

February 8, 2023
Polk County Administration Bldg., Room 120
111 Court Ave., Des Moines, IA
5:30 PM – PCC Board Meeting

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in person for regular session Wednesday, February 8, 2023. The meeting was called to order at 5:30 p.m.

- #23-0201 **Roll Call**
Members Present: **Lewis, Crane, Altringer, Cataldo (Zoom)**
Members Absent: **Mollenhauer**
- #23-0202 **Public Comments**
- #23-0203 **Fred & Carol Lockard Land Donation Presentation**
- #23-0204 **Financial Reports**
- #23-0205 **MOVED BY Crane** to approve the January 11, 2023 meeting minutes with correction made to Item 13-0109 (record of Lewis vote).
SECONDED BY Lewis
Vote Yea: **Lewis, Crane, Altringer, Cataldo**
Members Absent: **Mollenhauer**

CONSENT AGENDA

- #23-0206 **Approving** bill list.
- #23-0207 **Awarding** the contract to Ames Goats on the Go, LLC for goat grazing services at Easter Lake with contract amount of \$76,869.00, plus a 10% contingency.
- #23-0208 **Approving** the funding level for the Trails End Mitigation Bank Long-term Maintenance Fund allocation at 10% of credit sale revenue.

LET THE RECORD SHOW it was moved by **Crane** to approve the consent agenda.

SECONDED BY Lewis

Vote Yea: **Cataldo, Crane, Altringer, Lewis**

Members Absent: **Mollenhauer**

ACTION ITEMS

- #23-0209 **Approving** the purchase of 48.56 acres of land known as the Bailey Property, from Iowa Natural Heritage Foundation within the Chichaqua Bottoms Greenbelt.

LET THE RECORD SHOW it was moved by Crane to approve Action Item 23-0209.

SECONDED BY Lewis

Vote Yea: **Lewis, Cataldo, Crane, Altringer**

Members Absent: **Mollenhauer**

#23-0210 **Approving** the sale of 0.64 acres of Polk County Conservation Board land to the Iowa Department of Transportation.

LET THE RECORD SHOW it was moved by Lewis to approve Action Item 23-0210.

SECONDED BY Crane

Vote Yea: **Lewis, Cataldo, Crane, Altringer**

Members Absent: **Mollenhauer**

#23-0211 **Approving** Vehicle and Equipment Replacement program for FY23/24 and authorizing staff to acquire said vehicles and equipment upon Board of Supervisors FY23/24 budget approval and reallocating any proceeds from sales to support equipment needs.

LET THE RECORD SHOW it was moved by Lewis to approve Action Item 23-0211.

SECONDED BY Crane

Vote Yea: **Cataldo, Crane, Altringer, Lewis**

Members Absent: **Mollenhauer**

BOARD DISCUSSION

Director Remarks –

ICON ART Piece – determined that it will be located by the Lauridsen Skatepark in the new parking area – this places the piece out of the floodplain and in a highly visible location.

Raccoon River Boat/Canoe/Paddling access – located in area owned by City of West Des Moines but affects their overall master plan – we are willing to pay up to \$25,000 to assist with master plan development – we get access, land, and possibly more use areas such as picnic or campground areas.

Easter Lake North Shore Project – Rich/Kami have been meeting with Shive Hattery and captured \$2,000,000 in cost savings. Bids due March 1st so will be presented to the PCC Board at the March meeting. Funds have been secured for the ELNS Coordinator position. The job description has been posted and applications are being accepted. PCC is partnering with GOF and they will oversee the three year position – position will be housed within GOF but overseen by PCC leadership. Future goal is to raise funds to sustain the position past the three year mark.

PCC's budget hearing was with downtown finance this morning. Most things are looking good but there are a few things undetermined. The Trails Coordinator role is undetermined. The Polk County Board of Supervisors has a desire to have more oversight over PCC's FTE needs in the future. Rich/Kami have been negotiating with the BOS on predicting FTE needs going forward.

Lewis – there is going to be a lot of different groups utilizing our facilities and as we grow we need a Trails Coordinator to support everything the existing staff is already doing within the community.

Rich/Kami are meeting with the BOS on Thursday, 2-9-23, to petition for 100% funding of this role.
Rich will provide an update in next few days after the meeting occurs.

On a different note, Chairperson Altringer and Director Leopold have been in discussions regarding Contingency planning and have agreed upon a contingency of 10% on everything and/or anything over \$25,000 goes to the PCC Board for approval. PCC will be working with the Polk County procurement officer and will revise the existing procurement policy in the next revision of the Admin Manual.

Board & Chair Remarks -

Community Involvement Appointments – per Chairperson Altringer, 2-8-23:

Jim Cataldo – Golf
Pam Mollenhauer – Arts
Ryan Crane – ICCS
Greg Lewis – Citizen’s Advisory Committee
Jill Altringer - GOF

CLOSED SESSION

#23-0212 **MOVED BY Lewis** to go into closed session pursuant to Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
SECONDED BY Crane

Vote Yea: **Altringer, Lewis, Crane, Cataldo**

Members Absent: **Mollenhauer**

Closed Session Roll Call: Katie Stoklasa, Rich Leopold, Kami Rankin, Cassie Cook, Doug Sheeley, Greg Lewis, Jill Altringer, Jim Cataldo, Natalie McFarlane, Ryan Crane, Kate Clark

Action on closed session:

MOVED BY Lewis to return to open session. **SECONDED BY ____N/A____.**

Vote Yea: **Mollenhauer, Altringer, Lewis, Crane, Cataldo (Unanimous Aye)**

Members Absent:

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD AND WITH NO OBJECTIONS,
THIS MEETING IS ADJOURNED.** Meeting adjourned at **7:26 PM** .