

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, April 4, 2023 at 9:30 a.m.

MEMBERS PRESENT: Matt McCoy, Robert Brownell, Angela Connolly, Steve Van Oort, Tom Hockensmith.

LET THE RECORD SHOW Supervisor Hockensmith is out of the County and his physical presence was impossible. He will be participating in the meeting by telephone, which is allowed per Iowa Code Chapter 21.8, and his votes will be recorded.

Moved by Brownell, Seconded by Connolly to dispense with the reading of the minutes of the March 21, 2023 meeting and they stand approved as printed. The March 21, 2023 canvass minutes and March 22, 2023 discussion meeting minutes were also approved.

VOTE YEA: McCoy, Brownell, Connolly, Hockensmith, Van Oort.

The Bills as certified by the County Auditor were allowed or disallowed on each according to the certified list(s), claim numbers 202303380001 – 202303280651 and 202304040001 – 202304040889.

VOTE YEA: McCoy, Brownell, Connolly, Hockensmith, Van Oort.

PROCLAMATION: Supervisor Connolly read the Fair Housing Month Proclamation.

Matt Hauge, Polk County Housing Trust Fund, thanked the Board for their support and promoted activities that will be taking place for the 55th anniversary of the Federal Fair Housing Act.

PERMITS: Renewal application for Class “E” Retail Alcohol License for Casey’s #1901, 2541 NW 66th Avenue.

VOTE YEA: McCoy, Brownell, Connolly, Hockensmith, Van Oort.

Renewal application for Class “C” Retail Alcohol License with Outdoor Service Area Permit for Woodland Hills Golf Course, 620 NE 66th Avenue.

VOTE YEA: McCoy, Brownell, Connolly, Hockensmith, Van Oort.

RESOLUTIONS: Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for April 18, 2023 on proposed vacation of public utility easements (8015 & 8053 NE Morgan Dr, Bondurant).

Resolution approving 28E agreement for fiscal agent assistance with Iowa Department of Agriculture and Land Stewardship (Division of Soil Conservation and Water Quality) for the Central Iowa Water Quality Wetland Project.

Resolution approving Professional Services Agreement with Snyder and Associates for design and development of construction plans for SE 116th Street Lighting Design Project.

Resolution approving termination of Cooperative Agreement, for Watershed Planning for the Greater Des Moines Metropolitan Area, with Des Moines Area MPO (Metropolitan Planning Organization).

Resolution authorizing submittal of the FY24 Secondary Road Budget and Road Program to Iowa DOT.

Resolution approving acquisition through condemnation of permanent and Temporary easement for construction of NE Broadway Avenue Improvements Project (4560 NE 38th Street).

Resolution accepting bid (#101-2324) from Quality Striping for “2023-24 Pavement Marking Program.”

Resolution canceling special weed assessment (3314 E. 7th Street).

Resolution approving final plat of Saylorville Casey’s Plat.

Resolution approving final plat of Treasure Acres Plat 1.

Resolution approving agreement with Fexsteve Limited to address lead hazard repairs at 2444 SW 12th Street (Tuon).

Resolution approving agreement with Fexsteve Limited to address lead hazard repairs at 521 6th Street, West Des Moines (Hayes).

Resolution approving April 2023 manufactured home abatements.

Resolution approving Business Associate Agreement with Eموcha Mobile Health, Inc.

Resolution creating positions within the County Attorney’s Office.

Resolution reclassifying position within the Treasurer’s Office.

Resolution authorizing settlement of a workers’ compensation claim (Wenck).

Resolution approving Community Development Grant to the Golf Charitable Foundation of Greater Des Moines.

Resolution approving Community Betterment Grant awards.

Resolution approving engagement of Hopkins & Huebner, P.C.
VOTE YEA: Brownell, Connolly, Hockensmith, Van Oort.
PASS: McCoy.

REC'D & FILED: Notice (2) that the Board of Supervisors will convene as a Canvassing Board on April 18 and 25, 2023 to canvass votes cast for the Dallas Center-Grimes Community School District Election to be held April 11, 2023 (1st & 2nd tiers).

REFERRED TO PUBLIC WKS & CO ATTORNEY: City of Ankeny notice of consultation meeting regarding petition for annexation of certain territory into the City of Ankeny.

City of Bondurant notice of hearing regarding 100% voluntary annexation within an urbanized area of another city (Mitchellville).

City of Mitchellville notice of hearing concerning notice of voluntary annexation.

APPOINTMENTS: Moved by Brownell, Seconded by McCoy that he following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Tamaiya Bradford, Prog Aide, Co Atty, \$51,000 beginning April 8, 2023
Jennifer Easley, Multi Svc-Clk, Recorder, \$60,759 beginning April 8, 2023
Todd Helland, Security Officer on-call, H.R., \$25.57 beginning April 4, 2023
Bradley Hook, Sergeant, Sheriff, \$87,420 beginning April 1, 2023
Jordan Lang, Security Officer part-time, H.R., \$25.57 beginning April 8, 2023
Megan Olson, Prop Desc Clk, Auditor, \$54,041 beginning April 10, 2023
Aaron Putnam, Co Engineer, Pub Wks, \$155,566 beginning March 23, 2023
Nicole Saleh, Prop Desc Clk, Auditor, \$54,041 beginning April 10, 2023
Robert Schutte, Sergeant, Sheriff, \$84,058 beginning April 1, 2023
Anne Shannon, Prog Aide on-call, CFYS, \$21.34 beginning April 5, 2023
Knya Stewart, Yth Svcs Wkr, CFYS, \$55,842 beginning April 10, 2023
Joshua Wandera, Yth Svc Wkr, CFYS, \$55,842 beginning April 5, 2023
Lynsi Wilkerson, Multi-Svc Clk, Recorder, \$52,020 beginning April 8, 2023
VOTE YEA: McCoy, Brownell, Connolly, Hockensmith, Van Oort,

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Brownell, Seconded by McCoy to adjourn until April 18, 2023.

VOTE YEA: McCoy, Brownell, Connolly, Hockensmith, Van Oort.