

March 12, 2025

Polk County Administration Building
111 Court Ave, Des Moines, IA 50309
RM 120 5:30 PM

PCC BOARD MEETING AGENDA

- 1) **Roll Call**
- 2) **Public Comments**
- 3) **Public Hearing – Rejecting all bids for 4 Mile Mtn Bike Trailhead Project**
- 4) **Financial Reports** (pg 3)
- 5) **Action on the Minutes of the Previous Meeting(s)** (pg 6)

CONSENT AGENDA

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- 6) **Approving** bill list.
- 7) **Approving** Waste Management of Iowa's annual bid not to exceed \$40,000 for refuse disposal service and entering a one-year agreement from April 1, 2025 – March 31, 2026, with provision for annual extensions based on satisfactory service. (pg 9)
- 8) **Requesting** approval to proceed with the application process for the Iowa Land and Water Conservation Fund grant and sign the resolution in support of obtaining funding for woodland restoration and improved public access in the Fourmile Creek Greenway. (pg 11)
- 9) **Ratifying** February 12, 2025 Board items: Approval of January Expenditures, Approval of Polk County Conservation Board Bylaws for 2025 (No Amendments). (pg 13)

ACTION ITEMS

- 10) **Rejecting** all bids on the proposed Plans, Specifications, Form of Contract, and Engineer's estimate for the Fourmile Mountain Bike Park Trailhead project. (pg 44)
- 11) **Approving** Vehicle and Equipment Replacement program for FY25/26 and authorizing staff to acquire said vehicles and equipment upon Board of Supervisors FY25/26 budget approval and reallocating any proceeds from sales to support equipment needs. (pg 46)
- 12) **Approving** the Professional Service Agreement with WHKS Engineers for Design/Engineering services for the Skunk River Bridge Repair project in an amount of \$89,000. (pg 59)
- 13) **Approving** an agreement between Drake University and Polk County Conservation for monitoring at Brenton Slough in an amount not to exceed \$140,250. (pg 69)
- 14) **Requesting** approval to proceed with the application process for the Iowa DNR Sovereign Lands Permit for the Hubbell Trailhead at the Fleur Drive ICON site. (pg 75)

BOARD DISCUSSION

Director Remarks

Board Chair & Members Remarks

CLOSED SESSION

- 15) Going** into closed session pursuant to Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. (pg 76)

ADJOURNMENT

Upcoming Events

- March 7 — Conservation Board Retreat, 9 am - 2 pm at Event Building at Easter Lake
- March 12 — Conservation Board Meeting, 5:30 pm at Polk County Administration Building
- March 15 — Clothing & Gear Swap at Jester Park Nature Center, 11 am - 4 pm
 - Donations accepted March 8 - 11 at the Nature Center
- March 17-21 — Spring Break for area schools
 - Many educational programs at Jester Park and Sleepy Hollow
 - Extended hours at Outdoor Recreation and Wellness Center; Noon-4pm daily
- April 9 – Conservation Board Meeting, 5:30 pm at Polk County Administration Building

For more information on agenda items or to receive an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, please contact Polk County Conservation Office at 515-323-5300 or visit the office (12130 NW 128th St, Granger, Iowa). The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. PCCB meeting agendas are available to the public at the Polk County Conservation Office on Monday afternoon preceding Wednesday's Board meeting. Citizens can also view the Board agenda on Agency's website at www.leadingyououtdoors.org or request to receive meeting notices and agendas by email by calling the office or sending their request via email to pccb_info@polkcountyiowa.gov

2024-2025 Revenue Budget
- as of 2/28/25 (66.67% of budget year expired)

	UNIT	Revenue Budget	Total Revenues Received	Balance Due	% Received
General - Fund 1					
0212	Conservation Infrastructure	\$ -	\$ -	\$ -	0.0%
0213	Equipment	\$ 5,000	\$ 71,812	\$ (149,598)	146.7%
6006	Environmental Ed	\$ 172,000	\$ 48,023	\$ 319,323	63.0%
6009	Natural Resources	\$ 23,880	\$ 31,793	\$ 491,236	68.9%
6101	Administration	\$ 10,500	\$ 23,925	\$ 387,195	68.1%
6103	Community Outreach	\$ -	\$ -	\$ 98,021	0.0%
6104	Conservation Grants	\$ -	\$ -	\$ (27,387)	0.0%
6110	Parks Advocacy Unit	\$ 740,000	\$ 377,105	\$ 554,206	70.7%
6118	Fleet Services	\$ 19,100	\$ 7,726	\$ 249,373	68.7%
6119	Construction/Maint.	\$ 8,000	\$ 14,200	\$ 374,306	0.0%
6124	Equestrian Center	\$ 233,817	\$ 142,792	\$ 294,950	70.7%
Sub-Total - General Fund 1		\$ 1,212,297	\$ 717,375	\$ 2,591,626	59.2%
Conservation Special Projects- Fund 6					
6125	JP Lodge	\$ 97,000	\$ 54,469	\$ 42,531	56.2%
6127	Miscellaneous	\$ 7,500	\$ 8,533	\$ (1,033)	113.8%
6128	Cabins	\$ 140,000	\$ 95,188	\$ 44,813	68.0%
6129	Laurisden Skatepark	\$ 25,000	\$ 655	\$ 24,345	2.6%
6130	Two Rivers Park	\$ 150,000		\$ 150,000	0.0%
6131	Athene North Shore	\$ 369,313	\$ 98,094	\$ 271,219	26.6%
Sub-Total - General Fund 6		\$ 788,813	\$ 256,938	\$ 531,875	32.6%
REAP - Fund 26					
0211	Resource Enhancement	\$ 126,000	\$ 129,937	\$ (3,937)	103.1%
Reserve - Fund 50					
6126	Mitigation Banking	\$ 500,000	\$ 30,150	\$ 469,850	6.0%
Bond - Fund 51					
0210/0215	Water & Land Dev & Trails	\$ 3,200,000	\$ 2,357,276	\$ 842,724	73.7%
Conservation Enterprises - Fund 286					
6121	Golf Course	\$ 350,000	\$ 418,457	\$ (68,457)	119.6%
6126	Sleepy Hollow	\$ 1,334,100	\$ 173,103	\$ 1,160,997	13.0%
Sub-Total - Enterprises Fund 286		\$ 1,684,100	\$ 591,560	\$ 1,092,540	35.1%
Grand Total - Conservation		\$ 7,511,210	\$ 4,083,236	\$ 5,524,678	54.4%

2024 - 2025 Expense Budget
- as of 2/28/25 (66.67% of budget year expired)

UNIT #	UNIT	Expense Budget	Total Expended	Balance Remaining	% Expended
General - Fund 1					
0212	Conservation Infrastructure			\$ -	0.0%
0213	Equipment	\$ 320,000	\$ 469,598	\$ (149,598)	146.7%
6006	Environmental Ed	\$ 862,753	\$ 543,430	\$ 319,323	63.0%
6009	Natural Resources	\$ 1,579,481	\$ 1,088,245	\$ 491,236	68.9%
6101	Administration	\$ 1,214,571	\$ 827,376	\$ 387,195	68.1%
6103	Community Outreach	\$ 263,882	\$ 165,861	\$ 98,021	62.9%
6104	Conservation Grants-FEMA	\$ -	\$ 27,387	\$ (27,387)	0.0%
6110	Parks Advocacy Unit	\$ 1,888,989	\$ 1,334,783	\$ 554,206	70.7%
6118	Fleet Services	\$ 797,165	\$ 547,792	\$ 249,373	68.7%
6119	Construction/Maint.	\$ 934,409	\$ 560,103	\$ 374,306	59.9%
6124	Equestrian Center	\$ 1,005,144	\$ 710,194	\$ 294,950	70.7%
Sub-Total - General Fund 1		\$ 8,866,394	\$ 6,274,768	\$ 2,591,626	70.8%
6125	JP Lodge	\$ 56,500	\$ 63,557	\$ (7,057)	112.5%
6127	Miscellaneous	\$ 29,590	\$ 12,120	\$ 17,470	41.0%
6128	JP Cabins	\$ 83,771	\$ 46,648	\$ 37,123	55.7%
6129	Laurisden Skatepark	\$ 560,553	\$ 151,388	\$ 409,165	27.0%
6130	Two Rivers Park	\$ 301,774	\$ 162,529	\$ 139,245	53.9%
6131	Athene North Shore	\$ 332,722	\$ 129,269	\$ 203,453	0.0%
Sub-Total - General Fund 6		\$ 1,364,910	\$ 565,511	\$ 799,399	41.4%
General Supplemental - Fund 2					
All Units	Benefits (IPERS/FICA/Ins, Etc.)	\$ 2,148,902	\$ 1,401,801	\$ 747,101	65.2%
Risk Management - Fund 3					
6100	Insurance, Med., Work. Comp.	\$ 17,000		\$ 17,000	0.0%
REAP - Fund 26					
0211	Resource Enhancement	\$ 132,000	\$ 167,296	\$ (35,296)	126.7%
Mitigation Banking - Fund 31					
6003	Mitigation Banking	\$ 250,000	\$ 12,251	\$ 237,749	4.9%
Bond - Fund 51					
0210/0215	Water & Land Dev & Trails	\$ 12,796,319	\$ 11,509,057	\$ 1,287,262	89.9%
Conservation Enterprises - Fund 286					
6121	Golf Course	\$ 362,000	\$ 22,920	\$ 339,080	6.3%
6126	Sleepy Hollow	\$ 2,953,149	\$ 901,285	\$ 2,051,864	30.5%
Sub-Total - Enterprises Fund 286		\$ 3,315,149	\$ 924,205	\$ 2,390,944	27.9%
Grand Total - Conservation		\$ 28,890,674	\$ 20,854,888	\$ 8,035,786	72.2%

2021 Bond PCWLL EXPENDITURES AS OF :

February 28, 2025

SUB-LEDGER	PROJECT	May 2022 BOND ISSUANCE	JUNE 2024 BOND ISSUANCE	ACTUAL CONSTRUCTION EXPENDITURES	ACTUAL ENGINEERING EXPENDITURES	ACTUAL MISCELLANEOUS EXPENDITURES	GRANT REVENUES AND DONATIONS	ACTUAL COSTS TO DATE	ACTUAL BALANCE REMAINING
C05-R003	GAY LEA WILSON TRAIL CONNECTION (DSM-ANKENY)	\$ (6,500)					\$ (6,500)	\$ (6,500)	\$ -
C12-6221	JP NATURE CENTER	\$ -						\$ -	\$ -
C12-6222	CBG MASTER PLAN	\$ -	\$ 400,000		\$ 15,300	\$ 293,638		\$ 308,938	\$ 91,062
C12-6228	JP PARK IMPROVEMENTS	\$ 918,616		\$ 510,325	\$ 5,623	\$ 435,444		\$ 951,391	\$ (32,775)
	PICNIC SHELTERS	\$ 88,384						\$ -	\$ 88,384
C12-6231	TM PARK IMPROVEMENTS& SHOWER HOUSE	\$ -	\$ 1,000,000	\$ 1,109,224	\$ 8,940	\$ 134,575		\$ 1,252,739	\$ (252,739)
C12-6232	YB PARK IMPROVEMENTS	\$ 25,000				\$ 19,300		\$ 19,300	\$ 5,700
C12-6233	TRAIL IMPROVEMENTS ALL AREAS	\$ 250,000	\$ 500,000	\$ 394,141	\$ 96,484	\$ 112,582		\$ 603,206	\$ 146,794
C12-6242	ROAD & PARKING LOT RESURFACING ALL AREAS	\$ 313,666	\$ 250,000	\$ 42,652	\$ 35,285	\$ 189,261		\$ 267,198	\$ 296,468
C12-9999	MISC MINOR IMPR, EQUIP & INTEREST	\$ 0				\$ 1,032		\$ 1,032	\$ (1,032)
C12-6250	YB PRIEST PROPERTY ACQUISITION	\$ 15,169				\$ 15,169		\$ 15,169	\$ -
C13-6256	PCWLL PUBLIC AWARENESS	\$ -				\$ 4,930		\$ 4,930	\$ (4,930)
C13-6258	NATURAL AREA RESTORATIONS	\$ 1,221,662	\$ 575,000		\$ 22,747	\$ 1,891,919	\$ (301,174)	\$ 1,613,492	\$ 183,170
	SOFT TRAIL UPGRADES	\$ 100,000				\$ 4,324		\$ 4,324	\$ 95,676
C14-6272	EL RAIN GARDENS					\$ 7	\$ 12,604	\$ 12,611	\$ (12,611)
C14-6275	GWT	\$ -				\$ 30		\$ 30	\$ (30)
C15-6277	WATER QUALITY	\$ 1,857,705	\$ -	\$ 632,606	\$ 110,269	\$ 1,830,853	\$ (1,267,950)	\$ 1,305,778	\$ 551,927
C17-6291	4-MILE BANE PROPERTY	\$ 27,762				\$ 27,762		\$ 27,762	\$ (0)
C17-6297	CBG-DYKSTRA PROPERTY	\$ 3,404			\$ 3,404	\$ 14,000	\$ (50,000)	\$ (32,596)	\$ 36,000
C17-6299	CBG-K KIMBERLY PROPERTY	\$ 835,850				\$ 3,524	\$ (422,879)	\$ (419,355)	\$ 1,255,205
C18-6312	MISCELLANEOUS LAND	\$ 23,185			\$ 5,468	\$ 18,486	\$ -	\$ 23,953	\$ (768)
C19-6324	4-MILE GREENWAY RESTORATION	\$ 17,162				\$ 11,030		\$ 11,030	\$ 6,132
C19-6327	EL - NORTH SHORE IMPROVEMENTS	\$ 500,000		\$ 5,237,593	\$ 1,170,149	\$ 552,493	\$ (1,521,746)	\$ 5,438,489	\$ (4,938,489)
C19-6334	CBG LANE PROPERTY	\$ 19,548	\$ -			\$ 19,548		\$ 19,548	\$ 0
C20-6343	4-MILE/SLEEPY HOLLOW	\$ 2,850,000	\$ 250,000	\$ 1,304,341	\$ 194,797	\$ 1,593,837		\$ 3,092,975	\$ 7,025
C20-6343	4-MILE/SLEEPY HOLLOW LAND ACQUISITION	\$ 1,752,500				\$ 1,752,500		\$ 1,752,500	\$ -
C20-6346	JESTER PARK CAMPGROUND IMPROVEMENTS	\$ 250,000			\$ 5,914	\$ 239,803		\$ 245,717	\$ 4,283
C20-6348	ARTIFACTS	\$ 54,710				\$ 54,710		\$ 54,710	\$ -
C20-6349	FOURMILE BIKE PARK	\$ 150,000	\$ 500,000	\$ 655,801	\$ 111,115	\$ 29,608	\$ (4,000)	\$ 792,524	\$ (142,524)
C20-6352	HTT TO POLK CITY	\$ 523,825	\$ 800,000		\$ 4,652	\$ 572,277		\$ 576,929	\$ 746,896
C20-6353	SPECK PROPERTY	\$ 20,388				\$ 21,238		\$ 21,238	\$ (850)
C21-6354	TRAILS END MITIGATION BANKING	\$ 4,000,000		\$ 8,357,005	\$ 256,423	\$ 6,529	\$ (3,127,701)	\$ 5,492,255	\$ (1,492,255)
C22-6355	SUSTAINABILITY	\$ 320,000	\$ 180,000			\$ 377,356		\$ 377,356	\$ 122,644
C22-6356	4-MILE/MEEK	\$ 232,684				\$ 232,684		\$ 232,684	\$ (0)
C22-6357	4-MILE/LOCKARD	\$ 2,260			\$ 380	\$ 1,880		\$ 2,260	\$ -
C23-6358	CBG - BAILEY PROPERTY	\$ 435,529				\$ 465,529	\$ (91,642)	\$ 373,887	\$ 61,642
C23-6359	SKATEPARK PARKING LOT	\$ 250,000	\$ 250,000	\$ 1,833,874	\$ 394,617	\$ 15,384		\$ 2,243,875	\$ (1,743,875)
	BOS	\$ 2,100,000						\$ -	\$ 2,100,000
C23-6360	SEPTICS	\$ 300,000			\$ 41,647	\$ 204,994	\$ -	\$ 246,640	\$ 53,360
	BOS	\$ 300,000						\$ -	\$ 300,000
C23-6361	ALLEMAN/ZIEL	\$ 378,227			\$ 2,930	\$ 378,297		\$ 381,227	\$ (3,000)
C23-6362	CAMP DODGE/HARDING	\$ 10,464				\$ 1,300,464	\$ (1,310,800)	\$ (10,336)	\$ 20,800
C23-6363	YE-DEATON (MILDRED)	\$ 317,172				\$ 317,172		\$ 317,172	\$ 0
C23-6364	BRENTON SLOUGH	\$ 231	\$ 1,000,000			\$ 938,550		\$ 938,550	\$ 61,681
C24-6365	BRANDING	\$ 175,000				\$ 205,536		\$ 205,536	\$ (30,536)
C24-6366	ICON WATER TRAILS	\$ 1,500,000	\$ 25,000			\$ 1,249,426		\$ 1,249,426	\$ 275,574
C24-6367	WATER TRAILS - CONSERVATION	\$ -		\$ 197,816	\$ 5,188			\$ 203,004	\$ (203,004)
C24-6368	JPEC - MOLD REMEDIATION	\$ 20,569		\$ -		\$ 20,569		\$ 20,569	\$ 0
C24-6369	CMO SHOP	\$ 180,000	\$ 1,820,000		\$ 71,899	\$ 15,081		\$ 86,981	\$ 1,913,019
C24-6370	JPNC TERRACE	\$ 80,000	\$ 200,000		\$ 49,600	\$ 31		\$ 49,631	\$ 230,369
C24-6372	DEIA INITIATIVE	\$ 25,000	\$ 25,000			\$ 7,925		\$ 7,925	\$ 42,075
C24-6373	PUBLIC ART	\$ 40,000	\$ 40,000			\$ 27,196		\$ 27,196	\$ 52,804
C24-6374	TRAILS END MITIGATION BANKING II	\$ -			\$ 34,737	\$ 14,304	\$ (49,042)	\$ (1)	\$ 1

2021 Bond PCWLL EXPENDITURES AS OF :

February 28, 2025

SUB- LEDGER	PROJECT	May 2022 BOND ISSUANCE	JUNE 2024 BOND ISSUANCE	ACTUAL CONSTRUCTION EXPENDITURES	ACTUAL ENGINEERING EXPENDITURES	ACTUAL MISCELLANEOUS EXPENDITURES	GRANT REVENUES AND DONATIONS	ACTUAL COSTS TO DATE	ACTUAL BALANCE REMAINING
C24-6375	CAMP DODGE/KARIMI	\$ 248,190				\$ 248,190		\$ 248,190	\$ (0)
C24-6376	TECHNOLOGY	\$ 10,000	\$ 10,000			\$ 6,470		\$ 6,470	\$ 13,530
C24-6378	AMERICORPS - STATE PLANNING GRANT	\$ -				\$ 1,088		\$ 1,088	\$ (1,088)
C24-6379	EASTER LAKE SOUTH SHORE	\$ -	\$ 1,000,000	\$ 303,907	\$ 9,487	\$ 87,937		\$ 401,331	\$ 598,669
C25-6382	CBG PLAYSCAPE	\$ -				\$ 362	\$ (10,000)	\$ (9,638)	\$ 9,638
C24-6383	CBG- LEHS PROPERTY	\$ -			\$ 1,534	\$ 1,601,490		\$ 1,603,024	\$ (1,603,024)
C25-6388	EM SHOP ADDITION	\$ -		\$ 41,477		\$ 4,971		\$ 46,448	\$ (46,448)
C24-6385	JPEC STORM WATER IMPROVEMENTS	\$ -		\$ -	\$ 3,139	\$ -		\$ 3,139	\$ (3,139)
C22-9999	MINOR BOND IMPROVEMENTS	\$ 469,245	\$ 275,000			\$ 869,595	\$ (2,000)	\$ 867,595	\$ (123,350)
	JPEC ROOF REPLACEMENT	\$ 154,995				\$ 154,995		\$ 154,995	\$ (0)
	FUEL TANK REPLACEMENT	\$ 69,055				\$ 69,055		\$ 69,055	\$ 0
C22-9998	INTEREST INCOME	\$ -					\$ (1,480,413)	\$ (1,480,413)	\$ 1,480,413
	CBG-SKUNK RIVER BRIDGE	\$ -	\$ 250,000					\$ -	\$ 250,000
	JPEC ACCESSIBILITY & SAFETY UPGRADES	\$ -	\$ 400,000					\$ -	\$ 400,000
	WFPO RESTORATION MATCH		\$ 1,000,000					\$ -	\$ 1,000,000
	TM PLAYGROUND RENOVATIONS	\$ 800,000						\$ -	\$ 800,000
	BOND ISSUANCE COST	\$ 164,415						\$ -	\$ 164,415
	OPERATING TRANSFER MOVE FROM FUND 51 TO 46	\$ 17,617						\$ -	\$ 17,617
	RETENTION FEE (5%)	\$ 500,000						\$ -	\$ 500,000
	TAXABLE PORTION OF BOND	\$ 2,995,000						\$ -	\$ 2,995,000
LAND ACQ	LAND ACQUISITIONS	\$ -	\$ 1,000,000					\$ -	\$ 1,000,000
		\$ 27,907,688	\$ 11,750,000	\$ 20,620,762	\$ 2,669,325	\$ 18,668,937	\$ (9,633,244)	\$ 32,325,781	\$ 7,331,908



AGENDA OUTLINE/MINUTES TEMPLATE

February 12, 2025

Polk County Administration Building

111 Court Ave, Des Moines, IA 50309

RM 120 5:30 PM

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD (ESTABLISHED 1956)

The Polk County Conservation Board met in person for regular session on Tuesday, February 12, 2025. The meeting was called to order at _____ a.m.

#25-0201

Roll Call

Members Present: Mollenhauer, Crane, Lewis, Feltner, Soderberg
Members Absent:

#25-0202

Public Comments

#25-0203

Public Hearing - Fourmile Mountain Bike Trailhead Project

At this time, I'm going to open the Public Hearing regarding bids on the proposed plans, specifications, form of contract, documents, engineer's estimate, for the Fourmile Mountain Bike Park Trailhead project.

Does anyone present have any comments?

If there are no (further) comments, the Public Hearing is closed.

#25-0204

Financial Reports (pg 3)

#25-0205

Action on the Minutes of the Previous Meeting(s) (pg 6)

MOVED BY _____ to approve the January 8, 2025 meeting minutes.

SECONDED BY _____

Vote Yea: Mollenhauer, Crane, Lewis, Feltner

Abstain: Soderberg

Members Absent:

CONSENT AGENDA

#25-0206

Approving bill list.

#25-0207

Approving Polk County Conservation Board Bylaws for 2025. No amendments. (pg 10)

LET THE RECORD SHOW it was moved by _____ to approve the consent agenda.

SECONDED BY _____

Vote Yea: Mollenhauer, Crane, Lewis, Feltner, Soderberg

Members Absent:



AGENDA/CALL MEETING/MINUTES TEMPLATE

ACTION ITEMS

#25-0208 **Rejecting** all bids for proposed Plans, Specifications, Form of Contract, and Engineer fees for the Fourmile Mountain Bike Path Trailhead project. (pg 16)

LET THE RECORD SHOW it was moved by _____ to approve Action Item 25-0208.
SECONDED BY _____

Vote Yes: _____, _____, Lewis, Feltner, Soderberg
Member: _____

BOARD DISCUSSION

Director Remarks

Board Remarks –



AGENDA OUTLINE/MINUTES TEMPLATE

CLOSED SESSION PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in closed session Wednesday, February 12, 2025 at _____ p.m.

MOTION:
#25-0209

MOVED BY _____ closed session pursuant to Iowa Code Section 21.5(j) to discuss the purchase of _____ for particular real estate only where premature disclosure could reasonably be expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. (pg 18)

SECONDED BY _____

VOTE YEA: Mollenhauer, Crane, Lewis, Feltner, Soderberg
Members Absent: _____

MEMBERS PRESENT: Lewis, Mollenhauer, Feltner, Crane, Soderberg, Leopold, Rankin, Cook, Stoklasa, Sheehey, Clark, McFarlane

MOTION: Moved by _____ Seconded by _____ to adjourn into open session.

VOTE YEA: Mollenhauer, Crane, Lewis, Feltner, Soderberg
Members Absent: _____

The Board returned to open session.
There was no action taken during closed session.

MOTION: Moved by _____ to adjourn. Seconded by _____.

VOTE YEA: Mollenhauer, Crane, Lewis, Feltner, Soderberg
Members Absent: _____

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD AND WITH NO OBJECTIONS, THIS MEETING IS ADJOURNED.
Meeting adjourned at _____ p.m.

 POLK COUNTY CONSERVATION	Date	March 12, 2025
	Item No. Roll Call No. Submitted by:	CONSENT 25-0307 Erich Braun Parks Superintendent

AGENDA HEADING:

Approving Waste Management of Iowa's annual bid not to exceed \$40,000 for refuse disposal service and entering a one-year agreement from April 1, 2025 – March 31, 2026, with provision for annual extensions based on satisfactory service.

INFORMATION:

As part of maintaining the cleanliness of Polk County Conservation's parks and facilities, refuse removal is required on a weekly basis. Waste Management of Iowa, Inc. has maintained the current refuse removal agreement for the past five years and the agreement will expire on March 31, 2025. Therefore, Invitations to Bid were sent out to five companies: Ankeny Sanitation, Aspen Waste Systems, Garbage Guys, Waste Connections of Iowa, and Waste Management of Iowa. Bids were received from three companies. Waste Management of Iowa, Inc. offered the lowest bid providing the best price to Polk County Conservation. Bidders only submit one year pricing because rates vary from year to year. Weekly rates for the three bidders are outlined on the next page.

FISCAL IMPACT:

Amount: \$40,000 (Not To Exceed)

Funding Source: Polk County Conservation General Fund

PREVIOUS BOARD ACTION(S):

Date: March 11, 2020

Roll Call #: 20-0308 **(Yea 4 / Vacant 1)**

Action: Approving Waste Management of Iowa's bid for refuse disposal service and entering into a three-year contract April 1, 2020 – March 31, 2023, with the provision for two one-year extensions based on satisfactory service.

RECOMMENDATION:

Approving Waste Management of Iowa's annual bid not to exceed \$40,000 for refuse disposal service and entering a one-year agreement from April 1, 2025 – March 31, 2026, with provision for annual extensions based on satisfactory service.

REFUSE DISPOSAL BID RESULTS

	Waste Management	Ankeny Sanitation	Garbage Guys	Unit Size
Weekly Rate	\$10.62	\$11.00	\$17.82	2 Yard
	\$11.31	\$16.50	\$26.83	3 Yard
	\$15.76	\$22.00	\$31.34	4 Yard
	\$22.20	\$33.00	\$48.07	6 Yard
	\$23.52	\$44.00	\$53.65	8 Yard
On-Call Rate	\$14.66	\$30.00	\$25.00	2 Yard
	\$21.99	\$45.00	\$30.00	3 Yard
	\$29.32	\$60.00	\$40.00	4 Yard
	\$43.98	\$90.00	\$60.00	6 Yard
	\$58.64	\$120.00	\$80.00	8 Yard
	\$30.00	\$77.94	\$29.00	4 Yd Recycle*
	\$45.00	\$116.91	\$39.00	6 Yd Recycle*

*Recycle containers (7) limited to five locations only

 POLK COUNTY CONSERVATION	Date	March 12, 2025
	Item No. Roll Call No. Submitted by:	CONSENT 25-0308 Cassie Cook Conservation Ecologist

AGENDA HEADING:

Requesting approval to proceed with the application process for the Iowa Land and Water Conservation Fund grant and sign the resolution in support of obtaining funding for woodland restoration and improved public access in the Fourmile Creek Greenway.

INFORMATION:

Polk County Conservation (PCC) personnel would like to apply for the Land and Water Conservation Fund (LWCF) Grant to help fund woodland restoration along Fourmile Creek, as well as a public access amenity in the lower Fourmile Creek Greenway. PCC has already done some work in the area to remove invasive vegetation in the understory, but would like to continue restoration on 76 acres of timber along Fourmile Creek. This area needs attention due to invasive species and a fairly closed canopy which is preventing herbaceous vegetation from establishing, furthering erosion issues along the creek. PCC will hire contractors to perform a Timber Stand Improvement to remove invasive trees and any that are unhealthy or a hazard to neighboring properties. Then PCC will seed a savanna seed mix in the understory to facilitate herbaceous vegetation growth. There will also be a tree planting component along the creek corridor in areas that could use a boost of native tree cover and species diversity. The final part of this project will be the installation of limestone creek access steps near the Fourmile Community Center to facilitate public use of the creek. Visitors will then be able to creek walk, fish, or use this area as a kayak put-in or take out during times of high water when the creek is able to be paddled.

The LWCF grant provides support for 50% of project costs. As part of the grant process, a resolution must be approved by the Conservation Board. This resolution has been drafted per grant specifications and has been included in the Board packet.

FISCAL IMPACT:

<u>Amount:</u>	Total Project Cost	\$248,312.50
<u>Funding Source:</u>	LWCF Grant (PCC Ask)	\$124,156.25
	2022 Bond Funds	\$124,156.25

PREVIOUS BOARD ACTION(S): None

RECOMMENDATION:

Requesting approval to proceed with the application process for the Iowa Land and Water Conservation Fund grant and sign the resolution in support of obtaining funding for woodland restoration and improved public access in the Fourmile Creek Greenway.

RESOLUTION ON ACQUISITION OR DEVELOPMENT FOR OUTDOOR RECREATION

County: _____

WHEREAS, the _____ (City/County) is interested in acquiring lands or developing outdoor recreational facilities on the following described project for the enjoyment of the citizenry of

Site Name: _____ and the State Iowa.

Site Address: _____

Project Title: _____

Total Estimated Cost: \$ _____

Brief Description of Project:

AND, Land and Water Conservation Fund financial assistance is being sought for the acquisition or development of said outdoor recreational facilities,

NOW THEREFORE, be it resolved by the _____ that the project described above be authorized,

AND, be it further resolved that said _____ make application to the Iowa Department of Natural Resources to seek Land and Water Conservation Fund financial assistance from the National Park Service in the amount of _____ % of the actual cost of the project,

AND, be it further resolved that said _____ certifies to the following:

1. That it will accept the terms and conditions set forth in the NPS Grants-in-Aid Manual and which will be a part of the Project Agreement for any grant awarded under the attached proposal.
2. That it is in complete accord with the attached proposal and that it will carry out the acquisition and/or development in the manner described in the proposal and any plans and specifications attached thereto unless prior approval for any change has been received from the Iowa Department of Natural Resources.
3. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said _____ for public outdoor recreational use.
4. That no financial assistance has been given or promised under any other federal program or activity with regard to the proposed project.
5. That it will not discriminate against any person on the basis of race, color, or natural origin in the use of any property or failure acquired or developed pursuant to this proposal, and shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P.L. 88-352 (1964), and of the regulations promulgated pursuant to such Act by the Secretary of the Interior and contained in 43 CFR 17.
6. That it will maintain adequate financial records on the proposed project to substantiate claims for cost-sharing.

THIS IS TO CERTIFY that the foregoing is a true and correct copy of a resolution duly and legally adopted by the _____ at a legal meeting held on this _____ day of _____, 20____.

(signature)

(title)

(signature)

(title)

 POLK COUNTY CONSERVATION	Date	March 12, 2025
	Item No. Roll Call No. Submitted by:	CONSENT 25-0309 Katie Stoklasa Admin Supervisor

AGENDA HEADING:

Ratifying February 12, 2025 Board items: Approval of January Expenditures, Approval of Polk County Conservation Board Bylaws for 2025 (No Amendments).

INFORMATION:

Due to unforeseen circumstances, the Polk County Conservation Board was unable to officially hold their February 12, 2025 Board meeting due to a severe winter storm. The Board approved the following items through electronic voting on 2/12/25 and are being asked to ratify their vote at the March 12, 2025 Board meeting.

The requested approvals include:

- I. Approval of January 2025 Expenditures (detail attached)
- II. Approval of Polk County Conservation Board Bylaws for 2025 (No Amendments) - attached

FISCAL IMPACT: N/A

PREVIOUS BOARD ACTION(S):

RECOMMENDATION:

Ratifying February 12, 2025 Board items: Approval of January Expenditures, Approval of Polk County Conservation Board Bylaws for 2025 (No Amendments).

APPROVAL OF EXPENDITURES
Month - January 2025

Total Claims, General Fund	\$ 861,727.82
Total Claims, Benefits	\$ 234,231.11
Total Claims, Self-Insurance	\$ -
Total Claims, Special Projects (Cabins, JPNC, JP Lodge)	\$ 38,605.27
Total Claims, Grants	\$ 750,000.00
Total Claims, REAP	\$ 55,281.61
Total Claims, Mitigation Bank-Conservation (NEW)	\$ -
Total Claims, Conservation Water & Land Impr	\$ 1,776,825.53
Total Claims, Enterprise Fund (Sleepy Hollow & Golf Course)	\$ 153,100.27
Total Monthly Expenditures	\$ 3,869,771.61

Approved on February 12, 2025

Lewis _____
 Feltner _____
 Soderberg _____
 Crane _____
 Mollenhauer _____

Conservation Monthly Bill List
Wednesday, January 1, 2025 to Friday, January 31, 2025

GL Date	Vendor	Amount	Object Account	Remark
1/7/2025	12/24 PRINTING	379.22	76060 - PRINT SHOP SERVICES	PRINT SHOP SERVICES
1/7/2025	ACME TOOLS/PUCKETT TOOLS & EQU	52.15	72500 - MINOR EQUIP & HAND TOOLS	CMO/TOOLS
1/3/2025	Actual Burden Journal Entries	507.00	71260 - DEFERRED COMP MATCH	
1/3/2025	Actual Burden Journal Entries	1,085.38	71260 - DEFERRED COMP MATCH	
1/3/2025	Actual Burden Journal Entries	138.46	71130 - MILEAGE ALLOWANCE	
1/3/2025	Actual Burden Journal Entries	1,081.16	71260 - DEFERRED COMP MATCH	
1/3/2025	Actual Burden Journal Entries	159.66	71260 - DEFERRED COMP MATCH	
1/3/2025	Actual Burden Journal Entries	1,035.75	71260 - DEFERRED COMP MATCH	
1/3/2025	Actual Burden Journal Entries	350.90	71260 - DEFERRED COMP MATCH	
1/3/2025	Actual Burden Journal Entries	583.68	71260 - DEFERRED COMP MATCH	
1/3/2025	Actual Burden Journal Entries	225.00	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	507.00	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	1,085.38	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	138.46	71130 - MILEAGE ALLOWANCE	
1/10/2025	Actual Burden Journal Entries	1,081.16	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	159.66	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	1,035.75	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	350.90	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	583.68	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	225.00	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	507.00	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	1,085.38	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	138.46	71130 - MILEAGE ALLOWANCE	
1/24/2025	Actual Burden Journal Entries	1,081.16	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	159.66	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	1,035.75	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	350.90	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	583.68	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	225.00	71260 - DEFERRED COMP MATCH	
1/16/2025	ADM/LEHS/MIDAMERICAN REFUND	-15.33	76600 - ELECTRIC	ADM/LEHS/MIDAMERICAN REFUND
1/6/2025	AGTERRA TECHNOLOGIES INC	660.00	72100 - R & M - SUPPLIES	NR/REPLACEMENT FLOW METER
1/6/2025	AIRGAS USA LLC	51.76	76860 - LEASE / RENTALS	CMO/TANK RENTAL
1/16/2025	AKIN, CALEB	500.00	76270 - ANIMAL SERVICES	JPEC/DECEAED HORSE REMOVAL (NI
1/14/2025	ALLIED OIL & TIRE COMPANY	1,446.10	72100 - R & M - SUPPLIES	FLEET/VEHICLE OIL
1/22/2025	ANGEL ACRES FARMS LLC	1,171.25	72020 - ANIMAL SUPPLIES	JPEC/BEDDING & SUPPLEMENTS
1/22/2025	ANGEL ACRES FARMS LLC	350.00	72020 - ANIMAL SUPPLIES	JPEC/STALL PELLETS
1/6/2025	ARNOLD MOTOR SUPPLY	24.62	72310 - M. V. LUB/PARTS/SUPP	ADM/ADM/TESLA #140526
1/6/2025	ARNOLD MOTOR SUPPLY	41.15	72310 - M. V. LUB/PARTS/SUPP	FLEET/2023 TESLA #140525

Conservation Monthly Bill List
Wednesday, January 1, 2025 to Friday, January 31, 2025

GL Date	Vendor	Amount	Object Account	Remark
1/28/2025	ARNOLD MOTOR SUPPLY	143.64	72100 - R & M - SUPPLIES	FLEET/EQUIP SUPPLIES
1/28/2025	ARNOLD MOTOR SUPPLY	145.99	72500 - MINOR EQUIP & HAND TOOLS	FLEET/TOOLS
1/7/2025	ASCENDANCE TRUCKS MIDWEST LLC	1,360.30	72100 - R & M - SUPPLIES	FLEET/CMO/DUMP TRUCK #122657
1/7/2025	ASCENDANCE TRUCKS MIDWEST LLC	409.48	72100 - R & M - SUPPLIES	FLEET/NR/DUMP TRUCK #31222
1/14/2025	ASCENDANCE TRUCKS MIDWEST LLC	135.92	72100 - R & M - SUPPLIES	FLEET/CMO/2014 DUMP TRUCK
1/14/2025	ASCENDANCE TRUCKS MIDWEST LLC	-135.92	72100 - R & M - SUPPLIES	FLEET/CMO/PART RET'D
1/14/2025	ASCENDANCE TRUCKS MIDWEST LLC	335.60	76700 - R & M - SERVICES	FLEET/CMO/2023 DUMP TRUCK #137
1/28/2025	BARCO RENT A TRUCK	5,140.29	77440 - GRANT EXPENSE	AMERICORPS/TRUCK LEASE
1/3/2025	BARRETT FARMS	600.00	77020 - REFUSE DISPOSAL SERVICE	JPEC/MANURE REMOVAL
1/6/2025	BARRETT FARMS	900.00	77020 - REFUSE DISPOSAL SERVICE	JPEC/MANURE DISPOSAL
1/23/2025	BARRETT FARMS	900.00	77020 - REFUSE DISPOSAL SERVICE	JPEC/MANURE REMOVAL
1/14/2025	BEELINE & BLUE	116.00	76020 - PRINTING (OUTSIDE)	NR/BANNERS-YOUTH WATERFOWL
1/7/2025	BEST PORTABLE TOILETS	145.00	76860 - LEASE / RENTALS	PKS/BW/PORTABLE TOILET
1/7/2025	BEST PORTABLE TOILETS	145.00	76860 - LEASE / RENTALS	PKS/CBG/PORTABLE TOILET
1/7/2025	BEST PORTABLE TOILETS	200.74	76860 - LEASE / RENTALS	PKS/TM/PORTABLE TOILET
1/7/2025	BEST PORTABLE TOILETS	215.00	76860 - LEASE / RENTALS	PKS/YB/PORTABLE TOILET
1/14/2025	BEST PORTABLE TOILETS	145.00	76860 - LEASE / RENTALS	PKS/BW/PORTABLE TOILET
1/14/2025	BEST PORTABLE TOILETS	125.00	76860 - LEASE / RENTALS	PKS/CBG/PORTABLE TOILET
1/14/2025	BEST PORTABLE TOILETS	145.00	76860 - LEASE / RENTALS	PKS/TM/PORTABLE TOILET
1/22/2025	BEST PORTABLE TOILETS	765.00	76700 - R & M - SERVICES	ADM/JPNC/SEPTIC SERVICE
1/3/2025	BLACK HILLS ENERGY	207.09	76610 - GAS	PKS/MO NATURAL GAS SERVICE
1/3/2025	BLACK HILLS ENERGY	394.53	76610 - GAS	FLEET/MO NATURAL GAS SERVICE
1/3/2025	BLACK HILLS ENERGY	285.93	76610 - GAS	CMO/MO NATURAL GAS SERVICE
1/3/2025	BLACK HILLS ENERGY	717.35	76610 - GAS	JPEC/MO NATURAL GAS SERVICE
1/7/2025	BLACK HILLS ENERGY	266.90	76610 - GAS	NR/OLD ADM/MO NATURAL GAS SRVC
1/6/2025	BOB BROWN CHEVROLET	215.57	72310 - M. V. LUB/PARTS/SUPP	FLEET/CST/2015 CHEVY #123617
1/22/2025	BOB BROWN CHEVROLET	281.99	72310 - M. V. LUB/PARTS/SUPP	FLEET/NR/CHEVY 2500 #130315
1/6/2025	BOMGAARS SUPPLY INC	8.58	72010 - WILDLIFE EXHIBIT SUPPLIES	EE/CRITTER FOOD
1/6/2025	BOMGAARS SUPPLY INC	22.95	72100 - R & M - SUPPLIES	PKS/JP/SUPPLIES
1/6/2025	BOMGAARS SUPPLY INC	107.98	72500 - MINOR EQUIP & HAND TOOLS	PKS/JP/SNOW PUSHERS
1/6/2025	BOMGAARS SUPPLY INC	39.94	72020 - ANIMAL SUPPLIES	JPEC/STALL BEDDING
1/7/2025	BOMGAARS SUPPLY INC	6.57	72100 - R & M - SUPPLIES	PKS/JP/SUPPLIES
1/14/2025	BOMGAARS SUPPLY INC	1,199.32	72020 - ANIMAL SUPPLIES	JPEC/HORSE STALL BEDDING & MAT
1/14/2025	BOMGAARS SUPPLY INC	89.98	72100 - R & M - SUPPLIES	JPEC/DE-ICER
1/22/2025	BOMGAARS SUPPLY INC	7.98	72100 - R & M - SUPPLIES	FLEET/JP/BOBCAT GRAPPLE
1/22/2025	BOMGAARS SUPPLY INC	223.72	72020 - ANIMAL SUPPLIES	JPEC/STALL BEDDING
1/28/2025	BOMGAARS SUPPLY INC	22.99	72500 - MINOR EQUIP & HAND TOOLS	PKS/JP/VOLTAGE DETECTOR
1/28/2025	BOMGAARS SUPPLY INC	21.18	72100 - R & M - SUPPLIES	CMO/SUPPLIES

Conservation Monthly Bill List
Wednesday, January 1, 2025 to Friday, January 31, 2025

GL Date	Vendor	Amount	Object Account	Remark
1/28/2025	BOMGAARS SUPPLY INC	1,319.96	72500 - MINOR EQUIP & HAND TOOLS	CMO/TOOLS
1/28/2025	BOMGAARS SUPPLY INC	-50.00	72500 - MINOR EQUIP & HAND TOOLS	CMOI/TOOL EXCHANGE
1/28/2025	BOMGAARS SUPPLY INC	169.90	72020 - ANIMAL SUPPLIES	JPEC/ALFALFA PELLETS
1/30/2025	BOMGAARS SUPPLY INC	12.99	72100 - R & M - SUPPLIES	JPEC/SUPPLIES
1/7/2025	CAPITAL CITY EQUIPMENT CO., IN	1,166.02	72100 - R & M - SUPPLIES	FLEET/PKS/KUBOTA UTV RTV1140CP
1/7/2025	CAPITAL CITY EQUIPMENT CO., IN	114.69	72410 - PUBLICATIONS	FLEET/KUBOTA UTV MANUAL
1/22/2025	CAPITAL CITY EQUIPMENT CO., IN	368.69	72100 - R & M - SUPPLIES	FLEET/PKS/TOOLCAT #2055
1/28/2025	CAPITAL CITY EQUIPMENT CO., IN	37.20	72100 - R & M - SUPPLIES	FLEET/JP/BOBCAT TOOLCAT #2056
1/7/2025	CAPITAL ONE	127.56	72100 - R & M - SUPPLIES	ADM/LEHS PROP/SUPPLIES
1/7/2025	CAPITAL ONE	13.96	77480 - EVENT EXPENSES	JPEC/PROGRAM SUPPLIES
1/7/2025	CAPITAL ONE TRADE CREDIT	-57.54	72100 - R & M - SUPPLIES	PKS/RETURN DEFECTIVE JACKS
1/7/2025	CAPITAL ONE TRADE CREDIT	57.98	72100 - R & M - SUPPLIES	FLEET/JPEC/AIR COMPRESSOR REPA
1/7/2025	CAPITAL ONE TRADE CREDIT	22.99	72500 - MINOR EQUIP & HAND TOOLS	FLEET/TOOL
1/22/2025	CDW GOVERNMENT, INC.	1,401.44	77440 - GRANT EXPENSE	LVO E 16 I7-1355U
1/23/2025	CENTURY LINK	228.44	76130 - TELEPHONE	ACCT# 333688655
1/14/2025	CLIVE POWER EQUIPMENT	5,004.04	72100 - R & M - SUPPLIES	FLEET/PKS/EX MARK MOWERS
1/22/2025	CLIVE POWER EQUIPMENT	43.16	72100 - R & M - SUPPLIES	FLEET/CBG/EXMARK MOWER #6017
1/22/2025	CLIVE POWER EQUIPMENT	1,285.98	72100 - R & M - SUPPLIES	FLEET/PKS/EXMARK MOWER REPAIR
1/22/2025	CLIVE POWER EQUIPMENT	-310.28	72100 - R & M - SUPPLIES	FLEET/PKS/EXMARK MOWER RET'D
1/28/2025	CLIVE POWER EQUIPMENT	555.16	72100 - R & M - SUPPLIES	FLEET/EL/EXMARK MOWER #3016
1/6/2025	COMMUNITY GREETINGS, LLC	435.00	76010 - ADVERTISING	CO/ADVERTISING
1/28/2025	CONTROLLED ACCESS OF THE MIDWE	900.00	76700 - R & M - SERVICES	PKS/EL & FDM/GATES MAINTENANCE
1/21/2025	DEC 24 CC FEES CONSERVATION	1,305.58	77360 - BANK CHARGES/CREDIT CARD FEES	DEC 24 CC FEES CONSERVATION
1/28/2025	DEPT OF INSPECTIONS, APPEALS &	175.00	76700 - R & M - SERVICES	ADM/JPNC/ELEVATOR PERMIT 15180
1/7/2025	DES MOINES WATER WORKS	179.92	76620 - WATER/SEWER	PKS/EL/MO WATER SERVICE
1/7/2025	DES MOINES WATER WORKS	94.99	76620 - WATER/SEWER	PKS/FDM/MO WATER SERVICE
1/7/2025	DES MOINES WATER WORKS	22.00	76620 - WATER/SEWER	PKS/HTT/MO WATER SERVICE
1/7/2025	DES MOINES WATER WORKS	4.00	76620 - WATER/SEWER	PKS/MALLY'S/MO WATER SRVC
1/7/2025	DES MOINES WATER WORKS	98.99	76620 - WATER/SEWER	PKS/TM/MO WATER SERVICE
1/7/2025	DES MOINES WATER WORKS	59.23	76620 - WATER/SEWER	PKS/YB/MO WATER SERVICE
1/3/2025	DRAKE UNIVERSITY	2,212.77	77190 - MISCELLANEOUS OTHER SERVICES	NR/CBG TRAP/SOIL ANALYSIS
1/30/2025	DRAKE UNIVERSITY	749.82	77190 - MISCELLANEOUS OTHER SERVICES	NR/CBG/SOIL ANALYSIS
1/13/2025	E O JOHNSON COMPANY	61.15	76730 - MAINTENANCE AGREEMENTS	20001-CONSERVATION
1/13/2025	E O JOHNSON COMPANY	161.78	76730 - MAINTENANCE AGREEMENTS	25722-CONSERVATION
1/22/2025	E O JOHNSON COMPANY	61.15	76730 - MAINTENANCE AGREEMENTS	20001-CONSERVATION
1/2/2025	FAREHARBOR ACH	7.32	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/12-31-24
1/7/2025	FAREHARBOR ACH	3.54	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-05-25
1/10/2025	FAREHARBOR ACH	0.99	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-07-25

Conservation Monthly Bill List
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GL Date	Vendor	Amount	Object Account	Remark
1/13/2025	FAREHARBOR ACH	8.74	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-11-25
1/14/2025	FAREHARBOR ACH	6.99	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-12-25
1/15/2025	FAREHARBOR ACH	0.99	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-14-25
1/17/2025	FAREHARBOR ACH	0.99	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-16-25
1/21/2025	FAREHARBOR ACH	1.45	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-18-25
1/21/2025	FAREHARBOR ACH	2.97	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-19-25
1/21/2025	FAREHARBOR ACH	0.99	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/1-16-25
1/27/2025	FAREHARBOR ACH	3.12	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-23-25
1/28/2025	FAREHARBOR ACH	6.06	77360 - BANK CHARGES/CREDIT CARD FEES	FH FEES/01-26-25
1/6/2025	FAREWAY GROCERY STORE #137	18.95	72530 - RECREATIONAL AND CRAFT SUPP	EE/TODDLER TALES SUPPLIES
1/14/2025	FAREWAY GROCERY STORE #137	4.99	77480 - EVENT EXPENSES	EE/DIY PROGRAM SUPPLIES
1/14/2025	FAREWAY GROCERY STORE #137	37.93	77490 - PROGRAM EXP - YOUTH CORPS	EE/DIY PROGRAM SUPPLIES
1/22/2025	FAREWAY GROCERY STORE #137	33.90	72530 - RECREATIONAL AND CRAFT SUPP	EE/PUBLIC BIRD PROGRAM
1/6/2025	FERRELLGAS, INC.	261.03	76610 - GAS	EE/ORWC/PROPANE
1/6/2025	FERRELLGAS, INC.	841.39	76610 - GAS	NR/PROPANE
1/7/2025	FERRELLGAS, INC.	649.96	76610 - GAS	ADM/LEHS/PROPANE
1/14/2025	FERRELLGAS, INC.	12.00	76860 - LEASE / RENTALS	EE/ORWC/TANK RENTAL
1/14/2025	FERRELLGAS, INC.	536.08	76610 - GAS	NR/SPECK//PROPANE
1/14/2025	FERRELLGAS, INC.	538.78	76610 - GAS	JPEC/PROPANE
1/22/2025	FERRELLGAS, INC.	895.18	76610 - GAS	NR/PROPANE
1/10/2025	FIRST BANK CARD	8.07	72010 - WILDLIFE EXHIBIT SUPPLIES	EE/CRITTER CARE
1/10/2025	FIRST BANK CARD	219.20	72010 - WILDLIFE EXHIBIT SUPPLIES	EE/RAPTOR FOOD
1/10/2025	FIRST BANK CARD	20.50	72530 - RECREATIONAL AND CRAFT SUPP	EE/RECREATION & CRAFT SUPPLIES
1/10/2025	FIRST BANK CARD	9.20	72530 - RECREATIONAL AND CRAFT SUPP	EE/WATER CYCLE PROGRAM SUPPLIE
1/10/2025	FIRST BANK CARD	22.00	77100 - DUES AND MEMBERSHIP	EE/GATZKE/IAN MEMBERSHIP
1/10/2025	FIRST BANK CARD	22.00	77100 - DUES AND MEMBERSHIP	EE/MAJOR/IAN MEMBERSHIP
1/10/2025	FIRST BANK CARD	190.00	77390 - COMPUTER DATA ACCESS & STORAGE	EE/JOTFORM SUBSCRIPTION
1/10/2025	FIRST BANK CARD	105.75	77440 - GRANT EXPENSE	AMERICORPS/BACKGROUND CHECKS
1/10/2025	FIRST BANK CARD	2,043.08	77440 - GRANT EXPENSE	AMERICORPS/LOCKERS
1/10/2025	FIRST BANK CARD	27.97	77480 - EVENT EXPENSES	EE/FAMILY FUN NIGHT
1/10/2025	FIRST BANK CARD	38.59	77480 - EVENT EXPENSES	EE/PROGRAM SUPPLIES
1/10/2025	FIRST BANK CARD	6.00	77480 - EVENT EXPENSES	EE/WOMEN IN THE WOODS
1/10/2025	FIRST BANK CARD	110.91	72100 - R & M - SUPPLIES	NR/R & M SUPPLIES
1/10/2025	FIRST BANK CARD	19.99	72240 - CUSTODIAL SUPPLIES	NR/CUSTODIAL SUPPLIES
1/10/2025	FIRST BANK CARD	244.82	72500 - MINOR EQUIP & HAND TOOLS	NR/TOOLS
1/10/2025	FIRST BANK CARD	48.99	72520 - RADIO/CAMERA/A.V. SUPPLIES	NR/TRAIL CAMERA FOR RESEARCH
1/10/2025	FIRST BANK CARD	104.00	77100 - DUES AND MEMBERSHIP	NR/WILDLIFE SOCIETY MBRSHIP DUE
1/10/2025	FIRST BANK CARD	130.00	77170 - TRAVEL/TRNG/EDUC	NR/DONNELLY/WINTERFEST 2025

Conservation Monthly Bill List
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GL Date	Vendor	Amount	Object Account	Remark
1/10/2025	FIRST BANK CARD	130.00	77170 - TRAVEL/TRNG/EDUC	NR/KAMM/WINTERFEST 2025
1/10/2025	FIRST BANK CARD	130.00	77170 - TRAVEL/TRNG/EDUC	NR/MATHIS/WINTERFEST 2025
1/10/2025	FIRST BANK CARD	525.00	77170 - TRAVEL/TRNG/EDUC	NR/PERREAULT/INT'L TRAILS SUMM
1/10/2025	FIRST BANK CARD	130.00	77170 - TRAVEL/TRNG/EDUC	NR/THOMAS/WINTERFEST 2025
1/10/2025	FIRST BANK CARD	130.00	77170 - TRAVEL/TRNG/EDUC	NR/TODEY/WINTERFEST 2025
1/10/2025	FIRST BANK CARD	72.28	72100 - R & M - SUPPLIES	AMERICORPS HOUSE/TOWEL RACK
1/10/2025	FIRST BANK CARD	242.94	72400 - OFFICE SUPPLIES (OUTSIDE)	ADM/FLEET/OFFICE SUPPLIES
1/10/2025	FIRST BANK CARD	539.38	72400 - OFFICE SUPPLIES (OUTSIDE)	ADM/JPEC/OFFICE SUPPLIES
1/10/2025	FIRST BANK CARD	363.72	72400 - OFFICE SUPPLIES (OUTSIDE)	ADM/OFFICE SUPPLIES
1/10/2025	FIRST BANK CARD	45.47	72400 - OFFICE SUPPLIES (OUTSIDE)	ADM/PKS/EL/OFFICE SUPPLIES
1/10/2025	FIRST BANK CARD	25.97	72400 - OFFICE SUPPLIES (OUTSIDE)	ADM/PKS/OFFICE SUPPLIES
1/10/2025	FIRST BANK CARD	19.98	72420 - IT SUPP / EQUIP	ADM/PC SPEAKERS
1/10/2025	FIRST BANK CARD	129.86	72420 - IT SUPP / EQUIP	ADM/PKS/JP/PRINTER INK
1/10/2025	FIRST BANK CARD	19.49	72570 - MISCELLANEOUS OTHER SUPPLIES	ADM/ALTRINGER FRAME
1/10/2025	FIRST BANK CARD	20.00	76020 - PRINTING (OUTSIDE)	ADM/EV PEDESTAL STICKERS
1/10/2025	FIRST BANK CARD	32.00	76120 - POSTAGE	ADM/CC PYMT/POSTAGE
1/10/2025	FIRST BANK CARD	45.00	77020 - REFUSE DISPOSAL SERVICE	ADM/KARIMI/TRASH PICK UP
1/10/2025	FIRST BANK CARD	15.89	77100 - DUES AND MEMBERSHIP	DISPUTED CHARGE
1/10/2025	FIRST BANK CARD	22.00	77100 - DUES AND MEMBERSHIP	EE/PAGE/IAN MEMBERSHIP
1/10/2025	FIRST BANK CARD	22.00	77100 - DUES AND MEMBERSHIP	EE/PETERSEN-KEYS/IAN MEMBERSHI
1/10/2025	FIRST BANK CARD	31.08	77170 - TRAVEL/TRNG/EDUC	ADM/STOKLASA/2024 IAAPA EXPO
1/10/2025	FIRST BANK CARD	1.00	77330 - MEETINGS	ADM/MCFARLANE/PARKING
1/10/2025	FIRST BANK CARD	59.65	77350 - MISC OTHER CHARGES	ADM/ALTRINGER RECOGNITION PLAQ
1/10/2025	FIRST BANK CARD	45.00	77350 - MISC OTHER CHARGES	ADM/SING BACKGROUND CHECK
1/10/2025	FIRST BANK CARD	125.89	76010 - ADVERTISING	CO/ADVERTISING/MAKERS MARKET
1/10/2025	FIRST BANK CARD	4,425.07	76120 - POSTAGE	CO/NATURE NEWS POSTAGE
1/10/2025	FIRST BANK CARD	260.00	77170 - TRAVEL/TRNG/EDUC	CO/LOWN & BOHALL/WINTERFEST 20
1/10/2025	FIRST BANK CARD	89.99	77390 - COMPUTER DATA ACCESS & STORAGE	CO/CAPCUT SUBSCRIPTION
1/10/2025	FIRST BANK CARD	34.53	72100 - R & M - SUPPLIES	PKS/R&M SUPPLIES
1/10/2025	FIRST BANK CARD	100.00	72570 - MISCELLANEOUS OTHER SUPPLIES	PKS/ELNS/FLAG
1/10/2025	FIRST BANK CARD	130.00	77170 - TRAVEL/TRNG/EDUC	PKS/BRAUN/WINTERFEST 2025
1/10/2025	FIRST BANK CARD	35.00	77390 - COMPUTER DATA ACCESS & STORAGE	PKS/EL/TRAIL CAM DATA PLAN
1/10/2025	FIRST BANK CARD	76.50	77390 - COMPUTER DATA ACCESS & STORAGE	PKS/SCHEDULING APP
1/10/2025	FIRST BANK CARD	6.72	72100 - R & M - SUPPLIES	FLEET/NR/BUFFALO BLOWER (5025
1/10/2025	FIRST BANK CARD	52.99	72100 - R & M - SUPPLIES	FLEET/NR/RAYCO
1/10/2025	FIRST BANK CARD	143.64	72310 - M. V. LUB/PARTS/SUPP	FLEET/EE/2015 VAN #123631
1/10/2025	FIRST BANK CARD	26.13	72310 - M. V. LUB/PARTS/SUPP	FLEET/JPEC/2020 RAM #133786
1/10/2025	FIRST BANK CARD	1,046.04	72310 - M. V. LUB/PARTS/SUPP	FLEET/STOCK ORDER VEHICLES

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1/10/2025	FIRST BANK CARD	300.93	72500 - MINOR EQUIP & HAND TOOLS	FLEET/TOOLS
1/10/2025	FIRST BANK CARD	50.00	72560 - P. C. SOFTWARE	FLEET/SOFTWARE SUBSCRIPTION
1/10/2025	FIRST BANK CARD	760.00	77170 - TRAVEL/TRNG/EDUC	FLEET/DEATON/TRAINING
1/10/2025	FIRST BANK CARD	618.00	77170 - TRAVEL/TRNG/EDUC	FLEET/YOUNG/TRAINING
1/10/2025	FIRST BANK CARD	140.00	72100 - R & M - SUPPLIES	CMO/COX/MEMORIAL BENCH PLAQUE
1/10/2025	FIRST BANK CARD	130.00	77170 - TRAVEL/TRNG/EDUC	CMO/MILLER/WINTERFEST 2025 REG
1/10/2025	FIRST BANK CARD	390.00	77170 - TRAVEL/TRNG/EDUC	CMO/WARREN,SPAIN,PAULSEN/WNTRF
1/10/2025	FIRST BANK CARD	130.00	77170 - TRAVEL/TRNG/EDUC	NR/CRISE/WINTERFEST 2025
1/10/2025	FIRST BANK CARD	249.95	72020 - ANIMAL SUPPLIES	JPEC/ANIMAL SUPPLIES
1/10/2025	FIRST BANK CARD	664.43	72020 - ANIMAL SUPPLIES	JPEC/BARN SUPPLIES
1/10/2025	FIRST BANK CARD	262.35	72020 - ANIMAL SUPPLIES	JPEC/HORSE HALTERS
1/10/2025	FIRST BANK CARD	-15.99	72020 - ANIMAL SUPPLIES	JPEC/REFUND/BARN SUPPLIES
1/10/2025	FIRST BANK CARD	89.99	72100 - R & M - SUPPLIES	JPEC/CABLE HOSE
1/10/2025	FIRST BANK CARD	-179.98	72100 - R & M - SUPPLIES	JPEC/CABLE HOSE REFUND
1/10/2025	FIRST BANK CARD	23.98	72100 - R & M - SUPPLIES	JPEC/EXTENSION CORD
1/10/2025	FIRST BANK CARD	41.96	72100 - R & M - SUPPLIES	JPEC/R&M SUPPLIES
1/10/2025	FIRST BANK CARD	19.05	72240 - CUSTODIAL SUPPLIES	JPEC/CUSTODIAL SUPPLIES
1/10/2025	FIRST BANK CARD	9.65	72240 - CUSTODIAL SUPPLIES	JPEC/DISINFJPECTANT SPRAY
1/10/2025	FIRST BANK CARD	103.64	72420 - IT SUPP / EQUIP	JPEC/IT SUPPLIES
1/10/2025	FIRST BANK CARD	321.82	72500 - MINOR EQUIP & HAND TOOLS	JPEC/HOSE SUPPLIES
1/10/2025	FIRST BANK CARD	15.99	72520 - RADIO/CAMERA/A.V. SUPPLIES	JPEC/AUDIO VISUAL SUPPLIES
1/10/2025	FIRST BANK CARD	-8.99	72520 - RADIO/CAMERA/A.V. SUPPLIES	JPEC/REFUND/TV CORD
1/10/2025	FIRST BANK CARD	15.49	72520 - RADIO/CAMERA/A.V. SUPPLIES	JPEC/TV REMOTE
1/10/2025	FIRST BANK CARD	14.00	76010 - ADVERTISING	JPEC/ADVERTISING - SLEIGH RIDE
1/10/2025	FIRST BANK CARD	14.00	76010 - ADVERTISING	JPEC/ADVERTISING - WAGON RIDES
1/10/2025	FIRST BANK CARD	6.98	76010 - ADVERTISING	JPEC/FACEBOOK ADVERTISING
1/10/2025	FIRST BANK CARD	248.50	76700 - R & M - SERVICES	JPEC/LOCKSMITH
1/10/2025	FIRST BANK CARD	86.80	77170 - TRAVEL/TRNG/EDUC	JPEC/TRAINING MANUALS
1/10/2025	FIRST BANK CARD	369.94	77170 - TRAVEL/TRNG/EDUC	JPEC/TRAINING SOFTWARE
1/10/2025	FIRST BANK CARD	400.00	77390 - COMPUTER DATA ACCESS & STORAGE	JPEC/SCHEDULING APP
1/10/2025	FIRST BANK CARD	304.50	77440 - GRANT EXPENSE	JPEC/PM GRNT/ACCESSIBLE WAGON
1/10/2025	FIRST BANK CARD	44.99	77480 - EVENT EXPENSES	JPEC/COFFEE URN FOR PROGS & EV
1/10/2025	FIRST BANK CARD	8.55	77480 - EVENT EXPENSES	JPEC/H3/MOVIE FOR QRFUP EVENT
1/10/2025	FIRST BANK CARD	67.31	77480 - EVENT EXPENSES	JPEC/HOLIDAY RIDES PROGRAM SUP
1/10/2025	FIRST BANK CARD	60.23	77480 - EVENT EXPENSES	JPEC/HOLIDAY RIDES PROGRAM/SUP
1/10/2025	FIRST BANK CARD	172.59	77480 - EVENT EXPENSES	JPEC/HORSE-POWERED LDRSHP WRKS
1/10/2025	FIRST BANK CARD	-69.85	77480 - EVENT EXPENSES	JPEC/REFUND/PROGRAM EXPENSE
1/10/2025	FRONTIER EQUESTRIAN OF MISSOURI	1,240.00	72500 - MINOR EQUIP & HAND TOOLS	JPEC/MINI HORSE CART

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1/23/2025	GENERATIONAL GUNS LLC	1,164.00	72540 - LAW ENFORCEMENT SUPPLIES	PKS/CBG/LAW ENF SUPPLIES
1/14/2025	GRAINGER	605.65	72500 - MINOR EQUIP & HAND TOOLS	EE/ORWC/PAINT & INKS CABINET
1/14/2025	GRAINGER	158.08	72500 - MINOR EQUIP & HAND TOOLS	NR/HAND SPRAYERS
1/14/2025	GRAINGER	112.85	72550 - UNIFORM AND WEARING APPAREL	NR/PPE
1/28/2025	GRAINGER	125.02	72100 - R & M - SUPPLIES	CMO/NR SEED ROOM/AIR LINE
1/14/2025	GREAT OUTDOORS FOUNDATION	6,048.00	77440 - GRANT EXPENSE	AMERICORPS/AUG WAGES
1/14/2025	GREAT OUTDOORS FOUNDATION	6,048.00	77440 - GRANT EXPENSE	AMERICORPS/SEP WAGES
1/6/2025	HEARTLAND CO-OP, INC.	1,289.27	72010 - WILDLIFE EXHIBIT SUPPLIES	JP/ELK & BISON/FEED
1/16/2025	HELMUTH EQUINE	400.00	77170 - TRAVEL/TRNG/EDUC	JPEC/STAFF DRIVING TRAINING
1/6/2025	HEUSS PRINTING INC	1,125.35	76020 - PRINTING (OUTSIDE)	CO/LEADING YOU OUTDOORS BROCHU
1/6/2025	HEUSS PRINTING INC	7,271.34	76020 - PRINTING (OUTSIDE)	CO/NATURE NEWS JAN-MAR 2025
1/14/2025	HOTSY CLEANING SYSTEM INC	96.52	72100 - R & M - SUPPLIES	PKS/YB/FLEETWASH
1/14/2025	HOTSY CLEANING SYSTEM INC	1,186.98	76700 - R & M - SERVICES	FLEET/YB/HOTSY REPAIR
1/23/2025	HOTSY CLEANING SYSTEM INC	-96.52	72100 - R & M - SUPPLIES	PKS/YB/FLEETWASH
1/23/2025	HOTSY CLEANING SYSTEM INC	-1,186.98	76700 - R & M - SERVICES	FLEET/YB/HOTSY REPAIR
1/28/2025	HOTSY CLEANING SYSTEM INC	96.52	72100 - R & M - SUPPLIES	FLEET/YB/FLEET WASH
1/28/2025	HOTSY CLEANING SYSTEM INC	1,045.23	76700 - R & M - SERVICES	FLEET/YB/HOTSY REPAIR
1/22/2025	HQI HYDRAULICS	468.74	72100 - R & M - SUPPLIES	FLEET/JP/BOBCAT GRAPPLE
1/3/2025	HUXLEY COMMUNICATIONS COOP	175.00	76130 - TELEPHONE	JPEC/INTERNET
1/14/2025	INTERSTATE BATTERY SYSTEM	152.95	72310 - M. V. LUB/PARTS/SUPP	FLEET/PKS/16 RAM #127078
1/22/2025	INTERSTATE BATTERY SYSTEM	62.95	72100 - R & M - SUPPLIES	PKS/YB/BATTERY
1/28/2025	INTERSTATE BATTERY SYSTEM	187.90	72100 - R & M - SUPPLIES	FLEET/NR/JD GATOR
1/28/2025	INTERSTATE BATTERY SYSTEM	63.95	72100 - R & M - SUPPLIES	FLEET/PKS/MOWER REPAIR
1/28/2025	INTERSTATE BATTERY SYSTEM	152.95	72310 - M. V. LUB/PARTS/SUPP	FLEET/NR/22 RAM #137869
1/28/2025	INTERTWINED	200.00	77480 - EVENT EXPENSES	EE/WINTER FORESTRY THERAPY WAL
1/14/2025	IOWA COMMISSION ON VOLUNTEER S	5,725.00	77440 - GRANT EXPENSE	AMERICORPS/ANNUAL STATE SUPPOR
1/6/2025	IOWA EQUINE LLC	53.64	76270 - ANIMAL SERVICES	JPEC/PRE-EXAM SETTER
1/7/2025	IOWA EQUINE LLC	139.08	76270 - ANIMAL SERVICES	JPEC/VET SERVICE-SWEET TEA
1/14/2025	IOWA EQUINE LLC	197.74	76270 - ANIMAL SERVICES	JPEC/VET SERVICES-SNOOPY
1/16/2025	IOWA PEACE OFFICERS ASSOCIATIO	250.00	77170 - TRAVEL/TRNG/EDUC	PKS/BASSETT & LARSEN/TRAINING
1/6/2025	IOWA PRISON INDUSTRIES	342.76	77490 - PROGRAM EXPENSE - H3	JPEC/H3 HELMET DECALS
1/7/2025	IOWA REGIONAL UTILITIES ASSOCI	75.38	76620 - WATER/SEWER	NR/SPECK/MO WATER SRVC
1/7/2025	IOWA REGIONAL UTILITIES ASSOCI	652.71	76620 - WATER/SEWER	PKS/CBG/MO WATER SERVICE
1/14/2025	IOWA STATE ASSOCIATION OF COUN	210.00	77170 - TRAVEL/TRNG/EDUC	ADM/LEOPOLD/2025 ISAC CONF
1/7/2025	KAMM, KOLBY D.	100.00	72550 - UNIFORM AND WEARING APPAREL	NR/KAMM/SAFETY TOE REIMB
1/6/2025	KELLY, DENNIS	60.00	77480 - EVENT EXPENSES	EE/SUNSET YOGA INSTRUCTOR
1/28/2025	LAKESIDE BEES & MARKET	360.00	72570 - MISCELLANEOUS OTHER SUPPLIES	NR/VOL/ITCH EASE
1/14/2025	LANDSCAPE DETAIL	575.00	76700 - R & M - SERVICES	PKS/EL/REMOVE BEAVER DAMS

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1/7/2025	LAWSON PRODUCTS, INC.	227.16	72310 - M. V. LUB/PARTS/SUPP	FLEET/VEHICLE SUPPLIES
1/14/2025	LEVEL 3 COMMUNICATIONS LLC	510.87	76130 - TELEPHONE	ADM/GC/INTERNET
1/6/2025	LIBERTY TIRE RECYCLING LLC	326.35	77020 - REFUSE DISPOSAL SERVICE	PKS/TIRE DISPOSAL
1/6/2025	LINDE GAS & EQUIPMENT INC	369.30	72100 - R & M - SUPPLIES	CMO/SUPPLIES
1/6/2025	LINDE GAS & EQUIPMENT INC	39.13	76860 - LEASE / RENTALS	CMO/TANK RENTAL
1/28/2025	LINDE GAS & EQUIPMENT INC	39.13	76860 - LEASE / RENTALS	CMO/TANK RENTAL
1/28/2025	LISK FARMS INC	5,669.30	77130 - AGRICULTURAL/HORTICULTURAL SVC	NR/CBG HAYING/SPRAYING
1/28/2025	LISK FARMS INC	2,015.80	77130 - AGRICULTURAL/HORTICULTURAL SVC	POLK COUNTY CONSERVATION
1/3/2025	MENARDS-ALTOONA	10.98	72130 - RESIDENTIAL REPAIR MATERIALS	TM RANGER HOUSE/SUPPLIES
1/6/2025	MENARDS-ALTOONA	75.73	72100 - R & M - SUPPLIES	NR/SUPPLIES
1/6/2025	MENARDS-ALTOONA	266.92	72010 - WILDLIFE EXHIBIT SUPPLIES	PKS/BIRD SEED
1/6/2025	MENARDS-ALTOONA	12.72	72100 - R & M - SUPPLIES	CMO/SUPPLIES
1/6/2025	MENARDS-ALTOONA	133.96	72500 - MINOR EQUIP & HAND TOOLS	CMO/TOOLS
1/7/2025	MENARDS-ALTOONA	119.12	72100 - R & M - SUPPLIES	PKS/TM/SUPPLIES
1/7/2025	MENARDS-ALTOONA	139.98	72100 - R & M - SUPPLIES	PKS/YB/FAUCETS
1/7/2025	MENARDS-ALTOONA	1,114.36	72130 - RESIDENTIAL REPAIR MATERIALS	TM RANGER HOUSE/SUPPLIES
1/10/2025	MENARDS-ALTOONA	-97.78	72100 - R & M - SUPPLIES	PKS/YB/SUPPLIES RET'D
1/14/2025	MENARDS-ALTOONA	77.59	72100 - R & M - SUPPLIES	NR/SPECK/SUPPLIES
1/14/2025	MENARDS-ALTOONA	43.08	72100 - R & M - SUPPLIES	PKS/CBG/SUPPLIES
1/14/2025	MENARDS-ALTOONA	6.90	72570 - MISCELLANEOUS OTHER SUPPLIES	NR/HAND WARMERS
1/14/2025	MENARDS-ALTOONA	59.92	72100 - R & M - SUPPLIES	PKS/CBG/PAINTING SUPPLIES
1/14/2025	MENARDS-ALTOONA	124.04	72100 - R & M - SUPPLIES	PKS/CBG/SUPPLIES
1/16/2025	MENARDS-ALTOONA	80.27	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/22/2025	MENARDS-ALTOONA	10.72	72100 - R & M - SUPPLIES	NR/PROPANE
1/22/2025	MENARDS-ALTOONA	29.99	72500 - MINOR EQUIP & HAND TOOLS	NR/PROPANE TANK
1/22/2025	MENARDS-ALTOONA	69.00	72570 - MISCELLANEOUS OTHER SUPPLIES	NR/VOL/SUPPLIES
1/23/2025	MENARDS-ALTOONA	191.46	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/28/2025	MENARDS-ALTOONA	17.94	72100 - R & M - SUPPLIES	NR/RV ANTIFREEZE
1/28/2025	MENARDS-ALTOONA	70.67	72100 - R & M - SUPPLIES	NR/SHOP SUPPLIES
1/28/2025	MENARDS-ALTOONA	76.28	72100 - R & M - SUPPLIES	PKS/CBG/SUPPLIES
1/6/2025	MENARDS-ANKENY	131.96	72100 - R & M - SUPPLIES	NR/SUPPLIES
1/14/2025	MENARDS-ANKENY	12.48	72100 - R & M - SUPPLIES	NR/SUPPLIES
1/22/2025	MENARDS-ANKENY	21.40	72100 - R & M - SUPPLIES	NR/SUPPLIES
1/22/2025	MENARDS-ANKENY	24.23	72100 - R & M - SUPPLIES	PKS/CBG/SUPPLIES
1/6/2025	MENARDS-DES MOINES	54.91	72100 - R & M - SUPPLIES	PKS/EL/SIGN REPAIR SUPPLIES
1/6/2025	MENARDS-DES MOINES	180.02	72130 - RESIDENTIAL REPAIR MATERIALS	EL RANGER HOUSE/SUPPLIES
1/14/2025	MENARDS-DES MOINES	9.98	72100 - R & M - SUPPLIES	PKS/EL/SPRAY PAINT
1/28/2025	MENARDS-DES MOINES	82.95	72100 - R & M - SUPPLIES	PKS/EL/DRILL BITS

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1/7/2025	MENARDS-GRIMES	21.81	72100 - R & M - SUPPLIES	PKS/JP.SUPPLIES
1/7/2025	MENARDS-GRIMES	10.97	72500 - MINOR EQUIP & HAND TOOLS	PKS/JP/TOOLS
1/7/2025	MENARDS-GRIMES	148.76	72100 - R & M - SUPPLIES	FLEET/SHOP SUPPLIES
1/7/2025	MENARDS-GRIMES	-70.95	72130 - RESIDENTIAL REPAIR MATERIALS	TM RANGER HOUSE/SUPPLIES RET'D
1/7/2025	MENARDS-GRIMES	182.43	72100 - R & M - SUPPLIES	JPEC/SUPPLIES
1/14/2025	MENARDS-GRIMES	21.21	72100 - R & M - SUPPLIES	EE/SUPPLIES
1/14/2025	MENARDS-GRIMES	35.66	77480 - EVENT EXPENSES	EE/PROGAM SUPPLIES
1/14/2025	MENARDS-GRIMES	90.59	72100 - R & M - SUPPLIES	NR/OLD ADM/SUPPLIES
1/14/2025	MENARDS-GRIMES	94.81	72010 - WILDLIFE EXHIBIT SUPPLIES	PKS/BIRD SEED
1/14/2025	MENARDS-GRIMES	7.63	72100 - R & M - SUPPLIES	PKS/JP/PAINT FOR PICNIC TABLES
1/22/2025	MENARDS-GRIMES	43.93	72100 - R & M - SUPPLIES	ADM/JPNC/SUPPLIES
1/22/2025	MENARDS-GRIMES	291.21	72130 - RESIDENTIAL REPAIR MATERIALS	TM RANGER HOUSE/SUPPLIES
1/22/2025	MENARDS-GRIMES	154.30	72100 - R & M - SUPPLIES	JPEC/SUPPLIES
1/28/2025	MENARDS-GRIMES	94.93	72100 - R & M - SUPPLIES	JPEC/SUPPLIES
1/2/2025	MERCHANT SERVICES	-48.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/12-30-24
1/2/2025	MERCHANT SERVICES	-56.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/12-31-24
1/3/2025	MERCHANT SERVICES	-80.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/1-1-25
1/6/2025	MERCHANT SERVICES	-76.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/1-2-25
1/6/2025	MERCHANT SERVICES	-20.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/1-3-25
1/6/2025	MERCHANT SERVICES	-88.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/1-4-25
1/7/2025	MERCHANT SERVICES	-88.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-05-25
1/8/2025	MERCHANT SERVICES	-84.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-06-25
1/10/2025	MERCHANT SERVICES	-32.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-07-25
1/10/2025	MERCHANT SERVICES	-44.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-08-25
1/13/2025	MERCHANT SERVICES	-36.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-09-25
1/14/2025	MERCHANT SERVICES	-88.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-10-25
1/14/2025	MERCHANT SERVICES	-32.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-11-25
1/14/2025	MERCHANT SERVICES	-104.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-12-25
1/15/2025	MERCHANT SERVICES	-128.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-13-25
1/17/2025	MERCHANT SERVICES	-64.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-14-25
1/17/2025	MERCHANT SERVICES	-72.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-15-25
1/21/2025	MERCHANT SERVICES	-72.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-16-25
1/21/2025	MERCHANT SERVICES	-52.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-17-25
1/21/2025	MERCHANT SERVICES	-56.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-18-25
1/21/2025	MERCHANT SERVICES	-52.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-19-25
1/22/2025	MERCHANT SERVICES	-76.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-20-25
1/23/2025	MERCHANT SERVICES	-44.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-21-25
1/24/2025	MERCHANT SERVICES	-44.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-22-25

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1/27/2025	MERCHANT SERVICES	-40.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-23-25
1/27/2025	MERCHANT SERVICES	-80.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-24-25
1/27/2025	MERCHANT SERVICES	-40.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-25-25
1/28/2025	MERCHANT SERVICES	-60.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-26-25
1/29/2025	MERCHANT SERVICES	-48.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-27-25
1/30/2025	MERCHANT SERVICES	-32.00	77360 - BANK CHARGES/CREDIT CARD FEES	MCP FEES/01-28-25
1/6/2025	METRO WASTE AUTHORITY	635.05	72100 - R & M - SUPPLIES	PKS/EL/ROCK
1/22/2025	MIDAMERICAN ENERGY	47.82	76600 - ELECTRIC	EE/ORWC/MO ELECTRIC SERVICE
1/22/2025	MIDAMERICAN ENERGY	1,050.32	76600 - ELECTRIC	NR/MO ELECTRI SERVICE
1/22/2025	MIDAMERICAN ENERGY	74.44	76600 - ELECTRIC	ADM/MO ELECTRIC SERVICE
1/22/2025	MIDAMERICAN ENERGY	5,575.68	76600 - ELECTRIC	PKS/MO ELECTRIC SERVICE
1/22/2025	MIDAMERICAN ENERGY	58.04	76600 - ELECTRIC	FLEET/MO ELECTRIC SERVICE
1/22/2025	MIDAMERICAN ENERGY	45.65	76605 - ELECTRIC VEHICLE CHARGE	FLEET/EV/MO ELECTRIC SERVICE
1/22/2025	MIDAMERICAN ENERGY	1,221.86	76600 - ELECTRIC	CMO/MO ELECTRIC SERVICE
1/22/2025	MIDAMERICAN ENERGY	1,361.29	76600 - ELECTRIC	JPEC/MO ELECTRIC SERVICE
1/3/2025	MIDWEST MOM & WIFE, LLC	3,230.00	76010 - ADVERTISING	CO/ADVERTISING
1/3/2025	MIDWEST MOM & WIFE, LLC	700.00	76010 - ADVERTISING	ELNS/ADVERTISING
1/6/2025	MIDWEST REHABILITATION SERVICE	270.00	76260 - MEDICAL AND HEALTH SERVICES	ADM/PRE-EMPLOYMENT TESTING
1/10/2025	MITCHELL1	1,908.00	72560 - P. C. SOFTWARE	FLEET/SHOPKEY RENEWAL
1/22/2025	MNG INC	462.00	72310 - M. V. LUB/PARTS/SUPP	FLEET/VEHICLE DECALS
1/6/2025	MOORMAN, ERIC SCOTT	215.80	77170 - TRAVEL/TRNG/EDUC	JPEC/MILEAGE-KIRKWOOD COLLEGE
1/13/2025	NAEVE, TYLER J.	195.81	72550 - UNIFORM AND WEARING APPAREL	PKS/NAEVE/SAFETY TOE REIMB
1/7/2025	NAPA AUTO PARTS	-28.80	72100 - R & M - SUPPLIES	FLEET/CMO/DUPLICATE PMT
1/7/2025	NAPA AUTO PARTS	130.51	72310 - M. V. LUB/PARTS/SUPP	FLEET/CST/2011 F250 #118338
1/7/2025	NAPA AUTO PARTS	834.59	72310 - M. V. LUB/PARTS/SUPP	FLEET/VEHICLE OIL
1/7/2025	NAPA AUTO PARTS	-54.60	72310 - M. V. LUB/PARTS/SUPP	FLEET/VEHICLE OIL/TAX REFUND
1/7/2025	NAPA AUTO PARTS	274.82	72560 - P. C. SOFTWARE	FLEET/TPMS SOFTWARE
1/22/2025	NAPA AUTO PARTS	-16.95	72100 - R & M - SUPPLIES	FLEET/2017 VOLT/SALES TAX REFU
1/22/2025	NAPA AUTO PARTS	-7.06	72100 - R & M - SUPPLIES	FLEET/CMO/SALES TAX REFUND
1/22/2025	NAPA AUTO PARTS	542.04	72100 - R & M - SUPPLIES	FLEET/EQUIP STOCK
1/22/2025	NAPA AUTO PARTS	-2.33	72100 - R & M - SUPPLIES	FLEET/PKS/SALES TAX REFUND
1/22/2025	NAPA AUTO PARTS	166.28	72310 - M. V. LUB/PARTS/SUPP	FLEET/2013 CHEVY #121472
1/28/2025	NAPA AUTO PARTS	126.95	72100 - R & M - SUPPLIES	FLEET/EQUIP SUPPLIES
1/28/2025	NAPA AUTO PARTS	42.56	72310 - M. V. LUB/PARTS/SUPP	FLEET/17 VOLT #127052
1/7/2025	NATIONAL RECREATION AND PARK A	3,200.00	77170 - TRAVEL/TRNG/EDUC	ADM/RANKIN/TRAINING
1/14/2025	NATIONAL TIRE WHOLESale	1,131.92	72310 - M. V. LUB/PARTS/SUPP	FLEET/EL/1500 CHEVY #140527
1/14/2025	NATIONAL TIRE WHOLESale	-605.72	72310 - M. V. LUB/PARTS/SUPP	FLEET/EL/1500 CHEVY RET'D
1/6/2025	O'REILLY AUTOMOTIVE, INC.	19.48	72100 - R & M - SUPPLIES	CMO/SUPPLIES

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1/28/2025	O'REILLY AUTOMOTIVE, INC.	130.37	72310 - M. V. LUB/PARTS/SUPP	FLEET/2017 RAM #128331
1/7/2025	OVERHEAD DOOR COMPANY	451.60	76700 - R & M - SERVICES	CMO/ORWC/OVERHEAD DOOR SRVC
1/7/2025	P & P SMALL ENGINES INC.	72.96	72100 - R & M - SUPPLIES	NR/CHAINSAW REPAIR PARTS
1/14/2025	P & P SMALL ENGINES INC.	15,769.17	78400 - CONSERVATION EQUIPMENT	PKS/EL/FERRIS MOWER #435622
1/22/2025	P & P SMALL ENGINES INC.	80.91	72100 - R & M - SUPPLIES	NR/CHAINSAW PARTS
1/14/2025	PATRICK, CHANCE R.	200.00	72550 - UNIFORM AND WEARING APPAREL	PKS/PATRICK/SAFETY TOE REIMB.
1/3/2025	Payroll Labor Distribution	19,274.39	71000 - SALARIES	
1/3/2025	Payroll Labor Distribution	1,630.63	71080 - EXTRA HELP	
1/3/2025	Payroll Labor Distribution	41,520.31	71000 - SALARIES	
1/3/2025	Payroll Labor Distribution	4,354.00	71080 - EXTRA HELP	
1/3/2025	Payroll Labor Distribution	32,752.52	71000 - SALARIES	
1/3/2025	Payroll Labor Distribution	769.50	71080 - EXTRA HELP	
1/3/2025	Payroll Labor Distribution	5,813.12	71000 - SALARIES	
1/3/2025	Payroll Labor Distribution	39,863.93	71000 - SALARIES	
1/3/2025	Payroll Labor Distribution	3,654.26	71080 - EXTRA HELP	
1/3/2025	Payroll Labor Distribution	14,024.32	71000 - SALARIES	
1/3/2025	Payroll Labor Distribution	22,126.56	71000 - SALARIES	
1/3/2025	Payroll Labor Distribution	1,998.75	71080 - EXTRA HELP	
1/3/2025	Payroll Labor Distribution	16,470.84	71000 - SALARIES	
1/3/2025	Payroll Labor Distribution	543.75	71020 - HOLIDAY PAY AND DOUBLE TIME	
1/3/2025	Payroll Labor Distribution	8,806.68	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	18,998.41	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	2,300.75	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	41,093.55	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	5,919.13	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	32,718.65	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	1,044.00	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	230.03	71095 - ACCRUED LEAVE PAYOUT	
1/10/2025	Payroll Labor Distribution	5,813.12	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	39,863.91	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	3,113.25	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	14,024.31	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	22,126.56	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	2,524.44	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	16,516.84	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	253.50	71020 - HOLIDAY PAY AND DOUBLE TIME	
1/10/2025	Payroll Labor Distribution	8,764.33	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	18,998.41	71000 - SALARIES	

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1/24/2025	Payroll Labor Distribution	2,279.63	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	41,360.73	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	6,689.26	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	31,999.28	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	1,044.00	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	5,813.13	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	40,232.67	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	2,531.43	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	14,024.31	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	20,582.87	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	2,732.63	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	14.66	71095 - ACCRUED LEAVE PAYOUT	
1/24/2025	Payroll Labor Distribution	16,343.28	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	187.00	71020 - HOLIDAY PAY AND DOUBLE TIME	
1/24/2025	Payroll Labor Distribution	8,028.97	71080 - EXTRA HELP	
1/14/2025	PC PRINT CENTER	64.95	76020 - PRINTING (OUTSIDE)	ADM/BROWNELL/BUSN CARDS
1/7/2025	PHELPS CUSTOM IMAGE WEAR	693.46	72550 - UNIFORM AND WEARING APPAREL	ADM/UNIFORMS
1/22/2025	PLUMB SUPPLY COMPANY	17.03	72100 - R & M - SUPPLIES	ADM/JPNC/SUPPLIES
1/3/2025	RACOM CORPORATION	503.37	76170 - RADIO SERVICES	PKS/EDACS/JAN 2025
1/22/2025	RED LION RENEWABLES LLC	72.39	76600 - ELECTRIC	EE/ORWC/MO SOLAR ELECTRIC SRVC
1/22/2025	RED LION RENEWABLES LLC	291.62	76600 - ELECTRIC	NR/MO SOLAR ELECTRIC SERVICE
1/22/2025	RED LION RENEWABLES LLC	364.04	76600 - ELECTRIC	ADM/MO SOLAR ELECTRIC SERVICE
1/22/2025	RED LION RENEWABLES LLC	263.40	76600 - ELECTRIC	PKS/MO SOLAR ELECTRIC SERVICE
1/22/2025	RED LION RENEWABLES LLC	71.97	76600 - ELECTRIC	FLEET/MO SOLAR ELECTRIC SRVC
1/22/2025	RED LION RENEWABLES LLC	119.19	76600 - ELECTRIC	JPEC/MO SOLAR ELECTRIC SERVICE
1/7/2025	RENEWABLE ENERGY GROUP INC	3,026.59	72300 - MOTOR VEHICLE FUEL	FLEET/CBG/FUEL
1/14/2025	RENEWABLE ENERGY GROUP INC	1,729.67	72300 - MOTOR VEHICLE FUEL	FLEET/JP/FUEL
1/22/2025	RENEWABLE ENERGY GROUP INC	4,217.27	72300 - MOTOR VEHICLE FUEL	FLEET/CBG/FUEL
1/28/2025	RENEWABLE ENERGY GROUP INC	1,264.94	72300 - MOTOR VEHICLE FUEL	FLEET/EL/FUEL
1/28/2025	RENEWABLE ENERGY GROUP INC	1,988.69	72300 - MOTOR VEHICLE FUEL	FLEET/JP/FUEL
1/3/2025	RICHARD L KRUMME TRUST	5,720.50	72020 - ANIMAL SUPPLIES	JPEC/HAY
1/22/2025	RICHARD L KRUMME TRUST	1,070.50	72020 - ANIMAL SUPPLIES	JPEC/HAY
1/14/2025	ROTARY CLUB OF DES MOINES	307.00	77100 - DUES AND MEMBERSHIP	ADM/LEOPOLD/ROTARY MEALS
1/14/2025	ROTARY CLUB OF DES MOINES	176.00	77330 - MEETINGS	ADM/LEOPOLD/JAN-MAR 2025 DUES
1/7/2025	SBS SERVICES GROUP LLC	520.58	77000 - CUSTODIAL SERVICE	EE/ORWC/JAN JANITORIAL SERVICE
1/7/2025	SBS SERVICES GROUP LLC	1,843.73	77000 - CUSTODIAL SERVICE	ADM/JAN JANITORIAL SERVICE
1/7/2025	SBS SERVICES GROUP LLC	987.53	77000 - CUSTODIAL SERVICE	JPEC/JAN JANITORIAL SERVICE
1/28/2025	SBS SERVICES GROUP LLC	520.58	77000 - CUSTODIAL SERVICE	EE/ORWC/FEB JANITORIAL SERVICE

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1/28/2025	SBS SERVICES GROUP LLC	1,843.73	77000 - CUSTODIAL SERVICE	ADM/FEB JANITORIAL SERVICE
1/28/2025	SBS SERVICES GROUP LLC	987.53	77000 - CUSTODIAL SERVICE	JPEC/FEB JANITORIAL SERVICE
1/28/2025	SCHEELS ALL SPORTS	240.00	72500 - MINOR EQUIP & HAND TOOLS	PKS/JP/ICE SHUTTLE
1/7/2025	SECURITY EQUIPMENT, INC.	21.34	72100 - R & M - SUPPLIES	PKS/SUPPLIES
1/7/2025	SECURITY EQUIPMENT, INC.	150.00	72100 - R & M - SUPPLIES	JPEC/KEYS
1/22/2025	SECURITY EQUIPMENT, INC.	342.16	76700 - R & M - SERVICES	ADM/JPNC/SERVICE ALARM
1/28/2025	SECURITY EQUIPMENT, INC.	2,268.00	76700 - R & M - SERVICES	ADM/JPNC/FIRE PANEL REPLACEMEN
1/7/2025	SHADOW FIST KUNG FU & TAI CHI	150.00	76470 - MISC OTHER PROF/TECH SVCS	EE/CHINESE LION DANCE DEMO
1/7/2025	SHERWIN WILLIAMS CO	448.96	72100 - R & M - SUPPLIES	PKS/CBG/PAINT & SUPPLIES
1/28/2025	SHERWIN WILLIAMS CO	31.91	72100 - R & M - SUPPLIES	PKS/CBG/PAINT
1/3/2025	SHREDDER (THE)	7.00	77020 - REFUSE DISPOSAL SERVICE	CONSERVATION
1/7/2025	SINK PAPER COMPANY	1,051.38	72240 - CUSTODIAL SUPPLIES	PKS/JANITORIAL SUPPLIES
1/14/2025	SOUTHWEST POLK WATER SERVICE	25.00	76620 - WATER/SEWER	PKS/BW/MO WATER SERVICE
1/7/2025	SPRINGER PEST SOLUTIONS INC	300.00	77010 - EXTERMINATION SERVICE	JPNC/EXTERMINATION SERVICE
1/7/2025	SPRINGER PEST SOLUTIONS INC	275.00	77010 - EXTERMINATION SERVICE	CMO/EM/EXTERMINATION SRVC
1/7/2025	SPRINGER PEST SOLUTIONS INC	125.00	77010 - EXTERMINATION SERVICE	JPEC/EXTERMINATION SERVICE
1/3/2025	STALEY, LASHELL	600.00	77480 - EVENT EXPENSES	EE/WREATH MAKING CLASS
1/30/2025	STATE OF IA/SLS TX RFND-SCALES	-74.94	72020 - ANIMAL SUPPLIES	JPEC/SCALES PLUS/SLS TX REFUND
1/10/2025	STATELINE TACK	230.43	72020 - ANIMAL SUPPLIES	JPEC/HORSE TACK
1/28/2025	STEW HANSEN'S DODGE CITY INC	42.76	72310 - M. V. LUB/PARTS/SUPP	FLEET/2017 RAM #128331
1/7/2025	STRUTHERS BROS. KAWASAKI-	249.53	72100 - R & M - SUPPLIES	FLEET/NR/6041 KAW MULE
1/7/2025	TAXIDERM BY SHEP BROWN	1,175.00	76470 - MISC OTHER PROF/TECH SVCS	EE/TAXIDERM
1/7/2025	TRUCK EQUIPMENT, INC.	222.46	72100 - R & M - SUPPLIES	FLEET/PKS/SNOWPLOW REPAIR
1/28/2025	ULINE	242.85	72100 - R & M - SUPPLIES	PKS/EL/SUPPLIES
1/7/2025	VAN WALL EQUIPMENT, INC.	2,367.96	72500 - MINOR EQUIP & HAND TOOLS	NR/BLOWER & CHAINSAWS
1/7/2025	VAN WALL EQUIPMENT, INC.	175.16	72100 - R & M - SUPPLIES	FLEET/CBG/JD MOWER #6580
1/7/2025	VAN WALL EQUIPMENT, INC.	852.79	72100 - R & M - SUPPLIES	FLEET/NR/JD GATOR #1625,4625
1/7/2025	VAN WALL EQUIPMENT, INC.	118.77	72100 - R & M - SUPPLIES	FLEET/NR/JD GATOR #6835
1/16/2025	VAN WALL EQUIPMENT, INC.	1,200.00	72500 - MINOR EQUIP & HAND TOOLS	NR/HONDA 2200I GENERATOR
1/22/2025	VAN WALL EQUIPMENT, INC.	87.05	72100 - R & M - SUPPLIES	FLEET/EQUIP STOCK
1/22/2025	VAN WALL EQUIPMENT, INC.	1,871.14	72100 - R & M - SUPPLIES	FLEET/NR/GATORS #5625 & #4625
1/28/2025	VAN WALL EQUIPMENT, INC.	935.57	72100 - R & M - SUPPLIES	FLEET/NR/#2825 GATOR
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-201-5121 JESTER DATA LAPTO
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-201-6493 JESTER DATA LAPTO
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-214-3939 JESTER PARK LAPTO
1/7/2025	VERIZON WIRELESS	40.05	76140 - DATA LINES/DATA CARDS	515-229-4067 DAVID JESTER DATA
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-240-2988 JESTER PARK CAMPG
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-330-7438 CONSERVATION DATA

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1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-380-4854 CONSERVATION UKG
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-380-9339 CONSERVATION UKG
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-380-9340 CONSERVATION UKG
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-380-9344 CONSERVATION UKG
1/7/2025	VERIZON WIRELESS	64.04	76140 - DATA LINES/DATA CARDS	515-414-1833 JESTER CHICHAQUA
1/7/2025	VERIZON WIRELESS	64.04	76140 - DATA LINES/DATA CARDS	515-414-6605 JODITHOMAS MITCHE
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-415-3867 JESTER TOUGHBOOK
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-422-4023 C. DATA TOUGHBOOK
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-422-8745 JESTER EQ CENTER
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-443-9041 CONSERVATION TOUG
1/7/2025	VERIZON WIRELESS	64.04	76140 - DATA LINES/DATA CARDS	515-473-1267 YELLOW BANKS JEST
1/7/2025	VERIZON WIRELESS	40.03	76140 - DATA LINES/DATA CARDS	515-480-9975 YELLOW BANKS
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-499-3146 JESTER MAXWELL SP
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-601-3393 C. DATA CARD
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-631-0607 JESTER MAXWELL SP
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-657-1821 JESTER MAXWELL SP
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-720-0842 JESTER DATA LAPTO
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-720-2904 JESTER DATA LAPTO
1/7/2025	VERIZON WIRELESS	45.02	76140 - DATA LINES/DATA CARDS	515-782-2593 RANGER HOUSE JEST
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-954-9938 JESTER MAXWELL SP
1/7/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-981-3724 JESTER MAXWELL SP
1/7/2025	VERIZON WIRELESS	41.47	76190 - CELLULAR TELEPHONES	ADM/MO CELL PHONE SERVICE
1/7/2025	VERIZON WIRELESS	562.80	76190 - CELLULAR TELEPHONES	PKS/MO CELL PHONE SERVICE
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-201-5121 JESTER DATA LAPTO
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-201-6493 JESTER DATA LAPTO
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-214-3939 JESTER PARK LAPTO
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-229-4067 DAVID JESTER DATA
1/22/2025	VERIZON WIRELESS	40.03	76140 - DATA LINES/DATA CARDS	515-240-2988 JESTER PARK CAMPG
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-330-7438 CONSERVATION DATA
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-380-4854 CONSERVATION UKG
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-380-9339 CONSERVATION UKG
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-380-9340 CONSERVATION UKG
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-380-9344 CONSERVATION UKG
1/22/2025	VERIZON WIRELESS	40.02	76140 - DATA LINES/DATA CARDS	515-414-1833 JESTER CHICHAQUA
1/22/2025	VERIZON WIRELESS	40.02	76140 - DATA LINES/DATA CARDS	515-414-6605 JODITHOMAS MITCHE
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-415-3867 JESTER TOUGHBOOK
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-422-4023 C. DATA TOUGHBOOK
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-422-8745 JESTER EQ CENTER

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GL Date	Vendor	Amount	Object Account	Remark
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-443-9041 CONSERVATION TOUG
1/22/2025	VERIZON WIRELESS	40.02	76140 - DATA LINES/DATA CARDS	515-473-1267 YELLOW BANKS JEST
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-480-9975 YELLOW BANKS
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-499-3146 JESTER MAXWELL SP
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-601-3393 C. DATA CARD
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-631-0607 JESTER MAXWELL SP
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-657-1821 JESTER MAXWELL SP
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-720-0842 JESTER DATA LAPTO
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-720-2904 JESTER DATA LAPTO
1/22/2025	VERIZON WIRELESS	45.02	76140 - DATA LINES/DATA CARDS	515-782-2593 RANGER HOUSE JEST
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-954-9938 JESTER MAXWELL SP
1/22/2025	VERIZON WIRELESS	40.01	76140 - DATA LINES/DATA CARDS	515-981-3724 JESTER MAXWELL SP
1/28/2025	VERIZON WIRELESS	41.47	76190 - CELLULAR TELEPHONES	ADM/MO CELL PHONE SERVICE
1/28/2025	VERIZON WIRELESS	468.67	76190 - CELLULAR TELEPHONES	PKS/MO CELL PHONE SERVICE
1/14/2025	WASTE MANAGEMENT OF IOWA	88.00	77020 - REFUSE DISPOSAL SERVICE	NR SHOP/MO TRASH PICK UP
1/28/2025	WASTE MANAGEMENT OF IOWA	108.00	77020 - REFUSE DISPOSAL SERVICE	ADM/MO TRASH PICK UP
1/28/2025	WASTE MANAGEMENT OF IOWA	104.46	77020 - REFUSE DISPOSAL SERVICE	PKS/CBG/TRASH PICK UP
1/28/2025	WASTE MANAGEMENT OF IOWA	335.54	77020 - REFUSE DISPOSAL SERVICE	PKS/EL/TRASH PICK UP
1/28/2025	WASTE MANAGEMENT OF IOWA	225.00	77020 - REFUSE DISPOSAL SERVICE	PKS/FDM/TRASH PICK UP
1/28/2025	WASTE MANAGEMENT OF IOWA	113.00	77020 - REFUSE DISPOSAL SERVICE	FLEET/MO TRAHS PICK UP
1/28/2025	WASTE MANAGEMENT OF IOWA	158.00	77020 - REFUSE DISPOSAL SERVICE	CMO/MO TRASH PICK UP
1/28/2025	WASTE MANAGEMENT OF IOWA	46.77	77020 - REFUSE DISPOSAL SERVICE	JPEC/MO TRASH PICK UP
1/7/2025	WINDSTREAM	2,440.58	76130 - TELEPHONE	NR SHOP/INTERNET
1/3/2025	XENIA RURAL WATER DISTRICT	390.25	76620 - WATER/SEWER	ADM/OLD ADM/MO WATER SERVICE
1/3/2025	XENIA RURAL WATER DISTRICT	345.75	76620 - WATER/SEWER	ADM/ADM & OWRC/MO WATER SERVIC
1/3/2025	XENIA RURAL WATER DISTRICT	428.70	76620 - WATER/SEWER	ADM/JP/MO WATER SERVICE
1/3/2025	XENIA RURAL WATER DISTRICT	359.55	76620 - WATER/SEWER	ADM/JPEC/MO WATER SERVICE
1/28/2025	XENIA RURAL WATER DISTRICT	657.05	76620 - WATER/SEWER	ADM/OLD ADM/MO WATER SERVICE
1/28/2025	XENIA RURAL WATER DISTRICT	345.75	76620 - WATER/SEWER	ADM/ADM & OWRC/MO WATER SERVIC
1/28/2025	XENIA RURAL WATER DISTRICT	483.90	76620 - WATER/SEWER	ADM/JP/MO WATER SERVICE
1/28/2025	XENIA RURAL WATER DISTRICT	545.95	76620 - WATER/SEWER	ADM/JPEC/MO WATER SERVICE
1/7/2025	ZIPPY DRAIN	230.00	72130 - RESIDENTIAL REPAIR MATERIALS	EL RANGER HOUSE/CLEAN DRAIN
	Total 00001 - GENERAL BASIC	861,727.82		
1/3/2025	Actual Burden Journal Entries	3,848.80	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	1,977.43	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	1,562.39	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	254.76	71180 - FLEXIBLE BENEFITS	
1/3/2025	Actual Burden Journal Entries	9,942.89	71100 - EMPLOYEE INSURANCE	

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GL Date	Vendor	Amount	Object Account	Remark
1/3/2025	Actual Burden Journal Entries	4,370.65	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	3,359.16	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	424.60	71180 - FLEXIBLE BENEFITS	
1/3/2025	Actual Burden Journal Entries	4,986.38	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	3,172.51	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	2,487.49	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	84.92	71180 - FLEXIBLE BENEFITS	
1/3/2025	Actual Burden Journal Entries	927.55	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	548.76	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	436.18	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	7,882.25	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	3,937.19	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	3,247.16	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	339.68	71180 - FLEXIBLE BENEFITS	
1/3/2025	Actual Burden Journal Entries	3,060.86	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	1,331.91	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	1,029.64	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	84.92	71180 - FLEXIBLE BENEFITS	
1/3/2025	Actual Burden Journal Entries	4,022.54	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	2,285.45	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	1,795.41	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	84.92	71180 - FLEXIBLE BENEFITS	
1/3/2025	Actual Burden Journal Entries	5,081.56	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	2,253.29	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	1,915.78	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	4,514.38	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	2,031.08	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	1,584.14	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	254.76	71180 - FLEXIBLE BENEFITS	
1/10/2025	Actual Burden Journal Entries	10,438.61	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	4,428.82	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	3,522.36	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	424.60	71180 - FLEXIBLE BENEFITS	
1/10/2025	Actual Burden Journal Entries	5,089.59	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	3,216.92	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	2,574.22	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	84.92	71180 - FLEXIBLE BENEFITS	
1/10/2025	Actual Burden Journal Entries	940.57	71100 - EMPLOYEE INSURANCE	

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GL Date	Vendor	Amount	Object Account	Remark
1/10/2025	Actual Burden Journal Entries	548.76	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	437.89	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	8,117.81	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	3,910.27	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	3,228.60	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	339.68	71180 - FLEXIBLE BENEFITS	
1/10/2025	Actual Burden Journal Entries	3,176.80	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	1,331.91	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	1,055.75	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	84.92	71180 - FLEXIBLE BENEFITS	
1/10/2025	Actual Burden Journal Entries	4,127.82	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	2,335.08	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	1,847.85	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	84.92	71180 - FLEXIBLE BENEFITS	
1/10/2025	Actual Burden Journal Entries	5,034.60	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	2,246.30	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	1,893.89	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	4,514.38	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	2,032.70	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	1,582.51	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	254.76	71180 - FLEXIBLE BENEFITS	
1/24/2025	Actual Burden Journal Entries	10,438.61	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	4,477.47	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	3,571.08	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	424.60	71180 - FLEXIBLE BENEFITS	
1/24/2025	Actual Burden Journal Entries	5,089.59	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	3,127.29	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	2,487.37	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	84.92	71180 - FLEXIBLE BENEFITS	
1/24/2025	Actual Burden Journal Entries	940.57	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	548.76	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	437.88	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	8,117.81	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	3,886.10	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	3,212.31	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	339.68	71180 - FLEXIBLE BENEFITS	
1/24/2025	Actual Burden Journal Entries	3,176.80	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	1,331.91	71110 - IPERS	

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GL Date	Vendor	Amount	Object Account	Remark
1/24/2025	Actual Burden Journal Entries	1,040.44	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	84.92	71180 - FLEXIBLE BENEFITS	
1/24/2025	Actual Burden Journal Entries	4,127.82	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	2,063.29	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	1,746.79	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	84.92	71180 - FLEXIBLE BENEFITS	
1/24/2025	Actual Burden Journal Entries	5,034.60	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	2,118.55	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	1,819.45	71120 - FICA	
1/24/2025	Payroll Labor Distribution	388.38	71110 - IPERS	
	Total 00002 - GENERAL SUPPLEMENTAL	234,231.11		
1/3/2025	Actual Burden Journal Entries	84.68	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	68.63	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	374.65	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	302.45	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	242.17	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	128.59	71260 - DEFERRED COMP MATCH	
1/3/2025	Actual Burden Journal Entries	94.45	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	76.54	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	8.60	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	278.21	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	225.97	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	12.50	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	23.73	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	94.03	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	76.18	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	375.75	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	302.45	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	242.56	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	128.59	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	94.45	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	76.53	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	8.60	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	278.21	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	225.98	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	12.50	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	20.82	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	69.54	71110 - IPERS	

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GL Date	Vendor	Amount	Object Account	Remark
1/24/2025	Actual Burden Journal Entries	56.37	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	375.75	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	302.45	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	242.54	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	128.59	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	94.45	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	76.54	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	8.60	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	278.21	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	225.98	71120 - FICA	
1/24/2025	Actual Burden Journal Entries	12.50	71260 - DEFERRED COMP MATCH	
1/7/2025	BEST PORTABLE TOILETS	155.00	76860 - LEASE / RENTALS	SKATEPARK/PORTABLE TOILET
1/14/2025	BEST PORTABLE TOILETS	155.00	76860 - LEASE / RENTALS	SKATEPARK/PORTABLE TOILET
1/7/2025	CARRIER ACCESS IT, LC	125.00	76700 - R & M - SERVICES	SKATEPARK/CAMERA SERVICE
1/28/2025	CONTROLLED ACCESS OF THE MIDWE	900.00	76700 - R & M - SERVICES	SKATEPARK/GATES MAINTENANCE
1/7/2025	DES MOINES WATER WORKS	63.40	76620 - WATER/SEWER	SKATEPARK/MO WATER SERVICE
1/7/2025	DES MOINES WATER WORKS	3,046.00	76620 - WATER/SEWER	PKS/EL/STORM WATER
1/10/2025	FIRST BANK CARD	186.00	72580 - MERCHANDISE PURCH FOR RESALE	JPNC/GIFT SHOP MERCH
1/10/2025	FIRST BANK CARD	650.00	72580 - MERCHANDISE PURCH FOR RESALE	JPNC/GIFT SHOP SHIRTS
1/10/2025	FIRST BANK CARD	89.28	77490 - PROGRAM EXPENSE	JPNC/STICKERS
1/10/2025	FIRST BANK CARD	295.00	77390 - COMPUTER DATA ACCESS & STORAGE	ELNS/COMPUTER DATA ACCESS PLAN
1/28/2025	MENARDS-ALTOONA	105.79	72240 - CUSTODIAL SUPPLIES	JP CABINS/JANITORIAL SUPPLIES
1/7/2025	MENARDS-GRIMES	2.98	72100 - R & M - SUPPLIES	JP CABINS/SUPPLIES
1/14/2025	MENARDS-GRIMES	97.21	72240 - CUSTODIAL SUPPLIES	JP CABINS/JANITORIAL SUPPLIES
1/2/2025	MERCHANT SERVICES	-21.40	72580 - MERCHANDISE PURCH FOR RESALE	JPNC/MERCHANDISE/12-30-24
1/6/2025	MERCHANT SERVICES	-21.40	72580 - MERCHANDISE PURCH FOR RESALE	JPNC/MERCHANDISE/1-4-25
1/10/2025	MERCHANT SERVICES	-21.40	72580 - MERCHANDISE PURCH FOR RESALE	JPNC/MERCHANDISE/01-08-25
1/13/2025	MERCHANT SERVICES	-37.45	72580 - MERCHANDISE PURCH FOR RESALE	JPNC/MERCHANDISE/01-10-25
1/17/2025	MERCHANT SERVICES	-112.35	72580 - MERCHANDISE PURCH FOR RESALE	JPNC/MERCHANDISE/01-15-25
1/21/2025	MERCHANT SERVICES	12.84	72580 - MERCHANDISE PURCH FOR RESALE	JPNC/MERCHANDISE/01-16-25
1/27/2025	MERCHANT SERVICES	-32.10	72580 - MERCHANDISE PURCH FOR RESALE	JPNC/MERCHANDISE/01-25-25
1/10/2025	METRONET	270.00	76130 - TELEPHONE	ELNS/INTERNET
1/22/2025	MIDAMERICAN ENERGY	36.57	76600 - ELECTRIC	CABINS/MO ELECTRIC SERVICE
1/22/2025	MIDAMERICAN ENERGY	49.02	76600 - ELECTRIC	SKATEPARK/MO ELECTRIC SERVICE
1/22/2025	MIDAMERICAN ENERGY	16.28	76600 - ELECTRIC	ELNS/MO ELECTRIC SERVICE
1/3/2025	Payroll Labor Distribution	120.75	71020 - HOLIDAY PAY AND DOUBLE TIME	
1/3/2025	Payroll Labor Distribution	776.25	71080 - EXTRA HELP	
1/3/2025	Payroll Labor Distribution	3,203.92	71000 - SALARIES	

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1/3/2025	Payroll Labor Distribution	1,000.50	71080 - EXTRA HELP	
1/3/2025	Payroll Labor Distribution	2,947.12	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	310.25	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	996.01	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	3,203.92	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	1,000.50	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	2,947.12	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	272.00	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	736.69	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	3,203.92	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	1,000.50	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	2,947.12	71000 - SALARIES	
1/7/2025	SPRINGER PEST SOLUTIONS INC	125.00	77010 - EXTERMINATION SERVICE	JP LODGE/EXTERMINATION SERVICE
1/7/2025	SPRINGER PEST SOLUTIONS INC	100.00	77010 - EXTERMINATION SERVICE	TM CABIN/EXTERMINATION SERVICE
1/7/2025	T MOBILE USA, INC	31.15	76130 - TELEPHONE	SKATEPARK/ARTPIECE INTERNET
1/7/2025	UNITE PRIVATE NETWORKS LLC	695.00	76130 - TELEPHONE	SKATEPARK/INTERNET
1/14/2025	WALSH DOOR & SECURITY	427.24	77390 - COMPUTER DATA ACCESS & STORAGE	SKATEPARK/SOFTWARE 10/23-9/24
1/14/2025	WALSH DOOR & SECURITY	444.40	77390 - COMPUTER DATA ACCESS & STORAGE	SKATEPARK/SOFTWARE 10/24-9/25
1/28/2025	WASTE MANAGEMENT OF IOWA	56.00	77020 - REFUSE DISPOSAL SERVICE	JP CABINS/MO TRASH PICK UP
1/3/2025	XENIA RURAL WATER DISTRICT	124.35	76620 - WATER/SEWER	JP CABINS/MO WATER SERVICE
1/28/2025	XENIA RURAL WATER DISTRICT	196.95	76620 - WATER/SEWER	JP CABINS/MO WATER SERVICE
	Total 00006 - CONSERVATION SPECIAL PROJECTS	38,605.27		
1/16/2025	IOWA NATURAL HERITAGE FOUND.	750,000.00	78000 - LAND	BRENTON SLOUGH LAND ACQUISITIO
	Total 00008 - GRANTS	750,000.00		
1/10/2025	FIRST BANK CARD	800.00	77170 - TRAVEL/TRNG/EDUC	NR/VOL/TRAINING
1/6/2025	IOWA PRISON INDUSTRIES	1,002.60	72100 - R & M - SUPPLIES	REAP/EL/WAYFINDING SIGNS
1/14/2025	IOWA PRISON INDUSTRIES	249.04	72100 - R & M - SUPPLIES	REAP/YB/SIGNS
1/16/2025	RAY ALLEN MANUFACTURING, LLC	344.97	72500 - MINOR EQUIP & HAND TOOLS	PKS/EL/WATER RESCUE EQUIPMENT
1/30/2025	STEW HANSEN'S DODGE CITY INC	52,885.00	78400 - CONSERVATION EQUIPMENT	EE/2025 PACIFICA R501278
	Total 00026 - REAP	55,281.61		
1/30/2025	ALLENDAN SEED COMPANY	75,065.47	72000 - AGRICULTURAL/HORTICULTURAL SUP	CRANE MEADOWS WETLAND/SEED
1/10/2025	BARTLETT ELECTRIC INC	46,729.00	76700 - R & M - SERVICES	TM CAMPRGROUND/INSTALL ELECTRIC
1/10/2025	BARTLETT ELECTRIC INC	9,865.00	76700 - R & M - SERVICES	TM SHOWER HOUSE/INSTALL ELECTR
1/10/2025	BARTLETT ELECTRIC INC	8,955.00	76700 - R & M - SERVICES	TM/ POWER TO SEPTICS
1/10/2025	BOLTON & MENK	6,261.63	76280 - ENGINEERING/ARCHITECTURAL SVC	SKATEPARK/PARKING LOT/CONST SR
1/30/2025	BOLTON & MENK	2,447.00	76280 - ENGINEERING/ARCHITECTURAL SVC	SKATEPARK/PARKING LOT/CONSTR S
1/3/2025	CAMPBELL ENGINEERING & SURVEYI	865.00	76280 - ENGINEERING/ARCHITECTURAL SVC	JP SEPTIC/ENG SERVICES
1/3/2025	CAMPBELL ENGINEERING & SURVEYI	34,481.50	76280 - ENGINEERING/ARCHITECTURAL SVC	TM SEPTIC/ENG SERVICES

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GL Date	Vendor	Amount	Object Account	Remark
1/16/2025	CENTRAL IOWA ACOUSTICAL INC	7,000.00	76700 - R & M - SERVICES	ELNS/INSTALL ACOUSTICAL CEILIN
1/3/2025	CONSERVATION CORPS MINNESOTA &	4,440.00	77190 - MISCELLANEOUS OTHER SERVICES	NR/CONS CORPS/DEC 2024
1/10/2025	CONTRACTORS RENTAL COMPANY	728.75	76860 - LEASE / RENTALS	EM SHOP/CONCRETE SAW RENTAL
1/3/2025	CONTROLLED ACCESS OF THE MIDWE	1,960.00	76700 - R & M - SERVICES	SKATEPARK/PARKING/INSTALL GATE
1/3/2025	CORELL CONTRACTOR INC	197,992.39	78200 - IMPROVEMENTS OTHER THAN BLDGS	SKATEPARK/PARKING LOT/CONSTRUC
1/10/2025	DES MOINES DIRT WORX LLC	65,000.00	76700 - R & M - SERVICES	4-MILE/PHASE 4 VEGETATION REMO
1/30/2025	DES MOINES DIRT WORX LLC	30,000.00	76700 - R & M - SERVICES	4-MILE/PHASE 4 VEGETATION REMO
1/10/2025	DES MOINES WATER WORKS	550.00	76470 - MISC OTHER PROF/TECH SVCS	USGS/WATER MONITORING/LAB FEES
1/23/2025	FELSBURG HOLT & ULLEVIG	5,955.00	76470 - MISC OTHER PROF/TECH SVCS	BUTTONBUSH MARCH/DESIGN
1/10/2025	FIRST BANK CARD	60.54	72570 - MISCELLANEOUS OTHER SUPPLIES	PCCWQMP/SUPPLIES
1/10/2025	FIRST BANK CARD	1,500.00	78400 - CONSERVATION EQUIPMENT	EL/DONWPMT ON RESCUE BOAT
1/16/2025	FUNDING SOLUTIONS, INC.	9,000.00	76470 - MISC OTHER PROF/TECH SVCS	SH/CAPITAL CAMPAIGN
1/3/2025	GANNETT IOWA LOCALIQ	27.40	76000 - OFF PUBLICATIONS / LGL NOTICES	4-MILE/BIKE PARK/LEGAL NOTICE
1/3/2025	GANNETT IOWA LOCALIQ	32.20	76000 - OFF PUBLICATIONS / LGL NOTICES	CRANE MEADOWS/LEGAL NOTIC
1/10/2025	HAMM INC	165.59	72100 - R & M - SUPPLIES	YB INTERPRETIVE WALL/ROCK
1/3/2025	HANSEN MECHANICAL INC	2,000.00	76700 - R & M - SERVICES	TM/REROUTE WATER LINE
1/10/2025	HARRIS DIRECTIONAL BORING	5,046.55	76700 - R & M - SERVICES	TM/WATER LINE RELOCAITON
1/10/2025	HEARTLAND DOOR AND FRAME INC	9,009.85	72100 - R & M - SUPPLIES	JPEC/ADA DOORS
1/16/2025	I & S GROUP, INC	29,646.25	76280 - ENGINEERING/ARCHITECTURAL SVC	CMO SHOP/ENG SERVICES
1/3/2025	IOWA APPRAISAL & RESEARCH CORP	2,250.00	76370 - APPRAISAL SERVICES	CBG/WOLFE/APPRAISAL
1/16/2025	IOWA NATURAL HERITAGE FOUND.	938,319.20	78000 - LAND	BRENTON SLOUGH LAND ACQUISITIO
1/16/2025	IOWA WATER AND WASTE SYSTEMS L	125,000.00	78050 - INFRASTRUCTURE	TM/NEW SEPTIC
1/23/2025	JD CONSTRUCTION LLC	41,745.00	76700 - R & M - SERVICES	YB SHOP/INSTALL NEW SIDING
1/10/2025	JEO CONSULTING GROUP INC	682.50	76280 - ENGINEERING/ARCHITECTURAL SVC	BEAVER CREEK GREENBELT/SURVEY
1/3/2025	MENARDS-ALTOONA	514.25	72100 - R & M - SUPPLIES	CBG/LEH/REMODEL SUPPLIES
1/10/2025	MENARDS-ALTOONA	1,050.75	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/10/2025	MENARDS-ALTOONA	-22.85	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES RET'D
1/16/2025	MENARDS-ALTOONA	774.90	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/23/2025	MENARDS-ALTOONA	1,598.68	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/30/2025	MENARDS-ALTOONA	53.15	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/10/2025	MENARDS-ANKENY	25.46	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/16/2025	MENARDS-ANKENY	59.98	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/23/2025	MENARDS-ANKENY	31.84	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/3/2025	MENARDS-GRIMES	200.29	72100 - R & M - SUPPLIES	CBG/LEH/REMODEL SUPPLIES
1/10/2025	MENARDS-GRIMES	1,797.85	72100 - R & M - SUPPLIES	ADM/JPEC/ADA REMODEL SUPPLIES
1/10/2025	MENARDS-GRIMES	181.36	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/10/2025	MENARDS-GRIMES	-23.97	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES RET'D
1/16/2025	MENARDS-GRIMES	129.08	72100 - R & M - SUPPLIES	ADM/JPEC/ADA REMODEL SUPPLIES

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1/16/2025	MENARDS-GRIMES	42.33	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/23/2025	MENARDS-GRIMES	99.20	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/30/2025	MENARDS-GRIMES	63.04	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/23/2025	MOLITOR CONSTRUCTION, LLC	756.00	76700 - R & M - SERVICES	CBG/ANNUAL SEPTIC SERVICE
1/23/2025	MOLITOR CONSTRUCTION, LLC	432.00	76700 - R & M - SERVICES	FDM/ANNUAL SEPTIC SERVICE
1/23/2025	MOLITOR CONSTRUCTION, LLC	4,212.00	76700 - R & M - SERVICES	JP/ANNUAL SEPTIC SERVICE
1/23/2025	MOLITOR CONSTRUCTION, LLC	756.00	76700 - R & M - SERVICES	TM/ANNUAL SEPTIC SERVICE
1/23/2025	MOLITOR CONSTRUCTION, LLC	2,124.00	76700 - R & M - SERVICES	YB/ANNUAL SEPTIC SERVICE
1/10/2025	MUNICIPAL SUPPLY, INC.	1,403.68	72100 - R & M - SUPPLIES	TM SEPTIC/SUPPLIES
1/30/2025	PRAIRIE MOON NURSERY	17,643.35	72000 - AGRICULTURAL/HORTICULTURAL SUP	CRANE MEADOWS WETLAND/SEED
1/23/2025	PREMIER POLYSTEEL	13,196.25	72500 - MINOR EQUIP & HAND TOOLS	CBG/PICNIC TABLES
1/16/2025	RAY ALLEN MANUFACTURING, LLC	4,080.00	72100 - R & M - SUPPLIES	TM/WATER TOWER KIT
1/23/2025	SHERWIN WILLIAMS CO	68.05	72100 - R & M - SUPPLIES	ADM/LEH/REMODEL SUPPLIES
1/3/2025	SHIVE HATTERY ENG. & ARCHITECT	5,034.35	76280 - ENGINEERING/ARCHITECTURAL SVC	SH/ENG SERVICES
1/30/2025	SHOOTING STAR NATIVE SEEDS	21,838.53	72000 - AGRICULTURAL/HORTICULTURAL SUP	CRANE MEADOWS WETLAND/SEED
1/30/2025	SMITH, ELIZABETH	1,111.25	76230 - TEMPORARY EXTRA HELP	SUSTAINABILITY COORDINATOR
1/3/2025	SNYDER & ASSOCIATES INC.	1,647.46	76280 - ENGINEERING/ARCHITECTURAL SVC	ELSS/ENG SERVICES
1/10/2025	SNYDER & ASSOCIATES INC.	7,427.05	76280 - ENGINEERING/ARCHITECTURAL SVC	GWT IMPROVEMENTS/ENG SRVCS
1/30/2025	SNYDER & ASSOCIATES INC.	2,373.00	76280 - ENGINEERING/ARCHITECTURAL SVC	ELSS/ENG SERVICES
1/10/2025	STEELE & ASSOCIATES INC	18,566.19	78200 - IMPROVEMENTS OTHER THAN BLDGS	4-MILE BIKE/CONSTRUCTION
1/30/2025	TOWER COMPANY, INC.	4,080.00	72100 - R & M - SUPPLIES	TM/WATER TOWER KIT
1/16/2025	WHKS & CO.	720.21	76280 - ENGINEERING/ARCHITECTURAL SVC	CMO/BRIDGE INSPECTIONS
	Total 00051 - CONSERVATION WATER & LAND IMPR	1,776,825.53		
1/27/2025	10/14/24-11/13/24 VERIZON CELL	41.47	76190 - CELLULAR TELEPHONES	
1/27/2025	9/14/24-10/13/24 VERIZON CELL	41.47	76190 - CELLULAR TELEPHONES	286-GREEN-SLEEPY HOLLOW
1/6/2025	ACME TOOLS/PUCKETT TOOLS & EQU	455.32	72500 - MINOR EQUIP & HAND TOOLS	SH/TOOLS
1/22/2025	ACME TOOLS/PUCKETT TOOLS & EQU	133.80	72100 - R & M - SUPPLIES	SH/SAFETY CAN
1/3/2025	Actual Burden Journal Entries	2,044.60	71100 - EMPLOYEE INSURANCE	
1/3/2025	Actual Burden Journal Entries	1,611.81	71110 - IPERS	
1/3/2025	Actual Burden Journal Entries	1,283.63	71120 - FICA	
1/3/2025	Actual Burden Journal Entries	187.96	71260 - DEFERRED COMP MATCH	
1/10/2025	Actual Burden Journal Entries	3,184.48	71100 - EMPLOYEE INSURANCE	
1/10/2025	Actual Burden Journal Entries	1,629.44	71110 - IPERS	
1/10/2025	Actual Burden Journal Entries	1,293.46	71120 - FICA	
1/10/2025	Actual Burden Journal Entries	187.96	71260 - DEFERRED COMP MATCH	
1/24/2025	Actual Burden Journal Entries	2,984.48	71100 - EMPLOYEE INSURANCE	
1/24/2025	Actual Burden Journal Entries	1,731.87	71110 - IPERS	
1/24/2025	Actual Burden Journal Entries	1,361.15	71120 - FICA	

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GL Date	Vendor	Amount	Object Account	Remark
1/24/2025	Actual Burden Journal Entries	187.96	71260 - DEFERRED COMP MATCH	
1/16/2025	BARTLETT ELECTRIC INC	16,187.00	76700 - R & M - SERVICES	SH/RELOCATE ELECTRIC
1/14/2025	C & K ELECTRIC LLC	820.75	76700 - R & M - SERVICES	SH/ELECTRIC INSTALL
1/28/2025	C & K ELECTRIC LLC	916.87	76700 - R & M - SERVICES	SH/ELECTRIC INSTALL
1/7/2025	CAPITAL CITY EQUIPMENT CO., IN	197.97	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/22/2025	CAPITAL CITY EQUIPMENT CO., IN	218.63	72100 - R & M - SUPPLIES	SH/SKID LOADER #5066
1/22/2025	CLIVE POWER EQUIPMENT	685.79	72100 - R & M - SUPPLIES	SH/EXMARK MOWER REPAIR
1/7/2025	DES MOINES STEEL COMPANY, INC.	125.28	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/7/2025	DES MOINES WATER WORKS	1,565.59	76620 - WATER/SEWER	SH/MO WATER SERVICE
1/2/2025	E O JOHNSON COMPANY	31.65	76730 - MAINTENANCE AGREEMENTS	11/23/24-12/22/24 BASE CHARGE
1/24/2025	E O JOHNSON COMPANY	44.48	76730 - MAINTENANCE AGREEMENTS	KB-PI02
1/22/2025	FERRELLGAS, INC.	703.41	76610 - GAS	SH/PROPANE
1/22/2025	FERRELLGAS, INC.	350.00	76860 - LEASE / RENTALS	SH/TANK & TESTING
1/10/2025	FIRST BANK CARD	532.92	72100 - R & M - SUPPLIES	SH/R & M SUPPLIES
1/10/2025	FIRST BANK CARD	258.00	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/10/2025	FIRST BANK CARD	126.98	72400 - OFFICE SUPPLIES (OUTSIDE)	SH/OFFICE SUPPLIES
1/10/2025	FIRST BANK CARD	14.49	72420 - IT SUPP / EQUIP	SH/FLASH DRIVES
1/10/2025	FIRST BANK CARD	129.99	72420 - IT SUPP / EQUIP	SH/TONER CARTRIDGES
1/10/2025	FIRST BANK CARD	54.84	76010 - ADVERTISING	SH/ADVERTISING
1/10/2025	FIRST BANK CARD	514.62	77330 - MEETINGS	SH/MEETING
1/10/2025	FIRST BANK CARD	295.00	77390 - COMPUTER DATA ACCESS & STORAGE	SH/COMPUTER DATA ACCESS PLAN
1/10/2025	FIRST BANK CARD	270.00	77390 - COMPUTER DATA ACCESS & STORAGE	SH/SUBSCRIPTION
1/10/2025	FIRST BANK CARD	3.49	77390 - COMPUTER DATA ACCESS & STORAGE	SH/WATER
1/10/2025	FIRST BANK CARD	43.97	77480 - EVENT EXPENSES	SH/STATE FAIR SUPPLIES
1/14/2025	HAWKEYE / VANGINKEL LAWN & SNO	8,520.00	76700 - R & M - SERVICES	SH/INSTALL FENCE
1/14/2025	INTERSTATE BATTERY SYSTEM	244.95	72100 - R & M - SUPPLIES	SH/BATTERIES
1/6/2025	LARRY FLECK & SON TRUCKING LLC	398.87	77020 - REFUSE DISPOSAL SERVICE	SH/TRASH PICK UP
1/6/2025	MENARDS-ALTOONA	2.99	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/6/2025	MENARDS-ALTOONA	27.92	72420 - IT SUPP / EQUIP	SH/SD CARDS
1/7/2025	MENARDS-ALTOONA	726.45	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/7/2025	MENARDS-ALTOONA	486.40	72500 - MINOR EQUIP & HAND TOOLS	SH/TOOLS
1/7/2025	MENARDS-ALTOONA	107.97	72520 - RADIO/CAMERA/A.V. SUPPLIES	SH/CAMERAS
1/14/2025	MENARDS-ALTOONA	72.94	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/14/2025	MENARDS-ALTOONA	59.92	72500 - MINOR EQUIP & HAND TOOLS	SH/AXES
1/22/2025	MENARDS-ALTOONA	198.02	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/28/2025	MENARDS-ALTOONA	336.76	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/7/2025	MENARDS-ANKENY	22.64	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/22/2025	MENARDS-CLIVE	36.98	72100 - R & M - SUPPLIES	SH/SUPPLIES

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GL Date	Vendor	Amount	Object Account	Remark
1/22/2025	MIDAMERICAN ENERGY	316.77	76600 - ELECTRIC	SH/MO ELECTRIC SERVICE
1/3/2025	MIDWEST MOM & WIFE, LLC	1,000.00	76010 - ADVERTISING	SH/ADVERTISING
1/7/2025	P & P SMALL ENGINES INC.	69.98	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/3/2025	Payroll Labor Distribution	14,978.16	71000 - SALARIES	
1/3/2025	Payroll Labor Distribution	2,138.63	71080 - EXTRA HELP	
1/10/2025	Payroll Labor Distribution	14,978.17	71000 - SALARIES	
1/10/2025	Payroll Labor Distribution	2,325.38	71080 - EXTRA HELP	
1/24/2025	Payroll Labor Distribution	14,978.16	71000 - SALARIES	
1/24/2025	Payroll Labor Distribution	180.00	71020 - HOLIDAY PAY AND DOUBLE TIME	
1/24/2025	Payroll Labor Distribution	3,230.44	71080 - EXTRA HELP	
1/28/2025	RMF INC	2,700.00	76700 - R & M - SERVICES	SH/REMODEL SHIPPING CONTAINER
1/28/2025	RMF INC	19,000.00	77480 - EVENT EXPENSES	SH/STATE FAIR/SHUTTLE
1/22/2025	ROBERTS HEATING & COOLING & PL	9,940.20	76700 - R & M - SERVICES	SH/INSTALL FURNACE-MAINT SHOP
1/28/2025	ROCK SOLID PRODUCTIONS INC	8,121.50	78400 - CONSERVATION EQUIPMENT	SH/STREET CURLING SYSTEM
1/7/2025	SBS SERVICES GROUP LLC	879.53	77000 - CUSTODIAL SERVICE	SH/JAN JANITORIAL SERVICE
1/3/2025	SH/CLOVERDEBIT/ACH	53.40	77360 - BANK CHARGES/CREDIT CARD FEES	CLOVERFEES/01-02-25
1/3/2025	SH/CLOVERFEES/ACH	-31.21	77360 - BANK CHARGES/CREDIT CARD FEES	CLOVERREFUND/01-03-25
1/28/2025	SUN VALLEY SKI TOOLS	2,517.97	72100 - R & M - SUPPLIES	SH/SKI SHOP SUPPLIES
1/28/2025	SUN VALLEY SKI TOOLS	995.00	72500 - MINOR EQUIP & HAND TOOLS	SH/SKI SHOP RACK
1/7/2025	TOMPKINS INDUSTRIES, INC.	11.40	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/28/2025	ULINE	407.85	72500 - MINOR EQUIP & HAND TOOLS	SH/BAR RACK
1/7/2025	UNITE PRIVATE NETWORKS LLC	382.00	76130 - TELEPHONE	SH/INTERNET
1/22/2025	VAN METER INDUSTRIAL INC	68.59	72100 - R & M - SUPPLIES	SH/SUPPLIES
1/7/2025	VERIZON WIRELESS	81.48	76190 - CELLULAR TELEPHONES	SH/MO CELL PHONE SERVICE
1/28/2025	VERIZON WIRELESS	81.48	76190 - CELLULAR TELEPHONES	SH/MO CELL PHONE SERVICE
Total 00286 - CONSERVATION ENTERPRISES		153,100.27		
GRAND TOTAL		3,869,771.61		

BYLAWS
OF THE
POLK COUNTY CONSERVATION BOARD
CY 2025

WHEREAS, the Bylaws governing the Polk County Conservation Board were originally adopted on the 8th day of January, 1958, and;

WHEREAS, the Polk County Conservation Board shall review its Bylaws annually to ensure functionality regarding the governance, administration and management of Polk County Conservation.

NOW THEREFORE, We, the undersigned members of the Conservation Board, as duly appointed by the Polk County Board of Supervisors, and as authorized by Chapter 350, Code of Iowa, do so decree as follows:

ARTICLE I. That all the covenants and provisions of former Bylaws as amended and adopted by the Polk County Conservation Board prior to this date are here and now annulled, canceled, revoked, and of no consequence for effect in the administration, development or operation and management of its areas, its facilities, nor its employees.

ARTICLE II. That Chapter 350, Code of Iowa, is recognized as, and declared to be, the governing authority; and that the purpose, and the power and duties, as defined and set forth in said Chapter shall control the functions of the Conservation Board, its employees, and/or its facilities.

ARTICLE III. That there shall be selected preceding the first regular meeting of each calendar year, from its members, by its members, a chairperson, a vice-chairperson and a secretary, who shall serve as officers of the Board for the calendar year and/or until their successors are selected and qualify. In the event that the chairperson is absent, the vice-chair shall serve as the pro-tem chairperson. In the event that both the chairperson and vice-chairperson are absent, the secretary shall serve as the pro-tem chairperson and, if necessary, a temporary secretary shall be appointed. The pro-tem chair shall be authorized to conduct the meeting and to sign any documents requiring signatures when said documents were the result of any action by the Board at the particular meeting.

ARTICLE IV. That this Board shall generally meet on the second Wednesday of each month at such time and place as may be designated by the chairperson, and said meeting shall be known as the regular meeting of the Board. That Board Members shall be expected to make all reasonable efforts to attend all regularly scheduled meetings; absences in excess of 1/3 of the regularly scheduled meetings in a six-month period will subject the Board Member's appointment to review by the Board. Special meetings may be called by the chairperson, or a majority of the members, when necessary for specific purposes requiring Board action. A closed session may be held by affirmative vote of two-thirds of the members present in accordance with Chapter 21 of the Iowa Code.

ARTICLE V. That an executive officer shall be employed and shall be known as the Director. S/He shall be responsible to serve at the pleasure of the Conservation Board and the Board shall evaluate his/her performance annually by the month of December.

There shall be a Deputy Director employed who shall possess all the powers and perform all the duties prescribed for the Director in these Bylaws during the absence or disability of the Director or in the event of a vacancy in the office of Director; and shall perform such duties and exercise such powers as may be prescribed by the Director.

ARTICLE VI. That the principal duties of the Director shall include:

- a. The preparation of the agenda for each regular monthly meeting and to assist the chairperson in the functions of the meeting as required.
- b. To annually outline and recommend to the Board a budget that includes a program of administration, development, maintenance and operation, for each budgetary year, including an estimated cost, which shall be presented to the Conservation Board prior to submission to the Board of Supervisors. To present and explain amendments and modifications to the annual budget that may occur during the year to the Board prior to submission to the budget staff of the Board of Supervisors.
- c. The budget, or periodic budget amendments, as approved by the Conservation Board, shall be presented and explained by the director to the Board of Supervisors at each annual budget hearing or at periodic budget amendment hearings.
- d. S/He shall keep well informed on the current trends, functions, procedures, and philosophies in outdoor recreation and environmental education; on the design of park facilities and development; and in the preservation and rehabilitation of conservation areas; and shall periodically report to the Conservation Board the results of his/her research and investigation in these fields.
- e. S/He shall review and approve all expenditures as established by the Board and is authorized to requisition warrants from the County Auditors Office for the payment of duly acknowledged claims. S/He shall submit to the Board monthly financial statements on the status of the conservation budget.
- f. As required by statute, s/he shall prepare an annual report covering each calendar year as terminated and include, therein, his/her recommendations for future expansion and development.
- g. S/He will develop and maintain long-range strategic plans as approved by the Conservation Board to provide guidance in the planning and implementation of programs and projects.

ARTICLE VII. That the Director, with the approval of the Conservation Board, is authorized to employ assistants and employees as may be necessary for proper and efficient administration, for development of, and for the maintenance and operation for such property and facilities as may be acquired by the Conservation Board, and/or responsibilities assumed within the framework of statutory authority.

That the compensation for the Director, his/her full-time assistants and employees, shall be determined by the Polk County Human Services Department and shall be comparable and commensurate with the annual salaries, or hourly wages as established by the Board of Supervisors for similar duties and responsibilities as other county officers and employees, when such salaries and rates are not in conflict with statutory limitations. Vacations, sick leaves, holidays and other employee benefits shall be in conformity with the regulation as established for other Polk County officers and employees. The Director is authorized to employ and establish hourly wage rates for seasonal/intermittent employees as set forth in the Conservation Board's budget. All resolutions passed by the Polk County Board of Supervisors pertaining to the annual July 1st cost of living increase shall be automatically adopted by the Polk County Conservation Board and applied to relevant wages with the same effective date.

ARTICLE VIII. That the Director, and any employees as s/he may designate, may be appointed peace officers as authorized by Section 350, and within the purview of Section 80B of the Code of Iowa.

ARTICLE IX. That any single expenditure, or contract for services, purchase of equipment or material supplies, or to enter into rental agreements or construction contracts, shall conform to the following procedures:

- a. For the purchase of minor items and to provide for "change", a petty cash fund and change funds may be established not to exceed \$100 when authorized by the Director. Claims for reimbursement to the petty cash fund shall be submitted to the County Auditor as required and based on receipted amounts of each expenditure.
- b. Items of expenditure of \$5,000-\$9,999, when possible and reasonable, be selected from at least three (3) quotations from qualified vendors and approved by the Unit Manager. No prior approval is required by the PCCB; however, PCCB ratifies monthly list of expenditures at each monthly regular meeting
- c. Items of expenditures \$10,000-\$24,999 shall require approval of the Director/Deputy Director or his/her designee and are recommended to have three informal quotes. No prior approval is required by the PCCB; however, PCCB ratifies monthly list of expenditures at each monthly regular meeting. In emergency situations (defined as immediate public health, safety, or welfare) staff must inform the Director/Deputy Director of the emergency procurement circumstances as soon as possible. During these rare situations, the standard formal bidding process and quote solicitation process can be waived.
- d. Items of expenditures \$25,000-\$99,999 shall be selected from at least three (3) quotations from qualified firms or supplies when applicable and the approval of at least three (3) Board Members before purchase. Members may be polled for approval. All quotations received shall be retained in the files for at least three (3) years.
- e. Items of expenditures over \$100,000 shall be selected through formal sealed bids with bid bond required. A public hearing must be held at the PCCB meeting and must be advertised 4-20 days before the meeting. Award of bid will be placed on the PCCB Agenda. At least three (3) Board Members must approve before purchase. All quotations received shall be retained in the files for at least three (3) years.

- f. Contracts or purchases for public improvements as defined by Sections 26.2(3), 73A.1(3) and 573.1(4)(2011) shall conform to the requirements of said Chapters 26, 573 and 73A.
- g. The Director, or his/her duly appointed representative is authorized and empowered to act for the Board in receiving, opening, and recording bids. A public hearing, as set forth in Chapter 26 and 73A, Code of Iowa, must be held at a regular or special meeting of the Board for action on said bids.
- h. The acquisition of land (including easements) is excluded from the above requirements, but Land Purchase Options must be considered by the Conservation Board at a regular or special meeting and approved by at least three (3) Board Members for acceptance. Procedures for land acquisition shall conform to statutory requirements.
- i. The Director is authorized to apply for grants that fit within the mission of the Board. Final acceptance of grants awarded to Polk County Conservation will receive approval of the Board.
- j. The Director is authorized to negotiate mutual and cooperative agreements with final approval of agreements receiving approval of the Board.
- k. The Director is authorized to sign contractual documents on behalf of the Board, when authorized by a Board resolution, with the requirement that the resolution is documented as part of the signature.

ARTICLE X.

While participation in the Polk County Conservation Board is voluntarily, there is a reasonable expectation for Board Members to take an active interest in Polk County Conservation beyond attending the monthly Board meetings. Engagement can take on several forms and the Director and Board Chair should identify Board Member's strengths to best serve Polk County Conservation. These may include but not be limited to:

- 1) Coming to each Board meeting educated on the agenda items
- 2) Having a clear understanding on their fiduciary requirements
- 3) Serving on standing committees of Polk County Conservation (Advisory, Golf, Public Art)
- 4) Membership and participation in the Great Outdoors Foundation
- 5) Keeping their respective Board of Supervisor apprised of major efforts being undertaken by Polk County Conservation
- 6) Attending major events hosted by Polk County Conservation and the Great Outdoors Foundation that benefit Polk County Conservation (public meetings, fund-raisers, special events, etc.)
- 7) Attendance to annual Iowa Association of County Conservation Boards (IACCB) conference
- 8) Advocacy for local and state issues that impact conservation efforts.
- 9) Learn about operations through employee engagement: (ride along with a Park Ranger; participate in a prescribed fire; harvest prairie seed; attend an environmental education program, etc.)

ARTICLE XI.

That these Bylaws shall be reviewed by the Conservation Board at the first regular Board meeting in January. Amendments may be proposed at any regular meeting but must be again considered at the next following regular meeting before adoption. Amendments shall require approval of at least three (3) Board Members.

That these Bylaws as adopted by Roll Call No. 25-0207 is hereby approved as of February 12, 2025, by the Polk County Conservation Board.

Chair

Board Member

Vice-Chair

Board Member

Secretary

 POLK COUNTY CONSERVATION	Date	March 12, 2025
	Item No. Roll Call No. Submitted by:	ACTION 25-0310 Adam Fendrick Park Planner

AGENDA HEADING:

Rejecting All Bids on the proposed Plans, Specifications, Form of Contract, and Engineer's estimate for the Fourmile Mountain Bike Park Trailhead project.

INFORMATION:

Following up from the January and February Board meetings where the Board postponed their decision to award this project, the Iowa DOT has reviewed the bid results from the November 2024 bid opening and have provided their concurrence in supporting our decision to Reject All Bids.

Snyder & Associates has completed separating out the bid package into the public and private improvements package as the city requested. Plans have been submitted to the city for review in a process we anticipate will take two weeks. Plans will then be submitted to the Iowa DOT for review in a process anticipated to take 30 days. Best case scenario, this project can let bids in April and award the project in May of 2025.

FISCAL IMPACT:

Amount: N/A
Funding Source: N/A

PREVIOUS BOARD ACTION(S):

Date: January 11, 2025
Roll Call Number: 25-0111 (**Yea – 5; Vacant - 1**)

Action: Postponing until next month's Board meeting the recommendation on the proposed Plans, Specifications, and Form of Contract, and Cost Estimate for the Fourmile Park Trailhead Project.

Date: March 11, 2024
Roll Call Number: 24-0311 (**Yea – 5**)

Action: Approving Award of Contract for the plans, specifications, form of contract documents, engineer's estimate, and designating the lowest responsible bidder for the construction of the Fourmile Mountain Bike Park project to Steele and Associates, Inc. in a contract amount of \$558,719.50 plus a 15% contingency. (PUBLIC HEARING AT BEGINNING OF MEETING)

RECOMMENDATION:

Rejecting All Bids on the proposed Plans, Specifications, Form of Contract, and Engineer's estimate for the Fourmile Mountain Bike Park Trailhead project.

Four Mile Park Trailhead
Polk County Conservation Board
122.1700.01
December 17, 2024

Notes

* Total Price amount adjusted based on Unit Price.



POLK COUNTY CONSERVATION

Date

March 12, 2025

Item No.

ACTION

Roll Call No.

25-0311

Submitted by:

**Kenneth Young
Fleet Coordinator**

AGENDA HEADING:

Approving Vehicle and Equipment Replacement program for FY25/26 and authorizing staff to acquire said vehicles and equipment upon Board of Supervisors FY25/26 budget approval and reallocating any proceeds from sales to support equipment needs.

INFORMATION:

The annual appropriation for equipment and vehicle replacement is budgeted at \$320,000. Any used equipment and vehicles sold at auction can be used for additional purchases. After reviewing operational needs, staff is recommending the replacement of the following pieces of equipment:

Item	Estimated Cost	Division
2025 Ford Lightning (New)	\$55,000	Parks – Easter Lake
2013 Chevy Silverado	\$55,000	Fleet
2010 T190 Skid loader	\$65,000	Parks – Yellow Banks
2011 F-350 Service Truck	\$76,000	Construction
2013 Ford F-250	\$47,000	Natural Resource
2011 John Deere Gator	\$22,000	Parks – Easter Lake
	\$320,000	Total Request

In addition to the above equipment items, staff is also requesting to utilize identified non-operating funds (REAP, Polk County Water & Land Legacy Bond, Cabins, and PCC Restricted Fund-consisting of haying/land rental revenues) to purchase the following items:

1) Replace Natural Resources 2015 Rayco Forestry Mower with a Cat Land Management machine through Sourcewell contract for an estimated cost of \$190,000. This particular piece of equipment is essential in forestry management, and land management. The Cat 275XE LM2 will enhance operational efficiency, reduce environmental impact, and support sustainable management of natural resources.

2) Purchase a mini skid steer for the Jester Park area through Sourcewell contract for an estimated cost of \$52,000. The compact size and versatility of the mini skid steer allows it to maneuver easily in tight spaces, such as wooded trails or picnic areas, without causing significant disruption to the environment, and can be used with various attachments.

FISCAL IMPACT:

Amount: \$562,000

Funding Source: \$320,000 Fleet Operating Budget
\$242,000 Cat machine & mini skid steer: Non-operating Fund Monies

PREVIOUS BOARD ACTION(S):

Date: March 13, 2024

Roll Call: 24-0310 **(5 Yea)**

Action: Approving Vehicle and Equipment Replacement program for FY24/25 and authorizing staff to acquire said vehicles and equipment upon Board of Supervisors FY24/25 budget approval and reallocating any proceeds from sales to support equipment needs.

Date: February 8, 2023

Roll Call: 23-0211 **(4 Yea; 1 Vacant)**

Action: Approving Vehicle and Equipment Replacement program for FY23/24 and authorizing staff to acquire said vehicles and equipment upon Board of Supervisors FY23/24 budget approval and reallocating any proceeds from sales to support equipment needs.

Date: January 12, 2022

Roll Call: 20-0119 **(5 Yea)**

Action: Approving Vehicle and Equipment Replacement program for FY22/23 and authorizing staff to acquire said vehicles and equipment upon Board of Supervisors F22/23 budget approval and reallocate any proceeds from sales to support equipment needs.

Date: January 13, 2021

Roll Call: 20-0119 **(4 Yea; 1 Vacant)**

Action: Approving Vehicle and Equipment Replacement program for FY21/22 and authorizing staff to acquire said vehicles and equipment upon Board of Supervisors F21/22 budget approval and reallocate any proceeds from sales to support equipment needs.

RECOMMENDATION:

Approving Vehicle and Equipment Replacement program for FY25/26 and authorizing staff to acquire said vehicles and equipment upon Board of Supervisors FY25/26 budget approval and reallocating any proceeds from sales to support equipment needs.



Cat[®] 275 XE

COMPACT TRACK LOADER

FEATURES:

The Cat[®] 275 XE Compact Track Loader (CTL), with its vertical lift design, delivers extended reach and lift height for quick and easy truck loading. Its standard equalizer (E-bar) undercarriage system provides superior traction, flotation, stability, and speed to work in a wide range of applications and underfoot conditions. The 275 XE features the following:

- **Redesigned Operator Station** delivers a larger operating environment, and combined with additional seat travel, the 275 XE provides more space for operators of any size. The optional **one-piece, sealed, and pressurized cab** offers a clean and quiet workspace with excellent air distribution through optimally placed vents throughout the cab.
- **Available ventilated and heated high-back air ride seat** with seat-mounted adjustable joystick controls deliver industry-leading operator comfort.
- **High-performance power train** provides standard two-speed travel, combined with the optional Speed Sensitive Ride Control system for operation on rough terrain, enabling better load retention, increased productivity, and greater operator comfort.
- **High Horsepower, High Torque Engine** with Electronically controlled Cat[®] C3.6TA (turbocharged, after-cooled) engine that meets U.S. EPA Tier 4 Final and EU Stage V emission standards while delivering maximum horsepower across a wide RPM range and providing high torque for increased working performance, no matter the application.
- **XE Hydraulic System** provides the highest flow and highest pressure in the Cat Compact Track Loader line-up to deliver maximum hydraulic horsepower to efficiently run even the most power hungry attachments
- **Standard equalizer bar (E-bar) undercarriage and standard two-speed travel.** Harnessing Caterpillar's heritage and leadership with track-type tractors, the standard E-bar CTL undercarriage provides a hybrid undercarriage solution delivering the benefits of a rigid style undercarriage design when lifting heavy loads or when using heavy attachments (example: mulcher, dozer blade, grader blade), while also providing the benefits of an oscillating undercarriage design when encountering terrain or obstacles.
- **Maximize machine capability and control with the Advanced Joysticks and Advanced Touchscreen Monitor.** The **20.3 cm (8-inch) Advanced Touchscreen Monitor** offers cutting-edge functionality and control that includes an integrated radio, Bluetooth[®] connectivity, and multi-camera (side-view) option, and supports 32 different language choices. The **Advanced Joysticks** provide unmatched control of machine functions and adjustments within the monitor without operators having to remove their hands from the controls. This includes the on-joystick navigation of the Advanced Touchscreen Monitor, radio volume up/down/mute, creep activation, creep on/off, creep speed increment/decrement, one-button Smart Attachment control activation, and additional auxiliary control buttons that deliver single-button control of complex attachment functions.
- **Available Rear Auxiliary** ready option provides hydraulic valving and lines that deliver a method to power hydro-mechanical attachments that mount to the rear of the machine (such as a rear scarifier, winch, etc.).
- **Ground-level access** to all daily service and routine maintenance points help reduce machine downtime for greater productivity.
- **Broad range of performance-matched Cat Attachments** make the Cat Compact Track Loaders the most versatile machine on the job site.

275 XE Compact Track Loader

Specifications

Engine

Engine Model	US EPA Tier 4 Final/ EU Stage V, Cat C3.6TA (turbocharged and after-cooled)	
Engine Power ISO 14396:2002 (at 2,200 RPM) – with High Flow Attachment connected	100 kW	134 hp
Gross Power SAE J1995:2014 (@ 2400 rpm)	91 kW	122 hp
Net Power SAE J1349:2011	90 kW	121 hp
Net Power ISO 9249:2007	89 kW	120 hp
Peak Torque at 1,500 rpm SAE J1995	551 Nm	406 lbf-ft
Displacement	3.6 L	221 in³
Stroke	98 mm	3.9 in
Bore	120 mm	4.7 in
• Advertised power is tested per the specified standard in effect at the time of manufacture. • Net power advertised is the power available at the flywheel when the engine is equipped with fan at minimum speed, air intake system, exhaust system, and alternator.		

Weights*

Operating Weight	5763 kg	12,705 lb
*Operating Weight, Operating Specifications and Dimensions all based on 75 kg (165 lb) operator, all fluids, two speed (variable), 2036 mm (80 in) low profile bucket, 400 mm (15.7 in) tracks, triple flange front/rear idler, XE (H6) hydraulics with rear auxiliary, enclosed cab with glass door, side windows, heater, air ride suspension seat, advanced monitor, 1000 CCA battery, no optional counterweights and manual quick coupler (unless otherwise noted).		

Power Train

Travel Speed (Forward or Reverse)		
One Speed	8.4 km/h	5.2 mph
Two Speed	12.5 km/h	7.8 mph

Cab

Rollover Protective Structure (ROPS)	ISO 3471:2008	
Falling Object Protective Structure (FOPS)	ISO 3449:2005 Level I ISO 3449:2005 Level II (Optional)	

Service Refill Capacities

Cooling System	17.5 L	4.6 gal
Engine Crankcase	9.0 L	2.4 gal
Fuel Tank	136.1 L	36.0 gal
Hydraulic System	41.0 L	10.8 gal
Hydraulic Tank	26 L	6.9 gal
Diesel Exhaust Fluid (DEF) Tank	11.0 L	2.9 gal
External Fuel Tanks (adds to standard fuel tank)	85.5 L	22.6 gal

Hydraulic System

Hydraulic Flow – High Flow XE†:		
Loader Hydraulic Pressure	31 000 kPa	4,496 psi
Loader Hydraulic Flow	150 L/min	40 gal/min
Hydraulic Power (calculated)	77.5 kW	103.9 hp
Hydraulic Flow – High Flow XPS*:		
Loader Hydraulic Pressure	28 000 kPa	4,061 psi
Loader Hydraulic Flow	129 L/min	34 gal/min
Hydraulic Power (calculated)	60.2 kW	80.7 hp
Hydraulic Flow – Standard:		
Loader Hydraulic Pressure	24 130 kPa	3,500 psi
Loader Hydraulic Flow	86 L/min	23 gal/min
Hydraulic Power (calculated)	34.6 kW	46.4 hp

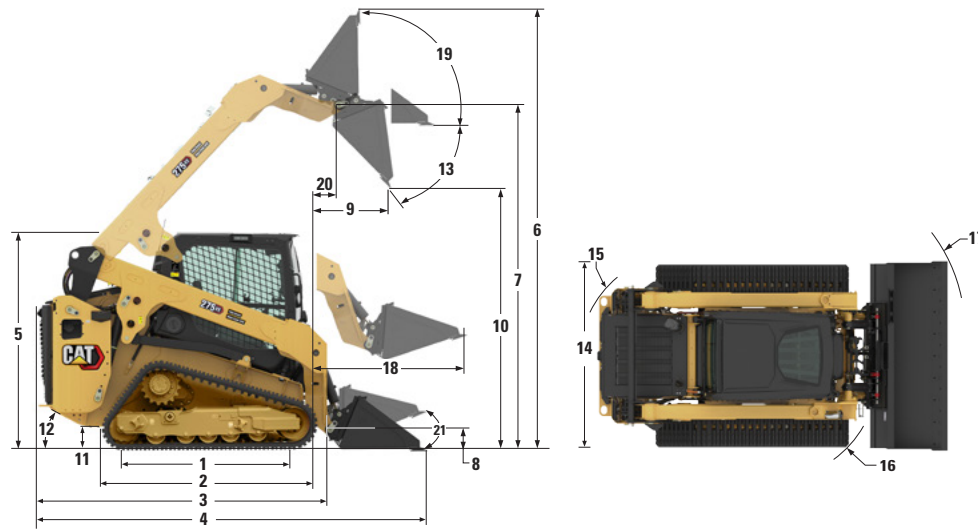
†When equipped with 400 Series Cat attachments.

*When equipped with 300 Series Cat attachments.

Operating Specifications*

Enclosed ROPS:		
Operating Weight	5763 kg	12,705 lb
Tipping Load	5450 kg	12,015 lb
Rated Operating Capacity (35%)	1908 kg	4,205 lb
Rated Operating Capacity (50%)	2725 kg	6,008 lb
Ground Contact Area (400 mm/15.7 in tracks)	1.61 m²	2496 in²
Ground Contact Area (450 mm/17.7 in tracks)	1.81 m²	2808 in²
Ground Pressure (400 mm/15.7 in tracks)	35.1 kPa	5.1 psi
Ground Pressure (450 mm/17.7 in tracks)	31.3 kPa	4.5 psi
Counterweight Adds:		
Operating Weight	+194 kg	+428 lb
Tip Load	+361 kg	+796 lb
Rated Operating Capacity (35%)	+126 kg	+279 lb
Wide Tracks (17.7 in/450 mm) Set Adds:		
Operating Weight	+22 kg	+49 lb
Tip Load	+19 kg	+42 lb
Rated Operating Capacity (35%)	+7 kg	+15 lb
Heavy-Duty Rear Door Guard Adds:		
Operating Weight	+75 kg	+165 lb
Tip Load	+172 kg	+379 lb
Rated Operating Capacity (35%)	+60 kg	+133 lb
Heavy-Duty Rear Bumper Adds:		
Operating Weight	+79 kg	+174 lb
Tip Load	+171 kg	+377 lb
Rated Operating Capacity (35%)	+60 kg	+132 lb
LM1 Package Adds:		
Operating Weight	+63 kg	+130 lb
Tip Load	+36 kg	+79 lb
Rated Operating Capacity (35%)	+13 kg	+28 lb
LM2 Package Adds:		
Operating Weight	+274 kg	+604 lb
Tip Load	+449 kg	+991 lb
Rated Operating Capacity (35%)	+157 kg	+347 lb
Auxiliary Cooler and FOPS Level 2 Plate Adds:		
Operating Weight	+254 kg	+560 lb
Tip Load	+332 kg	+732 lb
Rated Operating Capacity (35%)	+116 kg	+256 lb
FOPS LEVEL 2 Plate Adds:		
Operating Weight	+73 kg	+161 lb
Tip Load	+113 kg	+249 lb
Rated Operating Capacity (35%)	+40 kg	+87 lb
Breakout Force, Tilt Cylinder	4519 kg	9,963 lb
Breakout Force, Lift Cylinder	2913 kg	6,422 lb

Specifications *(continued)*



Dimensions*

1 Length of Track on Ground	1836 mm	72.3 in
2 Overall Length of Track	2341 mm	92.2 in
3 Length without Bucket	3250 mm	128.0 in
4 Length with Bucket on Ground	3880 mm	152.8 in
5 Height to Top of Cab	2230 mm	87.8 in
6 Maximum Overall Height	4193 mm	165.1 in
7 Bucket Pin Height at Maximum Lift	3415 mm	134.4 in
8 Bucket Pin Height at Carry Position	205 mm	8.1 in
9 Reach at Maximum Lift and Dump	814 mm	32.0 in
10 Clearance at Maximum Lift and Dump	2694 mm	106.1 in
11 Ground Clearance	280 mm	11.0 in
12 Departure Angle		29.5°
13 Maximum Dump Angle		44.7°
14 Vehicle Width (400 mm/15.7in tracks)	1926 mm	75.8 in
Vehicle Width (450 mm/17.7 in tracks)	1976 mm	77.8 in
15 Turning Radius from Center – Machine Rear	1931 mm	76.0 in
16 Turning Radius from Center – Coupler	1531 mm	60.3 in
17 Turning Radius from Center – Bucket (racked)	2320 mm	91.3 in
18 Maximum Reach with Arms Parallel to Ground	1171 mm	46.1 in
19 Rack Back Angle at Maximum Height		86.7°
20 Bucket Pin Reach at Maximum Lift	415 mm	16.3 in
21 Bucket rollback angle (ground level)		27.3°

275 XE Environmental Declaration

The following information applies to the machine at the time of final manufacture as configured for sale in the regions covered in this document. The content of this declaration is valid as of the date issued; however, content related to machine features and specifications are subject to change without notice. For additional information, please see the machine's Operation and Maintenance Manual.

For more information on sustainability in action and our progress, please visit <https://www.caterpillar.com/en/company/sustainability>.

Engine

- The Cat® C3.6TA (turbocharged and after-cooled) engine meets U.S. EPA Tier 4 Final and EU Stage V emission standards.
 - Cat engines are compatible with diesel fuel blended with the following lower-carbon intensity fuels** up to:
 - ✓ 100% biodiesel FAME (fatty acid methyl ester)*
 - ✓ 100% renewable diesel, HVO (hydrotreated vegetable oil) and GTL (gas-to-liquid) fuels
- Refer to guidelines for successful application. Please consult your Cat dealer or "Caterpillar Machine Fluids Recommendations" (SEBU6250) for details.
- *For use of blends higher than 20% biodiesel, consult your Cat dealer.
- **Tailpipe greenhouse gas emissions from lower-carbon intensity fuels are essentially the same as traditional fuels.

Air Conditioning System

- The air conditioning system on this machine contains the fluorinated greenhouse gas refrigerant R134a (Global Warming Potential = 1430). The system contains 0.85 kg of refrigerant which has a CO₂ equivalent of 1.216 metric tonnes.

Paint

- Based on best available knowledge, the maximum allowable concentration, measured in parts per million (PPM), of the following heavy metals in paint are:
 - Barium < 0.01%
 - Cadmium < 0.01%
 - Chromium < 0.01%
 - Lead < 0.01%

Sound Performance

Operator Sound Pressure Level* 82 dB(A) (ISO 6396:2008)

Exterior Sound Power Level** 105 dB(A) (ISO 6395:2008)

- Cab and ROPS are standard in North America and Europe.
- *The declared dynamic operator sound pressure levels per ISO 6395:2008. The measurements were conducted with the cab doors and windows closed and at 70% of the maximum engine cooling fan speed. The sound level may vary at different engine cooling fan speeds.
- **The labeled sound power level for the CE/UKCA marked configurations when measured according to the test procedure and conditions specified in European Union Directive "2000/14/EC" as amended by "2005/88/EC" and UK Noise Regulation 2001 No. 1701.

Oils and Fluids

- Caterpillar factory fills with ethylene glycol coolants. Cat Diesel Engine Antifreeze/Coolant (DEAC) and Cat Extended Life Coolant (ELC) can be recycled. Consult your Cat dealer for more information.
- Cat Bio HYDO™ Advanced is an EU Ecolabel approved biodegradable hydraulic oil.
- Additional fluids are likely to be present, please consult the Operations and Maintenance Manual or the Application and Installation guide for complete fluid recommendations and maintenance intervals.

Features and Technology

- The following features and technology may contribute to fuel savings and/or carbon reduction. Features may vary. Consult your Cat dealer for details.
 - Extended life coolant and long life hydraulic fluid extend maintenance intervals to reduce fluid consumption
 - Boost productivity with Cat technologies like work tool positioner, return to dig and Cat Smart Attachments
 - Save fuel with efficiency features such as foot throttle pedal and cooling system demand fan
 - Remote machine monitoring through onboard Product Link telematics

Recycling

- The materials included in machines are categorized as below with approximate weight percentage. Because of variations of product configurations, the following values in the table may vary.

Material Type	Weight Percentage
Steel	60.78%
Rubber	18.53%
Iron	9.53%
Nonferrous Metal	2.72%
Fluid	1.64%
Plastic	1.56%
Other	1.51%
Uncategorized	1.20%
Mixed Metal	1.07%
Mixed-Metal and Nonmetal	0.99%
Lead (Batteries)	0.47%
Mixed Nonmetallic	0.00%
Total	100.00%

- A machine with higher recyclability rate will ensure more efficient usage of valuable natural resources and enhance End-of-Life value of the product. According to ISO 16714:2008 (Earth-moving machinery – Recyclability and recoverability – Terminology and calculation method), recyclability rate is defined as percentage by mass (mass fraction in percent) of the new machine potentially able to be recycled, reused or both.

All parts in the bill of material are first evaluated by component type based on a list of components defined by the ISO 16714:2008 and Japan CEMA (Construction Equipment Manufacturers Association) standards. Remaining parts are further evaluated for recyclability based on material type.

Because of variations of product configurations, the following values in the table may vary.

Recyclability – 96%

The data provided above was based on the product configuration as provided by the individual product group.

ATTACHMENTS

Get more from your machine with Cat attachments. Choose from a wide variety of options and tailor your machine to different tasks and conditions.

Augers
 Backhoes
 Bale Grabs
 Bale Spears
 Blades, Grader, Box, Angle and Dozer
 Brooms, Angle, Pickup and Utility
 Brushcutters
 Buckets
 Cold Planers
 Compactors
 Fork Tines and Carriages
 Hammers
 Material Handling Arm
 Mulchers
 Nursery Forks
 Rakes, Grapple, Landscape
 and Power Box
 Shears
 Snow Blowers
 Snow Plows
 Snow Pushes
 Snow Wings
 Stump Grinders
 Tillers
 Trenchers
 Wheel Saws
 Smart Backhoe
 Smart Dozer Blade with Assist
 Smart Grader Blade with Assist



275 XE Mandatory Equipment

MANDATORY EQUIPMENT

- Quick Coupler: Manual or Hydraulic
- High Visibility Seat Belt: 50 mm (2 in), 75 mm (3 in), or 3-point lap/shoulder
- Steel Imbed Rubber Track – 400 mm (15.7 in) block tread, 450 mm (17.7 in) block tread, 450 mm (17.7 in) bar tread
- Dual Flange Front Idler/Single Flange Rear Idler or Triple Flange Front/Rear Idlers

PERFORMANCE PACKAGES

- Performance Package HP5: *XE Hydraulics*
- Performance Package HP6: *XE Hydraulics, Rear Auxiliary Ready*

COMFORT PACKAGES

- Enclosed Cab with heat and air conditioning: *Side Windows, Cup Holder, Cell Phone Pocket, choice of Seat, High Back/Heated Air Ride Seat, or High Back/Ventilated and Heated Air Ride Seat) and Door choice (Glass or Polycarbonate)*

TECHNOLOGY PACKAGES

- T4 – *Advanced Touchscreen Monitor, Advanced Joysticks, Push start, X-mount cell phone holder, and a Rear-view camera.*
- T5 – *T4 + 2 additional side view cameras.*

RADIO

- Radio, *none* – *for open canopy machines and countries not certified for Bluetooth® technology*
- Integrated AM/FM radio with Bluetooth technology. *Includes USB port, 3.5 mm (0.13 in) AUX input, and BT microphone. Only for use with enclosed cab. Availability varies by country.*
- Integrated DAB+/AM/FM radio with Bluetooth technology. *Includes USB port, 3.5 mm (0.13 in) AUX input, and BT microphone. Only for use with enclosed cab. Availability varies by country.*

PRODUCT LINK™

- Product Link™ Basic series PL243
- Product Link Elite series PLE643

COOLING FAN

- On-demand, variable speed hydraulic cooling fan
- On-demand, variable speed hydraulic cooling fan, with automatic and manual purge reversing operation

GUARDING AND SEALING PACKAGES

- HD1 – intermediate guarding and sealing* (engine air inlet rain cap, front cab-to-frame sealing, hydraulic fill access door, cab to frame side sealing, lockable fuel fill access door, and tilt cylinder guarding.)
- LM1 – intermediate level land management guarding and sealing* (HD1 + turbo guard, exhaust stack wrap, Diesel Particulate Filter (DPF)/Emission component wraps, light guarding, quick disconnect guarding, hydraulic lines guard cover (under step), screw-to-connect auxiliary hydraulic couplings, and engine air inlet pre-cleaner.)
- LM2 – most comprehensive land management guarding and sealing* (HD1 + increased fuel capacity (220 L/58 gal), turbo guard, exhaust stack wrap, DPF/Emission component wraps, light guarding, quick disconnect guarding, hydraulic lines guard cover (under step), screw-to-connect auxiliary hydraulic couplings, and engine air inlet pre-cleaner.)

*Some equipment varies by region.

STANDARD EQUIPMENT

ELECTRICAL

- Work Tool Electrical Harness
- Heavy duty battery
- Battery disconnect with lockout feature
- 12-volt Electrical System
- 100 Ampere Alternator
- LED Work Lights
- Auto Reverse Lights
- Switch Backlighting
- Interior LED Dome Light
- Backup Alarm
- Electrical Outlet, Beacon
- Exterior Courtesy Lighting

OPERATOR ENVIRONMENT

- Full color LCD monitor: *Creep speed control, Drive response adjustment, Implement response adjustment, Drive Power Priority adjustment, Language selection (× 32), Multi-operator Anti-theft Security System and Monitoring, Maintenance schedule and reminders, Event and Diagnostic Code monitoring, Date /Time/ Units/Brightness settings, and Smart Technology for use with Smart Attachments.*
- Operator Warning System Indicators: *Air Filter Restriction, Alternator Output, Armrest Raised/Operator Out of Seat, Engine Coolant Temperature, Engine Oil Pressure, Glow Plug Activation, Hydraulic Supply Filter Restriction, Hydraulic Oil Temperature, Park Brake Engaged, Engine Emission System (where applicable)*
- Gauges: *Fuel Level, Hour Meter, Hydraulic Temperature, Hour Meter, Battery Voltage, Tachometer*
- Fold In Ergonomic Contoured Armrest
- Control Interlock System, when operator leaves seat or armrest raised: *Hydraulic System Disables, Hydrostatic Transmission Disables, Parking Brake Engages*
- ROPS Cab, Tilt Up
- FOPS, Level I
- Top and Rear Windows
- Floor Mat
- Headliner
- Interior Rearview Mirror
- Horn
- Hand (Dial) Throttle, Electronic
- Seat Mounted Joystick Controls
- Cell Phone Storage Pocket
- Cup Holder
- 12-volt power port
- Foot Throttle

OPTIONAL EQUIPMENT

- External Counterweights
- Beacon, LED
- Oil, Hydraulic, Cold Operation
- 4-point machine lifting eyes
- Paint, Custom

HYDRAULICS

- Selectable control pattern – ISO or H
- Electro/hydraulic implement control
- Electro/hydraulic hydrostatic transmission control
- Speed sensor guarding
- Heavy duty flat faced quick disconnects with integrated pressure release lever and case drain
- Hydraulic oil level sight gauge

POWER TRAIN

- Cat C3.6TA turbocharged, after-cooled diesel engine, meeting Tier 4 Final and Stage V Emission Standards:
 - Glow plugs starting aid
 - Liquid cooled, direct injection
- Extended life antifreeze (–37° C, –34° F)
- Air cleaner, dual element, radial seal
- Scheduled Oil Sampling (S-O-SSM) Valve, Hydraulic Oil
- Ecology drain – coolant
- Radiator coolant level sight gauge
- Radiator expansion bottle
- Filter, hydraulic supply, cartridge type
- Filter, hydraulic return, cartridge type
- Filter, canister type, engine oil
- Filter, canister type, fuel and water separator
- Radiator/hydraulic oil
- Cooler (side-by-side)
- Spring applied, hydraulically released, parking brakes
- Hydrostatic transmission
- Lockable fuel cap
- Hydraulic demand cooling fan
- Auto engine idle

UNDERCARRIAGE

- E-bar (equalizer bar) suspension
- Two speed travel
- Integrated tie downs on track frame (4)

FRAME

- Machine tie down points (9)
- Removable panels for machine frame cleanout
- Support, lift arm
- Steel rear and front bumpers, welded
- Fuel fill, machine right hand side

OTHER

- Auxiliary Hydraulics, Continuous Flow
- Telematics, Product Link, Cellular
- Steel engine door with replaceable louvers
- Engine door – lockable
- Work tool attachment coupler
- Cat ToughGuardTM hose

- Speed Sensitive Ride Control
- Bluetooth Key Security
- Attachment Hose Guide
- Corrosion Inhibitor Coating

275 XE Compact Track Loader

For more complete information on Cat products, dealer services, and industry solutions, visit us on the web at www.cat.com

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Materials and specifications are subject to change without notice. Featured machines in photos may include additional equipment. See your Cat dealer for available options.

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AEHQ8487-00 (10-2024)
Build Number: 05A
(N Am, EU, Turkey,
Colombia, S Korea)





SK1050

STAND-ON SKID STEER



Ditch Witch®

SK1050

Ideally suited for a variety of demanding jobsites, the Ditch Witch® SK1050 stand-on skid steer improves versatility and productivity by directing more hydraulic power to the attachment. The durable, construction-grade design eases operator maintenance for improved ROI, and outperforms all other working machines in its class. Designed specifically for the hardworking operator in mind, the best-in-class, spring-supported operator platform improves comfort for long hours on the job.

1,062-lb (482-kg) rated operating capacity and a best-in-class 83-inch (2.1-m) hinge-pin height for more productive loading.

Industry-leading power to the attachment provides unbeatable productivity.

Stage V Yanmar® diesel engine with 37 hp (27.6 kW) provides outstanding power for all functions.

Enhanced, full-color LCD display provides direct visibility and insight into all engine diagnostics.

A manual throttle lever has been added, enhancing the operator's ability to manage ground speeds for the task at hand for increased efficiency on the jobsite.

Ergonomic operator's station comes standard with dual-lever ground drive controls, allowing the operator to control each track independently for improved mobility; also available with optional single-lever joystick control.

332-in² [2141-cm²] best-in-class, spring-supported platform is integrated directly into the machine for outstanding comfort and durability.

Auxiliary control foot pedal helps you maintain hydraulic flow to the attachment, freeing your hands to control depth and ground speed.

A high-drive track system includes bolt-on, interchangeable rollers—a Ditch Witch exclusive—for longer lasting performance.

The SK1050 comes standard with 42-inch (107-cm) tracks.





SK1050 ATTACHMENTS

The Ditch Witch® organization offers a full line of quick-change attachments compatible with the SK1050 Stand-On Skid Steer. Visit the SK1050 product page on ditchwitch.com to use our interactive attachment selector, or ask your Ditch Witch dealer about additional attachment options.

SK1050 STAND-ON SKID STEER

DIMENSIONS (STD)

	U.S.	METRIC
Operating height, max std. bucket	105 in	2.67 m
Hinge pin height, max	83 in	2.10 m
Overall height of machine	57 in	1.45 m
Overall length of machine, std. bucket	105 in	2.67 m
Overall length of loader, no attachment	86 in	2.19 m
Wheelbase/track length	43 in	1.09 m
Angle of departure	27°	
Track width, max	42 in	1.06 m
Ground clearance, min		
Center	7.4 in	188 mm
Side	3.7 in	94 mm

PERFORMANCE

Ground drive speed		
Forward/reverse	4.7 mph	7.6 km/h
Ground pressure (ISO/CD 16754)		
7-in (180-mm) tracks	6.3 psi	0.43 bar
9-in (230-mm) tracks	4.9 psi	0.34 bar
Tipping capacity	3,035 lb	1377 kg
Operating capacity (35% tipping capacity)	1,062 lb	482 kg
Machine weight (no attachment, fluids full)	3,435 lb	1558 kg

HYDRAULIC SYSTEM

Auxiliary circuit, double gear pump		
Flow rate	13.9 gpm	52.6 L/min
Pressure	3,625 psi	250 bar
Dual hydrostatic ground drive pumps		
Flow rate	15 gpm	56.8 L/min
Pressure	3,625 psi	250 bar

POWER

	U.S.	METRIC
Engine	Yanmar® 3TNV88C	
Fuel	Diesel	
Gross power rating	37 hp	27.6 kW
Emissions compliance	EPA Stage V	
Number of cylinders	3	
Displacement	100.1 in³	1.64 L
Bore	3.46 in	88 mm
Stroke	3.54 in	90 mm
Rated speed	3,000 rpm	

FLUID CAPACITIES

Fuel tank capacity	10.5 gal	40 L
Engine oil, w/filter	5 qt	4.7 L
Hydraulic reservoir capacity	9.2 gal	35 L

NOISE LEVEL

Operator ear sound pressure	89 dBa
Sound power	103 dBa

BATTERY

SAE reserve capacity rating	110 min
SAE cold crank @ 0°F (-18°C)	800 amps
Electrical system	12V

Specifications are general and subject to change without notice. If exact measurements are required, equipment should be weighed and measured. Due to selected options, delivered equipment may not necessarily match that shown.



 POLK COUNTY CONSERVATION	Date	March 12, 2025
	Item No. Roll Call No. Submitted by:	ACTION 25-0312 Adam Fendrick Park Planner

AGENDA HEADING:

Approving the Professional Service Agreement with WHKS Engineers for Design/Engineering services for the Skunk River Bridge Repair project in an amount of \$89,000.

INFORMATION:

WHKS Engineers have been providing our bridge inspections over the past several years. They have noted the Skunk River Bridge on the Chichaqua Valley Trail (CVT) has several issues that need to be addressed. Their report found that several of the pilings were failing or near failing.

Substructure	% Effectiveness of Piles South - North					
W Abut	50	0	75	50	50	75
Pier 1W	25	50	W	W	W	W
Pier 2W	75	STR	W	W	W	W
Pier 3W	0	50	50	STR	50	STR
Pier 4W	50	75	W	W	W	W
Pier 5W	75	75	75	75	75	75
Pier 6W	75	75	75	75	75	STR

Table 4: Timber Pile Effectiveness (W = Weathered, STR = Starting to Rot)

Substructure	% Effectiveness of Piles South - North					
Pier 6E	25	F	F	F	50	F
Pier 5E	25	F	F	F	F	F
Pier 4E	F	F	F	F	F	F
Pier 3E	F	25	F	F	F	F
Pier 2E	F	F	F	F	F	F
Pier 1E	F	F	50	F	25	F
E Abut	F	F	F	F	F	F

Table 5: Timber Pile Effectiveness (F = 75% due to fire damage)

This project will make significant renovations to the bridge by replacing all the wood pilings on the west and east bridge abutments that are showing signs of failing. The project includes new decking and railings that would now accommodate our maintenance equipment to cross this bridge. The project is anticipated to start construction next winter and be open for the 2026 season.

Project Budget Overview:

Estimated Construction Costs:	\$850,000
Design Engineering:	\$ 89,000
Construction Admin. (Estimate)	\$ 40,000
Project Total:	\$979,000

TAP Grant:	\$250,000
PCC Bond:	\$729,000

FISCAL IMPACT:

Amount: \$89,000 Contract Amount
Funding Source: Polk County Conservation Bond -Trails

PREVIOUS BOARD ACTION(S):

Date: February 2022

Roll Call Number: 22-0210 **(Yea-5)**

Action: Approving an application for the Central Iowa Regional Transportation Planning Alliance (CIRPTA) Transportation Alternatives Program (TAP) grant and intent to provide 20% matching funding for 2026 TAP funding for the repair and reconstruction of the Skunk River Bridge on the Chichaqua Valley Trail.

RECOMMENDATION:

Approving the Professional Service Agreement with WHKS Engineers for Design/Engineering services for the Skunk River Bridge Repair project in an amount of \$89,000 and directing the Chair or their designee to sign said agreement.



PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **Polk County Conservation** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as **South Skunk River Trail Bridge Rehabilitation**.

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

Scope of Services

WHKS shall perform the following described services for the Client:

Professional Engineering services as described on the attached Scope of Services included in Exhibit A.

Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

Billed Hourly with an Estimated Fee of \$89,000. Expenses billed at actual cost and mileage at the current published IRS rate per mile. External expenses include an administrative charge of 10 percent.

Executed this _____ day of March, 2025

Polk County Conservation

By: _____

Printed Name: _____

Title: _____

WHKS & CO.

By:  _____

Printed Name: Derek J. Thomas, P.E.

Title: Vice President

Exhibit A to Professional Services Agreement

A. Project Description:

This project involves performing preliminary and final design for the rehabilitation of the South Skunk River bridge on the Chichaqua Valley Trail. The existing bridge is a steel girder bridge on concrete piers with timber stringer approaches on timber pile bent substructure. The bridge is approximately 453-ft long by 10-feet wide. Each of the timber approaches are approximately 82-ft long. The bridge originally carried rail traffic but has since been converted to trail use.

The proposed rehabilitation includes replacement of the timber approach spans, replacement of the timber deck and railing on the main steel spans, and installation of slope protection. A 12-foot clear width will be provided on the deck. Estimated fee and hours are based on an approach cross section of an Iowa DOT continuous concrete slab (CCS) bridge with a modified width and chain link fence. The existing concrete piers will be evaluated and modified as necessary to receive the new approach spans. The proposed main span deck will be concrete with a chain link fence. Slope protection will be placed along the berms beneath the bridge.

This agreement includes survey, hydraulics and sizing for the bridge, permit evaluation and application, and preparation of final plans and specifications. A site visit will be performed to determine condition and feasibility of constructing new approach spans supported by existing concrete piers.

The proposed profile will match existing. Limited trail removal and replacement will be included to facilitate construction and transition the existing trail to the new bridge approaches. The project is anticipated to disturb less than one acre so a SWPPP will not be required. Utility coordination will be performed in accordance with Iowa DOT I.M.s.

Threatened and endangered species will be reviewed and coordinated in accordance with Iowa DOT I.M.s. A Cultural Resources Assessment will be performed by a subcontractor to WHKS. It is assumed that a full architectural/historical review will not be required. Geotechnical Engineering and hazardous material inspection and testing (asbestos) services will be provided by a subcontractor to WHKS.

Construction is anticipated to be completed under full trail closure. Right-of-way parcel acquisition and temporary easement are not anticipated. Construction access is anticipated to be along the trail to the west bridge approach and from the north through land owned by Polk County Conservation to the east bridge approach.

The project will be constructed with Federal funds and will be administered by the Iowa DOT. While a local fall letting is desired, timing will be dependent on adhering to the Iowa DOT letting schedule and DNR permitting requirements. Hours for the agreement assume the project will be let through the Iowa DOT.

Construction Administration and Observation will be performed as necessary through a future agreement.

B. Scope of Services Provided Under This Agreement:

1. Project Management and Meetings

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold virtual kick-off meeting with Client to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.
- Attend two (2) meetings for the project to review preliminary and check plans.
- Prepare and submit project Concept Statement to Iowa DOT

2. Topographic Survey and Research of Existing Conditions

- Perform site topographical surveys to support new facilities, exclusive of boundary surveys for land and easement acquisition. Topographic survey to include hydraulic cross sections.
- Develop project control and base map for the project.
- Locate the existing underground utilities as located by the Iowa One Call locate system.
- Collect, obtain and review relevant information from the Client.

3. Hydrologic and Hydraulic Analysis and Permitting

- Perform hydrologic and hydraulic analysis to evaluate the proposed bridge alternative in accordance with local and state flood plain permit requirements.
 - Perform hydrologic analysis using USGS StreamStats for data collection.
 - Obtain Flood Insurance Study (FIS) HEC-RAS model from Client or FEMA
 - Conduct a site evaluation to verify base model, determine roughness coefficients, and water flow characteristics.
 - Update HEC-RAS model with the hydraulic survey information.
 - Input the proposed bridge and roadway profile into HEC-RAS. Review model runs and determine the potential new bridge's effect on flood elevations, the floodway, and insurable structures.
 - Analyze drainage area and hydrologic characteristics
 - Develop hydraulic model to analyze adequate bridge sizing, velocities, and backwater.
 - Determine the final bridge length sizing based on the results of the hydraulic analysis and meeting Iowa DNR requirements for freeboard and backwater.
 - Evaluate need for channel shaping, berm slope stabilization, and erosion controls such as revetment.
- Prepare and submit Joint Permit Application, including the bridge Type, Size, and Location (TS&L) drawing (preliminary plans developed in preliminary and final design phase), to Iowa DNR and U.S. Army Corps of Engineers.

4. Preliminary and Final Design

- Prepare preliminary and final plans and specifications to show the character and scope of work to be performed by contractors on the Project. Plans will follow Iowa DOT standards.
- Geotechnical Engineering services will be performed by a subcontractor to WHKS under this contract. Geotechnical services to include soil borings and geotechnical evaluation.
- Prepare opinion of probable construction cost on completed plans and specifications.
- Furnish electronic copies of the plans, specifications, and other contract documents as required to the Client.
- Answer contractor's questions during the bidding phase.
- Prepare addendums to the contract documents prior to bid letting, if necessary.

C. Special Engineering Services:

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Land surveying and platting (except as noted)
2. Easement research, plats or descriptions
3. Negotiation for easements or land acquisition
4. Quality control testing and construction materials testing
5. Permits other than those identified above
6. Funding assistance, including grant and/or loan applications
7. Wetland Delineations or mitigation plans
8. Cultural resource survey or other studies or documentation that may be required by regulatory agencies that are not specifically listed in the scope of services
9. National Environmental Policy Act (NEPA) compliance, including historical and archeological investigations that are not specifically listed in the scope of services
10. Bridge aesthetics
11. Attendance at additional meetings (other than those listed above)
12. Construction phase engineering services, including construction administration, staking, construction observation, preparation of record drawings and project close-out services

STANDARD TERMS AND CONDITIONS FOR PUBLIC SECTOR PROJECTS

1. Scope of Services

Client and WHKS have agreed to a list of services WHKS will provide to Client as listed on the Professional Services Agreement Form.

2. Governing Law

The laws of the State of Iowa will govern this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

3. Standard of Care

Services provided by WHKS under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and locality.

4. Integration

This Agreement comprises the final and complete agreement between Client and WHKS. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and WHKS.

5. Guarantees and Warranties

WHKS shall not be required to sign any documents, no matter by whom requested, that would result in WHKS having to guarantee or warrant the existence of conditions whose existence WHKS cannot ascertain. Client also agrees not to

make resolution of any dispute with WHKS or payment of any amount due to WHKS in any way contingent upon WHKS signing any such guarantee or warranty.

6. Indemnification

WHKS agrees, to the extent permitted by law, to indemnify and hold Client harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by WHKS' negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom WHKS is legally liable.

Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Client's negligent acts, errors or omissions and those of Client's contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither WHKS nor Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

7. Billing and Payment Provisions

Invoices shall be submitted by WHKS monthly and are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date.

If payment is not received by WHKS within thirty (30) calendar days of the invoice date, Client shall pay as interest an additional charge of one

and one-quarter percent (1.25%) of the PAST DUE amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

If Client fails to make payments within sixty (60) days from the date of an invoice or otherwise is in breach of this Agreement, WHKS may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. WHKS shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to WHKS in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by WHKS.

In the event legal action is necessary to enforce the payment provisions of this Agreement, WHKS shall be entitled to collect from Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by WHKS in connection therewith and, in addition, the reasonable value of WHKS personnel time and expenses spent in connection with such collection action, computed at WHKS current fee schedule and expense policies.

Payment of invoices is in no case subject to unilateral discounting or set-offs by Client, and payment is due regardless of suspension or termination of this Agreement by either party.

8. Ownership of Records

All reports, plans, specifications, field data and notes and other

documents, including all documents on electronic media, prepared by WHKS as instruments of service shall remain the property of WHKS.

Client shall be permitted to retain copies, including reproducible copies, of the plans and specifications for information and reference in connection with Client's use of the completed project. The plans and specifications shall not be used by Client or by others on other similar projects except by agreement in writing by WHKS.

9. Delivery of Electronic Files

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and provided by WHKS, Client covenants and agrees that all such electronic files are instruments of service of WHKS, who shall be deemed the author, and who shall retain all rights under common and statutory laws, and other rights, including copyrights. Client is aware that differences may exist between the electronic files delivered and the respective construction documents due to addenda, change orders or other revisions. In the event of a conflict between the signed construction documents prepared by WHKS and electronic files, the signed construction documents shall govern.

Client and WHKS agree that the electronic files prepared by WHKS shall conform to the current CADD software in use by WHKS or to other mutually agreeable CADD specifications defined in the Agreement. Any changes to the CADD specifications by either Client or WHKS are subject to review and acceptance by the other party. Additional efforts by WHKS made necessary by a change to the CADD specifications or other software shall be compensated for as Additional Services.

The electronic files provided by WHKS to Client are submitted for an acceptance period of 60 days. Any defects Client discovers during this period will be reported to WHKS and will be corrected as part of the Scope

of Services. Correction of defects detected and reported after the acceptance period will be compensated for as Additional Services.

Client agrees not to reuse the electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Client agrees not to transfer the electronic files to others without the prior written consent of WHKS, except as required by law. In addition, Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than WHKS or from any reuse of the electronic files without the prior written consent of WHKS.

Under no circumstance shall delivery of the electronic files for use by Client be deemed a sale by WHKS and WHKS makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall WHKS be liable for any loss of profit or any consequential damages.

10. Changed Conditions

Client shall rely on the judgment of WHKS as to the continued adequacy of this agreement in light of occurrences or discoveries that were not originally contemplated by or known to WHKS. Should WHKS call for contract renegotiation, WHKS shall identify the changed conditions necessitating renegotiation and WHKS and Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

11. Permits and Approvals

WHKS shall assist Client in applying for those permits and approvals typically required by law for projects similar to the one for which WHKS services are being engaged. This assistance consists of completing

and submitting forms as to the results of certain work included in the Scope of Services.

12. Suspension of Services

If the project is suspended for more than thirty (30) calendar days in the aggregate, WHKS shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, WHKS may, at its option, terminate this Agreement upon giving notice in writing to Client.

13. Termination

Either Client or WHKS may terminate this Agreement at any time with or without cause upon giving the other party seven (7) calendar days prior written notice. Client shall within thirty (30) calendar days of termination pay WHKS for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of the Agreement.

14. Unauthorized Changes

In the event Client, Client's contractors or subcontractors or anyone for whom Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other contract documents prepared by WHKS without obtaining WHKS' prior written consent, Client shall assume full responsibility for the results of such changes. Therefore, Client agrees to waive any claim against WHKS and to release WHKS from any liability arising directly or indirectly from such changes.

Client also agrees, to the extent permitted by laws, to indemnify and hold WHKS harmless from any

damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from such changes.

15. Jobsite Safety

Neither the professional activities of WHKS nor the presence of WHKS or its employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. WHKS and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

16. Additional Services

Services which are requested by Client or are required as part of the Project, but are not included in the Scope of Services, are considered Additional Services.

WHKS will notify Client in writing when Additional Services will be needed. WHKS and Client will agree on the extent of the Additional Service(s) required and will agree on the method and amount of the compensation for performance of said agreed upon Additional Services.

WHKS will not perform Additional Services which will result in additional cost to Client without documented verbal or written authority of Client.

In the event WHKS is requested or required to participate in any dispute resolution procedure which involves any aspect of the Project, Client agrees to compensate WHKS for the reasonable value of WHKS' personnel time and expenses spent

in connection with such procedures computed at WHKS' then current fee schedule and expense policies.

17. Dispute Resolution

In an effort to resolve any conflicts that arise, Client and WHKS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

18. Third Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or WHKS. WHKS' services under this Agreement are being performed solely for Client's benefit, and no other entity shall have any claim against WHKS because of this Agreement or the performance or nonperformance of services hereunder.

19. Extension of Protection

Client agrees to extend any and all liability limitations and indemnifications provided by Client to WHKS to those individuals and entities WHKS retains for performance of the services under this Agreement, including but not limited to WHKS officers and employees and their heirs and assigns, as well as WHKS subconsultants and their officers, employees, heirs and assigns.

20. Timeliness of Performance

WHKS will perform the services described in the Scope of Services with due and reasonable diligence consistent with sound professional practices.

21. Delays

WHKS is not responsible for delays caused by factors beyond WHKS' reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other

regulatory authority to act in a timely manner, failure of Client to furnish timely information or approve or disapprove of WHKS' services or work product promptly, or delays caused by faulty performance by Client or by contractors of any level. When such delays beyond WHKS' reasonable control occur, Client agrees WHKS is not responsible for damages, nor shall WHKS be deemed to be in default of this Agreement.

22. Right to Retain Subconsultants

WHKS may use the services of subconsultants when, in the sole opinion of WHKS, it is appropriate and customary to do so. Such persons and entities include, but are not limited to, aerial mapping specialists, geotechnical consultants and testing laboratories. WHKS' use of other consultants for additional services shall not be unreasonably restricted by Client provided WHKS notifies Client in advance.

23. Assignment

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

24. Severability and Survival

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

25. Hazardous Materials

It is acknowledged by both parties that WHKS' Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event WHKS or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of WHKS services,

WHKS may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

26. Joint Participation

The parties have participated jointly in the negotiation and preparation of all agreements between the parties. Each party has had an opportunity to obtain the advice of legal counsel and to review and comment upon this instrument. Accordingly, no rule of construction shall apply against any party or in favor of any party. This instrument shall be construed as if the parties jointly prepared it and any uncertainty or ambiguity shall not be interpreted against one party and in favor of another.

27. Record Documents

If required in the Professional Services Agreement, WHKS shall, upon completion of the Work, compile for and deliver to the Client a reproducible set of Record Documents that are based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents may show certain significant changes from the original design made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume as reliable, the Consultant does not warrant their accuracy.

Revised 02/23/07

Revised: 04/29/09

	Date	May 8, 2024
	Item No. Roll Call No. Submitted by:	ACTION 25-0313 Amanda Brown Ecologist

AGENDA HEADING:

Approving an agreement between Drake University and Polk County Conservation for monitoring at Brenton Slough in an amount not to exceed \$140,250.

INFORMATION:

Polk County Conservation recently purchased the first phase of the Brenton Slough property from Iowa Natural Heritage Foundation. Part of the funding used towards this purchase was received from Google by the Great Outdoors Foundation (GOF). In order to receive these funds, GOF was required to monitor the water quantity benefits that will be realized through the protection of Brenton Slough and report them yearly to Google through 2034. Google would provide funding in an amount of \$140,000 up front in order to meet these monitoring requirements.

Since Polk County Conservation will be managing the property, GOF approached staff about being in charge of completing the yearly monitoring requirements. PCC staff and GOF solicited a proposal from a local university professor who specializes in water related research. The monitoring will begin in spring of 2025 and continue through December of 2034. Yearly reports will be submitted to Polk County Conservation who will then submit the reports to GOF.

Polk County Conservation will invoice GOF at the beginning of the project period for the full amount plus administrative fees.

FISCAL IMPACT:

Amount: \$140,000 – Great Outdoors Foundation
 \$ 250 – Polk County Conservation
 \$140,250 – Total

Funding Source: Great Outdoors Foundation – Google Funds and Bond Funds

PREVIOUS BOARD ACTION(S): NA

RECOMMENDATION:

Approving an agreement between Drake University and Polk County Conservation for monitoring at Brenton Slough in an amount not to exceed \$140,250 and approving Director or Designee to sign agreement.

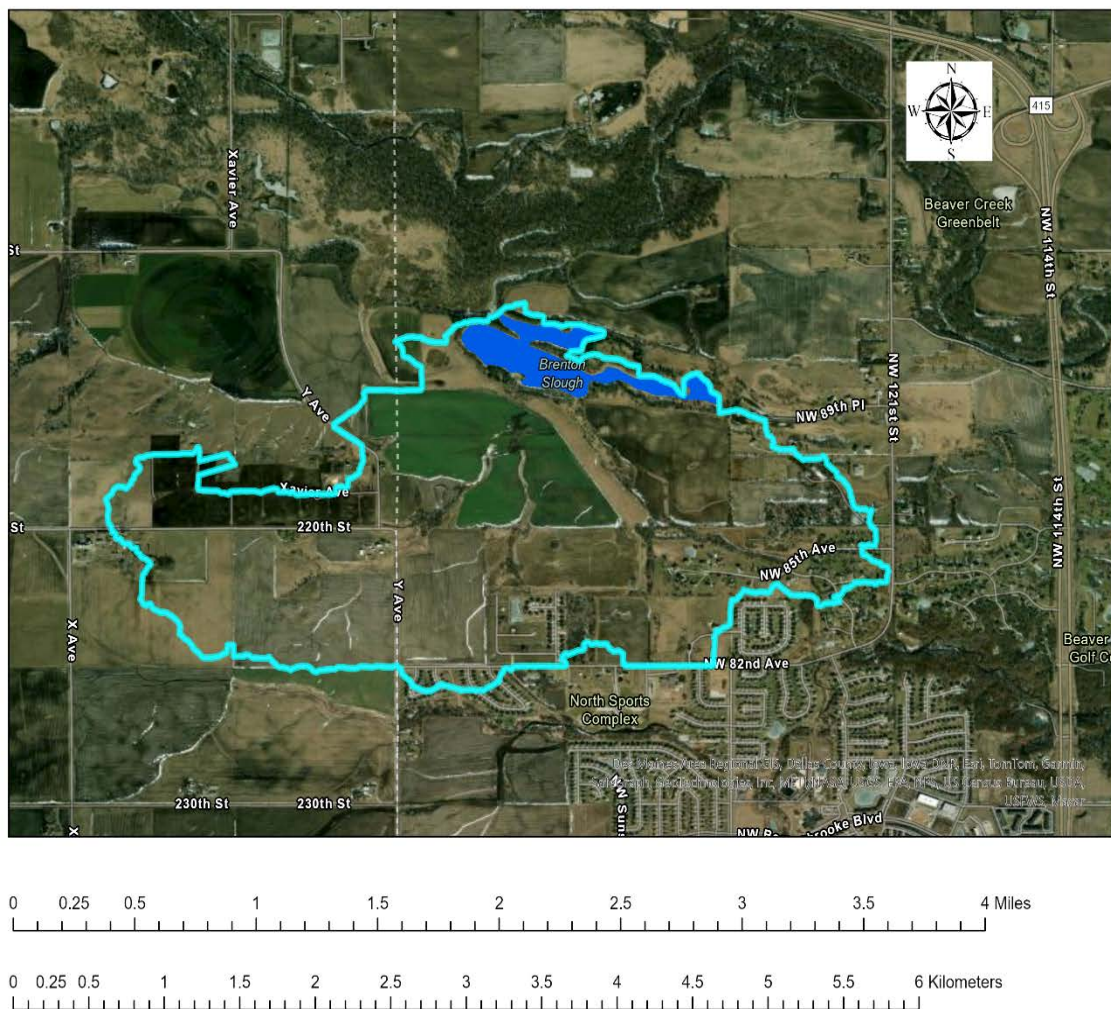
Project Title: Hydrologic evaluation of Brenton Slough

Principle Investigator: Claire Hruby, PhD, Drake University Department of Environmental Science and Sustainability

Lead Student Investigator: Alex Colby

Background

Brenton Slough is a large wetland complex within the Beaver Creek river valley. It lies just on the north edge of Grimes, Iowa, a suburb of Des Moines, that has been experiencing rapid development over the past two decades. The two square-mile watershed of the ~73 acre open-water portion of the Slough includes a couple of small developments, crop-fields, a large open feedlot, a sod farm, and a riparian area.



Permanent protection for the Slough will have benefits for flood resilience, surface and groundwater quality and quantity. The Slough is located within the 10-year capture zone of three wells used as a portion of the water supply for Grimes. These wells are 67 – 82 feet deep and draw water from alluvial sands and gravels located beneath the Beaver Creek floodplain. Water from these relatively shallow wells is treated and combined with water from the deep Jordan (Cambrian-Ordovician) aquifer. Grimes also has a deep Jordan well that is used as an aquifer storage and recovery (ASR) well where treated water can be stored for use during periods of drought or peak demand. The continued quantity and quality of this groundwater resource is critical to the community of Grimes, which currently does not have plans to create a back-up connection to the greater Central Iowa Water Works water supply.

Preservation of the wetland complex will continue to hold and slowly discharge water into Beaver Creek following significant precipitation events, helping to reduce peak discharge levels and reduce the potential for flooding. This storage may also act as a source of baseflow for the creek during dry periods, which helps to maintain flow for both aquatic life and recreation activities.

The objectives of this project are as follows:

- 1) To develop a complete water balance model for the Brenton Slough watershed that includes quantification of annual precipitation, evaporation/transpiration, pool storage, soil infiltration, groundwater recharge, and discharge.
- 2) To evaluate the water quality benefits of the slough on surface and groundwater.

Monitoring Plan:

Instrumentation will be installed in the spring of 2025 in order to measure pool depth at the deepest location within the slough. Monthly visits will be conducted to verify the aerial extent of the pool using a small drone (appropriate testing and license will be obtained for all users). Aerial images will be digitized and will be used to calibrate a model relating water depth to aerial extent. Given the limitations of currently available LiDAR data, more detailed bathymetric data will be collected to more accurately determine volumetric storage.

Assumptions about infiltration will be tested using infiltrometers at multiple locations as conditions allow. Recharge rates will be better quantified by installation of nested monitoring wells. Cores obtained during the well installation will be used to characterize subsurface materials and verify assumptions about hydraulic conductivity.

A complete water balance model will be developed to quantify the following parameters: Discharge (Q) = Precipitation (P) – Evaporation (E) +/- Change in Storage (ΔS). A weather station with tipping-bucket rain gauge will be installed to determine volume of precipitation

inputs. If overland discharge is occurring from the ponded area especially during wet periods, the outflow from the pond will be measured either using a v-notch structure or manually with a flow meter at appropriate intervals. Monthly evapotranspiration values will be extracted from Iowa State University's statewide Environmental Mesonet Website.

Pending approval from the Central Iowa Water Works coalition, historical water level, pumping, and water quality records from Grimes' three alluvial wells 100, 101, and 102, will be summarized, and annual sampling at these wells will be conducted in order to observe any trends in water quality, with an emphasis on those constituents that are known to impact human health, such as nitrite and nitrate. These data will be used to document the value of protecting land in the source water capture zones, and to evaluate whether changes in land-use, well pumping, droughts, or flooding impact this important drinking-water supply.

Riparian wetlands, such as reconstructed oxbows, have been reported to treat as much as 45% of the incoming nitrogen prior to discharge to downstream waters. By preserving Brenton Slough, the natural removal of nutrients that negatively impact recreational and drinking-waters will be preserved. To quantify this impact at Brenton Slough, we will collect samples monthly during winter, and every-other week during the rest of the year, from the inflow, pond, outflow, sediments, and groundwater to determine how much nitrogen is being removed within the inundated areas. Additional parameters that are important for maintaining a healthy aquatic system will also be sampled, such as dissolved oxygen, dissolved phosphorus, cyanotoxins, and chlorophyll. Although we do not expect the pond to be used for swimming, it will be important to assess the safety of the water for occasional human contact, and for pets and wildlife.

Drake University offers an upper-level course in Hydrology on a 2-year cycle. Students will benefit greatly from access to a fully instrumented watershed. Hands-on learning and the ability to develop areas of inquiry in line with their interests will ensure that they are prepared for future academic or professional work in the field, helping to protect water resources for years to come.

Tasks and Timeline:

Task
Year 1: Install monitoring equipment, begin sampling, and begin to calibrate model for determining volumetric benefits. End-of-the-year report to PCCB may include some assumptions.
Years 2 – 10: Maintain equipment, report annual volumetric benefits, and continue to improve model as additional data help to determine hydrologic relationships. Annual reporting of volumetric storage and recharge calculations.
Year 1: Establish baseline water quality values
Years 2 – 10: Continue evaluation of nutrient cycling as they relate to changes in environmental and landuse conditions.
Years 1-10: Coordinate with PCCB and Grimes Municipal Water Utility/Central Iowa Water Works on water quality and aquatic life assessment.
Years 2-10: Reports, publications, presentations, and development of educational materials

Budget:

Item	Description	Total Cost
Equipment and supplies	Field and lab equipment, bottles, waders, and reagents	\$50,000
Analytical Costs	Testing for various water quality parameters in the pond, the inlet and outlet, sediments, monitoring wells, and the public water supply wells	\$15,000
Student Time	\$15/hour including summer benefits as necessary for sampling, analysis, and writing – some increase in the hourly rate may occur over the 10-year period	\$30,000
Hruby summer stipend	1-2 weeks pay per summer - \$2000 per week plus benefits – some increase in the rate is anticipated	\$30,000
Travel	The ENSS department at Drake has access to vehicles, but costs of gas, cleaning, and repairs are shared by users.	\$2,500
	SUBTOTAL	\$127,500
Overhead (10%)	Required for long-term, high-value contracts	\$12,750
		\$140,250

 POLK COUNTY CONSERVATION	Date	March 12, 2025
	Item No. Roll Call No. Submitted by:	ACTION 25-0314 Adam Fendrick Parks Planner

AGENDA HEADING:

Requesting approval to proceed with the application process for the Iowa DNR Sovereign Lands Permit for the Hubbell Trailhead at the Fleur Drive ICON site.

INFORMATION:

Polk County Conservation (PCC) personnel would like to apply for the Iowa DNR Sovereign Lands Permit for the Hubbell Trailhead at the Fleur Drive ICON site. This permit program is governed by 571 Iowa Administrative Code chapter 13 which was revised effective May 1, 2024.

These (*permit*) rules are applicable to all fee title lands and waters, dedicated lands and waters under the jurisdiction of the commission and managed by the commission for public access to a meandered sovereign lake or meandered sovereign river; meandered sovereign lakes; meandered sovereign rivers; and sovereign islands; except those portions of the Iowa River and the Mississippi River where title has been conveyed to charter cities.

Permit Requirements state that “*Any construction on, above, or under state-owned lands and/or waters must secure a sovereign lands construction permit from the Department in advance of work.*” In order for Polk County Conservation to perform construction-related activities at the Hubbell Trailhead, Board approval is being sought to apply for the Iowa DNR Sovereign Lands Permit.

FISCAL IMPACT:

Amount:

Funding Source:

PREVIOUS BOARD ACTION(S): None

RECOMMENDATION:

Requesting approval to proceed with the application process for the Iowa DNR Sovereign Lands Permit for the Hubbell Trailhead at the Fleur Drive ICON site.

 POLK COUNTY CONSERVATION	Date	March 12, 2025
	Item No. Roll Call No. Submitted by:	CLOSED SESSION 25-0315

AGENDA HEADING:

Action from Closed Session discussion of land acquisition opportunities.

INFORMATION:

Polk County Conservation has the opportunity to acquire land with excellent conservation potential at several locations within Polk County. Cost-share opportunities may be available to assist with acquisition and restoration expenses. Nearby PCC landholdings add additional interest to these properties.

FISCAL IMPACT: TBD

PREVIOUS BOARD ACTION(S):

Date:

RollCall:

Action:

RECOMMEDATION:

Direct staff to proceed on these land acquisition opportunities based on information presented and pursuant to Board discussion.