

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, March 7, 2023 at 9:30 a.m.
MEMBERS PRESENT: Matt McCoy, Steve Van Oort, Angela Connolly, Robert Brownell, Tom Hockensmith.

Moved by Brownell, Seconded by McCoy to dispense with the reading of the February 21 & 28, 2023 minutes and they stand approved as printed. The January 4, 10, 11, 17, 18, 24, 25 and February 8, 2023 budget meeting minutes were also approved.

VOTE YEA: McCoy, Van Oort, Connolly, Brownell, Hockensmith.

The Bills as certified by the County Auditor were allowed or disallowed on each according to the certified list(s), claim numbers 202302280001–202302281275 and 202303070001-202303070871.

VOTE YEA: McCoy, Brownell, Connolly, Van Oort, Hockensmith.

PUBLIC HEARING: DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution assigning tax sale certificates to the City of Des Moines to promote housing (1617-22nd, 29 Hartford Ave, 1603 Clark St, 1700-13th St).

PUBLIC COMMENTS: Rob Denson, President, DMACC, appeared and thanked the Board for their support of the Polk County Financial Empowerment Center. He also thanked the Board for support of the Healthcare Alliance that helps increase the number of individuals going into healthcare. Nicole Wilson, Let's Convo and Mena Jones, Coalition for First Time Black and Brown Homebuyers, appeared and shared their Financial Empowerment Center success stories.

PERMITS: Renewal application for Class "C" Retail Alcohol License for Stan's Pt 2, 4275 NW 2nd Street.

VOTE YEA: McCoy, Van Oort, Connolly, Brownell, Hockensmith.

Renewal application for Class "B" Retail Alcohol License for Git-N-Go #25, 4224 NW 2nd Street.

VOTE YEA: McCoy, Van Oort, Connolly, Brownell, Hockensmith.

RESOLUTIONS: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund (\$69,565.02).

Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund (\$124,252.17).

Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 21, 2023 on Disposal of County Interest in Real Estate (parcels located beside 807 SE 6th St and 807 SE 6th St).

Resolution approving expenditure of \$7,500 provided to the County by the Iowa Agricultural Water Alliance.

Resolution approving sanitary sewer extension agreement with The Reserve at Rock Creek LLC.

Resolution approving sanitary sewer connection agreement for property at 5809 NE 3rd Street (Christenson).

Resolution approving release of lien on 8854 NW 16th St, Ankeny (Sapp).

Resolution approving Final Plat of Altoona Homes Plat 1 (minor subdivision)

Resolution approving Final Plat of Forest Ridge Estates Plat 2.

Resolution approving Final Plat of Schmidt's Acres.

Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 21, 2023 regarding proposed land sale to Iowa DOT (land in Berwick along Interstate 80).

Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 21, 2023 regarding conservation easement for the Trails End Mitigation Bank (granted to Iowa Natural Heritage Foundation).

Resolution approving Fifth Amended Agreement with IMPACT (Community Action Partnership) to disburse U.S. Treasury Department Emergency Rent Assistance Program funds.

Resolution approving Memorandum of Understanding with Simpson College for Sexual Assault Response Advocate (SARA) Program services.

Resolution approving agreement with FAB Rehab for lead hazard repairs at 3115 SW 13th Place (Messerschmidt).

Resolution approving agreement with Fexsteve Limited for lead hazard repairs at 1113 Broad Street (Boysel).

Resolution approving Memorandum of Understanding with Iowa Health and Human Services for tuberculosis program funding.

Resolution approving contract with Iowa Health and Human Services for Disease Intervention Specialist staff and Partner Services for sexually transmitted infections.

Resolution approving amendment to agreement for assignment of tax sale certificates (with Greater Des Moines Habitat for Humanity).

Resolution approving hourly rate increase for court appointed attorneys representing individuals in various legal proceedings (guardianships, conservatorships, guardian ad litem, mental health and substance abuse commitments, child custody investigators/child and family reporters).

Resolution authorizing settlement of workers' compensation claim (Patrick).

Resolution approving Principal Service Agreement Amendment.

Resolution reclassifying position within the Treasurer's Office.

Resolution approving recommendation of Polk County Assessor for cancellation of the Disabled Veteran Tax Credit.

Resolution approving recommendation of Polk County Assessor for disallowance of the Homestead Tax Credit.

Resolution approving Temporary Access Agreement and Purchase Agreement (Wells Fargo parking lot).

Resolution approving agreements with Neighborhood Finance Corporation for Polk County funding (down payment assistance program and owner occupied major repair program).

Resolution approving Community Development Grant to Des Moines Arts Festival, Inc.

Resolution approving Community Development Grant for Southeast Polk Education Foundation Inc (fiscal agent for Four Mile Elementary School).

Resolution approving Community Betterment Grant awards.

REC'D & FILED:

Treasurer Semi-Annual Report, January 1 – June 30, 2022.

Notices (2) that the Polk County Board of Supervisors will convene as a Canvassing Board March 14 and 21, 2023 to canvass votes cast for the special Election held on March 7, 2023, for the cities of Granger, Urbandale and Madrid Community School District.

**REFERRED TO
PUBLIC WKS &
CO ATTORNEY:**

City of Bondurant meeting notice concerning 100% voluntary annexation application within an urbanized area of another city (Mitchellville).

City of Clive Urban Renewal Area Amendment meeting notice.

BUDGET ACTIONS:

Moved by Brownell, Seconded by Connolly to appropriate \$140,424 for sewer line repairs and replacement floor drains at the Polk County jail kitchen.

VOTE YEA: McCoy, Van Oort, Connolly, Brownell, Hockensmith.

APPOINTMENTS:

Moved by Van Oort, Seconded by McCoy that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel actions:

Melanie Ackerman, Lab Supr, Health, \$102,473 beginning Feb 27, 2023
Andrew Bailey, Passport Svc Rep, Recorder, \$55,045 beginning March 11, 2023
Zachary Bruxvoort, Medicolegal Death Invest, Med Exam, \$70,269 beg March 11, 2023
Jill Cooper, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Jennifer Dolph, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Molly Froehle, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Catarina Good, License Reinstatement Coord, Co Atty, \$53,364 beg March 11, 2023
Mary Graham, Bldg Tech, Gen Svcs, \$40,753 beginning March 7, 2023
Jewel Head, Finan Asst Spec, CFYS, \$68,621 beginning March 25, 2023
Marhonda Hill, Univ Cashier, Treasurer, \$63,576 beginning March 11, 2023
Carmin Hutch, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Allison Kennedy, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Cole Kinzel, Multi-Svc Clerk, Recorder, \$46,587 beginning March 13, 2023
Anela Mrkaljevic, Counselor, CFYS, \$67,099 beginning March 11, 2023
Jordan Rabon, Deten Supr, Sheriff, \$93,123 beginning February 28, 2023
Savannah Schnetzer, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Samuel Sexe, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Ashley Shipman, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Kelsey Stodgel, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Annie Tarnow, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Brent Whilm, Phlebotomist on-call, Sheriff, beginning March 11, 2023
Rochelle Williams, Phlebotomist on-call, Sheriff, beginning March 11, 2023
VOTE YEA: McCoy, Van Oort, Connolly, Brownell, Hockensmith.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Van Oort, Seconded by Brownell to adjourn until March 21, 2023.

VOTE YEA: McCoy, Van Oort, Connolly, Brownell, Hockensmith.