

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
JANUARY 26, 2021 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

VACATE PLATTED PONDING EASEMENT

- *5. Resolution vacating a portion of a platted ponding easement located at 12180 NW 89th Pl (Krieg).

6.

PUBLIC COMMENTS

RESOLUTIONS

- *7. Resolution approving weatherization contract with Iowa Department of Human Rights (HEAP-21-20).
- *8. Resolution approving weatherization contract with Iowa Department of Human Rights (MEC-21-20).
- *9. Resolution approving Cooperative Public Service Agreement with the City of Carlisle (provide public water main within Avon Lake).
10. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for February 9, 2021 granting temporary easement to Iowa Department of Transportation (improvements to State Hwy 28, land known as Brown's Woods Forest Preserve).
- *11. Resolution approving vendor service and business associate agreements with Tabula Rasa HealthCare Group, Inc. (data management services).
- *12. Resolution approving Memorandum of Understanding with Refugee Alliance of Central Iowa (RACI) for vaccine education project.
- *13. Resolution approving agreements with Mid-Iowa Health Foundation and Community Foundation of Greater Des Moines for vaccine education project.
14. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *15. Notice of consultation meeting for proposed annexation of unincorporated territory into the City of Altoona.
- *16. City of Bondurant Voluntary Annexation, including non-consenting owners, within the urbanized area of the City of Altoona.

BUDGET ACTIONS

- 17. Memorandum of Budget Actions.

APPOINTMENTS

- 18. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting will be held electronically pursuant to section 21.8 of the Code of Iowa.

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXh0cGxpbnFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXh0cGxpbnFNEb0tTOEVUZz09>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Kevin and Andrea Krieg, owners of Lot 1 of Stage Coach Estates Plat 2, located within Section 20 of Township 80 North, Range 25 West of the 5th P.M. (Jefferson Township), Polk County, Iowa, and having the address of 12180 NW 89th Place, Grimes, have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate a portion of an existing platted ponding easement, approximately 0.28 acres in size; and

WHEREAS, an engineered grading plan and drainage report have been reviewed and approved by Polk County Public Works to reconfigure the ponding area on the subject property within the remaining portion of the existing ponding easement as well as within a newly proposed ponding easement area on the subject property; and

WHEREAS, a public hearing was held on January 26, 2021 as required by Section 354.23 of the Code of Iowa to vacate the requested portion of the platted ponding easement.

NOW, THEREFORE, BE IT RESOLVED that the 0.28-acre portion of the platted ponding easement described and shown in Exhibit A is hereby vacated; and

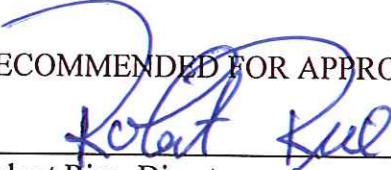
BE IT FURTHER RESOLVED that Iowa Code Section 354.23 allows the vacating instrument to be used as the method of conveyance for land recently vacated, and so let this Resolution serve to convey the 0.28-acre portion vacated in this case, and described in the attached Exhibit A, to the petitioners being Kevin and Andrea Krieg; and

BE IT FURTHER RESOLVED that the Auditor's Office is directed to have this Resolution and attached Exhibit A recorded as the vacating instrument in accordance with Section 354.23, Code of Iowa.

POLK COUNTY, IOWA

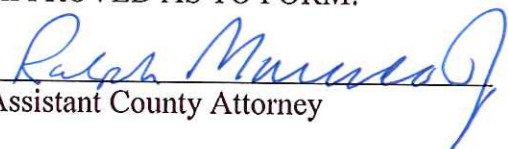
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL NOTE: No cost to the County

#5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 14-21 to vacate a portion of a platted ponding easement, and authorizing the Auditor to record the resolution and vacating instrument.

Agenda Date: January 26, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: On January 12, 2021 the Board set the public hearing for January 26, 2021.

Board/Commission Actions: None

Action Requested (Recommended): Approval, to vacate a portion of platted ponding easement.

Comply with Policy: Yes. Public Works staff has reviewed and approved an engineered grading plan, including drainage report/analysis, to vacate the requested portion of the ponding easement and re-grade the property accordingly.

Background: The property owners desire to re-grade the property for future construction of a residence and accessory building. The project involves vacating a portion of an existing ponding easement on the property as requested, followed by grading work to relocate a portion of the ponding area, as well as the establishment of a new section of ponding easement.

Action Impact: Approval of the Resolution will vacate this portion of ponding easement and direct the Auditor's Office to record the approved Resolution and Exhibit A – vacation instrument.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Weatherization Program, on behalf of the Polk County Board of Supervisors, has successfully administered Weatherization contracts with the Iowa Department of Human Rights; and

WHEREAS, the Department of Human Rights desires to enter into a contract with the Polk County Board of Supervisors for the administration of Weatherization funds from the following contract:

Contract Name/Number	Contract Value	Effective Date	Expiration Date
HEAP-21-20	\$573,951.00	January 1, 2021	December 31, 2021

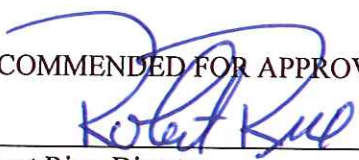
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the Weatherization Contract HEAP-21-20 and authorizes the Chairperson of the Polk County Board of Supervisors and the Public Works Directors' signature on the contracts with the Iowa Department of Human Rights in the total amount of \$573,951.00; and

BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the contract on behalf of Polk County and the Director is authorized to sign amendments to the contract.

POLK COUNTY, IOWA

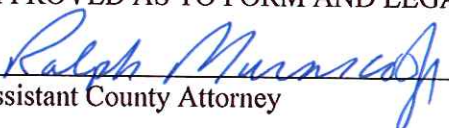
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM AND LEGAL MATTERS:



Assistant County Attorney

Fiscal Note: Revenue of \$573,951.00 from the State of Iowa and offset by equal amount of expenditure.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 13-21 approving HEAP-21-20 Weatherization contract with State of Iowa.

Agenda Date: January 26, 2021

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works, 286-3726

Previous Action taken by the Board: Previous years contracts

Board/Commission Actions: N/A

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County operates a Weatherization Assistance Program to make the homes of low-income residents more energy efficient, to reduce the clients' fuel bills and increase their comfort, and to improve the health and safety in homes by identifying and mitigating health and safety problems such as carbon monoxide, combustion appliance back-drafting and high indoor moisture levels. These services are provided free of charge to qualified residents. Polk County receives Low Income Housing Energy Assistance Program (HEAP) funds from the Iowa Department of Human Rights to support the Weatherization Program. The HEAP-21-20 contract provides funds in the amount of \$573,951.00 and is effective January 1, 2021 to December 31, 2021.

Action Impact: The proposed resolution will approve the \$573,951.00 contract with the Department of Human Rights for the Weatherization Program and authorizes the Chairperson and the Public Works Director to sign the two HEAP-21-20 Contract copies.

Fiscal Note: \$573,951.00 contract from the Iowa Department of Human rights offset by an equal amount of expenditure

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	Y	\$286,975.50	\$286,975.50	Y		
21/22	Y	\$286,975.50	\$286,975.50	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Weatherization Program, on behalf of the Polk County Board of Supervisors, has successfully administered Weatherization contracts with the Iowa Department of Human Rights; and

WHEREAS, the Department of Human Rights desires to enter into a contract with the Polk County Board of Supervisors for the administration of Weatherization funds from the following contract:

Contract Name/Number	Contract Value	Effective Date	Expiration Date
MEC-21-20	\$256,862.00	January 1, 2021	December 31, 2021

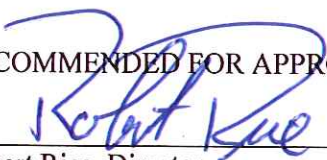
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the Weatherization Contract MEC-21-20 and authorizes the Chairperson of the Polk County Board of Supervisors and the Public Works Directors' signature on the contracts with the Iowa Department of Human Rights in the total amount of \$256,862.00; and

BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the contract on behalf of Polk County and the Director is authorized to sign amendments to the contract.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM AND LEGAL MATTERS:



Assistant County Attorney

Fiscal Note: Revenue of \$256,862.00 from the State of Iowa and offset by equal amount of expenditure.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 12-21 approving MEC-21-20 Weatherization contract with State of Iowa.

Agenda Date: January 26, 2021

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Public Works, 286-3726

Previous Action taken by the Board: Previous year contract

Board/Commission Actions: N/A

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County operates a Weatherization Assistance Program to make the homes of low-income residents more energy efficient, to reduce the clients' fuel bills and increase their comfort, and to improve the health and safety in homes by identifying and mitigating health and safety problems such as carbon monoxide, combustion appliance back-drafting and high indoor moisture levels. These services are provided free of charge to qualified residents. Polk County receives Mid American Energy (MEC) funds from the Iowa Department of Human Rights to support the Weatherization Program. The MEC-21-20 contract provides funds in the amount of \$256,862.00 and is effective January 1, 2021 to December 31, 2021.

Action Impact: The proposed resolution will approve the \$256,862.00 contract with the Department of Human Rights for the Weatherization Program and authorizes the Chairperson and the Public Works Director to sign the two MEC-21-20 Contract copies.

Fiscal Note: \$256,862.00 contract from the Iowa Department of Human rights offset by an equal amount of expenditure

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	Y	\$128,431.00	\$128,431.00	Y		
21/22	Y	\$128,431.00	\$128,431.00	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted.

WHEREAS, it is in the vital best interest of the public to have the opportunity to connect to public water main when feasible; and

WHEREAS, Polk County has thoroughly investigated the feasibility of providing public water main to the Avon Lake community with the cooperation and assistance of the City of Carlisle; and

WHEREAS, the City of Carlisle has agreed to provide the design and construction of an extension to their infrastructure to provide public water main in the Avon Lake community; and

WHEREAS, the City of Carlisle has agreed to charge Avon Lake residents potable water and sanitary sewer monthly fees and monthly service charges at a rate not to exceed the potable water and sanitary sewer fee(s) and rate(s) of City residents; and

WHEREAS, the Polk County Public Works Department will continue to review and monitor design and construction work to protect the interests of Polk County and its residents.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the Cooperative Public Service Agreement with the City of Carlisle and authorizes the Chair of the Polk County Board of Supervisors to sign and execute the Agreement; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Budget Officer to provide payment to the City of Carlisle in accordance with the approved and executed Agreement after recommendation for payment from Polk County Public Works.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Note: Expenses will be provided in a lump sum payment to the City of Carlisle not before construction project is awarded to the lowest responsive, responsible bidder by official Council action.

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 2-21 to approve Cooperative Public Service Agreement to provide public water main within Avon Lake.

Agenda Date: January ²⁶~~12~~, 2021

Contact Individual: Kyle D. Riley, PE, CFM, Asst. County Engineer, 875-5507

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves Cooperative Public Service Agreement with the City of Carlisle to provide public water main within the Avon Lake community.

Comply with Policy: Yes

Background: Polk County has been working closely with the City of Carlisle to provide the opportunity for public water main within Avon Lake. Preliminary design is complete and the City's Consultant is currently working on final design, acquiring permits, and acquiring easements to construct the improvements. Construction is expected to begin in May 2021. The Agreement formalizes the County's commitment to provide funding for the project with the City.

Action Impact: Approval of resolution allows the Chair to sign and execute the agreement.

Fiscal Note: Expenses will be provided in a lump sum payment to the City of Carlisle, but not before construction project is awarded to the lowest responsive, responsible bidder by official Council action.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	Y	\$2,500,000		N	50106320.79400	
21/22						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

That the following resolution be adopted;

WHEREAS, the Polk County Conservation Board maintains Brown's Woods Forest Preserve, part of southwestern Polk County pursuant to §350.4, Iowa Code (2017); and,

WHEREAS, the Iowa Department of Transportation (DOT) requests Polk County and the Polk County Conservation Board grant the Iowa DOT a Temporary Easement on Board-managed land known as Brown's Woods Forest Preserve near Highway 28 and the Raccoon River in Polk County, Iowa, to be conveyed by temporary easement to the Iowa DOT for highway purpose for access and clearing/grubbing for improvements to the Highway 28 southbound bridge; and,

WHEREAS, the locally known descriptions where the contemplated easement will be located are as follows:

LEGAL DESCRIPTION:

Pt. of the SE ¼ SW ¼ Sec. 14, T78N, R25W of the 5th P.M. containing 10,453 sq. ft.

WHEREAS, Polk County Conservation Board determined at its January 13, 2021 meeting that the requested easement will not interfere with park purposes; and

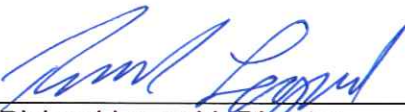
WHEREAS, a public hearing on the proposed temporary easement conveyance is necessary for the disposition of property and has been scheduled for 9:30 a.m. on February 9, 2021 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and

NOW THEREFORE BE IT RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Conservation Board with an affidavit of publication.

POLK COUNTY BOARD OF SUPERVISORS

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:



Kate Clark
Assistant Polk County Attorney

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

01/26/21

Item Type & Title: Set Public Hearing - Granting of Temporary Easement to the Iowa Department of Transportation (DOT) for access and clearing/grubbing for highway purposes for the improvements to State Highway 28 on land known as Brown's Woods Forest Preserve.

Agenda Date: 01/26/21

Contact Individual: Richard Leopold

Previous Action taken by the Board:

The Polk County Conservation Board determined that the temporary easement for high way purposes for improvements to the Highway 28 bridge would not interfere with the operation or use of Brown's Woods Forest Preserve at their regularly held meeting on January 13, 2021 and recommend that the Board of Supervisors grant the temporary easement as requested by the Iowa DOT.

Action Requested (Recommended):

That the Board of Supervisors set a public hearing for the requested temporary easement to the Iowa DOT for high way purposes for clearing and grubbing, and access to Brown's Woods Forest Preserve for the improvements to highway 28 southbound bridge.

Comply with Policy: NA

Background:

Polk County Conservation Board has been supportive of the Department of Transportation development and improvements to state infrastructure.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
08/21	N	NA	NA			
07/22	N	NA	NA			

Additional Fiscal Note Information (optional):

NOTICE FOR PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held on February 9, 2021 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, 50309, regarding conveyance of a Temporary Easement to the Iowa Department of Transportation for highway purpose for access and clearing/grubbing for improvements to the Highway 28 southbound bridge on land known as Brown's Woods Forest Preserve:

AREA

LEGAL DESCRIPTION:

Pt. of the SE $\frac{1}{4}$ SW $\frac{1}{4}$ Sec. 14, T78N, R25W of the 5th P.M. containing 10,453 sq. ft.

Persons wishing further information should contact the Polk County Conservation Board, Office of the Director, 515-323-5300.

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, for several months, Polk County Health has been planning for and responding to the current Covid-19 pandemic; and

WHEREAS, the need to have a vaccine immunization data entry contingency plan was identified; and

WHEREAS, Tabula Rasa HealthCare Group, Inc. can provide these services for the Polk County Health Department if needed.

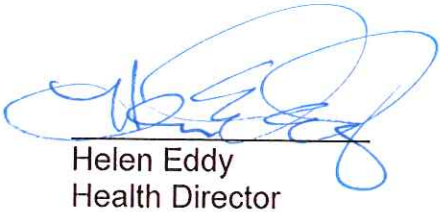
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached vendor service and business associate agreements Tabula Rasa Health Care Group, Inc. and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this contract or distribution.

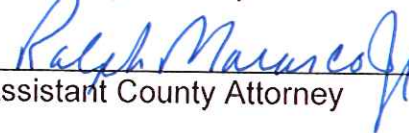
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Chairperson


Helen Eddy
Health Director

Approved as to form:
John P. Sarcone
Polk County Attorney

By  _____
Assistant County Attorney

Fiscal Note: CARES Act funding

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with Tabula Rasa HealthCare Group, Inc for Data Management services

Agenda Date: 1/26/2021

Contact Individual: Helen Eddy, 286-3767

Previous Action taken by the Board:

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The health department, through its pandemic planning process, identified the need for a contingency plan to be in place for the data entry of Covid-19 vaccinations. These vaccinations must be entered into the Iowa Immunization Registry Information System (IRIS) within 24 hours of administration. Tabula Rasa HealthCare Group, Inc., an affiliate of Drake University, can provide these services for the health department if needed. CARES Act funding will offset the contract costs.

Action Impact: Being able to meet the requirements in the Corvid Vaccine Provider Agreement will ensure timely vaccine distribution continues.

Fiscal Note: None

Fiscal Year	Budg et- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitme nt? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21					10223040.77440.0 3	

Additional Fiscal Note Information (optional): Service rates set in agreement

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is home to a growing number of residents for whom English is not their primary language; and

WHEREAS, providing vaccination information training to community health workers and leaders at ethnic community based organizations, tailored to each of their needs, is vital in helping stop the spread of the current pandemic; and

WHEREAS, Polk County Health is leading a joint COVID-19 vaccine education project, in collaboration with the Refugee Alliance of Central Iowa (RACI) and funded by Mid-Iowa Health Foundation and Community Foundation of Greater Des Moines; and

WHEREAS, Polk County Health will serve as Fiscal Agent for this project.

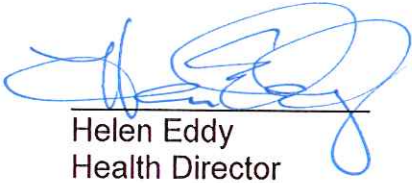
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached Memorandum of Understanding with RACI and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this contract or distribution.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Chairperson


Helen Eddy
Health Director

Approved as to form:
John P. Sarcone
Polk County Attorney

By 
Assistant County Attorney

Fiscal Note: \$50,000

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Memorandum of Understanding with Refugee Alliance of Central Iowa (RACI) for Vaccine Education Project

Agenda Date: 1/26/21

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board:

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Assuring all populations have access to appropriate and cost effective care is one of the core function of public health

Background: Polk County has many residents for whom English is not their primary language. Polk County Health is leading a joint COVID-19 vaccine education project, in collaboration with RACI, the Mid-Iowa Health Foundation and the Community Foundation of Greater Des Moines Disaster Recovery Fund to create vaccine information training tailored to the specific needs of each ECBOs. Community health workers, health navigators and leaders and champions in ECBOs will educate their community members and receive funding for their vaccine education work. Polk County Health will serve as fiscal agent for this project.

Action Impact: Being able to understand important health information about COVID-19 and the vaccine will improve health outcomes in Polk County.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitme nt? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	25,000	25,000	N	10223016.77490	10223016.58190
21/22	N	25,000	25,000	N		

Additional Fiscal Note Information (optional): Service rates set in agreement

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is home to a growing number of residents for whom English is not their primary language; and

WHEREAS, providing vaccination information training to community health workers and leaders at ethnic community based organizations, tailored to each of their needs, is vital in helping stop the spread of the current pandemic; and

WHEREAS, Polk County Health is leading a joint COVID-19 vaccine education project, in collaboration with the Refugee Alliance of Central Iowa (RACI) and funded by Mid-Iowa Health Foundation and Community Foundation of Greater Des Moines Disaster Recovery Fund; and

WHEREAS, Mid- Iowa Health Foundation and Community Foundation of Greater Des Moines have each agreed to donate \$25,000 to fund this initiative.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the agreements with Mid- Iowa Health Foundation and Community Foundation of Greater Des Moines and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreements.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this contract or distribution.

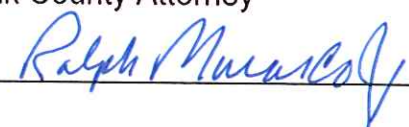
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Chairperson


Helen Eddy
Health Director

Approved as to form:
John P. Sarcone
Polk County Attorney

By  _____ Assistant County Attorney

Fiscal Note: \$50,000

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreements with Mid- Iowa Health Foundation and Community Foundation of Greater Des Moines for Vaccine Education Project

Agenda Date: 1/26/21

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board:

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Assuring all populations have access to appropriate and cost effective care is one of the core function of public health

Background: Polk County has many residents for whom English is not their primary language. Polk County Health is leading a joint COVID-19 vaccine education project, in collaboration with the Refugee Alliance of Central Iowa, to create vaccine information training tailored to the specific needs of each ECBOs. Mid- Iowa Health Foundation and the Community Foundation of Greater Des Moines Disaster Recovery Fund have agreed to each contribute \$25,000 to fund this initiative.

Action Impact: Being able to understand important health information about COVID-19 and the vaccine will improve health outcomes in Polk County.

Fiscal Note: None

Fiscal Year	Budg et- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitme nt? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N		50,000	N		10223016.58190

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 20-21 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

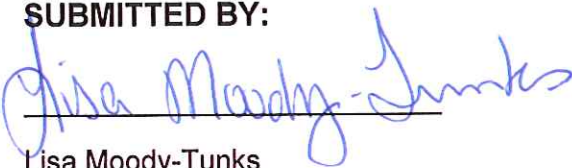
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$2,500.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$2,500.00 from the Community Betterment fund, FY 20-21

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: January 26, 2021

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-October 27, 2020 for \$4,300.00

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached January 26, 2021-Community Betterment Grant Award List

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY20-21 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$2,500.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		\$2,500.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
January 26, 2021

Mid-Iowa Council, Boy Scouts of America

\$2,500.00

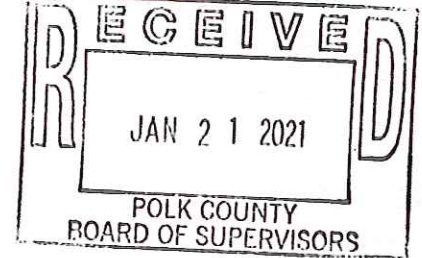
TOTAL

\$2,500.00

FRANK SMITH LAW OFFICE

4215 Hubbell Avenue
Des Moines, Iowa 50317
Phone: (515) 265-6210
Fax: (515) 265-4584
Email: franksmith@franksmithlawoffice.com

Frank Murray Smith
Attorney and Counselor at Law



January 19, 2021

Angela Connolly
Chairperson of the Board
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Robert Brownell
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Tom Hockensmith
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Steve Van Oort
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Matt McCoy
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Daniel C. Mauch
Trustee of Clay Township
8010 Northeast 62nd Avenue
Bondurant, IA 50035

Steve Hanson
Trustee of Clay Township
7510 NE 27th Avenue
Altoona, IA 50009

Barbara Timmins
Clerk of Clay Township
8621 NE 54th Avenue
Altoona, IA 50009

Jeffrey Maak
Trustee of Clay Township
8010 Northeast 54th Avenue
Altoona, IA 50009

Jamie Fitzgerald
Polk County Auditor
County Administrative Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Re: Notice of Consultation Meeting for Proposed Annexation of Unincorporated Territory in
Polk County into the City of Altoona, Iowa

#15

Dear All:

I represent the City of Altoona, Iowa, regarding the above referenced matter. Pursuant to Iowa Code §368.7(b)(1) you are hereby notified that the City of Altoona will conduct a consultation meeting regarding the proposed annexation of territory to the City of Altoona as hereinafter described. Said consultation meeting will be held at 9:00 a.m. January 28, 2021, at the Altoona City Hall, 900 Venbury Drive, Suite A, Altoona, IA 50009.

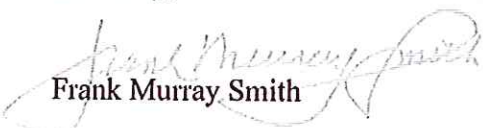
Enclosed are copies of the following documents, to wit:

1. Copy of the *Voluntary Annexation Petition to the City of Altoona* documents received from the consenting property owners. This document is marked Exhibit 1.
2. A map of the annexation territory showing its general relationship to Altoona and the surrounding communities. This document is marked as Exhibit 2.
3. A more localized map showing the proposed annexation territory and identifying the consenting property owners and the property they own and the non-consenting property owners and the property they own. This document is marked as Exhibit 3.
4. The legal descriptions of the properties owned by [a] the consenting and [b] the non-consenting property owners and [c] also a description of the public right of way located in the territory proposed for annexation. This document is marked as Exhibit 4.

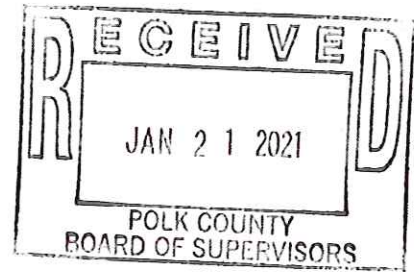
City personnel will be present to answer any questions you have and to receive any objections to the proposed annexation at the consultation meeting on January 28, 2021. You may make written recommendations for modification to the proposed annexation no later than February 8, 2021. Further, no later than 30 days after the consultation meeting, the Board of Supervisors shall, by resolution, state whether or not it supports the annexation or whether it takes no position either in support of or against the annexation.

Should you have any questions regarding any of the foregoing please consult with your attorney or ask him or her to contact me. Thank you for your attention to this matter.

Sincerely,


Frank Murray Smith

FMS\cld
Enclosures
cc: Altoona



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF	)	NO. NC21-04 / BONDURANT
BONDURANT VOLUNTARY ANNEXATION	)	
INCLUDING NON-CONSENTING OWNERS	)	NOTICE OF TEAMS/TELECONFERENCE
WITHIN THE URBANIZED AREA OF THE CITY	)	MEETING TO CONSIDER VOLUNTARY
OF ALTOONA	)	ANNEXATION

TO: Cities of Bondurant and Altoona, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on February 10, 2021, via Teams/Teleconference only. A copy of a map and legal description of the annexation territory is enclosed.

To participate in this meeting via teleconference, dial 1-515-348-6300; when prompted, enter access code 431 899 347 followed by #. You should then be connected to the meeting.

This proposal includes some land without the consent of the owners. The Board will review the proposal for compliance with Iowa Code Section 368.7 and schedule a public hearing for a later date if it is found to be in proper form. You will be notified of the hearing date. Should you have questions regarding this notice, please call 515/348-6196.

CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
City Development Board

#16