

Agenda
Executive Committee-911 Service Board
Monday, March 18, 2024
1:30-2:30 pm
PCEMA C14



1907 CARPENTER AVENUE
DES MOINES, IOWA 50314
PH. (515) 286-2107
www.polkcountyiowa.gov

911 Service Board Executive Committee Members

911 Service Board Chair	Robert Brownell
911 Service Board Vice Chair:	Dave Ness
Des Moines PSAP:	Brad Button
Des Moines User:	Michele Bischof
Polk County Sheriff PSAP:	Nick Brockman
Polk County Sheriff User:	Rob Chiappano
Westcom PSAP:	Udell Mentola
Westcom User:	Chad McCluskey
Staff:	AJ Mumm, Dutch Geisinger, Tracey Bearden
Guests:	

I. Chair's Opening Comments

II. Budget and Finance

- a. Approval of Known Expenditures over \$10,000 (FY23-24)-** Ancillary documentation available upon request.
 - i.** Service Board
 - ii.** Joint Projects
 - iii.** Des Moines-\$77,655.12-See Attachment 1
 - iv.** PCSO
 - v.** Westcom
- b. Joint Project Training Funds Approval-** See Attachment 2
- c. Funding Request Discussion-**Chief Chiappano and Pulse Point
- d. January 2024 Numbers-**See Attachment 2
- e. Fiscal Policy Update**

III. Committee and Project Updates

- a. CAD Improvement Project-**Hentzel-
- b. PSAP Advisory Committee-**Next Meeting- 3/28/24
- c. Metro Interoperability Committee Update**

IV. Open Discussion Amongst Committee Members

V. Adjourn

Proudly serving the communities of:

Alleman - Altoona - Ankeny - Bondurant - Clive - Des Moines - Elkhart - Grimes - Johnston - Mitchellville
Pleasant Hill - Polk City - Polk County - Runnells - Urbandale - West Des Moines - Windsor Heights



Attachment #1



Polk County Emergency Management
Attn: Tracey Bearden
1907 Carpenter Ave.
Des Moines, IA 50314

Date February 26, 2024

Ref: Anticipated expenses exceeding \$10,000

Ms. Bearden,

This communication is to request approval of the following anticipated expenses for the month of March 2024:

<u>ITEM DESCRIPTION</u>	<u>ESTIMATED COST</u>
Anticipated purchase of Mobile Data Computers for new vehicles	\$77,655.12

These items are currently in the City Procurement Office for review.
The date of purchase has yet to be determined.

Thank you for your time and assistance.
If you have any questions, please contact me (515) 237-1535 or cmbarongan@dmgov.org.

Thank you,

Colleen Barongan
Police Budget Specialist



Attachment #2

Job

Project

3461202 911 SERVICE BOARD

Job	Cost Code	Cost Type	Description	L P M DE CUM	Approp Amount	Encumbered Amount	Accrual Amount	Enc/Accrual Total	% Approp Used	Approp Remaining	% Approp Remaining
3461202	50000	REVENUES		3 ND	.00						
3461202	50000	REVENUES		3 T	35,798.00-		1,282,428.81-	1,282,428.81-	3,582.40	1,246,630.81	3,482.40-
3461202	60000	REVENUES		3 ND	.00						
3461202	60000	REVENUES		3 T	3,700,380.00-		4,380,315.98-	4,380,315.98-	118.37	679,935.98	18.37-
3461202	70000	EXPENDITURES		3 ND	.00						
3461202	70000	EXPENDITURES		3 T	130,539.00		1,391,018.35	1,391,018.35	1,065.60	1,260,479.35-	965.60-
3461202	82000	EXPENDITURES		3 ND	.00						
3461202	82000	EXPENDITURES		3 T	4,841,942.80		2,485,650.94	2,485,650.94	51.34	2,356,291.06	48.66
3461202				2 T	1,236,303.00		1,786,075.50-	1,786,075.50-	144.47-	3,022,378.50	244.47
3461202			911 SERVICE BOARD								

Job	Cost Code	Cost Type	Description	Approp		Encumbered Amount	Accrual		Enc/Accrual Total	% Approp		% Approp Remaining
				Amount			Amount			Used	Remaining	
3461203	50000	REVENUES		.00								
3461203	50000	REVENUES		11,570,227.00-			18,402,030.93-		18,402,030.93-	159.05		59.05-
3461203	70000	EXPENDITURES		.00								
3461203	70000	EXPENDITURES		14,716,983.00			16,624,224.56		16,624,224.56	112.96		12.96-
3461203		DES MOINES PSAP		3,146,756.00			1,777,806.37-		1,777,806.37-	56.50-		156.50

Job	Cost Code	Cost Type	Description	L P M D E C U M	Approp Amount	Encumbered Amount	Accrual Amount	Enc/Accrual Total	% Approp Used	Approp Remaining	% Approp Remaining
3461204	50000	REVENUES		3 ND	.00						
3461204	50000	REVENUES		3 T	9,671,722.00-		15,952,246.23-	15,952,246.23-	164.94	6,280,524.23	64.94-
3461204	70000	EXPENDITURES		3 ND	.00						
3461204	70000	EXPENDITURES		3 T	13,257,243.00		13,824,050.53	13,824,050.53	104.28	566,807.53-	4.28-
3461204		POLK COUNTY PSAP		2 T	3,585,521.00		2,128,195.70-	2,128,195.70-	59.36-	5,713,716.70	159.36

Job 3461205 WESTCOM PSAP

Project

Job	Cost Code	Cost Type	Description	L P M D E C U M	Approp Amount	Encumbered Amount	Accrual Amount	Enc/Accrual Total	% Approp Used	Approp Remaining	% Approp Remaining
3461205	50000	REVENUES		3 ND	.00		14,981,882.72-	14,981,882.72-	140.64	4,328,949.72	40.64-
3461205	50000	REVENUES		3 T	10,652,933.00-		14,981,882.72-	14,981,882.72-	140.64	4,328,949.72	40.64-
3461205	70000	EXPENDITURES		3 ND	.00		14,814,116.76	14,814,116.76	105.47	768,849.76-	5.47-
3461205	70000	EXPENDITURES		3 T	14,045,267.00		14,814,116.76	14,814,116.76	105.47	768,849.76-	5.47-
3461205		WESTCOM PSAP		2 T	3,392,334.00		167,765.96-	167,765.96-	4.95-	3,560,099.96	104.95
3461205		Total:		1 T	11,360,914.00		5,859,843.53-	5,859,843.53-	51.58-	17,220,757.53	151.58

Full
346
Acct.

Westcom

Fund	Agency	Orgn.	Account	Description	Catg	(Budget Period: 12)		Amts.	Expended	Expended	Y-T-D	Expnd/Committed	Y-T-D	Remaining	Balance	Remaining	Balance Perc
						Total	Approp.		M-T-D								
02	00346	E911 SERVICE	02	SUPPLIES													
82400			02	OFFICE SUPPLIES	02	1,500.00		.00			20.00			1,480.00		98.67	
82570			02	MISCELLANEOUS OTHER SUPPLIES	02	300.00		.00			.00			300.00		100.00	
02						1,800.00		.00			20.00			1,780.00		98.89	
86000			06	OFF PUBLICATIONS / LGL NOTICES	06	200.00		.00			.00			200.00		100.00	
86010			06	ADVERTISING	06	10,000.00		.00			.00			10,000.00		100.00	
86020			06	PRINTING	06	2,000.00		.00			.00			2,000.00		100.00	
86110			06	MILEAGE / MISC TRAVEL	06	1,240.00		.00			.00			1,240.00		100.00	
86120			06	POSTAGE	06	100.00		.00			.69			99.31		99.31	
86130			06	TELEPHONE LINES	06	155,500.00		1,442.84			10,146.30			145,353.70		93.48	
86171			06	RADIO SVCS - VEHICLE/PORTABLE	06	8,500.00		23.97			167.79			8,332.21		98.03	
86190			06	CELLULAR TELEPHONES SERVICE	06	755.00		46.43			278.28			476.72		63.14	
86205			06	INTERNAL TELEPHONE CHARGES	06	1,400.00		.00			.00			1,400.00		100.00	
86472			06	COORDINATOR PROF / TECH SVCS	06	119,580.00		.00			31,454.92			88,125.08		73.70	
86600			06	ELECTRIC	06	3,796.00		.00			1,068.00			2,728.00		71.87	
86610			06	GAS	06	300.00		.00			.00			300.00		100.00	
86730			06	MAINT AGREEMENTS - TELE EQUIP	06	1,488.00		.00			1,511.34			23.34-		1.57-	
86732			06	MAINT AGREEMENTS - OTHER	06	147.00		.00			.00			147.00		100.00	
86860			06	LEASE / RENTALS	06	8,544.00		.00			1,068.00			7,476.00		87.50	
86940			06	INSURANCE	06	4,588.00		.00			3,320.10			1,267.90		27.64	
87100			06	DUES AND MEMBERSHIP	06	413.00		147.00			272.00			141.00		34.14	
87170			06	TRAVEL / TRAINING / EDUCATION	06	15,000.00		.00			495.64			14,504.36		96.70	
87190			06	MISCELLANEOUS OTHER SERVICES	06	150,000.00		.00			.00			150,000.00		100.00	
87330			06	MEETINGS	06	1,600.00		.00			.00			1,600.00		100.00	
87390			06	COMPUTER/DATA ACCESS & STORAGE	06	60,000.00		.00			.00			60,000.00		100.00	
87490			06	PROGRAM EXPENSE	06			6,122.49			42,410.61			42,410.61-		*****	
06				OTH SVCS & CHGS		545,151.00		7,782.73			92,193.67			452,957.33		83.09	
89580			09	GRANT PASS THROUGH REMITTANCE	09	24,000.00		.00			18,000.00			6,000.00		25.00	
09				MISCELLANEOUS		24,000.00		.00			18,000.00			6,000.00		25.00	
1202				E911 SERVICE BOARD		570,951.00		.00			110,213.67			460,737.33		80.70	

Fund 00346 E911 SERVICE

Agency 099 NONDEPARTMENTAL/NON-BUDGET

Orgn. 1203 DM E911 SURCHARGE

As of 1/31/2024

(Budget Period: 12)

Account	Description	Catg	Total Approp.	Amts. Committed	Expended M-T-D	Expended Y-T-D	Expnd/Committed Y-T-D	Remaining Balance	Remaining Balance Perc
02 SUPPLIES									
82310	M.V. LUB / PARTS / SUPPLIES	02		.00	.00	380.55	380.55	380.55-	*****
82420	INFO TECH SUPPLIES / EQUIPMENT	02		.00	.00	284.10	284.10	284.10-	*****
82460	FURNITURE AND EQUIPMENT	02	5,000.00	.00	.00	.00	.00	5,000.00	100.00
82570	MISCELLANEOUS OTHER SUPPLIES	02		.00	.00	1,213.76	1,213.76	1,213.76-	*****
02 SUPPLIES			5,000.00	.00	.00	1,878.41	1,878.41	3,121.59	62.43
86150	TELEPHONE EQUIPMENT	06	3,790.00	.00	.00	.00	.00	3,790.00	100.00
86190	CELLULAR TELEPHONES SERVICE	06	95,000.00	.00	.00	15,054.38	15,054.38	79,945.62	84.15
86470	CITY PROF / TECH SERVICES	06	175,000.00	.00	.00	27,803.42	27,803.42	147,196.58	84.11
86730	MAINT AGREEMENTS - TELE EQUIP	06	65,000.00	.00	.00	.00	.00	65,000.00	100.00
86860	LEASE / RENTALS	06	8,700.00	.00	.00	.00	.00	8,700.00	100.00
87100	DUES AND MEMBERSHIP	06	3,500.00	.00	.00	.00	.00	3,500.00	100.00
87170	TRAVEL / TRAINING / EDUCATION	06	10,000.00	.00	.00	.00	.00	10,000.00	100.00
87390	COMPUTER/DATA ACCESS & STORAGE	06		.00	.00	22,621.48	22,621.48	22,621.48-	*****
06 OTH SVCS & CHGS			360,990.00	.00	.00	65,479.28	65,479.28	295,510.72	81.86
88315	MINOR INFO TECH EQUIPMENT	08	255,000.00	.00	.00	6,351.72	6,351.72	248,648.28	97.51
88360	INFO TECH SOFTWARE	08	274,000.00	.00	.00	216,615.96	216,615.96	57,384.04	20.94
08 CAPITAL OUTLAYS			529,000.00	.00	.00	222,967.68	222,967.68	306,032.32	57.85
1203 DM E911 SURCHARGE			894,990.00	.00	.00	290,325.37	290,325.37	604,664.63	67.56

Fund 00346 E911 SERVICE
Agency 099 NONDEPARTMENTAL/NON-BUDGET
Orgn. 1204 PC E911 SURCHARGE

As of 1/31/2024

		(Budget Period: 12)		Amts. Committed	Expended M-T-D	Expended Y-T-D	Expend/Committed Y-T-D	Remaining Balance	Remaining Balance Perc
Account	Description	Catg	Total Approp.						
02 SUPPLIES									
82460	FURNITURE AND EQUIPMENT	02	4,000.00	.00	.00	.00	.00	4,000.00	100.00
82520	RADIO / CAMERA / A.V. SUPPLIES	02	500.00	.00	.00	.00	.00	500.00	100.00
82560	P.C. SOFTWARE	02	3,000.00	.00	.00	.00	.00	3,000.00	100.00
02 SUPPLIES			7,500.00	.00	.00	.00	.00	7,500.00	100.00
86130	TELEPHONE LINES	06	1,800.00	.00	273.33	1,075.66	1,075.66	724.34	40.24
86140	DATA LINES	06	10,800.00	.00	1,751.01	6,070.43	6,070.43	4,729.57	43.79
86150	TELEPHONE EQUIPMENT	06	3,383.00	.00	.00	.00	.00	3,383.00	100.00
86470	CITY PROF / TECH SERVICES	06	110,000.00	.00	.00	35,709.93	35,709.93	74,290.07	67.54
86471	CONSULTANT PROF / TECH SVCS	06	260,000.00	.00	.00	.00	.00	260,000.00	100.00
86473	COUNTY PROF / TECH SVCS	06	.00	.00	.00	139,003.07	139,003.07	139,003.07-	*****
86730	MAINT AGREEMENTS - TELE EQUIP	06	65,000.00	.00	.00	47,113.98	47,113.98	17,886.02	27.52
86731	MAINT AGREEMENTS - RADIO EQUIP	06	35,000.00	.00	.00	6,310.00	6,310.00	28,690.00	81.97
86732	MAINT AGREEMENTS - OTHER	06	135,100.00	.00	.00	154,429.30	154,429.30	19,329.30-	14.31-
87100	DUES AND MEMBERSHIP	06	2,200.00	.00	.00	2,016.00	2,016.00	184.00	8.36
87170	TRAVEL / TRAINING / EDUCATION	06	15,000.00	.00	797.00	5,980.76	5,980.76	9,019.24	60.13
87490	PROGRAM EXPENSE	06	21,000.00	.00	.00	7,559.00	7,559.00	13,441.00	64.00
06 OTH SVCS & CHGS			659,283.00	.00	2,821.34	405,268.13	405,268.13	254,014.87	38.53
1204 PC E911 SURCHARGE			666,783.00	.00	2,821.34	405,268.13	405,268.13	261,514.87	39.22

Fund 00346 E911 SERVICE
Agency 099 NONDEPARTMENTAL/NON-BUDGET
Orgn. 1205 WESTCOM E911 SURCHARGE

(Budget Period: 12)

Total
Approp.

Account	Description	Catg	Amts. Committed	Expended M-T-D	Expended Y-T-D	Expnd/Committed Y-T-D	Remaining Balance	Remaining Balance Perc
02 SUPPLIES								
86140	DATA LINES	06	.00	.00	78,838.90	78,838.90	78,838.90-	*****
86470	CITY PROF / TECH SERVICES	06	125,000.00	.00	136,622.28	136,622.28	11,622.28-	9.30-
86730	MAINT AGREEMENTS - TELE EQUIP	06	.00	.00	54.82	54.82	54.82-	*****
86732	MAINT AGREEMENTS - OTHER	06	425,000.00	.00	40,912.83	40,912.83	384,087.17	90.37
06 OTH SVCS & CHGS			550,000.00	.00	256,428.83	256,428.83	293,571.17	53.38
88300	MAJOR EQUIPMENT	08	50,000.00	.00	.00	.00	50,000.00	100.00
88310	MAJOR INFO TECH EQUIPMENT	08	15,000.00	.00	.00	.00	15,000.00	100.00
88340	MINOR EQUIPMENT	08	.00	.00	33,150.00	33,150.00	33,150.00-	*****
88360	INFO TECH SOFTWARE	08	15,000.00	.00	.00	.00	15,000.00	100.00
08 CAPITAL OUTLAYS			80,000.00	.00	33,150.00	33,150.00	46,850.00	58.56
1205 WESTCOM E911 SURCHARGE			.00	.00	289,578.83	289,578.83	340,421.17	54.04
099 NONDEPARTMENTAL/NON-BUDGET			.00	19,604.07	1,095,386.00	1,095,386.00	1,667,338.00	60.35
00346 E911 SERVICE			.00	19,604.07	1,095,386.00	1,095,386.00	1,667,338.00	60.35
Grand Total(s)			.00	19,604.07	1,095,386.00	1,095,386.00	1,667,338.00	60.35

Fund 00346 E911 SERVICE
Agency 099 NONDEPARTMENTAL/NON-BUDGET
Orgn. 1202 E911 SERVICE BOARD

As of 1/31/2024

(Budget Period: 12)

Account	Description	Catg.	Revenue Budget	Current M-T-D	Received Y-T-D	Budget Amt. Receivable	% Budget Received
52 INTERGOVERNMENTAL REVENUES							
56000	INTEREST ON INVESTMENTS	56	4,000.00-	6,679.78-	91,562.88-	87,562.88	2289.07
56	USE OF MONEY AND PROPERTY		4,000.00-	6,679.78-	91,562.88-	87,562.88	2289.07
62290	MISC STATE GRANTS/REIMB	60	.00	.00	18,000.00-	18,000.00	*****
62291	WIRELESS STATE GRANTS/REIMB	60	24,000.00-	.00	.00	24,000.00-	.00
65410	LL SURCHARGE	60	1,350,000.00-	.00	656,395.93-	693,604.07-	48.62
65420	WL SURCHARGE	60	1,562,875.00-	.00	859,930.24-	702,944.76-	55.02
65430	REVENUE ALLOCATION OUT	60	2,197,071.00	593,758.89	4,867,744.79	2,670,673.79-	221.56
60 NON-BUDGETARY REVENUES			739,804.00-	593,758.89	3,333,418.62	4,073,222.62-	450.58-
1202 E911 SERVICE BOARD			743,804.00-	587,079.11	3,241,855.74	3,985,659.74-	435.85-

Fund 00346 E911 SERVICE

Agency 099 NONDEPARTMENTAL/NON-BUDGET

Orgn. 1203 DM E911 SURCHARGE

As of 1/31/2024

(Budget Period: 12)

Account	Description	Catg.	Revenue Budget	Current M-T-D	Received Y-T-D	Budget Amt. Receivable	% Budget Received
52 INTERGOVERNMENTAL REVENUES							
56000	INTEREST ON INVESTMENTS	56	2,500.00-	4,302.36-	37,137.02-	34,637.02	1485.48
56	USE OF MONEY AND PROPERTY		2,500.00-	4,302.36-	37,137.02-	34,637.02	1485.48
65410	LL SURCHARGE	60	374,032.00-	76,795.64-	630,228.16-	256,196.16	168.50
65420	WL SURCHARGE	60	520,958.00-	165,075.59-	1,245,826.59-	724,868.59	239.14
60	NON-BUDGETARY REVENUES		894,990.00-	241,871.23-	1,876,054.75-	981,064.75	209.62
1203	DM E911 SURCHARGE		897,490.00-	246,173.59-	1,913,191.77-	1,015,701.77	213.17

Fund 00346 E911 SERVICE

Agency 099 NONDEPARTMENTAL/NON-BUDGET

Orgn. 1204 PC E911 SURCHARGE

(Budget Period: 12)

As of 1/31/2024

Account	Description	Catg.	Revenue Budget	Current M-T-D	Received Y-T-D	Budget Amt. Receivable	% Budget Received
52 INTERGOVERNMENTAL REVENUES							
56000	INTEREST ON INVESTMENTS	56	2,500.00-	5,646.14-	37,057.67-	34,557.67	1482.31
56	USE OF MONEY AND PROPERTY		2,500.00-	5,646.14-	37,057.67-	34,557.67	1482.31
65410	LL SURCHARGE	60	145,825.00-	57,214.06-	554,167.74-	408,342.74	380.02
65420	WL SURCHARGE	60	520,958.00-	122,984.13-	1,247,942.25-	726,984.25	239.55
60 NON-BUDGETARY REVENUES			666,783.00-	180,198.19-	1,802,109.99-	1,135,326.99	270.27
1204 PC E911 SURCHARGE			669,283.00-	185,844.33-	1,839,167.66-	1,169,884.66	274.80

Fund 00346 E911 SERVICE

Agency 099 NONDEPARTMENTAL/NON-BUDGET

Orgn. 1205 WESTCOM E911 SURCHARGE

(Budget Period: 12)

As of 1/31/2024

Account	Description	Catg.	Revenue Budget	Current M-T-D	Received Y-T-D	Budget Amt. Receivable	% Budget Received
52 INTERGOVERNMENTAL REVENUES							
56000	INTEREST ON INVESTMENTS	56	1,000.00-	214.33-	22,837.17-	21,837.17	2283.72
56	USE OF MONEY AND PROPERTY		1,000.00-	214.33-	22,837.17-	21,837.17	2283.72
65410	LL SURCHARGE	60	114,340.00-	54,512.49-	564,976.25-	450,636.25	494.12
65420	WL SURCHARGE	60	520,958.00-	117,176.98-	546,366.56-	25,408.56	104.88
60	NON-BUDGETARY REVENUES		635,298.00-	171,689.47-	1,111,342.81-	476,044.81	174.93
1205 WESTCOM E911 SURCHARGE			636,298.00-	171,903.80-	1,134,179.98-	497,881.98	178.25
099 NONDEPARTMENTAL/NON-BUDGET			2,946,875.00-	16,842.61-	1,644,683.67-	1,302,191.33-	55.81
00346 E911 SERVICE			2,946,875.00-	16,842.61-	1,644,683.67-	1,302,191.33-	55.81
Grand Total(s)			2,946,875.00-	16,842.61-	1,644,683.67-	1,302,191.33-	55.81