POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
FEBRUARY 11, 2025 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill Lists as submitted by the County Auditor.

5. **PLEDGE OF ALLEGIANCE**

PUBLIC HEARING
PLANS FOR CONSTRUCTION OF SINGLE-FAMILY HOMES

*6. Resolution approving plans, specifications, form of contract, and estimated cost for the construction of single-family homes under the Affordable Housing Project.
Item 6 Attachment

PUBLIC HEARING
CONVEYANCE OF LAND TO THE CITY OF BONDURANT

*7. Resolution approving transfer of ownership of land via Quit Claim Deed to the City of Bondurant for the development of the Chichaqua Valley Trail realignment project.
Item 7 Attachment

PUBLIC HEARING
PROPOSED REALLOCATION OF BOND PROCEEDS

*8. Resolution instituting proceedings to take additional action and approving the reallocation of certain unspent proceeds of the general obligation bonds, Series 2024B, of Polk County, Iowa.

9. **PUBLIC COMMENTS**

PETITIONS

*10. Petitions suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for the following:

J. Hall	2408 Logan Avenue
K. Rodriguez	3128 SW 6th Street
L. Ogren	3222 Madison Avenue

Item 10 Attachment

RESOLUTIONS

11. Resolution authorizing Auditor's Office to publish Notice of Public Hearing on February 25, 2025 to consider the disposal of interest in in County-owned property (vacant parcel at 1718 Walker Street) to Andrea Mendez and Juan Trevino-Soto.
Item 11 Attachment

*12. Resolution approving the Final Plat of Brooke Field Estates Northwest Plat 2.
Item 12 Attachment

13. Resolution regarding annexation application by the City of Altoona for territory within Polk County.
Item 13 Attachment

*14. Resolution approving agreement with the City of Pleasant Hill for the Fourmile Greenway Stream Restoration Project.
Item 14 Attachment

*15. Resolution approving agreement with the City of Pleasant Hill for the Little Fourmile Creek Stream Restoration Project (Little Fourmile Creek Dr. to the Iowa Interstate Railroad Bridge).
Item 15 Attachment

*16. Resolution approving City of Des Moines use of County-owned parking lot (River Place, 2309 Euclid) during MEGA Scrub Day on May 17, 2025.
Item 16 Attachment

*17. Resolution approving Independent Contractor Agreement with All Clear.
Item 17 Attachment

*18. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 2702 Woodland Avenue (J. Rodriguez Bugarin, T. Rodriguez).
Item 18 Attachment

*19. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 719 SE 28th Court (K. Jackson).
Item 19 Attachment

*20. Resolution approving agreement with FexSteve Limited Company to address lead hazard repairs at 1821 York Street (C. Benitez Contreras, M. Benitez).
Item 20 Attachment

*21. Resolution approving agreement with FexSteve Limited Company to address lead hazard repairs at 213 8th Street (A. Ball).
Item 21 Attachment

*22. Resolution approving recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit.
Item 22 Attachment

*23. Resolution approving recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.
Item 23 Attachment

*24. Resolution approving recommendation of the Polk County Assessor for disallowances of the Homestead Tax Exemption.
Item 24 Attachment

25. Resolution authorizing official publications for 2025.

*26. Resolution approving amendment to agreement with RSM for consultation regarding implementation of Emergency Rental Assistance 2 funding.
Item 26 Attachment

*27. Resolution approving 28E Agreement with the City of Des Moines, the City of West Des Moines, and Home, Inc. and funding to support the creation of a Community Land Trust.
Item 27 Attachment

*28. Resolution approving a Community Development Grant for Ellipsis, Inc.
Item 28 Attachment

*29. Resolution approving a Community Development Grant for Dental Connections, Inc.
Item 29 Attachment

30. Resolution approving Community Sponsorship Awards.

COMMUNICATIONS

*31. Manure Management Plan Update from Lupe Mareno - GAAL LLC, GAAL 8 #62098.
Item 31 Attachment

*32. Notice that the Polk County Board of Supervisors will convene as a Canvassing Board on Tuesday, March 11, 2025 for the 1st Tier canvass of votes cast for the Dallas Center-Grimes Community School District, North Polk Community School District and the Saydel Community School District Special Election held on March 4, 2025.
Item 32 Attachment

*33. Notice that the Polk County Board of Supervisors will convene as a Canvassing Board on Tuesday, March 18, 2025 for the 2nd Tier canvass of votes cast for the Dallas Center-Grimes Community School District Special Election held on March 4, 2025.
Item 33 Attachment

*34. Notice of Iowa Department of Transportation proposal for project consisting of pavement repairs to 135 from the IA 5 interchange to County Road C-47.
Item 34 Attachment

*35. Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the E. Army Post Road and SE 36th Street Roundabout Project (Watts, 6416 S.E. 36th St).
Item 35 Attachment

*36. Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the SE 8th Street and E. Market Street Pump Station and Force Main Project (Hawkeye Land Co).
Item 36 Attachment

*37. City of Ankeny Notice of consultation concerning the proposed Amendment No. 1 to the amended and restated Northeast Ankeny Urban Renewal Plan.
Item 37 Attachment

*38. City of Ankeny Notice of consultation concerning the proposed Amendment No. 14 to the 1989 Ankeny Economic Development Urban Renewal Plan.
Item 38 Attachment

*39. City of West Des Moines Notice of consultation concerning the proposed Amendment No. 7 to the Historic West Des Moines Urban Renewal Plan.
Item 39 Attachment

BUDGET ACTIONS

40. Memorandum of Budget Actions.

APPOINTMENTS

41. Memorandum of Appointments.

42. **BOARD MEMBER COMMENTS**

CLOSED SESSION

43. To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, pursuant to Iowa Code section 21.5(c).

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions and attachments, visit our website below. Please note that size constraints may prevent some attachments from being posted on our website.*
https://www.polkcountyiowa.gov/county-auditor/administration/

Live stream the Board of Supervisors meeting at:
https://youtube.com/live/HVskZyQytW0

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Thursday, January 28, 2025 at 9:30 a.m.

MEMBERS PRESENT: Mark Holm, Tom Hockensmith, Angela Connolly, Jill Altringer, Matt McCoy.

Moved by Holm, Seconded by Altringer to dispense with the reading of the January 14, 2025 minutes and they stand approved as printed.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202501210001 – 202501211017 and 202501280001 – 202501281031.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PROCLAMATION: Supervisor Holm read the Proclamation recognizing Black History Month – February 2025 in Polk County. The following individuals made comments: Weslyn Caldwell, Interim Executive Director of Wilkie House; Gale Brubaker, Executive Director of the Wets Des Moines Historical Society; Jasmine Brooks, Executive Director of 6th Avenue Corridor; and Keshia Fields, Polk County Diversity, Inclusion and Organizational Development Specialist.

PERMITS: Renewal application for Class "E" Retail Alcohol License (LE) for Liquor Land, 4995 Merle Hay Road.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

RESOLUTIONS: Resolution authorizing Auditor's Office to publish Notice of Public Hearing on February 11, 2025 to consider plans, specifications, form of contract, and estimated cost for the construction of single-family homes under the Affordable Housing Project.

Resolution approving agreement with IMPACT Community Action Partnership.

Resolution approving agreement with C&R Supply Inc. for purchase and installation of chemical injection spray system for an Isuzu truck chassis.

Resolution authorizing Auditor's Office to publish Notice of Public Hearing on February 11, 2025 to transfer ownership of land via Quit Claim Deed to the City of Bondurant for the development of the Chichaqua Valley Trail realignment project.

Resolution approving Polk County's Title VI Plan and Non-Discrimination Assurances to receive Federal funding for the Polk City Junction Trail connection to the High Trestle Trail.

#2

Resolution authorizing General Services to hold public auctions throughout the calendar year 2025 to dispose of surplus County property.

Resolution appointing Margaret Lano as the Full Time Polk County Judicial Mental Health Advocate.

Resolution approving agreement with FexSteve Limited Company to address lead hazard repairs at 1628 23rd St (Patton, Flagg, Spivie).

Resolution approving agreement with Richmond Construction to address lead hazard repairs at 1505 Guthrie Avenue (Storms, Timberlake).

Resolution approving Governor's Office of Drug Control Policy Anti-Heroin Task Force Grant Extension (Grant #22-Heroin-01).

Resolution approving Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant Extension (#21-CAMP-21).

Resolution approving position modification within the Community, Family, and Youth Services Department.

Resolution fixing date for a meeting on the proposition to authorize the reallocation of Bonds proceeds from the Series 2024B Bonds; Concurrence and ratification of reimbursement memorandum.

Resolution adopting Polk County Emergency Management 2024 Hazard Mitigation Plan.

Resolution approving Settlement Agreement, Release of Liability, Indemnification and Covenant Not to Sue with Polk County Health Services Foundation.

Resolution appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Resolution approving a Community Development Grant for Starts Right Here.

Resolution approving a Community Development Grant for Science Center of Iowa.

Resolution approving Community Sponsorship Awards.

REFERRED TO PUBLIC WORKS & CO ATTORNEY:

City Development Board Notice City of Ankeny voluntary annexation within the urbanized area of the City of Alleman.

Des Moines Metropolitan Wastewater Reclamation Authority Hearing Notice on FY 26 WRA Budget and Amended Budget for FY 25.

REFERRED TO TREASURER & CO ATTORNEY:

Notice of Appraisement of Damages and Time for Appeal in the matter of the condemnation of certain rights in land by the Iowa Department of Transportation for the Improvement of Interstate Route No. 80 North of the City of Mitchellville located in Polk County.

APPOINTMENTS:

Moved by Holm, Seconded by Altringer that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:
Andrew Buch, Stores Worker, CFYS, $48,646 beginning 2/8/25
Brianna Drennan, Medicological Death Inv On-Call, Med Exam, $33,798 retro to 1/25/25
Nathan Erickson, Sergeant, Sheriff, $103,253 retor to 1/24/25
Daniel Goble, Property Coord Temp, General Services, $77,423 beginning 2/8/25
Laurie Gust, Healthy Homes Supervisor, Health, $120,787 retro to 1/25/25
Vanessa Jones, Youth Services Aide, CFYS, $51,847 beginning 1/20/25
Julian Morano, Building Technician, General Services, $44,451 beginning 1/28/25
Cole Rathjen, Youth Svc Worker PT, CFYS, $28.977 beginning 1/29/25
Jeffrey Rumbaugh, Secondary Roads Super, Public Works, $92,178 retro to 1/11/25
Robert West, Detention Officer, Sheriff, $64,897 beginning 2/3/25

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

MOTION:

Moved by Holm, Seconded by Altringer to go into Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation pursuant to Iowa Code section 21.5(c).
VOTE YEA: Holm, Connolly, Altringer, McCoy.
ABSTAIN: Hockensmith.

MOTION:

Moved by Holm, Seconded by Altringer to return to open session.
VOTE YEA: Holm, Connolly, Altringer, McCoy.

The Board returned to open session.

LET THE RECORD SHOW there was no action taken in closed Session and no action taken, when the Board returned to open session, as a result of the closed session meeting.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Connolly, Seconded by Holm to adjourn until February 11, 2025 at 9:30 a.m.
VOTE YEA: Holm, Connolly, Altringer, McCoy.

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met as Drainage District Trustees at 9:25 a.m. on January 28, 2025.

MEMBERS PRESENT: Mark Holm, Tom Hockensmith, Angela Connolly, Jill Altringer, Matt McCoy.

RESOLUTION: Resolution approving the installation of a two staged ditch within Drainage District #4.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

Moved by Holm, Seconded by Altringer to adjourn.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

#2d

Res. No. 22-25
February 11. 2025

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 17-25, dated January 28, 2025, Polk County, Iowa set a public hearing for February 11, 2025 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa to approve the proposed plans, specifications, form of contract and estimated cost for the construction of seven (7) single-family homes; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost for the construction of these single-family homes prior to entering into a contract; and

WHEREAS, Polk County Public Works Department has reviewed plans and specifications for the construction of these homes and recommends approval; and

WHEREAS, interested parties may obtain bid documents, project information, proposed plans, specifications, and estimated costs starting February 12, 2025 and submit bids via BidNet Direct until bid submission deadline/closing date and time of March 13, 2025, at 2:00 PM CST; and

WHEREAS, a pre-bid review meeting will be held at the Polk County Public Works building, 5885 NE 14th Street, Des Moines, Iowa on February 20, 2025 at 9:00 AM CST.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the plans, specifications, form of contract, and estimated cost of construction of the seven (7) single-family homes and authorizes the Polk County Public Works Department and Polk County Procurement to let the project for bid.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

#6

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: **Public Hearing** Resolution No. 22-25 to hold public hearing and approve plans, specifications, form of contract, and estimated cost for the construction of single-family homes under the Affordable Housing Project.

Agenda Date: February 11, 2025

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726.

Previous Action taken by the Board: Resolution 17-25 on January 28, 2025 establishing a public hearing for the Affordable Housing Project.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: The Polk County Board of Supervisors has initiated affordable housing programs designed to assist homeless families with providing safe and affordable housing and to prevent homelessness. This project is to construct seven (7) single-family homes in the metro area on vacant lots owned by Polk County in the first phase. The second phase will be to construct up to fifteen (15) additional single-family homes.

Action Impact: Approval of plans, specification, form of contract, and estimated cost for the construction of new single-family homes.

Fiscal Note: Costs will be paid from ERA2 funds reserved for this purpose.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0			N	40263415.78000	
25/26	Y	0			N	40263415.78000	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County owns two 25-foot wide parcels of land on the former 100-foot wide railroad corridor of the Chichaqua Valley Trail, located inside the City limits of Bondurant, located in Polk County, Iowa pursuant to §350.4, Iowa Code (2023); and

WHEREAS, the City of Bondurant owns two 75-foot wide parcels of land on the former 100-foot wide railroad corridor of the Chichaqua Valley Trail, located inside the City limits of Bondurant, located in Polk County, Iowa; and

WHEREAS, The City of Bondurant requests ownership of the Polk County parcels for the development of the Chichaqua Valley Trail realignment onto the former railroad corridor: and

WHEREAS, the locally known description where the contemplated land transfer will be located are as follows:

Legal Description:

That part of the Southeast Quarter, and the South Half of the Southwest Quarter, of Section 29, lying between lines parallel with and distant 25 feet and 50 feet, respectively, northwesterly, measured at right angles, from the center line of the main track of said Railway Company, as originally located and established over and across said Section 29, Subject to easements, covenants and restrictions of record.

WHEREAS, the Polk County Conservation Board determined at its October 9, 2024 meeting that the requested land transfer will not interfere with park intent or purposes; and

WHEREAS, a public hearing on the proposed land transfer conveyance is necessary for the disposition of property and has been scheduled for 9:30 a.m. on February 11, 2025 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the land transfer via Quit Claim Deed to the City of Bondurant, Iowa, and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

#7

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: No fiscal impact.

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Public Hearing to transfer ownership of land via Quit Claim Deed to the City of Bondurant for the development of the Chichaqua Valley Trail realignment project.

Agenda Date: February 11, 2025

Contact Individual: Richard Leopold, Director, 515-323-5300

Previous Action taken by the Board: January 28, 2025 Set Public Hearing

Board/Commission Actions: On October 9, 2024 with **Roll Call 24-1012** the Polk County Conservation Board approved the recommendation to the Polk County Board of Supervisors to approve the land transfer via Quit Claim Deed to the City of Bondurant as this will not interfere with the intent or purposes of the parkland.

Comply with Policy: Yes

Background: The City of Bondurant has a project to develop a section of the CVT trail back onto the former railroad bed. Polk County owns a 25-foot wide sliver of the former railroad bed and Bondurant owns the adjacent 75-foot.

Action Impact: Approving land conveyance to the City of Bondurant, Iowa.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		
25/26							
26/27							

Additional Fiscal Note Information (optional):

Moved by _____, seconded by _____,
that the following resolution be adopted:

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION AND APPROVING THE REALLOCATION OF CERTAIN UNSPENT PROCEEDS OF THE GENERAL OBLIGATION BONDS, SERIES 2024B, OF POLK COUNTY, IOWA

WHEREAS, pursuant to notice published as required by law, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of bonds in the amount of $9,526,115 and reallocate proceeds of the General Obligation Bonds, Series 2024B, of Polk County, Iowa, to provide funds to pay the costs of Additional 2024B Projects, and has considered the extent of objections received from residents or property owners as to said proposal and, accordingly the following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and takes additional action for the reallocation of $9,526,115 of proceeds from the 2024B Bonds, to be used to provide funds to pay the costs of the Additional 2024B Projects, which is in all respects authorized and approved.

Section 2. The Auditor is authorized and directed to take such action as may be necessary to effect and implement the foregoing reallocation of proceeds as described herein, and to cause the records and accounts of the County to reflect the same.

PASSED AND APPROVED this 11th day of February, 2025.

_____
Chairperson

ATTEST:

_____
County Auditor

ROLL CALL

#9

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF POLK)

I, the undersigned County Auditor of County of Polk, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2025.

_____
County Auditor, County of Polk, State of Iowa

(SEAL)

February 11, 2025

The Board of Supervisors of County of Polk, State of Iowa, met in regular session, in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the above date. There were present Supervisor _____, in the chair, and the following named Board Members:

_____

Absent: _____

Vacant: _____

* * * * * * *

Res. No. 20-25
February 11, 2025

2015-5004

RESOLUTION

Moved by_____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate of a vacant parcel located at 1718 Walker Street, Des Moines, Iowa and legally described as:

E 1/2 LOT 3 & W 8 FT S 100 FT LOT 4 BLK 70 STEWARTS ADDITION

To Andrea Mendez and Juan Trevino-Soto for a total of $1,000.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of February 25, 2025, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

Fiscal Note: $ 1,000.00 to Real Estate Fund

#11

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 20-25 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #2015-5004, a vacant parcel at 1718 Walker Street to Andrea Mendez and Juan Trevino-Soto. District 40 Parcel 05812-000-000.

Agenda Date: February 11, 2025

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705.

Previous Action taken by the Board: None.

Board/Commission Actions: None.

Comply with Policy: Yes. Proposal.

Background: Polk County received a proposal from Andrea Mendez and Juan Trevino-Soto for a total of $1,000.00 to purchase this parcel. The County received this parcel by tax deed in August of 2024. Property size is 45' x 141'. Parcel is buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		N	$1,000	N		10266300.58630
23/24	Y		N	0			
24/25	Y		N	0			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 25th of February, 2025 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate of a vacant parcel located at 1718 Walker Street, Des Moines, Iowa and described as:

E 1/2 LOT 3 & W 8 FT S 100 FT LOT 4 BLK 70 STEWARTS ADDITION

To Andrea Mendez and Juan Trevino-Soto for a total of $1,000.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

Res. No. 21-25
February 11, 2025

RESOLUTION

Moved by _____, Seconded by_____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 20, Township 80 North, Range 25 West of the 5th P.M. (Jefferson Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Brooke Field Estates Northwest Plat 2; and

WHEREAS, the major subdivision final plat proposes six (6) single family residential lots and two (2) outlots on 6.53 acres of land with the lots being served by two (2) previously constructed roadways; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously to approve the major subdivision preliminary plat of Brooke Field Estates Northwest Plat 2 on November 17, 2020; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Brooke Field Estates Northwest Plat 2 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution on behalf of Polk County, Iowa.

Sewer Service:	On-site wastewater treatment systems
Water Service:	Xenia Rural Water
Zoning:	"RR" Rural Residential District
Surveyor/Engineer:	Civil Engineering Consultants, Inc.
Location:	Located directly north of NW Cedar Valley Drive and West of NW 114th Street (Highway 141)
Township:	Jefferson

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

#12

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 21-25 approving the Final Plat of Brooke Field Estates Northwest Plat 2.

Agenda Date: February 11, 2025

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None.

Board/Commission Actions: On November 17, 2020, the Polk County Board of Supervisors voted five (5) to zero (0) to approve the Preliminary Plat of Brooke Field Estates Northwest Plat 2 in accordance with staff's recommendation of approval. The Polk County Zoning Commission met on March 23, 2020 and voted five (5) in favor and zero (0) against with two (2) members absent on a motion to recommend approval of the Preliminary Plat of Brooke Field Estates Northwest Plat 2, in accordance with staff's recommendation for approval.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes six (6) single-family residential lots and two (2) outlots on 6.53 acres of land zoned "RR" Rural Residential District and is located in Section 20 of Jefferson Township in unincorporated Polk County, Iowa. The subdivision will be served by Xenia Rural Water and on-site wastewater treatment systems. Access will come from the previously constructed NW Cedar Valley Drive and NW Timberridge Lane.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of the lots.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

Res. No. 25-25
February 11, 2025

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapter 368 governs annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7 governs voluntary annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7(b)(2) states the Board of Supervisors of a County containing all or a portion of the territory to be annexed shall pass a resolution stating whether or not the County supports the application for annexation or whether it takes no position in support of or against the application for annexation; and

WHEREAS, Polk County, Iowa has received and reviewed an application for the annexation of territory into the City of Altoona, with all of said territory being located in Polk County, Iowa. Said territory is described and shown on the attached Exhibit A. Layman's description of said territory: Approximately 836.4 acres (+/-) of land adjacent to the northwest portion of the existing corporate limits of Altoona, and lying approximately one-quarter (¼) mile east of the southeast corner of the corporate limits of the City of Ankeny at its closest point, and generally located west of NE 56th Street, west of NE 46th Street, north of NE 62nd Avenue, south of NE 70th Avenue, and east of NE Berwick Drive; and

WHEREAS, Public Works' review identified the following issues with the application: Altoona's Comprehensive Plan does not identify and preserve the NE Beltway Corridor, congestion and traffic safety concerns given the rural road network that makes up the annexation area, and a lack of coordination between Altoona and surrounding cities regarding this application; and

WHEREAS, these issues have been discussed with the City of Altoona and they have agreed to the following: Continue to participate in future study of the NE Beltway Corridor and immediate development in the annexation area will not impact the existing alignment, require traffic studies as part of future development proposals within the annexation area, and engage in discussions with neighboring cities regarding future growth and develop 28-E agreements to clearly delineate future annexation boundaries; and

WHEREAS, after reviewing the application for annexation and taking into account the Polk County 2050 Comprehensive Plan, as well as discussing issues and concerns with the City of Altoona, Polk County Public Works recommends that Polk County take no position on the application for annexation of the above-described territory into the City of Altoona.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa takes no position regarding the application for annexation of the above-described territory into the City of Altoona. The Polk County Board of Supervisors directs Public Works to file this resolution with the City of Altoona.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

#13

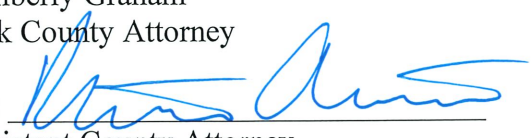
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None.

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 25-25 regarding annexation application by the City of Altoona for territory within Polk County.

Agenda Date: February 11, 2025

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None.

Board/Commission Actions: None.

Comply with Policy: Public Works recommends the Board take no position regarding this annexation application.

Background: Public Works has coordinated with the City of Altoona regarding the County's concerns with this proposal. Those concerns include blocking off the future NE Beltway Corridor, traffic congestion and traffic safety issues, and the City's lack of engagement/coordination with neighboring cities regarding this application. Altoona has agreed to continue to participate in future study of the NE Beltway Corridor and have stated that immediate development plans in the annexation area will not impact the existing alignment. They have also agreed to require traffic studies as part of future development proposals within the annexation area. The City has also agreed to begin discussions with neighboring cities to establish future annexation boundaries in areas of overlapping growth. Given the City's responses to these concerns, Public Works recommends the Board not oppose the annexation, but rather take no position.

Action Impact: The Board's resolution will be forwarded to the City of Altoona for their consideration. If the City moves forward with the application, the Board's resolution would also be included with the application to the City Development Board for their review/consideration.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	N	N	N		

Res. No. 23-25
February 11-2025

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading a targeted stream restoration project to protect infrastructure, reduce streambank erosion, and improve water quality, referred to as the Eastern Polk County Stream Restoration Program ("the Program"); and

WHEREAS, as a part of the Program, the City of Pleasant Hill, Polk County Conservation and Polk County desire to undertake the Lower Fourmile Greenway Stream Restoration Project ("the Project") to restore a stream within the Lower Fourmile Greenway; and

WHEREAS, in furtherance of the Project, an agreement has been prepared whereby the City of Pleasant Hill will provide $53,750 towards restoration for the Project to match the $581,209.50 provided by the Iowa Department of Agriculture and Land Stewardship and $139,986.50 provided by Polk County Conservation; and

WHEREAS, pursuant to the agreement, Polk County will publicly bid for, oversee, and act as the fiscal agent for the Project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for funding of the Lower Fourmile Greenway Stream Restoration Project with the City of Pleasant Hill, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

#14

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 23-25 to approve Agreement with the City of Pleasant Hill for the Fourmile Greenway Stream Restoration Project.

Agenda Date: February 11, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated 2-27-24 approving amendment for addition of Stream Projects to IDALS Wetland 28E Agreement and res.6-25 dated 1-2-2025 approving funding with Polk County Conservation.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore an unnamed tributary to Fourmile Creek in the Lower Fourmile Greenway in partnership within the City of Pleasant Hill.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	$774,946	$53,750.00	N	50266320.77440	50266320.52790
25/26	Y	0		$581,209.50	N		50266320.52290
25/26	Y	0		$139,986.5	N		50266320.52790

Additional Fiscal Note Information (optional): $581,209.50 additional revenue provided through Iowa Department of Agriculture and Land Stewardship 28E Agreement and $139,986.50 provided by Polk County Conservation for the portion of the project on their property.

Res. No. 24-25
February 11, 2025

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading a targeted stream restoration project to protect infrastructure, reduce streambank erosion, and improve water quality, referred to as the Eastern Polk County Stream Restoration Program ("the Program"); and

WHEREAS, as a part of the Program, the City of Pleasant Hill and Polk County desire to undertake the Lower Fourmile Greenway Stream Restoration Project (Little Fourmile Creek Dr. to the Iowa Interstate Railroad Bridge) ("the Project") to restore a stream; and

WHEREAS, in furtherance of the Project, an agreement has been prepared whereby the City of Pleasant Hill will provide $591,482 towards restoration for the Project to match the $1,774,446 provided by the Iowa Department of Agriculture and Land Stewardship; and

WHEREAS, pursuant to the agreement, Polk County will publicly bid for, oversee, and act as the fiscal agent for the Project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for funding of the Little Fourmile Creek Stream Restoration Project (Little Fourmile Creek Dr. to the Iowa Interstate Railroad Bridge) with the City of Pleasant Hill, authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works Department to administer the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

#15

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 24-25 to approve Agreement with the City of Pleasant Hill for the Little Fourmile Creek Stream Restoration Project (Little Fourmile Creek Dr. to the Iowa Interstate Railroad Bridge).

Agenda Date: February 11, 2025

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 515-875-5880.

Previous Action taken by the Board: Res. 38-24 dated February 27, 2024 Approving Amendment for addition of Stream Projects to IDALS Wetland 28E Agreement

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: Polk County is leading the Eastern Polk County Stream Restoration Program, aimed at constructing 11 stream projects over the next two years. This project will restore Little Fourmile Creek between Little Fourmile Creek Dr. and the Iowa Interstate Railroad Bridge within the City of Pleasant Hill.

Action Impact: Action approves the Chair to sign the agreement.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Revolving Fund approved with FY24/25 Decision Package.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	$2,365,928	$591,482	N	50266320.77440	50266320.52579
25/26	Y	0		$1,774,446	N		50266320.52290

Additional Fiscal Note Information (optional): $1,774,446 additional revenue provided through Iowa Department of Agriculture and Land Stewardship 28E Agreement.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the City of Des Moines provides City residents the opportunity to dispose of yard waste and debris through the MEGA Scrub Day program; and

WHEREAS, the City of Des Moines is requesting the use of the County owned parking lot located at River Place, 2309 Euclid Avenue, Des Moines, Iowa 50310, for the one (1) day event; and

WHEREAS, Polk County has attached an agreement to authorize the City of Des Moines use of the parking lot on Saturday, May 17, 2025; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the City of Des Moines for the use of the River Place parking lot during MEGA Scrub Day, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

24/25-005

RECOMMENDED FOR APPROVAL:

By: _____
Scott Ourth, Director
Department of General Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: No fiscal impact to the County.

#16

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the City of Des Moines use of County owned parking lot, located River Place, 2309 Euclid Avenue, Des Moines, Iowa 50310, during MEGA Scrub Day on May 17, 2025.

Agenda Date: February 2, 2025

Contact Individual: Scott Ourth, Director of General Services
286-3129

Previous Action taken by the Board: **Approval**

Board/Commission Actions: **None**

Comply with Policy: **Yes**

Background: The City of Des Moines holds annual MEGA Scrub Day events throughout Des Moines that allows City residents to dispose of yard waste and debris. This program has used the River Place parking lot for more than 10 years and the City wishes to continue use through the attached parking agreement.

Action Impact:

Fiscal Note: No Fiscal impact to the County.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, desires to hire services for a tabletop exercise and after-action report for the Central Iowa Health Care Coalition (CIHCC); and

WHEREAS, Polk County, Iowa, by and through its Health Department, is the Fiscal Agent and Cities Readiness Initiative (CRI) Coordinator for the CIHCC; and

WHEREAS, All Clear has been identified as an independent contractor with the knowledge and experience to assist the Polk County, Iowa Health Department in these efforts; and

WHEREAS, Polk County, Iowa and All Clear desire to enter into an Agreement for Professional Services of providing a table top exercise and after-action report; and

WHEREAS, the Iowa Department of Health and Humans Services supports funding these temporary services using funds through the Emergency Preparedness (PHEP) and EMS System Grant.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement for Services with All Clear for providing the CIHCC with a tabletop exercise and after-action report and authorizes the Chair of the Polk County Board of Supervisors to sign the Independent Contractor Agreement with All Clear on behalf of Polk County, Iowa.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Agreement.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Julianne Van Liew, Director
Health Department

#17

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: Funding of $21,000 authorized through the Emergency Preparedness Grant from Iowa Health and Human Services

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Independent Contractor Agreement with All Clear.

Agenda Date: February 11, 2025

Contact Individual: Mandy Penning, Deputy Health Director, 286-2005

Previous Action taken by the Board: The Board of Supervisors approved a similar agreement for FY23/24.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Central Iowa Healthcare Coalition (CIHCC), for which Polk County is Fiscal Agent, is responsible to train service providers and hold exercises regarding hazardous public health vulnerabilities with the goal of providing the community with a resilient healthcare system during emergent events. Retaining a professional contractor to develop and execute a tabletop exercise will ensure the CIHCC is prepared for such events.

Action Impact: Approval of this Agreement is recommended by the Polk County Health Department to employ professional services to execute the table top exercise and after-action report.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	$21,000	$21,000	N	10223041.77440.09	10223041.52480

Additional Fiscal Note Information (optional): Funding authorized through the use of funds in the Public Health Emergency Preparedness Grant from Iowa HHS.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2702 Woodland Avenue, Des Moines, Iowa 50312; and

WHEREAS, bids were received by 2:00 PM on 1/23/2025; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	**$8,399.00**
FexSteve Limited Company	**$8,900.00**
Richmond Construction	**$13,400.00**

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for $**8,399.00**; and

WHEREAS, FAB Rehab, Jose Rodriguez Bugarin, Teresa Rodriguez and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for $**8,399.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

#18

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue **$8,399**

FY 24/25 expenses **$8,399**

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2702 Woodland Avenue, Des Moines, Iowa 50312.

Agenda Date: February 11, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a $3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Jose Rodriguez Bugarin and Teresa Rodriguez own a property at **2702 Woodland Avenue, Des Moines, Iowa 50312**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior of the home. Bids were publicly opened on **January 23, 2025**. The following bids were received:

FAB Rehab	**$8,399.00**
FexSteve Limited Company	**$8,900.00**
Richmond Construction	**$13,400.00**

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of $8,399.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	$3,299	$3,299	N	10223018.77440.01	10223018.52440
24/25	N	0	$5,100	$5,100	N	10223018.77440.05	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 719 SE 28th Ct., Des Moines, Iowa 50317; and

WHEREAS, bids were received by 2:00 PM on 1/16/2025; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	**$2,299.00**
Richmond Construction	**$2,300.00**
FexSteve Limited Company	**$2,950.00**

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for $**2,299.00**; and

WHEREAS, FAB Rehab, Keyona Jackson and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **$2,299.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

#19

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue **$2,299**

FY 24/25 expenses **$2,299**

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 719 SE 28th Ct., Des Moines, Iowa 50317.

Agenda Date: February 11, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a $3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Keyona Jackson owns a property at **719 SE 28th Ct., Des Moines, Iowa 50317**. Mrs. Jackson has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **January 16, 2025**. The following bids were received:

FAB Rehab	**$2,299.00**
Richmond Construction	**$2,300.00**
FexSteve Limited Company	**$2,950.00**

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of $2,299.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required, Expense Account Code	If Amendment is Required, Revenue Account Code
24/25	N	0	$699	$699	N	10223018.77440.01	10223018.52440
24/25	N	0	$1,600	$1,600	N	10223018.77440.05	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1821 York Street, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00 PM on 1/23/2025; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	**$18,100.00**
FAB Rehab	**$18,920.00**
Richmond Construction	**$31,000.00**

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **$18,100.00**; and

WHEREAS, FexSteve Limited Company, Carlos Benitez Contreras, Maria Benitez and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **$18,100.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#20

POLK COUNTY, IOWA

_____

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue **$18,100**

FY 24/25 expenses **$18,100**

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1821 York Street, Des Moines, Iowa 50316.

Agenda Date: February 11, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a $3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Carlos Benitez Contreras and Maria Benitez own a property at **1821 York Street, Des Moines, Iowa 50316**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **January 23, 2025**. The following bids were received:

FexSteve Limited Company	**$18,100.00**
FAB Rehab	**$18,920.00**
Richmond Construction	**$31,000.00**

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of $18,100.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	$13,000	$13,000	N	10223018.77440.01	10223018.52440
24/25	N	0	$5,100	$5,100	N	10223018.77440.05	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 213 8th Street, West Des Moines, Iowa 50265; and

WHEREAS, bids were received by 2:00 PM on 1/16/2025; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	**$11,475.00**
FAB Rehab	**$11,648.00**
Richmond Construction	**$12,600.00**

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **$11,475.00**; and

WHEREAS, FexSteve Limited Company, Austin Ball and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the bid for **$11,475.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#21

POLK COUNTY, IOWA

_____

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: FY 24/25 revenue **$11,475**

FY 24/25 expenses **$11,475**

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 213 8th Street, West Des Moines, Iowa 50265.

Agenda Date: February 11, 2025

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a $3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Austin Ball owns a property at **213 8th Street, West Des Moines, Iowa 50265**. Mr. Ball has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **January 16, 2025**. The following bids were received:

FexSteve Limited Company	**$11,475.00**
FAB Rehab	**$11,648.00**
Richmond Construction	**$12,600.00**

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of $11,475.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	$7,600	$7,600	N	10223018.77440.01	10223018.52440
24/25	N	0	$3,875	$3,875	N	10223018.77440.05	10223018.52440

RESOLUTION

MOVED by _____ **SECONDED by** _____ that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1, providing for the Homestead Tax Credit (Credit); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Polk County Assessor recommends the Credit be allowed for one such property owner on the parcel for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowance of the Homestead Tax Credit.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____day of _____, 2025.

POLK COUNTY, IOWA

_____

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____

Randy Ripperger
Polk County Assessor

#22

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit.

Agenda Date: February 11, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Polk County Assessor recommends the Credit be allowed for one such property owner on the parcel for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N				N		

RESOLUTION

MOVED by _____ **SECONDED by** _____ that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1, providing for the Homestead Tax Credit (Credit); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers unqualified property owners have improperly been receiving the Credit. The Polk County Assessor recommends the Credit be disallowed for one such property owner on the parcel for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding disallowances of the Homestead Tax Credit.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to the property owners that were disallowed the specific statutory reason for disallowance.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____day of _____, 2025.

POLK COUNTY, IOWA

_____

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____

Randy Ripperger
Polk County Assessor

#23

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Agenda Date: February 11, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit (Credit) under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers unqualified owners have improperly been receiving the credit. The Polk County Assessor recommends the credit be disallowed for one such parcel for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N				N		

RESOLUTION

MOVED by _____, **SECONDED by** _____ that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1A, providing for the Homestead Tax Exemption (Exemption); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers unqualified owners have been improperly receiving the Exemption. The Polk County Assessor recommends the Exemption be disallowed for one such parcel for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the recommendation of the Polk County Assessor regarding disallowances of the Homestead Tax Exemption.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to the property owners that were disallowed the specific statutory reason for disallowance.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____day of _____, 2025.

POLK COUNTY, IOWA

_____

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____

Randy Ripperger
Polk County Assessor

#24

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Exemption (Exemption).

Agenda Date: February 11, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Exemption under Iowa Code 425.1A that provides a property tax exemption on the homestead of an eligible property owner. The Exemption is available for certain property owners that satisfy specific statutory criteria. To receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers unqualified owners have been improperly receiving the Exemption. The Polk County Assessor recommends the Exemption be disallowed for one such parcel for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N				N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, pursuant to Iowa code Chapter 349.1, Polk County, Iowa shall select three newspapers in which to publish its official proceedings for the ensuing year; and,

WHEREAS, three newspapers have submitted their request for consideration – the Altoona Herald, the Des Moines Business Record and the Des Moines Register; and;

WHEREAS, Polk County, Iowa finds these newspapers to be bona fide newspapers as defined in Iowa Code Chapter 618.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa selects and designates The Altoona Herald, The Business Record and The Des Moines Register to be the official publications for Polk County, Iowa for calendar year 2025 as set out in Iowa Code §349.16.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL.
APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Ralph Marasco, Jr.
Assistant County Attorney

FISCAL NOTE:

#25

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing official publications for 2025.

Agenda Date: February 11, 2025

Contact Individual: Ralph E. Marasco
Assistant County Attorney
286-3331

Previous Action taken by the Board: Approval of Official Publications of the Board of Supervisors.

Board/Commission Actions: NA

Comply with Policy: Yes

Background: Each year the Board of Supervisors selects three newspapers to serve as official publications in which to publish the official proceedings for the ensuing calendar year. The Board has selected The Altoona Herald, The Business Record and The Des Moines Register to be designated official publications for Polk County for calendar year 2025.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y				N		
25/26							
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa was awarded $62 million of Emergency Rental Assistance 2 funds from the U.S. Treasury Department to address rental assistance needs in Polk County; and,

WHEREAS, the remaining 25% of the funds can be spent to develop new affordable units in Polk County; and,

WHEREAS, Polk County, Iowa is requesting assistance in the interpretation and implementation of federal rules and regulations as it relates to the Emergency Rental Assistance 2 funds; and,

WHEREAS, RSM has provided similar consultation to the State of Iowa and possesses the expertise to ensure that Polk County, Iowa is in compliance with all federal rules and regulations in relation to the implementation of the Emergency Rental Assistance 2 funds; and,

WHEREAS, Polk County, Iowa entered into an agreement with RSM in June of 2024 and the contract expired on December 31, 2024; and,

WHEREAS, Polk County, Iowa is requesting additional assistance in interpretation and implementation of federal rules and regulations through the end of the obligation period of the funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Amendment to Agreement, with RSM for consultation regarding implementation of Emergency Rental Assistance 2 funds, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

#26

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: FY24/25 and FY25/26 - $25,000

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving amendment to agreement with RSM for consultation regarding implementation of Emergency Rental Assistance 2 funding.

Agenda Date: February 11, 2025

Contact Individual: Sarah Boese
515-664-7869

Previous Action taken by the Board: June 18, 2024

Board/Commission Actions: NA

Comply with Policy: Yes

Background: Polk County, Iowa was awarded funds from the U.S. Treasury to provide rental assistance to families in need. The remaining 25% of the funds can be spent to develop additional affordable housing units in Polk County. RSM possesses the expertise to provide consultation to Polk County on ensuring all of the appropriate federal rules and regulations are being followed and the project progresses. The terms of the previous agreement expired on December 31, 2024 but Polk County will continue to have additional regulation and compliance questions arise through the end of the obligation period for the funds.

Action Impact: Approve amendment to agreement

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26			$25,000			40263415.76470	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the City of Des Moines facilitated the creation of a Community Land Trust; and,

WHEREAS, the purpose of a Community Land Trust is to own land on behalf of the community in order to incentivize the development of permanently affordable housing; and,

WHEREAS, the City of Des Moines, the City of West Des Moines, and Polk County, Iowa have agreed to provide funding to assist with the operational start up expenses associated with creating a new non-profit organization that will serve as the Community Land Trust; and,

WHERAS, HOME, Inc is a non-profit organization that is experienced in the development of affordable housing; and,

WHEREAS, HOME, Inc has agreed to serve as a steward in assembling the Community Land Trust board of directors and facilitating the creation of a new non-profit organization.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached 28 E Agreement, with the City of Des Moines, the City of West Des Moines and HOME, Inc. and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa and approves funding in the amount of $50,000 to HOME, Inc for facilitating the creation of a Community Land Trust non-profit organization.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Sarah Boese, Deputy County Administrator

APPROVED AS TO FORM:
Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: $50,000 from ERA2 interest earnings

#27

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving 28E Agreement between Polk County, Iowa, the City of Des Moines, the City of West Des Moines, and HOME, Inc. and funding to support the creation of a Community Land Trust.

Agenda Date: February 11, 2025

Contact Individual: Sarah Boese, Deputy County Administrator, 515-285-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The City of Des Moines has facilitated a process to create a Community Land Trust in Central Iowa that will serve the purpose of creating more permanently affordable homes. The City of Des Moines, the City of West Des Moines and Polk County, Iowa have agreed to provide funding to assist in the operational expenses associated with establishing a non-profit organization that will carry out the work of the Community Land Trust. The funds will be distributed to HOME, Inc. who will be acting as a steward organization in guiding the recently formed board of directors in establishing the non-profit organization.

Action Impact: Approve 28E agreement and authorize funding

Fiscal Note: Funding source is interest earnings from Emergency Rental Assistance 2 funds

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	Y	0	$50,000		N	40263415.77490	
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Ellipsis Inc. is a 501(c)(3) non-profit that is dedicated to improving the quality of life for at-risk youth by providing access to support services which includes community programs, crisis care, residential care, and transition support; and

WHEREAS, Ellipsis Inc. is requesting a Community Development Grant to assist with the renovation to the property located at 5525 Meredith Dr., Des Moines, Polk County, Iowa. The property will become the Barbara Lee Noble Campus and will offer Qualified Residential Treatment Programs and supervised apartment living for young women 16 ½ - 21 years old; and

WHEREAS, Ellipsis Inc. is focused on developing a new residential campus that will exclusively serve females in central Iowa. The facility will have 18 housing units for responsive group foster care and supervised apartment living; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Ellipsis, Inc. to award grant funds for the development of the Barbara Lee Noble Campus; and

WHEREAS, the grant award will serve the public purpose by providing young women access to the Barbara Lee Noble Campus and will offer Qualified Residential Treatment Programs. Addressing housing and treatment needs that will serve at risk females residing in Polk County; and

WHEREAS, pursuant to the Grant Agreement for a Community Development Grant Award, the grant funds shall only be used for the costs related to the construction and material costs of the Barbara Lee Noble Campus; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa approved the terms of the attached Agreement for a Community Development Grant Award in the amount of $100,000.00 to Ellipsis Inc. and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____

Matt McCoy, Chair
Polk County Board of Supervisors

#28

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund $100,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Ellipsis Inc. a 501(c)(3) non-profit organization.

Agenda Date: February 11, 2025

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Sponsorship Award April 9, 2024 for $3,500.00

Board/Commission Actions: N/A

Comply with Policy:

Background: Ellipsis Inc. applied for a Polk County Community Development Grant to assist with the renovation to the property located at 5525 Meredith Dr., Des Moines, Polk County, Iowa. The focus of this project is to develop the Barbara Lee Noble Campus and offer Qualified Residential Treatment Programs and supervised apartment living for young women 16 ½ - 21 years old. The facility will have 18 housing units for responsive group foster care and supervised apartment living.

The Community Development Grant award will serve the public purpose by providing a new residential campus that will serve young women in central Iowa and provide resources with a path to independence.

Action Impact: The adoption of this resolution will award $100,000.00 of gaming revenue to Ellipsis Inc., and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	$100,000.00	$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Dental Connections Inc., is a 501(c)(3) non-profit dedicated to providing equitable access to oral health care for all; and

WHEREAS, Dental Connections Inc., is requesting a Community Development Grant to assist with purchasing dental supplies to serve Polk County children that are under or uninsured and seeking treatment. Dental services will be provided at their main clinic located at 1111 9th St., Suite 190, Des Moines, Polk County, Iowa; and

WHEREAS, Dental Connections Inc. is focused on eliminating barriers for low-income and marginalized populations that need dental care; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Dental Connections Inc. to award grant funds for the purchase of dental supplies so affordable and quality dental care can be provided to children residing in Polk County, Iowa; and

WHEREAS, the grant award will serve the public purpose by providing accessible dental care services in Polk County; and

WHEREAS, pursuant to the Grant Agreement for a Community Development Grant Award, the grant funds shall only be used for the costs related to the purchase of dental supplies for their main clinic; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa approved the terms of the attached Agreement for a Community Development Grant Award in the amount of $25,000.00 to Dental Connections Inc. and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____

Matt McCoy, Chair
Polk County Board of Supervisors

#29

RECOMMENDED FOR APPROVAL:

By: _____
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund $25,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Dental Connections Inc., a 501(c)(3) non-profit organization.

Agenda Date: February 11, 2025

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant award approved May 7, 2024 for $8,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Dental Connections Inc. applied for a Polk County Community Development Grant to assist with purchasing dental supplies to serve Polk County children that are under or uninsured and seeking treatment. Dental services will be provided at their main clinic located at 1111 9th St., Suite 190, Des Moines, Polk County, Iowa.

The Community Development Grant award will serve the public purpose by providing accessible dental care for children seeking services in Polk County.

Action Impact: The adoption of this resolution will award $25,000.00 of gaming revenue to Dental Connections Inc., and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	$25,000.00	$0	N	40109032.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY24/25 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of $45,000.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

_____
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: $45,000.00 total in funds allocated for the attached Community Sponsorship Award List.

#30

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: February 11, 2025

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved January 28, 2025 for $32,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of $45,000.00 of gaming revenue to sponsor various non-profit events or initiatives in 2025.

Action Impact: Passing of this resolution will award $45,000.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget-ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		$45,000.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
February 11, 2025

Back 2 School Iowa (LadyLike)	$500.00
Bondurant Men's Club	$1,500.00
Boys & Girls Clubs of Central Iowa (BGCCI)	$1,500.00
Children's Cancer Connection	$1,500.00
ChildServe Foundation	$3,500.00
City of Bondurant	$1,000.00
Des Moines African Youth Festival Awards	$500.00
Des Moines Area Religious Council (DMARC)	$3,000.00
DSM Breakerz	$1,000.00
Filipino-American Society of Iowa	$2,000.00
Friendly Son's of St. Patrick of Central Iowa	$2,500.00
Girl Scouts of Greater Iowa	$2,000.00
Hip-Hope Inc.	$1,500.00
House of Mercy	$1,500.00
Iowa Association of Women Police	$1,500.00
Mary Bump Memorial Foundation	$1,500.00
Mid-Iowa Council, Scouting America	$2,500.00

Sponsorship Awards
February 11, 2025

Miracle Travel Works, Inc.	$3,000.00
NAMI Iowa	$4,000.00
Peer Support Foundation	$500.00
Polk County Housing Trust Fund	$3,000.00
Project Iowa	$2,500.00
Roosevelt High School Foundation	$1,000.00
Sista Soul Fest	$1,000.00
West Des Moines Chamber of Commerce	$1,000.00
	$45,000.00

MEMORANDUM OF APPOINTMENTS
February 11, 2025

KEY

N - New Hire S - Salary Change
P - Promotion O - Other
T - Transfer * - Plus Cola

DATE	NAME	DEPARTMENT	JOB TITLE	GRADE	STEP	SALARY BASE	KEY	REMARKS
2/1/2025	Becker, Jeremy	Public Works	Air Quality Supervisor 2810816004	M17	MAX	$165,631	S	Merit increase, fr. Air Quality Supervisor, M17 @ $161,971. PAF and eval on file. Retro to 2/1/25.
2/12/2025	Bell, Travis	Sheriff	Public Safety Communications Supervisor 10041041	M13		$100,967	S	Merit increase, fr. Public Safety Communications Supervisor, M13 @ $97,084. PAF and eval on file.
2/12/2025	Brown, Cody	General Services	Facilities Maintenance Specialist 10279106	A8		$55,995	N	Rep. C. Miller trans 1/25/25.
2/22/2025	Chiodo, Nicholas	Auditor	Accounting Clerk 10019012	A6		$48,007	N	Fr. On-Call Elections Maintenance Laborer, A05 @ $22.291. Rep. K. Scavo trans 12/28/24.
2/22/2025	Coates, David	Treasurer	Property Description Specialist 10039022	A10		$76,367	P	Fr. Customer Service Assistant, A08 @ $72,730. Rep. J. Spencer term 11/29/24.
2/12/2025	Cole, Joseph	General Services	Electrician 10279106	A11		$77,590	N	Rep. M. Hotman term 11/22/24. 10% salary increase for previous experience. Salary within range per AFSCME MOU.
2/12/2025	Farrell, Chase	General Services	Facilities Maintenance Specialist 10273104	A8		$55,995	N	Rep. M. Herman term 1/31/25.
2/12/2025	Fritz, James	Sheriff	Detention Lieutenant 10041051	M14	MAX	$124,441	S	Merit increase, fr. Detention Lieutenant, M14 @ $120,041. PAF and eval on file.
2/22/2025	Goble, Daniel	General Services	Property Coordinator 2800803420	A9		$77,423	T	Fr. Property Coordinator (Temp), A09 @ $77,423. Rep. A. Rodruck term 2/21/25. No change in salary.
2/22/2025	Greenfield, Ryan	Sheriff	Detention Sergeant 10041051	M13		$88,009	P	Fr. Detention Officer, T15 @ $83,818. Rep. B. Reese term 1/24/25.

2/12/2025	Greeno, Jason	Treasurer	Training Specialist 10039021	E12	$76,180	N	Rep. B. Johnson term 12/2/24.
2/24/2025	Hauge, Micheal	Sheriff	Detention Officer 10041051	T15	$64,897	N	Rep. C. Nelson term 10/15/24.
2/5/2025	Hunt, Rachelle	Treasurer	Assistant Treasurer 10039021	M18	$151,424	S	Merit increase, fr. Assistant Treasurer, M18 @ $145,600. PAF and eval on file. Retro to 2/5/2025.
1/8/2025	Marasco, Frank	Board of Supervisors	Interim County Administrator 10109000		$255,000	P	Fr. Sheriff Second Deputy, AD33 @ $180,455. New temporary position per resolution dated 1/8/25. Retro to 1/8/25.
2/12/2025	Miller, Michael	General Services	Facilities Maintenance Specialist 20271402	A8	$55,995	N	Rep. J. O'Donnell prom 1/25/25.
3/1/2025	Phillips, Ryan	Sheriff	Sergeant 10041062	M14	$116,144	S	Merit increase, fr. Sergeant, M14 @ $111,677. PAF and eval on file.
2/28/2025	Rabon, Jordan	Sheriff	Detention Sergeant 10041051	M13	$109,928	S	Merit increase, fr. Detention Sergeant, M13 @ $105,700. PAF and eval on file.
2/8/2025	Ramm, Greg	Public Works	Engineering Technician Supervisor 200267001	M14	$109,059	S	Merit increase, fr. Engineering Technician Supervisor, M14 @ $104,864. PAF and eval on file. Retro to 2/8/25.
2/2/2025	Sarangapani, Baruri	Information Technology	Full Stack Software Developer Manager 10289111	M18	$168,450	S	Merit increase, fr. Full Stack Software Dev Mgr, M18 @ $161,971. PAF and eval on file. Retro to 2/2/25.
2/22/2025	Simmons, Brandon	Treasurer	Treasurer Team Lead 10039022	M13	$83,799	P	Fr. Vehicle Specialist, A09 @ $63,273. Rep. Z. Bales prom 1/11/25.
1/7/2025	Snook, Michael	Sheriff	Sergeant 10041001	M14	$105,766	S	Merit increase, fr. Sergeant, M14 @ $101,698. PAF and eval on file. Retro to 1/7/25.
2/24/2025	Suah, Joshua	Sheriff	Detention Officer 10041051	T15	$64,897	N	Rep. N Kuehl term 9/24/24.

1/9/2025	Suter, Adam	Sheriff	Public Safety Communications Supervisor 10041041	M13	$95,191	S	Merit increase, fr. Public Safety Communications Supervisor, M13 @ $91,530. PAF and eval on file. Retro to 1/9/25.
2/24/2025	Tarr, Harrison	Sheriff	Detention Officer 10041051	T15	$68,791	N	Rep. S. Sandy term 9/14/24. 6% salary increase for previous experience.
2/22/2025	Weldon, Scott	CFYS	Facilities and Program Manager (Temp) 10233302	M15	$116,317	P	Fr. Central Intake Supervisor, M13 @ $110,778. New temporary position per resolution dated 1/14/25.

Moved by _____, Seconded by_____
That the following RESOLUTION be adopted: BE IT FURTHER RESOLVED THAT the individuals named on this Memorandum be approved for personnel actions as indicated above.

Josie Lewis, Director of Human Resources