

Minutes

Executive Committee-911 Service Board

Monday, February 5, 2024

9:30-9:45 am

ZOOM

<https://us06web.zoom.us/j/86170966526?pwd=TJA1V4Gn2t7TOL1FtLbDt5DrSBqKdo.1>

Meeting ID: 861 7096 6526

Passcode: 860802



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911 Service Board Executive Committee Members

911 Service Board Chair Robert Brownell-**Present**
911 Service Board Vice Chair: Dave Ness-**Present**
Des Moines PSAP: Brad Button-**Absent**
Des Moines User: Michele Bischof-**Present**
Polk County Sheriff PSAP: ~~Nick Brockman~~-**Steve Hoffman**
Polk County Sheriff User: Rob Chiappano-**Present**
Westcom PSAP: Udell Mentola-**Present**
Westcom User: Chad McCluskey-**Present**
Staff: AJ Mumm, ~~Dutch Geisinger~~, Tracey Bearden
Guests:

I. Chair's Opening Comments

II. Budget and Finance

a. Estimated Ending Fund Balances with Proposed Changes to Budgets-Attachment 1

b. Approval to publish FY23-24 Budget Amendment-Attachment 2

- i. Amended GIS Grant to reflect the success of achieving state-imposed benchmarks. Shows up as an expenditure but the expenditure is paid for with the State GIS funding.
- ii. Amended interest received and state Surplus received
- iii. See PCSO's Narrative-Attachment 3-**Request for plain language to be used. Document amended. See Attachment 1.**

Motion to approve the publication of the FY23-24 budget amendment by Polk County; seconded by Des Moines User. The motion passed unanimously.

c. Approval to publish proposed 24-25 budget (updated)-Attachment 4

- i. Amended GIS Grant to reflect the success of achieving state-imposed benchmarks. Shows up as an expenditure but the expenditure is paid for with the State GIS funding.
- ii. See PCSO's Narrative-Attachment 3

Motion to approve the publication of the FY24-25 budget by Polk County User; seconded by Westcom. The motion passed unanimously.

III. Adjourn-Meeting adjourned at 0938 hours.

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Alleman - Altoona - Ankeny - Bondurant - Clive - Des Moines - Elkhart - Grimes - Johnston - Mitchellville

Pleasant Hill - Polk City - Polk County - Runnells - Urbandale - West Des Moines - Windsor Heights



Attachment #1

1.9.24

PC PSAP FY 23/24 IN YEAR BUDGET AMMENDMENT

REVENUES:

Landline and wireless ~~LL and WL~~ revenues increase due to distribution of funds held in 3461202 (911 Service Board/Joint Projects Account) due to the external audit of previous fiscal years. Interest on investments revenue increases coincides with increases in both surcharge revenues.

EXPENSES:

Three expenses codes: furniture and equipment, telephone equipment, and minor info tech equipment will all increase due to upgrades being made to 14 workstations for Public Safety Communications Specialists at the PCSO communications center. Purchases include new chairs, workstation computer towers, and additional telephone equipment.

Maintenance agreements costs for both radio equipment as well as other maintenance agreements have increased with yearly inflation accompanied with additional licenses for end users. Increases from our providers include Racom, Intergraph/Hexagon, and Sayers/Net motion.

Lastly funding allocation is being moved between two object codes to more accurately line up with E911 chart of accounts to cover internal salary and benefit expense of the sheriffs office two public safety technicians.