

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MARCH 8, 2022 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

ISSUANCE OF NOT TO EXCEED \$80,000,000 GENERAL OBLIGATION
REFUNDING BONDS OR CAPITAL LOAN NOTES

5. Resolution instituting proceedings to take additional action for the issuance of not to exceed \$80,000,000 General Obligation Refunding Bonds or Capital Loan Notes.

6. **PUBLIC COMMENTS**

RESOLUTIONS

- *7. Resolution approving amended agreement with IMPACT Community Action Partnership to disburse US Treasury Department Emergency Rent Assistance Program funds.
- *8. Resolution approving amendment to contract with Iowa Department of Public Health for multi-year emergency preparedness and response funding.
- *9. Resolution approving agreement with Mail Services, LLC to provide the service of creating vehicle registration, and distributing, statements.
10. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 29, 2022 on proposed FY 2022/2023 budget.
11. Resolution modifying position within the Health Department.
12. Resolution creating position within the Public Works Department.
- *13. Resolution approving ratification of AFSCME Bargaining Agreement for July 1, 2022 through June 30, 2027.
- *14. Resolution approving ratification of Teamster Bargaining Agreement for July 1, 2022 through June 30, 2027.
15. Resolution approving FY 2022/2023 general increases for non-bargaining unit employees.

16. Resolution authorizing the issuance of \$26,760,000 General Obligation Bonds or Capital Loan Notes, Series 2022, and levying a tax for the payment thereof (Conservation).
- *17. Resolution to approve, reject or amend the proposed county supervisor representation plan-2 submitted by the Legislative Services Agency.

COMMUNICATIONS

- *18. Notice of meeting regarding Bondurant Urban Renewal Area Amendment.
- *19. Notice of meeting regarding Grimes Urban Renewal Plan Amendment.

BUDGET ACTIONS

20. Memorandum of Budget Actions.

APPOINTMENTS

21. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting
<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>
Meeting ID: 947 2367 0014
Passcode: 317164
One tap mobile
+16465588656,,94723670014# US (New York)
+13017158592,,94723670014# US (Washington D.C.)
Dial by your location
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington D.C.)
+1 312 626 6799 US (Chicago)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 947 2367 0014
Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

Moved by _____, seconded by _____, that the following Resolution be adopted.

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO
EXCEED \$80,000,000 GENERAL OBLIGATION REFUNDING
BONDS OR CAPITAL LOAN NOTES

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of the issuance of not to exceed \$80,000,000 General Obligation Refunding Bonds or Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of refunding outstanding indebtedness of the County, including the General Obligation Capital Loan Notes, Series 2008, 2010, 2011 and 2012, and the General Obligation Bonds, Series 2015A, 2016, 2017A and 2017B, and has considered the extent of objections received from residents or property owners as to the proposed issuance of the Bonds or Capital Loan Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF
COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$80,000,000 General Obligation Refunding Bonds or Capital Loan Notes, for the foregoing essential county purposes.

PASSED AND APPROVED this 8th day of March, 2022.

Chairperson

ATTEST:

County Auditor

ROLL CALL

#5

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on February 16, 2021 an Agreement was entered into between Polk County, Iowa and IMPACT Community Action Partnership (IMPACT) for the administration and distribution of funds from the U.S. Department of Treasury Emergency Rent Assistance Program (ERAP) to provide rent and utility assistance to low income qualifying Polk County residents; and

WHEREAS, on May 4, 2021, the First Amended Agreement was entered into to modify the scope of service for the remaining term of the Agreement; and

WHEREAS, on June 15, 2021, the Second Amended Agreement was entered into to further modify the scope of service for the remaining terms of the Agreement; and

WHEREAS, on August 31, 2021, the Third Amended Agreement was entered into to further modify the scope of service for the remaining terms of the Agreement; and

WHEREAS, Polk County, Iowa has received confirmation of an additional allocation from the US Department of Treasury, via a second voluntary reallocation from the State of Iowa, in the amount of \$35,000,000.000 for Emergency Rent Assistance, making the new total amount \$79,800,727.50; and

WHEREAS, Polk County, Iowa desires to enter into this Fourth Amended Agreement with IMPACT for the administration and distribution of ERAP funds to qualifying low-income Polk County residents at risk of experiencing homelessness or housing instability; and

WHEREAS, this Fourth Amended Agreement shall become effective upon signing and expire on September 30, 2022, or when funds have been expended.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Fourth Amended Agreement with IMPACT Community Action Partnership and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Amended Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APROVAL:



Eric Kool, Director
Polk County Community, Family & Youth Services

#7

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Fourth Amended Agreement between Polk County, Iowa and IMPACT Community Action Partnership to disburse US Treasury Department Emergency Rent Assistance Program funds.

Agenda Date: March 8, 2022

Contact Individual: Eric N. Kool, Director
Community, Family and Youth Services
(515) 323-5261

Previous Action taken by the Board: Original Agreement approved by the Board on February 16, 2021; First Amended Agreement approved by the Board on May 4, 2021; Second Amended Agreement approved by the Board on June 15, 2021; Third Amended Agreement approved by the Board August 31, 2021

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background: Starting in February 2020 Polk County has received emergency rent assistance (ERA) from the US Department of Treasury, including original allocations and a voluntary reallocation from the State of Iowa. The State of Iowa has now offered a 2nd voluntary reallocation through the Department of Treasury in the amount of \$35,000,000.00 and confirmation of approval has been received. IMPACT Community Action Partnership (IMPACT) has been working with Polk County since February 2021 to distribute ERA funds, and both parties desire to continue the Agreement. Need for rent assistance has continued to be high over the winter, with the Omicron variant of Covid19 surging in the community.

This Fourth Amended Agreement is to provide IMPACT the additional \$35,000,000.00 for Emergency Rent Assistance to Polk County residents. It shall become effective upon signing and expire on September 30, 2022 or when funds have been expended. These additional funds brings the new total amount awarded to \$79,800,727.50.

Action Impact: Approval of this Fourth Amended Agreement will allow IMPACT to distribute emergency rent and utility assistance to qualifying low-income Polk County residents.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021/ 2022	N	79,800,727.50	\$79,800.727.50	N	1010-9031- 74020	1010-9031- 52492

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, health related disasters often come with little or no warning; and

WHEREAS, initial expenses must be borne by local communities; and

WHEREAS, Polk County, Iowa entered into Contract 5885BT477 Emergency Response Multi Year Program with the Iowa Department of Public Health on June 23, 2015 to expedite the disbursement of future emergency response funding; and

WHEREAS, previous Amendments 1-20 have added and amended funding for specific emergency preparedness activities over the years; and

WHEREAS, this Amendment 21 to Contract 5885BT477 increases funding by \$97,779 for COVID-19 response costs. The amended budget amount is \$1,967,594.

NOW, THEREFORE, BE IT RESOLVED: that Polk County, Iowa approves Amendment 21 to Contract 5885BT477 for multi-year emergency response funding with the Iowa Department of Public Health and authorizes the Chairperson of the Polk County Board of Supervisors to sign Amendment 21 on behalf of Polk County, Iowa.

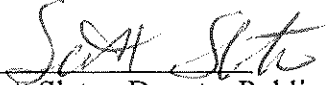
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Amendment 21 to Contract 5885BT477.

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Scott Slater, Deputy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By  _____
Assistant County Attorney

FY 21/22 Rev/Exp: \$97,779

#8

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Amendment 21 to Contract 5885BT477 with the Iowa Department of Public Health (IDPH) for Multi-Year Emergency Preparedness and Response funding

Agenda Date: 3/08/2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original Contract 5885BT477 with IDPH approved by BOS on 6/23/2015 and amended several times thereafter.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: In previous public health disasters (e.g. H1N1), the process of getting contracts written and approved by the Iowa Department of Public Health created delays in the disbursement of response funds. To minimize these delays in future response, IDPH developed a “base contract” for public health disaster responses. The base contract is not disease or event specific. However, IDPH believes this contract could be amended faster (and funds made available to boards of health quicker) than what happens with the current process. Polk County, Iowa entered into the original Contract 5885BT477 with IDPH in June of 2015.

Previous Amendments to Contract 5885BT477 with IDPH added funding for public health, hospitals and emergency medical service (EMS) to assure readiness and response to Ebola, Zika, Opioid addiction and response, and various COVID-19 responses. This Amendment 21 to Contract 5885BT477 with IDPH for Multi-Year Emergency Preparedness and Response allocates an additional \$97,779 in funds for COVID-19 response.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitm ent? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	97,779	97,779	N	10223041.77440	10223041.52480
22/23	N				.21	

Additional Fiscal Note Information (optional): 100% Federal CDFA #93.074

RESOLUTION

MOVED BY _____ **SECONDED BY** _____

WHEREAS, the Polk County Treasurer is required by Iowa Code Section 321.40(2) to send a statement of vehicle registration fees due to the owner of record in the eleventh month of a vehicle's registration year; and

WHEREAS, the Polk County Treasurer issued a Request For Proposal to identify qualified vendors for the statement creation and distribution service; and

WHEREAS, an Intent to Award notification has been provided to Mail Services, LLC; and

WHEREAS, the Polk County Treasurer has negotiated the attached Agreement with Mail Services, LLC based on its Proposal in response to the Request for Proposal to provide the service of creating vehicle registration statements and distributing the statements.

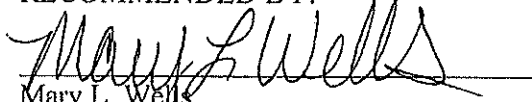
NOW, THEREFORE, BE IT RESOLVED, that Polk County, Iowa does hereby find the Proposal submitted by Mail Services, LLC to be the most responsive, responsible bid, award the bid to Mail Services, LLC, approve the attached Agreement pursuant to the Proposal, authorize the Chair of the Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa, and authorize the County Treasurer to implement the Agreement to comply with Iowa Code Section 321.40(2).

Approved this 8th day of March 2022

POLK COUNTY, IOWA

Chairperson

RECOMMENDED BY:



Mary L. Wells
Polk County Treasurer

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Mail Services Agreement

Agenda Date: March 8, 2022

Contact Individual: Mary L. Wells

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval of Agreement which will allow the Treasurer to carry on the business requirements of distributing registration renewal notices.

Background:

Iowa Code section 321.40(2) requires the county treasurer to send a statement of vehicle registration fees due to the owner of record in the eleventh month of a vehicle's registration year.

Action Impact:

Approval of the Agreement provides the Treasurer with capability to comply with Iowa Code section 321.40(2).

Fiscal Note: Funds for the Agreement are already accounted for in the Treasurer's approved budget.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has developed a proposed budget for FY 2022/2023, and

WHEREAS, as provided in Section 331.434 of the *Code of Iowa*, Polk County is required to hold a public hearing on the proposed budget,

NOW, THEREFORE, BE IT RESOLVED that the proposed FY 2022/2023 budget, as detailed on the official state form, is to be published by the County Auditor in the designated official newspapers;

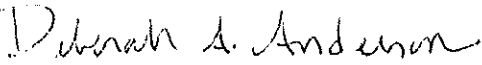
BE IT FURTHER RESOLVED that a public hearing on the proposed FY 2022/2023 budget is hereby scheduled for 9:30 a.m., March 29, 2022, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Deb Anderson, Budget Manager
Polk County Board of Supervisors Office

FISCAL NOTE: None

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing Auditor's Office to publish notice of public hearing on proposed FY 2022/2023 budget

Agenda Date: March 8, 2022

Contact Individual: Deb Anderson

Previous Action taken by the Board: Budget deliberations throughout January 2022; approval of County Maximum Property Tax Dollars resolution

Board/Commission Actions: N/A

Action Requested (Recommended): Authorize publication of public hearing

Comply with Policy: Yes

Background: Polk County is required under the Code of Iowa to certify the succeeding fiscal year's budget. To provide public notice of the proposed budget, this resolution authorizes the Auditor's Office to publish notice of the meeting date and a budget summary in the County's official newspapers. A public hearing on the budget is scheduled for March 29, 2022.

Action Impact: Authorizes publication of a public hearing on the proposed FY 22/23 budget

Fiscal Note: No fiscal impact at this time. After the March 29th public hearing, it is anticipated the Board will vote to certify a budget for FY 22/23.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

3/8/2022

Proposed tax rate per \$1,000 valuation for County purposes: 6.80099 urban areas; 11.35258 rural areas; 0.00000 Any special district rates excluded.

This line and the next line reserved for notes:

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Health Department has reviewed the operations of the Clinic Services Division, and

WHEREAS, a part time Registered Nurse position will become vacant on April 7, 2022, and

WHEREAS, the Health Director recommends converting the part time Registered Nurse position to a full time Registered Nurse position due to operational needs, and

WHEREAS, the Health Department is requesting the following position modification:

- Reclassify one (1) part time Registered Nurse position, AFSCME grade 20, range \$63,904-\$83,773, from part time (+24 hours with benefits) to full time, upon vacancy.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: *Ralph M...*
Assistant County Attorney

FISCAL NOTE: The Health Department
has the funds to cover estimated costs.

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Health Department

Agenda Date: March 8, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) part-time Registered Nurse position, AFSCME grade 20, range \$63,904-\$83,773, from part time (+24 hours with benefits) to full time, upon vacancy.

Comply with Policy: N/A

Background: The Health Department has reviewed the operations of the Clinic Services Division and due to increased workload, is requesting to reclassify one part time Registered Nurse position to full time upon vacancy.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The Health Department has the funds to cover estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22							
22/23							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Board of Supervisors, by resolution dated January 11, 2022, approved the MEC-22-20 Contract with Iowa Department of Human Rights (IDHR) for the administration of Weatherization funds for the Weatherization Assistance Program in Polk County, and

WHEREAS, IDHR has allocated additional funding for the creation of one additional position, and

WHEREAS, the position below is contingent on continued funding and may be deleted when funding is depleted, and

WHEREAS, the Public Works Department is requesting the following position modification:

- Create one (1) grant-funded Code Enforcement Officer position, AFSCME grade 19, range \$61,025-\$79,974.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph Munn
Assistant County Attorney

FISCAL NOTE: Position is covered by state funding; no additional funds are requested.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Public Works Department

Agenda Date: March 8, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 1/11/2022

Action Requested (Recommended): Create one (1) grant-funded Code Enforcement Officer position, AFSCME grade 19, range \$61,025-\$79,974.

Comply with Policy: N/A

Background: By resolution dated January 11, 2022, the Board of Supervisors approved the MEC-22-20 Contract with the Iowa Department of Human Rights (IDHR) for the continued administration of the Weatherization Assistance Program. IDHR has allocated additional funding for the creation of an additional Code Enforcement Officer position. The created position is contingent on continued state funding and may be deleted when funding is depleted.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Position is covered by state funds; no additional funds are requested.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y	1	\$24,382	\$24,382 (state funds)	N	10263410	
22/23	Y	1	\$97,257	\$97,257 (state funds)	N	10263410	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, pursuant to Chapter 20 of the Iowa Code, Polk County Human Resources met and negotiated a collective bargaining agreement with AFSCME, Local 1868, to commence July 1, 2022 and continue through June 30, 2027.

WHEREAS, the Union has ratified the terms of their collective bargaining agreement, and

WHEREAS, the negotiated agreement includes a 5% general increase to the annual base salary of AFSCME representative employees effective the start of the pay period of 7/1/2022, a 4% general increase effective the start of the pay period of 7/1/2023, a 4% general increase effective the start of the pay period of 7/1/2024, and an agreement to re-open wages for bargaining for FY25/26 and FY26/27, and

WHEREAS, the agreement contains additional changes to benefits and personnel procedures as reflected in the attached Tentative Agreement between the parties.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the terms of the 2022-2027 collective bargaining agreement between Polk County and AFSCME Local 1868, authorizes the Chairperson to sign said agreement on behalf of Polk County, and directs the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph M. Murrell
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY22/23 budget.

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ratification of AFSCME Bargaining Agreement for July 1, 2022 through June 30, 2027.

Agenda Date: March 8, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Approve changes to the negotiated collective bargaining agreement with AFSCME, Local 1868, to commence July 1, 2022 through June 30, 2027.

Comply with Policy: N/A

Background: Pursuant to Chapter 20 of the Iowa Code, Polk County Human Resources met and negotiated a collective bargaining agreement with AFSCME, Local 1868. The Union has ratified the terms of their collective bargaining agreement. The negotiated agreement includes a 5% general increase to the annual base salary of AFSCME representative employees effective the start of the pay period of 7/1/2022, a 4% general increase effective the start of the pay period of 7/1/2023, a 4% general increase effective the start of the pay period of 7/1/2024, and an agreement to re-open wages for bargaining for FY25/26 and FY26/27. The agreement contains additional changes to benefits and personnel procedures as listed on the tentative agreement.

Action Impact: Authorizes the Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Costs are incorporated in the FY22/23 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, pursuant to Chapter 20 of the Iowa Code, Polk County Human Resources met and negotiated a collective bargaining agreement with Teamsters, Local 238, to commence July 1, 2022 and continue through June 30, 2027.

WHEREAS, the Union has ratified the terms of their collective bargaining agreement, and

WHEREAS, The negotiated agreement includes a 5% general increase to the annual base salary of Teamsters Grade 17 and 18 employees effective the start of the pay period of 7/1/2022 with a salary range adjustment of Teamster Grade 15 to 90% of Teamster Grade 17, a 5% general increase the start of the pay period of 7/1/2023 for all Teamster pay grades, a 4% general increase effective the start of the pay period of 7/1/2024 for all Teamster pay grades, and an agreement to re-open wages for bargaining for FY25/26 and FY26/27, and

WHEREAS, the agreement contains additional changes to benefits and personnel procedures as reflected in the attached Tentative Agreement between the parties.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the terms of the 2022-2027 collective bargaining agreement between Polk County and Teamsters Local 238, authorizes the Chairperson to sign said agreement on behalf of Polk County, and directs the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

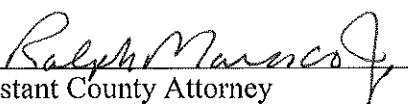
RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY22/23 budget.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ratification of Teamster Bargaining Agreement for July 1, 2022 through June 30, 2027.

Agenda Date: March 8, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Approve changes to the negotiated collective bargaining agreement with Teamsters, Local 238, to commence July 1, 2022 through June 30, 2027.

Comply with Policy: N/A

Background: Pursuant to Chapter 20 of the Iowa Code, Polk County Human Resources met and negotiated a collective bargaining agreement with Teamsters, Local 238. The Union has ratified the terms of their collective bargaining agreement. The negotiated agreement includes a 5% general increase to the annual base salary of Teamsters Grade 17 and 18 employees effective the start of the pay period of 7/1/2022 with a salary range adjustment of Teamster Grade 15 to 90% of Teamster Grade 17, a 5% general increase the start of the pay period of 7/1/2023 for all Teamster pay grades, a 4% general increase effective the start of the pay period of 7/1/2024 for all Teamster pay grades, and an agreement to re-open wages for bargaining for FY25/26 and FY26/27. The agreement contains additional changes to benefits and personnel procedures as listed on the tentative agreement.

Action Impact: Authorizes the Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Costs are incorporated in the FY22/23 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, during budget deliberations the Board of Supervisors approved extending a 5% base salary increase effective the start of the pay period of 7/1/2022 to Department Heads, Management/Supervisory, and Excluded employees, but excluding Polk County Elected Officials and First and Second Deputies of Elected Officials appointed and compensated under Sections 331.903 and 331.904 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above recommendation and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph Munnick
Assistant County Attorney

FISCAL NOTE: Costs are incorporated
in the FY22/23 budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: FY22/23 General Increases for Non-Bargaining Unit Employees

Agenda Date: March 8, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Approval of a 5% general increase effective the start of the pay period of 7/1/2022 for Department Heads, Management/Supervisory, and Excluded non-bargaining unit employees, excluding Elected Officials and their Appointed Deputies.

Comply with Policy: N/A

Background: During budget deliberations, the Board of Supervisors agreed upon a 5% general increase for department heads, managers, supervisors, and excluded non-bargaining unit employees for FY22/23.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Costs incorporated in the FY22/23 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							

Additional Fiscal Note Information (optional):

Moved by _____, seconded by _____, that the following Resolution be adopted.

RESOLUTION AUTHORIZING THE ISSUANCE OF
\$26,735,000 GENERAL OBLIGATION BONDS OR CAPITAL
LOAN NOTES, SERIES 2022, AND LEVYING A TAX FOR
THE PAYMENT THEREOF

WHEREAS, County of Polk, State of Iowa ("Issuer"), is a political subdivision, organized and existing under the Constitution and laws of the State of Iowa, and is not affected by any special legislation; and

WHEREAS, the Issuer is in need of funds to pay costs of acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing flooding, with full public disclosure of all expenditures (the "Project"), and it is deemed necessary and advisable that General Obligation Bonds or Capital Loan Notes, Series 2022, in the amount of \$26,735,000 be issued; and

WHEREAS, the Board of Supervisors has taken such acts as are necessary to authorize issuance of the Bonds or Capital Loan Notes.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. Authorization of the Issuance. General Obligation Bonds or Capital Loan Notes, Series 2022, in the amount of \$26,735,000 shall be issued pursuant to the provisions of Iowa Code Sections 331.402 and/or 331.443 for the purposes of the election. Additional action shall be taken by the Board to provide for the issuance upon the future sale.

Section 2. Levy of Annual Tax. For the purpose of providing funds to pay the principal and interest as required under Chapter 76.2, there is levied for each future year the following direct annual tax upon all the taxable property in County of Polk, State of Iowa, to wit:

#16

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$5,170,425	2022/2023
\$4,418,500	2023/2024
\$4,532,500	2024/2025
\$ 788,150	2025/2026
\$1,607,650	2026/2027
\$1,642,250	2027/2028
\$1,914,750	2028/2029
\$1,897,950	2029/2030
\$1,890,250	2030/2031
\$1,881,350	2031/2032
\$5,536,250	2032/2033

Principal and interest coming due at any time when the proceeds of the tax on hand are insufficient to pay the amount due shall be promptly paid when due from current funds available for that purpose and reimbursement must be made.

Section 3. Amendment of Levy of Annual Tax. Based upon the terms of the future sale of the Bonds or Capital Loan Notes to be issued, this Board will file an amendment to this Resolution ("Amended Resolution") with the County Auditor.

Section 4. Filing. A certified copy of this Resolution shall be filed with the County Auditor of County of Polk, State of Iowa, who shall, pursuant to Iowa Code Section 76.2, levy, assess and collect the tax in the same manner as other taxes and, when collected, these taxes shall be used only for the purpose of paying principal and interest on the Bonds or Capital Loan Notes.

PASSED AND APPROVED this 8th day of March, 2022.

Chairperson

ATTEST:

County Auditor

ROLL CALL

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa law requires the Iowa Legislative Services Agency to draw the county supervisor representation plan for plan three supervisor district representation plans; and

WHEREAS, on February 22, 2022, the Iowa Legislative Services Agency (LSA) submitted its first proposed representation plan - 1 to the governing body for Polk County, Iowa, the Polk County Board of Supervisors; and

WHEREAS, on February 28, 2022, the Polk County Board of Supervisors held a public hearing on the LSA's first proposed representation plan - 1; and

WHEREAS, at the February 28, 2022 public hearing, members of the public were provided with the opportunity to provide information and testimony as to the LSA's first proposed representation plan - 1, and present alternative representation plans; and

WHEREAS, following the public hearing Polk County prepared a report summarizing information, testimony and alternative representation plans received by the Board of Supervisors and made the report available to the public; and

WHEREAS, the Polk County Board of Supervisors reviewed the first proposed representation plan - 1 submitted by the LSA, considered the information and testimony provided by the public and determined the LSA proposed representation plan - 1 was not in the best interest of the citizens of Polk County, Iowa; and

WHEREAS, on March 1, 2022, the Polk County Board of Supervisors rejected the first proposed supervisor representation plan – 1 submitted by the LSA and directed the LSA to prepare a second plan; and

WHEREAS, the LSA submitted its second proposed representation plan - 2 to the Polk County Board of Supervisors; and

WHEREAS, the Polk County Board of Supervisors reviewed the second proposed representation plan - 2 submitted by the LSA and determined the LSA second proposed representation plan - 2 [was] [was not] in the best interest of the citizens of Polk County, Iowa; and

03-08-2022

Resolution to approve representation plan

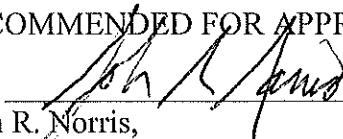
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the [first] [second] [amended] proposed supervisor representation plan, and authorizes the Chair to submit the [first] [second] [amended] supervisor representation plan to the state commissioner of elections for approval.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

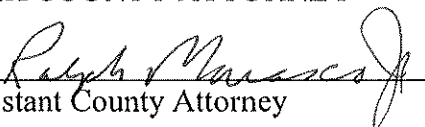
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

By: 
John R. Norris,
Polk County Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve, reject, or amend the proposed county supervisor representation plan-2 submitted by the legislative service agency.

Agenda Date: March 8, 2022

Contact Individual: John R. Norris,
Polk County Administrator
286-3301

Previous Action taken by the Board: March 1, 2022 the Polk County Supervisors rejected the first proposed supervisor representation plan -1 submitted by LSA.

Board/Commission Actions: None

Comply with Policy: Yes

Background: 12/28/2021 approved the TRC proposed county reprecincting plan.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		
23/24							
24/25							

Additional Fiscal Note Information (optional):



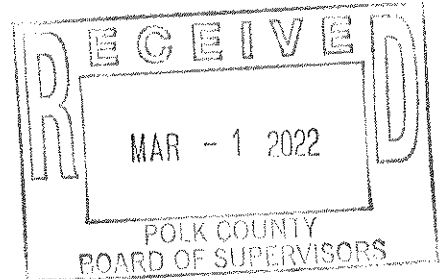
Bondurant
Life Connecting

200 Second Street, Northeast
Post Office Box 37
Bondurant, Iowa 50035-0037

Phone: (515) 967-2418
FAX: (515) 967-5732

E-mail: Info@cityofbondurant.com
Website: www.cityofbondurant.com

February 23, 2022



TO: Board of Supervisors, Polk County
Superintendent, Bondurant-Farrar Community School District

FROM: City Administrator on behalf of the City Council
City of Bondurant, Iowa

RE: Bondurant Urban Renewal Area Amendment

The City of Bondurant is in the process of amending the urban renewal plan for the Bondurant Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for March 4, 2022, at 9 o'clock a.m. at the 200 Second Street NE in Bondurant. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City Council will also hold a public hearing on this urban renewal plan amendment at 6 o'clock p.m. on March 21, 2022, and a copy of the notice of hearing is enclosed for your information.

Please do not hesitate to reach out to me. My direct line is 515.630.6987.

Thank you.

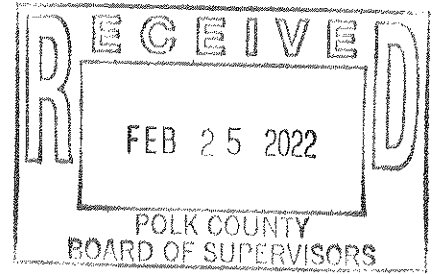
Sincerely,

Marketa George Oliver, City Administrator

Enclosure

#18

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846



DATE: February 22, 2022

TO: Board of Supervisors, Polk County
Superintendent, Dallas Center-Grimes Community School District

FROM: City Council
City of Grimes, Iowa

RE: Grimes Urban Renewal Plan Amendment

The City of Grimes is in the process of amending the urban renewal plan for the Grimes Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for March 2, 2022, at 10:30 o'clock a.m. at the Grimes City Hall, 101 NE Harvey Street in Grimes. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City will also hold a public hearing on this urban renewal plan amendment at 5:30 o'clock p.m. on March 22, 2022, at the Grimes Community Center, 410 SE Main Street and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator Jake Anderson at (515) 986-3036 if you have questions.

Enclosure

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POLK COUNTY MEMORANDUM OF BUDGET ACTIONS - FY 21/22 BUDGET

FUND	OFFICE/ DEPARTMENT	SUB-ACTIVITY	OBJECT/REVENUE CODE	CURRENT APPROP	PROPOSED APPROP	REVENUE VARIANCE	EXPENSE VARIANCE	EXPLANATION
1 General Basic	010 Board	9031 Emergency Protective Measures	52492 Dept of Treasury	42,185,548	77,185,548	35,000,000		
1 General Basic	004 Board	9031 Emergency Protective Measures	77492.03 Nonprofit Assistance	44,800,728	79,800,728		35,000,000	Increases revenue estimates and expenditure appropriation by \$35,000,000 to pass through Emergency Rent Assistance Program funding from the US Dept of Treasury to IMPACT.
NET BALANCE INCREASE / (DECREASE)							-	

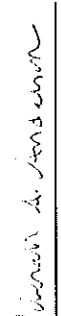
SUBMITTED BY:


Eric Kool, CFYS Director

7-8-22
Date

Moved by _____ Seconded by _____ that the following Resolution be adopted:
BE IT RESOLVED that the appropriation actions outlined above are approved.

REVIEWED BY:


Deb Anderson, Budget Manager

3/8/2022
Date

POLK COUNTY BOARD OF SUPERVISORS:

Chair

#20