noon

Item Type & Title: Resolution, Approved Depositories

Agenda Date: January 2, 2025

Contact Individual: Jennifer Jacobs

**Previous Action taken by the Board:
Board/Commission Actions:** Last approved version dated 2-13-24

Action Requested (Recommended): Approval

Comply with Policy: Investment Policy Dated 1-2-24

Background: Required per Iowa Code 12C.1

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____, **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 426A, providing for the Military Service Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 1 such parcel for the assessment year noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowance of the Military Service Tax Exemption.

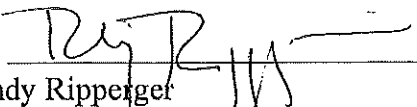
BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Randy Ripperger
Polk County Assessor

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Military Service Tax Exemption (“Exemption”).

Agenda Date: January 2, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Military Service Tax Exemption under Iowa Code Section 426A that provides a property tax exemption on the property of an eligible military veteran. The Exemption is available for certain military veterans that satisfy specific statutory criteria. To receive this Exemption, military veterans must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 1 such parcel for the assessment year noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Military Service Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

<u>Organization</u>	<u>Term Expires</u>
Aging Resources Advisory Council	
Joyce Webb	1/02/2028
Sam McCrorey	1/02/2028
Elizabeth Seiser	1/02/2028
Aging Resources of Central Iowa	
Steve Van Oort	1/02/2027
Jill Altringer	1/02/2027
Beaver Creek Watershed Authority	
Cassandra Druhl	1/02/2026
John Swanson (alternate)	1/02/2026
Board of Health	
Angela Connolly	1/02/2029
Tom Hockensmith	1/02/2029
Jill Altringer	1/02/2029
Mark Holm	1/02/2029
Matt McCoy	1/02/2029
Board of Health Advisory Committee	
Anne Bacon	1/02/2028
Reylon Meeks	1/02/2028
Jennifer Olson	1/02/2028
Catch DSM	
Angela Connolly	1/02/2026
Sarah Boese (alternate)	1/02/2026
Central Iowa Land Trust	
Sarah Boese	1/02/2026
Central Iowa Tourism Regional Council	
Jason Evans	1/02/2026

#23

Central Iowa Workforce Development

Angela Connolly

1/02/2026

Condemnation Compensation Commission*Owners of Agricultural Property*

Ted Griffeon

1/02/2026

Ed Craig

1/02/2026

Roger Bak

1/02/2026

Pat Trout

1/02/2026

Owners of City Property

Ken Boatwright

1/02/2026

William Bohan

1/02/2026

Frank Steinbach

1/02/2026

Leilah Cox

1/02/2026

Jerry Overman

1/02/2026

Adam Ibrahim

1/02/2026

Aaron Vance

1/02/2026

Persons Knowledgeable

Jennifer Donielson

1/02/2026

John Norwood

1/02/2026

David Banning

1/02/2026

Nick Lemmo

1/02/2026

Tammy Todd Allen

1/02/2026

Chris Smith

1/02/2026

Gregory Lynch

Licensed Realtor/Broker

Craig Crossland

1/02/2026

Debra Anthofer

1/02/2026

Jean O'Neill

1/02/2026

Gregory Weinschenk

1/02/2026

Clarke Stewart

1/02/2026

Aubrie Doyle

1/02/2026

Stephanie Pearl

1/02/2026

Alice Winders

Polk County Conservation Board

Robert Brownell

1/02/2030

Deferred Compensation Committee

Ralph Marasco

1/02/2026

Mary Wells

1/02/2026

John Norris

1/02/2026

Des Moines Area Metropolitan Planning Organization

Bret VandeLune (alternate)

1/02/2026

Mark Holm

1/02/2026

Des Moines Area Metropolitan Planning Organization Technical Committee

Aaron Putnam

1/02/2026

Brian McDonough (alternate)

1/02/2026

Des Moines Area Regional Transit Authority	
Angela Connolly	1/02/2026
Sarah Boese (alternate)	1/02/2026
Des Moines Skywalk Association	
Scott Ourth	1/02/2026
Des Moines Wastewater Reclamation Authority Management Agency, Policy Committee	
EJ Giovannettii	1/02/2026
Brian McDonough (alternate)	1/02/2026
Des Moines Wastewater Reclamation Authority Management Agency, Technical Committee	
Tyler Burhenn	1/02/2026
Brian McDonough (alternate)	1/02/2026
Fourmile Creek Watershed Authority	
Rachel Conrad	1/02/2026
Aaron Putnam (alternate)	1/02/2026
Greater Des Moines Partnership	
Angela Connolly	1/02/2026
Jill Altringer	1/02/2026
Greater Des Moines Partnership Executive Committee	
Angela Connolly	1/02/2026
Greater Des Moines Partnership Downtown Board	
John Norris	1/02/2026
Homeland Security Coordinator	
AJ Mumm	1/02/2026
Homeless Coordinating Council	
Matt McCoy	1/02/2026
Angela Connolly	1/02/2026
Impact Community Action Partnership	
Joy Ihle	1/02/2026
Iowa Soccer Development Foundation	
John Norris	1/02/2026
Tim Oswald	1/02/2026
Local Emergency Planning Committee	
Aaron Putnam (alternate)	1/02/2026
Bret VandeLune	1/02/2026
Metropolitan Advisory Council	
Matt McCoy	1/02/2026
Angela Connolly	1/02/2026
Metropolitan Waste Authority	
Tom Hockensmith	1/02/2026
Mark Holm (alternate)	1/02/2026

Mid-Iowa Association of Local Governments	
Angela Connolly	1/02/2026
Tom Hockensmith	1/02/2026
Jill Altringer	1/02/2026
Mark Holm	1/02/2026
Matt McCoy	1/02/2026
Mid-Iowa Development Fund	
Troy D. Boelman	1/02/2026
Ryan Moffatt	1/02/2026
Mud, Camp, Spring Creek Watershed Authority	
Rachel Conrad (alternate)	1/02/2026
Aaron Putnam	1/02/2026
Neighborhood Development Corporation Board of Directors	
Bret VandeLune	1/02/2026
Brian McDonough (alternate)	1/02/2026
Neighborhood Finance Corporation	
Dave Williamson	1/02/2026
Jill Altringer	1/02/2026
Sarah Boese (alternate)	1/02/2026
Brian McDonough (alternate)	1/02/2026
North Raccoon Watershed Authority	
Cassandra Druhl	1/02/2026
Johnathan Swanson (alternate)	1/02/2026
Nuisance Ordinance Hearing Officer	
Roger Kuhl	1/02/2026
Polk County Assessor's Examining Board	
Kathryn Ramaekers	1/02/2026
Polk County E911 Service Board	
Jill Altringer	1/02/2026
Sarah Boese (alternate)	1/02/2026
Polk County Emergency Management Commission	
Jill Altringer	1/02/2026
Sarah Boese (alternate)	1/02/2026
Polk County Housing Trust Fund	
Jill Altringer	1/02/2028
Sara Hopkins	1/02/2028
Polk County Risk Management Committee	
Tom Hockensmith	1/02/2026
Angela Connolly	1/02/2026
John Norris	1/02/2026
Josie Lewis	1/02/2026
Brandi Dittmer	1/02/2026

Service Appeal Board (Cluster Board)

Mark Holm	1/02/2026
Kerrie Rodemyer	1/02/2026
Tonya LaFarr	1/02/2026
John W. MacDonald	1/02/2026
Nancy Norman	1/02/2026
John Norris (alternate)	1/02/2026

Veteran Affairs Commission

Kolleen Dahl	1/02/2028
Vikki Palmer	1/02/2028
Marty Smith	1/02/2028

Walnut Creek Watershed Authority

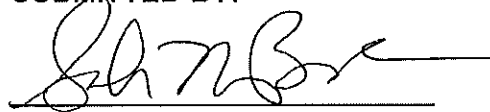
Rachel Conrad (alternate)	1/02/2026
Aaron Putnam	1/02/2026

Zoning Commission

Kelly Garoutte	1/02/2027
Samantha Groark	1/02/2027

POLK COUNTY

Chair

SUBMITTED BY:

Sarah Boese
Deputy County Administrator

FY24/25 #
Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: January 2, 2025

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

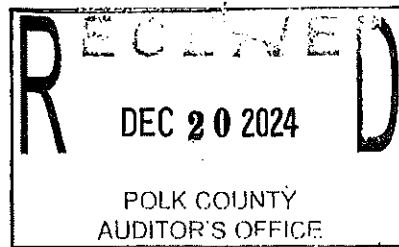
Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25						

Additional Fiscal Note Information (optional):



In the Matter of the Condemnation
of Certain Rights in Land by the
Iowa Department of Transportation
for the Improvement of

Primary Road No. IA 141
East of the City of Granger
located in Polk County, Iowa

NOTICE OF APPRAISEMENT
OF DAMAGES AND TIME
FOR APPEAL

Project No. NHSN-141-7(60)-2R-77 Group "B"

Parcel No. 5

	Land and Improvements	Additional Damages	Condemnee's Total Award	Condemnee's Attorney Fees and Costs incl. One Appraisal
Christenson Farms, LLC > Polk County Treasurer	\$	\$	\$ 680,189.00	\$ 3,200.00
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Mike Christenson	\$	\$	\$ 100.00	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

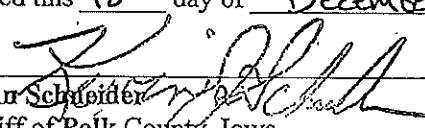
NOTE: If Owner-Occupied Dwelling is acquired:

Value of Condemnees' Dwelling: \$ N/A

Value of Land and Improvements
other than Condemnees' Dwelling: \$ N/A

You and each of you are hereby notified that on the 18th day of December, 2024, the duly-appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to the Code of Iowa, you may, within (30) days from the date of mailing this Notice, appeal to the District Court as by law provided. If no appeal is filed, you may pick up the award warrant on deposit with the Sheriff. In the event an appeal is filed, it will be necessary for the court to order any disbursement of funds.

Signed this 18th day of December, 2024.


Kevin Schneider
Sheriff of Polk County, Iowa

#24



City of Carlisle Ph: (515) 989-3224
PO Box 430 Fax: (515) 989-4395
100 N. 1st St
Carlisle, IA 50047

December 23, 2024

Polk County Administration Building
Attn: Polk County Board of Supervisors
111 Court Avenue, Room 300
Des Moines, IA 50309

Re: Notice of 100% Voluntary Annexation Application within an Urbanized Area
Of Another City (Des Moines)

Dear Polk County Board of Supervisors:

The City of Carlisle is in receipt of the enclosed 100% voluntary request for annexation of land located within two (2) miles of Des Moines' existing city limits. Enclosed please find the voluntary annexation petitions and maps.

As required by the Iowa Code, notice is hereby given to the City of Des Moines that the City Council of the City of Carlisle will hold a public hearing at 6:30 p.m. on Monday, January 27, 2025, during their regularly scheduled meeting at Carlisle City Hall at 100 North 1st Street, Carlisle, Iowa, to consider this proposed annexation.

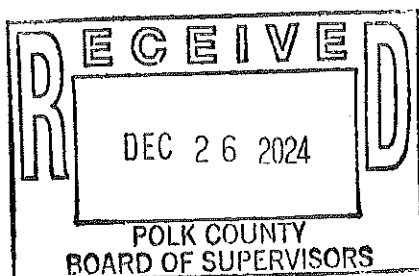
Persons may express their opinion on the proposed annexation at the time and place of the public hearing. Opinions in writing must be submitted on or before the time of the public hearing to Shalee Crispin, City Clerk, at 100 North 1st Street, Carlisle, Iowa 50047. Upon conclusion of the public hearing, City Council will take action on the annexation request.

For questions on the annexation being considered, I can be reached at (515) 989-3224 or at dmarkley@carlisleiowa.org.

Thank you.

Sincerely,

Deven Markley
Carlisle City Administrator



#25



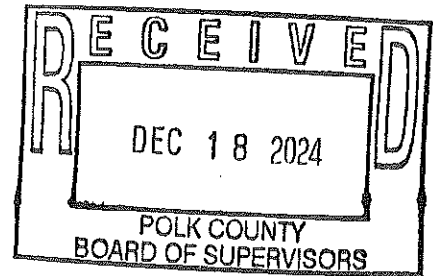
March 11, 2024

DATE: 16 December 2024

TO: Board of Supervisors, Polk County
Superintendent, Southeast Polk Community School District
Superintendent, Bondurant-Farrar Community School District

FROM: City Council
City of Altoona, Iowa

RE: Altoona Urban Renewal Area



The City of Altoona is in the process of amending the urban renewal plan for the Altoona Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for December 23, 2024, at 10:00 a.m. at the Altoona City Hall, 900 Venbury Drive in Altoona. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

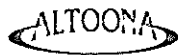
The City will also hold a public hearing on this urban renewal plan amendment at 6:30 p.m. on January 6, 2025, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (515) 967-5136 if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "A. J. Lent".

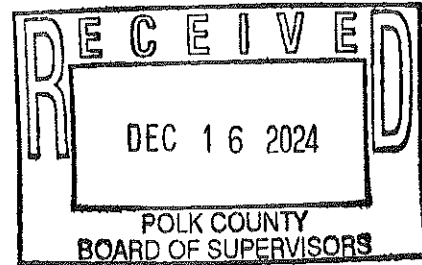
Andrew J. Lent
Finance Director



515-957-9598
alent@altoona-iowa.com
<https://www.altoona-iowa.com/>
900 Venbury Dr, Altoona, IA

Enclosure

#26



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY
VOLUNTARY ANNEXATION INCLUDING
NON-CONSENTING OWNERS WITHIN THE
URBANIZED AREA OF THE CITY OF
ALLEMAN

CASE NUMBER: NC24-25 ANKENY
NOTICE OF PUBLIC HEARING

TO: Cities of Ankeny and Alleman, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation, affected public utilities and property owners

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, hold a public hearing on the above captioned matter. The public hearing is scheduled for Tuesday, January 7, 2025, at 1:30 p.m. at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines.

This proposal contains some territory without the consent of the owner. Such proposals require approval of 4/5's of the City Development Board after a public hearing. You are invited to attend this hearing to present evidence for or against the proposed annexation.

To participate in this meeting via Teams, go to <https://akaaiowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

If you have any questions or wish further clarification, please contact me at (515) 348-6196.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board

NC24-25 Ankeny
Prepared by: Matt Rasmussen 515/348-6196
City Development Board / 1963 Bell Avenue, Suite 200 / Des Moines, Iowa 50315

#27

POLK COUNTY MEMORANDUM OF BUDGET ACTIONS - FY 24/25 BUDGET

FUND	DEPARTMENT	SUB-ACTIVITY	OBJECT/REVENUE CODE	CURRENT APPROP.	PROPOSED APPROP.	REVENUE VARIANCE	EXPENDITURE VARIANCE	EXPLANATION
4 Community Betterment	026 Public Works	3415 Affordable housing ERA2	77140 Contributions/Non-County	-	4,600,000	-	4,600,000	Polk County is the recipient of \$52 million of Emergency Rental Assistance 2 funds from the US Treasury. Polk County will use 25% of the funding received, plus interest earnings thereon, to support the creation of affordable housing units within the county. This memorandum of budget action appropriates expenditure of these funds, per Board resolutions adopted 12/03/24 and 12/17/24.
4 Community Betterment	026 Public Works	3415 Affordable housing ERA2	77490 Program Expense	-	12,438,952	-	12,438,952	
4 Community Betterment	026 Public Works	3415 Affordable housing ERA2	78000 Land	-	-	-	-	
4 Community Betterment	026 Public Works	3415 Affordable housing ERA2	78100 Buildings	-	1,500,000	-	1,500,000	
				NET BALANCE INCREASE / (DECREASE)		(18,538,952)		

Greater DM Supportive Housing - \$3M per RES. 12.17.24, #34
 Anawin - \$1.1M per RES. 12.17.24, #35
 City of Ubandale - \$500K per RES. 12.03.24, #28
 Public Works to issue RFP for construction of single family homes - RES 12.17.24, #34
 Polk County Auditor staff to purchase multi-family rental complexes, not to exceed \$10M - RES 12.17.24, #34

SUBMITTED BY:

Bret Vandeline, Director Public Works

Date

Moved by _____ Seconded by _____ that the following Resolution be adopted:
 BE IT RESOLVED that the appropriation actions outlined above are approved.

REVIEWED BY:

Deb Anderson, Budget Manager

Date

POLK COUNTY BOARD OF SUPERVISORS:

Chair

#28