

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MARCH 22, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

PERMITS

6. Renewal application for Class "C" Liquor, Sunday Sales and Outdoor Service Area Permit for Jester Park Golf Course, 11949 NW 118th Avenue.

RESOLUTIONS

- *7. Resolution approving easements for construction of the NE Broadway Avenue Improvements Project.
- *8. Resolution approving Memorandum of Understanding and associated Easement for Storm Water Drainage and Storm Water Drainage Easement and Right of Entry Agreement with ILEX Group, Inc.
- *9. Resolution approving amendment to Cooperative Public Service Agreement with Central Iowa Watershed Management Authorities (CIWMA) to fund Water Resources Outreach Coordinator position.
- *10. Resolution approving contract with Iowa Department of Natural Resources (IDNR) to provide \$100,000 towards a new Water Resources Outreach Coordinator position.
11. Resolution approving Final Plat of Grant Acres.
12. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for April 5, 2022 granting temporary construction easement for the Easton Boulevard Reconstruction Project (land known as Fourmile Creek Greenway).
- *13. Resolution approving Amendment to Memorandum of Understanding with Iowa Department of Public Health for tuberculosis program funding.
- *14. Resolution approving agreement with Fexsteve Limited to address lead hazard repairs at 1418-12th Street (Wessels).

- *15. Resolution approving third amendment to agreement for on-call Judicial Mental Health Advocate (B. Michael).
- 16. Resolution approving the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Credit.
- 17. Resolution creating position within the Public Works Department.
- *18. Resolution approving 28E agreement with the City of Des Moines and Invest DSM.

COMMUNICATIONS

- *19. City of Bondurant voluntary annexation within the urbanized area of the City of Altoona.

BUDGET ACTIONS

- 20. Memorandum of Budget Actions.

APPOINTMENTS

- 21. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting
<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>
Meeting ID: 947 2367 0014
Passcode: 317164
One tap mobile
+16465588656,,94723670014# US (New York)
+13017158592,,94723670014# US (Washington D.C)
Dial by your location
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington D.C)
+1 312 626 6799 US (Chicago)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 947 2367 0014
Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant; and

WHEREAS, the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program; and

WHEREAS, Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easements and temporary easements as listed on Attachment A to this resolution.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the right-of-way agreements, easements, and temporary easements for the NE Broadway Avenue Improvement Project, adopts the agreements, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa; and

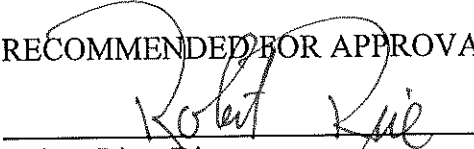
BE IT FURTHER RESOLVED that the Public Works Department is authorized to execute the terms of said easements and agreements, administer the easement and agreement terms on behalf of Polk County, Iowa, and record all necessary documents.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

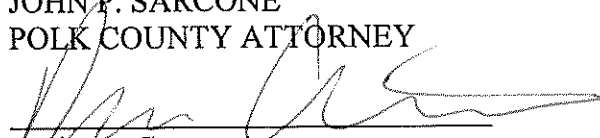
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

Fiscal Note: Cost of \$27,340.00 for the easements to be drawn
from the Polk County Farm-To-Market Fund.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 31-22 to approve easements for construction of the NE Broadway Avenue Improvements Project.

Agenda Date: March 22, 2022

Contact Individual: Kurt D. Bailey, P.E., Interim County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of the right-of-way agreements, easements, and temporary easements for the NE Broadway Avenue Improvement Project, adopts the agreements, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa

Comply with Policy: Yes

Background: On September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant. The NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program. Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction. To facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easements and temporary easements as listed on Attachment A to this resolution.

Action Impact: Resolution approves the terms of easements and allows the development of the NE Broadway Avenue Improvements project to proceed.

Fiscal Note: Cost of \$27,340.00 for the easements to be drawn from the Polk County Farm-To-Market Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	NA	NA	NA			
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, ILEX GROUP Inc. (ILEX) desires to develop warehouses on property within the City of Des Moines (NW corner of NE 14th St. and Broadway) adjacent to a Polk County Hamilton Drain basin; and

WHEREAS, ILEX for proposed development desires to utilize the adjacent Polk County Hamilton Drain basin for their on-site stormwater detention compliance needs by expanding the existing basin; and

WHEREAS, ILEX proposes to reroute a Polk County storm sewer (Drainage District tile) as part of the proposed development; and

WHEREAS, Polk County desires to upsize the rerouted storm sewer pipe to allow for additional capacity from the Broadway corridor to accommodate the proposed Broadway Ave improvements; and

WHEREAS, Polk County and ILEX have prepared a Memorandum of Understanding and associated Easement for Storm Water Drainage and Stormwater Drainage Easement and Right of Entry Agreement for this project; and

WHEREAS, The Memorandum of Understanding sets appropriate amounts for the proposed improvements; and

WHEREAS, ILEX has paid the agreed upon amount in accordance with the terms of the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the attached Memorandum of Understanding, Easement for Storm Water Drainage, and Stormwater Drainage Easement and Right of Entry Agreement between Polk County, Iowa and ILEX Group, Inc. and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Memorandum of Understanding and associated documents; and

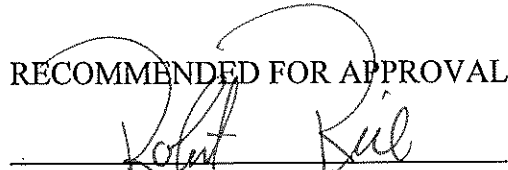
BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the Memorandum of Understanding, Easement for Storm Water Drainage, and Stormwater Drainage Easement and Right of Entry Agreement and the Polk County Public Works Department shall administer the terms of the agreement.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

#8

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No affect on county budget. \$75,118 to be deposited into Hamilton Drain Enterprise Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 32-22 approving a Memorandum of Understanding and associated Easement for Storm Water Drainage and Stormwater Drainage Easement and Right of Entry Agreement between Polk County and ILEX Group, Inc.

Agenda Date: March 22, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: ILEX is developing ground within City of Des Moines (NW corner of NE 14th St. and Broadway) and wants to use a Polk County Hamilton Drain basin for their on-site stormwater detention compliance needs. In addition, ILEX proposes to reroute a storm sewer (Drainage District tile) and we requested that they upsize that pipe to allow for flow from the Broadway corridor to accommodate the new improvements. We worked with ILEX to come to the proposed agreements to allow this development to utilize our facilities and for Polk County to upsize the Broadway storm sewer line and the corresponding easements for both solutions. Agreement sets appropriate amounts for each improvement.

Action Impact: Allows ILEX development to move forward and utilize expanded regional basin for stormwater control. Also, allows for the upsizing of storm sewer through the project that provides benefits to the Polk County Broadway improvement project.

Action Requested: Approve the Memorandum of Understanding and associated Easement for Storm Water Drainage and Stormwater Drainage Easement and Right of Entry Agreement with ILEX Group, Inc.

Fiscal Note: Developer will pay Polk County \$75,118. This amount is the difference of a one-time payment of \$202,118.00 for Easement Consideration to the County from the Developer for the rights to the Storm Water Easement, and the County request to up size the existing storm sewer from Broadway in the amount of \$127,000.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$0	\$75,118	N		

Additional Fiscal Note Information (optional): \$75,118 to be deposited into Hamilton Drain Enterprise Fund.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, Polk County is a member of the Fourmile Creek Watershed Management Authority, Mud, Camp, and Spring Creek Watershed Management Authority, and the Walnut Creek Watershed Management Authority, collectively known as the Central Iowa Watershed Management Authorities (CIWMA); and

WHEREAS, Resolution 9-21 dated January 19, 2021 approved the Cooperative Services Agreement Between Polk County and the CIWMA to contribute funding to the position of Watershed Management Coordinator; and

WHEREAS, the Polk County Public Works Department has prepared an amendment to the Cooperative Service Agreement between Polk County and the Central Iowa Watershed Management Authorities detailing the responsibilities of each party and the proposed funding commitments of each of the CIWMA members to add a Water Resources Outreach Coordinator; and

WHEREAS, a majority of the parties involved in funding the Water Resources Outreach Coordinator have determined this position is beneficial and choose to continue implementation efforts on a continuous basis; and

WHEREAS, the Polk County Public Works Department has elected to employ and manage the Watershed Resources Outreach Coordinator through this agreement.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached amendment, adopts the amendment, and authorizes the Chairperson to executed the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the members of the Central Iowa Watershed Management Authorities and administer the agreement on behalf of Polk County.

Approved this _____ day of _____ 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

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APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

A handwritten signature in dark ink, appearing to read "John P. Sarcone", is written over a horizontal line.

Assistant County Attorney

FISCAL IMPACT: CIWMA amendment provides additional funding to Polk County on a continuous basis.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 36-22 to approve amendment to Cooperative Public Service Agreement with the Central Iowa Watershed Management Authorities (CIWMA) to fund Water Resources Outreach Coordinator position.

Agenda Date: March 22, 2022

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution No. 9-21 dated January 19, 2021 approved Cooperative Service Agreement between Polk County and CIWMA to fund watershed coordination staff.

Board/Commission Actions: None

Action Requested (Recommended): Approve the terms of the Cooperative Public Service Agreement Amendment, adopt the amendment, and authorize the Chairperson to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to each member of the CIWMA.

Comply with Policy: Yes

Background: Polk County employs watershed coordinator position for the CIWMA through a funding agreement with member communities. Amendment will provide additional funding to Polk County to assist with hiring outreach position to further local watershed efforts.

Action Impact: Additional Water Resources Outreach Coordinator position employed by Polk County

Fiscal Note: Polk County yearly revenue will increase from \$99,405 to \$132,475 through the general fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y		\$33,070	Y		10266300.52790

Additional Fiscal Note Information (optional): This is a continuous agreement.

RESOLUTION

Moved by _____, Seconded by _____ that the following
Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an contract with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, Polk County staff lead coordination efforts for the Fourmile Creek Watershed Management Authority, Mud, Camp, and Spring Creek Watershed Management Authority, and the Walnut Creek Watershed Management Authority, collectively known as the Central Iowa Watershed Management Authorities (CIWMA); and

WHEREAS, the Iowa Department of Natural Resources has provided \$75,000 over the past two years for Polk County to lead education and outreach efforts in partnership with the CIWMA; and

WHEREAS, IDNR has provided a contract to provide \$100,000 to Polk County to further these education and outreach efforts by employing a Water Resources Outreach Coordinator through FY 24; and

WHEREAS, the Polk County Public Works Department has elected to employ and manage the Watershed Resources Outreach Coordinator through this contract.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached contract, adopts the contract, and authorizes the Chairperson to executed the agreement on behalf of Polk county; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the Iowa Department of Natural Resources and administer the contract on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

Assistant County Attorney

FISCAL IMPACT: IDNR contract provides funding through FY 24 at which time negotiations can be made for additional funding.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 35-22 to approve Contract with Iowa Department of Natural Resources (IDNR) to provide \$100,000 towards a new Water Resources Outreach Coordinator position.

Agenda Date: March 22, 2022

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution No. 78-21 dated June 22, 2021 approved Iowa DNR Education Grant Agreement.

Board/Commission Actions: None

Action Requested (Recommended): Approve the terms of the Iowa Department of Natural Resources contract, adopt the contract, and authorize the Chairperson to execute the contract on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to IDNR.

Comply with Policy: Yes

Background: IDNR has provided funding to Polk County for the past two years to lead education and outreach efforts for Polk County residents. To further these efforts, Polk County and watershed partners requested funding to employ an Outreach Coordinator. IDNR will provide \$100,000 towards new position

Action Impact: Additional Water Resources Outreach Coordinator position employed by Polk County

Fiscal Note: Funding from IDNR Contract will continue through FY 24

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N		\$11,981	N		10266300.52790
22/23	Y		\$29,340	N		10266300.52790
23/24	Y		\$29,340	N		10266300.52790
24/25	Y		\$29,340	N		10266300.52790

Additional Fiscal Note Information (optional):

Funding will be matched with additional funding from the Central Iowa Watershed Management Authority Agreement through an amendment.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 31, Township 81 North, Range 25 West of the 5th P.M. (Jefferson Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Grant Acres; and

WHEREAS, the major subdivision final plat proposes 14 single-family residential lots and two (2) street lots on approximately 29.65 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with none absent, to approve the major subdivision preliminary plat of Grant Acres on September 7, 2021; and

WHEREAS, the Polk County Public Works Department inspected the subdivision construction and improvements under the Subdivision Inspection Agreement with GS Land Fellows, LLC (owner/developer), with said agreement stating that Polk County will accept the proposed roadways, including the storm sewer systems and associated appurtenances, upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the new public roadways, storm sewer systems and all associated appurtenances have been inspected by Polk County Public Works and deemed satisfactorily completed as this time, including all required documentation; and

WHEREAS, the developer has provided a cashier's check in the amount of \$10,000 to be held by Polk County for four (4) years as the required erosion control surety in accordance with Article 5, Division 7, Section 6 of the Polk County Subdivision Ordinance; and

WHEREAS, the subdivision road right-of-way, Lot 'A' (NW 123rd Avenue) and Lot 'B' (NW 123rd Place & NW Grant Court), are to be dedicated and deeded to Polk County for roadway purposes; and

WHEREAS, Polk County Public Works Department has conducted a traffic and engineering investigation and recommends that the following traffic control conditions be established:

- 1) A "25 mph" speed limit on NW 123rd Place, NW Grant Court and NW 123rd Avenue; and
- 2) A "STOP" condition be placed on NW 123rd Place at the intersection with NW 128th Street; and
- 3) A "STOP" condition be placed on NW 123rd Avenue at the intersection with NW Grant Court; and
- 4) "NO PARKING" conditions be placed on the north and south sides of NW 123rd Place, the north and south sides of NW 123rd Avenue, and on the east and west sides of NW Grant Court.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the major subdivision final plat of Grant Acres and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.

#11

Sewer Service: Individual wastewater treatment systems
Water Service: Xenia Rural Water District
Zoning: "RR" Rural Residential District
Platted by: GS Land Fellows, LLC (Property Owner / Developer)
Surveyor: LEE Chamberlin Consultant Engineers
Location: Approximately ¼ mile northwest of the intersection of NW 120th Avenue and NW 128th Street, located on the west side of NW 128th Street.
Township: Jefferson

BE IT FURTHER RESOLVED that Polk County, Iowa authorizes the Chairperson of the Polk County Board of Supervisors to approve the following:

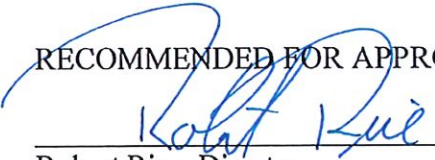
- 1) Accept the new roadway shown as Lot 'A' (NW 123rd Avenue) and Lot 'B' (NW 123rd Place & NW Grant Court) of the new interior subdivision roadways of Grant Acres into the Polk County Secondary Road System; and
- 2) Accept the warranty deeds for said streets (Lot 'A' and Lot "B") and authorize the Polk County Public Works Department to have the same recorded; and
- 3) Accept the 4-year maintenance bonds provided for the roadway, storm sewer, and improvements constructed as part of Grant Acres effective as of the date of this acceptance; and
- 4) Authorize the Polk County Public Works Department to initiate snow removal and maintenance services on said streets; and
- 5) Establish a "25 M.P.H." speed limit on NW 123rd Place, NW Grant Court and NW 123rd Avenue; and
- 6) Establish a "NO PARKING" condition on the north and south sides of NW 123rd Place, the north and south sides of NW 123rd Avenue, and on the east and west sides of NW Grant Court.
- 7) Establish a "STOP" condition on NW 123rd Place at the intersection with NW 128th Street and on NW 123rd Avenue at the intersection with NW Grant Court; and
- 8) Terminate the Grant Acres Subdivision Inspection Agreement.

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 33-22 approving the Final Plat of Grant Acres.

Agenda Date: March 22, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County
Public Works Department, 286-2290

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat of Grant Acres on September 21, 2021.

Board/Commission Actions: None. The Zoning Commission does not review/recommend on final plats. They previously recommended approval of the preliminary plat for this development.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background:
The Plat proposes 14 single-family residential lots and two (2) street lots on 29.65 acres of land zoned "RR" Rural Residential District. The proposed lots range in size from 1.28-acres to 3.96-acres. The development proposes a public street extension connecting to NW 128th Street and extending to the northern and western portions of the property. All of the proposed 14 lots will be accessed from the public street extensions. The property will be served by Xenia Rural Water District and individual septic systems.

At this time, all subdivision and public improvements have been completed and inspected by Polk County, including all required documentation, under the approved Subdivision Inspection Agreement for this development.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of the lots, including dedication of public right-of-way to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional): None

Grant Acres
Final Plat

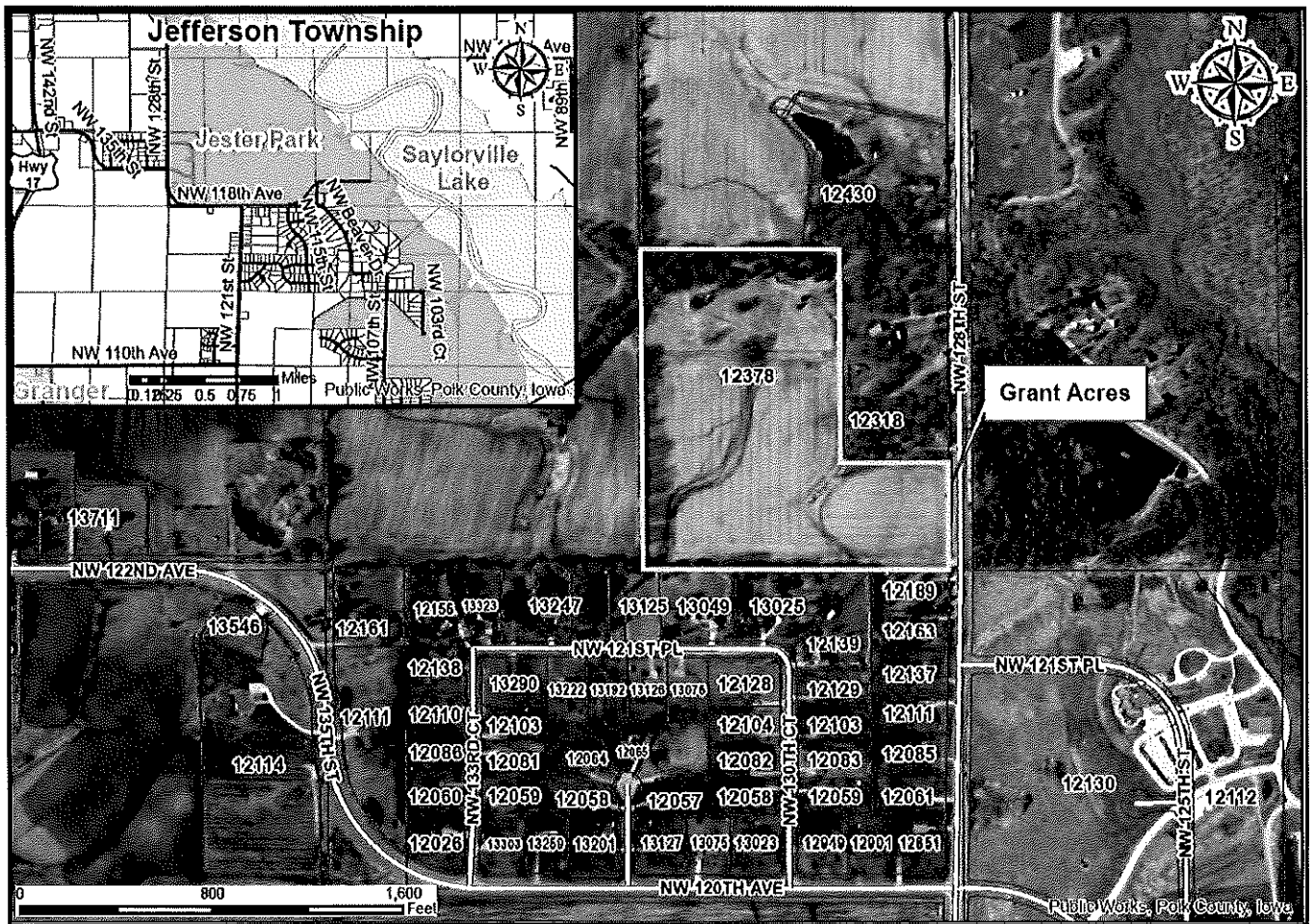
PLAT INFORMATION: This major subdivision plat proposes 14 single-family residential lots, and one (1) cul-de-sac street extension on approximately 29.65-acres zoned “RR” Rural Residential District. The subject property is located approximately ¼ mile northwest of the NW 120th Avenue and NW 128th Street intersection, within Section 31 of Jefferson Township.

TOWNSHIP: Jefferson **SEWER:** Individual Septic System **WATER:** Xenia Rural Water

OWNER/DEVELOPER: GS Land Fellows, LLC

SURVEYOR/ENGINEER: LEE Chamberlin Consultant Engineers

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board maintains the Fourmile Creek Greenway pursuant to §350.4, Iowa Code (2017); and,

WHEREAS, The City of Des Moines requests a Temporary Construction Easement for the Easton Boulevard Reconstruction Project from E. 33rd Street to Fourmile Creek on land owned by Polk County located in Polk County, Iowa on land known as Fourmile Creek Greenway in Polk County, Iowa; and,

WHEREAS, Polk County Conservation Board determined on March 9, 2022 that the disposal of this land will not interfere with park purposes and intent; and,

WHEREAS, the locally known descriptions where the contemplated Easement will be located are as follows:

LEGAL DESCRIPTION

A PART OF THE NORTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA

AND

A PART OF LOT 2 OF THE OFFICIAL PLAT OF THE NORTH 1/2 OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT "A", DOUGLAS MANOR PLAT NO. 1, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND ALSO BEING A POINT ON THE SOUTH RIGHT OF WAY LINE OF EASTON BOULEVARD, AS PRESENTLY ESTABLISHED; THENCE NORTH 72°(DEGREES) 37'(MINUTES) 08"(SECONDS) EAST, 102.94 FEET TO THE POINT OF BEGINNING; THENCE NORTH 72°37'08" EAST, 324.49 FEET; THENCE NORTH 73°49'36" EAST, 65.88 FEET; THENCE SOUTH 16°10'24" EAST, 5.00 FEET; THENCE SOUTH 73°49'36" WEST, 65.83 FEET; THENCE SOUTH 72°37'08" WEST, 136.97 FEET; THENCE SOUTH 17°22'52" EAST, 15.00 FEET; THENCE SOUTH 72°37'08" WEST, 192.49 FEET; THENCE ALONG AN ARC 20.62 FEET TO THE RIGHT, HAVING A RADIUS OF 845.48 FEET, THE CHORD OF WHICH IS NORTH 3°16'26" WEST, 20.62 FEET TO THE POINT OF BEGINNING AND CONTAINING 4815 SQUARE FEET. Which property is also described and depicted on the plat attached hereto as Exhibit "TE-27"

WHEREAS, a public hearing on the proposed conveyance is necessary for the disposition of property and has been scheduled for 9:30 a.m. on April 5, 2022 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Auditor to publish the notice of public hearing on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Richard Leopold, Director
Polk County Conservation

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney
FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

3/22/22

Item Type & Title: Set Public Hearing to grant approval to the City of Des Moines for a Temporary Construction Easement for the Easton Boulevard Reconstruction Project on land known as Fourmile Creek Greenway managed by Polk County Conservation Board.

Agenda Date: 3/22/22

Contact Individual: Richard Leopold

Previous Action taken by the Board:

On Roll Call 22-0309, the Polk County Conservation Board approved a recommendation to the Board of Supervisors to approve the Temporary Construction Easement requested by the City of Des Moines, as the disposal of this property will not interfere with park purposes or intent.

Action Requested (Recommended):

That the Board of Supervisors grant approval to the City of Des Moines for a Temporary Construction Easement for the Easton Boulevard Reconstruction Project on land known as Fourmile Creek Greenway managed by the Polk County Conservation Board.

Comply with Policy: NA

Background:

The City of Des Moines will begin reconstruction of a section of Easton Boulevard from E. 33rd Street to Fourmile Creek. This project requires a temporary easement for construction access. At this time, the temporary easement would not destroy any significant trees in the area, but if trees are damaged during this process, the City of Des Moines will replace the trees with like species in the temporary easement area.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
07/21	N	NA	NA			
08/22	N	NA	NA			

Additional Fiscal Note Information (optional):

NOTICE FOR PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held on April 5, 2022 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, 50309, regarding the conveyance of a Temporary Construction Easement to the City of Des Moines on Board-managed land known as Fourmile Creek Greenway;

Legal Description:

A PART OF THE NORTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA
AND

A PART OF LOT 2 OF THE OFFICIAL PLAT OF THE NORTH 1/2 OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT "A", DOUGLAS MANOR PLAT NO. 1, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND ALSO BEING A POINT ON THE SOUTH RIGHT OF WAY LINE OF EASTON BOULEVARD, AS PRESENTLY ESTABLISHED; THENCE NORTH 72°(DEGREES) 37'(MINUTES) 08"(SECONDS) EAST, 102.94 FEET TO THE POINT OF BEGINNING; THENCE NORTH 72°37'08" EAST, 324.49 FEET; THENCE NORTH 73°49'36" EAST, 65.88 FEET; THENCE SOUTH 16°10'24" EAST, 5.00 FEET; THENCE SOUTH 73°49'36" WEST, 65.83 FEET; THENCE SOUTH 72°37'08" WEST, 136.97 FEET; THENCE SOUTH 17°22'52" EAST, 15.00 FEET; THENCE SOUTH 72°37'08" WEST, 192.49 FEET; THENCE ALONG AN ARC 20.62 FEET TO THE RIGHT, HAVING A RADIUS OF 845.48 FEET, THE CHORD OF WHICH IS NORTH 3°16'26" WEST, 20.62 FEET TO THE POINT OF BEGINNING AND CONTAINING 4815 SQUARE FEET. Which property is also described and depicted on the plat attached hereto as Exhibit "TE-27"

Persons wishing further information should contact the Polk County Conservation Board, Office of the Director, 515-323-5300

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County; and

WHEREAS, on February 8, 2022 Polk County, Iowa approved Memorandum of Understanding (MOU)-2022-TB77 with the Iowa Department of Public Health to continue conducting tuberculosis prevention and outreach activities in the community; and

WHEREAS, MOU-2022-TB77 allocated funds in the amount of \$900 to Polk County, Iowa for the term of January 1, 2022 through December 31, 2022; and

WHEREAS, this Amendment 1 to MOU-2022-TB77 adds additional funding to Polk County, Iowa in the amount of \$1,525 for a new total of \$2,425.

NOW, THEREFORE, BE IT RESOLVED: Polk County, Iowa approves the terms of the attached Amendment 1 to MOU-2022-TB77 with the Iowa Department of Public Health to continue conducting tuberculosis prevention and outreach activities in the community, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Amendment 1 to MOU-2022-TB77.

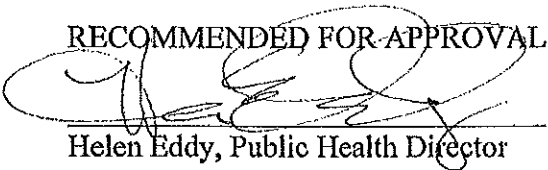
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Polk County Board of Supervisors authorizes the Director of the Polk County Health Department, or her designee, to execute any and all documents in furtherance of this grant award pursuant to MOU-2022-TB77 with the Iowa Department of Public Health.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

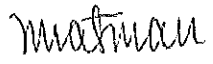
RECOMMENDED FOR APPROVAL



Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

BY 

Assistant County Attorney

FISCAL NOTE: FY 21/22 Revenue/Expenses: \$2,425

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment 1 to Memorandum of Understanding (MOU) with Iowa Department of Public Health for Tuberculosis Program funding

Agenda Date: 3/22/2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original MOU approved 2/8/2022

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: The Iowa Department of Public Health provided funding to cover some of the costs related to detection and prevention of tuberculosis in Polk County. The amount of funding awarded for the MOU term January 1, 2022 through December 31, 2022 was \$900. This Amendment 1 to MOU increases the funding amount by an additional \$1,525 to \$2,425.

Action Impact: These funds will be used to help offset staff costs for providing Direct Observed Therapy (DOT) for suspected/confirmed cases of pulmonary Tb cases.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21	Y	\$1213	\$1213	Y	10223011.74290	10223011.52290
22	Y	\$1212	\$1212	Y	10223011.74290	10223011.52290

Additional Fiscal Note Information (optional);

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1418 12th Street, Des Moines, Iowa 50314; and

WHEREAS, bids were received by 2:00PM on 1/27/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$35,400.00
---------------------------------	--------------------

FAB Rehab	\$40,991.00
------------------	--------------------

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$35,400.00**; and

WHEREAS, FexSteve Limited Company, Christopher L. Wessels and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$35,400.00** from FexSteve Limited Company, and authorizes the Chairperson of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

#14

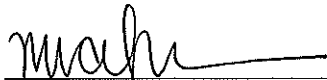
RECOMMENDED FOR APPROVAL:



Scott Slater, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY 21/22 revenue	\$19,800.00
FY 21/22 expenses	\$35,400.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Home Lead Remediation Contract to address lead hazard repairs at 1418 12th Street, Des Moines, Iowa 50314

Agenda Date: March 22, 2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Christopher L. Wessels owns a property at 1418 12th Street, Des Moines, Iowa 50314. Mr. Wessels has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior of the home. Bids were publicly opened on **January 27, 2022**. The following bids were received:

FexSteve Limited Company	\$35,400.00
FAB Rehab	\$40,991.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$35,400.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	\$19,800	\$19,800	N	10223018.77440.01	10223018.52440
2021-22	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2021-22	Y	\$15,600	\$0	N	10223017.77490	

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, on July 1, 2020 an Agreement for On-Call Judicial Mental Health Advocate became effective between Polk County, Iowa ("Polk County") and Brett Michael ("On-Call Advocate"), for the purpose of On-Call Advocate to serve as the on-call mental health advocate for Polk County, Jasper County and Marion County in accordance with Iowa Code Section 229.29; and

WHEREAS, the term of the Agreement is from July 1, 2020 to June 30, 2023, unless sooner terminated; and

WHEREAS, pursuant to Contract Terms Sections 1 and 2, the Agreement may not be changed or amended in any manner, unless agreed upon in writing by both parties; and

WHEREAS, Polk County and the On-Call Advocate desire to amend the Agreement to meet increased demand for the mandated service; and

WHEREAS, the total amount of this Agreement would increase to \$42,000 per year of the Agreement Term, due to increased mental health commitments.

WHEREAS, funds are available in Polk County Iowa's FY 2021/2022 Regional Mental Health and Disabilities Services Budget.

NOW THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Third Amendment to Agreement for On-Call Judicial Mental Health Advocate with Brett Michael and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Amended Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

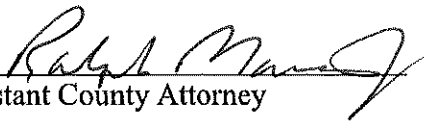
RECOMMENDED FOR APPROVAL:

DocuSigned by:
By Elizabeth Cox
B3F8C83A05484E6...
Elizabeth Cox, CEO
Polk County Mental Health and Disability Services Region

APPROVED AS TO FORM:

#15

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Impact: Funding is included in the FY 2021/2022 Budget

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving and authorizing Chairperson of the Board of Supervisors to sign the Third Amendment to the Agreement for On-Call Judicial Mental Health Advocate.

Agenda Date: March 22, 2022

Contact Individual: Elizabeth Cox
Polk County Mental Health and Disability Services Region
243-0867

Previous Action taken by the Board: The Board of Supervisors has approved the Agreement, as well as the First and the Second Amendments with Mr. Brett Michael for the term July 1, 2020 through June 30, 2023. Mr. Michael and Polk County wish to amend the existing Agreement.

Board/Commission Actions: Approval.

Action Requested (Recommended): Approval.

Comply with Policy: This action is required to amend current Agreement.

Background: Polk County, Iowa entered into an Agreement with Brett Michael (On-Call Mental Health Advocate) effective July 1, 2020 through June 30, 2023. The First Amendment to the Agreement for On-Call Judicial Mental Health Advocate occurred to meet increased demand and continue to provide the mandated service. The Second Amendment to the Agreement for On-Call Judicial Mental Health Advocate was to increase compensation 3% due to a cost of living increase. The On-Call Mental Health Advocate, and Polk County wish to amend the Agreement. This Third Amendment to the Agreement for On-Call Judicial Mental Health Advocate is to meet increased mandated service demand and needs approval from the Board of Supervisors.

Action Impact: The Third Amendment to the Agreement for On-Call Judicial Mental Health Advocate will increase the Agreement to \$42,000 per year of the Agreement, due to increased mental health commitments (38%). This is a budgeted expense.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$42,000	\$0	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1, providing for the Homestead Tax Credit(Credit); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, the Board of Supervisors, considering the recommendation of the County Assessor, decides whether to allow or disallow the claim; and,

WHEREAS, from time to time the Assessor discovers unqualified owners have improperly been receiving the credit. The Polk County Assessor recommends the credit be disallowed for 1 such parcel for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding disallowance for the Homestead Tax Credit be accepted and adopted.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to the claimant that was disallowed the specific statutory reason for disallowance.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate the disallowance information to the Iowa Department of Revenue.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Randy Ripperger
Polk County Assessor

#16

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Marascio
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Credit.

Agenda Date: March 22, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Credits.

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. The Board of Supervisors, considering the recommendation of the County Assessor, decides whether to allow or disallow the claim. From time to time the Assessor discovers unqualified owners have improperly been receiving the credit. The Polk County Assessor recommends the credit be disallowed for 1 such parcel for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N				N		

Board of Supervisors' 03/22/2022 meeting
Homestead Tax Credit

Recommendation to disallow

<u>District/Parcel</u>	<u>Name</u>
080/01734-000-000	Frederick Frey

Reason for Disallowance Recommendation

Dwelling was removed in assessment year 2020 - no longer a homestead

Cancel for AY:
2020, 2021, & 2022

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Board of Supervisors, by resolution dated January 19, 2021, approved the Cooperative Service Agreement between Polk County and the Central Iowa Watershed Management Authorities (CIWMA) to fund watershed coordinator staff, and

WHEREAS, the Iowa Department of Natural Resources (IDNR) has joined CIWMA in providing additional funding for the creation of one outreach position to further local watershed efforts, and

WHEREAS, the position below is contingent on continued funding and may be deleted when funding is depleted, and

WHEREAS, the Public Works Department is requesting the following position modification:

- Create one (1) grant-funded Water Resources Outreach Coordinator position, AFSCME grade 16, range \$53,183-\$69,564.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph Narasco
Assistant County Attorney

FISCAL NOTE: Public Works is requesting an estimated 33% of the total position costs through FY24/25.

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Public Works Department

Agenda Date: March 22, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 1/19/2021

Action Requested (Recommended): Create one (1) grant-funded Water Resources Outreach Coordinator position, AFSCME grade 16, range \$53,183-\$69,564.

Comply with Policy: N/A

Background: The Board of Supervisors approved the Cooperative Service Agreement between Polk County and Central Iowa Watershed Management Authorities (CIWMA) to fund watershed coordinator staff on January 19, 2021. The Iowa Department of Natural Resources has joined CIWMA in providing additional funding for the creation of one outreach position to further local watershed efforts. The created position is contingent on continued state funding and may be deleted when funding is depleted.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated costs are \$6,533 for FY21/22, \$23,953 for FY22/23, \$28,691 for FY23/24, and \$34,499 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y	1	\$18,514	\$11,981	Y	10266300	10266300
22/23	Y	1	\$87,023	\$63,070	Y	10266300	10266300
23/24	Y	1	\$91,761	\$63,070	N	10266300	10266300
24/25	Y	1	\$97,569	\$63,070	N	10266300	10266300

Additional Fiscal Note Information (optional): Public Works is requesting an estimated 33% of the total position costs through FY24/25.

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Neighborhood Revitalization Program (NRP) was created by the Polk County Board of Supervisors and the City of Des Moines in 1990 to help stabilize and improve Des Moines' neighborhoods; and,

WHEREAS, City Council and City staff determined that an updated evaluation and recommendations for the NRP were necessary to incorporate and reflect the recent adoption and implementation of the Des Moines Strategic Plan 2015-2030 (GuideDSM), the comprehensive plan PlanDSM; Creating Our Tomorrow, the Capital Crossroads and Capital Crossroads 2.0 vision plans, and Des Moines neighborhood programs including but not limited to the Viva East Bank! and Friends of SW 9th programs; and

WHEREAS, the City of Des Moines approved an agreement with czbLLC, received their final report and directed the City Manager and Community Development Department staff to redesign the NRP based on the recommendations of this report; and,

WHEREAS, the report recommended the creation of an independent non-profit corporation for the purposes, among other things, of coordinating the implementation of neighborhood revitalization plans by acting as an umbrella organization that receives and strategically distributes funds, coordinates partnerships, and develops programs in order to achieve plan goals and outcomes; to support activities that promote community building and resident leadership development in specified neighborhoods; and to participate in or sponsor real estate development projects, housing rehabilitation and new construction projects, commercial and rental property rehabilitation and façade projects; to acquire, hold and sell property as needed; and,

WHEREAS, Articles of Incorporation and Bylaws of the proposed non-profit corporation, InvestDSM, Inc have been approved and a 28E Agreement was adopted by the City of Des Moines and Polk County in 2019; and,

WHEREAS, the current 28E Agreement will expire on July 31, 2022; and

WHEREAS, the Polk County Board of Supervisors wish to enter into a new 28E Agreement with the City of Des Moines and Invest DSM and will contribute \$5.0 million for the next five fiscal years, ending July 31, 2027.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached 28E Agreement, with the City of Des Moines for funding for Invest DSM, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

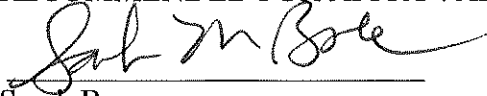
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

#18

RECOMMENDED FOR APPROVAL:



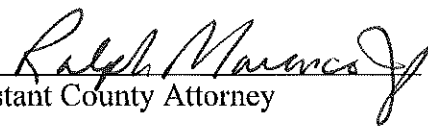
Sarah Boese

Polk County Board of Supervisors

APPROVED AS TO FORM:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY22/23 – FY26/27: \$5,000,000 per year from Economic Development Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving 28E Agreement with the City of Des Moines and Invest DSM.

Agenda Date: March 22, 2022

Contact Individual: John Norris
Board of Supervisors
286-2125

Previous Action taken by the Board: August 20, 2019

Board/Commission Actions: N/A

Action Requested (Recommended): Approve 28E Agreement.

Comply with Policy: Yes

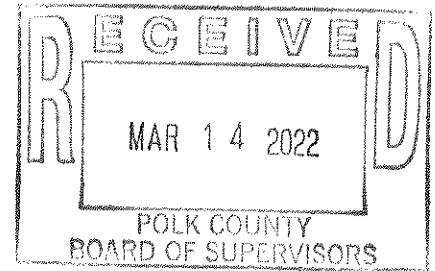
Background: The City of Des Moines has contracted with czbLLC to redesign their Neighborhood Revitalization Plan and create a new non-profit, Invest DSM, Inc., to coordinate the implementation of the recommended neighborhood revitalization plans. The City of Des Moines and Polk County entered into a 28E Agreement in 2019. This agreement will expire on July 31, 2022. The attached agreement will renew the 28E agreement between the City of Des Moines and Polk County effective August 1, 2022 through July 31, 2027. Polk County will contribute \$5,000,000 per year.

Action Impact: Approve 28E Agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$5,000,000			50106320.79400	
23/24		\$5,000,000			50106320.79400	
24/25		\$5,000,000			50106320.79400	
25/26		\$5,000,000			50106320.79400	
26/27		\$5,000,000			50106320.79400	

Additional Fiscal Note Information (optional):



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF	)	NO. UA22-09 / BONDURANT
BONDURANT VOLUNTARY ANNEXATION	)	
WITHIN THE URBANIZED AREA OF THE CITY	)	FILING OF WRITTEN DECISION
OF ALTOONA	)	

TO: Cities of Bondurant and Altoona, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record.

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Bondurant under City Development Board Case File No. UA22-09.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, City Development Board Administrator
Phone: 515-725-3126

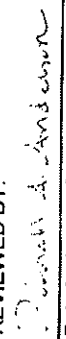
POLK COUNTY MEMORANDUM OF BUDGET ACTIONS - FY 21/22 BUDGET

FUND	OFFICE/ DEPARTMENT	SUB-ACTIVITY	OBJECT/REVENUE CODE	CURRENT APPROP	PROPOSED APPROP	REVENUE VARIANCE	EXPENSE VARIANCE	EXPLANATION		
020	Secondary Roads	0206	Surface	78820	Asphalt/concrete	4,903,000	5,103,000	-	200,000	When parents pick and drop off elementary school students to Cornell Elementary on NE 3 St., there is not enough parking available onsite, so vehicles end up parked or staging on NE 3rd St waiting to enter the school lot. This creates a significant traffic and student safety problem on NE 3rd St. This project will construct a vehicle staging lane next to the roadway so normal traffic is not impeded and students can exit onto school property. This memorandum of budget action approves an appropriation of \$200,000 for these road improvements.
						NET BALANCE INCREASE / (DECREASE)	(200,000)			

SUBMITTED BY: 
Robert Rice, Director Public Works

3-15-22
Date

Moved by _____ Seconded by _____ that the following Resolution be adopted:
BE IT RESOLVED that the appropriation actions outlined above are approved.

REVIEWED BY: 
Deb Anderson, Budget Manager

3/22/2022
Date

POLK COUNTY BOARD OF SUPERVISORS:
Chair

Chair

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