

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, January 16, 2024 at 9:30 a.m.

MEMBERS PRESENT: Matt McCoy, Robert Brownell, Tom Hockensmith, Steve Van Oort, Angela Connolly.

Moved by Van Oort, Seconded by Hockensmith to dispense with the reading of the January 2, 2024 minutes and they stand approved as printed.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202401090001 – 202401090753 and 202401160001 – 202401160952.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

PROCLAMATION: Supervisor Van Oort read the Dr. Martin Luther King Jr. Day Proclamation.

PUBLIC HEARING: VACATION OF ROAD RIGHT-OF-WAY

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution vacating unused road right-of-way easement on former US Hwy 60 right-of-way (located T-80-N, R-24-W).

PERMITS: Renewal application for Class “C” Retail Alcohol License for Caporales, 4500 NW 6th Drive.
VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

Renewal application for Class “C” Retail Alcohol License for Vittoria Lodge, 7200 NW 2nd Avenue (Societa’ Vittoria Italiana).
VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

Renewal application for Class “B” Retail Alcohol License Tobacco Outlet Plus Grocery #506, 4923 Merle Hay Road.
VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

RESOLUTIONS: Resolution approving Cooperative Public Service Agreement with the City of Ankeny (paving of NW 110th Ave, City NW 36th Street).

Resolution approving change order to agreement with Snyder & Associates, Inc. for construction services on the NE Rising Sun Drive Reconstruction Project.

Resolution authorizing submittal of a funding application for 2024 RAISE funding for proposed IA 141 and relocated Towner Drive Interchange Project and approving Professional Services Agreement with Snyder & Associates, Inc. for engineering services.

Resolution approving Temporary Right-of-Entry Agreement with Steven Klein (wetland soil investigation).

Resolution approving agreement for services with Terracon for Fisher Lake Wetland Project.

Resolution approving 28E agreement with City of Des Moines for a sponsored project within the Swan Lake Branch Sub-Watershed.

Resolution approving Cooperative Agreement with Polk Soil & Water Conservation District.

Resolution for the Board of Supervisors, acting as trustees of Drainage District #4, to approve construction of a water quality wetland along Drainage Dist #4.

Resolution approving Sponsored Research Agreement with Iowa State University (agricultural landowner outreach and education program).

Resolution approving preliminary plat of Heartland LM Kellogg Plat 1.

Resolution reclassifying position in Behavioral Health & Disability Services.

Resolution reclassifying positions within the Treasurer's Office.

Resolution approving agreement with Athletico Management, LLC.

Resolution engaging Jackson Physician Search for Assistant Medical Examiner Recruitment Services.

Resolution approving agreement with American Correctional Association for reaccreditation, including performance monitoring audit of the jail.

Resolution awarding bid (496-2324) to DMS Building Company for construction of a sallyport at the Polk County Sheriff's Office.

Resolution approving January 2024 manufactured home abatements.

Resolution approving settlement of a civil claim (Heartland Finishes, Inc).

Resolution approving Professional Services Agreement with Calvin Wolter (Central Iowa Source Water Research Assessment).

Resolution abating taxes for property at 6212 Merle Hay Road, Johnston (Johnston River of Life United Methodist Church).

Resolution approving Community Development Grant for the Great Outdoors Foundation.

Resolution approving Community Development Grant for Raccoon Valley Little League, Inc.

Resolution approving Community Development Grant for William G. Stowe Foundation.

Resolution approving Community Sponsorship Awards.

Resolution appointing individuals to various Boards and Commissions.

REC'D & FILED: Polk County Veteran Affairs Second Quarter Report FY 23/24.

REFERRED TO ASSESSOR, TREASURER & CO ATTORNEY: Request to abate taxes for property at 1516 Valley West Drive, West Des Moines (Community Support Advocates).

APPOINTMENTS: Moved by Hockensmith, Seconded by Van Oort that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Wesley Bartlett, Deten Officer, Sheriff, \$64,897 beginning Jan 29, 2024
Sarah Boese, Deputy Co Admn, Bd of Supr, \$160,805 beginning Dec 10, 2023
Ryan Evans, Captain, Sheriff, \$134,065 beginning Dec 30, 2023
Romello Gray, Yth Svcs Wkr, CFYS, \$58,634 beginning Jan 17, 2024
Taylor Hoffman, Office Spec (SBS), Sheriff, \$46,775 beginning Jan 16, 2024
Tony Knox, Security Officer part-time, H.R, \$26.84 beginning Jan 27, 2024
Kaitlyn McGee, Yth Svcs Aide, CFYS, \$52,581 beginning Jan 27, 2024
Kristi Moon, Admn Supr, Treasurer, \$76,148 beginning Jan 12, 2024
Chad Mullenberg, Security Officer part-time, H.R., \$26.84 beginning Jan 27, 2024
Amanda Penning, Deputy Director, Health, \$121,792 beginning Jan 5, 2024
Michael Snook, Sergeant, Sheriff, \$97,787 beginning Jan 7, 2024
Bimita Subba, Deten Officer, Sheriff, \$62,401 beginning Jan 22, 2024
Megan Wolf, Forensic Lab Asst, Med Exam, \$67,280 beginning Dec 30, 2023
VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

Moved by Van Oort, Seconded by Hockensmith to adjourn until January 30, 2024 at 9:30 a.m.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.