

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
FEBRUARY 9, 2021 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

CONVEYANCE OF TEMPORARY EASEMENT

- *5. Resolution granting temporary easement to Iowa Department of Transportation on land known as Brown's Woods Forest Preserve (improvements near Hwy 28).

PUBLIC COMMENTS

6.

PETITIONS

- *7. Petition to suspend taxes and special assessments for the following:

A. Chia	2353 E. 21 st Street
J. Reed	3118 Wright Street

RESOLUTIONS

8. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the General Basic Fund (mental health/intellectual disability/development disability).
9. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for February 23, 2021 on Disposal of County Interest in Real Estate (vacant property between 7005 NW Beaver Drive and 7000 Forest Drive, Johnston).
10. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing on February 23, 2021 on vacation of public utility easements (Kenneth & Mary Rieck Estates Plat 1).
11. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 9, 2021 for text amendments to the Polk County Zoning Ordinance.
12. Resolution approving preliminary plat of Gracey Development Plat 3.
13. Resolution approving final plat of Welch Plat 1.

- *14. Resolution approving amendment to agreement with Iowa Department of Public Health for Multi-year Emergency Preparedness and Response funding.
- *15. Resolution approving agreement for professional services with Adrienne Bergman.
- *16. Resolution approving agreement for professional services with Rick Kozin.
- *17. Resolution approving release of mortgage on 1111 – 19th Street (Davila/Dvavila Aguilar).
- *18. Resolution approving release of mortgage on 1316 – 11th Street (Windsor).
- *19. Resolution approving release of mortgage on 1907 College Avenue (Wilson).
- *20. Resolution approving release of mortgage on 3615 Cottage Grove (Habib).
- *21. Resolution approving release of mortgage on 1050 – 25th Street (Stuart).
- *22. Resolution approving release of mortgage on 3009 E. 7th Street (Ruedy).
- 23. Resolution modifying positions within the General Services Department.
- 24. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for March 2, 2021 on proposed maximum property tax levy.
- 25. Resolution approving FY21/22 Polk County Compensation Board Salary Recommendations for Elected Officials.

REPORTS

- *26. Fifth Judicial District 2020 Annual Report.

COMMUNICATIONS

- 27. Request for property tax abatement for 4440 College Avenue (College Avenue Christian Church).
- *28. City of Elkhart proposed voluntary annexation request and notice of meeting.

BUDGET ACTIONS

29. Memorandum of Budget Actions.

APPOINTMENTS

30. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting will be held electronically pursuant to section 21.8 of the Code of Iowa.

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, February 2, 2021 at 9:30 a.m.

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting was held electronically pursuant to section 21.8 of the Code of Iowa. While the public was not permitted to attend in person, notice was provided and an opportunity given to the public to participate electronically.

MEMBERS PRESENT: Steve Van Oort, Robert Brownell, Matt McCoy, Tom Hockensmith, Angela Connolly.

The Board shared memories of Mary Maloney, Polk County Treasurer, who passed away unexpectedly on January 29, 2021. Mary was first elected in 1989 and served the citizens of Polk County as County Treasurer for 32 years. The Board offered condolences to Mary's family and a permanent memorial will be established at the Polk County Administration Office Building in her honor.

Moved by Hockensmith, Seconded by Brownell to dispense with the reading of the January 26, 2021 minutes and they stand approved as printed.

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

The Bills as certified by the County Auditor were allowed or disallowed on each according to the certified list, claim numbers 202102020001 – 202102020703.

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

PUBLIC COMMENTS: The following appeared in support of the Resolution encouraging State Legislators to ban conversion therapy (item #14):
Damian Thompson, representing Iowa Safe Schools, 1669 Beaver Avenue
Stephanie Brennan, teacher at DMPS, 3127 Cottage Grove Avenue
Joby Holcomb, certified counselor

PERMITS: Renewal application for Class "C" Liquor License and Sunday Sales for Vittoria Lodge (Societa' Vittoria Italiana), 7200 NW 2nd Avenue.

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

RESOLUTIONS: Resolution approving Cooperative Public Service Agreement with the City of Ankeny for 2021 HMA improvement projects (NE 66th Ave, NE 19th Ln, NE 102nd Ave, NW 26th Street).

#2

Resolution approving Saturated Buffer Project Right-of-Entry and Temporary Construction Easement agreements (Elwell Inc).

Resolution approving Saturated Buffer Project Right-of-Entry and Temporary Construction Easement agreements (eleven property owners).

Resolution approving agreement with Iowa Department of Public Health for Integrated HIV and Viral Hepatitis Counseling, Testing and Referral Services.

Resolution to receive funding from the Office of Justice Program at the Department of Justice (Round 2 via Iowa Governor's Office of Drug Control Policy).

Resolution creating temporary position within Public Works Department.

Resolution extending loan repayment terms to the Polk County Aviation Authority (for land purchase at the Ankeny Airport).

Resolution encouraging the state legislature to ban conversion therapy.

Resolution appointing individuals to various boards and commissions.

Resolution approving Community Betterment Grant for Drake University.

**REFERRED TO
PUBLIC WKS &
CO ATTORNEY:**

City of West Des Moines notice of meeting regarding University Avenue Corridor Urban Renewal Plan.

APPOINTMENTS: Moved by Hockensmith, Seconded by Van Oort that the following Resolution be adopted: BE IT RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Kurt Bailey, County Engineer, Public Works, \$166,064 beginning Jan 16, 2021

Anthony Ferlitsch, Sergeant, Sheriff, \$95,913 beginning Dec 14, 2020

Brandon Gillette, Deten Officer, Sheriff, \$69,601 beginning Feb 13, 2021

Megan Roland, Public Health Investigator, Health, \$59,537 beginning Feb 13, 2021

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

LET THE RECORD SHOW Helen Eddy, Director, Polk County Health, updated the Board on the allocation of vaccines and the distribution process. She clarified information on who is eligible for the vaccination, how it is distributed, how to make appointments and what authority and control the Polk County Health Department has in distributing the vaccine.

LET THE RECORD SHOW estray claims were published in The Business Record on December 11, 18 and 25, 2020 and proof of publication has been provided.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Hockensmith, Seconded by Brownell to adjourn until February 9, 2021, at 9:30 a.m.

The above resolutions are a summary. For the full text of resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/> or visit our office at
The Polk County Auditor's Office, 111 Court Avenue, Room 230, Des Moines, Iowa,
Monday-Friday 8:00 a.m. – 5:00 p.m., 286-3080

RESOLUTION

Moved by _____ Seconded by _____

That the following resolution be adopted;

WHEREAS, the Polk County Conservation Board maintains Brown's Woods Forest Preserve, part of southwestern Polk County pursuant to §350.4, Iowa Code (2017); and,

WHEREAS, the Iowa Department of Transportation (DOT) requests Polk County and the Polk County Conservation Board grant the Iowa DOT a Temporary Easement on Board-managed land known as Brown's Woods Forest Preserve near Highway 28 and the Raccoon River in Polk County, Iowa, to be conveyed by temporary easement to the Iowa DOT for highway purpose for access and clearing/grubbing for improvements to the Highway 28 southbound bridge; and,

WHEREAS, the locally known descriptions where the contemplated easement will be located are as follows:

LEGAL DESCRIPTION:

Pt. of the SE ¼ SW ¼ Sec. 14, T78N, R25W of the 5th P.M. containing 10,453 sq. ft.

WHEREAS, a public hearing was held February 9, 2021 at the regularly scheduled meeting of the Polk County Board of Supervisors concerning the proposed temporary easement conveyance on the described property; and

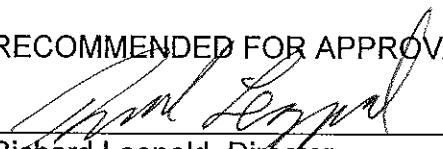
NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors conveys by temporary easement of the Polk County property described on the easement document attached hereto and conveys by easement the above described Polk County property; and the Chairperson is authorized to execute any and all instruments, as attached, related to the easement for access and clearing/grubbing for improvements to the Highway 28 southbound bridge on land known as Brown's Woods Forest Preserve; and

BE IT FURTHER RESOLVED that the Chairperson of the Polk County Board of Supervisors authorizes the Polk County Conservation Board to record, as necessary, all necessary documents.

POLK COUNTY BOARD OF SUPERVISORS

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:



Kate Clark
Assistant Polk County Attorney

#5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

02/09/21

Item Type & Title: Granting of Temporary Easement to the Iowa Department of Transportation (DOT) for access and clearing/grubbing for highway purposes for the improvements to State Highway 28 on land known as Brown's Woods Forest Preserve.

Agenda Date: 02/09/21

Contact Individual: Richard Leopold

Previous Action taken by the Board:

The Polk County Conservation Board determined that the temporary easement for high way purposes for improvements to the Highway 28 bridge would not interfere with the operation or use of Brown's Woods Forest Preserve at their regularly held meeting on January 13, 2021 and recommend that the Board of Supervisors grant the temporary easement as requested by the Iowa DOT.

Action Requested (Recommended):

That the Board of Supervisors grant the requested temporary easement to the Iowa DOT, for high way purposes for clearing and grubbing, and access to Brown's Woods Forest Preserve for the improvements to Highway 28 southbound bridge.

Comply with Policy: NA

Background:

Polk County Conservation Board has been supportive of the Department of Transportation development and improvements to state infrastructure.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
08/21	N	NA	NA			
07/22	N	NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____

Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, that the Polk County, Iowa does hereby approve the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund and the General Basic Fund for these individuals.

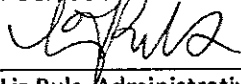
Approved this ____ day of _____, 2021.

POLK COUNTY, IOWA

By _____
Chairperson,
Angela Connolly

Log #410

SUBMITTED BY:
POLK COUNTY HEALTH SERVICES, INC.



Liz Puls, Administrative Specialist

Fiscal Impact \$9,874.60 from the
General Basic Fund.

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the General Basic Fund.

Agenda Date: 2/9/2021

Contact Individual: Liz Puls, Administrative Specialist

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Board of Supervisors in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summery outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	Y	\$9,874.60	\$0	N		
21/22	Y	\$7,989.60	\$0	N		

Additional Fiscal Note Information (optional):

**MEMORANDUM OF MH/ID/DD SERVICE APPROVAL
POLK COUNTY SERVICE APPEAL BOARD**

Monday, February 1, 2021

Page 1 of 1

Client ID	66322	County Portion	100%	Unit Rate	\$385.00
Provider	TJS Accounting Solutions LLC (FKA Timmins, Jacobson & Strawhacker), Urbandale			Maximum Monthly Cost	\$385.00
Service	3345f GA Shelter Ongoing	Maximum Cost of Approval		\$385.00	
Units	1 Monthly	Start and End Date		1 /22/2021 to 2 /20/2021	
Client ID	83976	County Portion	100%	Unit Rate	\$20.79
Provider	Iowa Home Care LLC, Clive			Maximum Monthly Cost	\$415.80
Service	3220a Homemaker/Home Health (Non-Waiver)	Maximum Cost of Approval		\$4,989.60	
Units	20 Monthly	Start and End Date		2 /1 /2021 to 1 /31/2022	
Client ID	105828	County Portion	100%	Unit Rate	\$250.00
Provider	Decisions for Life, Altoona			Maximum Monthly Cost	\$250.00
Service	3226a Guardianship	Maximum Cost of Approval		\$3,000.00	
Units	1 Monthly	Start and End Date		2 /1 /2021 to 1 /31/2022	
Client ID	105828	County Portion	100%	Unit Rate	\$1,500.00
Provider	Decisions for Life, Altoona			Maximum Monthly Cost	\$1,500.00
Service	3226b Guardianship	Maximum Cost of Approval		\$1,500.00	
Units	1 Monthly	Start and End Date		2 /1 /2021 to 3 /31/2021	
SUBMITTED BY:					\$9,874.60



Liz Puls, Administrative Specialist

100-472

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a vacant property located between 7005 NW Beaver Drive and 7000 Forest Drive, Johnston, Iowa and legally described as:

S 20F LYG E OF HWY LT 7 OP E 1/2 SW 1/4 & SW 1/4 SW 1/4 SEC 31-80-24

To the City of Johnston for future roadway projects; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of February 23, 2021, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Note: None

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 18-21 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #100-472, (District 241 Parcel 00119-004-000) vacant property located between 7005 NW Beaver Drive and 7000 Forest Drive to the City of Johnston.

Agenda Date: February 9, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from the City of Johnston to obtain this parcel for a future roadway projects. Polk County received this parcel by tax deed in April of 1988. Property size is .044 acres. Parcel is not buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21			N/A			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 23rd of February, 2021 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate with the local address of a vacant property between 7005 NW Beaver Drive and 7000 Forest Drive, Johnston, Iowa and described as:

S 20F LYG E OF HWY LT 7 OP E 1/2 SW 1/4 & SW 1/4 SW 1/4 SEC 31-80-24

To the City of Johnston for future roadway projects. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted.

WHEREAS, the Polk County Public Works Department has received a request from Parcel Owners, regarding the vacation of a 10-foot public utility easement and a 32-foot water main easement, within Kenneth & Mary Rieck Estates Plat 1, an official plat in Polk County, Iowa, in accordance with Section 354.23 Code of Iowa. Said public utility easements to be vacated are described as follows:

The North 42 feet of the West 539 feet of Lot 6 in Kenneth & Mary Rieck Estates Plat 1, as recorded in Book 10829, Page 559 at the Polk County Recorder's Office, Polk County, Iowa.

WHEREAS, Section 354.23, Iowa Code, requires a public hearing to vacate the platted public utility easements.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on the proposed vacation of the public utility easements, referenced above, be held at 9:30 a.m. on February 23, 2021, at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 21-21 accepting and approving the official publication and setting a public hearing for the vacation of public utility easements within the subdivision plat of Kenneth & Mary Rieck Estates Plat 1.

Agenda Date: February 9, 2021

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval of the resolution authorizing the Polk County Auditor to publish the Notice of Public Hearing for the vacation of public utility easements within the subdivision plat of Kenneth & Mary Rieck Estates Plat 1.

Comply with Policy: This vacation procedure complies with Section 354.23, Code of Iowa.

Background: Owners have shown documentation that utility companies have consented to vacating the existing water main easement and public utility easement as described in the Resolution and on Exhibit A.

Action Impact: With Board approval of the resolution, the Auditor's Office can publish the Notice of Public Hearing setting the date, time and location of the public hearing for the proposed vacation and establishment of the easements.

Fiscal Note: No cost to County.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						
21/22						

Additional Fiscal Note Information (optional): None

NOTICE OF PUBLIC HEARING

A public hearing will be held at 9:30 a.m. on February 23, 2021 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa 50309, regarding the vacation of a 10-foot public utility easement and a 32-foot water main easement, within Kenneth & Mary Rieck Estates Plat 1, an official plat in Polk County, Iowa, in accordance with Section 354.23 Code of Iowa.

The description of the platted public utility easements proposed to be vacated are more particularly described as follows:

The North 42 feet of the West 539 feet of Lot 6 in Kenneth & Mary Rieck Estates Plat 1, as recorded in Book 10829, Page 559 at the Polk County Recorder's Office, Polk County, Iowa.

For information regarding the proposed vacation and establishment of the aforementioned public utility easements, contact the Polk County Public Works Department, Planning Division, at 5885 NE 14th Street, Des Moines, Iowa.

This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14th Street, Des Moines, Iowa 50313, or by calling (515) 286-3705.

Location Map
Vacation of Platted Public Utility Easements within Kenneth & Mary Rieck Estates Plat 1

Vicinity Map



RESOLUTION

Moved by _____, Seconded by _____ that the
following Resolution be adopted:

WHEREAS, the Zoning Ordinance for the Unincorporated Polk County, Iowa adopted September 10, 2007 and amended most recently February 1, 2019 is proposed to be amended; and

WHEREAS, the Polk County Zoning Commission met on January 25, 2021, and voted six (6) for and zero (0) against with one (1) absent to recommend approval of the Polk County Ordinance Amendments; and

WHEREAS, Iowa Code Section § 335.6 requires a public hearing by the Board of Supervisors to amend the current Polk County Zoning Ordinance dated February 1, 2019.

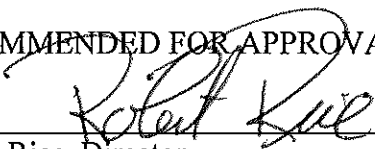
NOW, THEREFORE, BE IT RESOLVED that a public hearing to amend the Zoning Ordinance for unincorporated Polk County is set for March 9, 2021 at 9:30 A.M. in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing.

POLK COUNTY, IOWA

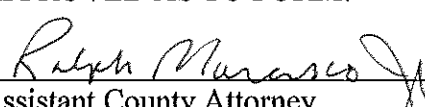
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

Fiscal Note: None

11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 20-21 Resolution setting the date for the public hearing and authorizing the Auditor to publish the notice for text amendments to the Polk County Zoning Ordinance.

Agenda Date: February 9, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on January 25, 2021, and voted six (6) for and zero (0) against with one (1) absent to recommend approval of the text amendments to the Polk County Zoning Ordinance.

Action Requested (Recommended): Approval to set public hearing date for March 9, 2021.

Comply with Policy: Yes

Background: Polk County participated in the Capital Crossroads Stormwater initiative to work regionally to put together uniform stormwater management standards for the Des Moines metro. Staff proposes implementing a majority of the Crossroads recommendations to provide for improved stormwater management and increase stormwater quality within unincorporated Polk County. Zoning Commission recommended approval of the proposed changes. Our current regulations are no longer sufficient and the new standards are needed in order to improve water quality and decrease the runoff onto adjacent downstream property owners. New design methods allow for improved implementation and management practices that provide immediate and long-term benefits. A change is also proposed to the stream buffer regulations. No changes are proposed to the Official Zoning Map.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

PUBLIC NOTICE

NOTICE OF HEARING ON PROPOSED TEXT AMENDMENTS TO THE POLK COUNTY ZONING ORDINANCE AND AS PROVIDED FOR UNDER THE POLK COUNTY ZONING ORDINANCE AND UNDER CHAPTER 331 AND CHAPTER 335 CODE OF IOWA, AS AMENDED.

TO: All interested persons within the unincorporated territory of Polk County, Iowa:

NOTICE IS HEREBY GIVEN THAT on Tuesday, March 9, 2021 at 9:30am, a public hearing will be held by the Polk County Board of Supervisors. The hearing will take place in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

The purpose of the hearing is to take public testimony in connection with proposed text amendments to the Polk County Zoning Ordinance. The proposed text amendments will amend Article 7 - Natural Resource Protection, Division 4, Section 2 -- Streams and Article 8 - Stormwater and Erosion Control Management. This is a County staff initiated text amendment to make recommended changes and implement Capital Crossroads Stormwater initiatives for more uniform stormwater management standards for the region. No changes are being proposed to the Official Zoning Map.

Anyone wishing to appear before the Polk County Board of Supervisors shall have an opportunity to be heard.

Copies of the entire proposed changes to Polk County Zoning Ordinance are available on the Polk County Public Works Department website under Zoning Commission or may be requested from Polk County Public Works, 5885 NE 14th Street, Des Moines, IA 50313 by emailing publicworks@polkcountyiowa.gov or by calling 515-286-3705.

POLK COUNTY, IOWA

Angela Connolly

Chairperson

ATTEST:

Jamie Fitzgerald

Clerk of the Board of Supervisors

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 32, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major preliminary subdivision plat known as Gracey Development Plat 3; and

WHEREAS, the major preliminary subdivision plat proposes one (1) non-residential lot and one (1) single family residential lot on 4.06 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission on November 23, 2020, recommended approval of the major preliminary subdivision plat to the Board of Supervisors by a vote of five (5) for approval with one (1) absent.

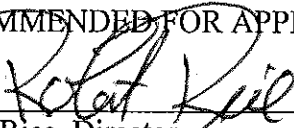
NOW, THEREFORE, BE IT RESOLVED that the major preliminary subdivision plat of Gracey Development Plat 3 is hereby approved.

Sewer Service:	On-site wastewater treatment system
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	Wayne Frame
Engineer:	Associated Engineering Company of Iowa
Location:	Located approximately ¼ mile southeast of the NW Toni Drive and NW Fisher Lane intersection. The current address is 7297 NW Fisher Lane and identified as District/Parcel # 180/00780-812-001
Township:	Crocker

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 22-21 approving the Preliminary Plat of Gracey Development Plat 3, a major preliminary subdivision plat.

Agenda Date: February 9, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on November 23, 2020, and voted five (5) for with one (1) absent to recommend approval of the Preliminary Plat of Gracey Development Plat 3.

Action Requested (Recommended): Approval of the Preliminary Plat of Gracey Development Plat 3.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: This major preliminary subdivision plat proposes the re-establishment and adjustment of lot boundaries to create one (1) non-residential lot with an existing pre-school/daycare and one (1) single family residential lot on 4.06 acres of land zoned "RR" Rural Residential District. No new streets are proposed.

Action Impact: Approval of the Preliminary Plat allows the applicant to move forward with the submittal of a final plat. Following staff's review, the final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional):

Gracey Development Plat 3 **Preliminary Plat**

PLAT INFORMATION: This major preliminary subdivision plat proposes one (1) Lot for the existing non-residential use and one (1) Lot for a single-family residence on approximately 4.06 acres zoned "RR" Rural Residential District. The subject property consists of one (1) existing tax parcel and contains one (1) existing building utilized for the Cottontail Montessori School addressed as 7297 NW Fisher Lane, located within Section 32 of Crocker Township.

TOWNSHIP: Crocker

SEWER: Individual Wastewater Systems

WATER: DMWW

OWNER/DEVELOPER: Wayne Frame

SURVEYOR/ENGINEER: Associated Engineering Company of Iowa

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 7, Township 81 North, Range 22 West of the 5th P.M. (Washington Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as Welch Plat 1; and

WHEREAS, the minor subdivision final plat proposes one (1) single-family residential lot, two (2) outlots, and two (2) street lots on 67.90 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department reviewed and approved the minor subdivision preliminary plat on January 29, 2020; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

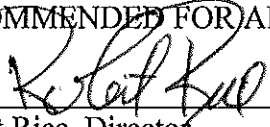
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the minor subdivision final plat of Welch Plat 1 and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual wastewater treatment system
Water Service:	Iowa Regional Utilities Association
Zoning:	"AG" Agricultural District
Platted by:	John Robert Welch & Miriam E. Welch Revocable Trusts (property owners)
Surveyor:	Snyder & Associates, Inc.
Location:	Southeast corner of the intersection of NE 72 nd Street and NE 158 th Avenue
Township:	Washington

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 23-21 approving Welch Plat 1, a minor subdivision final plat.

Agenda Date: February 9, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Final Plat of Welch Plat 1.

Comply with Policy: This minor subdivision final plat complies with the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: This minor subdivision final plat proposes one (1) single-family residential lot, two (2) outlots and two (2) street lots on 67.90 acres zoned "AG" Agricultural District. Lot 1 will create a new development right for a single-family residence. Outlot 'Y' contains required open space and will remain in agricultural production. Outlot 'X' was created separately for financing purposes as it contains floodplain, but will be held in common ownership with Lot 1. Street Lots 'A' and 'B' will deed right-of-way to Polk County along the existing roadways of NE 72nd Street and NE 158th Avenue.

Action Impact: Approval of the Final Plat allows for recording and future deed transfers.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional): None

Welch Plat 1
Final Plat

PLAT INFORMATION: This subdivision plat proposes one (1) single-family residential lot, two (2) outlots, and two (2) street lots on approximately 67.90 acres of land zoned "AG" Agricultural District.

SEWER: Individual septic system

WATER: Iowa Regional Utilities Association

TOWNSHIP: Washington

OWNER/DEVELOPER: John Robert Welch & Miriam E. Welch Revocable Trusts

Vicinity Map:



RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, health related disasters often come with little or no warning; and

WHEREAS, initial expenses must be borne by local communities; and

WHEREAS, Polk County entered into an agreement with the Iowa Department of Public Health for potential multi- year emergency response funding on June 23, 2015 to expedite the disbursement of future funding; and

WHEREAS, previous amendments added funding for specific emergency preparedness activities; and

WHEREAS, this twelfth amendment adds funding of \$806,632 for COVID-19 Crisis Response Immunizations. The amended budget amount is \$1,353,319.

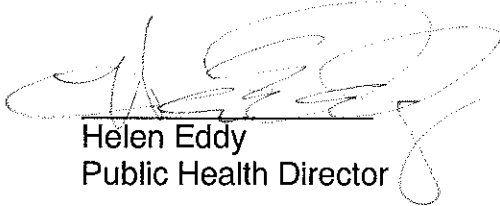
NOW, THEREFORE, BE IT RESOLVED: that Polk County approves amendment 12 to contract 5885BT477 for multi-year emergency response funding with the Iowa Department of Public Health and authorizes the Chairperson to sign the document.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.

By _____

Chair

Polk County Board of Supervisors/Board of Health



Helen Eddy
Public Health Director

Approved as to form:
John P. Sarcone
Polk County Attorney

By  _____
Assistant County Attorney

Fiscal Note: additional: \$806,632

#14

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Amendment to Agreement with the Iowa Department of Public Health (IDPH) for Multi-Year Emergency Preparedness and Response funding

Agenda Date: 2/9/2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original contract approved by BOS on 6/23/2015 and amended several times.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: In previous public health disasters (e.g. H1N1), the process of getting contracts written and approved by the Iowa Department of Public Health created delays in the disbursement of response funds. To minimize these delays in future response, IDPH developed a “base contract” for public health disaster responses. The base contract is not disease or event specific. However, IDPH believes this contract could be amended faster (and funds made available to boards of health quicker) than happens with the current process. Polk County entered into the original agreement with IDPH in June of 2015.

Previous amendments added funding for public health, hospitals and emergency medical service (EMS) to assure readiness and response to Ebola, Zika, Opioid Addiction and other highly infectious diseases. This twelfth amendment adds funding for the COVID-19 Crisis Response Immunization program.

Action Impact: Polk County will have the funding necessary to carry out a comprehensive pandemic vaccination campaign.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitm ent? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N			N	10223041.77440. 23	10223041.5248 0

Additional Fiscal Note Information (optional): 100% Federal CDEA #93.074

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, health related disasters often come with little or no warning; and

WHEREAS, Polk County has received funding from the Iowa Department of Public Health to carry out a comprehensive COVID-19 vaccination campaign; and

WHEREAS, Adrienne Bergman has been identified as an independent contractor who can assist the Public Health Communications Officer with communication and social media activities for up to a twelve month period. Grant funds will be used to cover contract costs.

NOW, THEREFORE, BE IT RESOLVED: that Polk County approves agreement with Adrienne Bergman for vaccine campaign assistance and authorizes the Chairperson to sign the document.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.

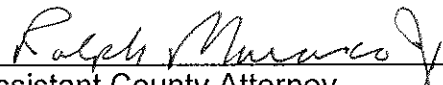
Approved this _____ day of _____, 2021.



Helen Eddy
Public Health Director

By _____
Chair
Polk County Board of Supervisors/Board of Health

Approved as to form:
John P. Sarcone
Polk County Attorney

By  _____
Assistant County Attorney

Fiscal Note: not to exceed \$40,000

#15

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement for Professional Services with Adrienne Bergman

Agenda Date: 2/9/2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County has received grant funds from the Iowa Department of Public Health to assist with their Covid-19 Vaccine campaign. Adrienne Bergman has been identified as having the skills and abilities to provide assistance to the department to carry out this campaign. Grant funds will be used to offset the costs incurred in this agreement.

Action Impact: Polk County will be better prepared to implement a comprehensive pandemic vaccination campaign.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitm ent? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21 21/22				N	10223041.77440 .23	10223041.52480

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, health related disasters often come with little or no warning; and

WHEREAS, Polk County has received funding from the Iowa Department of Public Health to carry out a comprehensive COVID-19 vaccination campaign; and

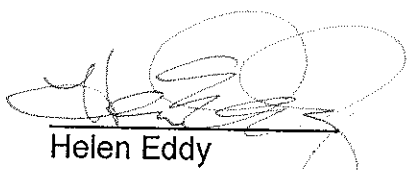
WHEREAS, Rick Kozin has been identified as an independent contractor who can assist the department in these efforts for up to a twelve month period. Grant funds will be used to cover contract costs.

NOW, THEREFORE, BE IT RESOLVED: that Polk County approves agreement with Rick Kozin for vaccine campaign assistance and authorizes the Chairperson to sign the document.

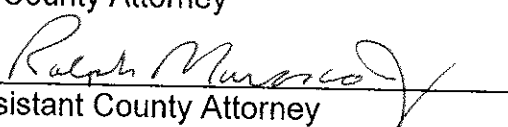
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.

Approved this _____ day of _____, 2021.

By _____
Chair
Polk County Board of Supervisors/Board of Health


Helen Eddy
Public Health Director

Approved as to form:
John P. Sarcone
Polk County Attorney

By 
Assistant County Attorney

Fiscal Note:

#16

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement for Professional Services with Rick Kozin

Agenda Date: 2/9/2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County has received grant funds from the Iowa Department of Public Health to assist with their Covid-19 Vaccine campaign. Rick Kozin has been identified as having the skills and abilities to provide assistance to the department to carry out this campaign. Grant funds will be used to offset the costs incurred in this agreement.

Action Impact: Polk County will be better prepared to implement a comprehensive pandemic vaccination campaign.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitm ent? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21 21/22				N	10223041.77440 .23	10223041.52480

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

WHEREAS, if the homeowner remains in the home for three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$9,100.00 was entered into October 17, 2017, by Marisol Davila and Marisela Dvavila Aguilar; and

WHEREAS, the owner has paid in full the three-year mortgage recording in Book 16742 page 904-915 against property located at 1111 19th Street Des Moines, IA 50314 and the homeowners have met all the requirements of the forgivable loan/grant.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa releases the mortgage on 1111 19th Street Des Moines, IA 50314, and authorizes the Chair of the Board of Supervisors to sign the attached release and requests the Auditor to record this release.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
1111 19th Street Des Moines, IA 50314

Agenda Date: February 9, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
October 17, 2017

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 1111 19th Street Des Moines, IA
50314

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$9,100.00 was entered into on October 17, 2017, by Marisol Davila and Marisela Davila Aguilar, recorded in Book 16742 pages 904-915. The owner of the home has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
1111 19th Street Des Moines, IA 50314

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

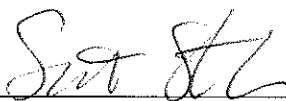
WHEREAS, if the homeowner remains in the home for three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$12,275.00 was entered into November 7, 2017, by Arvel Windsor; and

WHEREAS, the owner has paid in full the three-year mortgage recording in Book 16759 page 555-564 against property located at 1316 11th Street, Des Moines, IA 50314 and the homeowners have met all the requirements of the forgivable loan/grant.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa releases the mortgage on 1316 11th Street, Des Moines, IA 50314, and authorizes the Chair of the Board of Supervisors to sign the attached release and requests the Auditor to record this release.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
1316 11th Street, Des Moines, IA 50314

Agenda Date: February 9, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
November 7, 2017

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 1316 11th Street, Des Moines,
IA 50314

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$12,275.00 was entered into on November 7, 2017, by Arvel Windsor, recorded in Book 16759 pages 555-564. The owner of the home has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at 1316 11th Street, Des Moines, IA 50314

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

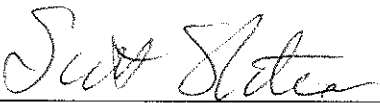
WHEREAS, once a property has been remediated a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

WHEREAS, if the homeowner remains in the home for three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$9,000.00 was entered into July 10, 2017, by Anthony E. Schubert IRA, Guaranty Bank & Trust Co., Family Plan 2000 Inc. and Joshzetta Wilson; and

WHEREAS, the owner has paid in full the three-year mortgage recording in Book 16629 page 436-449 against property located at 1907 College Avenue, Des Moines, IA 50314 and the homeowners have met all the requirements of the forgivable loan/grant.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa releases the mortgage on , and authorizes the Chair of the Board of Supervisors to sign the attached release and requests the Auditor to record this release.



Scott Slater
Health Department Deputy Director

By _____
Chair
Polk County Board of Supervisors

Approved as to Form

By 
Assistant County Attorney

Fiscal Note: None

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
1907 College Avenue, Des Moines, IA 50314

Agenda Date: February 9, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
July 10, 2017

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 1907 College Avenue, Des
Moines, IA 50314

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$9,000 was entered into on July 10, 2017, by Anthony E. Schubert IRA, Guaranty Bank & Trust Co, Family Plan 2000 Inc. and Joshzetta Wilson, recorded in Book 16629 pages 436-449. The owner of the home has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
1907 College Avenue, Des Moines, IA 50314

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a five-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

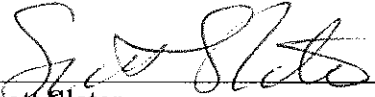
WHEREAS, if the homeowner remains in the home for five years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$30,000.00 was entered into November 12, 2015, by Dini and Khadija Habib; and

WHEREAS, the owner has paid in full the five-year mortgage recording in Book 15853 page 15-24 against property located at 3615 Cottage Grove Avenue, Des Moines, IA 50311 and the homeowners have met all the requirements of the forgivable loan/grant.

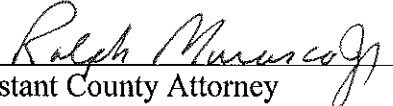
NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa releases the mortgage on 3615 Cottage Grove Avenue, Des Moines, IA 50311, and authorizes the Chair of the Board of Supervisors to sign the attached release and requests the Auditor to record this release.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
3615 Cottage Grove Ave., Des Moines, IA 50311

Agenda Date: February 9, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
November 12, 2015

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 3615 Cottage Grove Ave., Des
Moines, IA 50311

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing more than \$20,000 will have a five-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a five-year forgivable lien. For every year that the homeowner stays in the house 20% of the cost of the mortgage is forgiven. A mortgage in the amount of \$30,000.00 was entered into on November 12, 2015, by Dini and Khadija Habib, recorded in Book 15853 pages 15-24. The owner of the home has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
3615 Cottage Grove Ave., Des Moines, IA 50311

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a five-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

WHEREAS, if the homeowner remains in the home for five years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$33,550.00 was entered into November 13, 2015, by Allison and Granticus Stuart; and

WHEREAS, the owner has paid in full the five-year mortgage recording in Book 16059 page 28-37 against property located at 1050 25th Street, Des Moines, IA 50311 and the homeowners have met all the requirements of the forgivable loan/grant.

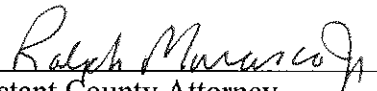
NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa releases the mortgage on 1050 25th Street, Des Moines, IA 50311, and authorizes the Chair of the Board of Supervisors to sign the attached release and requests the Auditor to record this release.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
1050 25th Street, Des Moines, IA 50311

Agenda Date: February 9, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
November 13, 2015

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 1050 25th Street, Des Moines,
IA 50311

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing more than \$20,000 will have a five-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a five-year forgivable lien. For every year that the homeowner stays in the house 20% of the cost of the mortgage is forgiven. A mortgage in the amount of \$33,550.00 was entered into on November 13, 2015, by Allison and Granticus Stuart, recorded in Book 16059 pages 28-37. The owner of the home has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
1050 25th Street, Des Moines, IA 50311

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N	,	

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

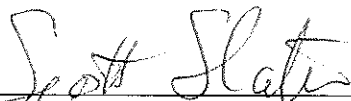
WHEREAS, if the homeowner remains in the home for three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$500.00 was entered into August 21, 2017, by Cassandra M. Ruedy; and

WHEREAS, the owner has paid in full the three-year mortgage recording in Book 16654 page 441-450 against property located at 3009 E. 7th Street, Des Moines, IA 50316 and the homeowners have met all the requirements of the forgivable loan/grant.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa releases the mortgage on 3009 E. 7th Street, Des Moines, IA 50316, and authorizes the Chair of the Board of Supervisors to sign the attached release and requests the Auditor to record this release.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
3009 E. 7th Street, Des Moines, IA 50316

Agenda Date: February 9, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
August 21, 2017

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 3009 E. 7th Street, Des Moines,
IA 50316

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$500.00 was entered into on August 21, 2017, by Cassandra M. Ruedy, recorded in Book 16654 pages 441-450. The owner of the home has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
3009 E. 7th Street, Des Moines, IA 50316

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N		

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Board of Supervisors adopted an Early Retirement Program and Voluntary Severance Program by resolutions dated June 30, 2020, in an effort to reduce long-term costs, and

WHEREAS, the Director of General Services has reviewed operations across all divisions, and

WHEREAS, the General Services Director is recommending restructuring that will optimize efficiency of operations without jeopardizing service deliver demands, and

WHEREAS, the Department of Human Resources recommends the following position modifications:

- Delete two (2) Building Technician positions, AFSCME grade 9, range \$37,865-\$49,251.
- Delete one (1) Painter position, AFSCME grade 18, range \$56,862-\$74,469.
- Delete one (1) Building Attendant position, AFSCME grade 15, range \$49,583-\$64,805.
- Delete one (1) Maintenance Worker position, AFSCME grade 15, range \$49,583-\$64,805.
- Delete two (2) Facility Attendant positions (.4 FTE) AFSCME grade 7, \$16.609-\$21.544 hourly.

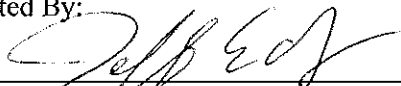
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Interim Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2021.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Jeffrey Edgar, Interim Director of Human Resources

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the General Services Department

Agenda Date: February 9, 2021

Contact Individual: Jeffrey Edgar, Interim Director of Human Resources

Previous Action taken by the Board: The Board of Supervisors adopted an Early Retirement Incentive Program and a Voluntary Severance Program by resolution dated June 30, 2020, in an effort to reduce long-term personnel costs.

Action Requested (Recommended): Delete two (2) Building Technician positions, AFSCME grade 9, range \$37,865-\$49,251. Delete one (1) Painter position, AFSCME grade 18, range \$56,862-\$74,469. Delete one (1) Building Attendant position, AFSCME grade 15, range \$49,583-\$64,805. Delete one (1) Maintenance Worker position, AFSCME grade 15, range \$49,583-\$64,805. Delete two (2) Facility Attendant positions (.4 FTE) AFSCME grade 7, \$16,609-\$21,544 hourly.

Comply with Policy: N/A

Background: The Director of General Services has reviewed operations across all divisions and believes restructuring will optimize efficiency of operations without jeopardizing service delivery demands.

Action Impact: Delete two (2) Building Technician positions, AFSCME grade 9, range \$37,865-\$49,251. Delete one (1) Painter position, AFSCME grade 18, range \$56,862-\$74,469. Delete one (1) Building Attendant position, AFSCME grade 15, range \$49,583-\$64,805. Delete one (1) Maintenance Worker position, AFSCME grade 15, range \$49,583-\$64,805. Delete two (2) Facility Attendant positions (.4 FTE) AFSCME grade 7, \$16,609-\$21,544 hourly.

Fiscal Note: There is an estimated cost savings of \$164,805 in FY20/21 and an estimated \$431,442 in FY21/22.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y	0	-\$164,805		Y		
21/22	N		-\$431,442				

Additional Fiscal Note Information (optional): Any cost savings as a result of this resolution will be forfeited from the department to the general fund.

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors engaged in budget discussions throughout the month of January and has developed a preliminary FY 2021/2022 budget, and

WHEREAS, legislation enacted during the 2019 Session implemented a new public hearing requirement to consider a Total Maximum Property Tax Dollars resolution prior to certification of the budget,

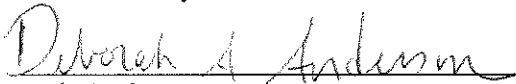
NOW, THEREFORE, BE IT RESOLVED that the FY 2021/2022 Proposed Property Tax Levy as summarized on the official state form, is to be published by the County Auditor in the designated official newspapers; Staff is also directed to post notice to the County's website and social media accounts.

BE IT FURTHER RESOLVED that a public hearing on the FY 2021/2022 Proposed Property Tax Levy is hereby scheduled for 9:30 a.m., March 2, 2021, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Deb Anderson
Budget Manager

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing Auditor's Office to publish notice of public hearing on proposed maximum property tax levy

Agenda Date: February 9, 2021

Contact Individual: Deb Anderson

Previous Action taken by the Board: Budget deliberations throughout January 2021

Board/Commission Actions: N/A

Action Requested (Recommended): Authorize publication of public hearing

Comply with Policy: Yes

Background: Under recently enacted provisions of the Code of Iowa, Polk County is required to adopt a Total Maximum Property Tax Dollars resolution prior to certifying the succeeding fiscal year's budget. To provide public notice of the proposed Total Maximum Property Tax Dollars, this resolution authorizes the Auditor's Office to publish notice of a public hearing for March 2, 2021, and a proposed property tax levy summary in the County's official newspapers.

Action Impact: Authorizes publication of a public hearing on the FY 201/22 Total Maximum Property Tax Dollars

Fiscal Note: No fiscal impact at this time.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2021 - June 30, 2022

County Name: POLK COUNTY County Number: 77

The County Board of Supervisors will conduct a public hearing on the proposed Fiscal Year County budget as follows:

Meeting Date: 03/02/2021 **Meeting Time:** 09:30 am **Meeting Location:** Polk County Admin Bldg, 111 Court Ave, Room 120, Des Moines, Iowa 50309
Contact Person: Deb Anderson **Contact Phone Number:** 515-286-3016

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Board will publish notice and hold a hearing on the proposed county budget.

County Web Site (if available):
www.polkcountyia.gov

County Telephone Number:
515-286-3000

		Current Year Certified Property Tax FY 2020/2021	Budget Year Effective Property Tax FY 2021/2022	Budget Year Proposed Maximum Property Tax FY 2021/2022	Proposed Percentage Change
Taxable Valuations-General Services	1	26,270,749,389	27,256,580,358	27,256,580,358	
Requested Tax Dollars-General Basic	2	91,947,623		95,398,031	
Requested Tax Dollars-General Supplemental	3	66,766,584		69,985,086	
Requested Tax Dollars-General Services Total	4	158,714,207	158,714,207	165,383,117	4.20
Estimated Tax Rate-General Services	5	6.04148	5.82297	6.06764	
Taxable Valuations-Rural Services	6	2,239,202,421	2,333,462,208	2,333,462,208	
Requested Tax Dollars-Rural Basic	7	8,844,850		9,217,176	
Requested Tax Dollars-Rural Supplemental	8	1,347,082		1,403,788	
Requested Tax Dollars-Rural Services Total	9	10,191,932	10,191,932	10,620,964	4.21
Estimated Tax Rate-Rural Services	10	4.55159	4.36773	4.55159	

Explanation of significant increases in the budget (explanation required if Proposed Percentage Change is greater than 2%):

COVID-19 support services; inflationary adjustments

If applicable, the above notice is also available online at:
www.polkcountyia.gov

The above tax rates do not include county voted levies, mental health and disabilities services levy, debt service levy and the rates of other local jurisdictions. Regarding proposed maximum dollars, the Board of Supervisors cannot adopt a higher tax asking for these levies following the public hearing. Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming year.

RESOLUTION

MOVED BY _____, SECONDED BY _____

That the following Resolution be adopted:

WHEREAS, the Polk County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with the Code of Iowa, Sections 331.905 and 331.907, and

WHEREAS, the Polk County Compensation Board met on January 27, 2021 to develop recommendations for salaries of elected officials, and

WHEREAS, the Polk County Compensation Board recommends the annual salaries of all elected officials increase 3% for FY 21/22 as reflected in the following compensation schedule effective July 1, 2021:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Recommended</u>
Auditor	\$126,421	\$130,214
Board of Supervisors	\$126,421	\$130,214
County Attorney	\$212,991	\$219,381
Recorder	\$126,421	\$130,214
Sheriff	\$177,232	\$182,549
Treasurer	\$126,421	\$130,214

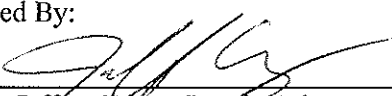
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa adopts the above recommendation and directs the County Auditor and the Interim Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2021

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Jeffrey Edgar, Interim Director of Human Services

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: FY21/22 Polk County Compensation Board Salary Recommendations for Elected Officials

Agenda Date: February 9, 2021

Contact Individual: Jeffrey Edgar, Interim Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Adopt the recommended salary schedule for elected officials effective July 1, 2021.

Comply with Policy: N/A

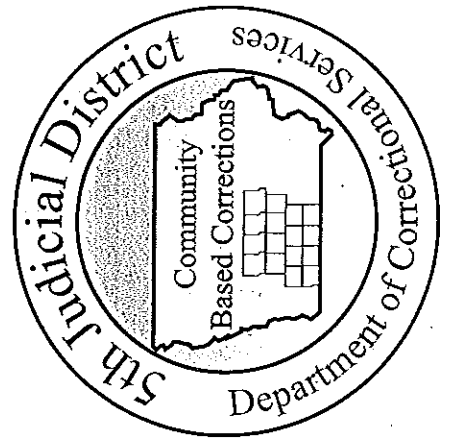
Background: The Polk County Compensation Board met on January 27, 2021 to determine the recommended salary increases for Polk County's elected officials. The Polk County Compensation Board recommends the salaries of all elected officials increase by 3% effective July 1, 2021.

Action Impact: Resolution approves the recommendation of the Polk County Compensation Board for elected official salaries for FY21/22.

Fiscal Note: Costs are incorporated in the FY21/22 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22							

Additional Fiscal Note Information (optional):

A grayscale, high-contrast photograph of a person's hands typing on a laptop keyboard. The image is oriented horizontally but appears to be rotated 90 degrees clockwise, making the keyboard and hands look vertical. The image is grainy and has a high-contrast, almost stencil-like quality.

2020

ANNUAL REPORT

FIFTH JUDICIAL DISTRICT

#26

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property... 4440 College Ave
Des Moines, IA 50311

which was assessed for the year 2019 in dist. No 100/07928-001-000 at \$ 1640,000 assessed value.

I hereby ask that the taxes on \$ 36824.47 \$ 34740.50 assessed value be refunded or cancelled on account of

erroneous assessment as follows: We purchased the Church property at 4440 College Ave, from Elpis Christian Fellowship on Nov. 24th of 2018. Our Board went down to the Assessor's office around the first week of December 2018 to file for a continuation of the existing tax exempt status. We are a 501(c)(3) organization. Somehow or other the paperwork we signed at that time in the Assessor's office was not filed by the person with whom we talked, which we only find it out when we received our tax bills.

It is our belief that the mistake in filing was on the part of the Assessor's office and not because we had failed to file the needed paperwork. Therefore we are humbly asking that the property taxes be nullified.

(Name)

(Address)

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by

this day of

Deputy Auditor Polk County, Iowa

#27

CITY OF ELKHART, IOWA

PO BOX 77 - 260 NW Main Street

ELKHART, IA 50073

Phone: 515-367-4735

www.elkhartiowa.com

TO: Polk County Board of Supervisors

FROM: Chad Sands, City Administrator, Elkhart

DATE: February 1, 2021

RE: Proposed Voluntary Annexation Request

Enclosed, please find a copy of an application to the City of Elkhart for voluntary annexation. The application contains a legal description of the property in question as well as a map of the proposed annexation with its location in relation to the city. The property borders the NE corner of Elkhart.

The city has scheduled a public hearing to consider the application on Monday, February 22, 2021 at 6:00 pm. A public hearing notice has been included in the enclosures and will be published this week.

Should you have any questions, you may feel free to contact me at the following

Chad Sands
City of Elkhart
260 NW Main Street
Elkhart, IA 50073
(515) 367-4735

Respectfully submitted,



Chad Sands
City Administrator

#28