

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
FEBRUARY 25, 2025 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill Lists as submitted by the County Auditor.

5. **PLEDGE OF ALLEGIANCE**

PROCLAMATION

6. DEVELOPMENTAL DISABILITIES AWARENESS MONTH – March 2025

PUBLIC HEARING

DISPOSAL OF INTEREST IN COUNTY OWNED PROPERTY

- *7. Resolution approving Quit Claim Deed (to A. Mendez and J. Trevino-Soto) for vacant parcel at 1718 Walker Street.

[Item 7 Attachment](#)

8. **PUBLIC COMMENTS**

PERMITS

9. Renewal application for Class “B” Retail Alcohol License for Git-N-Go #25, 4224 NW 2nd St.
10. New application for Class “C” Retail Alcohol License for Walker’s Place, 475 NE Broadway Ave.
11. Renewal application for Class “C” Retail Alcohol License with Outdoor Service Area Permit for Woodland Hills Golf Course, 620 NE 66th Ave.
12. Renewal application for Class “C” Retail Alcohol License with Outdoor Service Area and Catering Permits for Toad Valley Golf Course, 237 NE 80th St, Pleasant Hill.
13. Renewal application for Class “E” Retail Alcohol License (LE) for Casey’s #1901, 2541 NW 66th Ave, Ankeny.

RESOLUTIONS

- *14. Resolution approving release of mortgage at 4720 NE 33rd Ct.

[Item 14 Attachment](#)

- *15. Resolution approving release of mortgage at 4750 NE 33rd Ct.

[Item 15 Attachment](#)

- *16. Resolution approving MOU with the Family Planning Council of Iowa.

[Item 16 Attachment](#)

- *17. Resolution approving Amended Agreement with Forensic Pathology Services, LLC for Forensic Pathology Staffing Services.

[Item 17 Attachment](#)

- *18. Resolution approving service agreement with Traliant Operating, LLC.

[Item 18 Attachment](#)

- *19. Resolution approving FY 25/26 Polk County Compensation Board Recommendations for Elected Officials.

[Item 19 Attachment](#)

- 20. Resolution dissolving the Polk County Compensation Board.

- 21. Resolution approving AFSCME Negotiated Wage Agreement for FY 25/26 and FY 26/27.

- 22. Resolution approving Teamster Negotiated Wage Agreement for FY 25/26 and FY 26/27.

- 23. Resolution approving position modification within the Department of General Services.

- 24. Resolution approving February 2025 manufactured home abatement.

- 25. Resolution fixing date for a meeting on the proposition to authorize the issuance of Bonds or Capital Loan Notes to evidence the obligation of the County thereunder (not to exceed \$10,000,000 General Obligation Bonds or Capital Loan Notes (ECP-1).

- 26. Resolution fixing date for a meeting on the proposition to authorize the issuance of Bonds or Capital Loan Notes to evidence the obligation of the County thereunder (not to exceed \$1,950,000 General Obligation Bonds or Capital Loan Notes (ECP-2).

- 27. Resolution fixing date for a meeting on the proposition to authorize the issuance of Bonds or Capital Loan Notes to evidence the obligation of the County thereunder (not to exceed \$1,950,000 General Obligation Bonds or Capital Loan Notes (ECP-3).

- 28. Resolution authorizing Auditor's Office to publish notice of public hearing on proposed property tax levy.

- 29. Resolution approving funding consideration for Community Housing Initiatives, Inc. for the development of affordable senior housing units using Emergency Rental Assistance 2 funds.

- 30. Resolution approving funding consideration for Starts Right Here for the development of affordable housing units using Emergency Rental Assistance 2 funds.

31. Resolution approving the Goldfinch development for consideration of Emergency Rental Assistance 2 expenditures.
- *32. Resolution approving amendment to 28E agreement with Catch Des Moines and member communities.
[Item 32 Attachment](#)
33. Resolution approving emergency capital funding for chiller repairs and replacement at Wells Fargo Arena at the Iowa Event Center.
34. Resolution abating property taxes for United Community Services, Inc.
35. Resolution approving funding and directing board staff to create the Polk County Employee Suggestion Program, a pilot program running through Calendar Year 2025.
36. Resolution approving Community Sponsorship Awards.

COMMUNICATIONS

- *37. Notice of Appraisal of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for the improvement of Interstate No. 80 North of the City of Mitchellville.
[Item 37 Attachment](#)
- *38. City of Johnston Notice of consultation concerning the proposed Dragonwood Urban Renewal Plan for the City of Johnston, Iowa.
[Item 38 Attachment](#)
- *39. City of Altoona Notice of consultation concerning the proposed Altoona Urban Renewal Plan.
[Item 39 Attachment](#)

BUDGET ACTIONS

40. Memorandum of Budget Actions.

APPOINTMENTS

41. Memorandum of Appointments.

- 42.

BOARD MEMBER COMMENTS

CLOSED SESSION

43. To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, pursuant to Iowa Code section 21.5(c).

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions and attachments, visit our website below. Please note that size constraints may prevent some attachments from being posted on our website.*

<https://www.polkcountyiowa.gov/county-auditor/administration/>

Live stream the Board of Supervisors meeting at:

https://www.youtube.com/live/I7_QwhDT2KI



PROCLAMATION

Recognition of March, 2025 as Developmental Disabilities Awareness Month

- WHEREAS,** Public Law 99-483, enacted by the United States Congress in 1987, designated the month of March as National Developmental Disabilities Awareness Month; and
- WHEREAS,** Individuals with developmental disabilities have many skills, talents, and abilities to contribute to their neighborhoods and communities; and
- WHEREAS,** Everyone wins when people with developmental disabilities receive the community-based supports and opportunities they need in order to be contributing members of their communities; and
- WHEREAS,** The abilities of individuals with developmental disabilities have been traditionally and systematically undervalued; and
- WHEREAS,** Public awareness about developmental disabilities promotes acceptance and understanding, and decreases prejudice and misconception; and
- WHEREAS,** To fulfill the promises of the Americans with Disabilities Act, we reaffirm our commitment to full community participation for individuals with developmental disabilities by expanding opportunities and equal access to fully integrated competitive employment, education, housing, health care, and civic engagement.

NOW, THEREFORE, LET IT BE PROCLAIMED that the Polk County Board of Supervisors declares the month of March, 2025 as Developmental Disabilities Awareness Month in Polk County, Iowa to highlight the critical role of the County in providing crucial disability services and resources to its residents; and

BE IT FURTHER PROCLAIMED the Polk County Board of Supervisors continues its commitment to partner with community organizations to ensure that all disability services are accessible, valuable, and culturally appropriate for all residents of Polk County, Iowa.

Approved this 25th day of February, 2025.

#6

2015-5004

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Andrea Mendez and Juan Trevino-Soto to obtain this vacant parcel located at 1718 Walker Street, Des Moines, Iowa, legally described as:

E 1/2 LOT 3 & W 8 FT S 100 FT LOT 4 BLK 70 STEWARTS ADDITION, for \$1,000.00; and

WHEREAS, Polk County, Iowa desires to accept said offer and convey said property to Andrea Mendez and Juan Trevino-Soto; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361; and

WHEREAS, this sale complies with Polk County's Disposition of County Owned Properties Policy.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

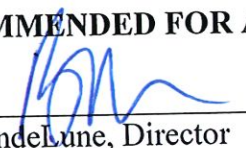
BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

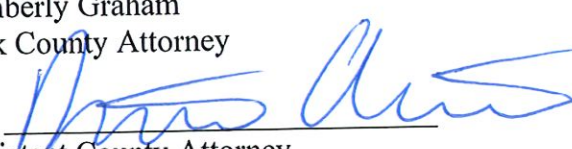
RECOMMENDED FOR APPROVAL:



Bret Vandellune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: \$1,000.00 to Real Estate Fund

7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 26-25 approving a Quit Claim Deed to Andrea Mendez and Juan Trevino-Soto, File #2015-5004 (Dist. 40 Parcel 05812-000-000) vacant parcel located at 1718 Walker Street, Des Moines, Iowa.

Agenda Date: February 25, 2025

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705.

Previous Action taken by the Board: On February 11, 2025 the Board approved a resolution for a public hearing to convey this parcel to Andrea Mendez and Juan Trevino-Soto.

Board/Commission Actions: NA

Comply with Policy: Yes

Background: Polk County received a proposal from Andrea Mendez and Juan Trevino-Soto for a total of \$1,000.00 to purchase this parcel. Polk County received this parcel by Tax Deed in August of 2024. Property size is 45' x 141'.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Andrea Mendez and Juan Trevino-Soto.

Fiscal Note: \$1,000.00 to Real Estate Fund

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		N	\$1,000	N		10266300.58630
23/24	Y		N	0			
24/25	Y		N	0			

Additional Fiscal Note Information (optional):

2/25/2025

Polk County Report On Liquor License Application Office Of The Polk County Auditor

Room 230 - Administrative Office Building

To: Polk County Sheriff Department
Polk County Planning & Development - Building Division
Polk County Attorney
Iowa Department of Inspections & Appeals

Date: February 4, 2025

The below named applicant has applied for a
Class B Retail Alcohol License.
A copy of their Application is attached.
This is a new/renewal application.

Name of Applicant: GIT-N-GO CONVENIENCE STORES, INC Phone: 515-288-8565

Trade Name or Club Name: Git-N-Go #25

Street Address (Premises) 4224 NW 2nd St Bus. Phone: 515-244-0452

City Des Moines Zip Code No. 50313 Township Saylor

Please complete this request for information and/or recommendation
and return to this office ASAP.

Thank you for your cooperation.

1. Physical Planning: Recommendation to Approve ✓, Deny _____.
2. Iowa Health Center: Recommendation to Approve ✓, Deny _____.
3. Sheriff: Findings of fact attached - Yes ✓, No _____.
Is a Recommendation Made? Yes ✓, No _____.
4. County Attorney: Findings of fact attached - Yes ✓, No _____.
Is a Recommendation Made? Yes ✓, No _____.

AUDITOR

9

2/25/2025

Polk County Report On Liquor License Application Office Of The Polk County Auditor

Room 230 - Administrative Office Building

To: Polk County Sheriff Department
Polk County Planning & Development - Building Division
Polk County Attorney
Iowa Department of Inspections & Appeals

Date: February 6, 2025

The below named applicant has applied for a
Class C Retail Alcohol License.
A copy of their application is attached.
This is a **new**/renewal application.

Name of Applicant: JOHN AND MELISSA WALKER Phone: 515-205-4493

Trade Name or Club Name: Walker's Place, LLC

Street Address (Premises) 475 NE Broadway Ave Bus. Phone: 515-205-4493

City Des Moines Zip Code No. 50313 Township Saylor

Please complete this request for information and/or recommendation
and return to this office ASAP.

Thank you for your cooperation.

1. Physical Planning: Recommendation to Approve ☒, Deny ☐.
2. Iowa Health Center: Recommendation to Approve ☒, Deny ☐.
3. Sheriff: Findings of fact attached - Yes ☒, No ☐.
- Is a Recommendation Made? Yes ☒, No ☐.
4. County Attorney: Findings of fact attached - Yes ☒, No ☐.
- Is a Recommendation Made? Yes ☒, No ☐.

AUDITOR

#10

Feb 25 8:05 meeting

Polk County Report On Liquor License Application

Office Of The Polk County Auditor

Room 230 - Administrative Office Building

To: Polk County Sheriff Department
Polk County Planning & Development - Building Division
Polk County Attorney
Iowa Department of Inspections & Appeals

Date: January 21, 2025

The below named applicant has applied for a
Class C Retail Alcohol License w/Outdoor Service Area Permit.
A copy of their Application is attached.
This is a new/renewal application.

Name of Applicant: WOODLAND HILLS GOLF COURSE, LLC Phone: 515-221-6658

Trade Name or Club Name: Woodland Hills Golf Course, LLC

Street Address (Premises) 620 NE 66th Ave Bus. Phone: 515-243-3228

City Des Moines Zip Code No. 50313 Township Saylor

Please complete this request for information and/or recommendation
and return to this office ASAP.

Thank you for your cooperation.

1. Physical Planning: Recommendation to Approve ✓, Deny _____.
2. Iowa Health Center: Recommendation to Approve ✓, Deny _____.
3. Sheriff: Findings of fact attached - Yes _____, No _____.

Is a Recommendation Made? Yes _____, No _____

4. County Attorney: Findings of fact attached - Yes _____, No _____.

Is a Recommendation Made? Yes _____, No _____.

AUDITOR

11

Polk County Report On Liquor License Application Office Of The Polk County Auditor

Room 230 - Administrative Office Building

To: Polk County Sheriff Department
Polk County Planning & Development - Building Division
Polk County Attorney
Iowa Department of Inspections & Appeals

Date: January 28, 2025

The below named applicant has applied for a
**Class C Retail Alcohol License w/Outdoor Service Area and
Catering Permits.**

A copy of their Application is attached.

This is a new/renewal application.

Name of Applicant: TOAD VALLEY GOLF COURSE Phone: 515-559-3998

Trade Name or Club Name: Toad Valley Golf Course

Street Address (Premises) 237 NE 80th St Bus. Phone: 515-967-9575

City Pleasant Hill Zip Code No. 50327 Township Camp

Please complete this request for information and/or recommendation
and return to this office ASAP.

Thank you for your cooperation.

1. Physical Planning: Recommendation to Approve ✓, Deny .
2. Iowa Health Center: Recommendation to Approve ✓, Deny .
3. Sheriff: Findings of fact attached - Yes , No ✓.
Is a Recommendation Made? Yes ✓, No ✓
4. County Attorney: Findings of fact attached - Yes ✓, No .
Is a Recommendation Made? Yes , No ✓.

AUDITOR

#12

Feb 25
BOS meeting

Polk County Report On Liquor License Application

Office Of The Polk County Auditor

Room 230 - Administrative Office Building

To: Polk County Sheriff Department
Polk County Planning & Development - Building Division
Polk County Attorney
Iowa Department of Inspections & Appeals

Date: January 21, 2025

The below named applicant has applied for a
Class E Retail Alcohol License (LE).

A copy of their Application is attached.

This is a new/renewal application.

Name of Applicant: CASEY'S #1901 Phone: 515-207-9794

Trade Name or Club Name: Casey's #1901

Street Address (Premises) 2541 NW 66th Ave Bus. Phone: 515-381-4090

City Ankeny Zip Code No. 50313 Township Saylor

Please complete this request for information and/or recommendation
and return to this office ASAP.

Thank you for your cooperation.

1. Physical Planning: Recommendation to Approve ✓, Deny _____.
2. Iowa Health Center: Recommendation to Approve ✓, Deny _____.
3. Sheriff: Findings of fact attached - Yes ✓, No _____.

Is a Recommendation Made? Yes ✓, No _____

4. County Attorney: Findings of fact attached - Yes ✓, No _____.

Is a Recommendation Made? Yes ✓, No _____.

AUDITOR

#13

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County operated an Owner-Occupied Housing Rehabilitation Program in Delaware Township ("the Program"); and

WHEREAS, Polk County received grant funds from the Iowa Economic Development Authority (IEDA) to pay for the costs of rehabilitation on individual properties; and

WHEREAS, once a property had been rehabilitated, a five-year declining mortgage in the amount of the rehabilitation costs was recorded in favor of Polk County; and

WHEREAS, if the homeowner remained in the home for five years, the amount of the mortgage was to be forgiven; and

WHEREAS, a mortgage in the amount of \$43,744.00 was granted by Miguel A. Calderon and/or Judith Ceballos pursuant to the Program; and

WHEREAS, five years have elapsed on the mortgage recorded at Book 15873, Pages 366-374 against the property of Miguel A. Calderon and Judith Ceballos located at 4720 NE 33rd Court, Des Moines, Iowa 50317 and the homeowners have met all the requirements of the Program.

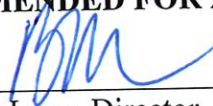
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa releases the mortgage on 4720 NE 33rd Court, Des Moines, Iowa 50317, authorizes the Chair of the Board of Supervisors to sign the attached release, and requests the Auditor's Office to record this release.

Approved this ____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

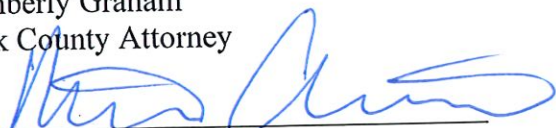
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Impact: None.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 27-25 approving release of a mortgage at 4720 NE 33rd Court, Des Moines, Iowa 50317.

Agenda Date: February 25, 2025

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726.

Previous Action taken by the Board: Yes.

Board/Commission Actions: The Board of Supervisors approved assistance on October 6, 2015.

Comply with Policy: Yes.

Background: Polk County received funds from the Iowa Economic Development Authority (IEDA) to operate an Owner-Occupied Housing Rehabilitation Program in Delaware Township. After a project is completed, the County places a five-year declining mortgage on the property on behalf of IEDA for the amount of the rehabilitation costs. For every year that the homeowner stays in the house, 10% of the cost of the mortgage is forgiven. A mortgage in the amount of \$43,774.00 was entered into on December 18, 2015, by Miguel A. Calderon and/or Judith Ceballos, recorded in Book 15873 pages 366-374. The owner of the home has met all requirements of the agreement.

Action Impact: Approving this Resolution authorizes the release of the mortgage on the property at 4720 NE 33rd Court, Des Moines, Iowa 50317.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	0	0	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County operated an Owner-Occupied Housing Rehabilitation Program in Delaware Township ("the Program"); and

WHEREAS, Polk County received grant funds from the Iowa Economic Development Authority (IEDA) to pay for the costs of rehabilitation on individual properties; and

WHEREAS, once a property had been rehabilitated, a five-year declining mortgage in the amount of the rehabilitation costs was recorded in favor of Polk County; and

WHEREAS, if the homeowner remained in the home for five years, the amount of the mortgage was to be forgiven; and

WHEREAS, a mortgage in the amount of \$43,859.00 was granted by Sandra J. Lynch to Polk County pursuant to the Program; and

WHEREAS, five years have elapsed on the mortgage recorded at Book 15924, Pages 400-408 against Mrs. Lynch's property located at 4750 NE 33rd Court, Des Moines, Iowa 50317 and she has met all the requirements of the Program.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa releases the mortgage on 4750 NE 33rd Court, Des Moines, Iowa 50317, authorizes the Chair of the Board of Supervisors to sign the attached release, and requests the Auditor's Office to record this release.

Approved this ____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

Fiscal Impact: None.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 28-25 approving release of a mortgage at 4750 NE 33rd Court, Des Moines, Iowa 50317.

Agenda Date: February 25, 2025

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726.

Previous Action taken by the Board: Yes.

Board/Commission Actions: The Board of Supervisors approved assistance on October 6, 2015.

Comply with Policy: Yes.

Background: Polk County received funds from the Iowa Economic Development Authority (IEDA) to operate an Owner-Occupied Housing Rehabilitation Program in Delaware Township. After a project is completed, the County places a five-year declining mortgage on the property on behalf of IEDA for the amount of the rehabilitation costs. For every year that the homeowner stays in the house, 10% of the cost of the mortgage is forgiven. A mortgage in the amount of \$43,859.00 was entered into on March 11, 2016, by Sandra J. Lynch, recorded in Book 15924 pages 400-408. The owner of the home has met all requirements of the agreement.

Action Impact: Approving this Resolution authorizes the release of the mortgage on the property at 4750 NE 33rd Court, Des Moines, Iowa 50317.

Fiscal Note: None.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	0	0	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Family Planning Council of Iowa (FPCI) oversees the federal Title X Family Planning Program in 55 Iowa counties, including Polk County, for the provision of family planning, reproductive health, and sexual healthcare to low-income and uninsured/underinsured people; and

WHEREAS, the Polk County Health Department (PCHD) aims to create the conditions for all people to live healthy lives by engaging residents, reducing health disparities, and attending to the needs of the most vulnerable families in the diverse Central Iowa community; and

WHEREAS, FPCI and PCHD recognize a need for harm-reduction and health supplies in the central Des Moines area, and the location of a unique vending machine at the PCHD provides a confidential, no-cost way for individuals to access harm reduction supplies, reproductive health products, and other health supplies; and

WHEREAS, FPCI will provide and maintain the vending machine at the PCHD and the PCHD will provide a protected location and electricity, handle building maintenance and security monitoring; and

WHEREAS, FPCI and the PCHD will cooperate on planning and replenishing items distributed by the vending machine, according to the health and social needs of the community; and

WHEREAS, FPCI and Polk County desire to enter-into a Memorandum of Understanding for a term to commence immediately and run until January 1, 2027 for the provisions of the placement of the vending machine, noting that there is no cost to Polk County in its cooperation with FPCI in providing this service to the community.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Agreement with the Family Planning Council of Iowa, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

#16

RECOMMENDED FOR APPROVAL:

By: Julianne Van Liew
Julianne Van Liew, Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Angela Park
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving MOU with the Family Planning Council of Iowa.

Agenda Date: February 25, 2025

Contact Individual: Mandy Penning, Deputy Director, Polk Co. Health Dept.
515-286-2005

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Family Planning Council of Iowa and the Polk County Health Department desire to collaborate on issues of mutual concern, including those impacting healthcare and social services to low-income and uninsured/underinsured people. The Family Planning Council places public vending machines of harm reduction and health items at various locations around the Polk County community. To provide an initial framework for cooperation on a public vending machine to be placed at the Polk County Health Department, the attached MOU is proposed for approval.

Action Impact: Approval of the MOU with the Family Planning Council of Iowa will result in the placement of a public health vending machine at the offices of the Polk County Health Department. The availability of harm reduction and health items in that location will serve the public by providing free 24-hour access to essential health supplies.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$0	\$0	N	n/a	
25/26	N	0	\$0	\$0	N		
26/27	N	0	\$0	\$0	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code section 331.801(3) allows the Polk County Board of Supervisors to provide professional assistance as required by the county medical examiner; and

WHEREAS, on April 23, 2024, Polk County, Iowa authorized an agreement with Forensic Pathology Services, LLC, ("FPS") to provide temporary staffing support for the Office of the Polk County Medical Examiner; and

WHEREAS, the Chief Medical Examiner recommends amending the agreement to include staffing a physician to perform cremation certificate review, an administrative function of county medical examiners; and

WHEREAS, the amendment to the Agreement shall commence as of February 21, 2025; and

WHEREAS, the agreement anticipates a cost of \$2585.00 each 7-day period, and costs shall include compensation for the physician's working hours as well as the fees charged by FPS.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Chair to sign the attached amended agreement engaging FPS to provide staffing support to the Polk County Medical Examiner's Office.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

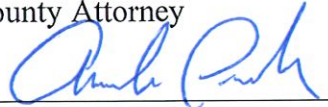
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Dr. Rory Deol, Polk County Chief Medical Examiner

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Amended Agreement with Forensic Pathology Services, LLC, for Forensic Pathology Staffing Services

Agenda Date: February 25, 2025

Contact Individual: Dr. Rory Deol, Polk County Chief Medical Examiner
515-286-3333

Previous Action taken by the Board: Original contract with FPS entered on 4/23/2024

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Iowa Code section 331.801(3) allows the Polk County Board of Supervisors to provide professional assistance as required by the county medical examiner. Forensic Pathology Services, LLC, provides temporary staffing support for medical examiner offices. In addition to autopsy staffing support on an as-needed basis, the amended agreement includes staffing a Medical Examiner to perform cremation certificate review. The amended agreement will assist the Chief Medical Examiner with maintaining operational efficiency.

Action Impact: Authorizes the Medical Examiner's Office to obtain county medical examiner staffing support services, including cremation certificate review, on an as-needed basis.

Fiscal Note: Expense noted below is an estimate and may vary due to the as-needed nature of the arrangement.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	N/A	\$49,115	N	Y	10471110.76470	
25/26	Y	N/A					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa and Traliant Operating, LLC have agreed to terms contained in the attached Service Agreement and Order Form for Traliant to provide computer-based software to Polk County employees, and

WHEREAS, the agreement provides that Traliant will provide online based Human Resources compliance training to Polk County employees in exchange for service payment of \$4,432.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Traliant Operating, LCC, for employee training services, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Josie Lewis

Josie Lewis, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: *Ralph Marasco*
Assistant County Attorney

FISCAL NOTE: The estimated expense is \$4,432.00 for a year service agreement from February of 2025 to February of 2026 (FY24/25 to FY25/26).

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of service agreement with Traliant Operating, LLC.

Agenda Date: February 25, 2025

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: By resolution dated 03.21.23 approved initial master agreement with Traliant Operating, LLC.

Action Requested (Recommended): Approval of service agreement with Traliant Operation, LLC.

Comply with Policy: Yes

Background: Traliant is a company that will offer interactive human resources and compliance training for Polk County employees. This will serve as a training program for supervisors and employees to provide training in psychological safety at work, FMLA, interviewing and hiring lawfully, and code of conduct.

Action Impact: Approval of attached agreement with Traliant Operation, LLC.

Fiscal Note: The estimated expense is \$4,432.00 for a year service agreement from February of 2025 to February of 2026 (FY24/25 to FY25/26).

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		\$2,216.00		N	10129000.77280	
25/26	N		\$2,216.00		N	10129000.77280	

Additional Fiscal Note Information (optional): Anticipated expenses for FY24/25 and FY25/26

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on November 5, 2024, the Polk County Board of Supervisors voted to establish the Polk County Compensation Board retroactively to July 1, 2024, pursuant to Iowa Code Section 331.905, as amended in 2024 by Senate File 2442; and

WHEREAS, the Polk County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following in accordance with the Code of Iowa Sections 331.905 and 331.907; and

WHEREAS, the Polk County Compensation Board met on February 5, 2025 to develop recommendations for salaries of elected officials; and

WHEREAS, the Polk County Compensation Board recommends the annual salaries of the Board of Supervisors increase 2% for FY25/26 and the annual salaries of the Auditor, County Attorney, Recorder, Sheriff, and Treasurer increase 3% for FY25/26, as reflected in the following compensation schedule effective July 1, 2025: and

<u>Elected Official</u>	<u>Current Salary</u>	<u>Recommended</u>
Auditor	\$149,290	\$153,769
Board of Supervisors	\$149,290	\$152,276
County Attorney	\$255,136	\$262,790
Recorder	\$149,290	\$153,769
Sheriff	\$212,300	\$218,669
Treasurer	\$149,290	\$153,769

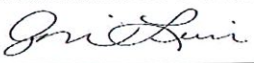
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the salary recommendations and directs the Director of Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marasco
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$55,384 for
FY25/26.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: FY25/26 Polk County Compensation Board Recommendations for Elected Officials

Agenda Date: February 25, 2025

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: 11/04/2024

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Compensation Board met on February 5, 2025 to determine the recommended salary increases for Polk County elected officials. The Polk County compensation Board recommends that annual salaries for the Board of Supervisors increases 2% and annual salaries for the Auditor, County Attorney, Recorder, Sheriff, and Treasurer increase 3% for FY25/26.

Action Impact: Resolution approves the recommendation of the Polk County Compensation Board for elected official salaries for FY24/25.

Fiscal Note: The estimated cost is \$55,384. Costs would be incorporated in the FY25/26 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N		\$55,384				
26/27	N						
27/28	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on November 5, 2024, the Polk County Board of Supervisors voted to establish the Polk County Compensation Board retroactively to July 1, 2024, pursuant to Iowa Code Section 331.905, as amended in 2024 by Senate File 2442; and

WHEREAS, the Polk County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following in accordance with the Code of Iowa Sections 331.905 and 331.907; and

WHEREAS, the Polk County Board of Supervisors wishes to dissolve the Polk County Compensation Board; and

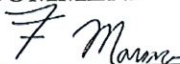
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby dissolves the Polk County Compensation Board.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

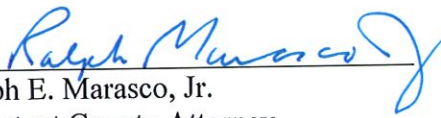
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Interim County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: N/A

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to Dissolve the Polk County Compensation Board

Agenda Date: February 25, 2025

Contact Individual: Frank Marasco, Interim County Administrator

Previous Action taken by the Board: 11/04/2024

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Board of Supervisors voted to established the Polk County Compensation Board retroactively to July 1, 2024, pursuant to Iowa code Section 331.905, as amended in 2024 by Senate File 2442, on November 5, 2024. The Polk County Board of Supervisors wishes to dissolve the Polk County Compensation Board.

Action Impact: Resolution approves the dissolution of the Polk County Compensation Board.

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N						
26/27	N						
27/28	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, pursuant to Chapter 20 of the Iowa Code, Polk County Human Resources negotiated a collective bargaining agreement with AFSCME, Local 1868, from July 1, 2022, to June 30, 2027; and

WHEREAS, the collective bargaining agreement includes wage re-openers for FY25/26 and FY26/27; and

WHEREAS, Polk County values the vital contributions of their AFSCME employees and the important work they do to enhance the lives of all residents in Polk County; and

WHEREAS, a tentative agreement was reached on February 12, 2025, and Polk County Human Resources negotiated a 3% general increase effective the start of the pay period of July 1, 2025, and July 1, 2026.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the negotiated wage agreement between Polk County and AFSCME Local 1868, and directs the Director of Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Josie Lewis
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph E. Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY25/26 and FY26/27 budgets.

21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of AFSCME Negotiated Wage Agreement for FY25/26 and FY26/27.

Agenda Date: February 25, 2025

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Pursuant to Chapter 20 of the Iowa Code, Polk County Human Resources negotiated a collective bargaining agreement with AFSCME, Local 1868, from July 1, 2022, to June 30, 2027. The collective bargaining agreement includes wage re-openers for FY25/26 and FY26/27. Polk County values the vital contributions of their AFSCME employees and the important work they do to enhance the lives of all residents in Polk County. A tentative agreement was reached on February 12, 2025. Polk County Human Resources negotiated a 3% general increase effective the start of the pay period of July 1, 2025, and July 1, 2026.

Action Impact: Approval of this resolution approves the terms of the negotiated wage agreement and directs the Director of Human Resources and the County Auditor to take the necessary steps to implement this resolution.

Fiscal Note: Costs are incorporated in the FY25/26 and FY26/27 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N				N		
26/27	N				N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, pursuant to Chapter 20 of the Iowa Code, Polk County Human Resources negotiated a collective bargaining agreement with Teamsters, Local 238, from July 1, 2022, to June 30, 2027; and

WHEREAS, the collective bargaining agreement includes wage re-openers for FY25/26 and FY26/27; and

WHEREAS, Polk County values the vital contributions of their Teamsters employees and the important work they do to enhance the lives of all residents in Polk County; and

WHEREAS, a tentative agreement was reached on February 12, 2025, and Polk County Human Resources negotiated a 4% general increase effective the start of the pay period of July 1, 2025, a 2% increase to the maximum of the salary ranges effective January 1, 2026, and a 4% general increase effective the start of the pay period of July 1, 2026.

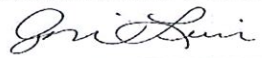
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the negotiated wage agreement between Polk County and Teamsters, Local 238, and directs the Director of Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

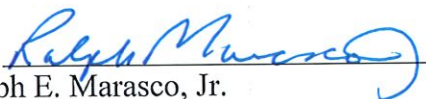
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY25/26 and FY26/27 budgets.

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Teamster Negotiated Wage Agreement for FY25/26 and FY26/27.

Agenda Date: February 25, 2025

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Pursuant to Chapter 20 of the Iowa Code, Polk County Human Resources negotiated a collective bargaining agreement with Teamster, Local 238, from July 1, 2022, to June 30, 2027. The collective bargaining agreement includes wage re-openers for FY25/26 and FY26/27. Polk County values the vital contributions of their Teamsters employees and the important work they do to enhance the lives of all residents in Polk County. A tentative agreement was reached on February 12, 2025. Polk County Human Resources met and negotiated a 4% general increase effective the start of the pay period of July 1, 2025, a 2% increase to the maximum of the salary ranges effective January 1, 2026, and a 4% general increase effective the start of the pay period of July 1, 2026.

Action Impact: Approval of this resolution authorizes the Chairperson to sign said agreement on behalf of Polk County and directs the Director of Human Resources and the County Auditor to take the necessary steps to implement this resolution.

Fiscal Note: Costs are incorporated in the FY25/26 and FY26/27 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26	N				N		
26/27	N				N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of General Services is requesting one side-by-side position due to an extended leave of absence of an employee; and

WHEREAS, the employee is covered by the long-term disability plan, leaving general funds available to cover the cost of creating the side-by-side position; and

WHEREAS, the Director indicates the side-by-side position is needed to continue current level of service and will continue until the employee returns to the position or separates employment; and

WHEREAS, the Director of General Services is requesting the following position modification:

- Create one (1) side-by-side Building Attendant position, AFSCME grade 8, range \$55,995-\$75,593.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the Director of Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

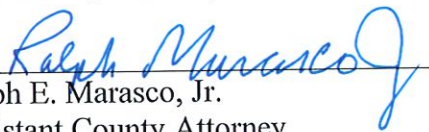
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Josie Lewis, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side position.

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Department of General Services

Agenda Date: February 25, 2025

Contact Individual: Josie Lewis, Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The incumbent of one Building Attendant position is currently on an extended leave of absences and is covered by the long-term disability plan. The Director of General Services is requesting a side-by-side position and indicates the position is needed to continue the current level of service. The incumbent is covered by the long-term disability plan, leaving general funds available to cover the side-by-side position creation cost.

Action Impact: Authorizes the County Auditor and Human Resources Department to take the necessary steps to implement this resolution.

Fiscal Note: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side positions.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	N/A	\$0	N		
25/26	N						
26/27	N						

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the mobile homes on the attached list have been destroyed, dismantled, or removed from their mobile home park or from Polk County; and

WHEREAS, Polk County, Iowa or private buyers may be holding tax sale certificates to some of the mobile homes on the attached list; and

WHEREAS, Iowa Code Section 435.25(3) requires the abatement of taxes when mobile homes have been removed from the County where the taxes are owing or where the treasurer determines that it is administratively impractical to pursue collection of the total amount due.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa, having been informed by the Polk County Treasurer that it is administratively impractical to pursue collection of certain taxes, interest, and costs related to the mobile homes referenced in the attached parcel list, hereby abates all taxes, together with all late interest, costs and fees on those mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that the Polk County Treasurer is directed to strike from the tax books the reference to the mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that with reference to all mobile homes on the attached list, any private tax sale buyers and the Polk County Public Works Real Estate Division are directed to return the tax sale certificates to the Polk County Treasurer to be cancelled.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

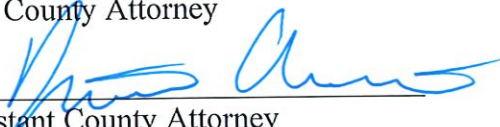
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Mary L. Wells, Polk County Treasurer
Polk County Treasurer's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving February 2025 manufactured home abatement

Agenda Date: 2/25/25

Contact Individual: Rachelle Hunt
Assistant Treasurer
Polk County Treasurer

Previous Action taken by the Board: None

Board/Commission Actions: Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Yes - Iowa Code Section 435.25

Background: In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County real estate department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							
25/26							
26/27							

Additional Fiscal Note Information (optional): Abate Taxes - \$3,991 Cancel Tax Sales - \$1,672

[illegible]

[illegible]

Moved by _____, seconded by _____, that the following Resolution be adopted.

**\$10,000,000 RESOLUTION FIXING DATE FOR A MEETING
ON THE AUTHORIZATION OF THE ISSUANCE OF NOT TO
EXCEED \$10,000,000 GENERAL OBLIGATION BONDS OR
CAPITAL LOAN NOTES OF POLK COUNTY, IOWA (FOR
ESSENTIAL COUNTY PURPOSES (ECP-1)), AND
PROVIDING FOR PUBLICATION OF NOTICE THEREOF**

WHEREAS, it is deemed necessary and advisable that County of Polk, State of Iowa, should issue General Obligation Bonds or Capital Loan Notes, to the amount of not to exceed \$10,000,000, as authorized by Sections 331.402 and/or 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and

WHEREAS, the Bonds or Capital Loan Notes shall be payable from the Debt Service Fund; and

WHEREAS, before issuing General Obligation Bonds or Capital Loan Notes, to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code, and to publish a notice of the proposal to issue such bonds or notes and of the time and place of the meeting at which the Board proposes to take action for the issuance of the Bonds or Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Board meet in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the 11th day of March, 2025, for the purpose of taking action on the matter of the issuance of not to exceed \$10,000,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, the proceeds of which bonds or notes will be used to provide funds to pay the costs of to make or reimburse grants made in support of municipal housing projects, including to the Neighborhood Finance Corporation to provide funding and lending programs and services to facilitate neighborhood revitalization in Polk County, and to the Housing Trust Fund to be used to increase the housing capacity within Polk County by providing for the acquisition and renovation of housing units, and to Invest DSM to be used to coordinate the implementation of neighborhood revitalization plans, promote development in specified neighborhoods, and participate in and sponsor real estate development projects; to acquire and assist in the implementation of emergency services communication equipment and systems; works and facilities useful for the collection, treatment and disposal of sewage and industrial waste in a sanitary manner, for the collection and disposal of solid waste.

Section 2. The Auditor is authorized and directed to proceed on behalf of the County in preparing such sale information as may appear appropriate, to distribute the same on behalf of

the County and this Board and otherwise to take all action necessary to permit the completion of an issuance on a basis favorable to the County and acceptable to the Board.

Section 3. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Bonds or Notes.

Section 4. The notice of the proposed action to issue bonds or notes shall be in substantially the following form:

(To be published on or before: March 6, 2025)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS
OF COUNTY OF POLK, STATE OF IOWA, ON THE MATTER
OF THE PROPOSED ISSUANCE OF NOT TO EXCEED
\$10,000,000 GENERAL OBLIGATION BONDS OR CAPITAL
LOAN NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY
PURPOSES (ECP-1)), AND THE HEARING ON THE
ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of County of Polk, State of Iowa, will hold a public hearing on the 11th day of March, 2025, at 9:30 A.M., in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at which meeting the Board proposes to take additional action for the issuance of not to exceed \$10,000,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of to make or reimburse grants made in support of municipal housing projects, including to the Neighborhood Finance Corporation to provide funding and lending programs and services to facilitate neighborhood revitalization in Polk County, and to the Housing Trust Fund to be used to increase the housing capacity within Polk County by providing for the acquisition and renovation of housing units, and to Invest DSM to be used to coordinate the implementation of neighborhood revitalization plans, promote development in specified neighborhoods, and participate in and sponsor real estate development projects; to acquire and assist in the implementation of emergency services communication equipment and systems; works and facilities useful for the collection, treatment and disposal of sewage and industrial waste in a sanitary manner, for the collection and disposal of solid waste. Principal and interest shall be payable from the Debt Service Fund.

The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is estimated not to exceed \$12.56. This estimate only considers the impact on property taxes of financing authority established by this hearing for the above-described project(s). The bond may be issued in one or more series over a number of years. Finance authority established by this hearing may be combined with additional finance authority, causing the estimate for the annual increase in property taxes for the entire issuance to be greater than the estimate stated herein. Changes in other levies may cause the actual annual increase in property taxes to vary.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the issuance of the Bonds or Capital Loan Notes or will abandon the proposal to issue said Bonds or Notes.

This notice is given by order of the Board of Supervisors of County of Polk, State of Iowa, as provided by Sections 331.402 and/or 331.443 of the Code of Iowa.

Dated this 25th day of February, 2025.

County Auditor, County of Polk, State of Iowa

(End of Notice)

PASSED AND APPROVED this 25th day of February, 2025.

Chairperson

ATTEST:

County Auditor

February 25, 2025

The Board of Supervisors of County of Polk, State of Iowa, met in _____ session, in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at _____ .M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF POLK

)

I, the undersigned County Auditor of County of Polk, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2025.

County Auditor, County of Polk, State of Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF POLK

)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Auditor of County of Polk, in the County of Polk, State of Iowa, and that as such Auditor and by full authority from the Board of the County, I have caused a

NOTICE OF PUBLIC HEARING

(Not To Exceed \$10,000,000 General Obligation Bonds (ECP-1))

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the Des Moines Register, a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the County, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2025.

WITNESS my official signature this _____ day of _____, 2025.

County Auditor, County of Polk, State of Iowa

(SEAL)

Moved by _____, seconded by _____, that the following Resolution be adopted.

**\$1,950,000 RESOLUTION FIXING DATE FOR A MEETING ON
THE AUTHORIZATION OF THE ISSUANCE OF NOT TO
EXCEED \$1,950,000 GENERAL OBLIGATION BONDS OR
CAPITAL LOAN NOTES OF POLK COUNTY, IOWA (FOR
ESSENTIAL COUNTY PURPOSES (ECP-2)), AND
PROVIDING FOR PUBLICATION OF NOTICE THEREOF**

WHEREAS, it is deemed necessary and advisable that County of Polk, State of Iowa, should issue General Obligation Bonds or Capital Loan Notes, to the amount of not to exceed \$1,950,000, as authorized by Sections 331.402 and/or 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and

WHEREAS, the Bonds or Capital Loan Notes shall be payable from the Debt Service Fund; and

WHEREAS, before issuing General Obligation Bonds or Capital Loan Notes, to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code, and to publish a notice of the proposal to issue such bonds or notes and of the time and place of the meeting at which the Board proposes to take action for the issuance of the Bonds or Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Board meet in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the 11th day of March, 2025, for the purpose of taking action on the matter of the issuance of not to exceed \$1,950,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, the proceeds of which bonds or notes will be used to provide funds to pay the costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including construction of improvements and equipping the Polk County jail.

Section 2. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Bonds or Notes.

Section 3. The notice of the proposed action to issue bonds or notes shall be in substantially the following form:

(To be published on or before: March 6, 2025)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS
OF COUNTY OF POLK, STATE OF IOWA, ON THE MATTER
OF THE PROPOSED ISSUANCE OF NOT TO EXCEED
\$1,950,000 GENERAL OBLIGATION BONDS OR CAPITAL
LOAN NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY
PURPOSES (ECP-2)), AND THE HEARING ON THE
ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of County of Polk, State of Iowa, will hold a public hearing on the 11th day of March, 2025, at 9:30 A.M., in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at which meeting the Board proposes to take additional action for the issuance of not to exceed \$1,950,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including construction of improvements and equipping the Polk County jail. Principal and interest shall be payable from the Debt Service Fund.

The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is estimated not to exceed \$2.65. This estimate only considers the impact on property taxes of financing authority established by this hearing for the above-described project(s). The bond may be issued in one or more series over a number of years. Finance authority established by this hearing may be combined with additional finance authority, causing the estimate for the annual increase in property taxes for the entire issuance to be greater than the estimate stated herein. Changes in other levies may cause the actual annual increase in property taxes to vary.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the issuance of the Bonds or Capital Loan Notes or will abandon the proposal to issue said Bonds or Notes.

This notice is given by order of the Board of Supervisors of County of Polk, State of Iowa, as provided by Sections 331.402 and/or 331.443 of the Code of Iowa.

Dated this 25th day of February, 2025.

County Auditor, County of Polk, State of Iowa

(End of Notice)

PASSED AND APPROVED this 25th day of February, 2025.

Chairperson

ATTEST:

County Auditor

February 25, 2025

The Board of Supervisors of County of Polk, State of Iowa, met in _____ session, in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at _____ .M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF POLK

)

I, the undersigned County Auditor of County of Polk, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2025.

County Auditor, County of Polk, State of Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF POLK

)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Auditor of County of Polk, in the County of Polk, State of Iowa, and that as such Auditor and by full authority from the Board of the County, I have caused a

NOTICE OF PUBLIC HEARING

(Not To Exceed \$1,950,000 General Obligation Bonds (ECP-2))

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the Des Moines Register, a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the County, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2025.

WITNESS my official signature this _____ day of _____, 2025.

County Auditor, County of Polk, State of Iowa

(SEAL)

Moved by _____, seconded by _____, that the following Resolution be adopted.

\$1,950,000 RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF THE ISSUANCE OF NOT TO EXCEED \$1,950,000 GENERAL OBLIGATION BONDS OR CAPITAL LOAN NOTES OF POLK COUNTY, IOWA (FOR ESSENTIAL COUNTY PURPOSES (ECP-3)), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that County of Polk, State of Iowa, should issue General Obligation Bonds or Capital Loan Notes, to the amount of not to exceed \$1,950,000, as authorized by Sections 331.402 and/or 331.443, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and

WHEREAS, the Bonds or Capital Loan Notes shall be payable from the Debt Service Fund; and

WHEREAS, before issuing General Obligation Bonds or Capital Loan Notes, to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code, and to publish a notice of the proposal to issue such bonds or notes and of the time and place of the meeting at which the Board proposes to take action for the issuance of the Bonds or Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Board meet in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the 11th day of March, 2025, for the purpose of taking action on the matter of the issuance of not to exceed \$1,950,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, the proceeds of which bonds or notes will be used to provide funds to pay the costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including construction of improvements at the EMC Expo Center, the County Administration building, the Health department at 1907 Carpenter Ave., and countywide efficiency and concrete projects.

Section 2. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Bonds or Notes.

Section 3. The notice of the proposed action to issue bonds or notes shall be in substantially the following form:

(To be published on or before: March 6, 2025)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS
OF COUNTY OF POLK, STATE OF IOWA, ON THE MATTER
OF THE PROPOSED ISSUANCE OF NOT TO EXCEED
\$1,950,000 GENERAL OBLIGATION BONDS OR CAPITAL
LOAN NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY
PURPOSES (ECP-3)), AND THE HEARING ON THE
ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of County of Polk, State of Iowa, will hold a public hearing on the 11th day of March, 2025, at 9:30 A.M., in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at which meeting the Board proposes to take additional action for the issuance of not to exceed \$1,950,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including construction of improvements at the EMC Expo Center, the County Administration building, the Health department at 1907 Carpenter Ave., and countywide efficiency and concrete projects. Principal and interest shall be payable from the Debt Service Fund.

The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is estimated not to exceed \$2.39. This estimate only considers the impact on property taxes of financing authority established by this hearing for the above-described project(s). The bond may be issued in one or more series over a number of years. Finance authority established by this hearing may be combined with additional finance authority, causing the estimate for the annual increase in property taxes for the entire issuance to be greater than the estimate stated herein. Changes in other levies may cause the actual annual increase in property taxes to vary.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the issuance of the Bonds or Capital Loan Notes or will abandon the proposal to issue said Bonds or Notes.

This notice is given by order of the Board of Supervisors of County of Polk, State of Iowa, as provided by Sections 331.402 and/or 331.443 of the Code of Iowa.

Dated this 25th day of February, 2025.

County Auditor, County of Polk, State of Iowa

(End of Notice)

PASSED AND APPROVED this 25th day of February, 2025.

Chairperson

ATTEST:

County Auditor

February 25, 2025

The Board of Supervisors of County of Polk, State of Iowa, met in _____ session, in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at _____ .M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

CERTIFICATE

STATE OF IOWA

)
) SS

COUNTY OF POLK

)

I, the undersigned County Auditor of County of Polk, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective County offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2025.

County Auditor, County of Polk, State of Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF POLK

)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Auditor of County of Polk, in the County of Polk, State of Iowa, and that as such Auditor and by full authority from the Board of the County, I have caused a

NOTICE OF PUBLIC HEARING

(Not To Exceed \$1,950,000 General Obligation Bonds (ECP-3))

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the Des Moines Register, a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the County, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2025.

WITNESS my official signature this _____ day of _____, 2025.

County Auditor, County of Polk, State of Iowa

(SEAL)

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors engaged in budget discussions throughout the months of January and February and developed a preliminary FY 2025/2026 budget, and

WHEREAS, legislation enacted during the 2023 Session implemented a requirement to hold a public hearing on the Proposed Property Tax Levy prior to certification of the budget.

NOW, THEREFORE BE IT RESOLVED that the Notice of Public Hearing-Proposed Property Tax Levy for FY 2025/2026 as summarized on the official state form, is to be published by the County Auditor in the designated official newspapers. Staff is also directed to post notice to the County's website and social media accounts.

BE IT FURTHER RESOLVED that the public hearing on the Proposed Property Tax Levy for FY 2025/2026 is hereby scheduled for 9:30 a.m., March 25, 2025, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Deborah A. Anderson
Deb Anderson, Budget Manager
Board of Supervisor's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph E. Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: No fiscal impact

28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing Auditor's Office to publish notice of public hearing on proposed property tax levy

Agenda Date: February 25, 2025

Contact Individual: Deb Anderson, Budget Manager, 515-286-3016

Previous Action taken by the Board: Budget deliberations throughout January/February 2025

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Under recently enacted provisions of the Code of Iowa, Polk County is required to hold a public hearing on the proposed property tax levy prior to certifying the succeeding fiscal year's budget. To provide notice of the Proposed Property Tax Levy, this resolution authorizes the Auditor's Office to publish notice of a public hearing for March 25, 2025.

Action Impact: Authorizes publication of a public hearing on the FY 25/26 Proposed Property Tax Levy

Fiscal Note: No fiscal impact at this time

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury and is investing in community projects that will increase the number of affordable housing units available countywide; and,

WHEREAS, the Board of Supervisors has been presented with a range of projects that would be eligible and impactful uses of ERA2 funds; and,

WHEREAS, Community Housing Initiatives, Inc. is proposing a development project on Merle Hay Road that will contain a to be specified number of units serving seniors at 50% AMI; and,

WHEREAS, the Board of Supervisors is recommending approval of funding in the amount of \$702,810 to Community Housing Initiatives, Inc. pending additional legal review and execution of a funding agreement:

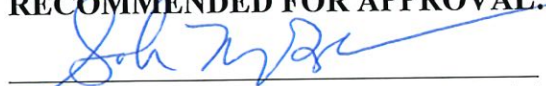
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves funding the Community Housing Initiatives, Inc. senior housing project on Merle Hay Road in the amount of \$702,810 and directs staff to engage with RSM and the Polk County Attorney to draft funding agreements.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

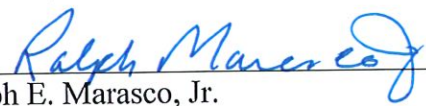
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


By: Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham, Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: \$702,810 from ERA2 upon future execution of funding agreements

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding consideration for Community Housing Initiatives, Inc. for the development of affordable senior housing units using Emergency Rental Assistance 2 funds.

Agenda Date: February 25, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
286-3895

Previous Action taken by the Board: December 17, 2024

Board/Commission Actions: None

Status: New

Background: Polk County is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury. The initial 75% of the \$62 million received was administered by Impact Community Action Partnership to support direct rental assistance. The remaining 25% will be used to support the creation of additional affordable units within Polk County.

Action Impact: Approve projects

Fiscal Note: Disbursement contingent upon legal/external auditor review and execution of funding agreement

Fiscal Year	Current Expense Budget	Requested Expense Increase/- Decrease	Current Revenue Budget	Requested Revenue Increase/- Decrease	# of New Position(s) Requested	Expense Account Code	Revenue Account Code
24/25	\$	\$702,810	\$	\$	0	40263415.77440	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury and is investing in community projects that will increase the number of affordable housing units available countywide; and,

WHEREAS, the Board of Supervisors has been presented with a range of projects that would be eligible and impactful uses of ERA2 funds; and,

WHEREAS, Starts Right Here is proposing a development project at the Central Lutheran Church that will contain 18 units of housing that will prevent homelessness for youth at 30% AMI and under; and,

WHEREAS, the Board of Supervisors is recommending approval of funding in the amount of \$750,000 to the Starts Right Here development project pending additional legal review and execution of a funding agreement:

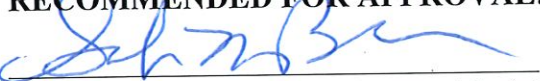
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves funding the Starts Right Here development project in the amount of \$750,000 and directs staff to engage with RSM and the Polk County Attorney to draft funding agreements.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



By: Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham, Polk County Attorney

By: 
Ralph E. Marasco, Jr.

Assistant County Attorney

FISCAL NOTE: \$750,000 from ERA2 upon future execution of funding agreements

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding consideration for Starts Right Here for the development of affordable housing units using Emergency Rental Assistance 2 funds.

Agenda Date: February 25, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
286-3895

Previous Action taken by the Board: December 17, 2024

Board/Commission Actions: None

Status: New

Background: Polk County is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury. The initial 75% of the \$62 million received was administered by Impact Community Action Partnership to support direct rental assistance. The remaining 25% will be used to support the creation of additional affordable units within Polk County.

Action Impact: Approve projects

Fiscal Note: Disbursement contingent upon legal/external auditor review and execution of funding agreement

Fiscal Year	Current Expense Budget	Requested Expense Increase/- Decrease	Current Revenue Budget	Requested Revenue Increase/- Decrease	# of New Position(s) Requested	Expense Account Code	Revenue Account Code
24/25	\$	\$750,000	\$	\$	0	40263415.77440	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury and is investing in community projects that will increase the number of affordable housing units available countywide; and,

WHEREAS, the Board of Supervisors has been presented with a range of projects that would be eligible and impactful uses of ERA2 funds; and,

WHEREAS, the Goldfinch development at 3422 Ingersoll Ave is a mixed-use complex that will include 10 units at or below 50% AMI; and,

WHEREAS, the Board of Supervisors is recommending approval of funding in the amount of \$1,000,000 to the Goldfinch project pending additional legal review and execution of a funding agreement:

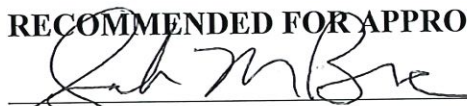
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves funding the Goldfinch project in the amount of \$1,000,000 and directs staff to engage with RSM and the Polk County Attorney to draft funding agreements.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

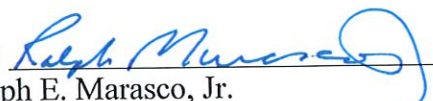
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


By: Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham, Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: \$1,000,000 from ERA2 upon future execution of funding agreements

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the Goldfinch development for consideration of Emergency Rental Assistance 2 expenditures.

Agenda Date: February 25, 2025

Contact Individual: Sarah Boese, Deputy County Administrator
286-3895

Previous Action taken by the Board: December 17, 2024

Board/Commission Actions: None

Status: New

Background: Polk County is the recipient of Emergency Rental Assistance 2 funds from the U.S. Treasury. The initial 75% of the \$62 million received was administered by Impact Community Action Partnership to support direct rental assistance. The remaining 25% will be used to support the creation of additional affordable units within Polk County.

Action Impact: Approve projects

Fiscal Note: Disbursement contingent upon legal/external auditor review and execution of funding agreement

Fiscal Year	Current Expense Budget	Requested Expense Increase/- Decrease	Current Revenue Budget	Requested Revenue Increase/- Decrease	# of New Position(s) Requested	Expense Account Code	Revenue Account Code
24/25	\$	\$1,000,000	\$	\$	0	40263415.77440	

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the cities of Altoona, Ankeny, Clive, Des Moines, Grimes, Indianola, Johnston, Polk City, Pleasant Hill, Urbandale, West Des Moines, Windsor Heights, and Polk County, Iowa are parties to a Chapter 28E Intergovernmental Agreement for the promotion of tourism and convention activities in the greater Des Moines, Iowa, area and said 28E Agreement provides for the funding of the Greater Des Moines Convention and Visitors Bureau, Inc, and;

WHEREAS, the City of Norwalk desires to become a party to said 28E Agreement, and;

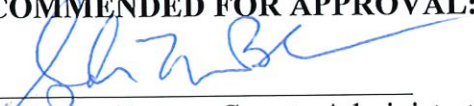
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the attached amendment to the Intergovernmental Agreement for the Promotion of Tourism and Convention Activities in the Greater Des Moines area and authorizes the Chair of the Polk County Board of Supervisors to sign said amendment on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

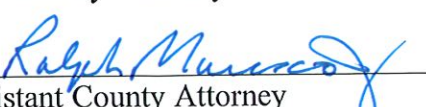
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: No fiscal impact

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving amendment to 28E agreement with Catch Des Moines and member communities.

Agenda Date: February 25, 2025

Contact Individual: Sarah Boese 515-664-7869

Previous Action taken by the Board: approved previous amendments

Board/Commission Actions: NA

Comply with Policy: Yes

Background: The cities of Altoona, Ankeny, Clive, Des Moines, Grimes, Indianola, Johnston, Polk City, Pleasant Hill, Urbandale, West Des Moines, Windsor Heights and Polk County, Iowa are parties to a 28E agreement with Catch Des Moines (formerly Greater Des Moines Visitors & Convention Bureau for the promotion of tourism and convention activities.

Action Impact: Approve amendment to add the city of Norwalk to the 28E agreement.

Fiscal Note: No fiscal impact

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y				N		
25/26							
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____
that the following Resolution be adopted:

WHEREAS, as owner of the Iowa Events Center complex, Polk County is party to a Master Lease Agreement with Oakview Group (OVG) for all aspects of management at Wells Fargo Arena, EMC Expo Center and Community Choice Convention Center; and,

WHEREAS, pursuant to the Lease Agreement, Polk County is responsible for funding all Capital Repairs at the Iowa Events Center; and,

WHEREAS, OVG is requesting emergency capital repair funding to repair the chillers at Wells Fargo Arena at the Iowa Events Center.

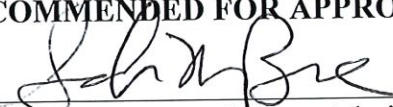
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves emergency capital repair funding for the chillers at Wells Fargo Arena.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

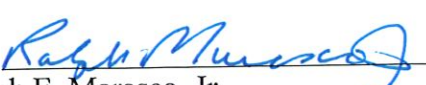
Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Polk County Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: up to \$100,000

#33

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving emergency capital funding for chiller repairs and replacement at Wells Fargo Arena at the Iowa Events Center.

Agenda Date: February 25, 2025

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: January 10, 2023

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: As owner of the Iowa Events Center the Polk County Board of Supervisors has a Master Lease agreement with Oakview Group (OVG), who has submitted a request for emergency capital funding to repair and replace the chillers at Wells Fargo Arena.

Action Impact: The passage of this resolution approves capital repair requests from OVG.

Fiscal Note: Approves up to \$100,000 total expenditure for chiller rental, repair, assessment and replacement.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		\$100,000		N	2950950100.78300	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____
that the following Resolution be adopted:

SECONDED by _____

WHEREAS, two properties identified in the County System as District 320 Parcel 02724-002-000/Geoparcel 7825-03-452-005 and District 320 Parcel 02724-003-009/Geoparcel 7825-03-452-004 are owned by United Community Services, Inc.; and,

WHEREAS, the deadline to file for a tax exemption with the Polk County Assessor is February 1 of each year; and,

WHEREAS, had United Community Services, Inc. filed for the exemption before February 1 the property would have been exempt for the 2023 assessed year; and,

WHEREAS, Iowa Code §427.3 grants the authority of the Board of Supervisors to abate the taxes levied against property acquired after the deadline for filing for property tax exemption in the year in which the property was transferred; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to abate the prorated assessed year 2023 taxes payable September 2024 and March 2025 for United Community Services, Inc.

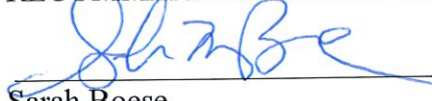
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa authorizes the prorated (from November 8, 2023 through June 30, 2024) abatement of the United Community Services, Inc. assessed year 2023 taxes payable September 2024 and March 2025 and waive all associated late fees or penalties; and the Treasurer, Auditor and Assessor are directed to take all steps necessary to implement this resolution and correct their records accordingly.

Approved this _____ day of _____, 2025

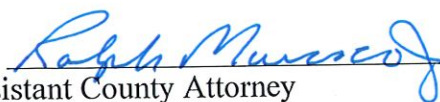
POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:


Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY24/25 – minimal reduction in property tax revenue

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution abating property taxes for United Community Services, Inc., District 320 Parcel 02724-002-000/Geoparcel 7825-03-452-005 and District 320 Parcel 02724-003-009/Geoparcel 7825-03-452-004.

Agenda Date: February 25, 2025

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None
Board/Commission Actions: N/A

Action Requested (Recommended): Approve property tax abatement request for United Community Services, Inc.

Comply with Policy: Yes

Background: United Community Services, Inc. is the owner of District 320 Parcel 02724-002-000/Geoparcel 7825-03-452-005 and District 320 Parcel 02724-003-009/Geoparcel 7825-03-452-004 located at 1200 12th Street, West Des Moines. United Community Services, Inc. is requesting an abatement for the taxes assessed year 2023.

Action Impact: Abate prorated taxes on both parcels for assessed year 2023 taxes.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	N					

Additional Fiscal Note Information (optional): Minimal reduction in tax revenue

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is dedicated to finding ways to save taxpayer money; and

WHEREAS, many state and local governments have implemented various employee suggestion programs as a way to incentivize employees to identify waste and improve efficiencies within their respective governments in order to save taxpayer dollars; and

WHEREAS, the Polk County Board of Supervisors desires to create an Employee Suggestion Pilot Program which would encourage county employees, excluding those in managerial and supervisory status, to develop and submit ideas which would reduce costs and increase efficiency in Polk County government; and

WHEREAS, if ideas are formally adopted, the submitter or submitters would receive a cash incentive, equal to 10% of the savings in the first fiscal year, up to \$5,000; and

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves funding in the amount up to \$25,000 for the Polk County Employee Suggestion Pilot Program and directs board staff to create and implement eligibility standards, restrictions and rules for the pilot program to run through Calendar Year 2025.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Frank Marasco
Frank Marasco, Interim County Administrator
Polk County Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marasco
Assistant County Attorney

FISCAL NOTE: up to \$25,000

#35

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding and directing board staff to create the Polk County Employee Suggestion Program, a pilot program running through Calendar Year 2025.

Agenda Date: February 25, 2025

Contact Individual: Taylor Van De Krol, Executive Assistant to the Board

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The creation of the Polk County Employee Suggestion Program would encourage county employees, excluding those in managerial or supervisory status, to develop and submit ideas which will reduce costs and increase efficiency in Polk County government and which will make monetary awards to county employees whose cost reduction ideas are adopted under the pilot program. If the idea is formally adopted, the employee would receive a cash incentive, equal to 10% of the savings in the first fiscal year, up to \$5,000. The resolution directs board staff to create the program, and implement eligibility standards, restrictions and rules. If adopted the pilot program will run through Calendar Year 2025.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		\$12,500		Y	10109000.77490	
25/26	Y		\$12,500		Y	10109000.77490	
26/27							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY24/25 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$22,600.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2025.

POLK COUNTY, IOWA

Matt McCoy, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$22,600.00 total in funds allocated for the attached Community Sponsorship Award List.

#36

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: February 25, 2025

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved February 11, 2025 for \$45,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$22,600.00 of gaming revenue to sponsor various non-profit events or initiatives in 2025.

Action Impact: Passing of this resolution will award \$22,600.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$22,600.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
February 25, 2025

Central Iowa Shelter & Services	\$2,500.00
City of Ankeny, Albaugh Family Senior Community Center	\$1,600.00
Filipino-American Society of Iowa	\$1,000.00
Healthy Birth Day, Inc.	\$2,000.00
Hip-Hope Inc.	\$2,500.00
Parks Area Foundation	\$5,000.00
Wiedenman Family Foundation	\$5,000.00
Young Women's Resource Center	\$3,000.00
TOTAL	\$22,600.00

MEMORANDUM OF APPOINTMENTS
February 25, 2025

KEY
N - New Hire S - Salary Change
P - Promotion O - Other
T - Transfer * - Plus Cola

DATE	NAME	DEPARTMENT	JOB TITLE	GRADE	STEP	SALARY BASE	KEY	REMARKS
2/1/2025	Alessio, Thomas	General Services	Deputy Director General Services 10279106	M16	MAX	\$150,574	S	Merit increase, fr. Deputy Director General Services, M16 @ \$147,257. PAF and eval on file. Retro to 2/1/25.
3/3/2025	Brune, Nick	County Attorney	Legal Assistant 10051102	A9		\$60,475	N	Rep. J. Schuhardt term 12/27/24.
3/7/2025	Conrad, Rachel	Public Works	Assistant County Engineer 200267001	M17		\$151,910	S	Merit increase, fr. Assistant County Engineer, M17 @ \$146,067. PAF and eval on file.
3/3/2025	Fitzgerald, Jessica	Health	Registered Nurse 10223011	A12		\$76,180	N	Rep. R. Williams term 10/19/24.
3/8/2025	Fratto-Farrell, Cole	CFYS	Program Specialist 10233113	A8		\$66,552	P	Fr. Program Assistant, A6 @ \$63,383. Rep. D. Fachman term 10/11/24.
2/26/2025	Imhoff, Brian K	CFYS	Youth Services Worker PT < 30 Hours 10233302	A9		\$28,977	N	Rep. T. Marrufo term 12/8/24.
3/8/2025	Mart, Christopher	Sheriff	Identification Technician 10041051	A9		\$69,666	P	Fr. Booking Clerk, A7 @ \$66,349. Rep. K. Pierce term 12/26/24.
3/8/2025	Powell, Jasen	General Services	Painter 10279106	A9		\$70,878	P	Fr. Grounds Maintenance Specialist, A8 @ \$67,503. Rep. D. Goble transfer 2/8/25.
2/12/2025	Rumbaugh, Jeffrey	Public Works	Secondary Roads Superintendent 200267210	M14		\$95,865	S	Merit increase, fr. Secondary Roads Superintendent, M14 @ \$92,178. PAF and eval on file. Retro to 2/12/25.
3/8/2025	Strong, Rachael	County Attorney	Legal Assistant 10051102	A9		\$60,475	P	Fr. Administrative Support Specialist, A6 @ \$48,007. Rep. Z. Renfro term 1/3/25.

141

3/6/2025	Wagner, Deborah	Public Works	Administrative Supervisor 10266300	M12	\$87,114	S	Merit increase, fr. Administrative Supervisor, M12 @ \$83,763. PAF and eval on file.
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Moved by _____, Seconded by _____
That the following RESOLUTION be adopted: BE IT FURTHER RESOLVED THAT
the individuals named on this Memorandum be approved for personnel actions
as indicated above.



Josie Lewis, Director of Human Resources