

Polk County Conservation Board
5:30 p.m. - Polk County Administration Bldg., Room 120
111 Court Ave., Des Moines, IA

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in person for regular session Wednesday, January 12, 2022. The meeting was called to order at 5:30 p.m.

#22-0101 Roll Call

Members Present: **Crane, Lewis, Mollenhauer (Zoom), Altringer, Cataldo (Zoom)**

Members Absent:

- #22-0102 **Public Hearing** on plans, specifications, form of contract, engineer's estimate, and designating lowest responsible bidder for the construction of the 35th Street Wetland and the Lower Fourmile Creek Road Removals – Phase I project to Wenthold Excavating, LLC in a contract amount of \$1,191,053.44 plus a 5% contingency.

Proof of publication is on file with the Clerk of the Board. *(If public wants to speak, use same rules as Public Comments. If no one speaks state: "No one appeared for or against. Public Hearing closed.")*

- a. **Action** on approving plans, specifications, form of contract, engineer's estimate, and designating lowest responsible bidder for the construction of the 35th Street Wetland and the Lower Fourmile Creek Road Removals – Phase I project to Wenthold Excavating, LLC in a contract amount of \$1,191,053.44 plus a 5% contingency.

LET THE RECORD SHOW it was moved by Lewis, 2nd-Altringer to approve Action Item 22-0102a.

Vote Yea: **Altringer, Lewis, Mollenhauer, Cataldo, Crane**

Members Absent:

- #22-0103 **Public Hearing** on plans, specifications, form of contract, engineer's estimate, and designating lowest responsible bidder for the Vegetation and Hardscape Removals in the Fourmile Creek Greenway to RW Excavating in a contract amount of \$72,000.00, plus a 10% contingency.

Proof of publication is on file with the Clerk of the Board. *(If public wants to speak, use same rules as Public Comments. If no one speaks state: "No one appeared for or against. Public Hearing closed.")*

- a. **Action** on approving plans, specifications, form of contract, engineer's estimate, and designating lowest responsible bidder for the Vegetation and

Hardscape Removals in the Fourmile Creek Greenway to RW Excavating in a contract amount of \$72,000.00, plus a 10% contingency.

LET THE RECORD SHOW it was moved by Altringer to approve Action Item 22-0103a.

Vote Yea: **Lewis, Mollenhauer, Cataldo, Crane, Altringer**

Members Absent:

#22-0104 Public Comments

#22-0105 PCC Sustainability Committee Presentation

#22-0106 Financial Reports

#22-0107 **MOVED BY** Mollenhauer to approve the December 8, 2021 meeting minutes.

Vote Yea: **Crane, Mollenhauer, Cataldo, Lewis, Altringer**

Members Absent:

CONSENT AGENDA

#22-0108 **Approving** bill list.

#22-0109 **Approving** the Polk County Conservation Board's Bylaws.

#22-0110 **Approving** grant submission to Iowa Finance Authority for funding through the Watershed Infrastructure Fund for the restoration of the Dykstra property within Chichaqua Bottoms Greenbelt, with a \$20,000 match from Polk County Conservation.

#22-0111 **Approving** grant submission to Iowa Finance Authority for funding through the Watershed Infrastructure Fund for restoration of the Fourmile Creek Greenway, with a \$32,056 match from Polk County Conservation.

#22-0112 **Approving** grant submission to Iowa Finance Authority for funding through the Watershed Infrastructure Fund for the Priest Ravine Remediation Project, with a \$26,260 match from Polk County Conservation.

#22-0113 **Approving** grant submission to Iowa Finance Authority for funding through the Watershed Infrastructure Fund for the restoration of the Switchgrass field within Chichaqua Bottoms Greenbelt, with a \$10,000 match from Polk County Conservation.

#22-0114 **Approving** grant submission to Iowa Finance Authority for funding through the Watershed Infrastructure Fund for an oxbow restoration within the Fourmile Creek Greenway, with a \$2,250 match from Polk County Conservation.

#22-0115 **Approving** the purchase of a replacement trailer for the construction

department in an amount not to exceed \$18,600.00 with a 10% contingency (\$1,860).

#22-0116 **Approving** the application for Federal/State Assistance Change in Applicant's Authorized Representative to be designated as Kami Rankin on behalf of Polk County Conservation Board.

#22-0117 **Ratifying** the in-person vote that took place at the Polk County Conservation Board Retreat on Thursday, January 6th, 2022, to approve a joint application with Polk City for the Transportation Alternatives Program (TAP) grant application and intent to provide 20% matching funding for 2026 TAP funding for the High Trestle Trail to Neal Smith Trail connection.

LET THE RECORD SHOW it was moved by Altringer to approve the consent agenda.
Vote Yea: **Mollenhauer, Cataldo, Lewis, Crane, Altringer**
Members Absent:

ACTION ITEMS

#22-0118 **Approving** the hiring of CultureALL to conduct internal consultation and assessments for PCC staff and develop a strategy roadmap for the organization through the next 1-3 years of Diversity, Equity, and Inclusion development in an amount not to exceed \$16,818.00.

LET THE RECORD SHOW it was moved by Cataldo to approve Action Item 22-0118.
Vote Yea: **Lewis, Mollenhauer, Altringer, Cataldo, Crane**
Members Absent:

#22-0119 **Approving** Vehicle and Equipment Replacement program for FY22/23 and authorizing staff to acquire said vehicles and equipment upon Board of Supervisors FY22/23 budget approval and reallocate any proceeds from sales to support equipment needs.

LET THE RECORD SHOW it was moved by Mollenhauer to approve Action Item 22-0119.
Vote Yea: **Lewis, Altringer, Mollenhauer, Cataldo, Crane**
Members Absent:

BOARD DISCUSSION

Director's Remarks

No comments at this time. (Due to illness)

Board & Chair Remarks

No comments from Board.

CLOSED SESSION

#22-0120 Moved by Mollenhauer to go into closed session pursuant to Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
Vote Yea: **Crane, Mollenhauer, Cataldo, Altringer, Lewis**
Members Absent:

Closed Session Attendees: Katie Stoklasa, Rich Leopold (Zoom), Kami Rankin, Ryan Crane, Cassie Cook, Doug Sheeley, Greg Lewis, Jill Altringer, Natalie McFarlane (Zoom), Pam Mollenhauer (Zoom), Jim Cataldo (Zoom)

Action on closed session:

Moved by Altringer to return to open session.
Vote Yea: **Crane, Lewis, Mollenhauer, Cataldo, Altringer**
Members Absent:

Adjournment - Meeting adjourned at 7:09 p.m.