

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
JANUARY 3, 2023 9:30 A.M.**

1. Call to Order.

2. **OATH OF OFFICE FOR COUNTY OFFICIALS**

Angela Connolly – 5th District Supervisor

Tom Hockensmith – 4th District Supervisor

Matt McCoy – 1st District Supervisor

Kimberly Graham – Polk County Attorney

Julie Haggerty – Polk County Recorder

Mary Wells – Polk County Treasurer

3. Roll Call.
4. Resolution regarding Election of Chairperson of the Polk County Board of Supervisors for calendar year 2023.
5. Resolution regarding Election of Vice-Chairperson of the Polk County Board of Supervisors for calendar year 2023.
6. Action on the Minutes of the Previous Meeting(s).
7. Special Claims as submitted by the County Auditor, if any.
8. Action on the Bill List as submitted by the County Auditor.

9. **PUBLIC COMMENTS**

RESOLUTIONS

- *10. Resolution confirming the Scheduler of Assessments for the Health Nuisance Abatement and authorizing the Auditor's Office to publish the schedule.
- *11. Resolution approving acquisition through condemnation of permanent and temporary easement for construction of NE Broadway Avenue Improvement Project (425 NE 46th Ave).

- *12. Resolution approving acquisition through condemnation of permanent and temporary easement for construction of NE Broadway Avenue Improvement Project (412 NE Broadway).
- *13. Resolution approving agreement with Fifth Judicial District for electronic monitoring services.
- *14. Resolution approving agreement with Healing Arts for trauma sensitive yoga services.
- *15. Resolution approving agreement with Kenya Rocha for clinical consultation services at Crisis and Advocacy Services Office.
- *16. Resolution approving agreement with FoReNsic Consulting for Sexual Assault Response Team coordination services (SART).
- *17. Resolution approving agreement with Young Women's Resource Center for supportive services.
- *18. Resolution approving amendment to agreement with PractiSynergy (medical billing).
- *19. Resolution approving Memorandum of Agreement with Iowa Department Health and Human Services to provide Community-Based Screening Services.
- *20. Resolution approving agreement with Carlos Alarcon, M.D., for provision of medical services.
- *21. Resolution designating authorizing official for Iowa Department of Public Health STD Treatment Medications Program.
- *22. Resolution approving agreement with FexSteve Limited for lead hazard repairs at 2504 Boston Avenue (Naing/Than).
- *23. Resolution approving agreement with FAB Rehab for lead hazard repairs at 1432 Arthur Avenue (Ruby).
- *24. Resolution approving the Polk County Investment Policy.
- *25. Resolution approving financial institutions as depositories of Polk County funds.
- 26. Resolution authorizing official publications for 2023.
- 27. Resolution approving applying Iowa Events Center Hotel Series B January 2023 principal and interest payment to prepayment of Series A-1 principal.

- *28. Resolution approving agreement with FORVIS, LLP for auditing services.
- *29. Resolution approving agreement with Center at Sixth for Polk County funding.
- *30. Resolution approving agreement with ChildServe for Polk County funding.
- *31. Resolution approving agreement with City of Elkhart for Polk County funding.
- *32. Resolution approving agreement with Mind & Spirit Counseling Center for Polk County funding.
- *33. Resolution approving agreement with NAMI Iowa for Polk County funding.
- *34. Resolution approving agreement with Polk County Housing Trust fund for Polk County funding.
- 35. Resolution appointing individuals to various boards and commissions.
- 36. Resolution approving various sponsorships.
- 37. Resolution approving capital funding for dasher board replacement at Wells Fargo Arena.

REPORTS

- *38. Annual Comprehensive Financial Report fiscal year ending June 30, 2022.

COMMUNICATIONS

- *39. City Development Board meeting notice regarding Alleman voluntary annexation, including non-consenting owners, within urbanized area of Ankeny.
- *40. City Development Board meeting notice regarding Altoona voluntary annexation, including non-consenting owners, within urbanized area of Des Moines and Pleasant Hill.
- *41. City Development Board filing of written decision Ankeny voluntary annexation within urbanized area of Altoona and Des Moines.
- *42. City Development Board filing of written decision Runnells voluntary annexation including non-consenting owners.
- *43. City of Mitchellville meeting notice concerning voluntary annexation.

BUDGET ACTIONS

44. Memorandum of Budget Actions.

APPOINTMENTS

45. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.*

For the full text of Resolutions, visit our website at: <https://www.polkcountyia.gov/auditor/administration/>

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=nnzizWoSuls>

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is required to select from their members an individual to serve as Chairperson of the Board of Supervisors for calendar year 2023.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Polk County does herein name _____, as Chairperson, Polk County Board of Supervisors for calendar year 2023.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

FY22/23 #

Fiscal Impact: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution appointing a member of the Polk County Board of Supervisors to serve as Chair for the 2023 calendar year.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese

Previous Action taken by the Board: 1/3/22
Board/Commission Actions: N/A

Action Requested (Recommended): Appointment of Board of Supervisors member to serve as Chair for calendar year 2023.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is required to select from their members an individual to serve as Chair of the Board of Supervisors for the 2023 calendar year.

Action Impact: Passage of this resolution will appoint a member of the Polk County Board of Supervisors to serve as Chair for the 2023 calendar year.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is required to select from their members an individual to serve as Vice-Chairperson of the Board of Supervisors for calendar year 2023.

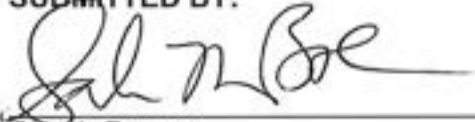
NOW, THEREFORE, BE IT HEREBY RESOLVED that Polk County does herein name _____, as Vice-Chairperson, Polk County Board of Supervisors for calendar year 2023.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

FY 22/23 #

Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution appointing a member of the Polk County Board of Supervisors to serve as Vice Chair for the 2023 calendar year.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese

Previous Action taken by the Board: 1/3/22
Board/Commission Actions: N/A

Action Requested (Recommended): Appointment of Board of Supervisors member to serve as Vice Chair for calendar year 2023.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is required to select from their members an individual to serve as Vice Chair of the Board of Supervisors for the 2023 calendar year.

Action Impact: Passage of this resolution will appoint a member of the Polk County Board of Supervisors to serve as Vice Chair for the 2023 calendar year.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the conditions of certain properties in the County, identified on the attached Polk County Nuisance Abatement Assessment Schedule, have been found by the Polk County Local Board of Health or its designee to constitute health nuisances pursuant to Chapter II of the Polk County Local Board of Health Rules and Regulations; and

WHEREAS, Iowa Code §331.384 authorizes the County to assess the County's costs of abatement of a nuisance against the property for collection in the same manner as a property tax; and

WHEREAS, following notice to the respective property owner(s) and subsequent failure of the property owner to abate the nuisance as directed, the County has expended public funds to abate the nuisance condition of respective properties listed; and

WHEREAS, the Public Works Department has filed with the Auditor the attached Nuisance Abatement Assessment Schedule showing parcel(s) of property on which nuisances were abated at public expense, a description of each lot to be assessed for such abatement, the valuation of each lot, the amount to be assessed against each lot and, where applicable, the amount of deficiency, if any, which may be subsequently assessed against each lot under Iowa Code §384.63 as incorporated by Iowa Code §331.384.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The valuation of each lot described on the attached Nuisance Abatement Assessment Schedule (the "Schedule") is hereby fixed at the amount shown for that lot in the "Property Value" column of the Schedule.
2. The Schedule is hereby adopted by this Board and declared to be final and received and filed as such.
3. The assessment against each lot as shown in the "Assessment Amount" column of the Schedule with respect to that lot is hereby confirmed and levied. The deficiency which may be subsequently assessed against each lot under Iowa Code §384.63 is hereby conditionally levied, subject to application of and compliance with Iowa Code §384.63, in the amount, if any, shown in the "Deficiency" column of the Schedule with respect to that lot.
4. Assessments less than five hundred dollars (\$500.00) shall be paid in full.
5. Each assessment of five hundred dollars (\$500.00) or more shall be divided into and is payable in ten (10) equal annual installments payable in accordance with

#10

Iowa Code §384.65. Interest on all unpaid installments shall accrue and be payable, in accordance with §384.65, at a rate of nine percent (9%) unless on the date of adoption of this Resolution a lower rate is in effect pursuant to Iowa Code §§78A.4 and 74A.6(2), in which event the lower rate shall apply.

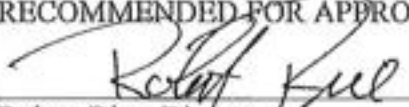
6. Assessments shown on the Schedule shall be payable July 1, 2023. Installments into which an assessment is divided shall be payable July 1 of each year commencing 2023.
7. The County Auditor as Clerk to this Board shall certify the Schedule of assessments to the Polk County Treasurer. The Auditor shall further cause notice of the Schedule to be published once each week for two consecutive weeks in a newspaper having general circulation in the County, the first such publication to be within fifteen (15) days of the adoption of this Resolution. The notice shall be in substantially the form attached to this Resolution as Exhibit A. On or before the second publication of the notice, the Auditor shall send by certified mail to each property owner whose property is subject to assessment for the nuisance abatement, as shown by the records in the office of the Auditor, a copy of the notice setting forth the information required by Iowa Code §384.60(2).
8. Payments received by the Treasurer shall be credited to the County's General Basic Fund, from which abatement costs were originally appropriated.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: \$4,328.48 to be collected from an assessment.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 1-23 confirming the Schedule of Assessment for the Health Nuisance Abatement.

Agenda Date: January 3, 2023

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 286-3726

Previous Action taken by the Board: December 13, 2022 fixed amount to be assessed by resolution.

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution confirming amount to be assessed.

Comply with Policy: Yes

Background: On December 13, 2022, the Polk County Board of Supervisors, per Iowa Code §384.59, fixed the amount to be assessed for Health Nuisance Regulation abatements in accordance with the attached Nuisance Abatement Assessment Schedule and ordered the list of delinquent properties; containing the amount to be assessed, the parcel number, the parcel description, the parcel address, and the name and mailing address of the owner; be delivered to and placed on file with the County Auditor for public inspection. Per Iowa Code §384.60(1) Polk County Board of Supervisors confirms the Schedule of Assessments for Health Nuisance Abatement and directs that:

- a. the County Auditor shall certify the Schedule of Assessments to the Polk County Treasurer;
- b. the County Auditor is directed to publish the Schedule of Assessment for two (2) consecutive weeks, the first being within 15 days of the adoption of the resolution;
- c. the Auditor shall send by certified mail notice to each property owner a copy of the notice.

Action Impact: Approval of this Resolution directs the Auditor to certify Health Nuisance Abatement assessments.

Fiscal Note: \$4,328.48 to be collected from an assessment

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$4,328.48	\$4,328.48	N		

Additional Fiscal Note Information (optional):

**PUBLIC NOTICE OF FILING OF POLK COUNTY NUISANCE ABATEMENT
ASSESSMENT SCHEDULE
EXHIBIT A**

TO: THE OWNERS AND OTHER PERSONS HAVING AN INTEREST IN THE REAL ESTATE SITUATED IN POLK COUNTY, IOWA, DESCRIBED ON THE SCHEDULE SET OUT BELOW:

You are hereby notified that the schedule of assessments against said properties for Polk County Local Board of Health nuisance abatement, the Polk County Nuisance Abatement Assessment Schedule, has been adopted and the assessments shown thereon levied by the Polk County Board of Supervisors and said Schedule has been certified to the Polk County Treasurer. The amount of each assessment is set forth opposite the property description on the Schedule.

Assessments may be paid in full or in part without interest within thirty (30) days after the date of the first publication of this notice of the final assessment schedule. Thereafter all unpaid special assessments bear interest at the rate of nine percent (9%) per annum commencing January 10, 2023 computed to January 1 next following the due date of the respective installments as provided in Iowa Code §384.65(3). Assessments of less than \$500 are payable in full in one installment. Assessments of \$500 or more are payable in ten equal annual installments. Installments are payable on July 1 of each year commencing with 2023, and each installment will be delinquent from October 1 following its due date, however when the last day of September is a Saturday or Sunday, that amount shall be delinquent from the second Polk County business day of October. Delinquent installments will draw the same delinquent interest as ordinary taxes. Property owners may elect to pay any installment semi-annually in advance. Assessments are payable at the office the Polk County Treasurer, 111 Court Avenue, Des Moines, Iowa, 50309. The last day to pay assessments without interest is February 9, 2023.

A person having an interest in property subject to special assessment may, within twenty days after the adoption of a resolution of necessity, test the regularity of proceedings or legality of the assessment procedure by a petition in equity filed in the district court of the county where the property is located. A person having an interest in any property specially assessed may appeal from the amount of the assessment, at any stage of the special assessment procedure up to twenty (20) days after the final publication of notice of filing of the final assessment schedule, by petition to the district court of the county where the property is located. No action shall be brought appealing the amount of any special assessment from and after twenty (20) days after said final publication. Additional information regarding appeals may be found in Iowa Code §384.66.

By the Order of the Polk County Board of Supervisors
Jamie Fitzgerald, Polk County Auditor

RESOLUTION

Moved by _____, Seconded by _____, that the following Resolution be adopted:

WHEREAS, the NE Broadway Avenue Improvements Project, from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-Year Capital Improvement Program; and

WHEREAS, Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the Polk County Attorney's Office have acquired by use of eminent domain a small portion of the property, Parcel 242, located at 425 NE 46 Avenue, Des Moines; and

WHEREAS, the Condemnation Commission assessed the damage value of the temporary easement at \$1,565.00.

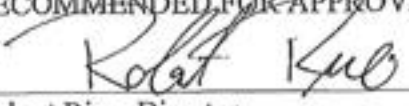
NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa that the cost and award are approved and the Public Works Department is authorized to issue a warrant or check from the Polk County Economic Development Fund to the titleholder of the property.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

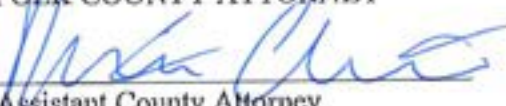
Chairperson
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL IMPACT:

Total Costs of \$1,565.00 to be paid from the Polk County Economic Development Fund.

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 3-23 approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project.

Agenda Date: December 3, 2023

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the cost and ward of the eminent domain acquisition and authorize the Polk County Public Works Department to issue a warrant or check from the Polk County Economic Development Fund to the titleholder of the property.

Comply with Policy: Yes

Background: To facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the County Attorney's Office acquired the easement through use of eminent domain for a small portion of the property, Parcel 242, located at 425 NE 46 Avenue, Des Moines.

Action Impact: Allows development and construction of the NE Broadway Avenue Improvements Project to continue.

Fiscal Note: Costs of \$1,565.00 to be paid from the Polk County Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	N	N		
23/24						

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the NE Broadway Avenue Improvements Project, from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-Year Capital Improvement Program; and

WHEREAS, Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the Polk County Attorney's Office have acquired by use of eminent domain a small portion of the property, Parcel 15, located at 412 NE Broadway Avenue, Des Moines; and

WHEREAS, the Condemnation Commission assessed the damage value of the temporary easement at \$25,700.00.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa that the cost and award are approved and the Public Works Department is authorized to issue a warrant or check from the Polk County Economic Development Fund to the titleholder of the property.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson
Polk County Board of Supervisors

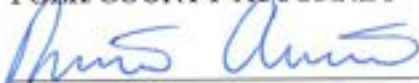
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT:

Total Costs of \$25,700.00 to be paid from the Polk County Economic Development Fund.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 4-23 approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project.

Agenda Date: December 3, 2023

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the cost and ward of the eminent domain acquisition and authorize the Polk County Public Works Department to issue a warrant or check from the Polk County Economic Development Fund to the titleholder of the property.

Comply with Policy: Yes

Background: To facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the County Attorney's Office acquired the easement through use of eminent domain for a small portion of the property, Parcel 15, located at 412 NE Broadway Avenue, Des Moines.

Action Impact: Allows development and construction of the NE Broadway Avenue Improvements Project to continue.

Fiscal Note: Costs of \$25,700.00 to be paid from the Polk County Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Polk County, Iowa Community, Family and Youth Services Department (CFYS) has identified the need to provide community-based monitoring alternatives for juveniles involved in the justice system who may otherwise be held in detention; and,

WHEREAS, the IMPACT program through CFYS and the Polk County Juvenile Detention Center provides a cost-effective community-based monitoring alternative to detention placement that utilizes electronic monitoring systems and assigned monitoring staff to emphasize accountability and community safety; and,

WHEREAS, the Fifth Judicial District Department of Correctional Services utilizes an electronic monitoring system through an agreement with 3M Electronic Monitoring, a qualified provider of electronic monitoring devices; and,

WHEREAS, Polk County, Iowa and the Fifth Judicial District Department of Correctional Services desire to enter into an Agreement to provide electronic monitoring devices to CFYS; and,

WHEREAS, funds are available in the CFYS budget to cover the cost of this Agreement; which shall not exceed \$15,000 per fiscal year; and,

WHEREAS, this Agreement shall commence on October 1, 2022 and shall expire on September 30, 2025.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with the Fifth Judicial District Department of Correctional Services for electronic monitoring services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family and Youth Services

#13

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By:  _____
Assistant County Attorney

FISCAL NOTE: Yearly expenses not to exceed \$15,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement between Polk County and the Fifth Judicial District Department of Correctional Services for Electronic Monitoring Services.

Agenda Date: January 3, 2023

Contact Individual: Tony Rhoads, Program Manager
Community, Family & Youth Services
286-3725

Previous Action taken by the Board: A similar agreement was approved by the Board on October 1, 2019.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County Department of Community, Family and Youth Services works cooperatively with other divisions of the local juvenile justice system to find cost-effective and community-based alternatives to detention that emphasize accountability and community safety. We believe there are youth who can be more appropriately served in their homes, instead of detention, while awaiting their court hearings.

Some youth are court-ordered to be placed on the IMPACT program, a community-based monitoring program that utilizes assigned monitoring staff as well as electronic monitoring devices. Electronic monitoring assists staff with tracking the whereabouts of youth on a daily basis. The electronic monitoring equipment provides an increased level of accountability for the youth and helps keep the community safe.

The cost of this Agreement depends on the level of monitoring and the number of youth assigned to the IMPACT program. Prices are set at \$2.48 per day per youth for a cellular monitoring and \$3.47 per day per youth for GPS monitoring. The Fifth Judicial District Department of Correctional Services utilizes a qualified provider of electronic monitoring devices, 3M Electronic Monitoring, and shall provide services to CFYS through the use of these 3M devices. This agreement shall commence on October 1, 2022 and shall terminate on September 30, 2025.

Action Impact: This Agreement shall ensure that electronic monitoring devices continue to be available to Polk County CFYS, Juvenile Detention Center, as part of the array of juvenile justice services.

Fiscal Note: Funds are available within the CFYS budget to cover the cost of this program.

					If Amendment is Required:	
Federal Fiscal Year	Budgeted (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment (Y/N)	Expense Account Code	Revenue Account Code
FY22/23	Y	\$15,000		N	10233305.77490	
FY23/24	Y	\$15,000		N	10233305.77490	
FY24/25	Y	\$15,000		N	10233305.77490	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through its Department of Community, Family and Youth Services Crisis and Advocacy Services (PCCAS) division provides services to meet the needs of clients who are survivors of sexual abuse; and

WHEREAS, trauma sensitive yoga is an evidence based intervention that has been shown to be an effective response to trauma; and

WHEREAS, Healing Arts, PLLC is certified to facilitate trauma sensitive yoga groups; and

WHEREAS, the Agreement is conditional upon the availability of budgeted funds, satisfactory performance by the service provider, and the provider's continued compliance with the Agreement terms; and

WHEREAS, funds have been received from the Iowa Attorney General's Office Crime Victim Assistance Division to cover the cost of this Agreement and the total cost of the Agreement shall not exceed \$10,000; and

WHEREAS, the term of this Agreement is October 1, 2022 through September 30, 2023.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Healing Arts PLLC for trauma sensitive yoga services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

#14

By:  _____
Assistant County Attorney

FISCAL NOTE: \$10,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Healing Arts, PLLC for Trauma Sensitive Yoga Services.

Agenda Date: January 3, 2023

Contact Individual: Joy Ihle, Deputy Director
Community, Family & Youth Services
(515) 286-2062

Previous Action taken by the Board: The Board approved a similar Agreement in 2020 and 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services has received funding from the Iowa Attorney General's Office Victim Services Support Program to provide trauma sensitive yoga to victims of crime and sexual violence. Molly Kinser Douglas, MA, LHMC, ATR, is certified to provide this service. This Agreement would allow for the provision of at minimum 50 sessions of trauma-informed education with embodiment practice sessions or body-centered mindfulness to support the physical, mental, and spiritual wellbeing of survivors of a violent crime or sexual assault. The total cost of this Agreement shall not exceed \$10,000. The term of this Agreement is October 1, 2022 through September 30, 2023.

Action Impact: This Agreement would allow for increased services to sexual assault victims through the use of a time-limited evidence based group format.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	0	\$10,000	\$	N	10233412.77440.03	10233412.52460.03

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through its Department of Community, Family and Youth Services, Crisis and Advocacy Services Office, has identified a need to provide clinical consultation services for Crisis and Advocacy staff; and

WHEREAS, Kenya Rocha, MS, LMHC, NCC is a licensed Mental Health Counselor who is uniquely qualified to provide these clinical consultation services; and

WHEREAS, grant funds from the Iowa Department of Justice, Crime Victim Assistance Division in the amount \$7,000.00 are available to pay for the cost of this Agreement for Clinical Consultation Services; and

WHEREAS, the term of this Agreement for Clinical Consultation Services is October 1, 2022 through September 30, 2023.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement for Clinical Consultation Services with Kenya Rocha, MS, LMHC, NCC, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

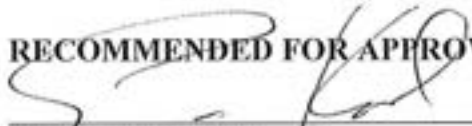
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chair

Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric Kool, Director

Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY22/23 - \$7,000.00

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Kenya Rocha MS, LMHC, NCC for Clinical Consultation Services at the Polk County Crisis and Advocacy Services Office.

Agenda Date: January 3, 2023

Contact Individual: Joy Ihle, Deputy Director
Community, Family and Youth Services
515-286-2062

Previous Action taken by the Board: A similar agreement was approved by the Board in 2020 and 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services (PCCAS) has identified the need for clinical consultation and professional support services. Kenya Rocha is a licensed mental health counselor who is uniquely qualified to provide such services for up to 4 hours per month. Clinical consultation services for PCCAS will include staff training and professional consultation with staff regarding specific cases and may include staff training on Trauma Informed Care techniques and application. Grant funds from the Iowa Department of Justice, Crime Victim Assistance Division in the amount of \$7,000.00 are available to pay for the cost of this Agreement. The term of the Agreement is October 1, 2022 through September 30, 2023.

Action Impact: Approval of this Agreement will help the staff at Polk County Crisis and Advocacy Services identify the immediate needs of their clients following a traumatic incident.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	0	\$7,000	\$7,000	N	10233412.77440.03	10233412.52460.03

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through the Community, Family and Youth Services Department, successfully operates a Sexual Assault Response Team (SART) within the Crisis and Advocacy Services (CAS) program; and

WHEREAS, the SART program relies on twenty-four hour availability of Sexual Assault Nurse Examiners (SANEs) and the on-going coordination of the SANEs; and

WHEREAS, Shannon Knudsen, FoReNsic Consulting, LLC has agreed to serve as the SART Coordinator for the term of October 1, 2022 through September 30, 2023 for an amount not to exceed \$43,000; and

WHEREAS, grant funds from the Iowa Attorney General's Victim Service Support Program cover the cost of this Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with FoReNsic Consulting, LLC for SART Coordination, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney
FISCAL NOTE: FY22/23 expenses not to exceed \$43,000

#16'

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with FoReNsic Consulting, LLC for Sexual Assault Response Team (SART) coordination services.

Agenda Date: January 3, 2023

Contact Individual: Joy Ihle, Deputy Director
Community, Family & Youth Services
286-2062

Previous Action taken by the Board: A similar agreement was approved on November 17, 2020 and December 21, 2021.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services has been successfully operating a Sexual Assault Response Team (SART) since 2006. The SART program requires on-going coordination of the Sexual Assault Nurse Examiners (SANEs). Shannon Knudsen, FoReNsic Consulting, LLC, has successfully performed the duties of the SART Coordinator since 2011. Polk County Crisis and Advocacy Services received funding from the Iowa Attorney General's Victim Service Support Program to cover the cost of this agreement (\$43,000). The term of this Agreement is October 1, 2022 through September 30, 2023.

Action Impact: Approval of this Agreement will allow the SART coordinator to perform the duties of the position.

Fiscal Note:

Federal Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$43,000	\$43,000	N	10233412.77440.04	10233412.52290

Additional Fiscal Note Information (optional): Funding for this Agreement is contingent upon grant funds.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Iowa, through its Department of Community, Family and Youth Services Crisis and Advocacy Services Office, provides services to individuals who have been victims of crime; and

WHEREAS, the Crisis and Advocacy Services Office desires to collaborate with a local agency, Young Women's Resource Center, to provide supportive group services to area youth; and

WHEREAS, funds from a grant provided by the Iowa Department of Justice, Crime Victim Assistance Division are available to pay for the cost of this Agreement in an amount not to exceed \$8,000.00; and

WHEREAS, the term of this Agreement is October 1, 2022 through September 30, 2023.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Young Women's Resource Center for supportive services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY22/23 \$8,000.00

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Young Women's Resource Center for Supportive Services.

Agenda Date: January 3, 2023

Contact Individual: Joy Ihle, Deputy Director
Community, Family, and Youth Services
515-286-2062

Previous Action taken by the Board: A similar Agreement was approved by the Board in 2020 and 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Crisis & Advocacy Services (PCCAS) and Young Women's Resource Center (YWRC) have worked together to provide supportive services to youth in Polk County that have been affected by violence. Evaluations of the supportive services program have revealed that group participants experience positive changes. Polk County has received grant funding from the Iowa Department of Justice, Crime Victims Assistance Division to cover the cost of this Agreement in an amount not to exceed \$8,000.

Action Impact: Approval of this Agreement allows the YWRC to provide facilitated educational groups for youth. The term of this Agreement is October 1, 2022 through September 30, 2023.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	0	\$8,000	\$8,000	N	10233412.77440.03	10233412.52460.03

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to excellence in service while maximizing efficiency whenever possible; and

WHEREAS, the Polk County Health Department serves many patients in the community who are covered by private insurance, Medicare, or Medicaid; and

WHEREAS, reimbursement for services is a complex and labor intensive process and Polk County, Iowa has an Agreement with H.S. Billing Services, d.b.a. Practisynergy, formally H-S Billing Services, to utilize this professional service for medical billing; and

WHEREAS, this Third Amendment to the Agreement sets forth that statements sent to patients will now have a fee of \$0.92 per statement per patient added to the base fee of the original Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the Third Amendment to the Agreement with H.S. Billing Services, d.b.a. Practisynergy and authorizes the Chair of the Polk County Board of Supervisors to sign said Third Amendment to the Agreement with H.S. Billing Services, d.b.a. Practisynergy on behalf of Polk County, Iowa.

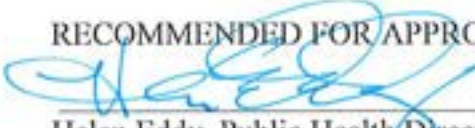
NOW, THEREFORE BE IT FURTHER RESOLVED the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of the Agreement with H.S. Billing Services, d.b.a. PractiSynergy, including amendments to the Agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Third Amendment to Agreement with H.S. Billing Services, d.b.a. PractiSynergy, for medical billing at the Polk County Health Department.

Agenda Date: January 3rd, 2023

Contact Individual: Mandy Penning, Deputy Director, Polk County Health Dept. 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Health Department clinic and outreach programs serve many people in the community who are covered with insurance. Obtaining reimbursement for these services is a complex and labor intensive process for which the Health Department is unable to fully implement due to the lack of internal capacity and expertise needed. It is common practice for medical clinics to utilize a professional billing service as to do so is more cost effective than employing a full-time employee with a background in medical billing.

Action Impact: This 3rd Amendment to Agreement engages H.S. Billing Services, d.b.a. PractiSynergy to file insurance claims for covered patients who are served at the Polk County Health Department. PractiSynergy will charge a base fee of 13.75 % per month of net collections per the original Agreement. This 3rd Amendment adjusts statements sent to patients or responsible parties to have a fee of \$0.92 per statement per patient. Utilization of this service is intended to increase overall collections and revenues at the Polk County Health Department.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
2023	N/A		N/A		N	10223011.76470	10223011.55332
							10223011.55334

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Health Department engages in prevention activities to help the community reduce sexually-transmitted infection (STI) related infertility and other long-term consequences; and

WHEREAS, Polk County, Iowa, desires to continue to participate with Iowa Department of Health and Human Services (Iowa HHS) in the Community-Based Screening Services (CBSS) program; and

WHEREAS, as a CBSS partner, the Polk County Health Department will continue to have access to STI services including: screening, appropriate treatment, technical assistance, and data collection; and

WHEREAS, Polk County, Iowa and Iowa Department Health and Human Services (Iowa HHS) desire to enter into a Memorandum of Agreement to set forth terms of the collaborative effort for the Community-Based Screening Services program.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Agreement, with the Iowa Department of Health and Human Services for partnership in the CBSS program, and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Memorandum of Agreement.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____

Helen Eddy, Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: _____

Assistant County Attorney

FISCAL NOTE: N/A

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Memorandum of Agreement with Iowa Department of Health and Human Services (Iowa HHS) to provide Community-Based Screening Services.

Agenda Date: January 3rd, 2023

Contact Individual: Mandy Penning, Deputy Director
Polk County Health Dept.
286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: The Memorandum of Agreement will implement collaboration for the Iowa HHS Community-Based Screening Services (CBSS) program. CBSS utilizes prevention activities, screening, appropriate treatment guidelines, and data collection in order to reduce sexually transmitted infection (STI) related infertility and other long-term effects.

Action Impact: As a partner in this collaboration, the Polk County Health Department will receive access to funding for test kits, technical assistance, training, and reports as to instances of STIs in the community and state as a whole. CBSS will continue to provide safety-net testing in 2023 for populations identified through the before-mentioned screening criteria. The goal of this collaboration is to create a healthier, happier community in Polk County, Iowa.

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
	N	N/A	N/A		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa has engaged a contracted physician for medical services to support the programs and services provided by the Polk County Health Department since 2004; and

WHEREAS, Dr. Carlos Alarcon has served in this capacity as Medical Director since 2009, and his current Agreement expires on December 31, 2022; and

WHEREAS, Polk County, Iowa and Dr. Carlos Alarcon desire for Dr. Alarcon to continue to serve as Medical Director to the Polk County Health Department; and

WHEREAS, Polk County, Iowa and Dr. Alarcon, d.b.a. Carlito's Way LLC desire to enter into an Agreement for the provision of medical services as set forth in the Agreement at billable unit rates not to exceed \$56,000 per year for the period January 1, 2023 through December 31, 2025.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached Agreement for Provision of Medical Services at the Polk County Health Department with Carlos Alarcon, M.D., d.b.a. Carlito's Way LLC and authorizes the Chair of the Polk County Board of Supervisors to sign the Agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with Carlos Alarcon, M.D., for the provision of Medical Services

Agenda Date: January 3rd, 2023

Contact Individual: Mandy Penning, Deputy Director, Polk County Health Dept. 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Since 2004, the Polk County Health Department has engaged in contracted medical services to ensure the Department meets standards of medical care. Dr. Carlos Alarcon has served as the contracted Medical Director since 2009 and has been reimbursed at a set unit rate for direct medical serves, on call time, and media interviews.

Action Impact: Approval of this Agreement will allow Dr. Alarcon to continue providing medical services to the Polk County Health Department for a three year period beginning January 1, 2023 through December 31, 2025 at a set unit rate reimbursement. Yearly reimbursements under this contract may not exceed \$56,000.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
2023	Y	0	56,000	None	Y	10223040.76260	
2024	Y	0	56,000	None	Y	10223040.76260	
2025	Y	0	56,000	None	Y	10223040.76260	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Health Resources and Services Administration (part of the U.S. Department of Health and Human Services) administers the 340B drug pricing program; and

WHEREAS, the Polk County Health Department receives these medications in their STD clinic to treat patients free of charge through the Iowa Health and Human Services (HHS) STD Treatment Medication Program; and

WHEREAS, Iowa HSS requires each participating local health department to designate an authorizing official; and

WHEREAS, the authorizing official is responsible for annually certifying eligibility, attesting to program compliance and receiving program communications.

NOW, THEREFORE, BE IT RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this 340B STD medication program, including an annual renewal and periodic certifications.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Designation of Authorizing Official for Iowa Department of Public Health STD Treatment Medications Program.

Agenda Date: January 3rd, 2023

Contact Individual: Mandy Penning, Deputy Director
Polk County Health Department
(515) 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The US Department of Health and Human Services, through the Health Resources and Service Administration (HRSA) administers the 340B Drug pricing program. Through the Iowa Health and Human Services (HHS) STD Treatment Medications Program, the Polk County Health Department's sexually transmitted disease clinic receives 340B medications to treat patients free of charge.

HHS requires each local STD clinic enrolled have an authorizing official who can annually certify eligibility, attest to program compliance and receive program communications. The Director of the Polk County Health Department, or her designee, will assume this responsibility and have authorization to annual certify documents for the program.

Action Impact: These efforts will increase our ability to improve health and reduce the incidence of STD spread in our community.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2504 Boston Avenue, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00PM on 11/22/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$7,250.00
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FAB Rehab	\$7,400.00
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WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$7,250.00**; and

WHEREAS, FexSteve Limited Company, Kyaw Naing and Nya Than and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$7,250.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

#22

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: John P. Sarconi
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$7,250
FY 22/23 expenses	\$7,250

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2504 Boston Avenue, Des Moines, Iowa 50310

Agenda Date: January 3, 2023

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Kyaw Naing and Nya Than owns a property at **2504 Boston Avenue, Des Moines, Iowa 50310**. They have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **November 22, 2022**. The following bids were received:

FexSteve Limited Company	\$7,250.00
FAB Rehab	\$7,400.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$7,250.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$2400	\$2400	N	10223018.77440.01	10223018.52440
2022-23	Y	\$4850	\$4850	N	10223018.77440.05	10223018.52440

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1432 Arthur Avenue, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00PM on 11/22/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$3,990.00
FexSteve Limited Company	\$4,200.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$3,990.00**; and

WHEREAS, FAB Rehab, Cherie Ruby and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$3,990.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

#23

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: John P. Sarconi
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$3,990
FY 22/23 expenses	\$3,990

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1432 Arthur Avenue, Des Moines, Iowa 50316

Agenda Date: January 3, 2023

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Cherie Ruby owns a property at **1432 Arthur Avenue, Des Moines, Iowa 50316**. Ms. Ruby has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior of the home. Bids were publicly opened on **November 22, 2022**. The following bids were received:

FAB Rehab	\$3,990.00
FexSteve Limited Company	\$4,200.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$3,990.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$3990	\$3990	N	10223018.77440.01	10223018.52440

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following resolution be adopted:

Whereas, Iowa Code Sections 12B.10, 12B.10A and 12C.1 authorize Polk County, Iowa to invest public funds, and

Whereas, Iowa Code Section 12C.11 authorizes the Polk County Board of Supervisors to delegate Polk County's investment authority to the Polk County Treasurer, and

Whereas, Iowa Code Section 331.555, subsection 6 authorizes the County Treasurer to invest funds subject to Iowa Code sections 12B.10, 12B.10A, and 12C and other applicable law, and

Whereas, Iowa Code Section 331.303, subsection 8 requires the Board of Supervisors to approve the written investment policy for the county required under section 12B.10B.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that Polk County Treasurer Mary L. Wells, as the duly elected, qualified and acting Treasurer of Polk County, is authorized as its Chief Investment Officer, to sign, transfer, and enter into investment securities transactions on behalf of Polk County, and

BE IT FURTHER RESOLVED by Polk County, Iowa that all investments shall comply with the terms and conditions as set forth in the attached Written Investment Policy dated January 3, 2023, and with sections 12B.10 and 12B.10A and other applicable law, and

BE IT FURTHER RESOLVED by Polk County, Iowa that the Written Investment Policy dated January 3, 2023, is hereby approved.

POLK COUNTY, IOWA

#24

Chairperson

RECOMMENDED FOR APPROVAL:

By: Mary L. Wells
Mary L. Wells, Treasurer
Polk County Treasurer

APPROVED AS TO FORM:

JOHN P. Sarcone
POLK COUNTY ATTORNEY

By: Ralph Marano Jr.
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Due the prior Wednesday at noon

Item Type & Title: Resolution, Investment Policy

Agenda Date: January 3, 2023

Contact Individual: Jennifer Jacobs

**Previous Action taken by the Board:
Board/Commission Actions:** Last approved version dated 1-3-22

Action Requested (Recommended): Approval

Comply with Policy: Investment Policy Dated 1-3-22 requires annual policy review

Background: The Board shall approve the written investment policy required in Iowa Code 12B.10B pursuant to Iowa Code 331.303(8).

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

Whereas, Sections 12C.1 and 12C.2 of the Iowa Code require that the Board of Supervisors of each county approve the financial institutions that are to be depositories of Polk County funds and the maximum amount which may be kept on deposit in each depository; and

Whereas, the Polk County Treasurer has recommended the Polk County Board of Supervisors approve the financial institutions and maximum amounts which may be kept on deposit in those financial institutions as set forth on Attachment A.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the appropriate elected officials, department heads and their designees to deposit Polk County funds in the financial institutions contained in Attachment A; and

BE IT FURTHER RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the maximum amounts which may be kept on deposit in each depository as set forth in Attachment A.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mary L. Wells
Mary L. Wells, Treasurer
Polk County Treasurer

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Mancoske
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Due the prior Wednesday at noon

Item Type & Title: Resolution, Approved Depositories

Agenda Date: January 3, 2023

Contact Individual: Jennifer Jacobs

**Previous Action taken by the Board:
Board/Commission Actions:** Last approved version dated 10-18-22

Action Requested (Recommended): Approval

Comply with Policy: Investment Policy Dated 1-3-23

Background: Required per Iowa Code 12C.1

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, pursuant to Iowa Code Chapter 349.1, Polk County, Iowa shall select three newspapers in which to publish its official proceedings for the ensuing year; and

WHEREAS, three newspapers have submitted their request for consideration – the Altoona Herald, the Des Moines Business Record and the Des Moines Register; and

WHEREAS, the Polk County, Iowa finds these newspapers to be bona fide newspapers as defined in Iowa Code Chapter 618.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa selects and designates The Altoona Herald, The Business Record and The Des Moines Register to be the official publications for Polk County for calendar year 2023 as set out in Iowa Code §349.16.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

**RECOMMENDED FOR APPROVAL.
APPROVED AS TO FORM:**

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Ralph Marasco, Jr.
Assistant County Attorney

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing official publications for 2023.

Agenda Date: January 3, 2023

Contact Individual: Ralph E. Marasco
Assistant County Attorney
286-3331

Previous Action taken by the Board: Approval of Official Publications of the Board of Supervisors.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Each year the Board of Supervisors selects three newspapers to serve as official publications in which to publish the official proceedings for the ensuing calendar year. The Board has selected from The Altoona Herald, The Business Record and The Des Moines Register to be designated official publications for Polk County for calendar year 2023.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following resolution be adopted:

WHEREAS, Polk County, Iowa loaned the IEC Hotel Corporation \$27,500,000 for the financing of the Hilton Des Moines Downtown Hotel, and in doing so acquired 2018 Series B Certificates of Participation entitling Polk County to receive annual revenue at a rate of 4%; and,

WHEREAS, the interest generates annual revenue of approximately \$1,100,000, paid semi-annually; and,

WHEREAS, principal payments commence January 1, 2023, with the initial principal payment anticipated at \$589,000, and

WHEREAS, as part of the hotel financing, Great Western Bank has provided a \$10,000,000 loan, Series A-1 and,

WHEREAS, it is desired to pay off the Great Western Bank loan as quickly as possible.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approve applying the January 2023 Series B semi-annual interest payment and annual principal payment from the IEC Hotel Corporation to prepayment of the Series A-1 principal debt.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

SUBMITTED BY:

Deborah A. Anderson

Deb Anderson
Budget Manager

APPROVED AS TO FORM:

Ralph Marincos
Assistant County Attorney

Fiscal Impact: \$555,000 Series B interest and \$589,000 Series B principal applied to series A-1 principal

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving applying IEC Hotel Series B January 2023 principal and interest payment to prepayment of Series A-1 principal

Agenda Date: January 3, 2023

Contact Individual: Deb Anderson, Budget Manager
286-3016

Previous Action taken by the Board: Application of previous interest payments

Board/Commission Actions: N/A

Comply with Policy: N/A

Background: As part of the financing package for the IEC hotel, the IEC Hotel Corporation secured a \$10M Series A-1 loan from Great Western Bank and a \$27.5M Series B loan from Polk County. Polk County has been routinely applying debt service payments received from the Series B loan to prepay the Series A-1 loan, thereby reducing annual debt service due on Series A-1.

Action Impact: Reduces Great Western Bank loan outstanding principal from \$3.8M to \$2.6M and reduces annual debt service by approximately \$32,000

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	1,144,000	1,144,000	N	2850851405.79400	2850851405.56400
23/24						
24/25						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, the Polk County 911 Commission and Emergency Management Commission have agreed that the Polk County Emergency Management Commission will assume oversight for the 911 fund; and,

WHEREAS, member jurisdictions of the Emergency Management Commission and 911 Commission have requested an external audit of the 911 fund prior to complete transfer of oversight; and,

WHEREAS, Polk County, Iowa agrees to the terms of the attached agreement with FORVIS LLP to complete an external audit of the Polk County 911 fund.

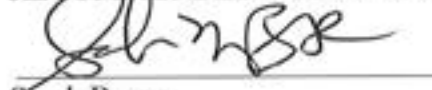
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with FORVIS LLP and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with FORVIS for auditing services.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa has been requested by the Emergency Management Commission and 911 Commission member jurisdictions to complete an external audit of the 911 fund prior to complete transfer of oversight of the fund by the Polk County Emergency Management Commission.

Action Impact: Approve agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N					

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the United States Congress approved the American Rescue Plan Act that includes a \$95 million COVID-19 relief package to Polk County; and,

WHEREAS, the Board of Supervisors underwent a planning process that has included stakeholder and public input to determine how to ensure the funds are spent with maximum long-term impact on our community; and,

WHEREAS, the Board of Supervisors have identified four priority areas of work that include affordable housing, water quality, economic well-being and mental health; and

WHEREAS, in August 2022 the Board of Supervisors approved a list of projects that met the goals of the workgroups; and,

WHEREAS, the Center At Sixth initiative will support the goals of the economic stability priority area by promoting black and brown owned businesses and a main street incubator; and,

WHEREAS, the attached agreement outlines the terms of the funding contribution; and,

WHEREAS, the proposed Center At Sixth initiative will be partially funded using Polk County general funds that were made available through the offsetting American Rescue Plan Act Lost Revenue funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached funding agreement with Center At Sixth for a multi-use residential and retail complex located at 1714 Sixth Avenue in Des Moines.

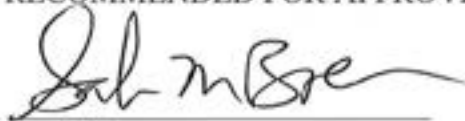
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

#29

RECOMMENDED FOR APPROVAL:

A handwritten signature in black ink, appearing to read "Sarah Boese", written over a horizontal line.

Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23 \$500,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve agreement with Center At Sixth for Polk County funding.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Requesting funding.

Comply with Policy: Yes

Background: Polk County has received a \$95 million federal COVID-19 relief package from the American Rescue Plan Act. The Board of Supervisors and staff have undertaken a planning process to determine how to ensure the funds are spent with maximum long-term impact on our community. Four categories of work have been identified, including affordable housing, water quality, economic well-being and mental health. The Center At Sixth project will improve economic stability in underserved communities by hosting an ethnically diverse neighborhood retail and incubator center that promotes local black and brown owned businesses.

Action Impact: Approving funding to Center At Sixth from Polk County general funds that were made available from ARPA.

Fiscal Note: Polk County general funds.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$500,000		N	10109037.87531	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the United States Congress approved the American Rescue Plan Act that includes a \$95 million COVID-19 relief package to Polk County; and,

WHEREAS, the Board of Supervisors underwent a planning process that has included stakeholder and public input to determine how to ensure the funds are spent with maximum long-term impact on our community; and,

WHEREAS, the Board of Supervisors have identified four priority areas of work that include affordable housing, water quality, economic well-being and mental health; and

WHEREAS, in August 2022 the Board of Supervisors approved a list of projects that met the goals of the workgroups; and,

WHEREAS, ChildServe is proposing the construction of a neurobehavioral clinic in Des Moines that will improve access to behavioral health services; and,

WHEREAS, the attached agreement outlines the terms of the funding contribution; and,

WHEREAS, the proposed ChildServe neurobehavioral clinic will be partially funded using Polk County general funds that were made available through the offsetting American Rescue Plan Act Lost Revenue funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached funding agreement with ChildServe for the construction of a neurobehavioral clinic in Des Moines.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

#30

RECOMMENDED FOR APPROVAL:

A handwritten signature in black ink, appearing to read 'Sarah Boese', written over a horizontal line.

Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

A handwritten signature in blue ink, appearing to read 'Ralph Marascio', written over a horizontal line.

FISCAL NOTE: FY22/23 \$1,000,000
To be disbursed upon site acquisition.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve agreement with ChildServe for Polk County funding.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Requesting funding.

Comply with Policy: Yes

Background: Polk County has received a \$95 million federal COVID-19 relief package from the American Rescue Plan Act. The Board of Supervisors and staff have undertaken a planning process to determine how to ensure the funds are spent with maximum long-term impact on our community. Four categories of work have been identified, including affordable housing, water quality, economic well-being and mental health. ChildServe has proposed the construction of a neurobehavioral clinic in Des Moines that will improve access to behavioral health services.

Action Impact: Approving funding to ChildServe from Polk County general funds that were made available from ARPA. Funds to be disbursed upon acquisition of site.

Fiscal Note: Polk County general funds.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$1,000,000		N	10109037.87510	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the United States Congress approved the American Rescue Plan Act that includes a \$95 million COVID-19 relief package to Polk County; and,

WHEREAS, the Board of Supervisors underwent a planning process that has included stakeholder and public input to determine how to ensure the funds are spent with maximum long-term impact on our community; and,

WHEREAS, the Board of Supervisors have identified four priority areas of work that include affordable housing, water quality, economic well-being and mental health; and

WHEREAS, in August 2022 the Board of Supervisors approved a list of projects that met the goals of the workgroups; and,

WHEREAS, the City of Elkhart is undergoing extensive sewer lagoon enhancements that will contribute to achieving water quality goals shared by Polk County; and,

WHEREAS, the attached agreement outlines the terms of the funding contribution; and,

WHEREAS, the City of Elkhart sewer lagoon enhancement will be partially funded using Polk County general funds that were made available through the offsetting American Rescue Plan Act Lost Revenue funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached funding agreement with the City of Elkhart for sewer lagoon enhancements.

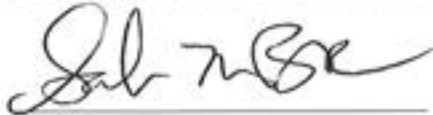
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

#31

RECOMMENDED FOR APPROVAL:

A handwritten signature in black ink, appearing to read 'Sarah Boese', written over a horizontal line.

Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23 \$100,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve agreement with the City of Elkhart for Polk County funding.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Requesting funding.

Comply with Policy: Yes

Background: Polk County has received a \$95 million federal COVID-19 relief package from the American Rescue Plan Act. The Board of Supervisors and staff have undertaken a planning process to determine how to ensure the funds are spent with maximum long-term impact on our community. Four categories of work have been identified, including affordable housing, water quality, economic well-being and mental health. The City of Elkhart is undergoing a sewer lagoon enhancement project that will help meet water quality goals identified by Polk County.

Action Impact: Approving funding to the City of Elkhart from Polk County general funds that were made available from ARPA.

Fiscal Note: Polk County general funds.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$100,000		N	10109037.87561	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the United States Congress approved the American Rescue Plan Act that includes a \$95 million COVID-19 relief package to Polk County; and,

WHEREAS, the Board of Supervisors underwent a planning process that has included stakeholder and public input to determine how to ensure the funds are spent with maximum long-term impact on our community; and,

WHEREAS, the Board of Supervisors have identified four priority areas of work that include affordable housing, water quality, economic well-being and mental health; and

WHEREAS, in August 2022 the Board of Supervisors approved a list of projects that met the goals of the workgroups; and,

WHEREAS, Mind & Spirit Counseling Center has established a Clinical Training Program endowment to support the mental health workforce in Central Iowa; and,

WHEREAS, the attached agreement outlines the terms of the funding contribution; and,

WHEREAS, the Mind & Spirit Counseling Center's Clinical Training Program endowment will be partially funded using Polk County general funds that were made available through the offsetting American Rescue Plan Act Lost Revenue funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached funding agreement with Mind & Spirit Counseling Center's Clinical Training Program endowment.

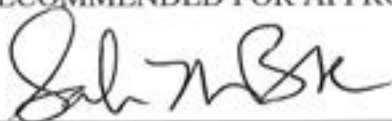
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

#32

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23 \$500,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve agreement with the Mind & Spirit Counseling Center for Polk County funding.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Requesting funding.

Comply with Policy: Yes

Background: Polk County has received a \$95 million federal COVID-19 relief package from the American Rescue Plan Act. The Board of Supervisors and staff have undertaken a planning process to determine how to ensure the funds are spent with maximum long-term impact on our community. Four categories of work have been identified, including affordable housing, water quality, economic well-being and mental health. Mind & Spirit Counseling Center has requested funding to support their Clinical Training Program endowment that will help support the mental health workforce in Central Iowa.

Action Impact: Approving funding to the Mind & Spirit Counseling Center from Polk County general funds that were made available from ARPA.

Fiscal Note: Polk County general funds.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$500,000		N	10109037.87510	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the United States Congress approved the American Rescue Plan Act that includes a \$95 million COVID-19 relief package to Polk County; and,

WHEREAS, the Board of Supervisors underwent a planning process that has included stakeholder and public input to determine how to ensure the funds are spent with maximum long-term impact on our community; and,

WHEREAS, the Board of Supervisors have identified four priority areas of work that include affordable housing, water quality, economic well-being and mental health; and

WHEREAS, in August 2022 the Board of Supervisors approved a list of projects that met the goals of the workgroups; and,

WHEREAS, NAMI Iowa provides education, support and advocacy to individuals and families impacted by mental illness and has requested funding to support their Ending the Silence program and to build programming and outreach in Polk County; and,

WHEREAS, the attached agreement outlines the terms of the funding contribution; and,

WHEREAS, the NAMI Iowa programming will be partially funded using Polk County general funds that were made available through the offsetting American Rescue Plan Act Lost Revenue funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached funding agreement with NAMI Iowa for programming, outreach and services in Polk County.

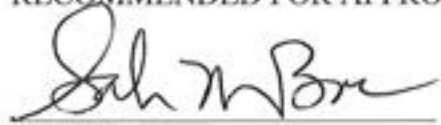
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

#33

RECOMMENDED FOR APPROVAL:

A handwritten signature in black ink, appearing to read "Sarah Boese", written over a horizontal line.

Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

A handwritten signature in blue ink, appearing to read "Ralph Marascio Jr.", written over a horizontal line.

FISCAL NOTE: FY22/23 \$100,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve agreement with NAMI Iowa for Polk County funding.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Requesting funding.

Comply with Policy: Yes

Background: Polk County has received a \$95 million federal COVID-19 relief package from the American Rescue Plan Act. The Board of Supervisors and staff have undertaken a planning process to determine how to ensure the funds are spent with maximum long-term impact on our community. Four categories of work have been identified, including affordable housing, water quality, economic well-being and mental health. NAMI Iowa has requested funding to support the Ending the Silence program and to build programming and outreach in Polk County.

Action Impact: Approving funding to NAMI Iowa from Polk County general funds that were made available from ARPA.

Fiscal Note: Polk County general funds.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$100,000		N	10109037.87510	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ **that**

the following Resolution be adopted:

WHEREAS, the United States Congress approved the American Rescue Plan Act that includes a \$95 million COVID-19 relief package to Polk County; and,

WHEREAS, the Board of Supervisors underwent a planning process that has included stakeholder and public input to determine how to ensure the funds are spent with maximum long-term impact on our community; and,

WHEREAS, the Board of Supervisors have identified four priority areas of work that include affordable housing, water quality, economic well-being and mental health; and

WHEREAS, in August 2022 the Board of Supervisors approved a list of projects that met the goals of the workgroups; and,

WHEREAS, the Polk County Housing Trust Fund will establish and maintain a revolving loan fund to support affordable housing developers with bridge loans for projects located in Polk County; and,

WHEREAS, the attached agreement outlines the terms of the funding contribution; and,

WHEREAS, the Polk County Housing Trust Fund revolving loan fund will be funded using Polk County general funds that were made available through the offsetting American Rescue Plan Act Lost Revenue funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached funding agreement with Polk County Housing Trust Fund to establish a revolving loan fund to assist in the development of affordable housing units in Polk County, Iowa.

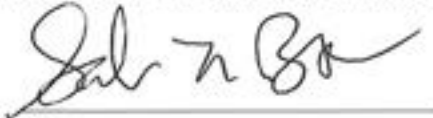
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

#34

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23 \$3,000,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve agreement with Polk County Housing Trust Fund for Polk County funding.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Requesting funding.

Comply with Policy: Yes

Background: Polk County has received a \$95 million federal COVID-19 relief package from the American Rescue Plan Act. The Board of Supervisors and staff have undertaken a planning process to determine how to ensure the funds are spent with maximum long-term impact on our community. Four categories of work have been identified, including affordable housing, water quality, economic well-being and mental health. Polk County Housing Trust Fund will establish and maintain a revolving loan fund to support bridge loans for the development of affordable housing units in Polk County.

Action Impact: Approving funding to Polk County Housing Trust Fund from Polk County general funds that were made available from ARPA.

Fiscal Note: Polk County general funds.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$3,000,000		N	10109037.87542	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

<u>Organization</u>	<u>Term Expires</u>
Aging Resources of Central Iowa	
Steve Van Oort	1/3/2025
Don Corrigan	1/3/2025
Animal Control Hearing Officer	
Robert Hutchison	Indefinite
Beaver Creek Watershed Authority	
Bob Rice (primary)	1/3/2024
Rachel Conrad (alternate)	1/3/2024
Board of Adjustment	
Paul Kruse	1/3/2028
BRAVO Greater Des Moines	
Robert Brownell	1/3/202
Central Iowa Regional Transportation Planning Alliance, Transportation Policy	
Aaron Putnam (primary)	1/3/2024
Bret VandeLune (primary)	1/3/2024
Bob Rice (alternate)	1/3/2024
Robert Brownell (alternate)	1/3/2024
Steve Van Oort (alternate)	1/3/2024
Central Iowa Regional Transportation Planning Alliance, Transportation Enhancement Subcommittee	
Bret VandeLune (primary)	1/3/2024
Aaron Putnam (alternate)	1/3/2024
Central Iowa Regional Transportation Planning Alliance, Technical Committee	
Bret VandeLune (primary)	1/3/2024
Aaron Putnam (alternate)	1/3/2024

#35

Central Iowa Regional Drinking Water Commission

EJ Giovannetti (primary)	1/3/2024
Tom Hockensmith (alternate)	1/3/2024

Civil Service

William Hansen	1/3/2028
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Condemnation Compensation Commission*Owners of Agricultural Property*

Ted Griffeon	1/3/2024
Ed Craig	1/3/2024
Roger Bak	1/3/2024
Chris Smith	1/3/2024
Patrick Trout	1/3/2024

Owners of City Property

Ken Boatwright	1/3/2024
William Bohan	1/3/2024
Frank Steinbach	1/3/2024
Leilah Cox	1/3/2024
Jerry Overman	1/3/2024
Adam Ibrahim	1/3/2024
Aaron Vance	1/3/2024

Persons Knowledgeable

Jennifer Donielson	1/3/2024
John Norwood	1/3/2024
David Banning	1/3/2024
Nick Lemmo	1/3/2024
Tammy Todd Allen	1/3/2024
Stephanie Bonanno	1/3/2024
Josh Dudan	1/3/2024
Kurt Bailey	1/3/2024
Greg Lynch	1/3/2024

Licensed Realtor/Broker

Craig Crossland	1/3/2024
Debra Anthofer	1/3/2024
Jean O'Neill	1/3/2024
Gregory Weinschenk	1/3/2024
Clarke Stewart	1/3/2024
Aubrie Doyle	1/3/2024
Stephanie Pearl	1/3/2024

Criminal Justice Coordinating Council

Angela Connolly, Chair	1/3/2024
Tom Hockensmith, Vice Chair	1/3/2024
Dana Wingert	1/3/2024
Chris Scott	1/3/2024
Cory Williams	1/3/2024
Kimberly Graham	1/3/2024
Michael Huppert	1/3/2024
Jerry Evans	1/3/2024
Valorie Wilson	1/3/2024
Kevin Schneider	1/3/2024

Christy Burkhart	1/3/2024
Darius Potts	1/3/2024
Annie Uetz	1/3/2024
Izaah Knox	1/3/2024

Des Moines Area Regional Transit Authority

Steve Van Oort (primary)	1/3/2024
Angela Connolly (alternate)	1/3/2024

Deferred Compensation Commission

John Norris	1/3/2024
Mary Wells	1/3/2024
Jamie Fitzgerald	1/3/2024

Des Moines Area Metropolitan Planning Organization

Tom Hockensmith (primary)	1/3/2024
Robert Brownell (alternate)	1/3/2024

Des Moines Area Metropolitan Planning Organization Technical Committee

Aaron Putnam (primary)	1/3/2024
Rachel Conrad (alternate)	1/3/2024
Bret VandeLune (primary)	1/3/2024
Bob Rice (alternate)	1/3/2024

Des Moines Wastewater Reclamation Authority Management Agency, Policy Committee

EJ Giovannetti (primary)	1/3/2024
Robert Brownell (alternate)	1/3/2024

Des Moines Wastewater Reclamation Authority Management Agency, Technical Committee

Bret VandeLune (primary)	1/3/2024
Aaron Putnam (alternate)	1/3/2024

Des Moines Skywalk Association

Scott Ourth	1/3/2024
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Emergency Management Commission

Sarah Boese (primary)	1/3/2024
Bob Rice (alternate)	1/3/2024
Tom Hockensmith (alternate)	1/3/2024

Fifth Judicial District Department of Correctional Services

Tom Hockensmith	1/3/2024
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Fourmile Creek Watershed Authority

Rachel Conrad (alternate)	1/3/2024
Bob Rice (primary)	1/3/2024

Greater Des Moines Visitors and Convention Center

Steve Van Oort (primary)	1/3/2024
Angela Connolly (alternate)	1/3/2024

Greater Des Moines Partnership

Robert Brownell	1/3/2024
Steve Van Oort	1/3/2024

Greater Des Moines Partnership Downtown Board John Norris	1/3/2024
Greater Des Moines Partnership Executive Committee Robert Brownell	1/3/2024
Homeland Security Coordinator AJ Mumm	1/3/2024
Homeless Coordinating Council Robert Brownell	1/3/2024
Matt McCoy	1/3/2024
Impact Community Action Agency Steve Van Oort	1/3/2024
Local Emergency Planning Committee Bob Rice (primary)	1/3/2024
Sarah Boese (alternate)	1/3/2024
Metropolitan Advisory Council Robert Brownell (primary)	1/3/2024
Angela Connolly (alternate)	1/3/2024
Metropolitan Waste Authority Tom Hockensmith (primary)	1/3/2024
Steve Van Oort (alternate)	1/3/2024
Mid-Iowa Association of Local Governments Steve Van Oort (primary)	1/3/2024
Tom Hockensmith (alternate)	1/3/2024
Angela Connolly (alternate)	1/3/2024
Robert Brownell (alternate)	1/3/2024
Matt McCoy (alternate)	1/3/2024
Mid-Iowa Development Fund Clyde Evans	1/3/2024
Steve Van Oort	1/3/2024
Troy Boelman	1/3/2024
Mid-Iowa Planning Alliance Tom Hockensmith	1/3/2024
Mud, Camp, Spring Creek Watershed Authority Bob Rice (primary)	1/3/2024
Rachel Conrad (alternate)	1/3/2024
Neighborhood Development Corporation Bret VandeLune (primary)	1/3/2024
Dave Williamson (alternate)	1/3/2024
Deb Anderson (alternate)	1/3/2024

Neighborhood Finance Corporation	
Bret VandeLune (primary)	1/3/2024
Steve Van Oort (primary)	1/3/2024
Deb Anderson (alternate)	1/3/2024
Dave Williamson (alternate)	1/3/2024
North Raccoon Watershed Authority	
Bob Rice (primary)	1/3/2024
Johnathan Swanson (alternate)	1/3/2024
Nuisance Ordinance Hearing Officer	
Roger Kuhle	1/3/2024
Polk County Assessor's Examining Board	
Kathryn Ramaekers	1/3/2024
Polk County Aviation Authority	
Bill Gardner	1/3/2027
Polk County Conservation Board	
Ryan Crane	1/3/2028
Polk County E911 Service Board	
Robert Brownell (Primary)	1/3/2024
Sarah Boese (Alternate)	1/3/2024
Kevin Schneider (Primary)	1/3/2024
Bret Long (Alternate)	1/3/2024
Nick Brockman (Alternate)	1/2/2024
Polk County Housing Trust Fund	
Angela Connolly	1/3/2026
Creighton Cox	1/3/2026
Luis Montoya	1/3/2026
Polk County Risk Management Committee	
Jeff Edgar	1/3/2024
John Norris	1/3/2024
Tom Hockensmith	1/3/2024
Bob Cataldo	1/3/2024
Angela Connolly	1/3/2024
Service Appeal Board	
John Norris	1/3/2024
Tonya LaFarr	1/3/2024
Robert Brownell	1/3/2024
John MacDonald	1/3/2024
Nancy Norman	1/3/2024
Kerrie Rodemyer	1/3/2024
Veteran Affairs Commission	
Marty Smith	1/3/2025
Vikki Palmer	1/3/2025

Walnut Creek Watershed Authority

Bob Rice (primary)

1/3/2024

Rachel Conrad (alternate)

1/3/2024

Zoning Commission

Kelly Garoutte

1/3/2025

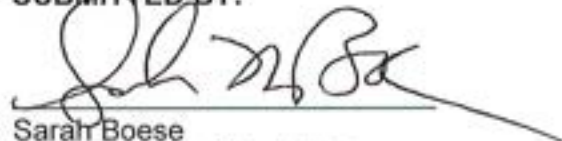
Samantha Groark

1/3/2025

POLK COUNTY, IOWA

Chair

SUBMITTED BY:

A handwritten signature in black ink, appearing to read 'Sarah Boese', is written over a horizontal line.

Sarah Boese

Deputy County Administrator

FY22/23 #

Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have supported initiatives and events that promote economic development, health, education and culture in Polk County; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to sponsor various events for local non-profit organizations.

NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approves and authorizes funding of the attached sponsorship requests.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY22/23 - \$8,500 from gaming

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving various sponsorships.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: November 15, 2022

Board/Commission Actions: N/A

Action Requested (Recommended): Approve funding.

Comply with Policy: Yes

Background: Polk County has a long-standing commitment to funding economic development, health, education and cultural initiatives and events that benefit the residents and businesses of Polk County. This resolution authorizes the expenditure of \$8,500 of gaming revenue to sponsor various non-profit events in 2022.

Action Impact: Authorize funding in the amount of \$8,500 from gaming revenue to various organizations.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$8,500				

Additional Fiscal Note Information (optional):

Polk County Sponsorships – January 3, 2023

Mary Bump Memorial Foundation – Battle of the Bands	\$1,000
John R Grubb YMCA – Martin Luther King Jr. Breakfast	\$2,500
Iowa Sports Foundation – Corporate Games	\$5,000
TOTAL	\$8,500

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, as owner of the Iowa Events Center complex, Polk County is party to a Master Lease Agreement with Oakview Group (OVG) for all aspects of management at Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center; and,

WHEREAS, pursuant to the Lease Agreement, Polk County is responsible for funding all Capital Repairs at the Iowa Events Center; and,

WHEREAS, Spectra is requesting funding to replace the dasher boards of the hockey rink at Wells Fargo Arena.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby approves capital funding for the replacement of the dasher board system at Wells Fargo Arena.

POLK COUNTY

Chair

SUBMITTED BY:



Sarah Boese

FY22/23

Fiscal Impact: \$529,000

#37

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving capital funding for dasher board replacement at Wells Fargo Arena.

Agenda Date: January 3, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: July 19, 2022

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: As owner of the Iowa Events Center the Polk County Board of Supervisors has a Master Lease agreement with Oakview Group (OVG), who has submitted a request for funding to begin the replacement of the dasher boards for the Wells Fargo Arena hockey rink.

Action Impact: The passage of this resolution approves capital repair requests from OVG.

Fiscal Note: Approves \$529,000 total expenditure.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23			\$529,000		N	2950950100.78300	

Additional Fiscal Note Information (optional):

Polk County, Iowa

Comprehensive Annual Financial Report

Fiscal Year Ending June 30, 2022



Polk County Historical Courthouse

#38



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF
ALLEMAN VOLUNTARY ANNEXATION
INCLUDING NON-CONSENTING OWNERS
WITHIN THE URBANIZED AREA OF THE CITY
OF ANKENY

CASE NUMBER: NC22-46 / ALLEMAN

NOTICE OF PUBLIC HEARING

TO: Cities of Alleman and Ankeny, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation, affected public utilities, property owners and parties of interest

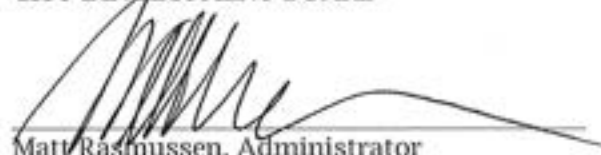
You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, hold a public hearing on the above captioned matter. The public hearing is scheduled at 2:30 p.m. on January 11, 2023, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa.

This proposal contains some territory without the consent of the owner. Such proposals require approval of 4/5's of the City Development Board after a public hearing. You are invited to attend this hearing to present evidence for or against the proposed annexation.

To participate in the public hearing via Teams Webinar, go to <https://akaioawa.us/cdb>. You will be required to register before receiving the link to join the public hearing.

If you have any questions or wish further clarification, please contact me at (515) 348-6196.

CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
City Development Board



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF
ALTOONA VOLUNTARY ANNEXATION
INCLUDING NON-CONSENTING OWNERS
WITHIN THE URBANIZED AREA OF THE
CITIES OF DES MOINES AND PLEASANT HILL

CASE NUMBER: NC22-44 / ALTOONA
NOTICE OF PUBLIC HEARING

TO: Cities of Altoona, Des Moines and Pleasant Hill, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation, affected public utilities, property owners and parties of interest

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, hold a public hearing on the above captioned matter. The public hearing is scheduled at 1:30 p.m., on January 11, 2023, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa.

This proposal contains some territory without the consent of the owner. Such proposals require approval of 4/5's of the City Development Board after a public hearing. You are invited to attend this hearing to present evidence for or against the proposed annexation.

To participate in the public hearing via Teams Webinar, go to <https://akaioawa.us/cdb>. You will be required to register before receiving the link to join the public hearing.

If you have any questions or wish further clarification, please contact me at (515) 348-6196.

CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
City Development Board

#40



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY	)	NO. UA22-43 / ANKENY
VOLUNTARY ANNEXATION WITHIN THE	)	
URBANIZED AREA OF THE CITIES OF	)	FILING OF WRITTEN DECISION
ALTOONA AND DES MOINES	)	

TO: Cities of Ankeny, Altoona and Des Moines, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Ankeny under City Development Board Case File No. UA22-43.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF THE CITY	)	NO. NC22-38 / RUNNELLS
OF RUNNELLS VOLUNTARY ANNEXATION	)	
INCLUDING NON-CONSENTING OWNERS	)	FILING OF WRITTEN DECISION

TO: City of Runnells, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record.

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Runnells under City Development Board Case File No. NC22-38.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board

#42

CITY OF MITCHELLVILLE

Tammi Dillavou
PO Box 817, 204 Center Ave N
Mitchellville, IA 50169
Phone (515)967-2935, Fax (515)967-2631
tammi.dillavou@mitchellville.org



MAYOR:

Nicholas Murrow

COUNCIL:

Nedra Hoover LaBrent Lawler
Bill Roberts Brad Cowman
Will Wilimek

December 14, 2022

Polk County Board of Supervisors
111 Court Ave
Room 300
Des Moines, IA 50309



RE: Notice of Annexation – Certified Mailing

Dear County Supervisors:

The City of Mitchellville is processing a 100% voluntary annexation under Section 368.7(3) of the Iowa Code to create more uniform boundaries and to avoid creating islands of unincorporated land surrounded entirely by city limits. This annexation is situated in unincorporated Polk County. As required by the Iowa Code, enclosed please find the following: consenting annexation petition, annexation map, and annexation legal description.

As required by the Iowa Code, notice is hereby given that the Mitchellville City Council will hold a public hearing at 7:00 pm on Tuesday, January 3rd, 2023 during their scheduled Council meeting at Mitchellville City Hall, 204 Center Ave N, Mitchellville, IA 50169, to consider this proposed annexation.

Persons may express their opinion on the proposed annexation at the time of the public hearing. Opinions in writing must be submitted on or before the time of the public hearing to Mitchellville City Hall, PO Box 817, Mitchellville, IA 50169. Upon conclusion of the public hearing, City Council will take action on the annexation application.

For questions on the annexation being considered, I can be reached at the phone number and/or email address listed at the top.

Sincerely,

Tammi Dillavou, City Administrator

Enclosures

#43

POLK COUNTY MEMORANDUM OF BUDGET ACTIONS - FY 22/23 BUDGET

FUND	OFFICE/ DEPARTMENT	SUB-ACTIVITY	OBJECT/REVENUE CODE	CURRENT APPROP	PROPOSED APPROP	REVENUE VARIANCE	EXPENSE VARIANCE	EXPLANATION
5 Economic Development	010 Board of Sup	6320 Economic Development	77490 Program Expense	-	11,000,000	-	11,000,000	Authorizes expenditure of \$10M of the \$15M reserve set aside for the NE Broadway Avenue project to advance funds to Polk County's Farm to Market account. Also authorizes expenditure of \$1M of the reserve for right of way costs.
5 Economic Development	026 Public Works	6320 Economic Development	76470 Misc. Professional/ Technical Svcs	1,200,000	200,000	-	(1,000,000)	Moves the \$1M standing appropriation for sanitary sewer improvements from the Economic Development fund to the Sanitary Sewer enterprise fund
284 Sanitary Sewer	084 Sanitary Sewer	6060 Chapter 15	76470 Misc. Professional/ Technical Svcs	54,390	1,054,390	-	1,000,000	
NET BALANCE INCREASE / (DECREASE)							(11,000,000)	

SUBMITTED BY:


Robert Rice, Director Public Works

1/3/2023

Date

Moved by _____ Seconded by _____ that the following Resolution be adopted:
BE IT RESOLVED that the appropriation actions outlined above are approved.

REVIEWED BY:


Deb Anderson, Budget Manager

1/3/2023

Date

POLK COUNTY BOARD OF SUPERVISORS:

Chair

#44