

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
MARCH 23, 2021 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

OATH OF OFFICE

5. Mary Wells
Polk County Treasurer

PUBLIC HEARING

FY 2021/2022 BUDGET AND CERTIFICATION OF TAXES

6. Resolution adopting FY 2021/2022 budget and certification of taxes.

ORDINANCE
(THIRD READING)

7. Ordinance amending the Polk County Zoning Ordinance.

PERMITS

8. Renewal application for Class “C” Liquor License, Sunday Sales and Outdoor Service Area Permit for Toad Valley Golf Course, 237 NE 80th Street.
9. Ownership update to Class “E” Liquor License for Kum & Go #539, 5050 NW 2nd Street.

10. **PUBLIC COMMENTS**

RESOLUTIONS

11. Resolution appointing new County Engineer and authorizing Public Works Director and County Engineer to sign documents required by Iowa Code and the Iowa Department of Transportation on behalf of the Board of Supervisors.
12. Resolution approving a weight limit for bridge (no. 9081) on SE 124th Street (north of SE 36th Avenue).
- *13. Resolution approving agreement for donation of wood chips from Metro Waste Authority (for Polk County Saturated Buffer Project).
14. Resolution approving final plat of Carney Commercial Plat 1.
15. Resolution approving preliminary plat of Forest Ridge Estates.

- *16. Resolution approving agreement with MidAmerican Energy for the curtailment program at the Polk County Jail.
- *17. Resolution approving agreement with MidAmerican Energy for the curtailment program at River Place.
- 18. Resolution modifying position within the County Attorney's Office.
- *19. Resolution authorizing settlement of workers' compensation claims (B. Pike).
- 20. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *21. City of Bondurant Voluntary Annexation within the urbanized area of the City of Altoona.
- *22. Polk County Conservation Feasibility Study, March 2021.

BUDGET ACTIONS

- 23. Memorandum of Budget Actions.

APPOINTMENTS

- 24. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting will be held electronically pursuant to section 21.8 of the Code of Iowa.

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, March 16, 2021, at 9:30 a.m.

MEMBERS PRESENT: Steve Van Oort, Robert Brownell, Matt McCoy, Tom Hockensmith, Angela Connolly.

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting was held electronically pursuant to section 21.8 of the Code of Iowa. While the public was not permitted to attend in person, notice was provided and an opportunity given to the public to participate electronically.

Moved by Hockensmith, Seconded by Brownell to dispense with the reading of the March 9, 2021, minutes and they stand approved as printed. The March 9, 2021, Canvass Meeting minutes were also approved.

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

The Bills as certified by the County Auditor were allowed or disallowed on each according to the certified list, claim numbers 202103160001 – 202103161088.

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

ORDINANCE: Ordinance amending the Polk County Zoning Ordinance.

(SECOND
READING)

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

RESOLUTIONS: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the General Basic Fund.

Resolution approving Amendment to Memorandum of Understanding with Iowa Department of Public Health for Tuberculosis Program funding.

Resolution approving Cooperative Public Service Agreement with Franklin Township Trustees for 2021 HMA Improvement Project.

Resolution approving Agreement with Navigate Wellbeing Solutions.

**REFERRED TO
PUB WKS &
CO ATTORNEY:**

City of Des Moines notice of consultation meeting concerning Amendments to the Ingersoll Grand Commercial, 38th & Grand, and Oak Park-Highland Park Urban Renewal Plans.

City of Urbandale notice of consultation meeting concerning proposed Amendment No. 3 to the Amended and Restated Northwest Market Center Urban Renewal Plan.

#2

APPOINTMENTS: Moved by Hockensmith, Seconded by McCoy that the following Resolution be approved: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:
Sara Baratta, Site Supr, CFYS, \$67,333 beginning March 8, 2021
Diane Corbin, Prog Aide, CFYS, \$41,392 beginning March 27, 2021
Joshua Ledoux, Evidence Tech, Sheriff, \$59,278 beginning March 27, 2021
Kylee Leo, Prog Aide, CFYS, \$44,738 beginning March 27, 2021
Nicole Martinson, Acct, Sheriff, \$68,051 beginning March 27, 2021
Lindsay McCarron, Deten Ofcr, Sheriff, \$46,270 beginning March 29, 2021
Mariah Schrack, STI Data Coord, Health, \$51,886 beginning March 29, 2021
VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

LET THE RECORD SHOW Supervisor Connolly recognized Kurt Bailey, Polk County Engineer, and thanked him for his service. He will be retiring March 23, 2021. Board Members also offered their appreciation and congratulations.

LET THE RECORD SHOW Supervisor Connolly announced that the Board offered the position of Human Resources Director to Jeff Edgar, with approval at the March 23, 2021, Board Meeting.

LET THE RECORD SHOW Carmen Brownell was a special guest at today's meeting.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Hockensmith, Seconded by Van Oort to adjourn until March 23, 2021, at 9:30 a.m.

The above resolutions are a summary. For the full text of resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/> or visit our office at
The Polk County Auditor's Office, 111 Court Avenue, Room 230, Des Moines, Iowa,
Monday-Friday 8:00 a.m. – 5:00 p.m., 286-3080

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has developed a proposed budget for FY 2021/2022, and

WHEREAS, the Board believes the proposed budget adequately meets the needs of County citizens and maintains a strong level of fiscal responsibility, and

WHEREAS, as provided in Section 331.434 of the *Code of Iowa*, Polk County held a public hearing on the proposed budget on March 23, 2021, and published timely notice of the hearing in the County's official newspapers,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby adopts the FY 2021/2022 Budget and Certification of Taxes, which includes the compensation schedule for Elected Officials, and which is on file with the Polk County Auditor.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:

Deborah A. Anderson

Deb Anderson
Budget Manager

#60

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution adopting FY 2021/2022 budget and certification of taxes

Agenda Date: March 23, 2021

Contact Individual: Deb Anderson, Budget Manager
286-3016

Previous Action taken by the Board: Budget deliberations throughout January and public hearing on proposed budget; adoption of Maximum Property Tax Revenues resolution

Board/Commission Actions: N/A

Action Requested (Recommended): Certification of proposed budget

Comply with Policy: Yes

Background: Throughout the month of January, the Board of Supervisors conducted budget deliberations to develop a budget for the upcoming fiscal year 2021/2022. On March 2nd, the Board authorized publication of the proposed budget and gave official notice of a public hearing on the budget. The public hearing was held on March 23, 2021.

The budget to be certified implements wage and benefit provisions per collective bargaining agreements and recommendations of the Compensation Board. The budget to be certified makes no change in the countywide property tax levy.

Action Impact: Certifies the FY 21/22 budget

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$348,154,138	\$354,411,492	Y	Various	Various

Additional Fiscal Note Information (optional):

Polk County ADOPTED BUDGET SUMMARY

3/23/2021

REVENUES & OTHER FINANCING SOURCES										TOTALS		
	General (A)	Special Revenue (B)	Capital Projects (C)	Debt Service (D)	Permanent (E)	Budget 2021/2022 (F)	Re-estimated 2020/2021 (G)	Actual 2019/2020 (H)				
1 Taxes Levied on Property	161,422,949	26,169,235		20,326,931		207,919,115	200,572,804	186,270,558	1			
2 Less: Uncollected Delinquent Taxes - Levy Year	661,532	107,389		83,099		852,020	820,968	2,723,551	2			
3 Less: Credits to Taxpayers	6,492,208	1,078,584		792,518		8,363,310	7,944,753	7,361,961	3			
4 Net Current Property Taxes	154,269,209	24,983,262		19,451,314		198,703,785	191,807,083	176,185,046	4			
5 Delinquent Property Tax Revenue	16,000	5,500		2,000		23,500	23,500	(6,385)	5			
6 Penalties, Interest & Costs on Taxes	1,225,000					1,225,000	1,452,000	583,212	6			
7 Other County Taxes/TIF Tax Revenues	4,594,168	1,075,269	0	459,745	0	6,129,182	5,653,452	6,255,646	7			
8 Intergovernmental	37,544,543	9,366,858	223,800	1,417,556		48,552,557	58,689,350	55,277,851	8			
9 Licenses & Permits	1,139,950	182,000	0	0	0	1,301,950	1,251,150	1,400,421	9			
10 Charges for Service	16,045,918	946,000	0	0	0	16,991,918	17,217,405	17,467,814	10			
11 Use of Money & Property	3,299,939	3,850	25,000	3,341,900	0	6,670,689	6,988,348	8,354,860	11			
12 Miscellaneous	1,426,400	171,500	130,000	0	0	1,727,900	2,123,270	2,734,852	12			
13 Subtotal Revenues	219,561,127	36,714,239	378,600	24,672,515	0	281,326,481	285,205,558	266,253,317	13			
14 Other Financing Sources:	0	0	0	0	0	0	0	0	14			
15 General Long-Term Debt Proceeds	60,776,996	7,300,231	4,958,784	0	0	73,036,011	58,316,294	33,093,904	15			
16 Operating Transfers In	5,000	27,000	17,000	0	0	49,000	174,500	109,458	16			
17 Proceeds of Fixed Asset Sales	280,343,123	44,041,470	5,354,384	24,672,515	0	354,411,492	343,696,352	385,131,790	17			
Total Revenues & Other Sources												
EXPENDITURES & OTHER FINANCING USES												
18 Operating:	86,997,150	1,785,852				88,783,002	89,089,299	85,075,160	18			
19 Public Safety and Legal Services	42,829,885	1,262				42,831,147	42,216,166	38,448,705	19			
20 Physical Health and Social Services	3,642,562	15,348,660				18,991,222	26,968,776	24,745,039	20			
21 Mental Health, ID & DD	19,969,912	1,224,635				21,194,547	22,288,119	18,126,533	21			
22 County Environment and Education	1,033,595	11,395,160				12,428,855	13,435,863	12,999,674	22			
23 Roads & Transportation	9,019,294	225,400				9,244,694	9,096,352	8,991,348	23			
24 Government Services to Residents	41,113,515	0				41,113,515	42,141,897	37,506,535	24			
25 Administration	0	0				0	0	0	25			
26 Nonprogram Current	0	0				0	0	0	26			
27 Debt Service	0	0		23,046,088	0	23,046,088	23,671,280	51,971,823	27			
28 Capital Projects	280,000	5,672,069	13,428,287	0	0	19,380,356	51,265,169	31,215,170	28			
29 Subtotal Expenditures	204,886,013	35,653,038	13,428,287	23,046,088	0	277,013,426	320,172,921	309,079,987	29			
30 Other Financing Uses:	63,710,340	7,430,372	0	0	0	71,140,712	56,456,349	26,719,295	30			
31 Operating Transfers Out	0	0	0	0	0	0	0	0	31			
32 Refunded Debt/Payments to Escrow	0	0	0	0	0	0	0	0	32			
33 Total Expenditures & Other Uses	268,596,353	43,083,410	13,428,287	23,046,088	0	348,154,138	376,629,270	388,544,282	33			
34 Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	11,746,770	958,060	(8,073,903)	1,626,427	0	6,257,354	(32,932,918)	(3,412,492)	34			
35 Beginning Fund Balance - July 1,	66,018,569	21,935,278	13,487,343	1,107,143	0	102,548,433	135,481,351	138,893,843	35			
36 Increase (Decrease) in Reserves (GAAP Budgeting)	0	0	0	0	0	0	0	0	36			
37 Fund Balance - Nonspendable	0	0	0	0	0	0	0	0	37			
38 Fund Balance - Restricted	0	10,435,051	4,289,904	2,733,570	0	17,448,525	23,343,988	33,724,410	38			
39 Fund Balance - Committed	1,547,768	12,468,287	1,123,536	0	0	15,139,591	14,562,651	16,902,098	39			
40 Fund Balance - Assigned	0	0	0	0	0	0	0	0	40			
41 Fund Balance - Unassigned	76,217,671	0	0	0	0	76,217,671	64,641,795	84,854,843	41			
42 Total Ending Fund Balance - June 30,	77,765,439	22,893,338	5,413,440	2,733,570	0	108,805,787	102,548,433	135,481,351	42			

This line and the next line reserved for notes:

ADOPTION OF BUDGET & CERTIFICATION OF TAXES

Fiscal Year July 1, 2021 - June 30, 2022

County Number: 77 County Name: POLK COUNTY Date Adopted: 03/23/21

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County. There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any. For the maximum amount of Mental Health and Disabilities Services Fund Levy Dollars please review your budget instruction documents. You

Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column P. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

Budget Basis
CASH

County MHDS Fund Levy Dollars (cannot exceed statutory max)

15,131,270

		UTILITY REPLACEMENT & PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED
A. Countywide Levies:	1		27,256,580,358		26,603,910,090	
General Basic	2	95,398,031		3.50000		93,113,685
+ Cemetery (Pioneer - 331.424B)	3	0		0.00000		0
= Total for General Basic	4	95,398,031				93,113,685
Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement	5	0				0
General Supplemental	6	69,985,086		2.56764		68,309,264
Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	7	0		0.00000		0
County MHDS Fund (from certification above)	8	15,131,270		0.55514		14,768,895
Debt Service (from Form 703 col. I Countywide total)	9	20,774,676	30,282,901,606	0.68602	29,630,231,338	20,326,931
Voted Emergency Medical Services (Countywide)	10	0		0.00000		0
Other (specify)	11	0		0.00000		0
Subtotal Countywide (A)	12	201,289,063		7.30880		196,518,775
B. All Rural Services Only Levies:	13		2,333,462,208		2,271,072,828	
Rural Services Basic	14	9,217,176		3.95000		8,970,738
Rural Services Supplemental	15	1,403,788		0.60159		1,366,255
Unified Law Enforcement	16	0		0.00000		0
Other (specify)	17	0		0.00000		0
Other (specify)	18	0		0.00000		0
Subtotal All Rural Services Only (B)	19	10,620,964		4.55159		10,336,993
Subtotal Countywide/All Rural Services (A + B)	20	211,910,027		11.86039		206,855,768
C. Special District Levies:						
Flood & Erosion	21	0		0.00000	0	0
Voted Emergency Medical Services (partial county)	22	0		0.00000	0	0
Other (specify)	23	0		0.00000	0	0
Other (specify)	24	0		0.00000	0	0
Other (specify)	25	0		0.00000	0	0
Township ES Levies (Summary from Form 638-RE)	26	1,094,982	1,247,845,308		1,211,794,484	1,063,347
Subtotal Special Districts (C)	27	1,094,982				1,063,347
GRAND TOTAL (A + B + C)	28	213,005,009				207,919,115

Compensation Schedule for
Elected Official: 2021/2022
Annual Salary:
Attorney 219,381
Auditor 130,214
Recorder 130,214
Treasurer 130,214
Sheriff 182,549
Supervisors 130,214
Supervisor Vice Chair, if different
Supervisor Chair, if different

Number of Official County Newspapers: 3

Names of Official County Newspapers:

- 1 The Altoona Herald
- 2 The Business Record
- 3 The Des Moines Register
- 4
- 5
- 6

At a lawful meeting of the Board of Supervisors of the County indicated above, on the date indicated, the budget for fiscal year listed above, was adopted as summarized above by resolution. In addition, tax levies were voted on all taxable property of this county.

(Board Chairperson)

(Date)

(County Auditor)

(Date)

COUNTY AUDITOR'S CERTIFICATION

By Electronically Certifying, I certify the budget meets all statutory obligations.

(County Auditor Signature of Certification)

ORDINANCE NO.

WHEREAS, the Polk County Board of Supervisors adopted the Zoning Ordinance on September 10, 2007 and most recently amended on February 1, 2019; and

WHEREAS, the proposed text amendments to the Polk County Zoning Ordinance provided updates to the current Ordinance for unincorporated Polk County; and

WHEREAS, the proposed amendments will amend Article 7. Natural Resource Protection, Division 4. Natural Resources, Section 2. Streams and Article 8. Stormwater and Erosion Control Management, Division 1. Stormwater Runoff; and

WHEREAS, the Text Amendments were reviewed and heard by the Polk County Zoning Commission on Monday, January 25, 2021 at 7:00 P.M., at the video/phone meeting for Polk County Public Works Department, Planning and Development Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice was published as provided by law; and

WHEREAS, the Polk County Zoning Commission voted six (6) for, zero (0) against with one (1) absent to recommend **approval** of the Polk County Zoning Ordinance Text Amendments; and

WHEREAS, the Text Amendments were heard by the Polk County Board of Supervisors on Tuesday, March 9, 2021 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the text amendments to the Polk County Zoning Ordinance for unincorporated Polk County be approved and become effective upon publication.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

ATTEST

County Auditor

#7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. Amending the Polk County Zoning Ordinance

Agenda Date: March 9, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Set public hearing on February 9, 2021

Board/Commission Actions: At their November 26, 2018 meeting, the Zoning Commission voted six (6) for, zero (0) against with one (1) absent to recommend approval of the text amendments to the Polk County Zoning Ordinance.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Planning and Development staff has prepared text amendments to the Polk County Zoning Ordinance. Polk County took part in the Capital Crossroads Stormwater initiative to work regionally to put together uniform stormwater management standards for the Des Moines metro. Staff proposes implementing a majority of the Capital Crossroads recommendations to provide for improved stormwater management and increase stormwater quality within unincorporated Polk County. These regulations are proposed for new development and redevelopment of existing properties. Does not include Agricultural land or individual single-family residential properties.

Action Impact: Upon holding the public hearing and three readings of the ordinance, the amendments would be published and go into effect.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Polk County Zoning Ordinance Amendments Summary

The Zoning Ordinance and map for unincorporated Polk County, Iowa, provides regulations for land use and divides the county into zoning districts for the protection and promotion of the health, safety, and general welfare of the present and future residents of the County.

Amendments include additions, deletions, corrections, and rewording within Article 7, Division 4, Section 2 and Article 8, Division 1 the Ordinance as summarized below:

Article 7. Natural Resource Protection, Division 4. Natural Resources,

- **Section 2. Streams**
 - (A) Intent and Purpose
 - Added reference to FEMA FIRM Flood Insurance Rate Maps.
 - Deleted figure from Polk 2030 Comprehensive Plan.
 - (B) Protection Criteria
 - Replaced Floodway buffer criteria to encompass stream channel if FIRM maps are inaccurate.

Article 8. Stormwater and Erosion Control Management, Division 1. Stormwater Runoff

- Section 1. Excess Stormwater Runoff – no changes.
- Section 2. Limitation of Stormwater Runoff - added language and detail on development, redevelopment and exemptions.
- Section 3. Maintenance of Drainage - added language about egress/ingress to property.
- Section 4. Runoff and Drainage - updated language.
- Section 5. Stormwater Detention Required - updated language.
 - Section 6. Design Criteria - added new language and replaced language and deleted examples.
 - Added (A) Water Quality Volume, (B) Channel Protection Volume, (C) Overbank Flood Protection, (D) Extreme Flood Protection, (E) Upstream Land, (F) Detention Basin Release, (G) Road ditches and right-of-ways, (H) Stormwater Management Plan, and (I) Operation and Maintenance Plan
- Section 7. Design Regulations - updated and replaced language.
 - Added (A) Natural Conditions, (B) Hydrologic Soil Group (HSG), (C) Time of Concentration (TC), (D) Routing and Detention Design, (E) Conveyance Management, (F) Erosion Control & Seeding, modified (G) Outlet Control Structures, added (H) Dams, modified (I) Dry Bottom Basin, (J) Wet Basins. (K) Building Regulations, (L) Stormwater Storage.
- Section 8. Maintenance of Facilities - no changes
- Section 9. Inspection of Facilities - updated language.

Also included in the amendments are other minor changes and non-substantive punctuation, grammatical, formatting and renumbering changes. No changes made to the Official Zoning Map.

Copies of the entire changes to Polk County Zoning Ordinance are available on the Polk County website at <https://www.polkcountyiowa.gov/media/ko0dzdpu/item-1-public-hearing-stormwater-text-amend-memo.pdf>. For information, email publicworks@polkcountyiowa.gov or call (515) 286-3705. In addition, the current Zoning Ordinance and Map are available at <https://www.polkcountyiowa.gov/public-works/planning-development/planning-zoning-services/>

Applicant License Application (LC0035194)

Name of Applicant: Toad Valley Golf Course, Inc.
Name of Business (DBA): Toad Valley Golf Course
Address of Premises: 237 NE 80th Street
City Pleasant Hill County: Polk Zip: 50327
Business (515) 967-9575
Mailing 237 NE 80th Street
City Pleasant Hill State IA Zip: 50327

Contact Person

Name Allison George
Phone: (515) 559-3998 Email allison@toadvalley.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 03/01/2021

Expiration Date: 02/28/2022

Privileges:

Class C Liquor License (LC) (Commercial)
Outdoor Service
Sunday Sales

Status of Business

BusinessType: Privately Held Corporation
Corporate ID Number: XXXXXXXXXX Federal Employer ID XXXXXXXXXX

Ownership

Thomas Brady

First Name: Thomas Last Name: Brady
City: Pleasant Hill State: Iowa Zip: 50327
Position: President
% of Ownership: 100.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Midwest Family Mutual Insurance Company
Policy Effective Date: Policy Expiration
Bond Effective Dram Cancel Date:
Outdoor Service Effective Outdoor Service Expiration
Temp Transfer Effective Date Temp Transfer Expiration Date:

#8

Applicant License Application (LE0002803)

Name of Applicant:	<u>Kum & Go LC</u>		
Name of Business (DBA):	<u>Kum & Go # 539</u>		
Address of Premises:	<u>5050 NW2nd ST</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>	
Business	<u>(515) 243-9365</u>		
Mailing	<u>6400 Westown Parkway</u>		
City <u>West Des Moines</u>	State <u>IA</u>	Zip: <u>50266</u>	

• Contact Person

Name	<u>Kellee Hildreth</u>		
Phone:	<u>(515) 457-6045</u>	Email	<u>licenses@kumandgo.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 11/01/2020

Expiration Date:

Privileges:

Class E Liquor License (LE)

Fills and Sells Growlers

Status of Business

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Charles Campbell

First Name:	<u>Charles</u>	Last Name:	<u>Campbell</u>	
City:	<u>Des Moines</u>	State:	<u>Iowa</u>	Zip: <u>50309</u>
Position:	<u>Secretary</u>			
% of Ownership:	<u>0.00%</u>	U.S. Citizen:	Yes	

Krause Group LTD

First Name:	<u>Krause Group</u>	Last Name:	<u>LTD</u>	
City:	<u>Des Moines</u>	State:	<u>Iowa</u>	Zip: <u>50309</u>
Position:	<u>Shareholder</u>			
% of Ownership:	<u>100.00%</u>	U.S. Citizen:	Yes	

Tanner Krause

First Name:	<u>Tanner</u>	Last Name:	<u>Krause</u>	
City:	<u>Des Moines</u>	State:	<u>Iowa</u>	Zip: <u>50309</u>
Position:	<u>CEO</u>			

#9

% of Ownership: 0.00%

U.S. Citizen: Yes

Erin Kuhl

First Name: Erin

Last Name: Kuhl

City: Des Moines

State: Iowa

Zip: 50309

Position: CFO

% of Ownership: 0.00%

U.S. Citizen: Yes

Reed Rainey

First Name: Reed

Last Name: Rainey

City: Des Moines

State: Iowa

Zip: 50309

Position: COO

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 11/01/2018

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the current County Engineer, Kurt D. Bailey, P.E., will retire on March 23, 2021 and Kyle D. Riley, P.E., CFM was previously appointed to a temporary County Engineer position, not to exceed six (6) weeks, to train and develop with Mr. Bailey; and

WHEREAS, it is the recommendation of the Public Works Director to appoint Kyle D. Riley, P.E., CFM to County Engineer upon position vacancy, effective March 24, 2021; and

WHEREAS, to comply with Iowa Code Chapter 309 and Iowa Department of Transportation requirements, it is necessary that the new County Engineer, Kyle D. Riley, P.E., CFM be authorized to sign Secondary Roads and Farm-to-Market documents on behalf of the Polk County Board of Supervisors; and

WHEREAS, to expedite the processing of certain documents associated with Farm-To-Market and Federal Aid construction projects administered by the Polk County Public Works Department, it is also advantageous that the Public Works Director, Robert Rice, be authorized to sign certain Farm-to-Market documents on behalf of the Polk County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby expresses their immeasurable gratitude to Kurt D. Bailey, P.E. for his many years of faithful service to the citizens of Polk County; and

BE IT FURTHER RESOLVED Polk County, Iowa hereby appoints Kyle D. Riley, P.E., CFM to County Engineer, effective March 24, 2021 and designates, authorizes, and empowers him to execute Secondary Roads and Farm-to-Market documents as required by Iowa Law and the Iowa Department of Transportation on its behalf; and

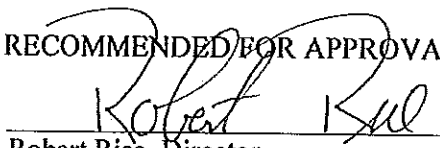
BE IT FURTHER RESOLVED Polk County, Iowa hereby designates, authorizes, and empowers Robert Rice, the Polk County Director of Public Works, to execute on its behalf: 1) Farm-To-Market Progress Vouchers; 2) Universal Payment Vouchers; and 3) The certification of completion of work and final acceptance thereof, in accordance with plans and specifications in connection with Farm-to-Market and Federal or State aid construction projects completed by the Public Works Department let and administered through the Iowa Department of Transportation.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

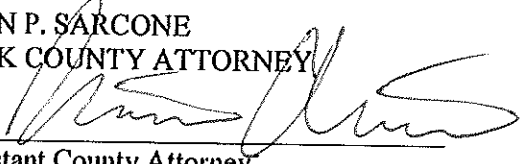
RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

#11

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL IMPACT: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 35-21 appoints a new County Engineer, authorizes the Polk County Public Works Director and County Engineer to sign certain documents required by Iowa Code and the Iowa Department of Transportation on behalf of the Board of Supervisors.

Agenda Date: March 23, 2021

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 12, approved on February 2, 2021

Board/Commission Actions: N/A

Action Requested (Recommended): Appointment of Kyle D. Riley, PE, CFM as the permanent County Engineer and authorize the Public Works Director and County Engineer as signatories on behalf of the Board of Supervisors on certain documents.

Comply with Policy: Yes

Background: To comply with Iowa Code and the Iowa Department of Transportation requirements, it is necessary that the new County Engineer, Kyle D. Riley, PE, CFM, be authorized to sign certain documents on behalf of the Polk County Board of Supervisors. To expedite the processing of certain documents associated with Farm-To-Market and Federal Aid construction projects administered by the Polk County Public Works Department, it is also advantageous that the Polk County Director of Public Works, Robert Rice, be authorized to sign certain Farm-to-Market documents on behalf of the Polk County Board of Supervisors.

Action Impact: Resolution authorizes the Director of Public Works and County Engineer, when necessary, to sign Farm-to-Market documents required by the Iowa Department of Transportation on behalf of the Board of Supervisors.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						
21/22						

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, under Chapter 321.473 of the Code of Iowa, is authorized to regulate truck weight limits on highways and bridges by posting the appropriate signs; and

WHEREAS, the Polk County Public Works Department has determined that the condition of Bridge No. 9081 on SE 124th Street north of SE 36 Avenue requires a revised weight limit posting; and

WHEREAS, the Polk County Public Works Department recommends that the existing bridge posting be updated to include the following change:

BRIDGE NO.	LOCATION	EXISTING POSTING	UPDATED POSTING
9081	On SE 128 th Street north of SE 36 th Avenue	40 tons	21 tons (2 axle)-40 tons (3 axle)-35 Tons (2 axle with trailer)

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the updated weight limitations for Bridge No. 9081 and are adopted in accordance with Chapter 321.473 of the Code of Iowa; and

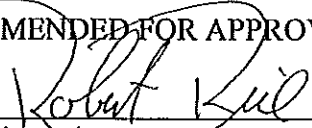
BE IT FURTHER RESOLVED that the Polk County Public Works Department be authorized to erect and maintain all the necessary signs marking the weight limit for this bridge.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

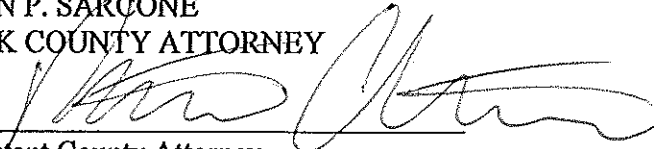
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL IMPACT: Replace Two (2) Weight limit signs at \$50 per sign with cost to be drawn from the current FY 2020/2021 Secondary Road Budget.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution 36-21 to authorize Public Works to post a 21-40-35 ton weight limit for Bridge No. 9081 on SE 124th Street, north of SE 36th Avenue.

Agenda Date: March 23, 2021

Contact Individual: Kurt D. Bailey, P.E. County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Approves the updated weight limitations for Bridge No. 9081 and adopts in accordance with Chapter 321.473 of the Code of Iowa, and authorizes the Polk County Public Works Department to erect and maintain all the necessary signs marking the weight limit for this bridge.

Comply with Policy: Yes

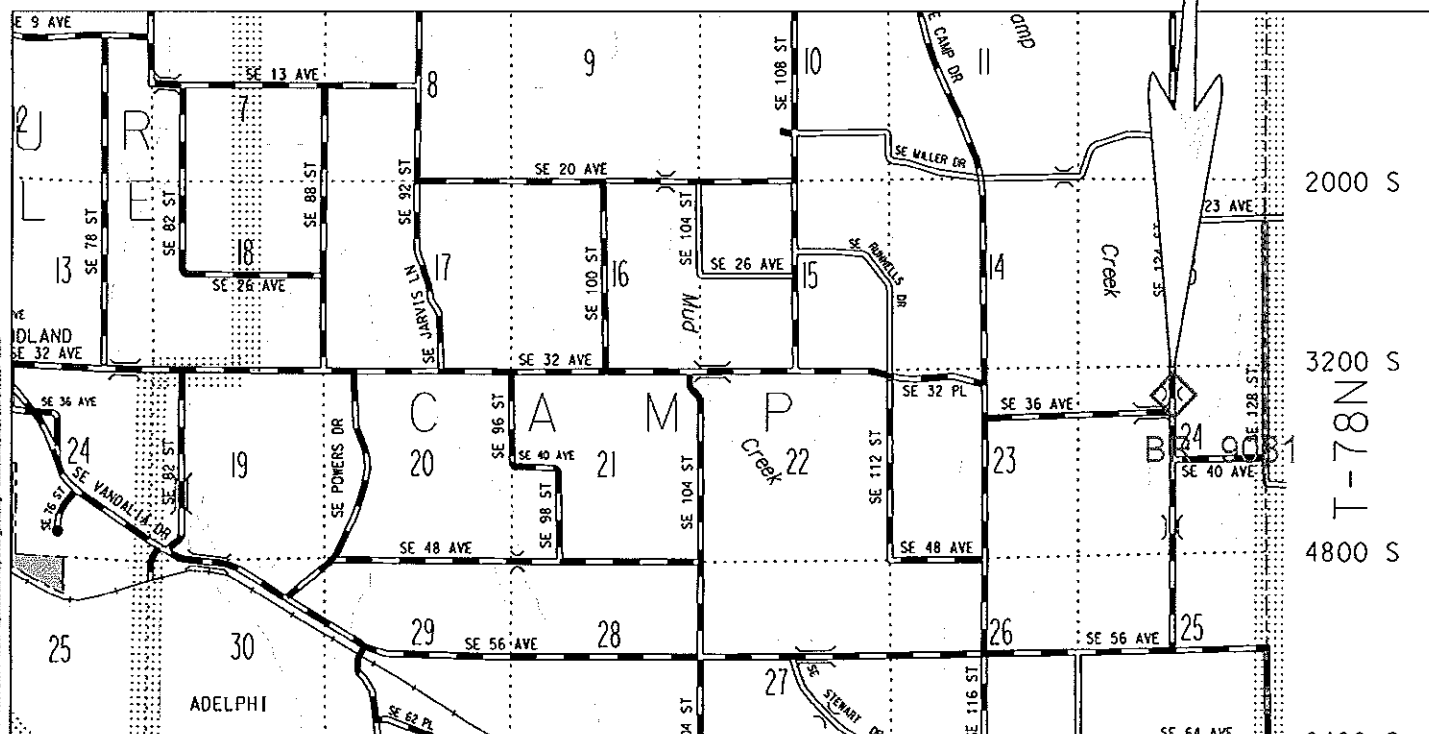
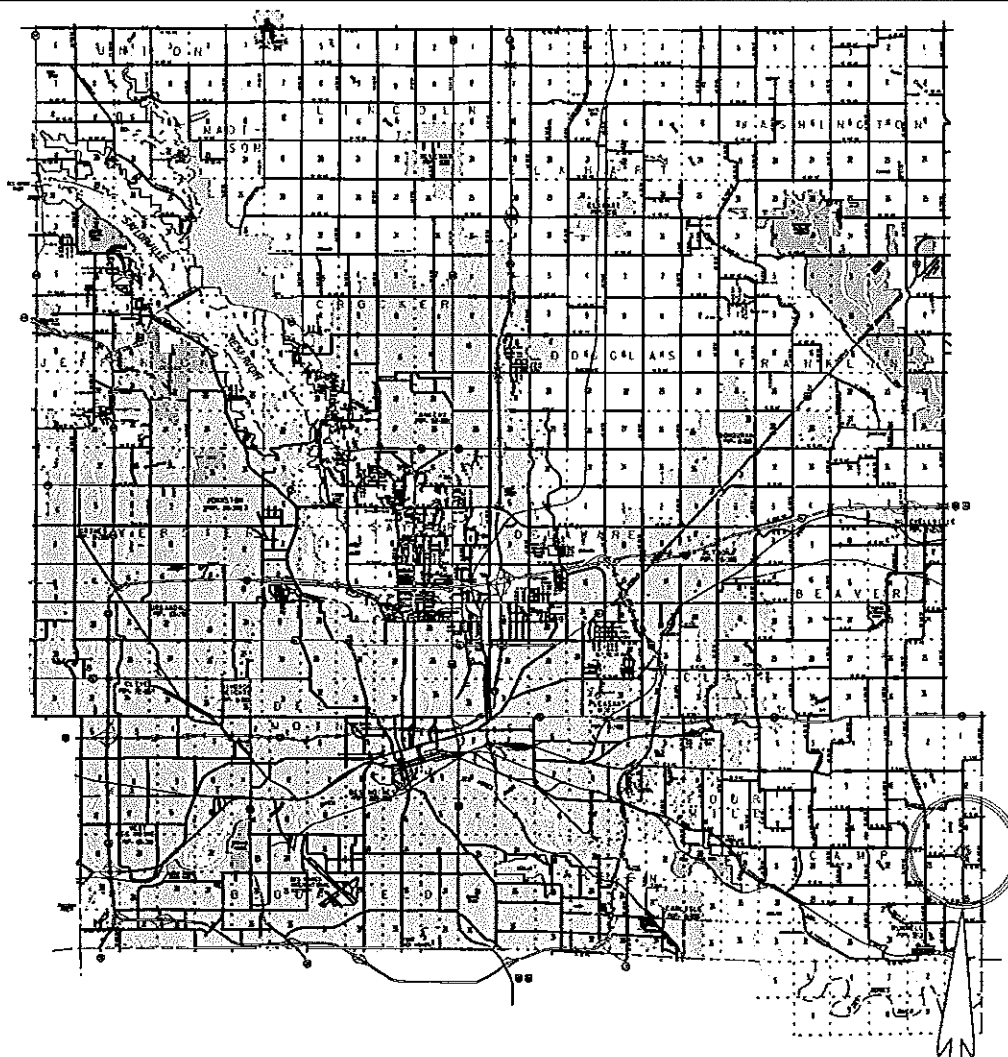
Background: Polk County, under Chapter 321.473 of the Code of Iowa, is authorized to regulate truck weight limits on highways and bridges by posting the appropriate signs. The Polk County Public Works Department has determined that the condition of Bridge No. 9081 on SE 124th Street requires a revised weight limit posting of 21-40-35 Tons.

Action Impact: Allows the appropriate load/weight limits be established to protect the bridge.

Fiscal Note: Replace two signs at \$50 each with cost to be drawn from the current 2020/2021 Secondary Road Budget.

Fiscal Year	Budgeted (Y/N)	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	Y	\$100	N	N		

Additional Fiscal Note Information (optional):



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County is leading implementation of the Polk County Saturated Buffer Project, and

WHEREAS, Polk County will be installing three bioreactors in Eastern Polk County, and

WHEREAS, 400 cubic yards of wood chips will be needed for these bioreactors, and

WHEREAS, Contractors have historically had issues finding wood chips that meet constructions specifications, and

WHEREAS, Metro Waste Authority has offered to donate wood chips to Polk County for contractors to use for bioreactor installations, and

WHEREAS, Polk County shall require contractor to utilize local source of wood chips provided by Metro Waste Authority.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa has reviewed the proposed Donation Agreement; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the donation of wood chips from Metro Waste Authority; and

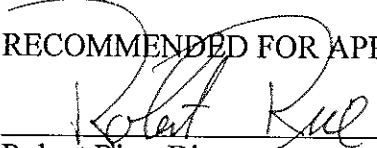
BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the agreement with Metro Waste Authority and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

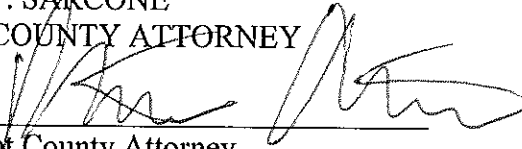
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 40-21 to approve Agreement for Donation of Wood Chips from Metro Waste Authority for Polk County Saturated Buffer Project

Agenda Date: March 23, 2021

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Board/Commission Actions: None

Action Requested (Recommended): Approval of the proposed agreement.

Comply with Policy: N/A

Background: The Polk County Saturated Buffer Project is developing a new model for reducing nitrate runoff from agricultural tile drainage. As a part of this project, Polk County will be installing three bioreactors in Eastern Polk County. Metro Waste Authority has offered provide 400 cu. Yds. of wood chips for these bioreactors.

Action Impact: Action approves this Agreement between Metro Waste Authority and the County for the donation of wood chips to the Polk County Saturated Buffer Project.

Fiscal Note: No funding will be required from Polk County as part of this agreement.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 36, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Carney Commercial Plat 1; and

WHEREAS, the major final subdivision plat proposes three (3) lots and two (2) roadway lots on 2.27 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors on March 24, 2020, voted five (5) to zero (0), to approve the major subdivision preliminary plat of Carney Commercial Plat 1; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED that the major subdivision final plat of Carney Commercial Plat 1, is hereby approved.

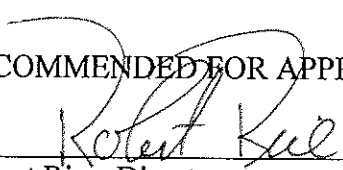
Sewer Service:	On-site wastewater treatment systems
Water Service:	Des Moines Water Works
Zoning:	"GC" General Commercial District
Platted by:	Larry Halbrook (Contract Buyer), representing the Larry A. and Anne E. Halbrook Revocable Trust
Engineer:	Associated Engineering Company of Iowa
Location:	The subject property is located northeast of the NE 14 th Street and NE 70 th Avenue intersection.
Township:	Crocker

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA:

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 38-21 approving Carney Commercial Plat 1, a major subdivision final plat.

Agenda Date: March 23, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: On March 24, 2020, the Polk County Board of Supervisors voted five (5) to zero (0), to approve the Preliminary Plat of Carney Commercial Plat 1.

Action Requested (Recommended): Approval of the major subdivision final plat of Carney Commercial Plat 1.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The major final subdivision plat proposes three (3) lots and two (2) roadway lots on 2.27 acres of land zoned "GC" General Commercial District. The proposed lots have frontage along the existing public streets of NE 14th Street and NE 70th Avenue. No new streets are proposed.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional):

Carney Commercial Plat 1
Final Plat

PLAT INFORMATION: This major subdivision final plat proposes three (3) lots on 2.27 acres of land zoned "GC" General Commercial District. The subject property is addressed as 7015 NE 14th Street, located at the northeast corner of the NE 14th Street and NE 70th Avenue intersection, Ankeny, Section 36 of Crocker Township.

SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Crocker

OWNER/DEVELOPERS: Larry Halbrook

SURVEYOR/ENGINEER: Associated Engineering Company of Iowa

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 17, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Forest Ridge Estates; and

WHEREAS, the major subdivision preliminary plat proposes 17 single-family residential lots, one (1) outlot, and four (4) street lots on 32.69 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the following subdivision ordinance requirements: 1) Flag lots shall not exceed three (3) acres in size in areas without public sanitary sewer, and 2) Ponds shall be held by a single owner or in common in a Home Owner's Association; and

WHEREAS, the owner/developer requests the following waivers from the subdivision ordinance requirements: 1) Waiver of the maximum flag lot size of three (3) acres for Lot 5; and 2) Waiver of the requirement that ponds be held by a single owner or in common in a Home Owner's Association to allow the existing pond to be located on Lots 7 thru 10; and

WHEREAS, the Polk County Zoning Commission on January 25, 2021 voted 3-3, with one (1) member absent, on a motion to recommend approval of the preliminary subdivision plat to the Board of Supervisors, including the requested waivers, and in accordance with staff's recommendation for approval. The vote effectively results in no recommendation to the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the major subdivision preliminary plat of Forest Ridge Estates is hereby approved.

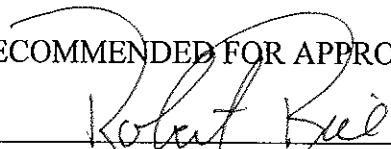
Sewer Service:	Individual septic systems
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	PAR Partners, LLC – Tom Davies (developer)
Engineer:	Snyder & Associates, Inc.
Location:	4200 NW 98 th Avenue, Polk City. Southwest corner of NW Polk City Drive (Hwy 415) and NW 98 th Avenue
Township:	Crocker

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 37-21 approving the Preliminary Plat of Forest Ridge Estates.

Agenda Date: March 23, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on January 25, 2021 and voted three (3) in favor and three (3) against, with one (1) member absent, on a motion to recommend approval of the Preliminary Plat of Forest Ridge Estates, in accordance with staff's recommendation for approval. The tie vote effectively results in no recommendation to the Board.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, pending approval of the two (2) waiver requests.

Background: The Plat proposes 17 single-family residential lots, one (1) outlot and four (4) street lots on approximately 32.69 acres of land zoned "RR" Rural Residential District. The developer is utilizing the cluster development option to allow seven (7) of the lots at approximately one-half (½) acre in size each. In exchange, the developer is required to preserve a minimum of 25% of the property as permanent open space. The majority of lots in the development are 1-2 acres in size or greater. Nine (9) of the proposed 17 lots will be served from a new short cul-de-sac public street. The remaining lots will be served by new public street extensions of the existing roadways of NW 41st Court and NW 95th Place, as well as two (2) lots fronting the existing roadway of NW 98th Avenue. The property will be served by Des Moines Water Works and individual septic systems.

Action Impact: Approval of the Preliminary Plat allows for preparation and submittal of construction plans for staff review. Following completion of the subdivision improvements, a final plat will be prepared. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County General Services Department has a goal of identifying ways to reduce operating costs or generate operating revenues whenever possible; and

WHEREAS, MidAmerican Energy Company, Polk County's electrical utility, offers a Curtailment Program to customers who can reduce their electrical demand for up to six (6) hours during the summer season of June through September, when electric demand is the greatest; and

WHEREAS, Polk County has been a participant in MidAmerican Energy's Curtailment Program since 1999; and

WHEREAS, MidAmerican would pay a rebate to Polk County, based on the total number of curtailment events at the Polk County Jail.

WHEREAS, MidAmerican Energy is offering Polk County a one (1) year curtailment contract, from June 1, 2021 through May 31, 2022, for the Polk County Jail.

NOW, THEREFORE, BE IT HEREBY RESOLVED, Polk County, Iowa approves the terms of the attached Agreement, with MidAmerican Energy, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

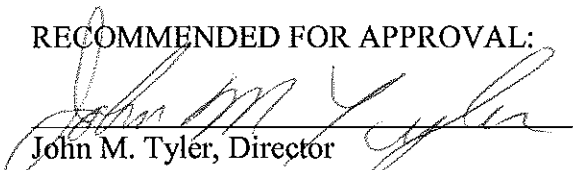
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

20/21-012

RECOMMENDED FOR APPROVAL:


John M. Tyler, Director
Polk County General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Note: This program would generate an estimated revenue of \$30,000.00

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving one (1) year agreement with MidAmerican Energy for their Curtailment Program at the Polk County Jail.

Agenda Date: March 24, 2021

Contact Individual: John M. Tyler, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): This resolution approves a one (1) year curtailment agreement for the Polk County Jail and authorizes the chairperson to sign the agreement.

Comply with Policy:

Background: Polk County has participated in this program since 1999. The Curtailment Annual Contract requires that the facility operate on generator power when directed by MidAmerican Energy. During a typical summer, when electric demand is greatest, each lasting up to 6 hours.

Action Impact:

Fiscal Note: This program would generate an estimated annual revenue of \$30,000.00

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		NA	NA			
21/22		NA	NA			

Additional Fiscal Note Information (optional): No fiscal impact to the County

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County General Services Department has a goal of identifying ways to reduce operating costs or generate operating revenues whenever possible; and

WHEREAS, MidAmerican Energy Company, Polk County's electrical utility, offers a Curtailment Program to customers who can reduce their electrical demand for up to six (6) hours during the summer season of June through September, when electric demand is the greatest; and

WHEREAS, Polk County has been a participant in MidAmerican Energy's Curtailment Program since 1999; and

WHEREAS, MidAmerican would pay a rebate to Polk County, based on the total number of curtailment events for Polk County River Place.

WHEREAS, MidAmerican Energy is offering Polk County a one (1) year curtailment contract, from June 1, 2021 through May 31, 2022, for Polk County River Place.

NOW, THEREFORE, BE IT HEREBY RESOLVED, Polk County, Iowa approves the terms of the attached Agreement, with MidAmerican Energy, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

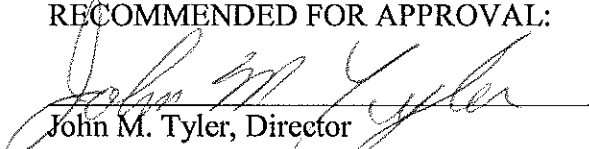
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

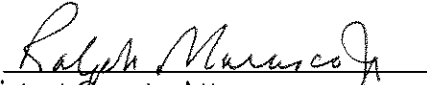
20/21-011

RECOMMENDED FOR APPROVAL:


John M. Tyler, Director
Polk County General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Note: This program would generate an estimated revenue of \$12,000.00

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving one (1) year agreement with MidAmerican Energy for their Curtailment Program at River Place.

Agenda Date: March 24, 2021

Contact Individual: John M. Tyler, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): This resolution approves a one (1) year curtailment agreement for Polk County River Place and authorizes the chairperson to sign the agreement.

Comply with Policy:

Background: Polk County has participated in this program since 1999. The Curtailment Agreement requires that the facility operate on generator power when directed by MidAmerican Energy, during a typical summer, when electric demand is greatest, each lasting up to 6 hours.

Action Impact:

Fiscal Note: This program would generate an estimated annual revenue of \$12,000.00

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		NA	NA			
21/22		NA	NA			

Additional Fiscal Note Information (optional): No fiscal impact to the County

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the County Attorney's Office has reviewed the operations of the Restorative Justice Center, and

WHEREAS, the County Attorney's Office is recommending restructuring that they believe will optimize efficiency of operations, and

WHEREAS, the Human Resources Department recommends the following position modifications:

- Delete one (1) vacant Legal Assistant position, AFSCME grade 17, range \$54,314-\$71,096.
- Reallocate funds to create one (1) Victim Witness Liaison position, AFSCME grade 16, range \$51,886-\$67,867.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Cost savings as a result of this resolution will be forfeited from the department to the general fund.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the County Attorney's Office

Agenda Date: March 23, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Delete one (1) vacant Legal Assistant position, AFSCME grade 17, range \$54,314-\$71,096. Reallocate funds to create one (1) Victim Witness Liaison position, AFSCME grade 16, range \$51,886-\$67,867.

Comply with Policy: N/A

Background: The County Attorney's Office has reviewed the operational needs of the Restorative Justice Center. The County Attorney is requesting to delete a vacant Legal Assistant position and reallocate those funds to create a Victim Witness Liaison position.

Action Impact: Delete one (1) vacant Legal Assistant position, AFSCME grade 17, range \$54,314-\$71,096. Reallocate funds to create one (1) Victim Witness Liaison position, AFSCME grade 16, range \$51,886-\$67,867.

Fiscal Note: There is an estimated cost savings of \$635 in FY20/21 and \$3,439 in FY21/22.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y		-\$635		N		
21/22	N		-\$3,439		N		

Additional Fiscal Note Information (optional): Any cost savings as a result of this resolution will be forfeited from the department to the general fund.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Bobbi Pike is an employee of the Polk County Sheriff's Office; and

WHEREAS, Ms. Pike has workers' compensation claims for injuries alleged to have been sustained on January 16, 2017, May 15, 2018, and April 25, 2019; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in an agreement to be filed with the County Auditor; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$41,250 to be approved by the Iowa Worker's Compensation Commissioner; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW THEREFORE BE IT RESOLVED, that Polk County, Iowa, approves the settlement of Bobbi Pike's three workers' compensation claims and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

/s/ Meghan L. Gavin

Meghan L. Gavin
Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing settlement of three workers' compensation claims.

Agenda Date: March 23, 2021

Contact Individual: Meghan Gavin
Assistant County Attorney
286-3314

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Bobbie Pike has been employed by Polk County since 2005. While performing her duties with the Polk County Sheriff's Office, she sustained injuries to her left hip and back. It is in the best interests of Polk County to settle these matters to reduce the risk of a workers' compensation commission award at hearing. Polk County will pay \$ 41,250 for the compromise settlement of three claims.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
19/20							
20/21			\$ 41,250				
21/22							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 20-21 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

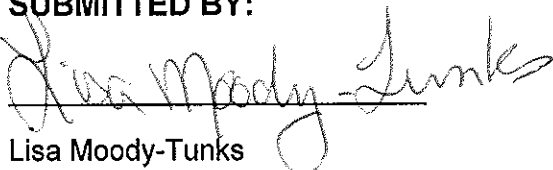
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$58,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$58,000.00 from the Community Betterment fund, FY 20-21

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: March 23, 2021

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-January 26, 2021 for \$2,500.00

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached March 23, 2021-Community Betterment Grant Award List

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY20-21 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$58,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

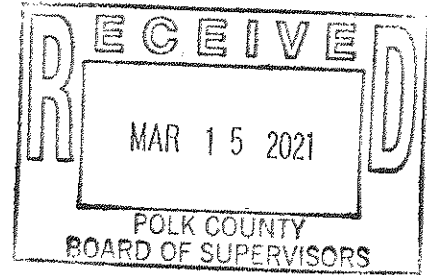
Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		\$58,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

COMMUNITY BETTERMENT GRANT AWARDS

March 23, 2021

Ankeny Community School District Foundation Fiscal Agent for Ankeny After Prom	\$8,000.00
Bondurant Farrar Education Foundation Fiscal Agent For Bondurant After Prom Committee	\$3,000.00
Build Lincoln Higher Booster Club Fiscal Agent For Lincoln High School After Prom/Senior Celebration	\$5,000.00
Dallas-Center Grimes After Prom	\$4,000.00
Des Moines North High Booster Club Fiscal Agent For North High School After Prom	\$5,000.00
Hoover-Meredith Booster Club Fiscal Agent For Hoover High School Post Prom	\$6,000.00
Johnston High School After prom	\$4,000.00
North Polk Community Schools Foundation Fiscal Agent For North Polk Post Prom	\$3,000.00
Roosevelt High School PTA	\$6,000.00
Scarlet Pride Inc. Fiscal Agent For East High Post Prom	\$5,000.00
Southeast Polk School District Fiscal Agent For Southeast Polk High School Post Prom	\$5,000.00
Urbandale Post Prom Committee	\$4,000.00
TOTAL	\$58,000.00



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF	)	NO. NC21-04 / BONDURANT
BONDURANT VOLUNTARY ANNEXATION	)	
WITHIN THE URBANIZED AREA OF THE CITY	)	FILING OF WRITTEN DECISION
OF ALTOONA	)	

TO: Cities of Bondurant and Altoona, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Bondurant under City Development Board Case File No. NC21-04.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, City Development Board Administrator
Phone: 515-348-6196

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

3/23/21

Item Type & Title: Approving acceptance of Conservation Finance Feasibility Study, March 2021.

Agenda Date: 3/23/21

Contact Individual: Richard Leopold, Polk County Conservation Director

Previous Action taken by the Board:
None.

Action Requested (Recommended):
Receive and filing of Conservation's Finance Feasibility Study, March 2021.

Comply with Policy: NA

Background:

On January 12, 2021, the Polk County Board of Supervisors asked The Trust for Public Land, in cooperation with The Nature Conservancy and the Great Outdoors Foundation, to explore potential options to renew dedicated funding for conservation within the county. Given the substantial investment of time and resources required for a successful conservation finance ballot measure, preliminary research is essential to determine the feasibility of such an effort. This Feasibility Study presents several viable local public options for funding conservation in the county and provides analysis of which options and funding levels are feasible, economically prudent, and likely to be publicly acceptable. This research provides a stand-alone, fact-based reference document that can be used to evaluate financing mechanisms from an objective vantage point. The completed Feasibility Study is included in the Board's packet.

In 2012, the voters in Polk County, with a 72 percent approval, passed the \$50.0 million 2012 Polk County Water & Land Legacy Bond. Specific areas were targeted with specific percentages of the bond being used for water quality, trails, land acquisition, and park improvements. These funds have either been expended or committed to variety of highly successful water quality, trails, land acquisition, and park improvement projects throughout Polk County.

At their March 10, 2021 meeting by Roll Call No. 21-0314, the Polk County Conservation Board unanimously approved acceptance of the Feasibility Study and recommended that the Board of Supervisor's accept the report.

With the completion and Board of Supervisors acceptance of the Feasibility Study, staff will work with the above entities to conduct a professionally administered public opinion survey of Polk County voters that tests funding options, including ballot language, tax tolerance, timing, and program priorities.. Prior to possible program recommendations to the Conservation Board and Board of Supervisor regarding finance mechanism, amount, finalization of projects, election timing, and accountability measures, staff is seeking approval to recommend acceptance of the commissioned report to the Polk County Board of Supervisors.

Action Impact:
Acceptance of Conservation Finance Feasibility Report.

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Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	\$0	NA	N		

Additional Fiscal Note Information (optional):

CONSERVATION FINANCE FEASIBILITY STUDY | MARCH 2021

POLK COUNTY, IOWA



THE
TRUST
FOR
PUBLIC
LAND