



POLK COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

MEETING MINUTES

Date: January 23, 2024

Time: 8:00 a.m.

Location: Polk County Sheriff's Headquarters

COUNCIL MEMBERS PRESENT: Supervisor Hockensmith, Supervisor Connolly, Chief Judge Huppert, County Attorney Graham, Des Moines Police Chief Wingert, Ankeny Police Chief Potts, Polk County Sheriff Schneider, Director of BHDS Uetz, 5th District Director IDOC Dix, Chief U.S. Probation Officer Caropreso, Asst. Public Defender Larson.

COUNCIL MEMBERS ABSENT: Chief Juvenile Court Officer Hawkins, DMPS Superintendent Dr. Roberts, Citizen Appointee Gryp.

ACTIVITY:

1. Meeting called to order by Board Chair Hockensmith and a quorum was established.
2. May 16, 2023, CJCC meeting minutes were unanimously approved.

INFORMATION:

1. Board Chair Hockensmith introduced Jerry Evans, who was hired by Polk County as the full-time Coordinator of the CJCC in September 2023. This was one of the recommendations made by Kristi Danford, who was hired as a consultant in 2022. Ms. Danford suggested the CJCC hire a full-time coordinator to help guide the initiatives put forth by the Council.
2. CJCC Coordinator Evans updated the Council on CJCC activities that he had undertaken since he began his new position. This included meeting with stakeholders and soliciting feedback on ideas for improving the work of the CJCC. Additionally, Coordinator Evans gave brief overview of the priorities outlined in the 2024-2026 Strategic Plan Document:
 - a. Create structure and gain consensus around priorities;
 - b. Meet the National Standards for CJCCs as established by the National Institute of Corrections and the Justice Management Institute;
 - c. Establish sub-committees as a means to identify the Key Performance Indicators and build community engagement. The initial recommendation is to establish three (3) sub-committees: Behavioral Health, Community Safety, and Deflection and Diversion.
 - d. Establish Data Linkages. The CJCC was awarded \$18k to build a data sharing platform through the Office of Drug Control Policy JAG-Byrne Grant. The goal is to begin building a dashboard that will be populated with data provided by the Polk County Jail. This will

become the model to be used for other KPIs throughout the Polk County Criminal Justice System.

- e. The overarching goal of the Strategic Plan Document is to establish sustainability of the CJCC. Such that, as members leave and new members join, there is a structure in-place that is easy for new members to understand and get involved with. Furthermore, the Strategic Plan is never a final document, but rather a working document that can be modified as needed.
3. Frank Marasco gave an update on activity at the Polk County Jail:
 - a. The average monthly in-custody population for 2023 was 1,014, which was a decline of almost 3% from 2022.
 - b. There was a slight uptick in the number of individuals sentenced to jail. In total, 1,544 people were sentenced to jail in 2023.
 - c. Monthly bookings and monthly releases were static and close to equal throughout 2023. This has been the trend for the last five years.
4. Annie Uetz gave updates on the following:
 - a. Community Based Competency- Last legislative session a bill was signed by the Governor for the MHDS Regions to implement and fund Outpatient Competency Restoration. HHS directed the Polk County Region to implement the program statewide with the MHDS Regions paying the cost per capita. Community Support Advocates was awarded the contract and will provide Service Coordination, Treatment, Medication Management and Didactic Education. The contract will be finalized in February along with a contract with Dr. Tracy Thomas for training and consultation. We hope to have the trainings in April with an April program start.
 - b. Opioid Settlement – Polk County will be receiving opioid settlement payments over the next 18 years. The Behavioral Health department was given responsibility for planning and dispersing funds. The SAMHSA Gains Center provided technical assistance through a Sequential Intercept Model (SIM) Mapping workshop attended by community stakeholders which identified gaps in the adult system. A Program Planner has been hired, Gabbie Ruggiero, who is currently working on a strategic plan incorporating the SIM priorities with youth and prevention strategies. Stakeholder meetings will be taking place in the next few months so thoughtful, sustainable and non-duplicative programs and strategies can be funded.

NEW BUSINESS

1. Revised By-Laws unanimously approved
2. Supervisor Hockensmith unanimously approved as CJCC Board Chair for 2024
3. Supervisor Connolly unanimously approved as CJCC Vice-Chair for 2024
4. Strategic Plan Outline unanimously approved
5. CJCC Meeting Dates for 2024 unanimously approved

Consent Agenda:

1. Authorization for the CJCC Coordinator to begin organizing and recruiting members to serve on the various subcommittees unanimously approved.

Comments from the Public:

1. There were no comments from the public

Closing:

1. Meeting adjourned at 8:50 a.m.