

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
FEBRUARY 16, 2021 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

PERMITS

6. Renewal application for Class “E” Liquor License, Class “B” Wine, Class “C” Beer and Sunday Sales Permit for Casey’s General Store #1901, 2541 NW 66th Avenue.
7. Renewal application for Class “C” Beer and Sunday Sales Permit for Git-N-Go No. 25, 4224 NW 2nd Avenue.
8. Renewal application for Class “C” Liquor License, Sunday Sales and Outdoor Service Area Permit for Woodland Hills Golf Course, 620 NE 66th.

RESOLUTIONS

- *9. Resolution approving documents to convey project improvements and project property interests for Rock Creek Interceptor Sewer Phase 26 (Segments 1-5) to the Des Moines Metropolitan WRA (Wastewater Reclamation Authority).
10. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for March 2, 2021 on Disposal of County Interest in Real Estate (1532-34th Street).
- *11. Resolution approving agreement with Mid-Iowa SART (Sexual Assault Response Team) and Unity Point Des Moines (for sexual assault exam services).
- *12. Resolution approving Memorandum of Understanding with Iowa Department of Public Health for tuberculosis program funding.
- *13. Resolution approving funding gift from Komen Greater Iowa to Polk County Health Department.
- *14. Resolution approving release of mortgage on 1650-13th Street (Juarez/Mora).
15. Resolution delaying the Polk County Annual Tax Sale.
16. Resolution modifying positions within the Sheriff’s Office.
17. Resolution approving FY21/22 general increases for non-bargaining unit employees.

18. Resolution approving Polk County Court Facilities Security Plan.
19. Resolution approving FY 20/21 budget for the Iowa Events Center.
- *20. Resolution approving agreement with IMPACT to disburse US Treasury Department Emergency Rent Assistance Program funds.

REPORTS

21. Polk County Treasurer's Semi-Annual Report January 1 – June 30, 2020.

COMMUNICATIONS

- *22. City of West Des Moines notice of consultation meeting regarding a Ponderosa Urban Renewal Plan.

BUDGET ACTIONS

23. Memorandum of Budget Actions.

APPOINTMENTS

24. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting will be held electronically pursuant to section 21.8 of the Code of Iowa.

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXh0cGxpbFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXh0cGxpbFNEb0tTOEVUZz09>

Applicant License Application (LE0003006)

Name of Applicant: <u>CASEY'S MARKETING</u>		
Name of Business (DBA): <u>CASEY'S GENERAL STORE #1901</u>		
Address of Premises: <u>2541 NW 66TH AVE</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>
Business	<u>(515) 289-1388</u>	
Mailing	<u>PO BOX 3001</u>	
City <u>ANKENY</u>	State <u>IA</u>	Zip: <u>50021</u>

Contact Person

Name <u>JESSICA FISHER-COMSTOCK, STORE OPERATIONS</u>	
Phone: <u>(515) 446-6404</u>	Email <u>JESSICA.FISHER@CASEYS.COM</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 04/01/2021

Expiration Date: 03/31/2022

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

Business Type: <u>Publicly Traded Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

42-0935283 CASEY'S GENERAL

STORE INC.

First Name: 42-0935283

Last Name: CASEY'S GENERAL STORE, INC.

City: ANKENY

State: Iowa

Zip: 50021

Position: OWNER

% of Ownership: 100.00%

U.S. Citizen: Yes

JULIA JACKOWSKI

First Name: JULIA

Last Name: JACKOWSKI

City: URBANDALE

State: Iowa

Zip: 50322

Position: SECRETARY

% of Ownership: 0.00%

U.S. Citizen: Yes

JAMES PISTILLO

First Name: JAMES

Last Name: PISTILLO

#6

City: URBANDALE State: Iowa Zip: 50323

Position: TREASURER

% of Ownership: 0.00%

U.S. Citizen: Yes

SAMUEL JAMES

First Name: SAMUEL

Last Name: JAMES

City: ANKENY

State: Iowa

Zip: 50021

Position: PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

BRIAN JOHNSON

First Name: BRIAN

Last Name: JOHNSON

City: JOHNSTON

State: Iowa

Zip: 50131

Position: VICE PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

DOUGLAS BEECH

First Name: DOUGLAS

Last Name: BEECH

City: ANKENY

State: Iowa

Zip: 50021

Position: ASSISTANT SECRETARY

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 04/01/2021

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (BC0022968)

Name of Applicant: <u>Git N Go Convenience Stores Inc</u>		
Name of Business (DBA): <u>Git N Go Convenience Store No 25</u>		
Address of Premises: <u>4224 NW 2nd Avenue</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>5031300</u>
Business	<u>(515) 244-0452</u>	
Mailing	<u>2716 Indianola Ave</u>	
City <u>Des Moines</u>	State <u>IA</u>	Zip: <u>503152399</u>

Contact Person

Name	<u>Karen Comstock</u>		
Phone:	<u>(515) 288-8565</u>	Email	<u>karengng@outlook.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 03/14/2021

Expiration Date: 03/13/2022

Privileges:

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Dennis Flora

First Name:	<u>Dennis</u>	Last Name:	<u>Flora</u>
City:	<u>Des Moines</u>	State:	<u>Iowa</u>
Position:	<u>President</u>	Zip:	<u>50315</u>
% of Ownership:	<u>100.00%</u>	U.S. Citizen:	<u>Yes</u>

Insurance Company Information

Insurance Company: <u>First Western Insurance</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

#7

Applicant License Application (LC0033704)

Name of Applicant: <u>Woodland Hills Golf Course, LLC</u>		
Name of Business (DBA): <u>Woodland Hills Golf Course</u>		
Address of Premises: <u>620 NE 66th Ave (Carney)</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>
Business	(515) 289-1326	
Mailing	Attn: <u>Legal Department</u>	
City <u>West Des Moines</u>	State <u>IA</u>	Zip: <u>50266</u>

Contact Person

Name	<u>Falon Michalski</u>		
Phone:	<u>(515) 221-6658</u>	Email	<u>legalcorrespondence@hubbellrealty.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 02/28/2021

Expiration Date: 02/27/2022

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

James Hubbell

First Name:	<u>James</u>	Last Name:	<u>Hubbell</u>		
City:	<u>Des Moines</u>	State:	<u>Iowa</u>	Zip:	<u>50315</u>
Position:	<u>Owner</u>				
% of Ownership:	<u>4.00%</u>	U.S. Citizen:	<u>Yes</u>		

Rick Tollakson

First Name:	<u>Rick</u>	Last Name:	<u>Tollakson</u>		
City:	<u>West Des Moines</u>	State:	<u>Iowa</u>	Zip:	<u>50266</u>
Position:	<u>Owner</u>				
% of Ownership:	<u>2.00%</u>	U.S. Citizen:	<u>Yes</u>		

Insurance Company Information

Insurance Company:	<u>Nationwide Mutual Insurance Co</u>
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#8

Insurance Company: Nationwide Mutual Insurance Co.

Policy Effective Date: 02/28/2021

Policy Expiration 02/28/2022

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**RESOLUTION APPROVING DOCUMENTS TO CONVEY PROJECT IMPROVEMENTS AND
PROJECT PROPERTY INTERESTS FOR THE ROCK CREEK INTERCEPTOR SEWER
PHASE 26, SEGMENTS 1-5 TO THE DES MOINES METROPOLITAN
WASTEWATER RECLAMATION AUTHORITY**

Moved by _____, Seconded by _____ that the following
Resolution be adopted:

WHEREAS, Resolution No. 111-07 dated May 8, 2007, approved a Joint Public Service Agreement between Polk County, the City of Ankeny, and the City of Polk City for the construction of the Rock Creek Sanitary Sewer Trunk line; and

WHEREAS, the Rock Creek Interceptor Sewer Phase 26, Segments 1-5 was constructed by Polk County; and

WHEREAS, pursuant to an Agreement between Polk County, Iowa and the Des Moines Metropolitan Wastewater Reclamation Authority for the Acceptance and Conveyance of the Rock Creek Interceptor Sewer, Phase 26, Segments 1-5, which agreement was filed on July 3, 2014, in Book 15242, Page 711 in the office of the Polk County Recorder, the WRA and Polk County agreed that the WRA would take ownership of the Rock Creek Interceptor Sewer Phase 26, Segments 1-5 and that Polk County would convey the Project Improvements and Project Property Interests to the WRA; and

WHEREAS, the Rock Creek Interceptor Sewer Phase 26, Segments 1-5 was completed by Polk County on May 1, 2015, and accepted by Polk County on May 5, 2015; and

WHEREAS, in order to convey the Rock Creek Interceptor Sewer Phase 26, Segments 1-5, Polk County was required to undertake the statutory process for conveyance of the Project Improvements and of the Project Property Interests to the WRA; and

WHEREAS, on October 6, 2020, by Resolution No. 131-20, complying with the statutory process for conveyance, the Polk County Board of Supervisors held a hearing and approved such conveyance by granting to the WRA a Permanent Easement for Existing Sanitary Sewer Facilities and Quitclaim of Interest in Existing Sanitary Sewer Facilities and Assignment of Permanent Public Sanitary Sewer Easements and Quit Claim of Interest in Existing Sanitary Sewer Facilities; and

WHEREAS, in order to further clarify the property interests being conveyed through the aforementioned Assignment of Permanent Public Sanitary Sewer Easements and Quit Claim of Interest in Existing Sanitary Sewer Facilities, further revisions are needed to separate such property interests into a Quit Claim Deed and an amended version of the Assignment of Permanent Public Sanitary Sewer Easements and Quit Claim of Interest in Existing Sanitary Sewer Facilities; and

WHEREAS, whereas such proposed revisions to separate such property interests do not convey any additional property interests beyond what was approved by Resolution No. 131-20 but rather utilize different instruments to achieve such conveyance; and

WHEREAS, no revisions are needed as to the Permanent Easement for Existing Sanitary Sewer Facilities and Quitclaim of Interest in Existing Sanitary Sewer Facilities.

#9

NOW, THEREFORE, BE IT RESOLVED by Polk County, Iowa, that:

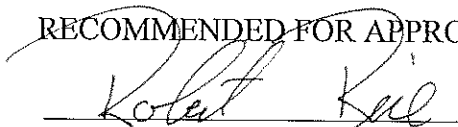
1. The amended version of the Assignment of Permanent Public Sanitary Sewer Easements and Quit Claim of Interest in Existing Sanitary Sewer Facilities and the Quit Claim Deed, both attached hereto, are hereby approved.
2. The Chairperson and the Auditor are hereby authorized and directed to execute and attest, respectively, all the conveyance documents identified above.
3. The Auditor is authorized and directed to forward the original of all conveyance documents, together with a certified copy of this resolution to the WRA Director to proceed with WRA acceptance and recording.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving documents to convey project improvements and project property interests for the Rock Creek Interceptor Sewer Phase 26, Segments 1-5, to the Des Moines Metropolitan Wastewater Reclamation Authority.

Agenda Date: 2/16/2021

Contact Individual: Robert Rice or Dominic Anania- 286-2039

Previous Action taken by the Board: October 6, 2020 by Resolution 131-20 approving various conveyances.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: On October 6, 2020, Polk County complied with the statutory process to convey its interests in certain real property and improvements upon real property to the Des Moines Metropolitan Wastewater Reclamation Authority. Upon attempt to record said conveyance documents, the Polk County Recorder informed the City of Des Moines, the Des Moines Metropolitan Wastewater Reclamation Authority and Polk County that amendments needed to be made to the forms of conveyance. This resolution authorizes the Board Chair to sign the amended forms of conveyance. This resolution does not convey any greater interest in Polk County real property or improvements upon real property than were conveyed on October 6, 2020 via Resolution 131-20.

Action Impact: Allows the actions taken on October 6, 2020 via Resolution 131-20 to be recorded with the Polk County Recorder.

Fiscal Note: None

Fiscal Year	Budg et- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitme nt? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						

Additional Fiscal Note Information (optional):

2001-3459

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a vacant property located at 1532 34th Street, Des Moines, Iowa and legally described as:

LOT 1 SAWTELL PLACE

To the City of Des Moines for the Closes Creek Watershed Improvement project; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

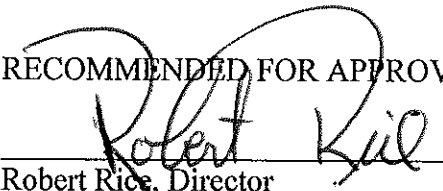
NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of March 2, 2021, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Note: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 24-21 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #2001-3459, (District 100 Parcel 11149-000-000) vacant property located at 1532 34th Street to the City of Des Moines.

Agenda Date: February 16, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from the City of Des Moines to obtain this parcel for the Closes Creek Watershed Improvement project. Polk County received this parcel by tax deed in July of 2008. Property size is .629 acres. Parcel is not buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21			N/A			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 2nd of March, 2021 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate with the local address of a vacant property at 1532 34th Street, Des Moines, Iowa and described as:

LOT 1 SAWTELL PLACE

To the City of Des Moines for the Closes Creek Watershed Improvement project. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

RESOLUTION

MOVED BY _____, SECONDED BY _____, that the following Resolution be approved:

WHEREAS, victims of sexual assault frequently present at area hospitals and clinics in need of services for the collection of evidence and other care; and,

WHEREAS, the Mid-Iowa Sexual Assault Response Team (SART), which operates in Polk County, is a group of health care providers specifically trained in the care of sexual assault victims that has developed protocol for the collection of evidence; and,

WHEREAS, in undertaking these functions, the physicians, nurses, nurse practitioners and other health care providers are performing a governmental, municipal function within the meaning of §670.2 of the Iowa Code; and,

WHEREAS, Unity Point Health Des Moines seeks to provide services for the examination, care and evidence collection for victims/patients of sexual assault who present at their hospital; and,

WHEREAS, in exchange for services provided by Mid-Iowa SART, Unity Point agrees to deposit \$150 per exam into the Mid-Iowa SART account with Community Foundation of Greater Des Moines; and,

WHEREAS, the term of this agreement is July 1, 2020 through June 30, 2021 and shall renew automatically for successive one (1) year periods.

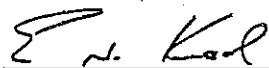
NOW, THEREFORE, BE IT RESOLVED, that the Polk County, Iowa approves the attached Agreement between Unity Point Health, Des Moines and the Mid-Iowa Sexual Assault Response Team (SART) for sexual assault exam services and evidence collection and authorizes the Chairperson to sign said agreement.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

SUBMITTED BY



Eric Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM


Assistant Polk County Attorney

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POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement between Mid-Iowa Sexual Assault Response Team (SART) and Unity Point Des Moines for sexual assault exam services.

Agenda Date: February 16, 2021

Contact Individual: Catherine Reaman-Gerdes, CAS Supervisor
Community, Family & Youth Services
286-2031

Previous Action taken by the Board: None.

Board/Commission Actions

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: The Mid-Iowa Sexual Assault Team (SART) is a group of medical professionals that has been operating in Polk County since 2006. Sexual Assault Nurse Examiners (SANE's) are trained to collect evidence and provide care and support for victims of sexual assault that report to area hospitals. Coordination of the Mid-Iowa SART is provided by Polk County Crisis and Advocacy Services.

Unity Point Des Moines desires to utilize the services of the Mid-Iowa SART to provide care for victims/patients of sexual assault who present to their hospital.

In exchange for services provided by Mid-Iowa SART, Unity Point agrees to deposit \$150 per exam into the Mid-Iowa SART account with Community Foundation of Greater Des Moines.

Action Impact: Approval of this Agreement will allow Mid-Iowa SART to provide care for sexual assault victims reporting to Unity Point hospitals. It also allows Polk County to invoice Unity Point for SART victims seen at their hospital and for whom payment has not yet been received.

The term of this agreement is July 1, 2020 through June 30, 2021 and shall automatically renew for successive periods of one (1) year. The agreement may be terminated upon 60 days written notice by either party.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional): No fiscal impact. coordination of the SART is provided by existing CAS staff. Examinations are paid for by State of Iowa Crime Victim Assistance funds.

R E S O L U T I O N

MOVED BY _____ SECONDED BY _____

That the following Resolution be adopted:

WHEREAS, tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County; and

WHEREAS, the Iowa Department of Public Health has allocated funds of \$900 to Polk County for continuation of the Polk County tuberculosis detection and prevention program for the period of January 1, 2021 through December 31, 2021; and

NOW, THEREFORE, BE IT RESOLVED: That Polk County approves MOU-2021-TB01, with the Iowa Department of Public Health to continue to conduct tuberculosis prevention and outreach activities in the community and authorizes the Chairperson to sign the agreement.

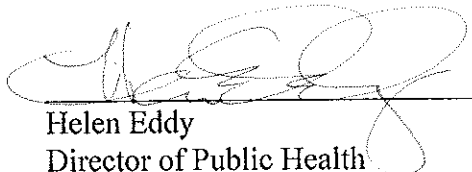
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, is authorized to execute any and all documents in furtherance of this Application or distribution.

Approved this _____ day of _____, 2021.

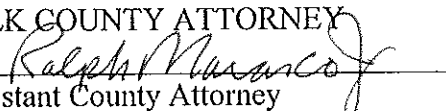
POLK COUNTY, IOWA

By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL


Helen Eddy
Director of Public Health

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY
BY 
Assistant County Attorney

FISCAL NOTE: FY 20/21 Revenue/Expenses: \$900

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Memorandum of Understanding with Iowa Department of Public Health for Tuberculosis Program funding

Agenda Date: 2/16/2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board:

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: The Iowa Department of Public Health has provided for funding to cover some of the costs related to detection and prevention of tuberculosis in Polk County for several years. The amount awarded for the contract year January 1, 2021 through December 31, 2021 is \$900.

Action Impact: These funds will be used to help offset staff costs for providing Direct Observed Therapy (DOT) for suspected/confirmed cases of pulmonary Tb cases.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20	Y	900	900	Y	10223011.74290	10223011.52290
				Y	10223011.74290	10223011.52290

Additional Fiscal Note Information (optional) State and federal CFDA 93.116

RESOLUTION

Moved by _____

Seconded by _____

That the following Resolution be adopted:

WHEREAS, breast and cervical cancer is a leading cause of morbidity and mortality for women; and

WHEREAS, the Susan G. Komen Headquarters has announced it is transforming its operations and delivery approach and consolidating all its affiliated into "One Komen"; and

WHEREAS, to honor their commitment to serve the community, Komen Greater Iowa has given Polk County Health a onetime restricted gift of \$150,000; and

WHEREAS, these funds must be used for screening and diagnostic breast health services, patient navigation/care coordination and outreach and education. There is not a time limit by which they must be expended.

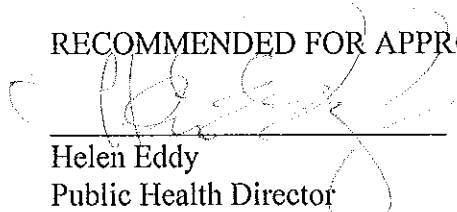
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa accepts this gift generous from Komen Greater Iowa and authorizes the chairperson to sign the resolution.

Approved this _____ day of _____, 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL



Helen Eddy
Public Health Director

Approved as to form:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By 

Assistant County Attorney

FISCAL NOTE: Rev/Exp \$150,000

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Funding gift from Komen Greater Iowa to the Polk County Health Department

Agenda Date: February 16, 2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Helping individuals receive health services is one of the ten essential functions of a local health department.

Background: For the past several years, the health department has applied for and been granted funding from the local chapter of the Susan G Komen Foundation. National Komen has announced it is transforming its operations and delivery approach and consolidating all its affiliates into "One Komen". To honor their commitment to serve the community, Komen Greater Iowa (the local chapter) has given Polk County Health a onetime restricted gift of \$150,000.

Action Impact: Through the Polk County Health Department efforts, more patients will have the opportunity to receive improved access to women's health screenings, breast cancer screening, diagnostic services and receive referrals to needed support services to address barriers to their health care.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
2021	Y	150,000	150,000	Y	10223019.77490.04	10223019.58190

Additional Fiscal Note Information Source of Funding: Komen Greater Iowa

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

WHEREAS, if the homeowner remains in the home for three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$10,238.00 was entered into February 13, 2018, by Martinez Chavez Enterprises and Victor B. Juarez and Lydia Jimenez Mora; and

WHEREAS, the owner has paid in full the three-year mortgage recording in Book 16857 page 75-86 against property located at 1650 13th Street Des Moines, IA 50314 and the homeowners have met all the requirements of the forgivable loan/grant.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa releases the mortgage on 1650 13th Street Des Moines, IA 50314, and authorizes the Chair of the Board of Supervisors to sign the attached release and requests the Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Scott Slater,
Health Department Deputy Director

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By 

Assistant County Attorney

Fiscal Note: None

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
1650 13th Street, Des Moines, IA 50314

Agenda Date: February 16, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
February 13, 2018

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 1650 13th Street, Des Moines,
IA 50314

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$10,238.00 was entered into on February 13, 2018, by Martinez Chavez Enterprises and Victor B. Juarez and Lydia Jimenez Mora, recorded in Book 16857 pages 75-86. The owner of the home has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
1650 13th Street, Des Moines, IA 50314

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, on March 9, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency declaring a State of Public Health Disaster Emergency existed throughout the entire state of Iowa due to the global pandemic referred to as COVID-19.

WHEREAS, between April 24, 2020 and July 24, 2020, Governor Reynolds issued Public Health Proclamations in response to the COVID-19 pandemic which suspended the regulatory provisions of Iowa Code Section 446.7; and

WHEREAS, Iowa Code Section 446.7 requires the Polk County Treasurer's Office to offer for public sale all parcels on which taxes are delinquent on the third Monday in June annually; and

WHEREAS, Iowa Code Section 446.7 requires that if for good cause the tax sale cannot be held on the third Monday in June, the treasurer may designate a different date in June for the sale; and

WHEREAS, as a result of the Public Health Proclamations suspending the regulatory provisions of Iowa Code Section 446.7, the Polk County Treasurer's Office was unable to hold a tax sale at any time in June of 2020; and

WHEREAS, the Public Health Proclamation suspending the regulatory provisions of Iowa Code Section 446.7 expired on July 31, 2020; and

WHEREAS, Iowa Code Section 446.28 requires the Polk County Treasurer's Office to hold the tax sale on the third Monday of the next succeeding month in which the required notice can be given if the tax sale is not able to be held in June; and

WHEREAS, the third Monday of the next succeeding month in which the required notice for tax sale can be given is April 19, 2021; and

WHEREAS, as of February 5, 2021, Governor Reynolds issued a Public Health Proclamation finding that a State of Public Health Disaster Emergency continues to exist throughout the State of Iowa and will remain in effect through at least March 7, 2021; and

WHEREAS, the Polk County Treasurer's Office has indicated to the Board of Supervisors that the Polk County Treasurer's tax sale traditionally draws upwards of eight hundred people; and

WHEREAS, Polk County, Iowa continues to experience a high volume of COVID-19 cases; and

#15

WHEREAS, the Polk County Treasurer's Office has found good cause to delay the tax sale due to health concerns and financial distress to Polk County residents due to the COVID-19 pandemic. See the attached Findings of the Polk County Treasurer's Office.

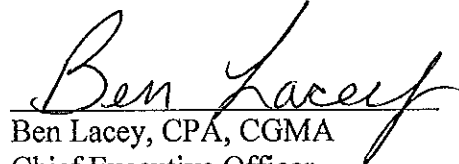
NOW, THEREFORE, BE IT RESOLVED as follows:

1. In conjunction with the Polk County Treasurer's Office, the Polk County Board of Supervisors finds that good cause exists to delay the Polk County tax sale to May due to the health and financial concerns created by COVID-19.
2. Prior to sending out the required notices for the May tax sale, the Polk County Treasurer's Office shall reevaluate its good cause determination and inform the Board of Supervisors of its findings.
3. Nothing in this Resolution shall be interpreted to relieve delinquent property tax owners of the responsibility to pay the delinquent taxes, penalties, fees and interest that were due and accrue as otherwise provided by law, nor will this provision affect other legal processes that may be available to collect these delinquent taxes, penalties, fees and interest.
4. Nothing in this Resolution shall be interpreted to prevent the Polk County Treasurer's Office from offering any property with delinquent taxes for sale upon the next available tax sale date.

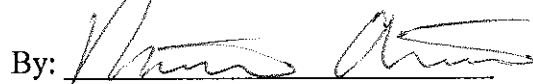
POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:


Ben Lacey, CPA, CGMA
Chief Executive Officer
Polk County Treasurer's Office

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Polk County Annual Tax Sale Delay

Agenda Date: February 16, 2021

Contact Individual: Ben Lacey

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to delay the Polk County Annual Tax Sale until May.

Comply with Policy: Compliance with IA Code 446.7 and 446.28 and Public Health Proclamations

Background:

Due to the health and financial concerns attributable to COVID-19, the Polk County Treasurer's Office hereby finds good cause for the Polk County Annual Tax Sale to be delayed until May. This good cause finding will be reexamined in March to determine if further delay is necessary.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Sheriff's Office has reviewed the operations of the Administration Division, and

WHEREAS, the Sheriff's Office is recommending restructuring that they believe will optimize efficiency of operations, and

WHEREAS, the Sheriff's Office recommends the following position modifications:

- Delete one (1) vacant Lieutenant position, Management grade 23, range \$82,094-\$108,113.
- Reallocate funds to create one (1) Communications Center Manager, Management grade 22, range \$78,328-\$103,127.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Interim Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeffrey Edgar, Interim Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph Marascio Jr.
Assistant County Attorney

FISCAL NOTE: Cost savings as a result of this resolution will be forfeited from the department to the general fund.

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Sheriff's Office

Agenda Date: February 16, 2021

Contact Individual: Jeffrey Edgar, Interim Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Delete one (1) vacant Lieutenant position, Management grade 23, range \$82,094-\$108,113. Reallocate funds to create one (1) Communications Center Manager, Management grade 22, range \$78,328-\$103,127.

Comply with Policy: N/A

Background: The Sheriff's Office has reviewed the operational needs of the Administration Division. The Sheriff's Office is requesting to delete a vacant Lieutenant position and reallocate those funds to create a Communications Center Manager.

Action Impact: Delete one (1) vacant Lieutenant position, Management grade 23, range \$82,094-\$108,113. Reallocate funds to create one (1) Communications Center Manager, Management grade 22, range \$78,328-\$103,127.

Fiscal Note: There is a cost savings of \$1,865 in FY20/21 and \$4,995 in FY21/22.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y		-\$1,865		N		
21/22	N		-\$4,995		N		

Additional Fiscal Note Information (optional): Any cost savings as a result of this resolution will be forfeited from the department to the general fund.

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, during budget deliberations the Board of Supervisors approved extending a 3.0% base salary increase effective 7/1/2021 to Department Heads, Management/Supervisory, and Excluded employees, but excluding Polk County Elected Officials, First and Second Deputies of Elected Officials appointed and compensated under Sections 331.903 and 331.904 of the Code of Iowa.

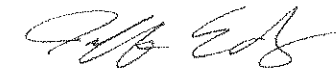
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa adopts the above recommendation and directs the County Auditor and the Interim Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

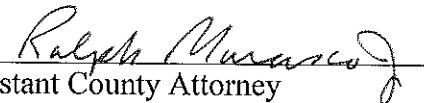
RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Interim Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY 21/22 budget.

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: FY21/22 General Increases for Non-Bargaining Unit Employees

Agenda Date: February 16, 2021

Contact Individual: Jeffrey Edgar, Interim Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Approval of a 3% general increase effective 7/1/2021 for department heads, managers, supervisors, and excluded non-bargaining unit employees, excluding elected officials and their appointed deputies.

Comply with Policy: N/A

Background: During budget deliberations the Board of Supervisors agreed upon a 3% general increase for department heads, managers, supervisors, and excluded non-bargaining unit employees for FY21/22.

Action Impact: Extends a 3% general wage increase effective 7/1/2021 to department heads, management/supervisory, and excluded non-bargaining unit employees.

Fiscal Note: Costs incorporated in the FY21/22 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Standing Courthouse Security Committee has updated the Polk County Court Facilities Security Plan to reflect the recent and planned construction projects taking place in the courts facilities; and,

WHEREAS, the Plan has been reviewed and adopted by the Fifth Judicial District Chief Judge and the Polk County Sheriff; and,

NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approve and authorize Chair to sign the attached Polk County Court Facilities Security Plan on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Chair

RECOMMENDED FOR APPROVAL:



Sarah Boese, Director Community Relations
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: NA

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Polk County Court Facilities Security Plan.

Agenda Date: February 16, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: March 26, 2019

Board/Commission Actions: N/A

Action Requested (Recommended): Approve Polk County Court Facilities Security Plan.

Comply with Policy: Yes

Background: With the renovation of all Polk County court facilities, including the Polk County Justice Center, Polk County Criminal Courts and the Historic Courthouse, an updated Polk County Court Facilities Security Plan has been approved by the Polk County Standing Courthouse Security Committee, the Fifth Judicial District Chief Judge and the Polk County Sheriff. The plan outlines security measures and protocols for all Polk County court buildings.

Action Impact: Approve Polk County Court Facilities Security Plan and authorize Chair to sign agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N					

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____
that the following Resolution be adopted:

WHEREAS, Spectra is required to submit annual operating budgets to Polk County for HyVee Hall and Veterans Memorial - Community Choice Credit Union Convention Center; and,

WHEREAS, Spectra has also provided operating budgets for Wells Fargo Arena; and,

WHEREAS, the budgets presented by Spectra have now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted budgets; and,

WHEREAS, in accordance with the Management Agreement between Polk County and Spectra, the operator shall be entitled to earn a productivity fee; and,

WHEREAS, the COVID-19 pandemic caused a significant disruption to the typical business at the Iowa Events Center and required a substantial revision to the originally submitted budget; and,

WHEREAS, the operator's performance has been reviewed by staff and consultants and the productivity fee for FY 19/20 in the amount of \$1,329 has been paid; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves the Spectra operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial - Community Choice Credit Union Convention Center and Wells Fargo Arena for the fiscal year ending June 30, 2021 and payment of the FY 19/20 productivity fee.

BE IT FURTHER RESOLVED that County staff are hereby directed to monitor the status of the facility budgets and provide periodic reports to the Board of Supervisors comparing actual operating results to the above budgets.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Chair

RECOMMENDED FOR APPROVAL:



Sarah Boese, Director Community Relations
Polk County Board of Supervisors

Fiscal Impact: \$345,336 FY 19/20 net County profit on IEC facilities
Less \$1,329 expenditure for FY 19/20 productivity fee
FY 20/21 net County profit on IEC facilities budgeted at \$(271,408) Original
FY 20/21 net County profit on IEC facilities budgeted at \$(2,547,439) Revised

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the FY 20/21 Budget for the Iowa Events Center.

Agenda Date: February 16, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: 8/27/2019

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the FY 20/21 Spectra operating budgets, non-operating budget on file and capital repairs for Hy-Vee Hall, Veterans Memorial – Community choice Credit Union Convention Center, and Wells Fargo Arena.

Comply with Policy: Yes

Background: Spectra is required to submit annual operating budgets to the County for Hy-Vee Hall and Veterans Memorial – Community Choice Credit Union. Spectra has also provided operating budgets for Wells Fargo Arena. Budgets and capital repairs request presented by Spectra and Ovation have now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted budgets. Staff is asking that the Board of Supervisors approve the attached Spectra operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena for the fiscal year ending June 30, 2021.

Action Impact: Approves the FY 20/21 Spectra operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena and directs staff to monitor the status of the facility budgets.

Fiscal Note: FY19/20 productivity fee = \$1,329

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	N		N	(\$2,547,439)	N		2950950100.63000

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County has a history of providing emergency rent and utility assistance through the Department of Community, Family and Youth Services General Assistance Program and also through the Polk County Housing Trust Fund during the Covid19 pandemic; and,

WHEREAS, Polk County has been awarded \$8,252,777.90 from the U.S. Department of Treasury Emergency Rent Assistance Program to provide rent and utility assistance for low income, qualifying residents from Polk County that live outside the City of Des Moines; and,

WHEREAS, IMPACT Community Action Partnership has significant history managing rent and utility assistance programs within Polk County, and will be also be doing so with the Department of Treasury allocation to the City of Des Moines for residents of that municipality; and,

WHEREAS, this partnership will allow an experienced agency to distribute emergency rent and utility assistance funds in compliance with US Treasury Department regulations, and consistent with the City of Des Moines which will allow all residents of Polk County to have a similar process in their application for assistance; and,

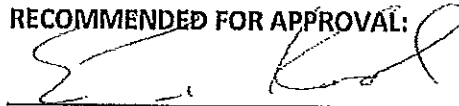
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with IMPACT for administration of the U.S. Department of Treasury Emergency Rent Assistance Program, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

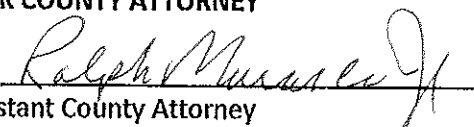
RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Community, Family & Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County and IMPACT to disburse US Treasury Department Emergency Rent Assistance Program funds.

Agenda Date: February 16, 2021

Contact Individual: Eric N. Kool
(515) 323-5261

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background: Polk County has applied for, and received US Department of Treasury Emergency Rent Assistance Program funds in the amount of \$8,252,778.00 to be distributed to eligible low income Polk County residents living outside the City of Des Moines who are at risk of experiencing homelessness or housing instability and who have experienced financial hardship due to the Covid19 pandemic. IMPACT Community Action Program is uniquely qualified to administer this program, with history of overseeing or assisting in the distribution of other emergency assistance funds from the City of Des Moines and State of Iowa, and contracting to distribute the City of Des Moines' allocation of Department of Treasury Rent Assistance Funds for Des Moines residents

Action Impact: Approval of this agreement will

Fiscal Note:

Calendar Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
2021	N	\$8,252,778	\$8,252,778	N		

Additional Fiscal Note Information (optional): This is a budget neutral agreement.

POLK COUNTY TREASURER SEMI-ANNUAL REPORT January 1 - June 30, 2020

FUND	TREASURER'S/ AUDITOR'S BALANCE 01/01/20	RECEIPTS	DISBURSEMENTS	TREASURER'S/ AUDITOR'S BALANCE 06/30/20	FUND
001 GENERAL BASIC	50,890,679.30	66,447,651.67	79,426,685.00	37,911,745.97	001
002 GENERAL SUPPLEMENTAL	46,320,140.93	32,319,545.97	31,765,528.80	46,874,168.10	002
003 GENERAL SELF-INSURANCE RESERVE	(2,266,192.21)	4,257,278.78	1,922,148.07	68,938.50	003
004 COMMUNITY BETTERMENT	(2,474,708.80)	6,043,698.20	3,688,989.40	-	004
005 ECONOMIC DEVELOPMENT	(1,765,840.22)	5,202,235.84	335,061.72	3,101,333.90	005
006 CONSERVATION SPECIAL	-	75,452.20	74,534.10	918.10	006
010 MH/MR/DD SERVICES	5,802,178.96	7,275,782.56	9,695,530.54	3,382,430.98	010
011 RURAL SERVICES BASIC	5,834,187.57	4,198,409.98	7,662,475.73	2,370,121.82	011
012 RURAL SERVICES SUPPLEMENTAL	791,715.69	625,906.74	603,827.54	813,794.89	012
013 FORFEITED PROPERTY-SHERIFF/STATE	163,681.05	10,386.00	1,840.00	172,237.05	013
014 FORFEITED PROPERTY-SHERIFF/FEDERAL	79,571.63	326,334.60	84,660.38	321,245.85	014
015 FORFEITED PROPERTY-CO. ATTORNEY	279,527.11	79,085.30	121,135.41	237,477.00	015
018 CO ATTORNEY COLLECTION INCENTIVE	524,103.91	139,717.56	317,670.26	346,151.21	018
020 SECONDARY ROAD	(6,784,480.81)	11,652,482.42	4,558,161.61	309,840.00	020
021 CO RECORDER RECORDS MGMT.	295,202.18	51,044.45	30,468.00	315,778.63	021
024 TOWNSHIP FIRE PROTECTION	8,265.56	441,291.38	443,175.97	6,380.97	024
026 REAP	231,203.20	525.44	-	231,728.64	026
028 CONTINGENCY RESERVE FUND	11,177,643.00	348,254.00	-	11,525,897.00	028
030 AUTOMATED TRAFFIC ENFORCEMENT	5,899.56	9,703.98	15,603.54	-	030
043 NW 84TH WATER MAINS	0.30	-	0.30	-	043
044 HAMILTON DRAIN DEBT SERVICE	1,247.00	-	-	1,247.00	044
046 DEBT SERVICE	8,665,331.32	94,967,257.82	103,297,649.04	334,940.10	046
051 CONSERVATION WATER & LAND IMPROVE	8,393,198.65	802,019.34	2,373,602.09	6,821,615.90	051
052 JUSTICE CENTER ANNEX CAPITAL PROJ.	21,838,889.06	3,064,488.97	6,497,807.83	18,405,570.20	052
055 CAPITAL IMPROVEMENTS PROJECTS	(1,170,464.59)	6,677,081.12	3,578,818.22	1,927,798.31	055
281 AIR QUALITY	397,014.43	355,767.37	627,062.77	125,719.03	281
284 SANITARY TREATMENT WORKS	8,629,524.30	2,202,383.17	2,806,244.43	8,025,663.04	284
285 PRAIRIE MEADOWS	10,632,425.67	18,455,719.33	20,644,302.99	8,443,842.01	285
286 JESTER PARK GOLF COURSE	692,966.99	203,704.77	527,386.31	369,285.45	286
287 HAMILTON URBAN DRAIN DISTRICT	(34,346.37)	56,407.43	18,005.81	4,055.25	287
288 EMPLOYEE INSURANCE	11,535,699.01	14,425,730.19	12,454,346.19	13,507,083.01	288
291 RISK MGMT INTERNAL SERVICE	5,000,000.00	-	-	5,000,000.00	291
295 IOWA EVENT CENTER	6,768,391.36	11,957,734.01	13,728,140.67	4,997,984.70	295
297 URBAN SEWER	1,630,092.88	44,288.02	329,500.00	1,344,880.90	297
299 IOWA TAX AND TAGS	766,753.09	179,313.59	260,849.20	685,217.48	299
300 TRUST & AGENCY - TREASURER	20,864,711.09	208,101,065.66	206,903,977.34	22,061,799.41	300
301 TRUST & AGENCY - TRUST FUNDS HELD	954,971.64	407,615.91	868,754.82	493,832.73	301
305 COUNTY ASSESSOR EXPENSE	3,276,324.69	3,018,533.53	3,451,320.72	2,843,537.50	305
344 RECORDER'S E-COMMERCE CLEARING	36.14	47,729.96	47,766.10	-	344
345 RECORDER'S REVOLVING	407,860.44	4,775,886.02	4,599,528.30	584,218.16	345
346 E911 SERVICE	5,020,121.95	1,528,576.79	1,763,476.11	4,785,222.63	346
350 GIMS IMPLEMENTATION	686,201.51	-	-	686,201.51	350
351 EMERGENCY MANAGEMENT	(256,654.72)	850,393.48	370,343.05	223,395.71	351
363 SEIZED FUNDS - UNFORFEITED	393,508.67	328,390.22	248,153.24	473,745.65	363
364 MINE TASK FORCE	634,356.03	206,815.48	259,340.41	581,831.10	364
TOTALS	224,840,938.15	512,161,699.25	526,283,772.01	210,718,865.39	

02/08 2021

THE POLK COUNTY TREASURER'S OFFICE CERTIFIES THAT THE REPORT GIVEN HEREIN IS A CORRECT SUMMARY OF THE BUSINESS TRANSACTED BY THE TREASURER'S OFFICE DURING THE PERIOD THEREIN SPECIFIED.

Ben Lacey
BEN LACEY, CEO - POLK COUNTY TREASURER'S OFFICE
DES MOINES, IOWA

2/9 2021

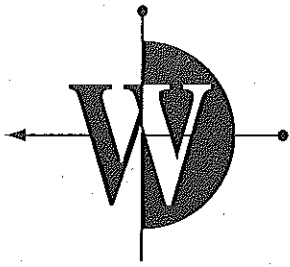
I, JAMIE FITZGERALD, AUDITOR OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THIS REPORT CORRECTLY SHOWS, BY THE ACCOUNTS IN MY OFFICE, THE CONDITION OF THE FUNDS IN THE HANDS OF MARY MALONEY, TREASURER OF SAID COUNTY, AT THE CLOSE OF BUSINESS ON JUNE 30, 2020.

Jamie Fitzgerald
JAMIE FITZGERALD, POLK COUNTY AUDITOR
DES MOINES, IOWA

2/16 2021

WE, THE BOARD OF SUPERVISORS OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THE FOREGOING STATEMENT CORRECTLY SHOWS THE ASSETS IN THE HANDS OF MARY MALONEY, TREASURER OF SAID COUNTY, AS OF JUNE 30, 2020.

COUNTY SUPERVISOR #21



THE CITY OF
West Des Moines®
www.wdm.iowa.gov

Community and Economic
Development

4200 Mills Civic Parkway
P.O. Box 65320
West Des Moines, IA 50265-0320

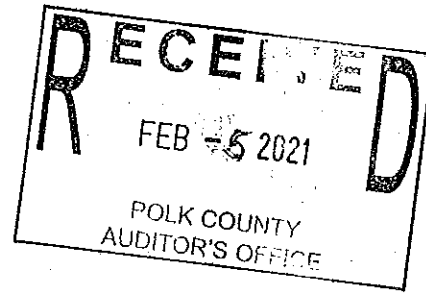
515-273-0770

FAX 515-222-3640

E-mail ced@wdm.iowa.gov

February 2, 2021

Polk County Board of Supervisors
c/o Polk County Auditor
111 Court Avenue, Suite 230
Des Moines, IA 50309



Dear Auditor Fitzgerald;

The West Des Moines City Council has begun the process of creating a Ponderosa Urban Renewal Plan which is enclosed.

As required by Iowa Code, the City Council set a consultation meeting of the affected taxing entities for February 10, 2021 at 10:30 am virtually. A notice is included. The public hearing date has been set for March 1, 2021 at 5:30 pm in the West Des Moines Council Chambers. A separate notice will be sent to you about that meeting.

If you have any questions before the consultation meeting, feel free to call me or Clyde Evans, Community and Economic Development Director at (515) 273-0770.

Sincerely,

Clyde E. Evans
Director, Community and Economic Development

Enclosures

#22