

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JANUARY 8, 2025 11:30 A.M.**

1. Roll Call

RESOLUTION

2. Resolution to consider appointing an interim county administrator.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyia.gov/county-auditor/administration/>*

**Live stream the Board of Supervisors meeting at:
<https://www.youtube.com/live/A6mOGT-A8dI>**

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has appointed John R. Norris as County Administrator; and

WHEREAS, the current County Administrator is unavailable for an indeterminate time period; and

WHEREAS, the Polk County Board of Supervisors desires to appoint Frank Marasco as Interim County Administrator, to assure the continuity of the county administration and provided services, until personnel matters are resolved; and

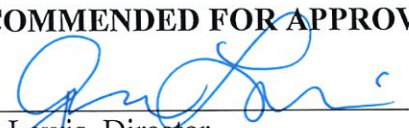
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the appointment of Frank Marasco as Interim County Administrator and authorizes the Chair of the Polk County Board of Supervisors to sign this Resolution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

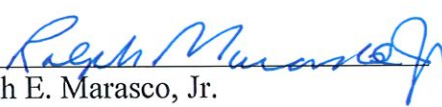
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Josie Lewis, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE:

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the appointment of Frank Marasco as the Polk County Interim County Administrator.

Agenda Date: January 8, 2025

Contact Individual: Josie Lewis, Director: Human Resources 515-286-3033

Previous Action taken by the Board: The Board has appointed John Norris as County Administrator.

Board/Commission Actions: ["N/A"]

Comply with Policy: Yes

Background: The current County Administrator is unavailable for an indeterminate time period.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y				N		
25/26							
26/27							

Additional Fiscal Note Information (optional):