

April 12, 2023
Polk County Administration Bldg., Room 120
111 Court Ave., Des Moines, IA
5:30 PM – PCC Board Meeting

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in person for regular session Wednesday, April 12, 2023. The meeting was called to order at 5:30 p.m.

- #23-0401 **Roll Call**
Members Present: **Lewis, Crane, Cataldo**
Members Absent: **Altringer (arrived 6:39 PM), Mollenhauer (arrived 5:55 PM)**
- #23-0402 **Public Comments**
- #23-0403 **Introduction: Easter Lake North Shore Program & Outreach Coordinator – Devon Boes**
- #23-0404 **Financial Reports – Budget Timeline – Natalie McFarlane**
- #23-0405 **MOVED BY Crane to approve the March 8, 2023 meeting minutes.**
SECONDED BY Cataldo
Vote Yea: **Lewis, Crane, Cataldo**
Members Absent: **Altringer, Mollenhauer**

CONSENT AGENDA

- #23-0406 **Approving** bill list.
- #23-0407 **Ratifying** Polk County Conservation (PCC) Board's electronic vote on March 22, 2023, approving funding (in accordance with the county procurement process) to add PCC Law Enforcement Staff to the Axon/Polk County five-year contract for mobile video recorders in the amount of \$186,028 with a 10% contingency.
- #23-0408 **Awarding** the lowest contractor bid for replacing existing fuel tanks at Jester Park, Jester Park Clubhouse, Jester Park Golf Course Maintenance Shop and Yellow Banks to Seneca Companies in a contracted amount of \$67,487.48 with a 10% contingency.
- #23-0409 **Directing** staff to apply for the Iowa Department of Natural Resources Wildlife Habitat Stamp grant for the Miller Property restoration at Chichaqua Bottoms Greenbelt and complying with the resolution requirement.

LET THE RECORD SHOW it was moved by **Cataldo** to approve the consent agenda.

SECONDED BY Crane

Vote Yea: **Crane, Lewis, Cataldo**

Members Absent: **Altringer, Mollenhauer**

ACTION ITEMS

- #23-0410 **Awarding** the contract for installation of new snowmaking infrastructure on the tubing hill located at Sleepy Hollow to TechnoAlpin in an amount not to exceed \$171,902.30.

LET THE RECORD SHOW it was moved by Cataldo to approve Action Item 23-0410.

SECONDED BY Crane

Vote Yea: **Lewis, Crane, Cataldo,**

Members Absent: **Altringer, Mollenhauer**

- #23-0411 **Awarding** the contract to the lowest bidder, Musco Sports Lighting LLC, for a lighting and audio system for the new Snowflex hill located at Sleepy Hollow in an amount not to exceed \$211,015.

LET THE RECORD SHOW it was moved by Mollenhauer to approve Action Item 23-0411.

SECONDED BY Crane

Vote Yea: **Lewis, Crane, Mollenhauer, Cataldo**

Members Absent: **Altringer**

- #23-0412 **Approving** the amendment to the agreement between Shive-Hattery, Inc. and Polk County Conservation for additional engineering and design services needed to complete the Sleepy Hollow Sports Park SnowFlex bid package development in an amount of \$77,500.

LET THE RECORD SHOW it was moved by Crane to approve Action Item 23-0412.

SECONDED BY Mollenhauer

Vote Yea: **Lewis, Crane, Mollenhauer, Cataldo**

Members Absent: **Altringer**

- #23-0413 **Approving** a Memorandum of Understanding (MOU) with the City of Des Moines for the development of the Lauridsen Skatepark Parking Lot project contingent the final form of the agreement largely conforms to the draft agreement.

LET THE RECORD SHOW it was moved by Cataldo to approve Action Item 23-0413.

SECONDED BY Mollenhauer

Vote Yea: **Lewis, Crane, Mollenhauer, Cataldo**

Members Absent: **Altringer**

- #23-0414 **Approving** Addendums 12 (Mobile Video Recorder Policy) and 13 (Criminal Justice Information Services Policy) for inclusion into the Polk County Conservation Law Enforcement Manual.

LET THE RECORD SHOW it was moved by Mollenhauer to approve Action Item 23-0414.

SECONDED BY Cataldo

Vote Yea: **Lewis, Crane, Mollenhauer, Cataldo**

Members Absent: **Altringer**

BOARD DISCUSSION

Director Remarks –

PCC Board Meeting Summer Schedule:

May: *Public dedication at Lockard property?? TBD*
June 14: Yellow Banks Park
July 12: Alleman property
August 9: Sleepy Hollow

Other news: Adam and Rich designing a project with the City of West Des Moines around the Raccoon River east greenway by Brown's Woods.

Construction Maintenance & Operations department – New Shop:

- A new shop is needed for CMO (last department that needs an upgraded shop)
- Staff looking for an appropriate location at Jester Park (NW of bison and elk area)
- Moving forward with permitting from USACE so CMO shop planning can continue
- PCC Board Members will be visiting the new shop site and the existing CMO shop during the upcoming summer field trip to Jester Park.

PCC Board Member Summer Field Trips:

May 19: Chichaqua Bottoms Greenbelt & Speck Property
August 23: Trails Day
September 22: Jester Park

Glow Wild changes:

When: Sept 16, 2023

Time: 10am-4pm

What: The event will be more like PCC's old Pelican festival - more family-centric and emphasis will be on outdoor recreation and education. There will be a more emphasized focus on who we are and what PCC's mission is. There won't be a bonfire.

Park User Feedback: PCC will be gathering park user feedback via QR codes that will go to a JotForm survey. The QR codes will be posted where visitors can share their experience/maintenance requests. QR codes will be posted over the summer.

Board & Chair Remarks –

Crane: Iowa River Revival event this Friday, 4-14-23 from 4-6pm. PCC has a large presence in this statewide, nonprofit kickoff event that talks about water quality. This is a large event and several partners will be there including the Iowa National Heritage Foundation. The event will be held at Big Grove Brewing on Ingersoll in Des Moines. It would be great to see everyone there! Ryan will be speaking on PCC's behalf. PCC has sponsored many of Iowa River Revival's events. This group goes out and cleans the junk out of streams and rivers.

Altringer: Requested a running total of bond spending (as it pertains to land acquisition).

CLOSED SESSION

#23-0415 **MOVED BY Mollenhauer** to go into closed session pursuant to Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. **SECONDED BY Crane**
Vote Yea: **Lewis, Crane, Mollenhauer, Cataldo**
Members Absent: **Altringer**

Closed Session Roll Call: Katie Stoklasa, Rich Leopold, Kami Rankin, Cassie Cook, Doug Sheeley, Greg Lewis, Jill Altringer, Jim Cataldo, Pam Mollenhauer, Ryan Crane, Natalie McFarlane, Kate Clark

Action on closed session:6:59

MOVED BY Altringer to return to open session. **SECONDED BY Crane** .
Vote Yea: **Mollenhauer, Altringer, Lewis, Crane, Cataldo (Unanimous Aye)**
Members Absent:

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD AND WITH NO OBJECTIONS,
THIS MEETING IS ADJOURNED.** Meeting adjourned at 6:59 PM .