



Polk County Joint 911 Service Board

PSAP ADVISORY COMMITTEE

FEBRUARY 2025 MINUTES

Meeting Date/Time:

Thursday, February 27, 2025
10:00

Location:

Polk County EMA
1907 Carpenter Ave.
Des Moines, IA 50314

Virtual Option:

<https://us06web.zoom.us/j/82270137933>

Meeting ID: 822 7013 7933

In-Person Attendance Preferred

I. CALL TO ORDER

II. ROLL CALL & INTRODUCTIONS

A. MEMBERS

☒ Nick Brockman

☐ Steve Hoffman

☒ Mark Mohr

☐ Brad Button

☒ Udell Mentola

☒ Rob Dehnert

☐ Aubyn Giampolo

B. STAFF

☐ Dutch Geisinger

☒ Lynn Tazzioli

III. APPROVAL OF AGENDA & PREVIOUS MEETING MINUTES – [JANUARY 23, 2025](#)

IV. COMMUNICATIONS CENTER UPDATES/INFORMATION SHARING

A. DES MOINES POLICE DEPARTMENT PSAP – N/A, DES MOINES NOT PRESENT

B. POLK COUNTY SHERIFF'S OFFICE PSAP

1. Contract for the shared services phone has been signed and the go-live date is scheduled for June 4th. A hiring process will begin in June or July to form a list. There are currently no vacancies.

C. WESTCOM EMERGENCY COMMUNICATIONS

1. 6 telecommunicators were scheduled to start on February 24th but only 5 attended orientation. This leaves WestCom 3 telecommunicators short. A new recruiting effort is planned to begin on March 13th.

V. BUDGET AND FINANCE

A. REPORTS

1. January Google Dashboard Report – [Attachment #1](#)
2. JD Edwards Reports
 - a. January JD Edwards Revenue Report – [Attachment #2](#)
 - b. January JD Edwards Expense Report – [Attachment #3](#)
 - c. January JD Edwards Cash Balance Report – [Attachment #4](#)

VI. ADMINISTRATION UPDATES

A. LEGISLATIVE UPDATE

1. [HSB 104](#)
 - a. 2/24/2025: Tabled until future meeting. Recommendation to pass through to committee that was originally there after subcommittee meeting was removed from bill history. Subcommittee meeting was very well attended and there were lots of public safety professionals there speaking out against it. Telecom lobbyists were also speaking against it. Sounds like there's still a chance it could be resurrected. During a conversation with the subcommittee chair, he advised there is absolutely no way a surcharge will make its way into this bill.



Polk County Joint 911 Service Board

- b. Also discussed this bill with anyone who would listen during Lobby Day. There were 83 subcommittee meetings happening that day so legislators were very busy and we did not have a lot of engagement with them.

2. [SF 271](#)

- a. No movement. Discussed how service boards are currently made up and its potential impact on WestCom on the other boards it sits on, along with a way to ensure the surcharge dollars telecoms are collecting are remitted to the correct county based on service area rather than county lines.

B. JOINT 911 PHONE LINES

1. Been in conversations with Windstream. A technician confirmed they cannot locate the circuits we're paying for anywhere. They're able to see they were established in 1995, however there are no other records associated with them, including if/when they were disconnected. If they went away with the migration of landlines to the ESnet, this would have happened within the last 3-4 years. The next step is to communicate with billing to have them stop billing and request a refund if they're unable to prove there is any service to be paid for.

C. APCO GROUP MEMBERSHIP

1. Emails to APCO International were sent with a list of current full and online telecommunicator memberships for each PSAP for them to update on their end.

VII. UPCOMING TRAINING OPPORTUNITIES

A. ACTIVE THREAT GROUP COMMUNICATIONS EXERCISE – MARCH 4, 09:00-12:00

B. ORION DAMAGE ASSESSMENT COLLECTION APP TRAINING – MARCH 7, 09:00-12:00 OR 13:00-16:00

C. APCO/NENA CONFERENCE – APRIL 28-29, AWARDS DINNER THE EVENING OF THE 28TH

VIII. OPEN DISCUSSION – N/A

IX. 2025 MEETINGS

~~Thursday, February 27, 2025 at 10:00~~

Thursday, March 27, 2025 at 10:00

Thursday, April 24, 2025 at 10:00

Thursday, May 22, 2025 at 10:00

Thursday, June 26, 2025 at 10:00

Thursday, July 24, 2025 at 10:00

Thursday, August 28, 2025 at 10:00

Thursday, September 25, 2025 at 10:00

Thursday, October 23, 2025 at 10:00

Thursday, November 27, 2025 at 10:00*

Thursday, December 25, 2025 at 10:00*