

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
APRIL 12, 2022 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

GROUND LEASE AGREEMENT AT CHICHAQUA PARK

- *5. Resolution approving ground lease agreement with Mid-Iowa Retrievers Club on property known as Chichaqua Park (400 sf).

6. **PUBLIC COMMENTS**

PERMITS

7. Renewal application for Class “C” Liquor License, Sunday Sales and Outdoor Service Area Permit for Toad Valley Golf Course, 237 NE 80th Street.

RESOLUTIONS

8. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund (mental health/intellectual disability/developmental disability).
9. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for May 3, 2022 regarding rezoning request for property at 2977 NW 66th Avenue (Steve Klein).
10. Resolution authorizing the Auditor’s Office to publish notice of destruction of noxious weeds and other offensive growth.
- *11. Resolution directing Public Works to submit the FY23 Secondary Road Budget and Road Program to the Iowa Department of Transportation.
- *12. Resolution approving weatherization contract with the Iowa Department of Human Rights (DOE-22-20).
13. Resolution approving final plat of Hout Plat 1.
- *14. Resolution renewing agreement for vending services with Iowa Department for the Blind for vending machines at various Polk County buildings.
- *15. Resolution authorizing the Downtown Community Alliance the use of Polk County parking lots for vendor staging at the Farmers Market (Wagner lot and 120-2nd Avenue lot).

- *16. Resolution approving the US Army Corps of Engineers law enforcement agreement (patrol services at Saylorville Lake).
- 17. Resolution approving the recommendations of the Soil and Water Conservation District Commissioner for allowances of the Open Prairie and Forest Cover Exemption.
- *18. Resolution awarding proposal and approving agreement with Qualtrics.
- 19. Resolution approving Polk County Court Facilities Security Plan.
- 20. Resolution approving submission of FY 22/23 application for local substance abuse prevention efforts to Iowa Department of Public Health and authorizing execution of documents.
- *21. Resolution approving amendment to contract with Broadlawns Medical Center for Service Coordination with mental health and disability services for Integrated Management of Residential and Community Living and Crisis Services.
- *22. Resolution authorizing a continued Master Service Agreement with Intredium, LLC and continue maintenance of a mental health and developmental disability management information system.
- *23. Resolution approving Community Development Grant to the Des Moines Arts Festival (501c3 non-profit organization).
- *24. Resolution approving Community Development Grant for the Community Foundation of Greater Des Moines, fiscal agent for West Des Moines Community Foundation (501c3 non-profit).
- 25. Resolution approving Community Betterment Grant awards.

REPORTS

- *26. Third Quarter Report FY 21/22 from Polk County Veteran Affairs.

COMMUNICATIONS

- 27. Request to abate taxes for property at 855 - 17th Street, Des Moines, Iowa (church).
- *28. Revised City of Ankeny notice of hearing on application for voluntary urbanized annexation of certain territory (NE Quadrant of Ankeny requested by Hope Kimberley LLC).

BUDGET ACTIONS

29. Memorandum of Budget Actions.

APPOINTMENTS

30. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=UodMVSpobjbQ>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa owns certain real property known as Chichaqua Park (the Park); and

WHEREAS, Polk County Conservation manages the Park on behalf of Polk County, Iowa; and

WHEREAS, The Mid-Iowa Retriever Club utilizes areas within the Park for dog training activities for Labrador retrievers; and

WHEREAS, The Mid-Iowa Retriever Club performs grass trimming and mowing in certain areas of the Park, with Polk County Conservation consent, in furtherance of the dog training; and

WHEREAS, The Mid-Iowa Retriever Club desires to lease a 400 square foot area of the Park to construct a small carport for storage of its mowing and trimming equipment; and

WHEREAS, Polk County and Polk County Conservation desire to lease the space at the Park to Mid-Iowa Retriever Club pursuant to the terms and conditions outlined in the attached Agreement prepared by the Polk County Attorney's Office.

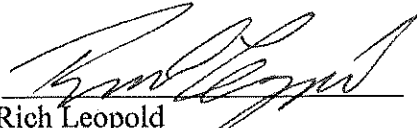
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Lease Agreement with the Mid-Iowa Retriever Club and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Rich Leopold
Polk County Conservation

#5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approve a ground lease agreement with the Mid-Iowa Retrievers Club for approximately 400 Sf area to construct a carport to be use as mowing and equipment storage.

Agenda Date: April ¹²~~7~~, 2022

Contact Individual: Rich Leopold, Polk County Conservation or Dominic Anania, Polk County Attorney's Office

Board/Commission Actions: NA

Action Requested (Recommended): Resolution approves the terms of the Ground Lease with the Mid-Iowa Retrievers Club for and area of approximately 400 Sf to construct a carport to be used as mowing and equipment storage, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: Polk County, Iowa owns certain real property known as Chichaqua Park (the Park). Polk County Conservation manages the Park on behalf of Polk County, Iowa. The Mid-Iowa Retriever Club utilizes areas within the Park for dog training activities for Labrador retrievers. The Mid-Iowa Retriever Club performs grass trimming and mowing in certain areas of the Park, with Polk County Conservation consent, in furtherance of the dog training. The Mid-Iowa Retriever Club desires to lease a 400 square foot area of the Park to construct a small carport for storage of its mowing and trimming equipment. Polk County Conservation is in favor of the Agreement.

Action Impact: Resolution authorizes Chairperson to sign the Agreement.

Fiscal Note: Lease term is \$1.00 per year for an initial term of 10 years. No cost to Polk County.

RESOLUTION

Moved by _____

Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund for these individuals.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

By _____

Angela Connolly

Chair, Polk County Board of Supervisors

Log #431

RECOMMENDED FOR APPROVAL:

Stephanie Schmidt

Stephanie Schmidt, Program Planner
POLK COUNTY HEALTH SERVICES, INC

Fiscal Impact \$32,762.04 from the MHDS Services Fund.

APPROVED AS TO FORM:

#8

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph M. Munnery
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Agenda Date: April 12, 2022

Contact Individual: Stephanie Schmidt
Polk County Mental Health and Disability Services Region
243-4545

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Governing Board in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$ 32,762.04	\$0	N		
22/23	Y	\$ 32,762.04	\$0	N		

Additional Fiscal Note Information (optional): None

**MEMORANDUM OF MH/ID/DD SERVICE APPROVAL
POLK COUNTY SERVICE APPEAL BOARD**

Monday, April 4, 2022

Page 1 of 1

Client ID	4937	County Portion	100%	Unit Rate	\$88.07
Provider	Hillcrest Family Services, Dubuque			Maximum Monthly Cost	\$2,730.17
Service	6514a RCF 16+ Beds			Maximum Cost of Approval	\$32,762.04
Units	31 Monthly	Start and End Date	3 /8 /2022	to	2 /28/2023
SUBMITTED BY:					\$32,762.04

Stephanie Schmidt, Program Planner

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, a rezoning petition was submitted to the Polk County Board of Supervisors by the Petitioner Steven Klein, P.O. Box 1123, Johnston, IA 50131 (Property Owner), for a rezoning area totaling approximately 23.009-acres within a larger 73.48 acre property addressed as 2977 NW 66th Avenue, Des Moines, and located approximately 950-feet north of the intersection of NW 26th Street and NW 66th Avenue within the NW ¼ of Section 4 in Saylor Township. The rezoning area is legally described below:

An Irregular tract of ground located in the NW ¼ of Section 4, also being a part of Lots 4 and 5 of the Official Plat of the NW ¼ of Section 4, all in Township 79 North, Range 24 West of the 5th P.M., Polk County, Iowa, more particularly described as follows;

Commencing at the Southeast corner of the SW ¼ of the NW ¼ of said Section 4; thence N0°16'46"E, along the Easterly line of said SW ¼ of the NW ¼ of Section 4, a distance of 921.73 feet; thence N89°43'14"W, 65.00 feet to a point on the Westerly Right-of-way of NW 26th Street, as it is presently established, said point also being the Point of Beginning; thence N90°00'00"W 737.35 feet; thence N40°06'20"W, 806.96 feet; thence N00°25'46"E, 300.00 feet to the North line of said Lot 4; thence N89°25'46"E along the North line of said Lot 4 and 5, a distance of 1259.55 feet to the Westerly Right-of-way line of said NW 26th Street; thence S0°16'46"W along said line, a distance of 926.76 feet to the Point of Beginning, containing 23.009 acres, more or less, and subject to any easement or restrictions of record.

; and

WHEREAS, the petitioner is requesting a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Neighborhood Commercial classification to the Agricultural classification, and a Polk County Zoning Map Amendment from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (without conditions); and

WHEREAS, the Polk County Zoning Commission met on March 28, 2022, and voted five (5) for with zero (0) against to recommend approval of the Polk County 2030 Comprehensive Plan Future Land Use Map Amendment and the Zoning Map Amendment; and

WHEREAS, Iowa Code Section § 335.6 requires a public hearing for a rezoning.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed rezoning is set for May 3, 2022 at 9:30 A.M. in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing.

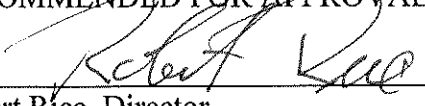
Approved this _____ day of _____, 2022

#9

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 56-22 Setting a Public Hearing for a Rezoning Petition and requesting the Auditor to publish notice for the subject property located approximately 950-feet north of the intersection of NW 26th Street and NW 66th Avenue, being a portion of the property addressed as 2977 NW 66th Avenue, Des Moines, within the NW ¼ of Section 4 in Saylor Township.

Agenda Date: April 12, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on March 28, 2022, and voted five (5) for with zero (0) against to recommend approval of the request.

Action Requested (Recommended): Setting a public hearing for May 3, 2022

Comply with Policy: Yes. Staff recommendation is to approve the request. The request is in accordance with the Comprehensive Plan as it promotes the goals of preserving agricultural land and open space. Approval supports the public health, safety and welfare of the County residents due to the proposal's compatibility with the Agricultural designation of the surrounding properties. The subject property is also known to be a flood prone area, and approval of the request would limit further development of that parcel and would promote Comprehensive Plan goals of protection of natural areas and protection of natural infrastructure.

Background: The request is a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Neighborhood Commercial classification to the Agricultural classification, and a Polk County Zoning Map Amendment from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (without conditions). The area of rezoning totals 23.009-acres, and is currently utilized as agricultural land. The property was re-zoned to the "LB" Light Business District in January of 2005 within conditions which including limiting the uses to only office and warehousing uses with no outdoor storage. The applicant stated on the application he now wishes for the property to remain as open space for the preservation of the nearby Fisher Lake.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional):

Public Notice

Notice of hearing on a proposed zoning map amendment to the area described below and as provided under the Polk County Zoning Ordinance and under Chapter 331 AND Chapter 335 Code of Iowa, as amended.

To: All interested persons within the unincorporated territory of Polk County, Iowa:

Notice is hereby given that on Tuesday, May 3, 2022 at 9:30 am, a public hearing will be held by the Polk County Board of Supervisors. The hearing will take place in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

The purpose of the hearing is to take public testimony in connection with a proposed 2030 Comprehensive Plan Future Land Use Map Amendment and Zoning Map Amendment to the Official Polk County Zoning Map. The Petitioners are requesting a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Neighborhood Commercial classification to the Agricultural classification, and a Polk County Zoning Map Amendment from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (without conditions) for the subject property. The rezoning area is approximately 23.009-acres in area within a larger 73.48-acre subject property. The subject property is addressed as 2977 NW 66th Avenue, and the portion of the property which is proposed to be rezoned and reclassified is generally located at the northeast corner of the encompassing parcel, and is approximately 950-feet north of the intersection of NW 26th Street and NW 66th Avenue, within the NW ¼ of Section 4 in Saylor Township.

The rezoning area is legally described as follows: An Irregular tract of ground located in the NW ¼ of Section 4, also being a part of Lots 4 and 5 of the Official Plat of the NW ¼ of Section 4, all in Township 79 North, Range 24 West of the 5th P.M., Polk County, Iowa, more particularly described as follows;

Commencing at the Southeast corner of the SW ¼ of the NW ¼ of said Section 4; thence N0°16'46"E, along the Easterly line of said SW ¼ of the NW ¼ of Section 4, a distance of 921.73 feet; thence N89°43'14"W, 65.00 feet to a point on the Westerly Right-of-way of NW 26th Street, as it is presently established, said point also being the Point of Beginning; thence N90°00'00"W 737.35 feet; thence N40°06'20"W, 806.96 feet; thence N00°25'46"E, 300.00 feet to the North line of said Lot 4; thence N89°25'46"E along the North line of said Lot 4 and 5, a distance of 1259.55 feet to the Westerly Right-of-way line of said NW 26th Street; thence S0°16'46"W along said line, a distance of 926.76 feet to the Point of Beginning, containing 23.009 acres, more or less, and subject to any easement or restrictions of record.

The proposed map amendments were heard by the Polk County Zoning Commission on March 28, 2022 at 7:00 pm where the Commission recommended approval of the proposed amendments.

Anyone wishing to appear before the Polk County Board of Supervisors shall have an opportunity to be heard.

The application is available by contacting Polk County Public Works Department, Planning & Development Division by email publicworks@polkcountyiowa.gov or call (515) 286-3705.

Polk County Board of Supervisors,

BY: Angela Connolly, Chairperson

Attest:

BY: Jamie Fitzgerald,
Clerk of the Board of Supervisors

Moved by _____, Seconded by _____ that the following Resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POLK COUNTY, IOWA, that pursuant to the provisions of Chapter 317 and 331.384, of the *Code of Iowa*, it is hereby ordered:

1. That each owner and each person in possession or control of any lands in Polk County, shall cut, burn or otherwise destroy all noxious weeds thereon, as defined in Chapter 317 of the Iowa Code, at such times in each year and in such manner shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth or any other weeds, as shall render the streets or highway adjoining said lands unsafe for public travel, noxious weeds shall be cut or otherwise destroyed on or before the following date, and as often thereafter as is necessary to prevent seed production.
ALL NOXIOUS WEEDS by May 2, 2022.
2. That each owner and each person in the possession or control of any lands in Polk County shall upon notification, adopt a program of weed destruction, described by the Weed Commissioner, on land infested with any noxious weeds including quack grass, perennial peppergrass, Russian Knapweed, and be expected to destroy and will immediately keep under control such infestations of said noxious weeds.
3. That each owner and each person in possession or control of any lands in Polk County, shall cut, burn or otherwise destroy all weeds, grass, vines, brush, and dead, damaged or unsightly bushes, trees, or other offensive growth which constitutes health, safety, or fire hazard as provided in section 331.384, *Code of Iowa*. Growth of weeds, vines, or grass higher than 12 inches above the ground is a health, safety, or fire hazard.
4. That if the owners or persons in possession or control of any land in Polk County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including costs of serving notice and other costs, if any, to be assessed against the real estate.
5. That the County Auditor be and is hereby directed to cause notice of the making and entering of the foregoing order by one publication in each of the official newspapers of the County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

#10

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. WC-2-22 ordering destruction of noxious weeds and other offensive growth and authorize Auditor to publish notice.

Agenda Date: April 12, 2022

Contact Individual: Bret VandeLune, Weed Commissioner, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Annual Resolution, Res. No. WC-1-21, dated April 12, 2021

Board/Commission Actions: N/A

Action Requested (Recommended): To publish notice of noxious weed destruction

Comply with Policy: Yes

Background: Per Chapter 317 and 331.384, *Code of Iowa*, the Polk County Board of Supervisors shall publish notice of noxious weed destruction program.

Action Impact: The resolution authorizes the Polk County Auditor to publish notice of noxious weed destruction program and orders the Weed Commissioner to destroy said weeds if not done by the property owner.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Fiscal Year 2023 Polk County Secondary Road Budget and the Five Year (2022-2027) Secondary Road Construction Program have been completed for submittal to the Iowa Department of Transportation on/or before April 15, 2022, pursuant to Chapter 309.22 of the *Code of Iowa*; and

WHEREAS, the Fiscal Year 2023 Polk County Budget was adopted on March 29, 2022; and

WHEREAS, the Polk County Public Works Department recommends approval of the budget as per the requirements set forth by the *Iowa Code* and the Iowa Department of Transportation; and

WHEREAS, projects within the proposed Five Year (2022-2027) Secondary Road Construction Program may require additional right-of-way from private property to complete construction; and

WHEREAS, the situation may arise where a negotiated settlement cannot be reached for the necessary right-of-way and may necessitate utilizing the condemnation process to obtain the necessary right-of-way.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the FY2023 Iowa Department of Transportation Budget and Road Program and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Budget and Road Program; and

BE IT FURTHER RESOLVED that the Public Works Department is hereby directed to submit the approved FY2023 Iowa Department of Transportation Budget and Road Program to the Iowa Department of Transportation in compliance with Chapter 309.22 of the *Code of Iowa*; and

BE IT FURTHER RESOLVED that the Public Works Department be authorized to acquire the right-of-way needed for projects within the approved Five Year (2022-2027) Secondary Road Program through the negotiation process; and

BE IT FURTHER RESOLVED that the Public Works Department and the Polk County Attorney's Office be authorized to proceed with the condemnation hearing process when a negotiated settlement cannot be reached.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

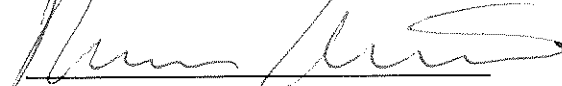


Robert Rice, Director
Polk County Public Works Department

#11

APPROVED AS TO FORM:

JOHN P. SARCONE
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL IMPACT: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 53-22 authorizes the Board of Supervisors to sign and directs the Public Works Department to submit the FY23 Secondary Road Budget and Road Program to the Iowa Department of Transportation.

Agenda Date: April 12, 2022

Contact Individual: Aaron Putnam, P.E., Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution and sign the Secondary Road Budget and Road Program and authorize the Public Works Department to submit to the Iowa Department of Transportation.

Comply with Policy: Yes

Background: Chapter 309.22, *Code of Iowa*, requires that on or before April 15 of each year, the Board of Supervisors shall adopt and submit to the Iowa Department of Transportation for approval a Secondary Road Budget and a Five Year Road Program for the next fiscal period beginning July 1, 2022 and ending June 30, 2023.

Action Impact: Public Works Department will submit approved FY23 Budget and Road Program to the Iowa Department of Transportation on/or before April 15 to comply with the Iowa Code requirements.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolutions be adopted:

WHEREAS, the Polk County Weatherization Program, on behalf of the Polk County Board of Supervisors, has successfully administered Weatherization contracts with the Iowa Department of Human Rights; and

WHEREAS, the Department of Human Rights desires to enter into a contract with the Polk County Board of Supervisors for the administration of Weatherization funds from the following contract:

Contract Name/Number	Contract Value	Effective Date	Expiration Date
DOE-22-20	\$587,204.00	April 1, 2022	March 31, 2023

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the Weatherization Contract DOE-22-20 and authorizes the Chairperson of the Polk County Board of Supervisors and the Public Works Director's signatures on the contract with the Iowa Department of Human Rights in the total amount of \$587,204.00; and

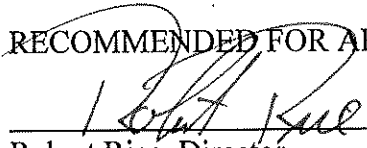
BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the contract and the Public Works Director to sign amendments to the contract on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

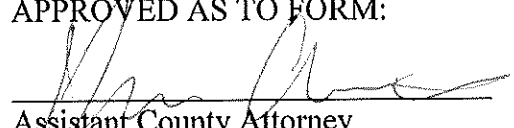
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:



Assistant County Attorney

Fiscal Note: Revenue of \$587,204.00 from the State of Iowa
and offset by equal amount of expenditure.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 54-22 approving DOE-22-20 Weatherization contract.

Agenda Date: April 12, 2022

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 286-3726

Previous Action taken by the Board: None

Board/Commission Actions: NA

Action Requested (Recommended): Approve Weatherization contract DOE-22-20 with the State of Iowa Department of Human Rights.

Comply with Policy: Yes

Background: Polk County operates a Weatherization Assistance Program to make the homes of low-income residents more energy efficient, to reduce the clients' fuel bills and increase their comfort, and to improve the health and safety in homes by identifying and mitigating health and safety problems such as carbon monoxide, combustion appliance back-drafting and high indoor moisture levels. These services are provided free of charge to qualified residents. Polk County receives Department of Energy (DOE) funds from the Iowa Department of Human Rights to support the Weatherization Program. The DOE-22-20 contract provides funds in the amount of \$587,204.00 and is effective April 1, 2022 to March 31, 2023.

Action Impact: The proposed resolution will approve the \$587,204.00 contract with the Department of Human Rights for the Weatherization Program and authorizes the Public Works Director and Chairperson to sign the two copies DOE-22-20 Contract. In addition, authorizes the Public Works Department to administer the contract and the Public Works Director to sign amendments to the contract.

Fiscal Note: \$587,204.00 from the Iowa Department of Human Rights offset by an equal amount of expenditure.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$146,801.00	\$146,801.00	Y		
22/23	Y	\$440,403.00	\$440,403.00	Y		

Additional Fiscal Note Information (optional):

Res. No. 55-22
April 12, 2022

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 25, Township 81 North, Range 25 West of the 5th P.M. (Madison Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as Hout Plat 1; and

WHEREAS, the minor subdivision final plat proposes two (2) lots on approximately 12.87 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Hout Plat 1 and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.

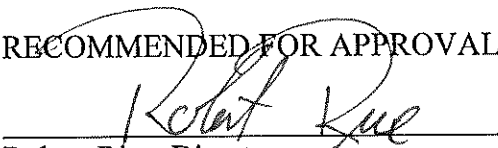
Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"ER" Estate Residential District
Platted by:	First Choice Renovations, LLC (property owners)
Surveyor:	Civil Engineering Consultants, Inc
Location:	12980 NW Sheldahl Drive; Approximately one-quarter (1/4) mile north of the intersection of NW Sheldahl Drive and NW 126 th Avenue
Township:	Madison

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 55-22 approving Hout Plat 1, a minor subdivision final plat.

Agenda Date: April 12, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Hout Plat 1 Final Plat.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: The Plat proposes two (2) lots on approximately 12.87 acres of land that is zoned "ER" Estate Residential District. The proposed subdivision is a re-plat of Parcel A of the NE ¼ of the SW ¼ of Section 25, Township 81 North, Range 25 West of the 5th P.M. (Madison Township). Lot 1 of the proposed subdivision will be approximately 2.09 acres in area. Lot 2 is approximately 9.31 acres in area, and features an existing single-family dwelling. The corporate boundaries of the City of Polk City is within 2-miles of the proposed subdivision. The City of Polk City approved the subdivision by resolution. The properties are served by Des Moines Water Works and individual on-site septic systems.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional): None

Hout Plat 1
Final Plat

PLAT INFORMATION: This subdivision plat proposes two (2) lots on approximately 12.87 acres of land zoned "ER" Estate Residential District. The proposed subdivision is a re-plat of Parcel A of the NE ¼ of the SW ¼ of Section 25, Township 81 North, Range 25 West of the 5th P.M. (Madison Township)

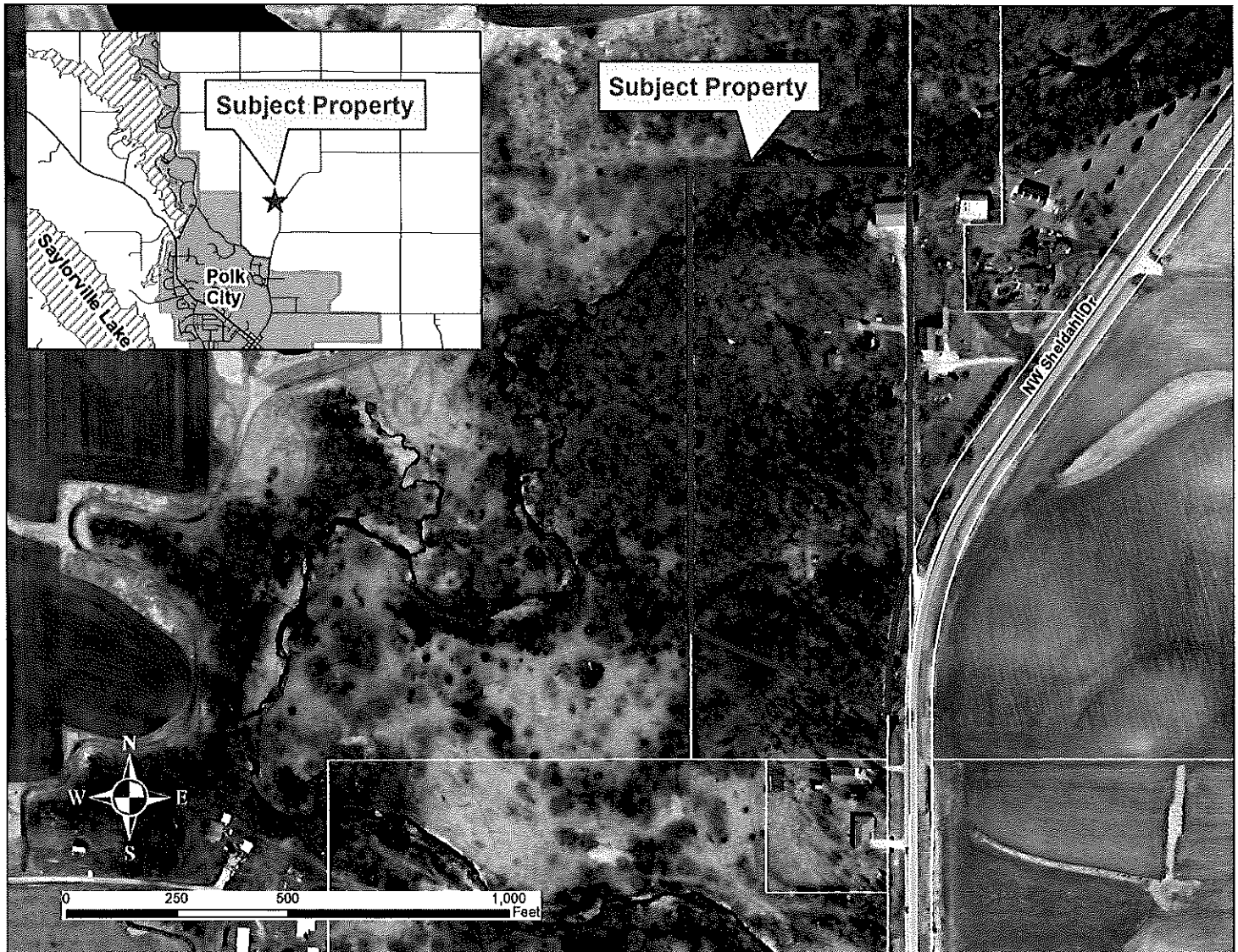
SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Madison

OWNER/DEVELOPER: First Choice Renovations, LLC

Vicinity Map:



RESOLUTION

MOVED BY _____, SECONDED BY _____, that the following Resolution be adopted

WHEREAS, General Services has negotiated a vending agreement with the Iowa Department for the Blind for various Polk County buildings; and

WHEREAS, Iowa Code chapter 216D (2007) requires local governments to use the Iowa Department for the Blind in office buildings without compensation to the local government and;

WHEREAS, Polk County will not receive rent or fees under contract with the Iowa Department for the Blind.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that Polk County, Iowa approves the vending agreement as described in the attached documentation and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

21/22-010

RECOMMENDED FOR APPROVAL:

John M. Tyler, Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: _____
Assistant County Attorney

Fiscal Note: No fiscal impact.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution renewing Agreement for Vending Services with the Iowa Department for the Blind for vending machines at various Polk County buildings.

Agenda Date: April 12, 2022

Contact Individual: John M Tyler,
Director of General Services
286-3129

Previous Action taken by the Board: Approval of previous contract from May 1, 2020 through April 30, 2023. Location changes to previous agreement.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy:

Background: Under Iowa Code chapter 216D (2007), local governments are to use the Iowa Department for the Blind for vending services without compensation. This agreement will renew vending services from May 1, 2022 through April 30, 2025.

Action Impact:

Fiscal Note: No fiscal impact.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	NA	NA	NA			
22/23	NA	NA	NA			
23/24	NA	NA	NA			
24/25	NA	NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____, that the following Resolution be adopted:

WHEREAS, the Downtown Farmers' Market brings local farmers and the community together and attracts thousands of people to the downtown area every Saturday morning during the months of May 1, 2022 – October 30, 2022; and

WHEREAS, the Downtown Community Alliance is requesting the use of County owned parking lots located at 120 2nd Avenue and 100 5th Street during Farmers' Market hours; and

WHEREAS, Polk County has attached an Agreement to Authorize the Downtown Community Alliance use of the parking lots located at 120 2nd Avenue and at 100 5th Street for Farmers' Market vendor staging; and

WHEREAS, the aforementioned would be used for the farmer's staging and easy accessibility to their farmers' market product(s).

NOW, THEREFORE, BE IT HEREBY RESOLVED, Polk County, Iowa approves the terms of the attached Agreement, with the Downtown Community Alliance for use of County owned parking lots during Farmers' Market, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

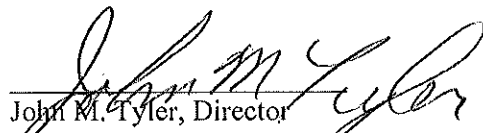
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

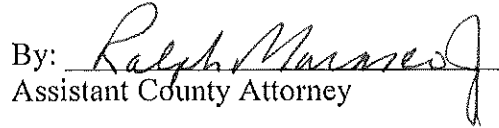
21/22-011

RECOMMENDED FOR APPROVAL:


John M. Tyler, Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Note: No fiscal impact to the County.

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Downtown Community Alliance use of the Wagner parking lot and the lot located at 120 2nd Avenue for vendor staging at the Farmers' Market.

Agenda Date: April 12, 2022

Contact Individual: John M. Tyler, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): This Resolution authorizes the attached agreement with the Downtown Community Alliance, for use of the Wagner parking lot and the 120 2nd Avenue parking lot for vendors of the Farmers' Market, every Saturday morning; 5:00 am – 1:00 pm, May 1, 2022-October 30, 2022.

Comply with Policy:

Background: It was requested by the Downtown Community Alliance, for the use of the Wagner lot and the lot located at 120 2nd Avenue during the Farmers' Markets. The lot would be used for farmer's vehicles, supplies and vendor staging.

Action Impact:

Fiscal Note: No fiscal impact to the County.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		NA	NA			
22/23		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ **SECONDED** By _____
that the following Resolution be adopted.

WHEREAS, the United States Army Corps of Engineers wishes to enter into an Agreement with the Polk County Sheriff's Office for the purpose of providing Law Enforcement Services to the Saylorville Lake and Recreation Area, and

WHEREAS, the United States Army Corps of Engineers desires this Agreement with Polk County, Iowa acting by and through the Polk County Sheriff's Office to be for a term of three years; and

WHEREAS, the United States Army Corps of Engineers shall pay the Polk County Sheriff's Office cost of providing these law enforcement services, an amount not to exceed \$79,784 in Year 1, \$81,951 in Year 2, and \$83,929 in Year 3.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with the United States Army Corps of Engineers, for Law Enforcement Services at Saylorville Lake and Recreation Area, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
2:31 pm, Apr 04, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: US Army Corps of Engineers Law Enforcement Agreement

Agenda Date: 4/12/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Approval of the Agreement as submitted.

Background: The Polk County Sheriff's Office has historically provided Patrol Services to the U.S. Army Corps of Engineers at Saylorville Lake. This Agreement is for services which the Corps of Engineers annually contracts with the Polk County Sheriff's Office for each summer season. The Corps adjusts the annual contract amount bases on scheduling needs, available federal funding, and the calculated unit price.

Action Impact: Approval of the Agreement will continue the Law Enforcement Services Contract with the U.S. Army Corps of Engineers from 4/15/2022 through 9/30/2024. The yearly rate is based on reimbursement for salary (over-time) and benefits, as well as supplies and other costs associated with the provision of this service.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$79,784	\$79,784	Y		10041030.52540.01
23/24	N	\$81,951	\$81,951	Y		
24/25	N	\$83,929	\$83,929	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 427.1(22) allows Polk County, Iowa, through its Board of Supervisors, to issue property tax exemptions for portions of properties containing recreational lakes, forest covers, rivers and stream banks, and open prairies that provide a wildlife habitat or erosion control and are not utilized for economic gain; and

WHEREAS, the Polk Soil and Water Conservation District has determined the eligibility of the properties for the tax exemption for fiscal year 2022 pursuant to Iowa Code Section 427.1(22); and

WHEREAS, Polk County Public Works has further reviewed the applications for tax exemption for fiscal year 2022 pursuant to Iowa Code Section 427.1(22).

NOW, THEREFORE BE IT RESOLVED that the certified application for tax exemption for District/Parcel 240/00714-047-098 (Open Prairie) and District/Parcel 220/00330-001-000 (Forest Cover) pursuant to Iowa Code Section 427.1(22) is approved for property tax exemption for fiscal year 2022.

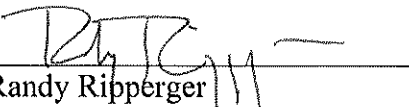
BE IT FURTHER RESOLVED that this resolution shall serve as notification of Polk County's action and that the Polk County Assessor shall proceed accordingly to reflect said exemption on the designated parcels and send this notification to affected property owners.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

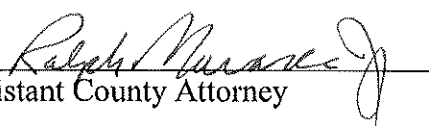
RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Soil and Water Conservation District Commissioner for allowances of the Open Prairie and Forest Cover Exemption.

Agenda Date: April 12, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendations of the Soil and Water Conservation District Commissioner for allowances for the Open Prairie and Forest Cover Exemption.

Background: Iowa Code Section 427.1(22) allows Polk County, Iowa, through its Board of Supervisors, to issue property tax exemptions for portions of properties containing recreational lakes, forest covers, rivers and stream banks, and open prairies that provide a wildlife habitat or erosion control and are not utilized for economic gain. The Polk Soil and Water Conservation District has determined the eligibility of the properties for the tax exemption for fiscal year 2022 pursuant to Iowa Code Section 427.1(22). Polk County Public Works has further reviewed the applications for tax exemption for fiscal year 2022 pursuant to Iowa Code Section 427.1(22).

For taxable year 2022, payable in 2023 and 2024, the certified application for tax exemption for District/Parcel 240/00714-047-098 (Open Prairie) and District/Parcel 220/00330-001-000 (Forest Cover) pursuant to Iowa Code Section 427.1(22) is recommended for approval for the property tax exemption..

Action Impact: The passage of this resolution approves the recommendations of the Soil and Water Conservation District Commissioner for allowances for the Open Prairie and Forest Cover Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N				N		

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, on February 25, 2022, Polk County received a proposal for the Polk County Treasurer's Office and Polk County Human Resources Office.

WHEREAS, Polk County Information Technology Office recommends accepting the qualified proposal in the amount of \$183,250.00 submitted by Qualtrics

WHEREAS, the Treasurer's Office concurs with the recommendation of the Procurement Office.

NOW, THEREFORE, BE IT HEREBY RESOLVED, Polk County, Iowa awards Polk County IT to Qualtrics and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Tony Jefferson, CIO
Department of Information Technology

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

Fiscal Note: No additional dollars needed within the Polk County IT budget.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Qualtrics Proposal

Agenda Date: April ¹²~~5~~, 2022

Contact Individual: Tony Jefferson

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval of Agreement which will allow the Treasurer and Human Resources to collect and receive provided feedback from survey questions and see the trends among customers and employees.

Background:

Action Impact:

Approval of the Agreement provides the Treasurer and Human Resources to collect and receive feedback from survey questions to improve culture at Polk County.

Fiscal Note: Funds for the Agreement are already accounted for in the IT's approved budget.

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$183,250				
22/23	N	\$138,500			Y	10289112.76730.99
23/24	N	\$138,500			Y	10289112.76730.99
24/25	N	\$138,500			Y	10289112.76730.99

Additional Fiscal Note Information (optional):

- FY 21/22 project completion paid from IT project budget.
- Future costs paid for by amending IT software maintenance budget.

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Standing Courthouse Security Committee has updated the Polk County Court Facilities Security Plan to reflect the recent and planned construction projects taking place in the courts facilities; and,

WHEREAS, the Plan has been reviewed and adopted by the Fifth Judicial District Chief Judge and the Polk County Sheriff; and,

WHEREAS, the Polk County Court Facilities Security Plan is confidential;

NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approve and authorize Chair to sign the attached confidential Polk County Court Facilities Security Plan on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Chair

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: NA

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Polk County Court Facilities Security Plan.

Agenda Date: April 12, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: February 16, 2021

Board/Commission Actions: N/A

Action Requested (Recommended): Approve Polk County Court Facilities Security Plan.

Comply with Policy: Yes

Background: With the renovation of all Polk County court facilities, including the Polk County Justice Center, Polk County Criminal Courts and the Historic Courthouse, an updated Polk County Court Facilities Security Plan has been approved by the Polk County Standing Courthouse Security Committee, the Fifth Judicial District Chief Judge and the Polk County Sheriff. The plan outlines security measures and protocols for all Polk County court buildings.

Action Impact: Approve Polk County Court Facilities Security Plan and authorize Chair to sign agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N					

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ SECONDED By _____
that the following Resolution be adopted:

WHEREAS, Section 125.59 of the *Iowa Code* provides that one-half of the proceeds from the sale of Sunday beer and liquor permits be used "for grants to counties operating a substance abuse program involving only education, prevention, referral or post-treatment services, either with the county's own employees or by contract with a non-profit corporation"; and

WHEREAS, counties receiving such grants must spend three county dollars for each dollar provided by the state; and

WHEREAS, Polk County contracts with Employee and Family Resources to provide substance abuse prevention and education services through schools, families, the workplace, and community agencies and groups; and

WHEREAS, the FY22/23 Plan and Budget for Substance Abuse Services prepared by Polk County, Iowa, contemplates receipt of the maximum allowed grant of \$10,000 from the State for substance abuse prevention and education;

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the submission of the FY22/23 application for local substance abuse prevention efforts to the Iowa Department of Public Health and authorizes the Chair of the Board of Supervisors or his/her designee to execute any and all documents in furtherance of this Application or distribution.

Approved this _____ day of _____, 2022.

POLK COUNTY BOARD OF SUPERVISORS

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

John Morris
Polk County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: _____
Assistant County Attorney

ROLL CALL	Steve Van Oort	Yea	Nay
FOR ALLOWANCE	Matt McCoy	Yea	Nay
	Tom Hockensmith	Yea	Nay
APR 12 2022	Robert Brownell	Yea	Nay
ALLOWED BY VOTE	Angela Connolly	Yea	Nay
OF BOARD	Yea _____	Nay _____	
CHAIRPERSON	Above tabulation made by _____		

FISCAL NOTE: \$10,000 in Revenue for Fiscal Year 2022/23

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing Chair of the Board of Supervisors or designee to sign application, agreement and all reports for the Iowa Department of Public Health, and sub-contract with Employee and Family Resources for local substance abuse prevention efforts.

Agenda Date: April 12, 2022

Contact Individual: John Norris, County Administrator

Previous Action taken by the Board: The Board of Supervisors submitted and received a grant from the Iowa Department of Public Health in FY21/22 and entered into an agreement with Employee and Family Resources (EFR) to provide substance abuse prevention services.

Board/Commission Actions: Funds are available in Polk County's FY22/23 Budget for Substance Abuse to provide these levels of service.

Action Requested (Recommended): Approval

Comply with Policy: N/A

Background: Section 125.59 of the Iowa Code provides that one half of the proceeds from the sale of Sunday beer and liquor permits be used for grants to counties operating a substance abuse program involving only education, prevention, referral, or post-treatment services, either with the counties' own employees or by contract with a non-profit corporation. The grants do not annually exceed ten thousand dollars to any one county. The county must spend three county dollars for each dollar provided by the state. Polk County has received the maximum ten thousand dollars for the past 20 plus years.

Action Impact: EFR provides services for the prevention of substance abuse, misuse and use. EFR's prevention activities are delivered to the general community through schools, family, the workplace, and community agencies and groups.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$171,472	\$10,000	Y		

Additional Fiscal Note Information (optional): This level of service is included in Polk County's FY22/23 Strategic Plan and Budget for Substance Abuse. Polk County has budgeted \$171,472 for substance abuse prevention services of which \$30,000 will be used as the required level of match to obtain the maximum grant award amount.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on June 8, 2021, the Polk County Region enter into a contract with Broadlawns Medical Center for Mental Health and Disability Service Coordination with Integrated Management of Residential and Community Living and Crisis Services effective July 1, 2020 through June 30, 2022; and

WHEREAS, the contract lists services to be provided and respective units and rates that will be provided by Broadlawns Medical Center in-kind; and

WHEREAS, pursuant to Iowa Code Section 347.14(10) the contract additionally states that Broadlawns Medical Center will pay \$2,800,000 per fiscal year to Polk County Mental Health and Disability Services Region for the duration of the contract; and

WHEREAS, due to changes in the law regarding state funding, both Broadlawns and Polk County desire to amend the contract to remove Broadlawns' requirement to make the \$2,800,000 payment to Polk County.

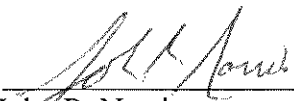
NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the terms of the attached First Amendment to contract with Broadlawns Medical Center to remove Broadlawns duty to pay Polk County \$2,800,000, and authorizes the Chair of the Polk County Board of Supervisors to sign said First Amendment on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


John R. Norris
Polk County Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

ROLL CALL
FOR ALLOWANCE

APR 12 2022

ALLOWED BY VOTE
OF BOARD

CHAIRPERSON

Steve Van Oort	Yea	Nay
Matt McCoy	Yea	Nay
Tom Hockensmith	Yea	Nay
Robert Brownell	Yea	Nay
Angela Connolly	Yea	Nay
Yea _____	Nay _____	
Above tabulation made by _____		

#21

By: Ralph Mundy
Assistant County Attorney

FISCAL NOTE: Fiscal impact to Fund 10 is - \$2,800,000.

Agenda Memorandum

Item Type & Title: Resolution approving First Amendment to contract with Broadlawns Medical Center for Service Coordination with mental health and disability service for Integrated Management of Residential and Community Living and Crisis Services.

Agenda Date: April 12, 2022

Contact Individual: John R. Norris, County Administrator
286-2125

Previous Action taken by the Board: The Polk County Region has a contract with the above listed provider that ends June 30, 2022. Broadlawns has been providing in-kind services for the services listed in the contract, as well as paying the Polk Region Mental Health and Disability funds \$2,800,000 pursuant to Iowa Code 347.14(10) to supplement budget shortfall.

Board/Commission Actions: None.

Action Requested (Recommended): Approval

Comply with Policy: This action is required to amend contract with above listed providers and authorize Polk County Board of Supervisor Chair to sign.

Background: Polk County anticipates exceeding the allowed 20% fund balance, so wishes to remove Broadlawn Medical Center's duty to pay the Polk County Region \$2,800,000.

Action Impact: The total amount for this contract will be \$0 in expenses and negative \$2,800,000 in revenues.

Fiscal Note: N/A

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY21/22	Y	\$0	-\$2,800,000			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa law requires each county to establish a managed system of care for persons with mental illness or with intellectual or other developmental disabilities; and

WHEREAS, the Iowa Department of Human Services requires each county to maintain specified detailed information on each client served and each claim paid from the County Mental Health and Developmental Disability Services Fund; and

WHEREAS, the Polk County Mental Health and Disability Services Regional Governing Board currently contracts with Intredium LLC for the maintenance of a web-based system; and

WHEREAS, Polk County, Iowa desires to continue contracting with Intredium LLC continue to provide ongoing support for the system until the transition to the County Community Services Network (CSN) is complete; and,

WHEREAS, this Master Services Agreement is effective March 12, 2022 through October 31, 2022.

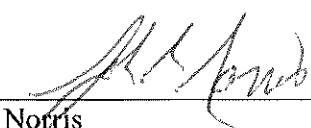
NOW THEREFORE BE IT RESOLVED, that Polk County, Iowa does hereby approve and authorizes the Chairperson to sign a Master Service Agreement with Intredium LLC and directs.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:

By 
John Norris
Polk County Administrator

APPROVED AS TO FORM:
John P. Sarcone
Polk County Attorney

By 
Assistant County Attorney

ROLL CALL
FOR ALLOWANCE

APR 12 2022
ALLOWED BY VOTE
OF BOARD

CHAIRPERSON

Steve Van Oort	Yea	Nay
Matt McCoy	Yea	Nay
Tom Hockensmith	Yea	Nay
Robert Brownell	Yea	Nay
Angela Connolly	Yea	Nay
Yea _____	Nay _____	
Above tabulation made by _____		

#22

Agenda Memorandum

Item Type & Title: Resolution authorizing a continued Master Service Agreement with Intredium LLC., and to continue maintenance of a mental health and developmental disability management information system.

Agenda Date: 04/12/2022

Contact Individual: John Norris
Polk County Administrator

Previous Action taken by the Board: Approval of Master Service Agreement

Board/Commission Actions: none.

Action Requested (Recommended): Approval to sign a Master Service Agreement to maintain management information system.

Comply with Policy: Chapter 225

Background: For about 10 years, Polk County has contracted with Intredium LLC. to maintain a web-based mental health and developmental disability management information system. Polk County recommends continuing to contract with Intredium LLC. to provide technical leadership and advice regarding the system.

Action Impact: This agreement will allow for continued maintenance of the Polk Management Information System (MIS) and support a successful transition with monthly scope of work reviews implemented until transition is complete.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Des Moines Arts Festival is a 501C3 non-profit organization that cultivates, educates and engages audiences to heighten their appreciation of the arts; and,

WHEREAS, Des Moines Art Festival is requesting a Community Development Grant for the Des Moines Arts Festival which will be held on June 24th through June 26th, 2022 at Western Gateway Park. In addition, funding will be directed to develop Creatives' Breakfast Club and a Mural Directory; and,

WHEREAS, the Des Moines Art Festival is celebrating their 25th year as one of the most prestigious arts and culture events. The Des Moines Arts Festival serves a public purpose by providing a free-to-attend festival which includes educational programming that attracts thousands of people to Central Iowa. The festival is a large-scale event open to all demographics. The Creatives' Breakfast Club will provide working artists with professional development and education sessions and the Mural Directory will be a portal available online to give directions to murals within Polk County, Iowa; and,

WHEREAS, the Polk County Board of Supervisors specifically desires to participate and assist with Platinum level sponsor for the 2022 Des Moines Arts Festival, development of the Creatives' Breakfast Club and Mural Directory projects; and,

WHEREAS, pursuant to the Grant Agreement, only costs related to the Des Moines Arts Festival, development of Creatives' Breakfast Club and Mural Directory will be paid for from Polk County Community Development Grant gaming revenue funds.

BE IT FURTHER RESOLVED, Polk County, Iowa approved the terms of the attached Agreement for a Community Development Grant Award to the Des Moines Arts Festival for \$65,000.00 in gaming revenue and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$65,000.00 FY21/22

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to the Des Moines Arts Festival which is a 501c3 non-profit organization.

Agenda Date: April 12, 2022

Contact Individual: Lisa Moody-Tunks
Grant Administrator
Board of Supervisors
515-286-2272

Previous Action taken by the Board: Sponsorship Award-April 13, 2021-\$35,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$65,000.00 Community Development Grant to the Des Moines Arts Festival.

Comply with Policy: Yes

Background: Polk County has a long-standing commitment to fund economic development, cultural initiatives and events that benefit the residents and businesses of Polk County. The Polk County Board of Supervisors wishes to continue the support for the Des Moines Arts Festival. This resolution authorizes the expenditure of \$65,000.00 of gaming revenue to support the 2022 Des Moines Arts Festival, development of the Creatives' Breakfast Club and a Mural Directory. The Des Moines Arts Festival serves a public purpose by providing a free-to-attend festival which includes educational programming that attracts thousands of people to Central Iowa. The Creatives' Breakfast Club will provide working artists with professional development and educational sessions and the Mural Directory will be a portal online to give directions to murals within Polk County, Iowa.

Action Impact: This resolution will award \$65,000.00 of gaming revenue to the Des Moines Arts Festival and authorizes the Chair to sign the attached agreement.

Fiscal Note: Community Development Grant Awards Paid with Gaming Revenue

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
Year	Budget Item? (Y/N)	Position(s) Required	Expense	Revenue	Amendment Required? (Y/N)	Expense Account Code	Revenue Account Code
21/22	Y		\$65,000.00			40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Community Foundation of Greater Des Moines is a 501C3 non-profit that is a fiscal agent for the West Des Moines Community Foundation. The mission of the West Des Moines Community Foundation is dedicated to preserving and improving the quality of life in West Des Moines and engaging others in philanthropic support and services; and,

WHEREAS, the Community Foundation of Greater Des Moines, fiscal agent for West Des Moines Community Foundation, is requesting a Community Development Grant to assist with a capital improvement project. The City of West Des Moines, Iowa has partnered with West Des Moines Community Foundation for this project. The focus is on the construction and development of the Raccoon River Pedestrian Bridge connecting Raccoon River Park (2500 Grand Avenue, West Des Moines, Iowa) and Walnut Woods State Park (3155 SE Walnut Woods Dr., West Des Moines, Iowa). The bridge is part of the City of West Des Moines Five Waters Project. This initiative is to protect and enhance the Raccoon River Greenway Corridor; and,

WHEREAS, the project will serve a public purpose by providing a pedestrian bridge to link city and state managed nature and outdoor recreational assets. The pedestrian bridge will support improved mental and physical wellbeing for the community and visitors; and,

WHEREAS, the Polk County Board of Supervisors specifically desires to participate and assist in the construction and material costs related to the development of the Raccoon River Pedestrian Bridge; and,

WHEREAS, pursuant to the Grant Agreement, only costs related to the construction and materials for the pedestrian bridge will be paid for from Polk County Community Development Grant gaming revenue funds.

BE IT FURTHER RESOLVED, Polk County, Iowa approved the terms of the attached Agreement, for a Community Development Grant Award in the amount of \$100,000.00 of gaming revenue funds to the Community Foundation of Greater Des Moines, fiscal agent for West Des Moines Community Foundation, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY21/22

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for the Community Foundation of Greater Des Moines, which is a 501c3 non-profit organization, fiscal agent for the West Des Moines Community Foundation.

Agenda Date: April 12, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$100,000.00 Community Development Grant to the Community Foundation of Greater Des Moines, fiscal agent for West Des Moines Community Foundation.

Background: The Community Foundation of Greater Des Moines, fiscal agent for West Des Moines Community Foundation, is requesting a Community Development Grant for a capital improvement project. The City of West Des Moines, Iowa has partnered with the West Des Moines Community Foundation for this project. The focus is on the development of the Raccoon River Pedestrian Bridge connecting Raccoon River Park (2500 Grand Avenue, West Des Moines, Iowa) and Walnut Woods State Park (3155 SE Walnut Woods Dr., West Des Moines, Iowa). The project will serve a public purpose by providing a pedestrian bridge to link city and state managed nature and outdoor recreational assets. The pedestrian bridge will support mental and physical wellbeing for the community and visitors.

Action Impact: The passage of this resolution will award \$100,000.00 of gaming revenue to the Community Foundation of Greater Des Moines, fiscal agent for West Des Moines Community Foundation, and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$100,000.00			4010932.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ **that**
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

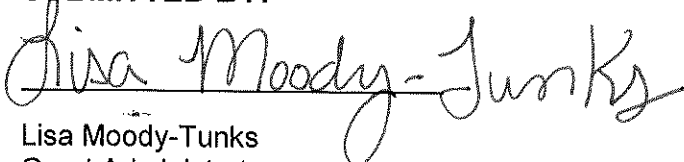
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$117,550.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:


Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$117,550.00 from the Community Betterment fund, FY 21-22

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: April 12, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-April 5, 2022 for \$6,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$117,550.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$117,550.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards

April 12, 2022

Ankeny Area Chamber of Commerce	\$10,000.00
Central Iowa Blues Society	\$15,000.00
Des Moines Carousel Foundation	\$2,500.00
Des Moines Downtown Neighborhood Association	\$5,000.00
Des Moines East & South Chamber of Commerce	\$6,250.00
East High School Alumni Foundation fiscal agent for the East	
High Golf Classic	\$2,500.00
Fairground Neighbors for Community Improvement	\$2,500.00
Grandview Little League	\$10,000.00
Healthy Birth Day, Inc.	\$10,000.00
Iowa Radio Reading Information Service for the Blind and Print Handicapped	\$7,800.00
Mindspring Mental Health Alliance, Inc. (Formerly NAMI of Greater Des Moines)	\$5,000.00
Parks Area Foundation-Rendezvous on Riverview	\$10,000.00
Rebuilding Together Greater Des Moines	\$8,000.00
SWERVE Outreach	\$20,000.00
Watrous Heights Neighborhood Association	\$3,000.00
TOTAL	\$117,550.00



Veteran Affairs

Polk County River Place
2309 Euclid Avenue
Des Moines, Iowa 50310
Ph. 515.286.3670
Fax 515.286.2106
www.polkcountyia.gov

Date: April 1, 2022

To: Angela Connolly, Chairperson
Polk County Board of Supervisors

From: Pat Sweeney, Executive Director
Polk County Veterans Affairs

Pat Sweeney
4-1-22

Re: Third Quarter Report FY 21/22

See attached copy of the Polk County Activity Report for Veteran Affairs for the Third Quarter.

PS:mls

cc: Vikki Palmer, Chairperson, Veteran Affairs
Commission
John Norris, Board of Supervisors

#26



Veteran Affairs

Polk County River Place
2309 Euclid Avenue
Des Moines, Iowa 50310
Ph. 515.286.3670
Fax 515.286.2106

Veterans.Affairs@polkcountyia.gov

POLK COUNTY ACTIVITY REPORT - FY 21/22

Department: **VETERAN AFFAIRS** Report Period: January 1st, 2022 to March 31st, 2022

DATA:	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Client contacts*	2,529	2,454	2,840		7,823
Total clients receiving vouchers	183	147	194		524
Total vouchers issued	311	245	326		415
Monetary amount of vouchers	\$ 146,146.63	127,870	171,745		\$ 445,761.97
IA Veterans Home referrals**	8	8	4		20
Phone calls	5,531	5,995	6,752		18,278
New clients	248	181	243		672
Incarcerated Veterans contacted***	164	155	152		471
Incarcerated Veterans Assisted	248	260	209		717
Funerals	13	13	19		45
Federal Claims Filed	982	1,146	1,304		3,432
Federal Benefits Awarded****	\$ 33,093.00	\$79,388.00	\$ 75,739.00		\$ 188,220.00
State Benefits (Trust Fund, DOT)	255	207	228		690
Clients served*****	8,060	8,449	9,592		26,101

*The number of client contacts reflects all assisted in our office

**The number of referrals does not mean the number of clients admitted to the IVH

***Incarcerated Veterans are self-reported upon booking

****Federal Benefits Awarded monthly paid out to Veterans (compensation and/or pension)

*****Clients served is total of phone calls and contacts

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property. 855 17th St.

Des Moines, IA 50314

which was assessed for the year 2022, in dist No. 030 at \$ 93,500 assessed value.

I hereby ask that the taxes on \$ 93,500 assessed value be refunded or cancelled on account of erroneous assessment as follows: the building is owned by a church.

Philip Wiseman

(Name)

Po Box 41397 Des Moines, IA 50311

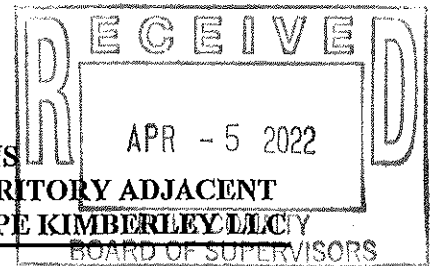
(Address)

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by.

this.....day of.....

Deputy Auditor Polk County, Iowa



**NOTICE OF PUBLIC HEARING ON APPLICATIONS
FOR A VOLUNTARY URBANIZED ANNEXATION OF CERTAIN TERRITORY ADJACENT
TO THE NORTHEAST QUADRANT OF ANKENY REQUESTED BY HOPE KIMBERLEY LLC**

**TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS
WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION
UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.**

UPDATED: NEW CONSENTING PROPERTY OWNERS

YOU ARE HEREBY NOTIFIED that applications for annexation have been made and are under consideration by the City of Ankeny by the following property owners of tract of land, legally described as follows:

LEGAL DESCRIPTION:

THE NORTH HALF (N1/2) OF THE NORTH HALF (N1/2) OF THE SOUTHWEST FRACTIONAL QUARTER (SW FRL. ¼) OF SECTION THIRTY-ONE (31), TOWNSHIP EIGHTY-ONE (81) NORTH, RANGE TWENTY-THREE (23), WEST OF THE 5TH P.M., POLK COUNTY IOWA, EXCEPT HIGHWAY, AND EXCEPT THAT PART DESCRIBED AS FOLLOWS: THE NORTH 137 FEET OF THE WEST 272 FEET OF THE NORTHWEST QUARTER (NW1/4) OF THE SOUTHWEST FRACTIONAL QUARTER (SW FRL. ¼) OF SAID SECTION THIRTY-ONE (31) [Owner(s): Hope K Farms LLC],

AND;

THE SOUTH ONE-HALF (1/2) OF THE NORTHWEST FRACTION QUARTER (1/4) OF SECTION THIRTY-ONE (31), TOWNSHIP EIGHTY-ONE (81) NORTH, RANGE TWENTY-THREE (23), WEST OF THE 5TH P.M., POLK COUNTY, IOWA; EXCEPT THE SOUTH 302 FEET OF THE WEST 272 FEET OF THE SOUTHWEST QUARTER (1/4) OF THE NORTHWEST FRACTIONAL QUARTER (1/4), EXCEPT THE EAST 42 FEET OF THE NORTH 120 FEET THEREOF [Owner(s): Kathrine E. Moeckly Trust],

AND;

THE SOUTH 640.0 FEET OF THE EAST 591.0 FEET (EXCEPT THE EAST 320.0 FEET OF THE SOUTH 200.0 FEET THEREOF) OF THE WEST FRACTIONAL ½ OF THE SOUTHWEST FRACTION ¼ OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23, WEST OF THE 5TH P.M. POLK COUNTY, IOWA. SUBJECT TO LEGALLY ESTABLISHED HIGHWAYS. [Owner(s): Gary G. & Jeanne M. Uhl],

AND;

THE WEST FRACTIONAL HALF OF THE SOUTHWEST FRACTIONAL QUARTER OF SECTION 30, TOWNSHIP 81, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT THE SOUTH 640.5 FEET OF THE EAST 591 FEET AND EXCEPT THAT PORTION OF THE WEST HALF OF THE SOUTHWEST FRACTIONAL QUARTER OF SECTION 30 SOLD ON WARRANTY DEED RECORDED IN BOOK 6033, PAGE 380 ON JANUARY 17, 1988 IN THE POLK COUNTY RECORDER'S OFFICE. [Owner(s): Dennis L. Jones, Kathie J. Olenius, & Karen J. Twedt],

AND;

THE SOUTHWEST FRACTIONAL QUARTER OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT THE FOLLOWING DESCRIBED TRACT: BEGINNING AT THE SOUTHWEST CORNER OF THE SW FRL ¼ OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, THENCE N 90°00'E, 1622.95 FEET ALONG THE SOUTH LINE OF SAID SW FRL ¼ OF SECTION 30; THENCE N 00°22'W, 645 FEET; THENCE S99°55'W, 1373 FEET; THENCE N 10°00'E, 160 FEET; THENCE N 36°00'E 85 FEET; THENCE N 10°00'W, 93 FEET; THENCE N 45°30'W 130 FEET; THENCE N 69°30'W 98 FEET; THENCE N 57°00'W, 47 FEET; THENCE N 13°00'W, 49 FEET; THENCE N 28°30'W 67.93 FEET; THENCE S 90°00'W, 45 FEET TO A POINT ON THE WEST LINE OF THE SW FRL ¼ OF SECTION 30; THENCE S 00°13'32"E 1195.44 FEET TO THE POINT OF BEGINNING; AND EXCEPT A PARCEL OF LAND LOCATED IN THE SE ¼ OF THE SW FRL ¼ OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, ACQUIRED BY THE STATE OF IOWA THRU CONDEMNATION PROCEEDINGS RECORDED IN BOOK 3580, PAGE 426 THRU 505 AND A PARCEL OF LAND LOCATED IN THE NE ¼ OF THE SW FRL ¼ OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, DEEDED TO THE STATE OF IOWA AND RECORDED IN BOOK 3599, PAGE 321. [Owner(s): Hope K Farms], AND; THE EAST 1,430 FEET OF THE NORTH 3/4 OF THE NORTHEAST 1/4 OF SECTION 36, EXCEPT PLAT OF SURVEY PARCEL "2018-191", RECORDED IN BOOK 17102 AT PAGE 203 AND EXCEPT THE WEST 413.00 FEET OF THE EAST 1,095.00 FEET OF THE NORTH 637 FEET AND EXCEPT THE WEST 335 FEET OF THE EAST 1430 FEET OF THE NORTH 637 FEET AND EXCEPT ABUHL ACRES, AN OFFICIAL PLAT, EXCEPT A PARCEL OF LAND IN THE NORTHEAST 1/4 OF SECTION 36 BEGINNING AT THE NORTHEAST CORNER; THENCE WEST ALONG THE NORTH LINE OF SECTION 36, 300 FEET; THENCE SOUTHEASTERLY 424.46 FEET TO THE EAST LINE OF SECTION 36; THENCE NORTH 300 FEET TO THE POINT OF BEGINNING, ALL IN TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA. [Owner(s): Hope Kimberley LLC],

AND;

#28