

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, April 8, 2025 at 9:30 a.m.

MEMBERS PRESENT: Mark Holm, Tom Hockensmith, Angela Connolly, Jill Altringer, Matt McCoy.

Moved by Connolly, Seconded by Holm to dispense with the reading of the March 25, 2025 minutes and they stand approved as printed.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202504010001 – 202504010695 and 202504080001 – 202504081061.

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

PROCLAMATION: Supervisor Altringer read the proclamation recognizing Fair Housing Month – April 2025 in Polk County. Matt Hauge of the Polk County Housing Trust fund made comments.

PUBLIC HEARING: DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving Quit Claim Deed of vacant parcel (1248 E. 21st Street) to David A. Hoffman.

PUBLIC HEARING: DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving Quit Claim Deed of vacant parcel (2552 Onawa Street) to R.M. Madden Construction, Inc.

PUBLIC HEARING: DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

RESOLUTION: Resolution approving Quit Claim Deed of vacant parcel (141 SE 33rd Street) to Anthony Wharton.

PUBLIC HEARING: ELECTRICAL EASEMENT CONVEYANCE TO MIDAMERICAN ENERGY

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

- RESOLUTION:** Resolution approving a permanent Electrical Easement to MidAmerican Energy Company on land known as the Fourmile Creek Greenway.
- PERMITS:** Renewal application for Class “C” Retail Alcohol License for D L’S Sports Bar & Grill (Stan’s Pt 2) located at 4275 Northwest 2nd Street.
VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.
- RESOLUTIONS:**
- Resolution ordering destruction of noxious weeds and other offensive growth and authorizing Auditor’s Office to publish notice.
- Resolution approving Agreement with Jesse Reiter for water connection to the Avon Lake water project (to serve property at 5596 SE Robbie Rd, Carlisle).
- Resolution approving Amendment 2 to Professional Services Agreement with Heartland Co-op.
- Resolution approving Professional Services Agreement with WHKS & Co. (for design services for the Bridge Replacement on NE 162nd Avenue over Indian Creek).
- Resolution accepting bid of \$567,224.80 from InRoads, LLC for HMA Resurfacing on SE 6th Avenue (from SE Garrett Dr. to SE Camp Dr.) and to authorize transfer of \$113,444.96 from the Secondary Roads budget to the Farm-to-Market Fund.
- Resolution accepting bid of \$50,002 from TK Concrete, Inc. for 2025-26 Local PCC Patches.
- Resolution approving Weatherization contract with State of Iowa.
- Resolution accepting bid of \$461,276.75 from Quality Striping, Inc. for 2025-26 Local Pavement Marking Program.
- Resolution approving Outreach Coordinator Funding Contract with Iowa Department of Natural Resources (DNR).
- Resolution authorizing Lutheran Services in Iowa use of the 1907 Carpenter Avenue parking lot for the Farmers Market.
- Resolution approving Contract with Dvorak Auction Service for public auctions throughout calendar year 2025 to dispose of surplus county vehicles.
- Resolution approving Mental Health/Intellectual Disability/Developmental Disability (MH/ID/DD) service approvals and authorizing expenditures from the Mental Health and Disability Services Region Fund.

Resolution approving Contract with FAB Rehab to address lead hazard repairs at 4701 SE 5th Street (J. Felice).

Resolution approving Contract with Richmond Construction to address lead hazard repairs at 3900 13th Street (Lwin and Mu).

Resolution approving Contract with FexSteve Limited to address lead hazard repairs at 1619 Forest Avenue (M. Long).

Resolution updating Position Review Policy.

Resolution authorizing position modification within the Board of Supervisors Office.

Resolution approving April 8, 2025 manufactured home abatement.

Resolution approving settlement of a workers' compensation claim.

DEFERRED:

Resolution approving Agreement with Doll Distributing for advertising and sponsorship at the Iowa Events Center.

No action taken on this item.

Resolution approving Professional Services Agreement with Terracon for a phase 1 environmental site assessment of the Polk County-owned parking lot at the corner of 5th Avenue and Cherry Street.

Resolution approving Professional Services Agreement with Elliot Anderson.

Resolution approving Professional Services Agreement with PolicyWorks.

Resolution approving Agreement with SME for Communications Support Services for the Central Iowa Source Water Research Assessment Initiative (CISWRA).

Resolution approving Emergency Rental Assistance 2 expenditures to Urban Dreams for the development of affordable housing.

Resolution approving Community Development Grant for Golf Charitable Foundation of Greater Des Moines.

Resolution approving Community Development Grant for Capital City Pride Des Moines.

Resolution approving Community Betterment Grant Awards.

Resolution approving Community Sponsorship Awards.

Resolution approving funding to the Italian American Cultural Center.

Resolution appointing individuals to various boards and commissions.

REC'D & FILED:

Email from Jim Gorsche in regards to the Prairie Meadows Board submitted by Supervisor Connolly.

Polk County Veterans Affairs Third Quarter Report FY 24/25.

Manure Management Plan Update from Brad Moeckly.

**REFERRED TO
PUBLIC WORKS &
CO ATTORNEY:**

City of Des Moines Zoning Board of Adjustment Notice of Public Hearings on appeals on March 26, 2025.

City Development Board Notice of Meeting in the matter of the City of Altoona voluntary annexation including non-consenting owners within the urbanized area of the cities of Bondurant, Ankeny and Des Moines.

City of Des Moines Notice of Consultation meeting on Urban Renewal Plan Amendments and Proposed Plan – City of Des Moines.

APPOINTMENTS:

Moved by Holm, Seconded by Altringer that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Casey Baker, Jail Food Services Aide, Sheriff, \$48,007 beginning 4/21/25
Emily Bisignano, Elections Office Clerk On-Call, Auditor, \$19,722 beginning 4/19/25
Julie Bretz, Medicolegal Death Investigator, Med Examiner, \$70,537 beginning 4/15/25
Jessica Brichetto, Building Technician, General Services, \$44,451 beginning 4/8/25
Mary Cox, Senior Services Site Supervisor, CFYS, \$88,172 beginning 4/11/25
Vince Gowdy, Building Services Supervisor, Gen Services, \$91,897 beginning 4/19/25
Scott Horman, Deputy Director, IT, \$187,132 retro to 2/28/25
Scott Horman, Deputy Director, IT, \$194,617 retro to 3/5/25
Kraig Kincaid, On-Call Security Officer, HR, \$26,830 beginning 4/9/25
Hayden Lucas, Facilities Maintenance Specialist, Gen Services, \$55,995 as of 3/22/25
Mark Mohr, Sheriff 2nd Deputy, Sheriff, \$163,471 retro to 11/2/24
Cole Rathjen, Youth Services Aide, CFYS, \$51,847 beginning 4/19/25
Robert Schutte, Sergeant, Sheriff, \$99,282 retro to 4/1/25
Tory Sharp, Treasurer Supervisor, Treasurer, \$83,799 beginning 4/19/25
Patrick Sweeney, Executive Director, Veterans Affairs, \$146,027 retro to 3/28/25
Deana Van Brocklin, Admin Support Specialist, Co Attorney, \$52,808 beginning 4/19/25
Shawn VanHoozer, Sheriff 2nd Deputy, Sheriff, \$163,471 retro to 11/2/25
Rochelle Williams, Snr Medicolegal Death Inves, Med Exam, \$76,180 beginning 4/9/25

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

**BOARD MEMBER
COMMENTS:**

Supervisor Altringer made comments about the accomplishments of the Board in the first 100 days of the year and discussed implementing a strategic planning process.

Supervisor Hockensmith made comments in regard to the status of a County Administrator search.

MOTION:

Moved by Altringer, Seconded by Holm to go into Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation pursuant to Iowa Code section 21.5(c).

VOTE YEA: Holm, Hockensmith, Connolly, Altringer, McCoy.

The Board returned to open session.

LET THE RECORD SHOW there was no action taken in closed Session and no action taken, when the Board returned to open session, as a result of the closed session meeting.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Altringer, Seconded by Connolly to adjourn until April 22, 2025 at 9:30 a.m.

VOTE YEA: Holm, Connolly, Altringer, McCoy.