

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JANUARY 28, 2025 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill Lists as submitted by the County Auditor.

5. **PLEDGE OF ALLEGIANCE**

PROCLAMATION

6. BLACK HISTORY MONTH – February 2025

7. **PUBLIC COMMENTS**

PERMITS

8. Renewal application for Class “E” Retail Alcohol License (LE) for Liquor Land, 4995 Merle Hay Road.

RESOLUTIONS

9. Resolution authorizing Auditor’s Office to publish Notice of Public Hearing on February 11, 2025 to consider plans, specifications, form of contract, and estimated cost for the construction of single-family homes under the Affordable Housing Project.
- *10. Resolution approving agreement with IMPACT Community Action Partnership.
- *11. Resolution approving agreement with C&R Supply Inc. for purchase and installation of chemical injection spray system for an Isuzu truck chassis.
12. Resolution authorizing Auditor’s Office to publish Notice of Public Hearing on February 11, 2025 to transfer ownership of land via Quit Claim Deed to the City of Bondurant for the development of the Chichaqua Valley Trail realignment project.
- *13. Resolution approving Polk County’s Title VI Plan and Non-Discrimination Assurances to receive Federal funding for the Polk City Junction Trail connection to the High Trestle Trail.
14. Resolution authorizing General Services to hold public auctions throughout the calendar year 2025 to dispose of surplus County property.

- *15. Resolution appointing Margaret Lano as the Full Time Polk County Judicial Mental Health Advocate.
- *16. Resolution approving agreement with FexSteve Limited Company to address lead hazard repairs at 1628 23rd St (Patton, Flagg, Spivie).
- *17. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 1505 Guthrie Avenue (Storms, Timberlake).
- *18. Resolution approving Governor's Office of Drug Control Policy Anti-Heroin Task Force Grant Extension (Grant #22-Heroin-01).
- *19. Resolution approving Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant Extension (#21-CAMP-21).
- 20. Resolution approving position modification within the Community, Family, and Youth Services Department.
- *21. Resolution fixing date for a meeting on the proposition to authorize the reallocation of Bonds proceeds from the Series 2024B Bonds; Concurrence and ratification of reimbursement memorandum.
- *22. Resolution adopting Polk County Emergency Management 2024 Hazard Mitigation Plan.
- *23. Resolution approving Settlement Agreement, Release of Liability, Indemnification and Covenant Not to Sue with Polk County Health Services Foundation.
- 24. Resolution appointing individuals to serve as Polk County's representative on various Boards and Commissions.
- *25. Resolution approving a Community Development Grant for Starts Right Here.
- *26. Resolution approving a Community Development Grant for Science Center of Iowa.
- 27. Resolution approving Community Sponsorship Awards.

COMMUNICATIONS

- *28. City Development Board Notice City of Ankeny voluntary annexation within the urbanized area of the City of Alleman.
- *29. Des Moines Metropolitan Wastewater Reclamation Authority Hearing Notice on FY 26 WRA Budget and Amended Budget for FY 25.

- *30. Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land by the Iowa Department of Transportation for the Improvement of Interstate Route No. 80 North of the City of Mitchellville located in Polk County.

BUDGET ACTIONS

31. Memorandum of Budget Actions.

APPOINTMENTS

32. Memorandum of Appointments.

33. **BOARD MEMBER COMMENTS**

CLOSED SESSION

34. To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, pursuant to Iowa Code section 21.5(c).

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions and attachments, visit our website below. Please note that size constraints may prevent some attachments from being posted on our website.*

<https://www.polkcountyiowa.gov/county-auditor/administration/>

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/live/S7gdLMQ553M>

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in mandatory session Thursday, January 14, 2025 at 9:30 a.m.

MEMBERS PRESENT: Mark Holm, Tom Hockensmith, Angela Connolly, Jill Altringer, Matt McCoy.

Moved by Holm, Seconded by Altringer to dispense with the reading of the January 2, 2025 minutes and the January 8, 2025 minutes and they stand approved as printed.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202501070001 – 202501070778 and 202501140001 – 202501141333.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PROCLAMATION: Supervisor Altringer read the Proclamation recognizing Dr. Martin Luther King, Jr. Day – January 20, 2025 in Polk County. The following individuals made comments: Renee Potts, Multicultural Task Force of the Ankeny Area Chamber of Commerce; Nathan Brooks, Big Brothers Big Sisters of Central Iowa; Marvin DeJear, Board of Directors for The Directors Council; Jerrica Marshall, Chapter Vice President of Alpha Kappa Alpha Sorority, Inc. Iota Zeta Omega Chapter; Mary Wells, Polk County Treasurer and Board of Directors for the Directors Council; Ako Abdul-Samad, Founder and CEO of Creative Visions; and Keshia Fields, Polk County Diversity, Inclusion and Organization Development Specialist.

PERMITS: New application for Class “C” Retail Alcohol License for The Chateau, 15065 NE White Oak Drive, Cambridge.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Renewal application for Class “C” Retail Alcohol License for Caporales, 4500 NW 6th Drive.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Renewal application for Class “B” Retail Alcohol License for Stop-N-Go #506, 4923 Merle Hay Road.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

RESOLUTIONS: Resolution approving the final plat of Breezewood Estates Plat 2.

Resolution approving the final plat of Scenic Bluff Plat 1.

Resolution approving agreement with Neighborhood Finance Corporation (NFC) and Mid-Iowa Planning Alliance to establish a program to provide deferred loans for major owner-occupied home repairs.

#2

Resolution approving agreement with Jason and Amber Swenson for the extension of Polk County sanitary sewer to serve properties in Crocker Township.

Resolution approving agreement with Mark Miner for the future extension of Polk County sanitary sewer to serve properties in Saylor Township.

Resolution approving agreement with Singh Properties LLC for water connection to the Avon Lake water project to serve property at 6695 SE 55th Ct, Carlisle.

Resolution approving Iowa DOT Agreement. No. 2025-C-049 for the design and construction of the Iowa 415 and NW Beaver Drive single lane roundabout.

VOTE YEA: Hockensmith, Connolly, Altringer, McCoy.

ABSTAIN: Holm.

Resolution approving Iowa DOT Agreement No. 2024-ICAAP-02 for the design and construction of the Traffic Signal System Improvement Project.

VOTE YEA: Hockensmith, Connolly, Altringer, McCoy.

ABSTAIN: Holm.

Resolution approving updated Climate Pollution Reduction Grant agreement with the United States Environmental Protection Agency.

Resolution suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for property at 3931 5th Avenue (C. Green).

Resolution approving Memorandum of Understanding with the Iowa Correctional Institute for Women (ICIW) to provide trauma informed services to offender survivors of sexual assault.

Resolution approving Position Modification within the Conservation Department.

Resolution approving Position Modification within the Community, Family, and Youth Services Department.

Resolution approving severance agreement with Dr. Joseph Blitman.

Resolution approving severance agreement with Dr. Gregory Schmunk.

Resolution approving severance agreement with Dr. Amanda Moreno.

Resolution approving January 2025 manufactured home abatement.

Resolution approving applying IEC Hotel Series B January 2025 principal and interest payment to prepayment of Series A-1 principal.

Resolution appointing individuals to various boards and commissions.
VOTE YEA: Hockensmith, Connolly, Altringer, McCoy.
ABSTAIN: Holm.

REC'D & FILED: Polk County Treasurer Semi-Annual Report, January 1 – June 30, 2024.

Polk County Veteran Affairs Second Quarter Report FY 24/25.

**REFERRED TO
PUBLIC WORKS
& CO ATTORNEY:** City of Altoona notice of Consultation Meeting for Proposed Annexation
of Unincorporated Territory in Polk County into the City of Altoona.

**REFERRED TO
ASSESSOR,
TREASURER &
CO ATTORNEY:** Request for tax abatement for property at 810 E. Park Avenue (Iglesia
Apostolica Efesios 2:20 Sendero De Paz Inc).

APPOINTMENTS: Moved by Connolly, Seconded by Altringer that the following Resolution
be adopted: BE IT FURTHER RESOLVED that the individuals named on
this Memorandum be approved for personnel action:
Andrew Brown, Yth Svc Worker, CFYS, \$60,475 beginning 1/16/25
John Chiodo, Elections Manager, Auditor, \$165,631 retro to 1/2/25
Richard Corbin, Building Maint Supervisor, General Services, \$113,128 retro to 1/8/25
Antony Ferlitsch, Lieutenant, Sheriff, \$132,788 retro to 12/14/24
Danielle Holt, Jail Svc Program Coord, Sheriff, \$88,009 beginning 1/11/25
Margaret Lano, Mental Health Advocate, BHDS, \$70,537 beginning 1/25/25
Anthony McCarthy, Deten Sergeant, Sheriff, \$90,404 retro to 12/13/24
Christopher Miller, Building Attendant, General Services, \$61,817 beginning 1/25/25
Douglas Miller, Captain, Sheriff, \$146,027 beginning 1/20/25
Cesare Moore, Yth Svc Team Leader, CFYS, \$109,928 beginning 1/14/25
Jacob Murillo, Sergeant, Sheriff, \$96,791 beginning 1/24/25
Jordan O'Donnell, Mech Systems Spec, General Services, \$79,970 beginning 1/25/25
Amanda Penning, Deputy Director, Public Health, \$131,731 retro to 1/5/25
Tony Rhoads, Facilities and Program Manager, CFYS, \$126,665 beginning 1/22/25
David Sanders, Mech Systems Spec, General Services, \$70,537 beginning 1/15/25
Juliann Van Liew, Director of Public Health, Public Health, \$150,260 beginning 1/25/25
Aaron Vance, Facility Maintenance Spec, General Services, \$72,931 beginning 2/8/25
Angela Wong, Sergeant, Sheriff, \$105,674 retro to 1/13/25
Matthew York, Sergeant, Sheriff, \$103,253 beginning 1/27/25

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

MOTION: Moved by Holm, Seconded by Altringer to go into Closed Session to
discuss strategy with counsel in matters that are presently in litigation or
where litigation is imminent where its disclosure would be likely to
prejudice or disadvantage the position of the governmental body in that
litigation pursuant to Iowa Code section 20.5(1)(c).
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

The Board returned to open session.

LET THE RECORD SHOW there was no action taken in closed Session

and no action taken, when the Board returned to open session, as a result of the closed session meeting.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Altringer, Seconded by Holm to adjourn until January 28, 2025 at 9:30 a.m.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.



Board of Supervisors

PROCLAMATION

Black History Month February 2025

Whereas, Black History Month, also known as African American History Month, is an annual celebration of the contributions and achievements of African Americans and an opportunity to recognize their central role in shaping the history of the United States; and

Whereas, Black History Month originated in 1915 when Dr. Carter G. Woodson and the Rev. Jesse E. Moorland founded the Association for the Study of African American Life and History (ASALH) to promote and preserve the contributions of African Americans to our shared history; and

Whereas, in 1926, Dr. Woodson and ASALH established Black History Week, later expanded in 1976 to Black History Month, which has been celebrated annually ever since with a specific theme to highlight significant aspects of African American history and culture; and

Whereas, the theme for 2025, "African Americans and Labor," recognizes the pivotal role African Americans have played in building and shaping the American workforce, from their foundational contributions in agriculture, skilled trades, and domestic work to their leadership in unions and labor rights movements advocating for justice, equity, and dignity in the workplace; and

Whereas, Polk County's Black history is rich with stories of resilience and leadership, such as Fort Des Moines, where the U.S. Army's first Black officers were trained during World War I, and the Jordan House in West Des Moines, which served as a stop on the Underground Railroad, highlighting Iowa's role in the fight for freedom and equality; and

Whereas, the Wilkie House, established in 1917 and named for Wendell Willkie, has been a cornerstone of youth development and community support for over a century, providing a safe space for education, recreation, and empowerment in the heart of Des Moines; and

Whereas, Black history is not separate from Iowa and American history, but an integral part of the state and nation's identity, woven into its economic, social, and cultural development;

Now, Therefore, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **February 2025 to be:**

Black History Month

in Polk County, Iowa and encourage all residents to observe this month by participating in programs, partnerships, activities, and events taking place throughout the area to celebrate Black history.

Signed this ____ day of _____, 2025, in _____.

Matt McCoy, Chair
POLK COUNTY BOARD OF SUPERVISORS

#6

Polk County Report On Liquor License Application Office Of The Polk County Auditor

Room 230 - Administrative Office Building

To: Polk County Sheriff Department
Polk County Planning & Development - Building Division
Polk County Attorney
Iowa Department of Inspections & Appeals

Date: January 3, 2025

The below named applicant has applied for a
Class E Retail Alcohol License (LE).
A copy of their Application is attached.
This is a new/renewal application.

Name of Applicant: MIDWEST CHEERS INC Phone: 707-386-9946

Trade Name or Club Name: Liquor Land

Street Address (Premises) 4995 Merle Hay Rd Bus. Phone: 707-386-9949

City Des Moines Zip Code No. 50310 Township Webster

Please complete this request for information and/or recommendation
and return to this office ASAP.

Thank you for your cooperation.

1. Physical Planning: Recommendation to Approve _____, Deny _____.
2. Iowa Health Center: Recommendation to Approve _____, Deny _____.
3. Sheriff: Findings of fact attached - Yes _____, No _____.

Is a Recommendation Made? Yes _____, No _____

4. County Attorney: Findings of fact attached - Yes _____, No _____.

Is a Recommendation Made? Yes _____, No _____.

AUDITOR

#8

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has initiated affordable housing programs to assist homeless families and to prevent homelessness by utilizing ERA2 funds in the Polk County area; and

WHEREAS, as a part of the overall effort, this Project will construct seven (7) single-family homes in the metro area; and

WHEREAS, the estimated cost of construction is greater than the bid threshold in Iowa Code Section 26.3; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the project prior to entering into a contract; and

WHEREAS, Polk County, Iowa is required to set the aforementioned public hearing not less than four and no more than twenty days prior to the date of the hearing.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves that a public hearing is set for February 11, 2025 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

BE IT FURTHER RESOLVED that the Polk County Auditor's Office is hereby directed to publish notice of said public hearing not less than four and no more than twenty days prior to the date of the hearing.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

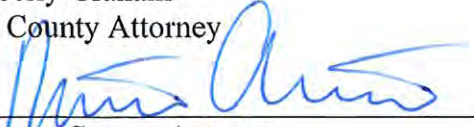
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 17-25 to establish a public hearing to consider plans, specifications, form of contract, and estimated cost for the construction of single-family homes under the Affordable Housing Project.

Agenda Date: January 28, 2025

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726.

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: The Polk County Board of Supervisors has initiated affordable housing programs designed to assist homeless families with providing safe and affordable housing and to prevent homelessness. This project is to construct seven (7) single family homes in the metro area on vacant lots owned by Polk County in the first phase. The second phase will be to construct up to fifteen (15) additional single-family homes.

Action Impact: Resolution establishes a public hearing pursuant to Iowa Code Section 26.12 to consider proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Affordable Housing Project.

Fiscal Note: Costs will be paid from ERA2 funds reserved for this purpose.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0			N	40263415.78000	
25/26	Y	0			N	40263415.78000	

Additional Fiscal Note Information (optional):

PUBLIC HEARING NOTICE- AFFORDABLE HOUSING PROJECT

Polk County, Iowa has initiated affordable housing programs utilizing ERA2 funds. As a part of the overall effort, Polk County plans to construct single-family homes within Polk County to assist homeless families and to prevent homelessness. This Project includes the construction of seven (7) single-family homes on vacant lots owned by Polk County. Polk County, Iowa has determined an estimated cost of the construction of the single-family homes to be constructed pursuant to the Project. Furthermore, Polk County has developed plans and specifications and a form of contract for the Project.

The locations of the single-family homes being constructed pursuant to the Project:

3 E Porter Avenue, Des Moines, 504 Clark Street, Des Moines, 1372 E 15th Street, Des Moines, 1400 E 17th Court, Des Moines, 1436 E Court Avenue, Des Moines, 1604 Des Moines Street, Des Moines, 2701 Indianapolis Avenue, Des Moines

Pursuant to Iowa Code Section 26.12, a Public Hearing on the proposed plans, specifications, form of contract and estimated cost of the construction to be completed pursuant to the Project will be held at the location and time below:

February 11, 2025 – 9:30 a.m.
Polk County Administrative Building, Room 120
111 Court Avenue
Des Moines, Iowa

All interested persons are encouraged to attend this hearing. Written comments on this proposal may also be submitted prior to the hearing. Questions regarding this hearing or the availability of documentation may be directed to the Polk County Public Works Department, Dave Williamson at 515-286-3705.

This Notice is given by authority of Polk County, Iowa.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department, Housing Services Division, on behalf of Polk County, Iowa, has successfully administered housing programs with various organizations; and

WHEREAS, the IMPACT Community Action Partnership again desires to enter into an agreement with Polk County, Iowa for the field administration of Energy Crisis Intervention Payments (ECIP) program funds to coordinate heating unit repair and/or replacements by the Housing Services Division of the Public Works Department.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves this agreement with IMPACT Community Action Partnership and authorizes the Chair of the Polk County Board of Supervisors to sign agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the agreement and the Public Works Director to sign any amendments and/or necessary documents to fulfill the agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

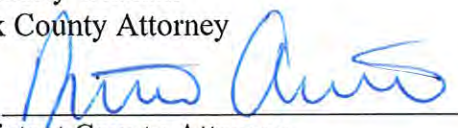
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Note: Expenses will be less than revenues. Polk County will receive a \$100 inspection fee per project. Estimating five projects.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 16-25 approving agreement with IMPACT Community Action Partnership.

Agenda Date: January 28, 2025

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726.

Previous Action taken by the Board: Prior year agreement.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County operates various housing programs to make the homes of low-income residents more energy efficient and makes emergency repairs to homes. Previously, Polk County has assisted IMPACT Community Action Agency with various efforts. IMPACT has again expressed a desire for the Housing Services Division of the Public Works Department to assist with the field administration of their Energy Crisis Intervention Payments (ECIP) program. The Housing Services Division will assist by coordinating the evaluation, bidding, and inspection portions of heating unit repair and/or replacement within the program.

Action Impact: The proposed resolution will approve the agreement with IMPACT Community Action Partnership and authorizes the Chair to sign the agreement on behalf of Polk County, Iowa. In addition, authorizes the Public Works Department to administer the agreement and the Public Works Director to sign any further documents to fulfill the agreement.

Fiscal Note: Expenses will be less than revenues. Polk County will receive a \$100 inspection fee per project. Estimating five projects.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required, Expense Account Code Revenue Account Code	
24/25	N	0	\$29,500	\$30,000	N	10263410.74330	10263410.58190

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Public Works identified the need to procure a specialized spray truck to increase the efficiency of roadside vegetation management; and

WHEREAS, revenue for this procurement stems from Polk County Public Work's 2024/2025 decision package appropriations, allocation of 2023 and 2024 cover crop seeder reimbursements, and Living Roadway Trust Fund grants awarded to Polk County by the Iowa DOT; and

WHEREAS, Polk County owns an Isuzu truck chassis on which the specialized spray equipment will be mounted; and

WHEREAS, Invitation for Bid No. 299-2425 was developed for the procurement and installation of the specialized spray system; and

WHEREAS, Bid No. 299-2425 was publicly let for bids on September 26, 2024, with the following results:

C&R Supply Inc.	\$114,396.90
Norstar Industries	\$133,386.00; and

WHEREAS, it is the recommendation of the Public Works Department to accept the bid from C&R Supply Inc. in the amount of \$114,396.90.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa awards Bid No. 299-2425 to C&R Supply Inc. in the amount of One Hundred and Fourteen Thousand, Three Hundred and Ninety-Six Dollars and 90/100 (\$114,396.90); and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Purchase and Installation of Chemical Injection Spray System for Isuzu Truck Chassis, adopts the Agreement, and authorizes the Director of Public Works to sign the Agreement and any bonds on behalf of Polk County.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

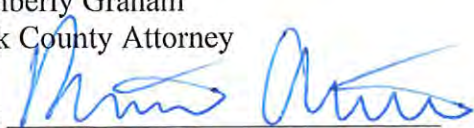
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 18-25 to approve agreement for purchase and installation of chemical injection spray system for an Isuzu truck chassis with C&R Supply Inc.

Agenda Date: January 28, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. No. 185-24 dated October 8, 2024 approving Agreements for Living Roadway Trust Fund Grants.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: The agreement authorizes the purchase and installation of a specialized spray system to increase the efficiency of roadside vegetation management. The equipment was publicly let for bids on September 26, 2024 with C&R Supply Inc. submitting the most responsive and reasonable bid of \$114,396.90.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Expense and revenue to be tracked in the Public Works' rural fund for road clearing.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0		\$2,263.50			10109030.52790
24/25	Y	0	\$114,396.90	\$28,000.00	N	110267140.78950	110267140.52290
24/25	Y	0		\$84,133.40			10109030.52790

Additional Fiscal Note Information (optional): Revenue includes approved allocation of 2023 Cover Crop Seeder reimbursement from the Iowa Department of Agriculture and Land Stewardship (\$2,263.50), revenue from 2024 Cover Crop Seeder reimbursement (\$84,133.40), and Living Roadway Trust Fund grants (\$28,000).

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County owns two 25-foot wide parcels of land on the former 100-foot wide railroad corridor of the Chichaqua Valley Trail, located inside the City limits of Bondurant, located in Polk County, Iowa pursuant to §350.4, Iowa Code (2023); and

WHEREAS, the City of Bondurant owns two 75-foot wide parcels of land on the former 100-foot wide railroad corridor of the Chichaqua Valley Trail, located inside the City limits of Bondurant, located in Polk County, Iowa; and

WHEREAS, the City of Bondurant requests ownership of the Polk County parcels for the development of the Chichaqua Valley Trail realignment onto the former railroad corridor: and

WHEREAS, the locally known description where the contemplated land transfer will be located are as follows:

Legal Description:

That part of the Southeast Quarter, and the South Half of the Southwest Quarter, of Section 29, lying between lines parallel with and distant 25 feet and 50 feet, respectively, northwesterly, measured at right angles, from the center line of the main track of said Railway Company, as originally located and established over and across said Section 29, Subject to easements, covenants and restrictions of record.

WHEREAS, the Polk County Conservation Board determined at its October 9, 2024 meeting that the requested land transfer will not interfere with park intent or purposes; and

WHEREAS, a public hearing on the proposed land transfer conveyance is necessary for the disposition of property and has been scheduled for 9:30 a.m. on February 11, 2025 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Polk County Auditor to publish the attached notice of hearing, and to furnish the Polk County Conservation Board with an affidavit of publication.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving setting a Public Hearing to transfer ownership of land via Quit Claim Deed to the City of Bondurant for the development of the Chichaqua Valley Trail realignment project.

Agenda Date: January 28, 2025

Contact Individual: Richard Leopold, Director, 515-323-5300

Previous Action taken by the Board: None

Board/Commission Actions: On October 9, 2024 with **Roll Call 24-1012** the Polk County Conservation Board approved the recommendation to the Polk County Board of Supervisors to approve the land transfer via Quit Claim Deed to the City of Bondurant as this will not interfere with the intent or purposes of the parkland.

Comply with Policy: Yes

Background: The City of Bondurant has a project to develop a section of the CVT trail back onto the former railroad bed. Polk County owns a 25-foot wide sliver of the former railroad bed in which Bondurant owns the adjacent 75-foot.

Action Impact: Set Public Hearing for land conveyance to the City of Bondurant, Iowa.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		
25/26							
26/27							

Additional Fiscal Note Information (optional):

NOTICE FOR PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held on February 11, 2025 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, 50309, regarding conveyance of a land transfer to the City of Bondurant, Iowa for the purpose of realigning the trail into the former railroad bed on land known as the Chichaqua Valley Trail:

Legal Description:

That part of the Southeast Quarter, and the South Half of the Southwest Quarter, of Section 29, lying between lines parallel with and distant 25 feet and 50 feet, respectively, northwesterly, measured at right angles, from the center line of the main track of said Railway Company, as originally located and established over and across said Section 29, Subject to easements, covenants and restrictions of record.

Persons wishing further information should contact the Polk County Conservation Board, Office of the Director, 515-323-5300.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Conservation Board received Federal funding for the Polk City Junction Trail connection to the High Trestle Trail and,

WHEREAS, The Federal funding is administered through the Iowa Department of Transportation and,

WHEREAS, The Department of Transportation must update the Title VI Plan and Non-Discrimination Assurances every 5 years or whenever there is a change in Chair and,

WHEREAS, The Title VI Plan and Non-Discrimination Assurances on file for Polk County have expired and,

WHEREAS, Polk County will submit updated Title VI documents to the Iowa Department of Transportation.

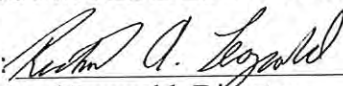
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement of Polk County Title VI documents, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

Kimberly Graham

#13

Polk County Attorney

By: K. Clark
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Polk County's Title VI Plan and Non-Discrimination Assurances to receive Federal funding for the Polk City Junction Trail connection to the High Trestle Trail.

Agenda Date: January 28, 2025

Contact Individual: Richard Leopold, Director, 515-323-5300

Previous Action taken by the Board: None.

Board/Commission Actions: None.

Comply with Policy: Yes.

Background: Polk County Conservation was awarded \$658,560 in Federal funding for the Polk City Junction Trail connection to the High Trestle Trail. The Iowa DOT must have updated Title VI documents updated either every 5 years or whenever there is a change in Chair. The documents on file have expired.

Action Impact: Approve Polk County's Title VI Plan and Non-Discrimination Assurances on file with the Iowa DOT to receive Federal funding for the Polk City Junction Trail connection to the High Trestle Trail.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		
25/26							
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County has accumulated a variety of property which is no longer of any viable use and/or has no monetary value to the County and should be declared surplus; and

WHEREAS, it is the recommendation of the Polk County Department of General Services that periodic public auctions be held throughout calendar year 2025 to dispose of surplus property; and

WHEREAS, it is the recommendation of the Polk County Department of General Services to accept proposals of fair market value throughout the calendar year 2025 to dispose of surplus property; and

WHEREAS, surplus property not disposed of by auction or proposal shall be disposed of by recycling when available.

NOW, THEREFORE BE IT RESOLVED, the Polk County Department of General Services is authorized to hold periodic public auctions and accept proposals for the purpose of disposing of surplus County property.

BE IT FURTHER RESOLVED, that Polk County, Iowa authorizes General Services to dispose of surplus property determined to have no monetary value by recycling when available.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

25/26-004

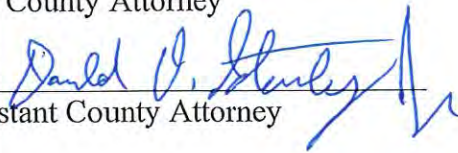
RECOMMENDED FOR APPROVAL:

By: 
Scott Ourth, Director
Polk County General Services

#14

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY 25/26, Property Sale Proceeds are not estimated.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving General Services to hold public auctions throughout the calendar year 2025 to dispose of surplus County property.

Agenda Date: 1/28/2025

Contact Individual: Scott Ourth
Director, General Services
286-3129

Previous Action taken by the Board: Approval

Board/Commission Actions: None

Comply with Policy: Yes

Background: Each year the Polk County General Services Department accumulates outdated surplus County property. In accordance with Iowa Code General Services disposes of surplus county property.

Action Impact: Resolution authorizes the General Services Department to dispose of County surplus property by auction, proposal or recycling to dispose of surplus County property in accordance with Iowa Code.

Fiscal Note: Impact to the County is revenue generated from the sale of surplus County items.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N/A		No estimate				
25/26	N/A		No estimate				

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 229.19 obligates a county board of supervisors to appoint an individual to act as a Judicial Mental Health Advocate representing the interests of patients involuntarily hospitalized by the court; and

WHEREAS, Polk County, Iowa, and Brett Michael desire to enter-into a Second Amended Agreement to appoint Brett Michael as the Temporary Full-Time Judicial Mental Health Advocate with the total amount of compensation not to exceed \$85,000 through June 30, 2025; and

WHEREAS, Polk County, Iowa, and Richey Thongvanh desire to enter-into an Agreement to appoint Richey Thongvanh as the Temporary Part-Time On-Call Judicial Mental Health Advocate with the total amount of compensation not to exceed \$25,000 through June 30, 2025; and

WHEREAS, the Polk County Department of Behavioral Health and Disability Services, in its function as the Polk County Mental Health and Disability Services Region Administrator, shall administrate the Agreements for Judicial Mental Health Advocates; and

WHEREAS, Polk County, Iowa and the Polk County Mental Health and Disability Services Region Administrator desire to appoint Polk County employees Kevin Lone and Sara Lupkes as Judicial Mental Health Advocate Designees to provide administrative support the Judicial Mental Health Advocates; and

WHEREAS, Margaret Lano has been hired as the Full Time Judicial Mental Health Advocate for Polk County, Iowa; and

WHEREAS, funds are available in the FY24/25 Polk County Mental Health and Disabilities Services Region Budget to provide for these services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the appointment of Margaret Lano as Polk County Judicial Mental Health Advocate.

NOW, THEREFORE BE IT FURTHER RESOLVED Polk County, Iowa approves the appointment of Polk County employees Kevin Lone and Sara Lupkes as Judicial Mental Health Advocate Designees.

NOW, THEREFORE BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Agreements with Brett Michael as the Temporary Full Time Judicial Mental Health Advocate and Richey Thongvanh as the Temporary Part-Time On-Call Judicial Mental Health Advocate, and authorizes the Chair of the Polk County Board of Supervisors to sign this resolution on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#15

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF934524C4429...
Annie Uetz, Director
Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

Signed by:
By: Andrea Petrovich
A52A763F8E024C3...
Assistant County Attorney

FISCAL NOTE: FY24/25 – total expenses for Advocate and On-Call Advocate \$201,078 and total revenues for Advocate and On-Call Advocate \$18,004.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution appointing Margaret Lano as the Full Time Polk County Judicial Mental Health Advocate.

Agenda Date: January 14, 2025

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: On December 17, 2024, the following appointments were made: Brett Michael as the Temporary Full Time Judicial Mental Health Advocate, Richey Thongvanh as the Temporary Part-Time On-Call Judicial Mental Health Advocate, and Kevin Lone and Sara Lupkes as Judicial Mental Health Advocate Designees. Brett Michael and Richey Thongvanh's Agreements expire on June 30, 2025. These Agreements are administered by the Polk County MHDS Region Administrator.

Board/Commission Actions: None

Comply with Policy: Yes.

Background: Polk County entered into Agreements for Judicial Mental Health Advocate Services with Kelly Yeggy and On-Call Judicial Mental Health Advocate Services with Brett Michael effective July 1, 2023 through June 30, 2025. Ms. Yeggy submitted written notice to terminate her Agreement for Judicial Mental Health Advocate Services effective January 2, 2025.

Polk County desires to enter into a Second Amended Agreement for On-Call Judicial Mental Health Advocate Services with Brett Michael and an Agreement for On-Call Judicial Mental Health Advocate Services with Richey Thongvanh and to appoint Brett Michael and Richey Thongvanh as Judicial Mental Health Advocates. Funds are available in the Polk County Mental Health and Disability Services Region FY24/25 budget.

Jasper County, Iowa and Marion County, Iowa desire to enter-into a separate MOU with Polk County as to the services of Brett Michael. Both Jasper County and Marion County have appointed Brett Michael to serve as the Judicial Mental Health Advocate for those counties, and each county has agreed to reimburse Polk County, Iowa a percentage of the total cost for Judicial Mental Health Advocate Services.

Polk County employees Kevin Lone and Sara Lupkes, from the Behavioral Health and Disability Services Department, are appointed as Judicial Mental Health Advocate Designees to provide administrative support. Margaret Lano fills the Judicial Mental Health Advocate job opening for Polk County. Brett Michael will continue to be the appointed Marion and Jasper County Judicial Mental Health Advocate.

Action Impact: Margaret Lano is appointed as the Full Time Polk County Judicial Mental Health Advocate. Polk County employees Kevin Lone and Sara Lupkes, from the Behavioral Health and Disability Services Department, are appointed as Judicial Mental Health Advocate Designees to provide administrative support.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$201,078	\$18,004	N	100444070.840 75.395	100444070.527 90

Fiscal Note:

Additional Fiscal Note Information (optional): NA

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1628 23rd Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00 PM on 12/13/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$76,500.00
FAB Rehab	\$81,250.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$76,500.00**; and

WHEREAS, FexSteve Limited Company, Nancy Patton, Steve Patton, Gary Patton, Charisse Patton, Steven Flagg, Lisa Spivie and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$76,500.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#16

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$46,500
FY 24/25 expenses	\$76,500

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1628 23rd Street, Des Moines, Iowa 50310.

Agenda Date: January 28, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Nancy Patton, Steve Patton, Gary Patton, Charisse Patton, Steven Flagg and Lisa Spivie own a property at **1628 23rd Street, Des Moines, Iowa 50310**. They have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **December 13, 2024**. The following bids were received:

FexSteve Limited Company	\$76,500.00
FAB Rehab	\$81,250.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$76,500.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$42,950	\$42,950	N	10223018.77440.01	10223018.52440
24/25	N	0	\$3,550	\$3,550	N	10223018.77440.05	10223018.52440
24/25	N	0	\$30,000	\$0	N	10223017.77490.04	n/a

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1505 Guthrie Avenue, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00 PM on 12/13/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$70,800.00
FexSteve Limited Company	\$82,500.00
FAB Rehab	\$83,500.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$70,800.00**; and

WHEREAS, Richmond Construction, Matthew Storms, Charles Timberlake and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **\$70,800.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#17

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue	\$45,800
FY 24/25 expenses	\$70,800

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1505 Guthrie Avenue, Des Moines, Iowa 50316.

Agenda Date: January 28, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Matthew Storms and Charles Timberlake own a property at **1505 Guthrie Avenue, Des Moines, Iowa 50316**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **December 13, 2024**. The following bids were received:

Richmond Construction	\$70,800.00
FexSteve Limited Company	\$82,500.00
FAB Rehab	\$83,500.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$70,800.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$44,300	\$44,300	N	10223018.77440.01	10223018.52440
24/25	N	0	\$1,500	\$1,500	N	10223018.77440.05	10223018.52440
24/25	N	0	\$25,000	\$0	N	10223017.77490.04	n/a

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is a member of the Mid Iowa Narcotics Enforcement Task Force; and

WHEREAS, the Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Enforcement Task Force; and

WHEREAS, on January 24, 2023, Polk County approved the terms of the Iowa Governor's Office of Drug Control Policy grant funding for Anti-Heroin Task Force Grant (Grant #22-Heroin-01) in the amount of \$20,000 from November 1, 2022 through September 30, 2024; and

WHEREAS, the Iowa Governor's Office of Drug Control Policy desires to increase the grant funding from \$20,000 to \$24,000 and extend the term expiration from September 30, 2024 to June 30, 2025; and

WHEREAS, the award requires no matching funds from Polk County, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the amended terms of the attached Anti-Heroin Task Force Grant award and authorizes the Chair of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

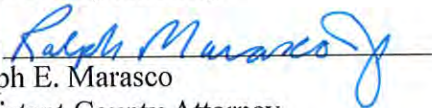
RECOMMENDED FOR APPROVAL:

By:


Frank Marasco, Chief Financial Officer, PCSO
6:47 am, Jan 22, 2025

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco
Assistant County Attorney

FISCAL NOTE: Revenue \$24,000 Expense \$24,000

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Office of Drug Control Policy Anti-Heroin Task Force Grant Extension (Grant #22-Heroin-01)

Agenda Date: 01/28/2025

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the Anti-Heroin Task Force Grant (Grant #22-Heroin-01) on 01/24/2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Enforcement Task Force. The Iowa Governor's Office of Drug Control Policy awarded the Task Force an Anti-Heroin Task Force Grant (Grant #22-Heroin-01) from November 1, 2022 through September 30, 2024, in the amount of \$20,000, to pay for approved overtime costs of the member agencies.

Action Impact: The grant extension continues the Mid Iowa Narcotics Enforcement Task Force efforts to assist in the Anti-Heroin Task Force Grant (Grant #22-Heroin-01) Program to pay for approved overtime costs of the member agencies of the Task Force, with an increase of the overall award by \$4,000 and extends the term expiration from September 30, 2024 to June 30, 2025.

Status Note: Renewal

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$24,000	\$24,000	Y	10041012.79580	10041012.52460

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is a member of the Mid Iowa Narcotics Enforcement Task Force; and

WHEREAS, the Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Enforcement Task Force; and

WHEREAS, on August 22, 2023, Polk County approved the terms of the Iowa Governor's Office of Drug Control Policy grant funding for Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-21) in the amount of \$20,000 from July 1, 2023 through June 30, 2024; and

WHEREAS, on September 10, 2024, Polk County approved the amended terms of the Iowa Governor's Office of Drug Control Policy grant funding for Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-21), which reduced the grant funding from \$20,000 to \$16,000 and extended the term expiration from June 30, 2024 to September 30, 2024; and

WHEREAS, the Iowa Governor's Office of Drug Control Policy desires to increase the grant funding from \$16,000 to \$16,500 and extend the term expiration from September 30, 2024 to December 31, 2024; and

WHEREAS, the award requires no matching funds from Polk County, Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the amended terms of the attached Methamphetamine Drug Hot Spots Grant award and authorizes the Chair of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Chief Financial Officer, PCSO
6:43 am, Jan 22, 2025

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco
Assistant County Attorney

FISCAL NOTE: Revenue \$16,500 Expense \$16,500

19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant Extension (#21-CAMP-21)

Agenda Date: 01/28/2025

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board approved the Methamphetamine Drug Hot Spots Grant Extension (Grant #21-CAMP-10) on 09/10/2024.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotic Enforcement Task Force. The Iowa Governor's Office of Drug Control Policy awarded the Task Force a Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-21) from July 1, 2023 through June 30, 2024, in the amount of \$20,000, to pay for approved overtime costs of the member agencies of the Task Force. The Board approved the amended terms of the Iowa Governor's Office of Drug Control Policy grant funding for Methamphetamine Drug Hot Spots Grant (Grant #21-CAMP-21) on 09/10/2024, which reduced the grant funding from \$20,000 to \$16,000 and extended the term expiration from June 30, 2024 to September 30, 2024.

Action Impact: The grant extension continues the Mid Iowa Narcotics Enforcement Task Force efforts to assist in the Methamphetamine Drug Hot Spots Task Force Program to pay for approved overtime costs of the member agencies, with an increase of the overall award by \$500 and extends the term expiration from September 30, 2024 to December 31, 2024.

Status Note: Renewal

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$16,500	\$16,500	Y	10041012.79580	10041012.52460

Additional Fiscal Note Information (optional): The grant period expired December 31, however claims may still be submitted for work completed during the grant period. It is anticipated that a new agreement with additional funding beginning January 1, 2025 will be granted by the State in the future.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Community, Family, and Youth Services is requesting one side-by-side position due to military leave of an employee; and

WHEREAS, a Youth Services Worker has received military orders that commenced November 13, 2024, for a period not to exceed 337 days; and

WHEREAS, the Director indicates the side-by-side position is needed to continue current level of service and will continue until the employee returns to the position or separates employment, and

WHEREAS, the Director of Community, Family, and Youth Services is requesting the following position modification:

- Create one (1) side-by-side Youth Services Worker position, AFSCME grade 9, range \$60,475-\$81,641.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the Director of Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Josie Lewis
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph E. Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side position.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Community, Family, and Youth Services Department

Agenda Date: January 28, 2025

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The incumbent of a Youth Services Worker position (#3424) in the Department of Community, Family, and Youth Services is on active military orders beginning November 13, 2024 for a period of 337 days. The Director of Community, Family, and Youth Services is requesting to create one (1) side-by-side Youth Services Worker position, AFSCME grade 9, range \$60,475-\$81,641, and indicates the position is needed to continue the current level of service. The position will continue until the employee returns from military leave or separates employment.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Qualifying leaves are entitled to certain compensation and benefit continuation in accordance with Iowa Code Chapter 29A, if eligible. Minimal costs are associated with the creation of this side-by-side position.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	1	\$0	\$0	N		
25/26	N						
26/27	N						

Additional Fiscal Note Information (optional): N/A

Moved by _____, seconded by _____, that the following resolution be adopted:

RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF THE REALLOCATION OF \$9,526,115
OF PROCEEDS FROM THE GENERAL OBLIGATION
BONDS, SERIES 2024B OF POLK COUNTY, IOWA, AND
PROVIDING FOR PUBLICATION OF NOTICE THEREOF;
CONCURRENCE AND RATIFICATION OF
REIMBURSEMENT MEMORANDUM

WHEREAS, on June 27, 2024, the County issued its \$52,585,000 General Obligation Bonds, Series 2024B for a variety of capital projects, including costs of public buildings, including the site or grounds of, and the erection, equipment remodeling, or reconstruction of, and additions or extensions to buildings, including elevator improvements at the Iowa Hall of Pride; capital projects for the construction, reconstruction, improvement, repair, or equipping of bridges, roads and culverts; costs to make or reimburse grants made in support of municipal housing projects, including to the Neighborhood Finance Corporation to provide funding and lending programs and services to facilitate neighborhood revitalization in Polk County, and address housing and neighborhood revitalization needs with the Urbandale Neighborhood Revitalization Program; and to the Housing Trust Fund to be used to increase the housing capacity within Polk County by providing for the acquisition and renovation of housing units; and to the Historic West Des Moines Housing Program to be used for neighborhood revitalization in Valley Junction; and to Invest DSM to be used to coordinate the implementation of neighborhood revitalization plans, promote development in specified neighborhoods, and participate in and sponsor real estate development projects; capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at River Place; capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the Senior Center, and construction of a new salt shed for public works; capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the County Administrative Building, and construction of improvements at the Polk County jail; and acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing flooding; and

WHEREAS, construction of certain projects has been delayed, or reclassified, which will delay the expenditure of the 2024B Bond proceeds; and

WHEREAS, County staff and Bond Counsel have developed a strategy to reallocate \$9,526,115 of proceeds from the 2024B Bonds to other qualified governmental projects, namely additional housing grants (not to exceed \$7,900,000), improvements to the Administration Building (not to exceed \$650,000), and annual sanitary sewer improvement projects

(\$1,000,000) (collectively, the "Additional 2024B Projects"), including reimbursement of certain recent expenditures summarized in a Staff memo dated January 9, 2025; and

WHEREAS, it is deemed necessary and advisable that the County reallocate the amount of \$9,526,115 from the 2024B Bonds, as authorized by Section 331.441(2)(b)(5) and 331.443, of the Code of Iowa, for the Additional 2024B Projects; and

WHEREAS, there being no procedure specified in the Iowa Code for consideration or approval of the reallocation of bond proceeds, it is hereby determined, pursuant to Iowa Code section 331.301(5) that the procedure set forth in Section 331.443 should apply, and a hearing held on the proposal to reallocate said proceeds of the 2024B Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Board concurs with, and ratifies the Staff memo dated January 9, 2025 relating to the reimbursement of certain sanitary sewer project expenditures, and shall meet in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the 11th day of February, 2025, for the purpose of taking action on the matter of the reallocation of \$9,526,115 of proceeds from the 2024B Bonds, to be used to provide funds to pay the costs of the Additional 2024B Projects.

Section 2. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of said public meeting.

Section 3. The notice of the proposed action to reallocate proceeds therefore, shall be in substantially the following form:

(To be published on or before: February 6, 2025)

NOTICE OF MEETING AND PUBLIC HEARING OF THE
BOARD OF SUPERVISORS OF POLK COUNTY, STATE OF
IOWA, ON THE MATTER OF THE PROPOSED
AUTHORIZATION OF THE REALLOCATION OF \$9,526,115
OF PROCEEDS FROM THE GENERAL OBLIGATION
BONDS, SERIES 2024B OF THE COUNTY

PUBLIC NOTICE is hereby given that the Board of Supervisors of Polk County, State of Iowa, will hold a public hearing on the 11th day of February, 2025, at 9:30 A.M., in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at which meeting the Board proposes to take additional action for the authorization of the reallocation of \$9,526,115 of proceeds from the General Obligation Bonds, Series 2024B to provide funds to pay the costs of additional housing grants, improvements to the Administration Building, and annual sanitary sewer improvements.

The annual increase in property taxes as the result of the reallocation on a residential property with an actual value of one hundred thousand dollars is \$0.00. The 2024B Bonds have already been issued, and taxes levied for repayment thereof. The action of this hearing is to reallocate and spend existing proceeds on the Additional 2024B Projects. Accordingly, there are no additional tax implications as a result of this reallocation. This estimate only considers the impact on property taxes of financing and reallocation authority established by this hearing for the above-described project(s).

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the reallocation of the Series 2024B Bonds or will abandon the proposal.

This notice is given by order of the Board of Supervisors of Polk County, State of Iowa, as provided by Sections 331.301(5) and 331.443 of the Code of Iowa.

Dated this 28th of January, 2025.

County Auditor, County of Polk, State of Iowa

(End of Notice)

PASSED AND APPROVED this 28th day of January, 2025.

Chairperson

ATTEST:

County Auditor

ROLL CALL

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF POLK

)

I, the undersigned County Auditor of County of Polk, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2025.

County Auditor, County of Polk, State of Iowa

(SEAL)

January 28, 2025

The Board of Supervisors of County of Polk, State of Iowa, met in regular session, in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the above date. There were present Supervisor _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF POLK)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Auditor of County of Polk, in the County of Polk, State of Iowa, and that as such Auditor and by full authority from the Board of the County, I have caused a

NOTICE OF PUBLIC HEARING
(Reallocation of \$9,526,115 of proceeds from the General Obligation Bonds,
Series 2024B)

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the Des Moines Register, a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the County, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2025.

WITNESS my official signature this _____ day of _____, 2025.

County Auditor, County of Polk, State of Iowa

(SEAL)

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, various natural hazards have the potential for causing devastating harm and loss of life and property to the residents of Polk County, Iowa and will continue to do so; and,

WHEREAS, the implementation of hazard mitigation policies and strategies can protect these residents, and significantly reduce the loss of life and property from natural hazards; and,

WHEREAS, a concerted effort should be made to address hazard mitigation in our respective policies and programs; and,

WHEREAS, hazard mitigation goals and objectives can be effectively developed through participation in the development of a hazard mitigation plan; and,

WHEREAS, Polk County, Iowa has participated in a coordinated, countywide effort to update the previous hazard mitigation plan to reflect changes in development, priorities, and risk.

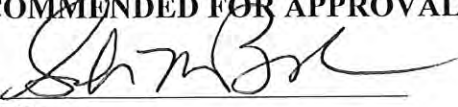
NOW THEREFORE BE IT RESOLVED, Polk County, Iowa does hereby adopt the 2024 Polk County Hazard Mitigation Plan.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

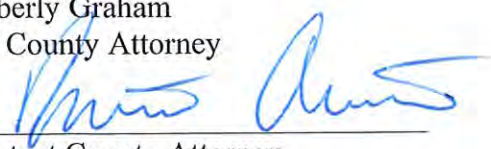
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: none

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution adopting Polk County Emergency Management 2024 Hazard Mitigation Plan.

Agenda Date: January 28, 2025

Contact Individual: AJ Mumm, Emergency Management

Previous Action taken by the Board:

Board/Commission Actions: NA

Comply with Policy: Yes

Background: A countywide effort to update the hazard mitigation plan has been completed and is being adopted by Polk County jurisdictions.

Action Impact: Adopt plan.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y						
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in 1995, Polk County, Iowa ("Polk County") was instrumental in the creation of the non-profit entity Polk County Health Services Foundation ("PCHS Foundation"); and

WHEREAS, the purpose of the PCHS Foundation was to support the mission of Polk County Health Services, Incorporated ("PCHS, Inc."); and

WHEREAS, in 2022, PCHS, Inc. transferred its real estate assets to a newly created entity known as CONNEXUS BEHAVIORAL HEALTH and DISABILITY ADVOCATES ("Connexus"); and

WHEREAS, to resolve a legal dispute, Polk County, PCHS, Inc., and Connexus, executed a Settlement Agreement on June 30, 2023, and under the terms of the Settlement Agreement, PCHS, Inc. and Connexus transferred their real property assets and their remaining funds to Polk County; and

WHEREAS, PCHS Foundation was not a party to the Settlement Agreement with PCHS, Inc. and Connexus; and

WHEREAS, within a few days of the Settlement Agreement, Polk County made a demand on PCHS Foundation for the funds designated to support the group homes of the now defunct PCHS, Inc., as the group homes are now managed and maintained by Polk County; and

WHEREAS, PCHS Foundation refused the demand. In October 2023 Polk County filed an Unjust Enrichment claim against PCHS Foundation in Polk County District Court; and

WHEREAS, Polk County and PCHS Foundation desire to enter into a Settlement Agreement to resolve this matter to avoid the risk and cost of a trial.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Settlement Agreement, with PCHS Foundation, and authorizes the Chair of the Polk County Board of Supervisors to sign said Settlement Agreement on behalf of Polk County, Iowa.

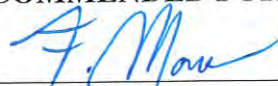
Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

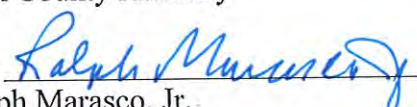
#23

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Interim County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph Marasco, Jr.
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: **Resolution approving** Settlement Agreement, Release of Liability, Indemnification, And Covenant Not to Sue by and between Polk County, Iowa and the Polk County Health Services Foundation.

Agenda Date: January 28, 2025

Contact Individual: Mari Culver or Donald Stanley, Jr., Polk County Attorney's Office, Civil Division, mari.culver@polkcountyiowa.gov 515.286.2006

Previous Action taken by the Board: None

Board/Commission Actions : N/A

Comply with Policy: Yes

Background: Polk County as Plaintiff brought suit in October 2023 against the Polk County Health Services Foundation for money damages under a theory of unjust enrichment in a lawsuit related to Polk County's residential group homes. The Polk County Attorney's office has tentatively settled the case under the following terms: in exchange for a payment to Polk County, Iowa of Eight hundred thirty-seven thousand five hundred dollars (\$837,500.00), Polk County would dismiss the litigation with prejudice.

Action Impact: Payment to Polk County, Iowa of the sum of Eight hundred thirty-seven thousand five hundred dollars (\$837,500.00).

Fiscal Note:

Fiscal Year	New Budget Item?	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? No	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	No	No	None	\$837,500.00	None	Consult with Budget Office for Code	
25/26							
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

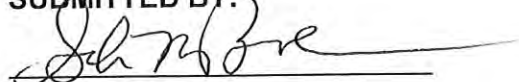
NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

<u>Organization</u>	<u>Term Expires</u>
Aging Resources Advisory Council Nancy Grundquist	1/02/2028
Bondurant Community Library Board of Trustees Sue Ugulini	1/02/2031
Criminal Justice Coordinating Council Matt McCoy Jill Altringer	1/02/2026 1/02/2026
Mid-Iowa Development Fund Matt McCoy	1/02/2026
Polk County Conservation Board Pam Mollenhauer Chuck Soderberg	1/02/2027 1/02/2030
Polk County E911 Nick Brockman (alternate) Steve Hoffman (alternate)	1/02/2026 1/02/2026

POLK COUNTY

Chair

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

FY25/26 #
Fiscal Impact: None

24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: January 28, 2025

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Starts Right Here is a 501(c)(3) non-profit and is dedicated to improving the quality of life for at-risk youth by providing access to a safe environment, education, mental health services and mentoring; and

WHEREAS, Starts Right Here is requesting a Community Development Grant to assist with the acquisition of the property located at 525 E. 9th St., Des Moines, Polk County, Iowa; and

WHEREAS, Starts Right Here is focused on providing safe and accessible space to at-risk youth to receive educational opportunities in a non-traditional environment. The purchase of the property will allow Starts Right Here to expand their programming and services for their students; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Starts Right Here to award grant funds for the acquisition of the property located at 525 E. 9th St., Des Moines, Polk County, Iowa; and

WHEREAS, the grant award will serve the public purpose by providing space for students to receive educational opportunities in a non-traditional setting. Starts Right Here will also provide wraparound services to assist students with employment opportunities and in gaining the skills to succeed; and

WHEREAS, pursuant to the Grant Agreement for a Community Development Grant Award, the grant funds shall only be used for the costs related to the purchase of the property located at 525 E. 9th St., Des Moines, Polk County, Iowa; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa approved the terms of the attached Agreement for a Community Development Grant Award in the amount of \$50,000.00 to Starts Right Here and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

#25

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$50,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Starts Right Here, a 501(c)(3) non-profit organization.

Agenda Date: January 28, 2025

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant Award May 19, 2023 for \$9,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Starts Right Here applied for a Polk County Community Development Grant to assist with the acquisition of the property located at 525 E. 9th St., Des Moines, Polk County, Iowa. The purchase of the property will allow Starts Right Here to expand their programming and services for at-risk students.

The Community Development Grant award will serve the public purpose by providing safe and accessible space for at-risk students to receive educational opportunities in a non-traditional setting. Starts Right Here will also provide wraparound services to assist students with employment opportunities and in gaining the skills to succeed.

Action Impact: The adoption of this resolution will award \$50,000.00 of gaming revenue to Starts Right Here, and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$50,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Science Center of Iowa is a 501(c)(3) non-profit that is dedicated to inspiring scientific exploration through interactive education, exhibits and programs; and

WHEREAS, Science Center of Iowa applied for a Polk County Community Development Grant to assist with the purchase of ExcoStruxure Management System (BMS) servers. The servers will enhance the Science Center of Iowa's ability to manage and monitor the climate control, streamline operations, improve efficiency and enhance cybersecurity; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Science Center of Iowa to award grant funds to assist with the purchase, installation and implementation of the ExcoStruxure software, and

WHEREAS, the grant award will serve a public purpose by providing a comfortable climate for guests to experience the Science Center of Iowa. The project will create operational efficiencies and better serve the residents of Polk County; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the ExcoStruxure Management System (BMS) project; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$50,000.00 to the Science of Iowa and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

26

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$50,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Science Center of Iowa, a 501(c)(3) non-profit organization.

Agenda Date: January 28, 2025

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Sponsorship award approved on August 13, 2024 for \$2,500.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Science Center of Iowa applied for a Polk County Community Development Grant to assist with the purchase of ExcoStruxure (BMS) servers. The servers will enhance the Science Center of Iowa's ability to manage and monitor the climate control, streamline operations, improve efficiency and enhance cybersecurity.

The Community Development Grant award will serve the public purpose by creating a comfortable environment for guests to experience the Science Center of Iowa. The project will create operational efficiencies and better serve the residents of Polk County.

Action Impact: The adoption of this resolution will award \$50,000.00 of gaming revenue to Science Center of Iowa and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$50,000.00	\$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY24/25 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

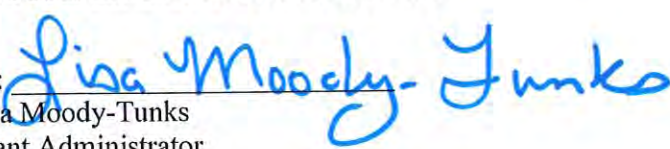
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$32,000.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$32,000.00 total in funds allocated for the attached Community Sponsorship Award List.

Sponsorship Awards
January 28, 2025

[illegible]

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: January 28, 2025

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved December 17, 2024 for \$5,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$32,000.00 of gaming revenue to sponsor various non-profit events or initiatives in 2025.

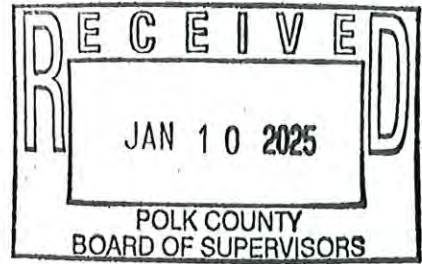
Action Impact: Passing of this resolution will award \$32,000.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$32,000.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

1-28 BOS



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY	)	NO. NC24-25 ANKENY
VOLUNTARY ANNEXATION WITHIN THE	)	
URBANIZED AREA OF THE CITY OF ALLEMAN	)	FILING OF WRITTEN DECISION

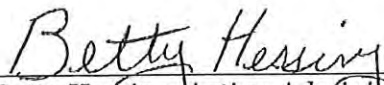
TO: Cities of Ankeny and Alleman, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, affected Public Utilities and Parties of Record

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Ankeny under City Development Board Case File No. NC24-25.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30 days of the date of the enclosed Order.

If no appeal is filed within 30 days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD


Betty Hessing, Acting Administrator
City Development Board

#28

PROOF OF SERVICE

The undersigned hereby certifies that a true copy of the foregoing instrument was served upon:

Ms. Shelby Ebel
Iowa Dist. Trans. Planner
1020 S. Fourth Street
Ames, IA 50010

Ms. Kimberly Graham
Polk Co. Attorney
222 Fifth Avenue, Polk County Justice
Center
Des Moines, IA 50309

Polk Co. Bd. of Supervisors
111 Court Avenue, Rm. 300, Administration
Bldg.
Des Moines, IA 50309

Mr. Dylan Mullenix
DMAMPO/CIRTPA
420 Watson Powell Jr. Parkway, Suite 200
Des Moines, IA 50309

Ms. Shari Buehler
Alleman City Clerk
P.O. Box 86
Alleman, IA 50007

Ms. Amy Beattie
Ankeny City Attorney
410 West 1st Street
Ankeny, IA 50023

Ms. Michelle Yuska
Ankeny City Clerk
410 West 1st Street
Ankeny, IA 50023

Mr. Eric Jensen
Ankeny Director of Community
Development
1210 NW Prairie Ridge Drive
Ankeny, IA 50023

Marilyn M. Shay Trust
11700 NE 6th Street
Ankeny, IA 50023-9137

MidAmerican Energy Company
666 Grand Ave., Ste. 500
Des Moines, IA 50309-2511

Mr. Ryan Thrailkill
Clerk, Crocker Township
325 SE Orchid Street
Ankeny, IA 50021

Mr. Paul Chapman
Trustee, Crocker Township
318 SE Harvest Pk. Dr.
Ankeny, IA 50021

Mr. Randy Sanger
Trustee, Crocker Township
814 SW 54th Street
Ankeny, IA 50023

Dr. Erick Pruitt
Ankeny Comm. School Dist., Offc. Of Supt.
406 SW School Street
Ankeny, IA 50023

Mr. Brian McDonough
Polk County Land Use Planning Mgr.
5885 NE 14th Street
Des Moines, IA 50313

Mr. Joe McAreavy
Black Hills Energy
1205 SW 37th Street
Grimes, IA 50111

IA Assoc. of Municipal Utilities
1735 NE 70th Ave.
Ankeny, IA 50021

MidAmerican Energy Co., CE Spec., DV14
P.O. Box 4350
Davenport, IA 52801

Mr. Paul May
MediaCom
2205 Ingersoll Ave.
Des Moines, IA 50312

MetroNet, Attn.: Tax Dept.
8837 Bond St.
Overland Park, KS 66214

Mr. Jim Kidd
Consumers Energy
2074 242nd Street
Marshalltown, IA 50158

Mr. Austin Freeseaman
Lumen Technologies, Inc.
2103 E. University Ave.
Des Moines, IA 50317

Mr. Terry Ferguson
Huxley Communications
102 N. Main Ave.
Huxley, IA 50124

Hope K. Farms LLC
4500 Westown Pkwy., Ste. 224
West Des Moines, IA 50266

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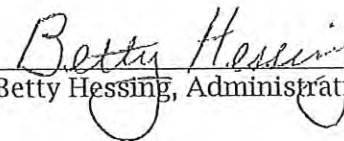
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Ankeny, IA 50023-8021

Robert J. Terrell
1950 NW 54th St.
Ankeny, IA 50023

Timothy J. Huxford
251 NE 118th Ave.
Ankeny, IA 50023-8921

Said copy was mailed in an envelope addressed to them at the address shown above, with postage fully paid and by depositing same in a United States Post Office depository in Des Moines, Iowa, on the 8th day of January, 2025.

LOCAL DELIVERY
Honorable Brenna Bird, Iowa Attorney General


Betty Hessing, Administrative Assistant

BEFORE THE CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE VOLUNTARY	)	
ANNEXATION TO THE CITY OF ANKENY	)	NO. NC24-25 / ANKENY
INCLUDING LAND WITHOUT THE CONSENT	)	
OF THE OWNERS AND IS WITHIN THE	)	FINDINGS OF FACT AND CONCLUSIONS OF
URBANIZED AREA OF THE CITY OF	)	LAW AND DETERMINATION
ALLEMAN	)	

TO: Cities of Ankeny and Alleman, Polk County Board of Supervisors, Iowa Department of Transportation, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record

STATEMENT OF THE CASE

The City of Ankeny filed its request for City Development Board approval of annexation of territory, which included some land without the owners' consent, on November 20, 2024. Such requests can be made to avoid the creation of islands or to create more uniform boundaries. Notice of the City Development Board's review of the request and owners' applications was given on November 21, 2024, and the Board reviewed the proposal at its meeting on December 11, 2024. Notice of a public hearing was given on December 12, 2024, and the City Development Board held a public hearing on the proposal on January 7, 2025. The City Development Board, having considered the City's request for approval, the property owners' applications and all evidence submitted by the affected parties, hereby makes the following findings of fact, conclusions of law and determination.

FINDINGS OF FACT

1. On March 27, 2023, Hope K. Farms, LLC; on August 11, 2022, Nick R. Griffieon & Samantha J. Griffieon; on August 14, 2023, IES Corporation; by written application which included a map, requested the City of Ankeny to annex the following described property owned by them and located in Polk County, Iowa:

The proposed annexation territory is described in Appendix A,
attached hereto and by this reference made a part of.

The territory also includes some land without consent of the owners, which is described in Appendix A, attached hereto and by this reference made part of.

2. On July 19, 2024, the City of Ankeny notified, by mail, the Polk County Board of Supervisors and the Crocker Township Trustees of a notice of a consultation meeting for August 7, 2024, to review the city's proposed application for annexation. No members of the public attended the meeting and no written comments were received.
3. On September 6, 2024, the City of Ankeny published in an official county newspaper notice of the City Council's meeting on October 7, 2024, to consider the application for voluntary annexation.
4. A copy of the annexation proposal was sent to the affected public utilities and owners of the territory being included without their consent on September 5, 2024.
5. By resolution dated October 21, 2024, which contained a legal description, the City Council of Ankeny voted to annex the subject property.
6. The area to be annexed is within two miles of the City of Alleman and is therefore within its urbanized area.
7. The area to be annexed has a common boundary with the City of Ankeny of more than 50 feet.
8. The total land area proposed for annexation included 370.13 acres. The territory included without the consent of the owners included 6.21 acres, which is less than 20% of the total land area proposed to be annexed.
9. On November 20, 2024, the city requested the City Development Board to approve the annexation of the territory described in finding number one. Said request included a copy of the owners' applications, maps and City Council Resolution.
10. On November 21, 2024, the City Development Board notified, by mail, the Cities of Ankeny and Alleman, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, affected public utilities, adjoining property owners and

property owners of the proposed annexation and request for approval. Said notice invited oral and written evidence relative to the proposed annexation.

11. No response was received from any governmental unit, business or individual.
12. At its meeting on December 11, 2024, the City Development Board found the proposal to be complete and properly filed and scheduled a public hearing for January 7, 2025, on the annexation proposal.
13. On December 12, 2024, the City Development Board notified by mail, the Cities of Ankeny and Alleman, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, affected public utilities, adjoining property owners and property owners, of the public hearing and the hearing was held as scheduled on January 7, 2025. At the hearing, all persons appearing and desiring to be heard were heard.
14. The Board determined that the inclusion of the land without the owners' consent made the boundaries of the City more uniform.
15. Based on the information favoring the annexation found in the City's submission, presented at the public hearing and other materials filed by the City of Ankeny, and the absence of evidence of any potential adverse consequences, at least four-fifths of the Board voted to approve the annexation.

CONCLUSIONS OF LAW

1. The territory to be annexed "adjoins" the City of Ankeny as the term is defined in Iowa Code Section 368.1(1).
2. The annexation request filed by the City of Ankeny included territory without the consent of the owner, which comprises not more than 20% of the land area proposed for annexation. The inclusion of this territory creates more uniform boundaries for the City of Ankeny. The request submitted by the City of Ankeny to the City Development Board complies with Section 368.7(1) of the Iowa Code.
3. The City published notice of the filing of the petition and provided copies of the

proposed annexation to parties in accordance with the requirements of Iowa Code Section 368.7(1) and 368.7(3).

4. The City Development Board has jurisdiction to approve or deny the owners' application for annexation in accordance with Iowa Code Section 368.7(1). The annexation proposed was approved by at least four-fifths of the Board as required by Iowa Code Section 368.7(1). The Board is required to file portions of the proceedings in accordance with Iowa Code Section 368.7.
5. The Resolution by the City Council of Ankeny conforms with Iowa Code Section 368.7.
6. The City of Ankeny's request for Board approval and the annexation is in substantial compliance with 263 Iowa Administrative Code Chapter 7.2.
7. In accordance with the standards set forth in Iowa Code Chapter 368, the annexation proposal is in the public's interest.

Dated this 8th day of January 2025.

CITY DEVELOPMENT BOARD


Dennis Plautz, Chairperson
Signature affixed by Betty Hessing, Acting
Administrator for City Development Board as
authorized under Iowa Administrative Code
263--9.11(2) (368)

THEREFORE, IT IS ORDERED that the application of the following described territory to the City of Ankeny is hereby approved:

The proposed annexation territory is described in Appendix A and attached hereto and by this reference made a part of.

IT IS FURTHER ORDERED that the owners' annexation applications and maps, City Council Resolution, notices of Board review and this Order be filed by the Board with the Ankeny City Clerk and that the Board file a copy of the map and legal description with the Iowa Department of Transportation.

To complete the annexation process, the Board Administrator shall mail a copy of this Order and other relevant documents to the Polk County Recorder and Iowa Secretary of State on or after the 31st day following issuance of this Order. To request a stay of completion of the annexation process, a person or city authorized by Iowa Code Section 368.22 to appeal this Order must deliver to the Board Administrator a timely written request for a stay accompanied by notice of the filing of a petition for judicial review or intent to file a petition for judicial review. Any such request shall be referred to the Board for action at its next regularly scheduled meeting or at a special meeting.

Dated this 8th day of January 2025.

CITY DEVELOPMENT BOARD

/s/ Dennis Plautz by BZH
Dennis Plautz, Chairperson

PROOF OF SERVICE

The undersigned hereby certifies that a true copy of the foregoing instrument was served upon:

Ms. Shelby Ebel
Iowa Dist. Trans. Planner
1020 S. Fourth Street
Ames, IA 50010

Ms. Kimberly Graham
Polk Co. Attorney
222 Fifth Avenue, Polk County Justice
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Des Moines, IA 50309

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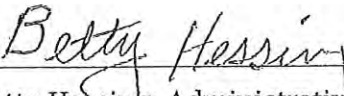
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Said copy was mailed in an envelope addressed to them at the address shown above,
with postage fully paid and by depositing same in a United States Post Office depository in Des
Moines, Iowa, on the 8th day of January 2025.

LOCAL DELIVERY

Honorable Brenna Bird, Iowa Attorney General


Betty Hessing, Administrative Assistant

APPENDIX A
LEGAL DESCRIPTION OF TERRITORY PROPOSED TO BE ANNEXED
TO THE CITY OF ANKENY, IOWA
CDB CASE NO. NC24-25

2. IES CORPORATION

POLK COUNTY DISTRICT/PARCEL NUMBER:

180/00014-002-001

180/00958-188-701

LEGAL DESCRIPTION:

THE NORTH FRACTIONAL HALF (N FRL ½) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT PARCELS "D" AND "E" OF PLAT OF SURVEY FILED APRIL 17, 2000 IN BOOK 8471, PAGE 233, IN THE OFFICE OF THE POLK COUNTY RECORDER.

AND

TRIPLE J PARK PLAT 1, AN OFFICIAL PLAT; SUBJECT TO LEGALLY ESTABLISHED HIGHWAYS.

3. NICK R. & SAMATHA J. GRIFFIEON

POLK COUNTY DISTRICT/PARCEL NUMBER:

180/00025-000-002

LEGAL DESCRIPTION:

PARCEL 2022-7 AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 19156, PAGE 500, IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF THE EAST HALF OF THE NORTHEAST FRACTIONAL QUARTER OF SECTION 3, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN POLK COUNTY, IOWA.

NON-PETITIONED LANDOWNERS: 6.21 ACRES OR 1.71% OF TOTAL ANNEXATION AREA:

1. MIDAMERICAN ENERGY COMPANY

POLK COUNTY DISTRICT/PARCEL NUMBER:

180/52402-100-011

LEGAL DESCRIPTION:

PARCEL 2021-249 AS SHOWN ON THE CORRECTED PLAT OF SURVEY RECORDED IN BOOK 19166, PAGE 562, IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

AND

PARCEL 2023-135 AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 19631, PAGE 383-384, BEING A PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

The territory extends to the center line of all
Secondary roads adjacent to the above-described properties.

APPENDIX A
LEGAL DESCRIPTION OF TERRITORY PROPOSED TO BE ANNEXED
TO THE CITY OF ANKENY, IOWA
CDB CASE NO. NC24-25

LEGAL DESCRIPTIONS: HOPE CREST ANNEXATION

PETITIONED PROPERTIES: 356.66 ACRES OR 98.29% OF TOTAL ANNEXATION AREA:

1. Hope K. Farms, LLC

POLK COUNTY DISTRICT/PARCEL NUMBER:	180/00025-000-001
	180/00016-000-000
	180/52402-100-009
	180/00018-000-000
	180/00018-001-000

LEGAL DESCRIPTION:

THE EAST HALF OF THE NORTHEAST FRACTIONAL QUARTER OF SECTION 3, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN EXCEPT PARCEL 2022-7 AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 19156, PAGE 500, IN THE OFFICE OF THE POLK COUNTY RECORDER.

AND

THE SOUTH HALF OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

AND

THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

EXCEPT

PARCEL 2021-249 AS SHOWN ON THE CORRECTED PLAT OF SURVEY RECORDED IN BOOK 19166, PAGE 562, IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

AND EXCEPT

PARCEL 2023-135 AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 19631, PAGE 383-384, IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

ALL BEING IN POLK COUNTY, IOWA.

The territory extends to the center line of all
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APPENDIX A
LEGAL DESCRIPTION OF TERRITORY PROPOSED TO BE ANNEXED
TO THE CITY OF ANKENY, IOWA
CDB CASE NO. NC24-25

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AND

TRIPLE J PARK PLAT 1, AN OFFICIAL PLAT; SUBJECT TO LEGALLY ESTABLISHED HIGHWAYS.

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POLK COUNTY DISTRICT/PARCEL NUMBER:

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LEGAL DESCRIPTION:

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NON-PETITIONED LANDOWNERS: 6.21 ACRES OR 1.71% OF TOTAL ANNEXATION AREA:

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POLK COUNTY DISTRICT/PARCEL NUMBER:

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LEGAL DESCRIPTION:

PARCEL 2021-249 AS SHOWN ON THE CORRECTED PLAT OF SURVEY RECORDED IN BOOK 19166, PAGE 562, IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN.

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APPENDIX A
LEGAL DESCRIPTION OF TERRITORY PROPOSED TO BE ANNEXED
TO THE CITY OF ANKENY, IOWA
CDB CASE NO. NC24-25

2. MARILYN M SHAY TRUST

POLK COUNTY DISTRICT/PARCEL NUMBER:

18000014-003-000

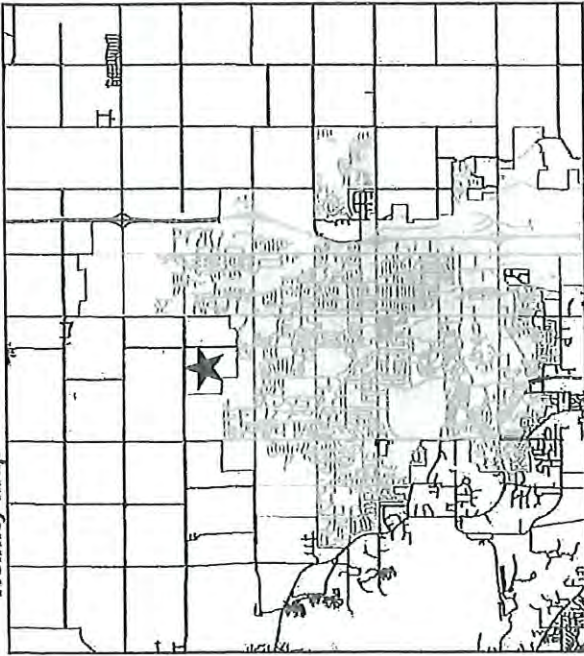
LEGAL DESCRIPTION:

PARCELS "D" AND "E" OF PLAT OF SURVEY FILED APRIL 17, 2000 IN BOOK 8471, PAGE 233
IN THE OFFICE OF THE POLK COUNTY RECORDER.

THE ANNEXATION ALSO INCLUDES ANY AND ALL COUNTY ROAD RIGHT-OF-WAY TO THE CENTERLINE OF
THE ADJACENT ROAD.

The territory extends to the center line of all
Secondary roads adjacent to the above-described properties.

Vicinity Map



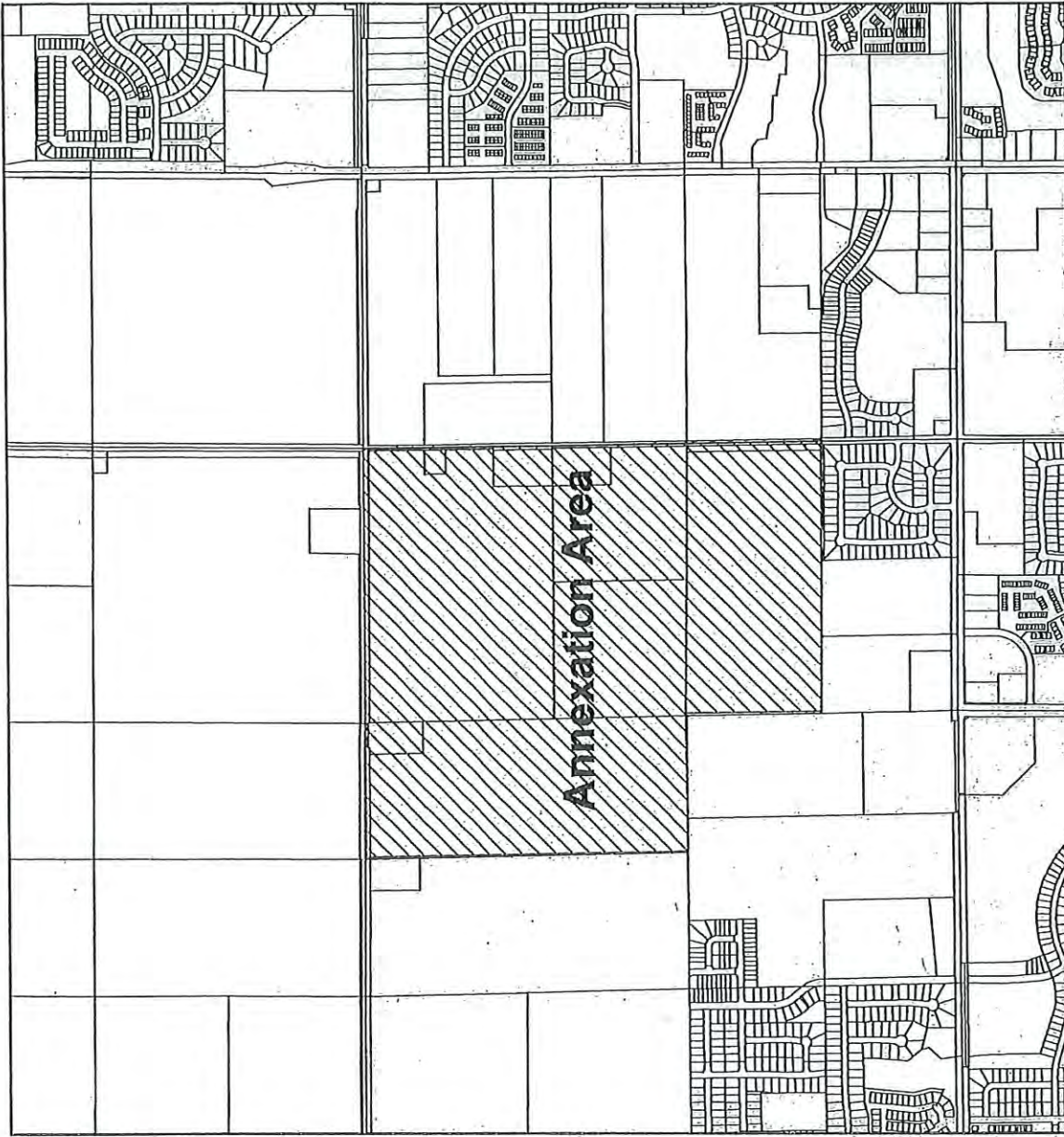
LEGAL DESCRIPTION
"THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 3,
TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN,
AND
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NORTHEAST QUARTER OF SECTION 3, TOWNSHIP 80 NORTH, RANGE 24 WEST
OF THE FIFTH PRINCIPAL MERIDIAN,
AND
THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 2,
TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN,
AND
PARCEL 2021-249 AS SHOWN ON THE CORRECTED PLAT OF SURVEY RECORDED IN
BOOK 19156, PAGE 562, IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF
THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 2,
TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN,
AND
PARCEL 2023-135 AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 19831, PAGE 383,
IN THE OFFICE OF THE POLK COUNTY RECORDER, BEING A PART OF THE SOUTHEAST
QUARTER OF THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 80 NORTH,
RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN,
AND
THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 80 NORTH,
RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN,
AND
THE NORTH QUARTER OF SECTION 2, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN,
AND
PARCELS "D" AND "E" OF PLAT OF SURVEY FILED APRIL 17, 2000 IN BOOK 8471, PAGE 233,
IN THE OFFICE OF THE POLK COUNTY RECORDER,
AND
TRIPLE J PARK PLAT 1, AN OFFICIAL PLAT, SUBJECT TO LEGALLY ESTABLISHED HIGHWAYS,
ALL BEING IN POLK COUNTY, IOWA.

THE ANNEXATION ALSO INCLUDES ANY AND ALL COUNTY ROAD RIGHT-OF-WAY TO THE
CENTERLINE OF THE ADJACENT ROAD.

Property Owners:

Hope K. Farms LLC, IES Corporation, Midamerican Energy Company, Marilyn M. Shay Trust, Nick R. & Samantha J. Griffieon

Annexation Area



1 inch = 1,671.77 feet

Annexation Map

Hope Crest Annexation

City of Ankeny

City of Ankeny, Iowa
Community Development Department

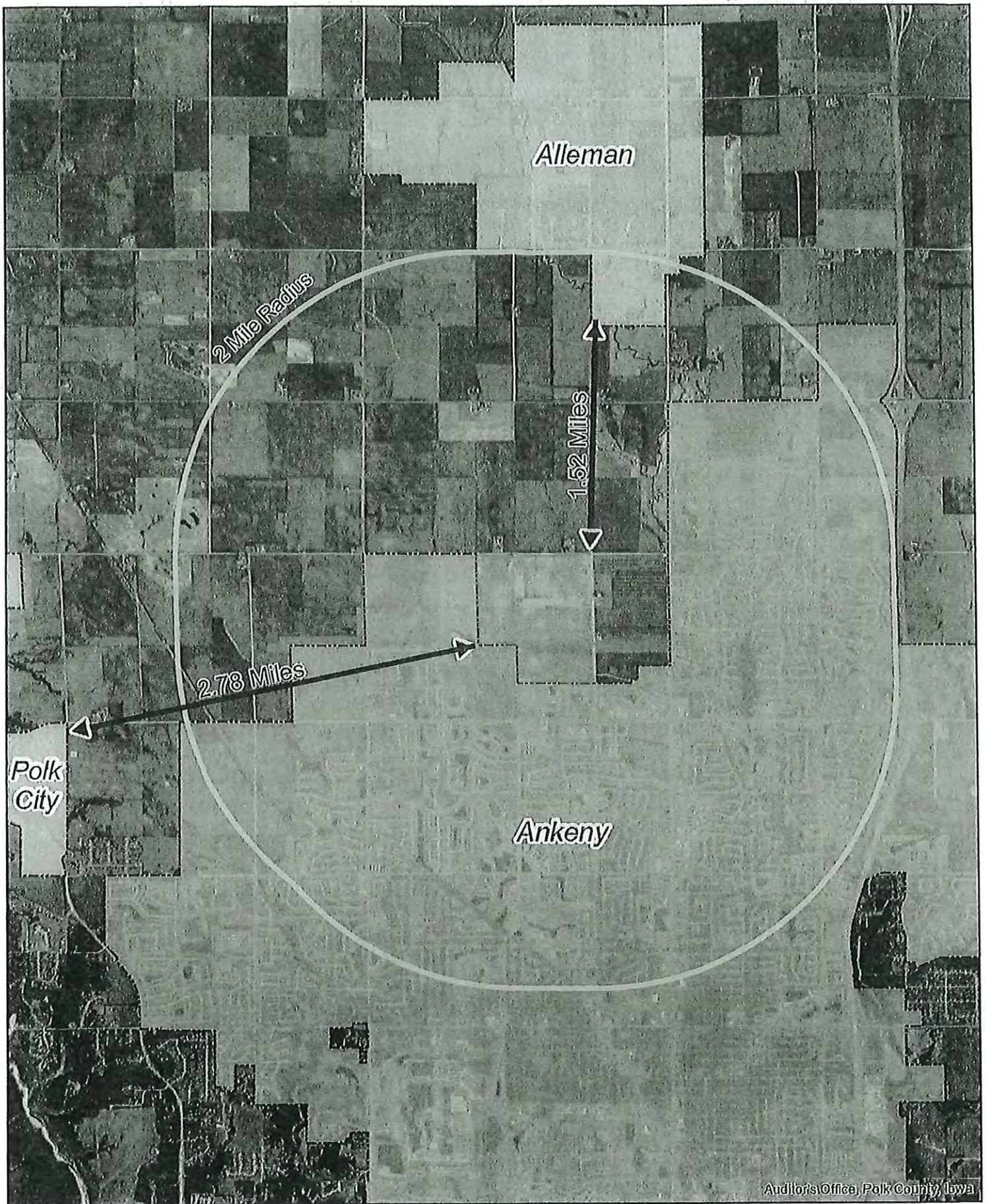
Drawn By: BMM

Checked by:

Date: October 22, 2024

Sheet No.

1 of 1



Auditor's Office, Polk County, Iowa

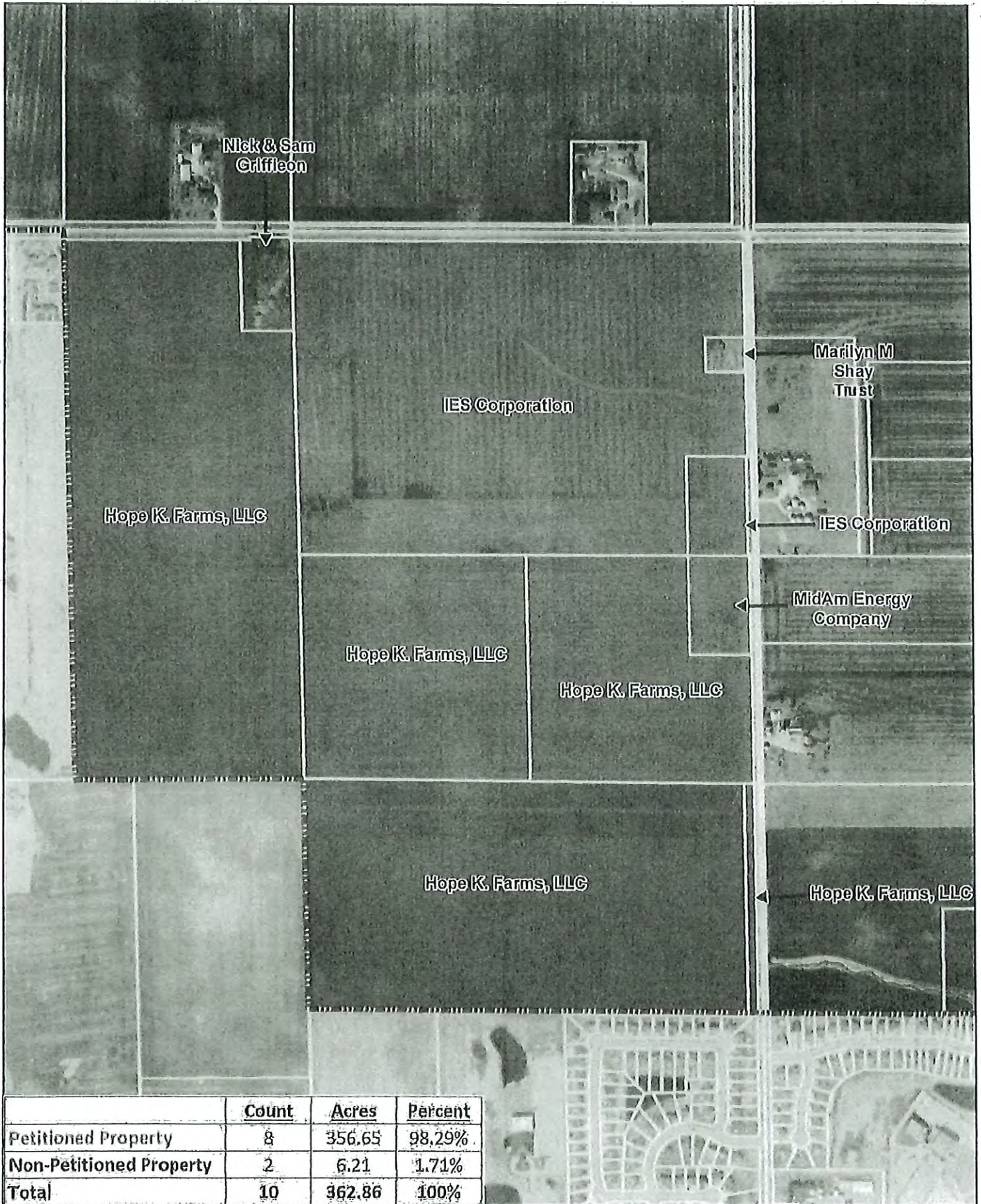


1 inch = 4,250 feet

Date: 7/29/2024

Hope Crest
80/20 Voluntary Urbanized Annexation
Urbanized Proximity

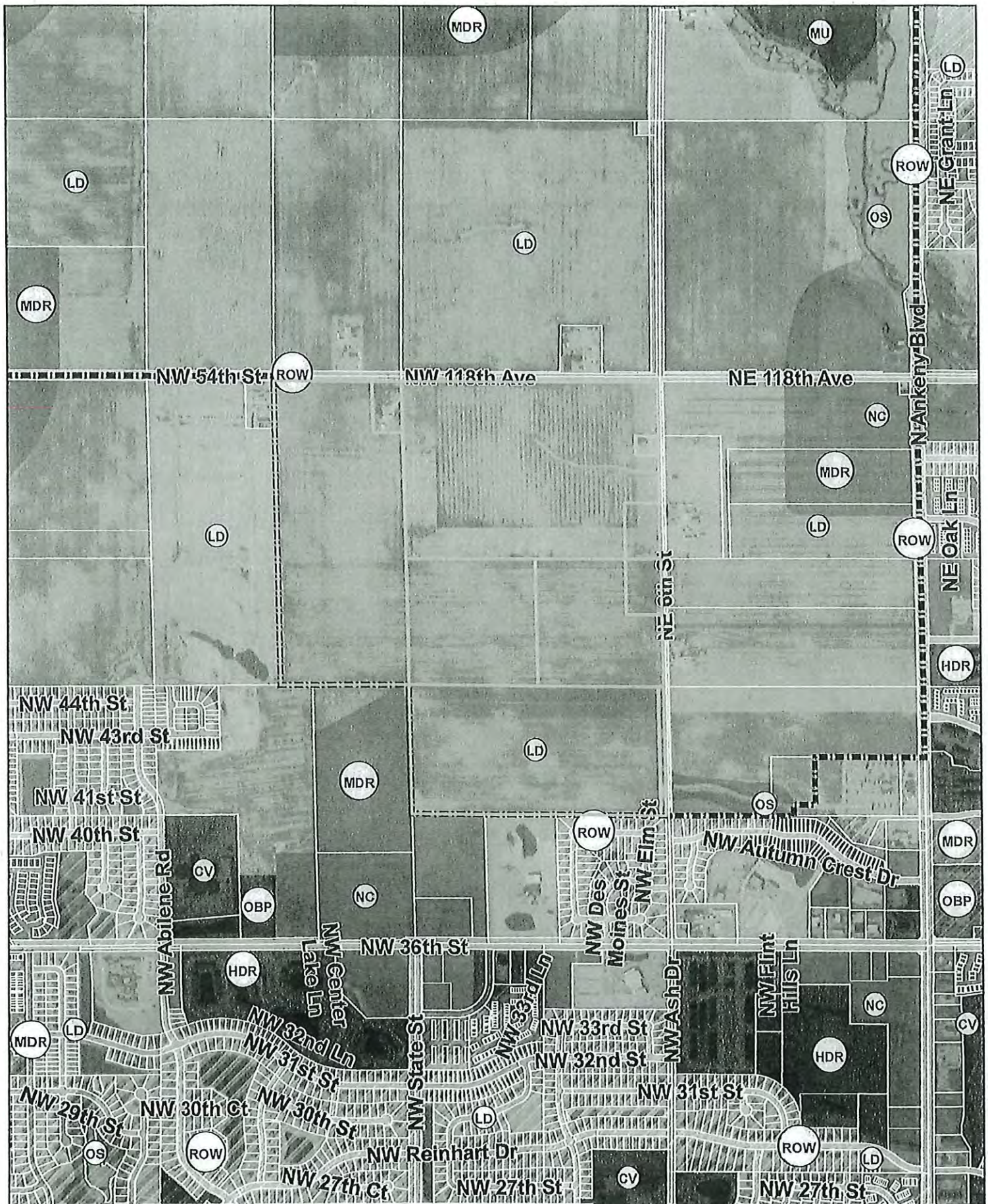


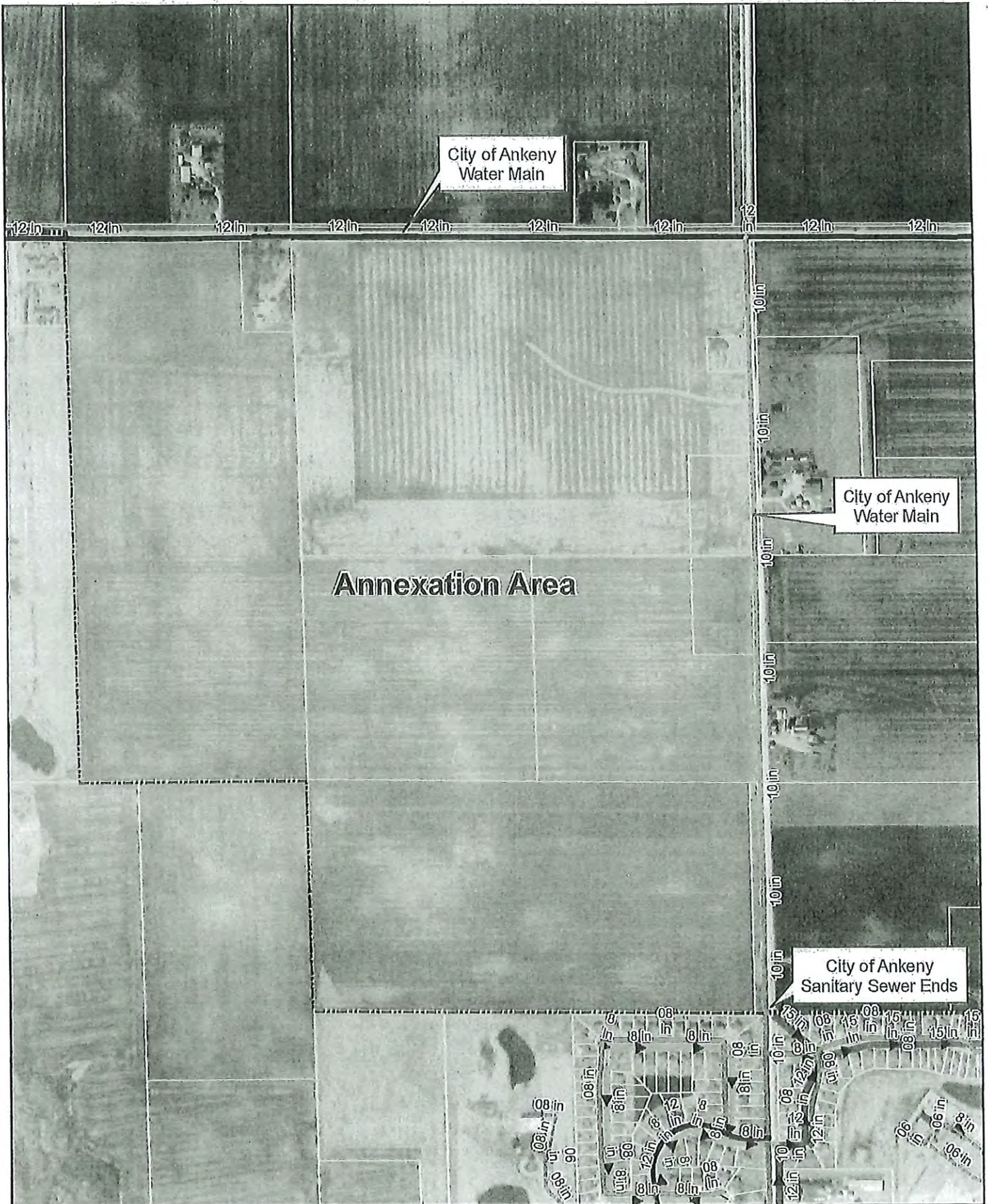


1 inch = 708 feet

Date: 7/29/2024

**Hope Crest
80/20 Voluntary Urbanized Annexation
Petitioned Property & Ownership**





N
1 inch = 708 feet
Date: 7/29/2024

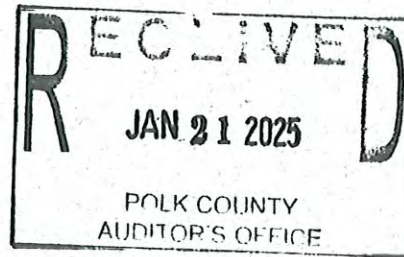
Hope Crest
80/20 Voluntary Urbanized Annexation
Utilities





**DES MOINES METROPOLITAN
WASTEWATER RECLAMATION AUTHORITY**

CITY OF DES MOINES, OPERATING CONTRACTOR



January 13, 2025

To: WRA Participating Communities:

Re: Hearing Notice on Fiscal Year 2026 WRA Budget and Amended WRA Budget for Fiscal Year 2025

As required by Article IX, Section 2 of the Second Amended and Restated Agreement for the Des Moines Metropolitan Wastewater Reclamation Authority, you are hereby given notice that a hearing will be held before the WRA Board on the proposed Fiscal Year 2026 WRA Budget and the amended Fiscal Year 2025 WRA Budget, which hearing will be held on February 18, 2025, at 1:30 p.m. at the Des Moines Metropolitan Planning Organization, 420 Watson Powell Jr. Way, Suite #200, Des Moines, Iowa.

Information requests or questions can be directed to Roxane Vaughan, rjvaughan@dmgov.org, 323-8008.

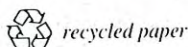
Sincerely,

Scott Hutchens
WRA Director

Cc: WRA Board Representatives

WORKING TOGETHER FOR CLEAN WATER

Phone 515/323-8000 • Fax 515/323-8050 • www.dmmwra.org
3000 Vandalia Road • Des Moines, Iowa 50317-1346



29

In the Matter of the Condemnation
of Certain Rights in Land by the
Iowa Department of Transportation
for the Improvement of

Interstate Route No. 80
North of the City of Mitchellville
located in Polk County, Iowa

**NOTICE OF APPRAISEMENT
OF DAMAGES AND TIME
FOR APPEAL**

Project No. IMN-080-5(389)147--0E-77 Group "A"

Parcel No. 1

	Land and Improvements	Additional Damages	Condemnee's Total Award	Condemnee's Attorney Fees and Costs incl. One Appraisal
Bill Barnes, Incorporated >	\$	\$	\$ 7,218.00	\$
Polk County Treasurer	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

NOTE: If Owner-Occupied Dwelling is acquired:

Value of Condemnees' Dwelling: \$ N/A

Value of Land and Improvements
other than Condemnees' Dwelling: \$ N/A

You and each of you are hereby notified that on the 9th day of January, 2025, the duly-appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to the Code of Iowa, you may, within (30) days from the date of mailing this Notice, appeal to the District Court as by law provided. If no appeal is filed, you may pick up the award warrant on deposit with the Sheriff. In the event an appeal is filed, it will be necessary for the court to order any disbursement of funds.

Signed this 9th day of January, 2025.

Kevin Schneider KB
Sheriff of Polk County, Iowa

#30

MEMORANDUM OF APPOINTMENTS
January 28, 2025

KEY

N - New Hire	S - Salary Change
P - Promotion	O - Other
T - Transfer	* - Plus Cola

DATE	NAME	DEPARTMENT	JOB TITLE	GRADE	STEP	SALARY BASE	KEY	REMARKS
2/8/2025	Buch, Andrew	CFYS	Stores Worker 10233113	A6		\$48,646	P	Fr. Program Assistant PT <30 hours, A06 @ \$23,309. Rep. N. Chiodo, transfer 11/30/24.
1/25/2025	Drennen, Brianna	Medical Examiner	Medicolegal Death Investigator On-Call 10471110	A11		\$33,798	O	Fr. Medicolegal Death Investigator, A11 @ \$83,027. Voluntary demotion. Retro to 1/25/25.
1/24/2025	Erickson, Nathan	Sheriff	Sergeant 20041420	M14		\$103,253	S	Merit increase, fr. Sergeant, M14 @ \$99,282. PAF and eval on file. Retro to 1/24/25.
2/8/2025	Goble, Daniel	General Services	Property Coordinator (Temp) 2800803420	A9		\$77,423	T	Fr. Painter, A09 @ \$77,423. New temporary position per resolution dated 12/17/24. Lateral transfer. No change in salary.
1/25/2025	Gust, Laurie	Health	Healthy Homes Supervisor 10223017	M14		\$120,787	S	Merit increase, fr. Healthy Homes Supervisor, M14 @ \$116,141. PAF and eval on file. Retro to 1/25/25.
1/30/2025	Jones, Vanessa	CFYS	Youth Services Aide 10233302	A7		\$51,847	N	Rep. S. Rundial term 12/1/24.
1/28/2025	Morano, Julian	General Services	Building Technician 10273104	A5		\$44,451	N	Rep. J. Pascuzzi term 1/3/25.
1/29/2025	Rathjen, Cole	CFYS	Youth Services Worker PT < 30 Hours 10233302	A9		\$28,977	N	Rep. H. Wittrock term 12/26/24.
1/11/2025	Rumbaugh, Jeffrey	Public Works	Secondary Roads Superintendent 200267210	M14		\$92,178	T	Fr. Secondary Roads Superintendent (Temp), M14 @ \$92,178. Rep. W. Fors term 12/30/24. No change in salary. Retro to 1/11/25.
2/3/2025	West, Robert	Sheriff	Detention Officer 10041051	T15		\$64,897	N	Rep. A. Galliac term 12/9/24.

#32

Moved by _____, Seconded by _____
That the following RESOLUTION be adopted: BE IT FURTHER RESOLVED THAT
the individuals named on this Memorandum be approved for personnel actions
as indicated above.

A handwritten signature in cursive script, appearing to read "Josie Lewis".

Josie Lewis, Director of Human Resources