POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
APRIL 23, 2024 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING
FY 2024/2025 BUDGET AND CERTIFICATION OF TAXES

5. Resolution adopting the FY 2024/2025 budget and certification of taxes.

PUBLIC HEARING
STORM SEWER EASEMENT AND TEMPORARY EASEMENT
FOR CONSTRUCTION

6. Resolution approving Storm Sewer Easement and Temporary Easement for Construction and Construction Related Activities to the City of Pleasant Hill (Gay Lea Wilson Trail near NE 56th).

PUBLIC HEARING
DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

7. Resolution assigning tax sale certificates to the City of Des Moines to promote housing (1168-22nd Street, 1706-23rd Street, 1552-23rd Street).

8. **PUBLIC COMMENTS**

PERMITS

9. New application for Class "E" Retail Alcohol License for Liquor Land, 4995 Merle Hay Road.

10. New application for 8-month Special Class "C" Retail Alcohol License for Combat Veterans Motorcycle Association Iowa Chapter 39-1, 81 NW 49th Place.

11. Renewal application for Special Class "C" Retail Alcohol License with Outdoor Service Area for Animal Rescue League, 5452 NE 22nd Street.

RESOLUTIONS

12. Resolution approving MH/ID/DD (mental health/intellectual disability/developmental disability) service approvals and authorizing expenditures from the Mental Health and Disability Services Region Fund (MHDS).

13. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for May 7, 2023 to consider plans, specs, form of contract and estimated cost for 2023 Sanitary Sewer Improvement Project.

*14. Resolution accepting bid (no.493-2425) from Elder Corporation for the "NE Rising Sun Drive Reconstruction Project."

*15. Resolution accepting bid (no.268-2425) from HV Property Services (dba Vice Construction) for "2024-25 Local PCC Patches."

16. Resolution amending approvals of property tax exemptions for portions of properties containing recreational lakes, forest covers, rivers, stream banks and open prairies.

*17. Resolution approving open prairie and forest cover property tax exemptions.

*18. Resolution approving Mitigation Credit Purchase Agreement for the NE Broadway Avenue Improvement Project (Conservation).

*19. Resolution approving Mitigation Credit Purchase Agreement for NE Broadway Avenue Improvement Project (Central Indiana).

20. Resolution approving final plat of Cory Acres Plat 3.

21. Resolution approving final plat of Dylan Estates Plat 1.

22. Resolution approving preliminary plat of The Reserve at Jester Park Plat 3.

*23. Resolution approving SmartPortfolio Program for natural gas purchases with Constellation NewEnergy.

*24. Resolution authorizing the Downtown Events Group the use of Wagner parking lot and lot located at 120-2nd Avenue for vendor staging at the Farmers Market.

*25. Resolution authorizing the Marine Corps League the use of parking lot at 2309 Euclid Avenue (River Place) for the annual Marine Corps League Car Show (held May 25, 2024).

*26. Resolution authorizing the Bodies Racing Company the use of parking lot at 2309 Euclid Avenue (River Place) for the "Summer Sizzler" event (held July 20, 2024).

*27. Resolution approving April 2024 manufactured home abatements.

*28. Resolution approving agreement with Forensic Pathology Services LLC for staffing services.

*29. Resolution approving Amendment to Master Services Agreement with Navigate Wellbeing Solutions.

*30. Resolution approving agreement with FexSteve Limited for lead hazard repairs at 2109 – 39th Street (Wiese).

*31. Resolution approving Restorative Justice contractor (F. Van Liew).

*32. Resolution approving recommendation of Polk County Assessor for allowances of the Homestead Tax Credit.

*33. Resolution approving recommendation of Polk County Assessor for allowance of the Homestead Tax Exemption.

*34. Resolution approving recommendation of Polk County Assessor for allowance of the Military Service Tax Exemption.

35. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for May 21, 2024 on proposed amendment to the FY 23/24 budget.

36. Resolution relating to WRA Senior Bond Issuance Certificate (Wastewater Reclamation Authority).

*37. Resolution approving Official Statement and Airport Loan Agreement.

38. Resolution approving funding to City of Des Moines for a feasibility study for future development in the Market District.

39. Resolution amending 28E agreement with Neighborhood Development Corporation for Redevelopment activities on the 6th Avenue Corridor.

40. Resolution approving Community Sponsorship awards.

41. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

*42. Notice of hearing regarding Grimes Urban Renewal Area Amendment.

BUDGET ACTIONS

*43. Memorandum of Budget Actions.

APPOINTMENTS

*44. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at: https://www.polkcountyiowa.gov/auditor/administration/*

Live stream the Board of Supervisors meeting at:
https://www.youtube.com/watch?v=ITQBJg-JJ38

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has developed a proposed budget for FY 2024/2025, and

WHEREAS, the Board believes the proposed budget adequately meets the needs of County citizens and maintains a strong level of fiscal responsibility, and

WHEREAS, as provided in Section 331.434 of the *Code of Iowa*, Polk County held a public hearing on the proposed budget on April 23, 2024, and published timely notice of the hearing in the County's official newspapers,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby adopts the FY 2024/2025 Budget and Certification of Taxes, which includes the compensation schedule for Elected Officials, and which is on file with the Polk County Auditor.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

Submitted By:

Deborah A. Anderson

_____
Deb Anderson
Budget Manager

#5

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution adopting FY 2024/2025 budget and certification of taxes

Agenda Date: April 23, 2024

Contact Individual: Deb Anderson, Budget Manager
286-3016

Previous Action taken by the Board: Budget deliberations throughout January, public hearing on proposed property taxes, and public hearing on proposed budget

Board/Commission Actions: N/A

Action Requested (Recommended): Certification of proposed budget

Comply with Policy: Yes

Background: Throughout the month of January, the Board of Supervisors conducted budget deliberations to develop a budget for the upcoming fiscal year 2024/2025. On March 26th, the Board held a public hearing on the proposed property taxes. At a subsequent meeting, the Board authorized publication of the proposed budget and gave official notice of a public hearing on the budget. The public hearing was held on April 23, 2024.

The budget to be certified implements wage and benefit provisions per collective bargaining agreements and recommendations of the Compensation Board. The budget to be certified maintains the current levy rate of $6.77 for urban taxpayers and reduces the levy rate for rural taxpayer to $11.21.

Action Impact: Certifies the FY 24/25 budget

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	N	$431,366,720	$401,298,878	Y	Various	Various

Additional Fiscal Note Information (optional):

ADOPTION OF BUDGET & CERTIFICATION OF TAXES

Fiscal Year July 1, 2024 - June 30, 2025

County Number: 77 County Name: POLK COUNTY Date Adopted: 04/23/2024

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County. By signing, the County confirms it has fully complied with all postings and publications required per 24.2A and 331.434. There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any.

Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column P. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

GENERAL BASIC FUND LEVY CALCULATION				
	GBFL Max Rate	GBFL Max Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY2024 Budget Data	3.50000	103,021,073	29,434,592,208	8.07
	Limitation Percentage			
	3			
	GBFL Max Rate	GBFL Max Dollars	Revenue Growth %	
Max Allowed GBFL for FY 2025	3.39806	108,094,054	4.92	

RURAL BASIC FUND LEVY CALCULATION				
	RBFL Max Rate	RBFL Max Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY2024 Budget Data	3.95000	10,358,223	2,622,334,962	10.62
	Limitation Percentage			
	3			
	RBFL Max Rate	RBFL Max Dollars	Revenue Growth %	
Max Allowed RBFL for FY 2025	3.83495	11,124,640	7.40	

		UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED
A. Countywide Levies:	1		31,810,519,622		31,072,973,349	
General Basic	2	108,094,054		3.39806		105,587,828
+ Cemetery (Pioneer - 331.424B)	3	0		0.00000		0
= Total for General Basic	4	108,094,054				105,587,828
Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement	5	0				0
General Supplemental	6	48,788,430		1.53372		47,657,241
Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	7	775,232				757,248
Debt Service (from Form 703 col. I Countywide total)	9	66,251,557	36,021,746,937	1.83921	35,284,200,664	64,895,055
Voted Emergency Medical Services (Countywide)	10	0		0.00000		0
Other	11	0		0.00000		0
Subtotal Countywide (A)	12	223,134,041		6.77099		218,140,124
B. All Rural Services Only Levies:	13		2,900,856,654		2,833,082,430	
Rural Services Basic	14	11,124,640		3.83495		10,864,729
Rural Services Supplemental	16	1,745,126		0.60159		1,704,354
Unified Law Enforcement	17	0		0.00000		0
Other	18	0		0.00000		0
Other	19	0		0.00000		0
Subtotal All Rural Services Only (B)	20	12,869,766		4.43654		12,569,083
Subtotal Countywide/All Rural Services (A + B)	21	236,003,807		11.20753		230,709,207
C. Special District Levies:						
Flood & Erosion	22	0		0.00000	0	0
Voted Emergency Medical Services (partial county)	23	0		0.00000	0	0
Other	24	0		0.00000	0	0
Other	25	0		0.00000	0	0
Other	26	0		0.00000	0	0
Township ES Levies (Summary from Form 638-RE)	27	1,285,350	1,464,789,557		1,426,177,065	1,251,468
Subtotal Special Districts (C)	28	1,285,350				1,251,468
GRAND TOTAL (A + B + C)	29	237,289,157				231,960,675

Compensation Schedule for Elected Official:	2024/2025 Annual Salary:
Attorney	255,136
Auditor	149,290
Recorder	149,290
Treasurer	149,290
Sheriff	213,000
Supervisors	149,290
Supervisor Vice Chair, if different	
Supervisor Chair, if different	

Number of Official County Newspapers: 3

Names of Official County Newspapers:

1 The Altoona Herald
2 The Business Record
3 The Des Moines Register
4
5
6

At a lawful meeting of the Board of Supervisors of the County indicated above, on the date indicated, the budget for fiscal year listed above, was adopted as summarized above by resolution. In addition, tax levies were voted on all taxable property of this county.

(Board Chairperson) (Date)

Deborah A. Anderson 4/23/2024

(County Auditor or Budget Preparer) (Date)

COUNTY AUDITOR'S CERTIFICATION

By Electronically Certifying, I certify the budget meets all statutory obligations.

(County Auditor Signature of Certification) (Date)

Iowa Department of Management

Form 634 - R

(Sheet 1 of 2)

Polk County ADOPTED BUDGET SUMMARY

4/23/2024

REVENUES & OTHER FINANCING SOURCES		General (A)	Special Revenue (B)	Capital Projects (C)	Debt Service (D)	Permanent (E)	TOTALS Budget 2024/2025 (F)	Re-estimated 2023/2024 (G)	Actual 2022/2023 (H)	
Taxes Levied on Property	1	153,245,069	13,820,551		64,895,055		231,960,675	209,588,306	205,511,613	1
Less: Uncollected Delinquent Taxes - Levy Year	2	627,530	56,621		265,006		949,157	859,797	591,196	2
Less: Credits to Taxpayers	3	5,288,276	463,756		2,032,201		7,784,233	7,741,107	7,092,553	3
Net Current Property Taxes	4	147,329,263	13,300,174		62,597,848		223,227,285	200,987,402	197,827,864	4
Delinquent Property Tax Revenue	5	90,000	0		21,000		111,000	10,000	(99,623)	5
Penalties, Interest & Costs on Taxes	6	1,365,000					1,365,000	1,365,000	1,492,141	6
Other County Taxes/TIF Tax Revenues	7	5,029,415	2,482,454	0	1,368,502	0	8,880,371	8,792,369	8,361,836	7
Intergovernmental	8	36,949,301	29,345,358	1,137,862	2,773,991	0	70,206,512	72,116,303	179,599,235	8
Licenses & Permits	9	913,750	167,000	0	0	0	1,080,750	1,196,600	1,239,442	9
Charges for Service	10	16,895,170	1,035,000	0	0	0	17,930,170	17,263,243	18,181,054	10
Use of Money & Property	11	11,864,946	3,050	850,000	6,186,305	0	18,904,301	12,737,669	15,768,581	11
Miscellaneous	12	1,851,769	2,088,000	155,000	0	0	4,094,769	8,659,249	6,470,254	12
Subtotal Revenues	13	222,288,614	48,421,036	2,142,862	72,947,646	0	345,800,158	323,127,835	428,840,784	13
										0
Other Financing Sources:										
General Long-Term Debt Proceeds	14	0	0	0	10,480,903	0	10,480,903	24,928,333	0	14
Operating Transfers In	15	30,160,830	8,982,542	5,776,446	0	0	44,919,818	99,617,075	85,589,351	15
Proceeds of Fixed Asset Sales	16	5,000	3,000	90,000	0	0	98,000	45,500	171,551	16
Total Revenues & Other Sources	17	252,454,444	57,406,578	8,009,308	83,428,549	0	401,298,879	447,718,743	514,601,686	17
EXPENDITURES & OTHER FINANCING USES										
Operating:										
Public Safety and Legal Services	18	115,222,572	2,107,347			0	117,329,919	111,134,153	101,518,949	18
Physical Health and Social Services	19	50,548,334	999,187			0	51,547,521	51,093,546	42,497,990	19
Mental Health, ID & DD	20	0	21,431,530			0	21,431,530	19,825,667	22,784,969	20
County Environment and Education	21	26,427,603	3,760,895			0	30,188,498	35,002,604	36,693,789	21
Roads & Transportation	22	1,287,173	13,183,432			0	14,470,605	14,889,275	14,864,475	22
Government Services to Residents	23	11,316,450	241,400			0	11,557,850	13,201,811	9,636,268	23
Administration	24	51,755,334	0			0	51,755,334	138,415,549	120,707,995	24
Nonprogram Current	25	0	0			0	0	0	0	25
Debt Service	26	0	0		73,502,754	0	73,502,754	28,290,582	29,169,894	26
Capital Projects	27	320,000	5,697,000	13,997,048		0	20,014,048	55,018,589	31,474,580	27
Subtotal Expenditures	28	256,877,466	47,420,791	13,997,048	73,502,754	0	391,798,059	466,871,776	409,350,909	28
Other Financing Uses:										
Operating Transfers Out	29	19,389,785	9,697,973	0	10,480,903	0	39,568,661	95,151,428	83,282,747	29
Refunded Debt/Payments to Escrow	30	0	0	0	0	0	0	0	0	30
Total Expenditures & Other Uses	31	276,267,251	57,118,764	13,997,048	83,983,657	0	431,366,720	562,023,204	492,633,656	31
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(23,812,807)	287,814	(5,987,740)	(555,108)	0	(30,067,841)	(114,304,461)	21,968,030	32
Beginning Fund Balance - July 1, 2024	33	117,904,510	33,876,714	9,215,415	555,133	0	161,551,772	275,856,233	253,888,203	33
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0	0	0	0	0	0	34
Fund Balance - Nonspendable	35	0	0	0	0	0	0	0	0	35
Fund Balance - Restricted	36	272,934	8,574,984	1,856,063	25	0	10,704,006	18,179,488	36,671,232	36
Fund Balance - Committed	37	19,976,461	25,589,544	1,371,612	0	0	46,937,617	39,650,970	27,983,358	37
Fund Balance - Assigned	38	0	0	0	0	0	0	0	0	38
Fund Balance - Unassigned	39	73,842,308	0	0	0	0	73,842,308	103,721,314	211,201,643	39
Total Ending Fund Balance - June 30, 2025	40	94,091,703	34,164,528	3,227,675	25	0	131,483,931	161,551,772	275,856,233	40

This line and the next line reserved for notes:

Iowa Department of Management
Form 703

County Number: 77
County Name: Polk
04/23/24

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
This area, lines 1 through 20, is for Countywide Debt Service

FY 2024/2025

	Project Name (A)	Amount of Issue (B)	Date Certified To County Auditor (format: XX/XX/XX) (C)	Principal Due 2024/2025 (D)	Interest Due 2024/2025 +(E)	Bond Registration Due 2024/2025 +(F)	Total Obligation Due 2024/2025 =(G)	Amount Paid by Other Funds & Debt Service Fund Balance -(H)	Current Year Utility Replacement & Debt Service Taxes =(I)
1	2008 State Revolving - Rock Creek Sewer	5,000,000	07/01/08	269,000	22,600	0	291,600	(1,166)	292,766
2	2011 State Revolving - Rock Creek Sewer	5,000,000	06/01/11	37,000	92,680	0	129,680	(519)	130,199
3	2012 State Revolving - Rock Creek Sewer	10,000,000	10/01/12	42,000	157,460	0	199,460	145,829	53,631
4	2015A GO Series - CIP, Housing, Refunding	18,200,000	06/01/15	1,060,000	23,850	0	1,083,850	(4,335)	1,088,185
5	2017C GO Series - Refunding Bonds Fund 46	48,165,000	06/07/17	5,650,000	535,250	0	6,185,250	(24,741)	6,209,991
6	2017C GO Series - Refunding Bonds Fund 297	2,700,000	06/07/17	350,000	31,500	0	381,500	381,500	0
7	2018A GO Series - Refunding Bonds Housing, CIP, Co	12,235,000	05/08/18	500,000	117,750	0	617,750	(2,471)	620,221
8	2019A GO Series - Courthouse, Conservation	33,925,000	05/21/19	5,495,000	568,400	0	6,063,400	(24,254)	6,087,654
9	2020A GO Series - Refunding Bonds	70,420,000	06/04/20	3,905,000	1,963,700	0	5,868,700	1,615,806	4,252,894
10	2022A GO Series - Conservation	24,940,000	05/17/22	2,885,000	522,970	0	3,407,970	(13,632)	3,421,602
11	2022B GO Series - Conservation taxable Fund 46	6,406,866	05/17/22	2,110,000	63,300	0	2,173,300	(8,693)	2,181,993
12	2022B GO Series - Refunding Fund 295	35,323,134	05/17/22	12,570,000	663,300	0	13,233,300	13,233,300	0
13	2024A GO Series - Airport prelevy	21,050,000	02/27/24	0	834,983	0	834,983	834,983	0
14	2024B GO Series - Airport AMT prelevy	92,485,000	02/27/24	0	3,668,572	0	3,668,572	3,668,572	0
15	2024C GO Series - housing, capitals, PCWLL prelevy	53,200,000	02/27/24	41,605,000	1,519,067	0	43,124,067	(227,344)	43,351,411
16							0		0
17							0		0
18							0		0
19	Commercial & Industrial tax replacement						0	738,790	(738,790)
20	Business Tier 1 replacement						0	700,200	(700,200)
			TOTALS FOR COUNTYWIDE DEBT SERVICE:	76,478,000	10,785,382	0	87,263,382	21,011,825	66,251,557

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board manages the Gay Lea Wilson Trail system, located in Polk County, Iowa pursuant to §350.4, Iowa Code (2023); and

WHEREAS, the City of Pleasant Hill, Iowa requests Polk County and the Polk County Conservation Board grant a Storm Sewer Easement and Temporary Easement for Construction and Construction Related Activity on Polk County Conservation Board managed land known as the Gay Lea Wilson Trail in Polk County, Iowa; and

WHEREAS, the locally known description where the contemplated easement will be located are as follows:

Legal Description:

STORM EASEMENT DESCRIPTION

A PART OF PARCEL "E" AS RECORDED IN BOOK 8334, PAGE 2 OF THE POLK COUNTY RECORDER'S OFFICE ALSO BEING A PART OF THE SOUTHEAST 1/4 OF SECTION 34, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., CITY OF PLEASANT HILL, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 34; THENCE SOUTH 0°11'15" EAST ALONG THE EAST LINE OF SAID SOUTHEAST 1/4, A DISTANCE OF 645.01 FEET; THENCE SOUTH 89°48'45" WEST, 50.00 FEET TO THE WEST RIGHT-OF-WAY LINE OF NE 56TH STREET AND TO THE POINT OF BEGINNING; THENCE NORTH 41°17'23" WEST, 99.73 FEET; THENCE NORTH 73°43'53" WEST, 50.31 FEET; THENCE NORTH 16°16'07" EAST, 20.00 FEET; THENCE SOUTH 73°43'53" EAST, 56.13 FEET; THENCE SOUTH 41°17'23" EAST, 82.62 FEET TO SAID WEST RIGHT-OF-WAY LINE; THENCE SOUTH 0°11'15" EAST ALONG SAID WEST RIGHT-OF-WAY LINE, 30.42 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.07 ACRES (2,888 S.F.).

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION

A PART OF PARCEL "E" AS RECORDED IN BOOK 8334, PAGE 2 OF THE POLK COUNTY RECORDER'S OFFICE ALSO BEING A PART OF THE SOUTHEAST 1/4 OF SECTION 34, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., CITY OF PLEASANT HILL, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 34; THENCE SOUTH 0°11'15" EAST ALONG THE EAST LINE OF SAID SOUTHEAST 1/4, A DISTANCE OF 654.59 FEET; THENCE SOUTH 89°48'45" WEST, 50.00 FEET TO THE WEST RIGHT-OF-WAY LINE OF NE 56TH STREET AND TO THE POINT OF BEGINNING; THENCE SOUTH 89°48'52" WEST, 125.88 FEET; THENCE NORTH 0°11'08" WEST, 140.00 FEET; THENCE NORTH 89°48'57" EAST, 125.87 FEET TO SAID WEST RIGHT-OF-WAY LINE; THENCE SOUTH 0°11'15" EAST ALONG SAID WEST RIGHT-OF-WAY LINE, 100.00 FEET; THENCE NORTH 41°17'23" WEST, 82.62 FEET; THENCE NORTH 73°43'53" WEST, 56.13 FEET; THENCE SOUTH 16°16'07" WEST, 20.00 FEET; THENCE SOUTH 73°43'53" EAST, 50.31 FEET; THENCE SOUTH 41°17'23" EAST, 99.73 FEET TO SAID WEST RIGHT-OF-WAY LINE; THENCE SOUTH 0°11'15" EAST ALONG SAID WEST RIGHT-OF-WAY LINE, 9.58 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.34 ACRES (14,735 S.F.).

#6

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

WHEREAS, Polk County Conservation Board determined at its February 14, 2024 meeting that the requested easement will not interfere with park intent or purposes; and

WHEREAS, a public hearing was held April 23, 2024 at the regularly scheduled meeting of the Polk County Board of Supervisors concerning the proposed land transfer conveyance on the described property; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Storm Sewer Easement and Temporary Easement for Construction and Construction Related Activities, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving granting a Storm Sewer Easement and Temporary Easement for Construction and Construction Related Activities to the City of Pleasant Hill, Iowa on land known as the Gay Lea Wilson Trail near the intersection of NE 56th Street and the Gay Lea Wilson Trail.

Agenda Date: 04/23/2024

Contact Individual: Richard Leopold, Director 515-323-5300

Previous Action taken by the Board: 03/12/2024 Setting a Public Hearing

Board/Commission Actions: On February 14, 2024 with **Roll Call 24-0213** the Polk County Conservation Board approved the recommendation to the Polk County Board of Supervisors to approve the Storm Sewer Easement to the City of Pleasant Hill as this will not interfere with the intent or purposes of the parkland.

Comply with Policy: Yes

Background: The City of Pleasant Hill is performing repairs and upgrades to the City's Storm Sewer infrastructure to improve drainage. These improvements will benefit the City and Polk County Conservation by reducing erosion on our property.

Action Impact: None.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							
25/26							

Additional Fiscal Note Information (optional):

Res. 77-24
April 23, 2024

RESOLUTION

Moved by_____, Seconded by_____ that the following Resolution be adopted:

WHEREAS, Polk County is the owner of tax sale certificates of purchase for the properties below:

Legal Descriptions	Address	Tax Certificate Number
E 90F S 50F N 100F LOT 1 BLK4 COTTAGE GROVE	1168 22nd Street	2011-3332
LOT 12 BLK 1 INGLESIDE	1706 23rd Street	2011-3335
LOT 30 WILLIAMSON PLACE	1552 23rd Street	2011-3109

; and

WHEREAS, the City of Des Moines desires to take ownership of the lots and subsequently transfer the deeds to a developer who will renovate/redevelop the properties for residential use; and

WHEREAS, the City of Des Moines has requested for Polk County to enter into an agreement (attached) to assign the tax sale certificates; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of interest in real estate; and

WHEREAS, the City of Des Moines has requested that the certificates of purchase be assigned to it pursuant to Iowa Code Section 446.31; and

WHEREAS, Polk County Public Works recommends the assignment of the tax sale certificates to promote housing, pursuant to Iowa Code §446.19A and Polk County Code of Ordinances Chapter 27.

NOW, THEREFORE BE IT RESOLVED that it is in the best interest of the citizens of Polk County to assign the tax sale certificates for these properties to the City of Des Moines, to abate the delinquent taxes that have accrued subsequent to the tax sales, and to waive the transaction fees; and

BE IT FURTHER RESOLVED that the attached agreement assigning the tax sale certificate of purchase, abating the subsequent delinquent taxes, and waiving the transaction fee is approved by Polk County, Iowa and the Chair of the Polk County Board of Supervisors is authorized to sign the agreement on behalf of the Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

#7

RECOMMENDED FOR APPROVAL:

Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 77-24 to Assign Polk County's Tax Sale Certificates to the City of Des Moines to promote housing– 1168 22nd Street, 1706 23rd Street and 1552 23rd Street.

Agenda Date: April 23, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Approve Agreement for the Assignment of tax sale certificate for 1168 22nd Street, 1706 23rd Street and 1552 23rd Street.

Comply with Policy: Yes

Background: Polk County received a proposal from the City of Des Moines to assign three tax sale properties. The City has requested that Polk County enter into the agreement. The agreement assigns the tax sale certificates to the City and allows them to undertake the process to obtain deeds to the parcels. Once the properties are obtained, allows the properties to be rehabilitated or redeveloped for residential use. The City of Des Moines approved the agreement on April 15, 2024. Roll Call Number 24-0584.

Action Impact: Approval of the resolution will assign Polk County's tax sale certificates to the City of Des Moines and authorize the Chair to sign the agreement.

Fiscal Note: Abatement of delinquent property taxes, special assessments, costs and interest

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Additional Fiscal Note Information (optional):

DocuSign Envelope ID: 9789A33F-317D-4252-8277-2B0BB6414A48

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the persons on the attached Memorandum of Mental Health/Intellectual Disabilty/Developmental Disability (MH/ID/DD) Service Approval are clients of the Polk County Mental Health and Disability Services (MHDS) Region who have legal residence in Polk County, Iowa; and

WHEREAS, these clients are in need of the services as described in the attached Memorandum of MH/ID/DD Service Approval; and

WHEREAS, no Polk County MHDS Region network providers of such services are able to meet the needs of these clients at this time; and

WHEREAS, the Boards of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Health and Human Services; and

WHEREAS, these services were reviewed and approved for submission by the staff of the Polk County Mental Health and Disability Services Region Administrator; and

WHEREAS, these services and expenditures were reviewed and approved for submission by the Polk County (MHDS) Region Governing Board; and

WHEREAS the staff of the Polk County MHDS Region Administrator and Polk County MHDS Region Governing Board have determined that it is in the best interests of the clients and Polk County for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of MH/ID/DD Service Approval and authorizes the necessary expenditures from the Polk County MHDS Region Fund for these clients.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

#12

DocuSign Envelope ID: 9789A33F-317D-4252-8277-2B0BB6414A48

RECOMMENDED FOR APPROVAL:

Log# 446

By: DocuSigned by: Annie Uetz 09AF934524C4429

Annie Uetz, CEO
Polk County Behavioral and Disability Services Department –
Polk County MHDS Region Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: $117,526.85 from the Polk County MHDS Region Fund

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Mental Health/Intellectual Disability/Developmental Disability (MH/ID/DD) service approvals and authorizing expenditures from the Mental Health and Disability Services (MHDS) Region Fund.

Agenda Date: 04/23/2024

Contact Individual: Annie Uetz, CEO
Polk County Behavioral Health and Disability Services Dept. –
Polk County MHDS Region Administrator
(515) 286-3581

Previous Action taken by the Board: None

Board/Commission Actions: The recommendations contained within have been approved for submission by the staff of the Polk County MHDS Region Administrator and the Polk County MHDS Region Governing Board.

Comply with Policy: Yes

Background: Polk County contracts with selected providers within the Polk County MHDS Region to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a client, the Region seeks to use the services of an out-of-county provider or a local provider with whom the County does not have a contract but who meets the criteria adopted by the Region Governing Board as set forth in the Polk County MHDS Region Management plan. The Polk County Board of Supervisors has appointed the staff of the Polk County MHDS Region Administrator to review each request for services outside of Polk County or for services by local providers with whom the County does not have a contract to determine whether the service request is in the best interest of the client and the County. The staff of the Polk County MHDS Region Administrator complete the review that in the past was put before the Service Appeal Board.

Action Impact: The staff of the Polk County MHDS Region Administrator has determined that the services requested in the attached resolution are in the best interests of the client and the County. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the staff of the Polk County MHDS Region Administrator and the Polk County MHDS Region Governing Board.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required, Expense Account Code	If Amendment is Required, Revenue Account Code
23/24	Y		$ 117,526.85		N	Ask Deb for Code	
24/25	Y		$ 11,250.00				

Additional Fiscal Note Information (optional): Log 446

Non-Network Provider Report
Tuesday April 23rd

Proposal	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region P	Maximum Monthly Cost	Maximum Cost of Approval	FY24 Expenses	FY25 expenses
1p	Mary Greeley Medical Center	Sub Acute Services level 1	3/1/2024	3/10/2024	10	Approved Time	$ 400.00	100%	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ -
2p	Mary Greeley Medical Center	Sub Acute Services level 2	3/16/2024	3/21/2024	11	Approved Time	$ 350.00	100%	$ 3,850.00	$ 3,850.00	$ 3,850.00	$ -
									Grand Total (MHT)	$ 7,850.00	$ 7,850.00	$ -

Submited By: Stephanie Schmidt, Program Planner

Memorandum of MH/ID/DD Non Network Provider Request

Proposal Type	Proposal #	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region Portion	Maximum Monthly Cost	Maximum Cost of Approval	FY24 Expenses	FY25 expenses
New	1	43 North Iowa	IRSH-Intensive Residential Services	4/1/2024	4/30/2024	30	Month	$ 559.30	100%	$ 16,779.00	$16,779.00	$ 16,779.00	$ -
New	2	Woodward Community Based Servcies	Supported Community Living	4/1/2024	6/30/2024	31	month	$ 390.84	100%	$ 12,116.04	$36,348.12	$ 36,348.12	0
Renewal	3	Woodward Community Based Servcies	Supported Community Living - Intensive 3	4/1/2024	4/30/2024	31	Month	$ 405.25	100%	$ 12,562.75	$12,562.75	$ 12,562.75	0
Renewal	4	Iowa Family Assistants	Supported Community Living	4/1/2024	5/31/2024	272	Month	$ 8.22	100%	$ 2,235.84	$ 4,471.68	4471.68	0
Renewal	5	Robin Benell	Supported Community Living	4/1/2024	11/30/2024	20	month	$ 13.00	100%	$ 260.00	$ 2,080.00	$ 2,080.00	0
Renewal	6	Bright Start Care	Homemaker/ Home Health Aid	4/1/2024	3/31/2025	20	Month	$ 45.00	100%	$ 900.00	$10,800.00	$ 2,700.00	$ 8,100.00
Renewal - Reduction	7	Bright Start Care	Homemaker/ Home Health Aid	4/1/2024	1/31/2025	10	Month	$ 45.00	100%	$ 450.00	$ 4,500.00	$ 1,350.00	$ 3,150.00
Renewal	8	Hillcrest Family Services	RCF Daily Service and per day Maintenance	5/1/2024	6/30/2024	31	Month	$ 141.55	100%	$ 4,388.05	$ 8,776.10	$ 8,776.10	0
New	9	43 North Iowa	IRSH-Intensive Residential Services	4/18/2024	4/30/2024	13	Month	$ 559.30	100%	$ 7,270.90	$ 7,270.90	$ 7,270.90	0
New	10	43 North Iowa	IRSH-Intensive Residential Services	5/1/2024	5/31/2024	31	Month	$ 559.30	100%	$ 17,338.30	$17,338.30	$ 17,338.30	0

FY24= $ 109,676.85

Submitted By: Stephanie Schmidt, Program Planner

Res. No. 81-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the 2023 Sanitary Sewer Improvements Project ("the Project") was developed to serve residents the ability to connect to sanitary sewer; and

WHEREAS, the Project will construct sanitary sewer main and sanitary sewer service stubs ("the Construction"); and

WHEREAS, the estimated cost of the Construction is greater than the bid threshold in Iowa Code Section 26.3; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, Polk County, Iowa is required to set the aforementioned public hearing not less than four and no more than twenty days prior to the date of the hearing.

NOW, THEREFORE BE IT RESOLVED that a public hearing is set for May 7, 2024 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

BE IT FURTHER RESOLVED that the Polk County Auditor's Office is hereby directed to publish notice of said public hearing not less than four and no more than twenty days prior to the date of the hearing.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

_____
Assistant County Attorney

#13

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 81-24 to establish a public hearing to consider plans, specifications, form of contract, and estimated cost for the 2023 Sanitary Sewer Improvement Project.

Agenda Date: April 23, 2024

Contact Individual: Tyler Burhenn, Civil Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution establishes a public hearing pursuant to Iowa Code Section 26.12 to consider proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the 2023 Sanitary Sewer Improvement Project prior to entering into a contract responsive to a public bid.

Comply with Policy: Yes- complies with Iowa Code Chapter 26.

Background: Polk County has an annual program to serve residents the ability to connect to the County's sanitary sewer system by extending sewer mains and providing service stubs.

Action Impact: Approval of resolution allows Polk County to publish notice of public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						
24/25	Y	$984,000	NA	N		

Additional Fiscal Note Information (optional):

PUBLIC HEARING NOTICE
2023 SANITARY SEWER IMPROVEMENT PROJECT

The Project includes the installation of over 1,300 feet of sanitary sewer main and 18 service stubs. Polk County, Iowa has determined an estimated cost of the public improvements to be constructed pursuant to the Project. Furthermore, Polk County has developed plans and specifications and a form of contract for the Project.

The location of the public improvement being constructed pursuant to the Project:

Polk County
T79N R24W Sec. 10
NW 4th Court, NW 55th Place, and NW 5th Court

Pursuant to Iowa Code Section 26.12, a Public Hearing on the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project will be held at the location and time below:

May 7, 2024 – 9:30 a.m.
Polk County Administrative Building, Room 120
111 Court Avenue
Des Moines, Iowa

All interested persons are encouraged to attend this hearing. Written comments on this proposal may also be submitted prior to the hearing. Questions regarding this hearing or the availability of documentation may be directed to the Polk County Public Works Office at 515-286-3705.

This Notice is given by authority of Polk County, Iowa.

Res. No. 68-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on March 21, 2024 the Polk County Procurement Division received and publicly opened sealed bids for Bid No. 493-2425, "NE Rising Sun Drive Reconstruction Project," with the following results:

Elder Corporation	$2,385,000.00
Alliance Construction Group, LLC	$2,436,307.95
Sternquist Construction	$2,497,463.20
Manatt's, Inc.	$2,498,595.34
All Star Concrete LLC	$2,504,296.00
Absolute Group	$2,619,546.00
Reilly Construction Co., Inc.	$2,744,741.75
S.M. Hentges & Sons, Inc.	$3,020,000.00
MPS Engineers/dba Kingston Services, PC	$3,431,993.25; and

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from Elder Corporation, Pleasant Hill, Iowa in the amount of $2,385,000.00; and

WHEREAS, it may be necessary to temporarily close these project routes to facilitate construction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does herein award Bid No. 493-2425, "NE Rising Sun Drive Reconstruction Project" to Elder Corporation in the amount of two million three hundred eighty-five thousand and 00/100 ($2,385,000.00); and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Chair of the Polk County Board of Supervisors to sign the contracts and bonds which will be prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Public Works Director and/or the County Engineer to temporarily close project roadways as necessary and to approve amendments or change orders to this contract on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed contract to Elder Corporation and administer the contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

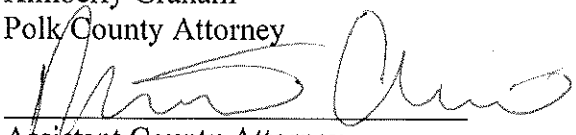
RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

#14

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL IMPACT:		
	Pleasant Hill (25%)	$ 596,250.00
	Polk County (75%)	$1,788,750.00
	Total Contract	$2,385,000.00

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 68-24 to accept the bid of $2,385,000.00 received from Elder Corporation, Pleasant Hill for Bid No. 493-2425, "NE Rising Sun Drive Reconstruction Project."

Agenda Date: April 23, 2024

Contact Individual: Rachel Conrad, P.E., Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Res. No. 204-23, Dated December 12, 2023 authorized Procurement to Conduct Bid Letting and Res. No. 36-24 to approve a Cooperative Public Service Agreement with the City of Pleasant Hill for NE Rising Sun Reconstruction Project.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution accepts the bid from Elder Corporation and authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chair of the Polk County Board of Supervisors, and authorizes the Polk County Public Works Department to temporarily close certain project routes to facilitate construction.

Comply with Policy: Yes

Background: On March 21, 2024, the Procurement Division publicly opened sealed bids for Bid No. 493-2425. The Public Works Department recommends awarding the contract to Elder Corporation in the amount of $2,385,000.00.

Action Impact: Resolution authorizes Public Works to complete the terms of the Contract.

Fiscal Note:

Pleasant Hill (25%)	$ 596,250.00
Polk County (75%)	$1,788,750.00
Total Contract	$2,385,000.00

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	$0	N	N		
24/25	Y	$1,788,750.00	N			

Additional Fiscal Note Information (optional):

Res. No. 82-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on April 4, 2024 the Polk County Procurement Division received and publicly opened sealed bids for Bid No. 268-2425, "2024-25 Local PCC Patches" with the following results:

HV Property Services, Inc. dba Vice Construction Indianola, IA	$47,347.90
TK Concrete, Inc. Pella, IA	$52,617.00
Caliber Concrete LLC Adair, IA	$57,515.70
The Concrete Contracting Co. Inc. Grimes, IA; and	$64,749.50

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from HV Property Services, Inc. dba Vice Construction, Indianola, Iowa in the amount of $47,347.90; and

WHEREAS, it may be necessary to temporarily close these project routes to facilitate construction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does herein award Bid No. 268-2425, "2024-25 Local PCC Patches" to HV Property Services, Inc. dba Vice Construction in the amount of forty-seven thousand three hundred forty-seven and 90/100 ($47,347.90); and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Chair of the Polk County Board of Supervisors to sign the contracts and bonds which will be prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Public Works Director and/or the County Engineer to temporarily close project roadways as necessary and to approve amendments or change orders to this contract on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed contract to HV Property Services, Inc. dba Vice Construction and administer the contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

#15

RECOMMENDED FOR APPROVAL:

Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

Assistant County Attorney

FISCAL IMPACT: Costs will be paid from the Secondary Roads fund.

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 82-24 to accept the bid of $47,347.90 received from HV Property Services, Inc. dba Vice Construction, Indianola, Iowa for Bid No. 268-2425, "2024-25 Local PCC Patches."

Agenda Date: April 23, 2024

Contact Individual: Rachel Conrad, P.E., Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Res. No. 204-23, dated December 12, 2023 authorized Procurement to Conduct Bid Letting.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution accepts the bid from HV Property Services, Inc. dba Vice Construction, authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chair of the Polk County Board of Supervisors, and authorizes the Polk County Public Works Department to temporarily close certain project routes to facilitate construction.

Comply with Policy: Yes

Background: On April 4, 2024, the Procurement Division publicly opened sealed bids for Bid No. 268-2425. The Public Works Department recommends awarding the contract to HV Property Services, Inc. dba Vice Construction in the amount of $47,347.90.

Action Impact: Resolution authorizes Public Works to complete the terms of the Contract.

Fiscal Note: Costs will be paid from the Secondary Roads fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	$0	N	N		
24/25	Y	$47,347.90	N			

Additional Fiscal Note Information (optional):

Res. No. 86-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 427.1(22) allows Polk County, Iowa, through its Board of Supervisors, to issue property tax exemptions ("the tax exemption") for portions of properties containing forest cover and open prairies that provide a wildlife habitat or erosion control and are not utilized for economic gain; and

WHEREAS, the Polk Soil and Water Conservation District has determined the eligibility of the four properties in the attached applications for the tax exemption for fiscal year 2024 pursuant to Iowa Code Section 427.1(22); and

WHEREAS, Polk County Public Works has further reviewed the attached applications for the tax exemption for fiscal year 2024 pursuant to Iowa Code Section 427.1(22).

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa that the four certified applications pursuant to Iowa Code Section 427.1(22) for the parcels attached hereto and noted on the attached spreadsheet are approved for the property tax exemption for fiscal year 2024 and the Chair of the Polk County Board of Supervisors is authorized to sign said applications; and

BE IT FURTHER RESOLVED by Polk County, Iowa that this resolution shall serve as notification of Polk County's action and that the Polk County Assessor shall proceed accordingly to reflect said exemptions on the designated parcels and send this notification to affected property owners.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

_____
Assistant County Attorney

#16

Res. No. 85-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 427.1(22) allows Polk County, Iowa, through its Board of Supervisors, to issue property tax exemptions ("the tax exemption") for portions of properties containing recreational lakes, forest cover, river and stream banks, and open prairies that provide a wildlife habitat or erosion control and are not utilized for economic gain; and

WHEREAS, on March 12, 2024, the Polk County Board of Supervisors passed a resolution approving and denying the tax exemptions on Polk County properties for fiscal year 2024 ("the resolution"); and

WHEREAS, subsequent to the resolution passing, it was discovered the tax exemptions for four properties included a greater number of acres than warranted; and

WHEREAS, the Polk County Public Works Department recommends Parcel No. 160/00207-003-000 be approved for the tax exemption (forest cover) in the amount of 3.51 acres, instead of the previously approved 6.7 acres; and

WHEREAS, the Polk County Public Works Department recommends Parcel No. 160-00780-002-002 be approved for the tax exemption (forest cover) in the amount of 5 acres, instead of the previously approved 7 acres; and

WHEREAS, the Polk County Public Works Department recommends Parcel No. 160-00780-002-002 be approved for the tax exemption (open prairie) in the amount of 12.64 acres, instead of the previously approved 17.64 acres.

WHEREAS, the Polk County Public Works Department recommends Parcel No. 160-00619-000-000 be approved for the tax exemption (forest cover) in the amount of 33.448 acres, instead of the previously approved 72.46 acres.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa that Parcel No. 160/00207-003-000 be approved for the tax exemption (forest cover) in the amount of 3.51 acres, instead of the previously approved 6.7 acres, for fiscal year 2024; and

BE IT FURTHER RESOLVED by Polk County, Iowa that Parcel No. 160-00780-002-002 be approved for the tax exemption (forest cover) in the amount of 5 acres, instead of the previously approved 7 acres, for fiscal year 2024; and

BE IT FURTHER RESOLVED by Polk County, Iowa that Parcel No. 160-00780-002-002 be approved for the tax exemption (open prairie) in the amount of 12.64 acres, instead of the previously approved 17.64 acres; and

BE IT FURTHER RESOLVED by Polk County, Iowa that Parcel No. Parcel No. 160-00619-000-000 be approved for the tax exemption (forest cover) in the amount of 33.448 acres, instead of the previously approved 72.46 acres.

BE IT FURTHER RESOLVED by Polk County, Iowa that this resolution shall serve as notification of Polk County's action and that the Polk County Assessor shall proceed accordingly to reflect said exemptions on the designated parcels to include sending this notification to affected property owners.

Approved this _____ day of _____, 2024.

#17

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 85-24 Amendment of approvals of property tax exemptions for portions of properties containing recreational lakes, forest covers, rivers and stream banks, and open prairies pursuant to Iowa Code Section 427.1(22).

Agenda Date: April 23, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 875-5880

Board/Commission Actions: March 12, 2024 Polk County Board of Supervisors approved tax exemptions

Action Requested (Recommended): Property owners may apply for a natural resource, open prairie, and/or forest cover tax exemption under Iowa Code Section 427.1(22). The Polk County Soil and Water Conservation District must approve of said tax exemptions based upon statutory criteria. The Polk County Board of Supervisors approved and denied exemptions on March 12, 2024. It was subsequently determined that four parcels received exemptions in an amount which was greater than warranted. This resolution corrects the amount of acres exempted on the four parcels. This resolution amends the previous approval of exemption requests and directs the Polk County Assessor to take appropriate action.

Comply with Policy: Yes

Background: See above.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Res. No. 84-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. STP-S-C077(277)—5E-77, the NE Broadway Avenue Improvement Project is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, in order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 0.73 emergent wetland and 0.67 forested mitigation credits are required in the amount of $83,100.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the of the Mitigation Credit Purchase Agreement, adopts the agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Director to execute the documents, including payments, on behalf of Polk County, Iowa and execute the terms of the document.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

_____
Assistant County Attorney

FISCAL IMPACT: Costs will be paid from the current Polk County Public Works Department budget and approved amendments.

#18

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 84-24 to approve Mitigation Credit Purchase Agreement for the NE Broadway Avenue Improvement Project.

Agenda Date: April 23, 2024

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached Mitigation Credit Purchase Agreement, adopts the agreement, and authorizes the Polk County Public Works Director to execute the agreement on behalf of Polk County, Iowa. Authorizes the Polk County Public Works Director to execute the terms of the documents, including payments.

Comply with Policy: Yes

Background: Project No. STP-S-C077(277)—5E-77, the NE Broadway Avenue Improvement Project is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program. In order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 0.73 emergent wetland and 0.67 forested mitigation credits are required in the amount of $83,100.00.

Action Impact: Approval of the agreement will allow Polk County Public Works Department to continue with construction of this project.

Fiscal Note: Costs will be paid from the current Polk County Public Works Department budget and approved amendments.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	$83,100	N	N		
24/25	Y	$0	N			

Additional Fiscal Note Information (optional):

Res. No. 83-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. STP-S-C077(277)—5E-77, the NE Broadway Avenue Improvement Project is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, in order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 1,103 stream mitigation credits is required in the amount of $104,785.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the of the Mitigation Credit Purchase Agreement, adopts the agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Director to execute the documents, including payments, on behalf of Polk County, Iowa and execute the terms of the document.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

_____
Assistant County Attorney

FISCAL IMPACT: Costs will be paid from the current Polk County Public Works Department budget and approved amendments.

#19

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 83-24 to approve Mitigation Credit Purchase Agreement for the NE Broadway Avenue Improvement Project.

Agenda Date: April 23, 2024

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached Mitigation Credit Purchase Agreement, adopts the agreement, and authorizes the Polk County Public Works Director to execute the document on behalf of Polk County, Iowa. Authorizes the Polk County Public Works Director to execute the terms of the documents, including payments.

Comply with Policy: Yes

Background: Project No. STP-S-C077(277)—5E-77, the NE Broadway Avenue Improvement Project is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program. In order to obtain the necessary permit from the U.S. Army Corps of Engineers to facilitate construction, a purchase of 1,103 stream mitigation credits required in the amount of $104,785.00.

Action Impact: Approval of the agreement will allow the Polk County Public Works Department to continue with construction of this project.

Fiscal Note: Costs will be paid from the current Polk County Public Works Department budget and approved amendments.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	$104,785	N	N		
24/25	Y	$0	N			

Additional Fiscal Note Information (optional):

Res. No. 80-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by_____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 36, Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Cory Acres Plat 3; and

WHEREAS, the major subdivision final plat proposes five (5) single family residential lots on approximately 18.87 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with none absent to approve the major subdivision preliminary plat of Cory Acres Plat 3 on January 30, 2024; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Cory Acres Plat 3 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution on behalf of Polk County, Iowa.

Sewer Service:	Individual Septic System
Water Service:	Des Moines Water Works
Zoning:	"ER" Estate Residential District
Platted by:	William Dunbar Jr. Revocable Trust (property owner)
Surveyor:	Michael Brooner - Civil Design Advantage
Location:	Located approximately 330 feet south of the intersection of NE 126th Avenue and NE 64th Street.
Township:	Elkhart

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

_____
Assistant County Attorney

FISCAL NOTE: No cost to the County

#20

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 80-24 approving the Final Plat of Cory Acres Plat 3.

Agenda Date: April 23, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat on January 30, 2024.

Board/Commission Actions: None. The Zoning Commission does not review or provide recommendations on final plats. They previously voted 5-0, with two (2) members absent, to recommend approval of the preliminary plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes five (5) single-family residential lots on approximately 18.87 acres zoned "ER" Estate Residential District. Lot 1 of the proposed subdivision will be approximately 6.39 acres in size. Lot 2 and Lot 3 will be approximately 3 acres. Lot 4 and Lot 5 will be approximately 3.24 acres. There are no existing structures on the subject property and each proposed lot will contain a future single-family dwelling. Lots 1, 3, 4, and 5 have frontage and access to NE 64th Street to the west and Lot 2 has access and frontage along NE 66th Street to the east. The subdivision will be served by public water through Des Moines Water Works. Wastewater treatment will be provided by individual septic systems.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of lots.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

Cory Acres Plat 3
Major Final Plat

PLAT INFORMATION: This subdivision plat proposes five (5) single-family residential lots on approximately 18.86 acres zoned "ER" Estate Residential District. The subject property is located approximately 330-feet south of the intersection of NE 126th Avenue and NE 64th street, within Section 36 of Elkhart Township.

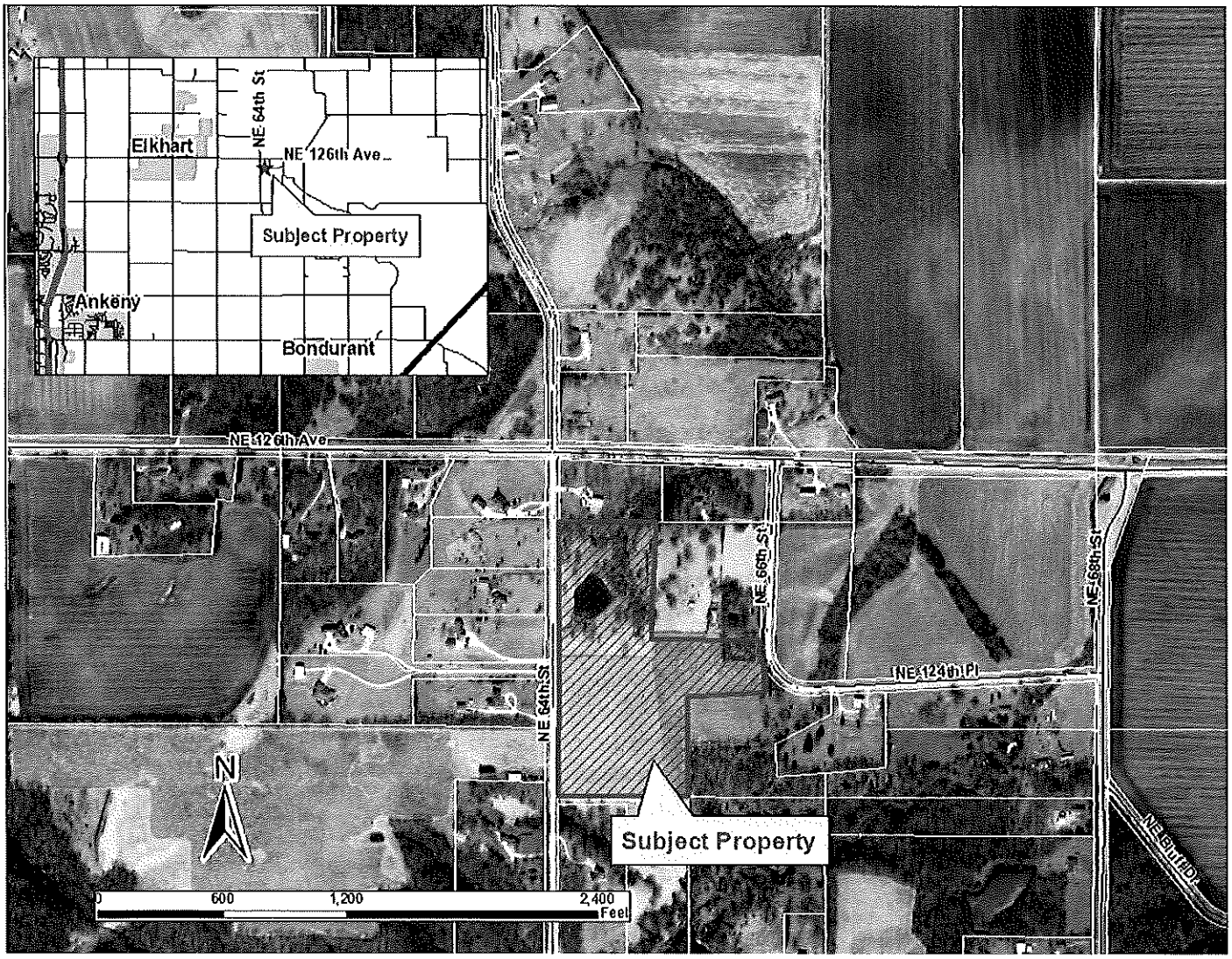
SEWER: Individual Septic Systems

WATER: Des Moines Water Works (DMWW)

TOWNSHIP: Elkhart

OWNER & DEVELOPER: William Dunbar Jr. (property owner)

Vicinity Map:



Res. No. 79-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by_____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 3, Township 79 North, Range 25 West of the 5th P.M. (Saylor Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Dylan Estates Plat 1; and

WHEREAS, the major subdivision final plat proposes two (2) single family residential lots on approximately 2.98 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except for the following subdivision ordinance requirement: 1) No residential block length shall exceed 1,320 feet; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with none absent to approve the major subdivision preliminary plat of Dylan Estates Plat 1 on September 27, 2023; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Dylan Estates Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution on behalf of Polk County, Iowa.

Sewer Service:	Individual Septic System
Water Service:	Des Moines Water Works
Zoning:	"LDR" Low Density Residential District
Platted by:	Lawrence and Carol Tetmeyer (property owner)
Surveyor:	Vic Piagentini of Associated Engineering Company of Iowa
Location:	Located adjacent to the west of the intersection of NW 64th Place and NW 6th Drive
Township:	Saylor

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

_____
Assistant County Attorney

FISCAL NOTE: No cost to the County

#21

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 79-24 approving the Final Plat of Dylan Estates Plat 1, a major subdivision plat.

Agenda Date: April 23, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat of Dylan Estates Plat 1 on September 27, 2023. The approval recommendation included a waiver from the following subdivision ordinance requirement: 1) No residential block length shall exceed 1,320 feet.

Board/Commission Actions: None. The Zoning Commission does not review/recommend on final plats. They previously recommended approval of the preliminary plat prior to Board consideration and approval.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances except for the above requested subdivision ordinance waiver.

Background: The plat proposes two (2) single-family residential lots on approximately 2.98 acres zoned "LDR" Low Density Residential District. Lot 1 is 0.54 acres and will contain a proposed single-family dwelling. Lot 2 is 2.44 acres in size and contains an existing single-family dwelling. Both lots will share an existing entrance onto NW 6th Drive. Lastly, both lots are served by Des Moines Water Works Water Main and onsite wastewater treatment systems.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

Dylan Estates Plat 1

Major Final Plat

PLAT INFORMATION: This subdivision plat proposes two (2) single-family residential lots on approximately 2.98 acres zoned "LDR" Low Density Residential District.

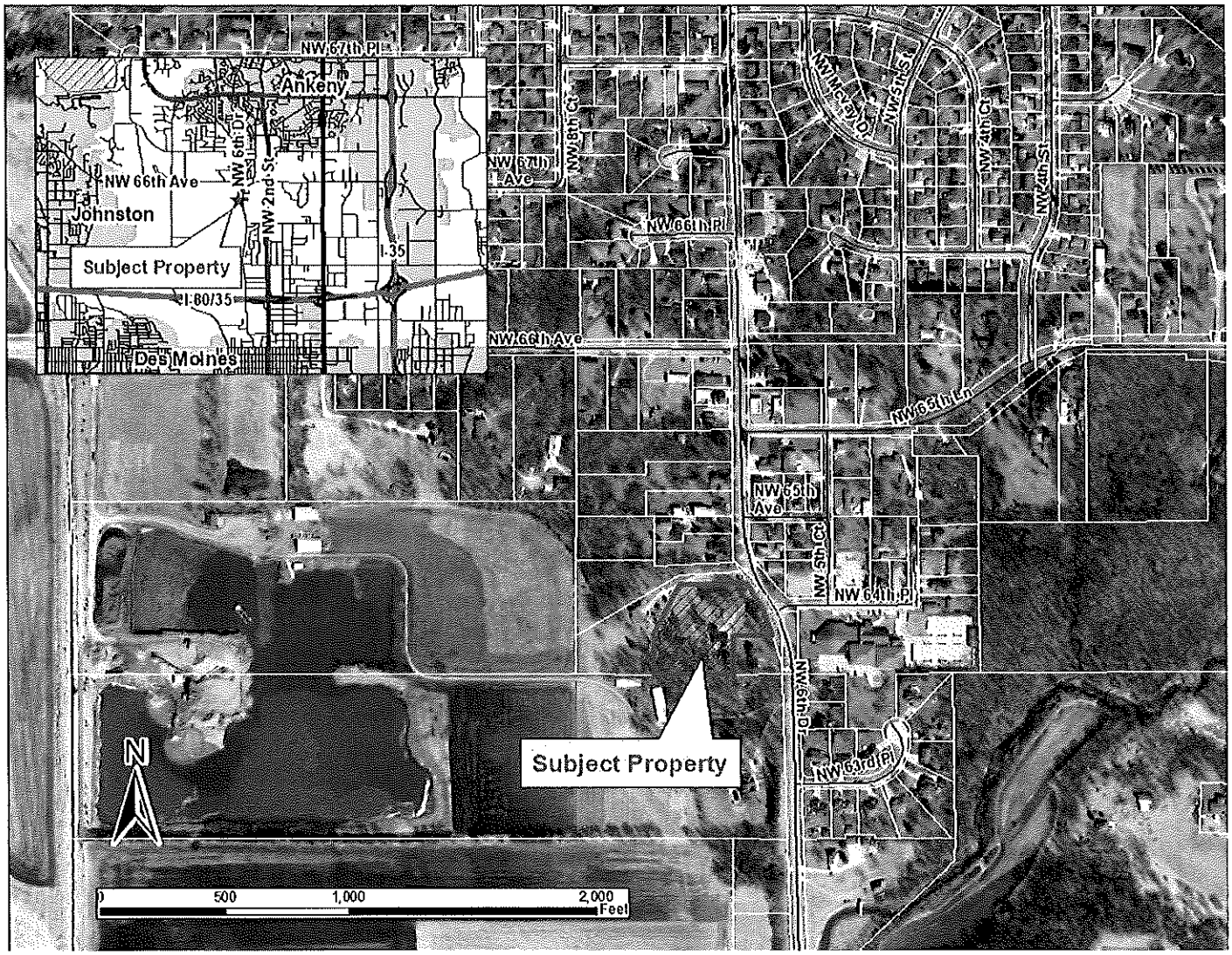
SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Saylor

OWNER & DEVELOPER: Carol and Lawrence Tetmeyer (owners/developers)

Vicinity Map:



Res. No. 78-24
April 23, 2024

RESOLUTION

Moved by _____, Seconded by_____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 4, Township 80 North, Range 25 West of the 5th P.M. (Jefferson Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as The Reserve at Jester Park Plat 3; and

WHEREAS, the major subdivision preliminary plat proposes 14 single family residential lots on approximately 19.36 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission on March 25, 2024 recommended approval of the major subdivision preliminary plat to the Board of Supervisors, by a vote of 5-0, with two (2) members absent.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of The Reserve at Jester Park Plat 3 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution on behalf of Polk County, Iowa.

Sewer Service:	Individual Septic System
Water Service:	Xenia Rural Water
Zoning:	"RR" Rural Residential District
Platted by:	Kimberly Development Corp. (property owner)
Surveyor:	Keven Crawford, Cooper Crawford & Associates
Location:	Located approximately 250 feet south of the intersection of NW 112th Street and NW 111th Avenue.
Township:	Jefferson

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____
Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

_____
Assistant County Attorney

FISCAL NOTE: No cost to the County

#22

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 78-24 approving the Preliminary Plat of The Reserve at Jester Park Plat 3.

Agenda Date: April 23, 2024

Contact Individual: Brian McDonough, Planning & Development Manager, Polk County Public Works Department, 286-2291.

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on March 25, 2024 and voted five (5) in favor and zero (0) against, with two (2) members absent, to recommend approval of the Preliminary Plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes 14 single-family residential lots and three (3) street lots on approximately 19.36 acres of land zoned "RR" Rural Residential District. The lots range in size from 0.92 acres to 2.01 acres. Four (4) lots have frontage from an extension of NW 111th Avenue from the east. Three (3) lots have frontage along an extension of NW 112th Street and the remaining seven (7) lots have frontage along NW 11th Court, a cul-de-sac extension off the NW 112th Street extension. There are no outlots proposed. This plat is a continuation of the previously approved plats to the east of The Reserve at Jester Park and The Reserve at Jester Park Plat 2. The property will be served by public water through Xenia Rural Water District. The developer is working with Xenia to extend the public water as required to serve the development. Wastewater treatment will be provided by individual septic systems.

Action Impact: Approval of the Preliminary Plat allows for submittal of construction drawings for staff review and proceeding with design and development of the public and private improvements for the development. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

The Reserve at Jester Park Plat 3

Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes a total of 14 single-family residential lots and three (3) street lots on approximately 19.36 acres zoned "RR" Rural Residential District. The subject property is located approximately 250-feet south of the intersection of NW 112th Street and NW 111th Avenue, within Section 4 of Jefferson Township.

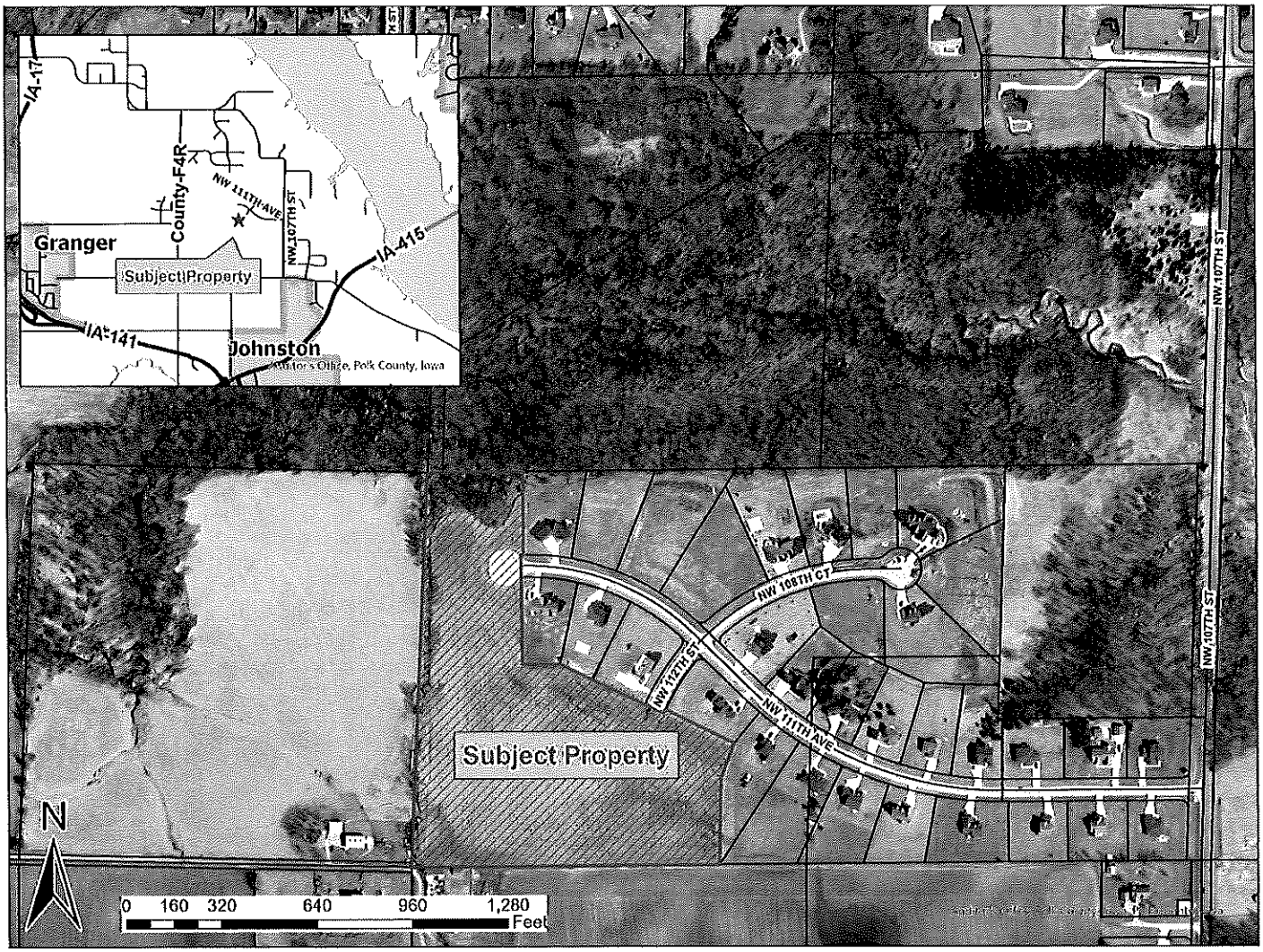
SEWER: Individual Septic Systems

WATER: Xenia Rural Water

TOWNSHIP: Jefferson

OWNER & DEVELOPER: Kimberly Development Corp.

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in 2005, Polk County entered into a Master Natural Gas Agreement with Constellation NewEnergy to provide transportation of natural gas; and

WHEREAS, this agreement includes a Rider for the SmartPortfolio Program providing Polk County a risk management approach to manage physical natural gas purchases and protecting against price volatility; and

WHEREAS, the Polk County General Services Department recommends approval of the SmartPortfolio Program that will manage pricing from June 1, 2024 through May 31, 2028; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Constellation NewEnergy for natural gas purchases, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Tom Alessio, Deputy Director
General Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE:

#23

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve a SmartPortfolio Program for natural gas purchases with Constellation NewEnergy.

Agenda Date: April 23, 2024

Contact Individual: Tom Alessio, Deputy Director of General Services
323-5215

Previous Action taken by the Board: The Board of Supervisors has executed previous Agreements with Constellation to secure best pricing through a Managed Procurement Program (MPP).

Board/Commission Actions:

Comply with Policy:

Background: Polk County currently has an agreement for the transportation of Natural Gas with Constellation Energy. General Services feels it is in the interest of Polk County to enter a SmartPortfolio Program with Constellation NewEnergy to manage physical natural gas prices for a four (4) year period, from June 1, 2024 through May 31, 2028. The agreement serves as a complete approach to protect against natural gas price volatility.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Downtown Farmers Market brings local farmers and the community together and attracts thousands of people to the downtown area every Saturday morning during the months of May, June, July, August, September and October; and

WHEREAS, the Downtown Events Group is requesting the use of County owned parking lots located at 120 2nd Avenue and 100 5th Street, from May 4, 2024 through October 26, 2024 during Farmers Market hours; and

WHEREAS, Polk County has attached an Agreement to authorize the Downtown Events Group use of the parking lots located at 120 2nd Avenue and 100 5th Street for Farmers Market vendor staging; and

WHEREAS, the aforementioned would be used for the farmers staging and easy accessibility to their farmers market product(s).

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the Downtown Events Group for use of County owned parking lots during the Farmers Market and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly
Chairperson

23/24-009

RECOMMENDED FOR APPROVAL:

_____
Scott Ourth, Director
Department of General Services

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Downtown Events Group use of the Wagner parking lot and the lot located at 120 2nd Avenue for vendor staging at the Farmers Market.

Agenda Date: April 23, 2024

Contact Individual: Scott Ourth, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): This Resolution authorizes the attached agreement with the Downtown Events Group, for use of the Wagner parking lot and the 120 2nd Avenue parking lot for vendors of the Farmers Market, every Saturday morning; 5:00 A.M. – 1:00 P.M, May 4, 2024 - October 26, 2024.

Comply with Policy:

Background: It was requested by the Downtown Events Group, for the use of the Wagner lot and the lot located at 120 2nd Avenue during the Farmers Markets. The lot would be used for farmer's vehicles, supplies and vendor staging.

Action Impact:

Fiscal Note: No fiscal impact to the County.

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY_____, that the following Resolution be adopted:

WHEREAS, Marine Corps League desires to provide parking for the annual Marine Corps League Car Show; and

WHEREAS, the Marine Corps League is requesting the use of the County owned parking lot located at River Place, 2309 Euclid Avenue, Des Moines, Iowa 50310, for the one (1) day event; and

WHEREAS, Polk County has attached an agreement to authorize Marine Corps League use of the parking lot on Saturday, May 25, 2024; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, Polk County, Iowa approves the terms of the attached agreement, with the Marine Corps League, for use of the River Place parking lot during the annual Marine Corps League Car Show, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly
Chairperson

23/24-011

RECOMMENDED FOR APPROVAL:

_____
Scott Ourth, Director
Department of General Services

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: _____
Assistant County Attorney

Fiscal Note: No fiscal impact to the County.

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Marine Corps League use of County owned parking lot, located River Place, 2309 Euclid Avenue, Des Moines, Iowa 50310, for the annual Marine Corps League Car Show, on May 25, 2024.

Agenda Date: April 23rd, 2024

Contact Individual: Scott Ourth, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy:

Background: Marine Corp League desires to provide parking for the annual Marine Corps League Car Show in the River Place parking lot, 2309 Euclid Avenue, Des Moines, Iowa 50310.

Action Impact:

Fiscal Note: No fiscal impact to the County.

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY_____, that the following Resolution be adopted:

WHEREAS, Bodies Racing Company desires to provide parking for "Summer Sizzler"; and

WHEREAS, the Bodies Racing Company is requesting the use of the County owned parking lot located at River Place, 2309 Euclid Avenue, Des Moines, Iowa 50310, for the one (1) day event; and

WHEREAS, Polk County has attached an Agreement to Authorize Bodies Racing Company use of the parking lot on Saturday, July 20, 2024; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, Polk County, Iowa approves the terms of the attached Agreement, with the Bodies Racing Company, for use of the River Place parking lot during the "Summer Sizzler", and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly
Chairperson

23/24-010

RECOMMENDED FOR APPROVAL:

_____
Scott Ourth, Director
Department of General Services

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: _____
Assistant County Attorney

Fiscal Note: No fiscal impact to the County.

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Bodies Racing Company use of County owned parking lot, located River Place, 2309 Euclid Avenue, Des Moines, Iowa 50310, for "Summer Sizzler" on July 20, 2024.

Agenda Date: April 23rd, 2024

Contact Individual: Scott Ourth, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy:

Background: Bodies Racing Company desires to provide parking for the "Summer Sizzler" in the River Place parking lot, 2309 Euclid Avenue, Des Moines, Iowa 50310.

Action Impact:

Fiscal Note: No fiscal impact to the County.

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the mobile homes on the attached list have been destroyed, dismantled, or removed from their mobile home park or from Polk County; and

WHEREAS, Polk County, Iowa or private buyers may be holding tax sale certificates to some of the mobile homes on the attached list; and

WHEREAS, Iowa Code Section 435.25(3) requires the abatement of taxes when mobile homes have been removed from the County where the taxes are owing or where the treasurer determines that it is administratively impractical to pursue collection of the total amount due.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa, having been informed by the Polk County Treasurer that it is administratively impractical to pursue collection of certain taxes, interest, and costs related to the mobile homes referenced in the attached parcel list, hereby abates all taxes, together with all late interest, costs and fees on those mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that the Polk County Treasurer is directed to strike form the tax books the reference to the mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that with reference to all mobile homes on the attached list, any private tax sale buyers and the Polk County Public Works Real Estate Division are directed to return the tax sale certificates to the Polk County Treasurer to be cancelled.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly , Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Mary L. Wells, Polk County Treasurer
Polk County Treasurer's Office

#27

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: **April 2024 Manufactured Home Abatement**

Agenda Date: **4/23/24**

Contact Individual: Rachelle Hunt
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - $760.00, Cancel Tax Sales - $0.00

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code section 331.801(3) allows the Polk County Board of Supervisors to provide professional assistance as required by the county medical examiner; and

WHEREAS, Forensic Pathologist Services, LLC, ("FPS") provides temporary staffing support for medical examiner offices; and

WHEREAS, the Polk County Medical Examiner's Office is in need of autopsy staffing support on an as-needed basis in order to accommodate the performance of additional autopsies within the office and maintain operational efficiency.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the Chairperson to sign the attached agreement engaging FPS to provide staffing support to the Polk County Medical Examiner's Office.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: Cost estimate is $10,000 for FY 23/24 and $50,000 for FY 24/25.

#28

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Agreement with Forensic Pathology Services, LLC, for Forensic Pathology Staffing Services

Agenda Date: April 23, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Authorizes Chairperson to sign the attached agreement with Forensic Pathology Services, LLC.

Comply with Policy: Yes

Background: Iowa Code section 331.801(3) allows the Polk County Board of Supervisors to provide professional assistance as required by the county medical examiner. Forensic Pathology Services, LLC, provides temporary staffing support for medical examiner offices. The Polk County Medical Examiner's Office is in need of autopsy staffing support on an as-needed basis in order to accommodate the performance of additional autopsies within the office and maintain operational efficiency.

Action Impact: Authorizes the Medical Examiner's Office to obtain autopsy staffing support services on an as-needed basis.

Fiscal Note: Expense noted below is an estimate and may vary due to the as-needed nature of the arrangement.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	NA	$10,000				
24/25	Y	NA	$50,000				

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, since March 16th, 2021 Polk County has contracted with Navigate Wellbeing Solutions for health and management services for its employee wellness program, and

WHEREAS, the Department of Human Resources desires to renew the services of Navigate Wellbeing Solutions, a third-party administrator, to provide resources encouraging a balanced, healthy lifestyle weighted towards each participant's unique wellbeing journey, and

WHEREAS, the Amendment to the Service Agreement with Navigate Wellbeing Solutions will continue to support health and management services for the Polk County employee wellness program, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Navigate Wellbeing Solutions for employee wellbeing Services/Goods, authorizes the Chairperson of the Polk County Board of Supervisors to sign said Amendment to the Service Agreement on behalf of Polk County, Iowa, and directs the Polk County Director of Human Resources to implement and take appropriate action(s) in furtherance of this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____
Assistant County Attorney

FISCAL NOTE: The estimated cost is
$8,990 for FY23/24, and $44,950 for FY24/25.
Costs are incorporated in the Department of Human Resources budget for FY 23/24 and 24/25.

#29

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Amendment to the Master Services Agreement with Navigate Wellbeing Solutions

Agenda Date: April 23, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: Resolution Approving Agreement with Navigate Wellbeing Solutions, March 16, 2021.

Action Requested (Recommended): Approval of the attached Amendment to the Master Services Agreement with Navigate Wellbeing Solutions.

Comply with Policy: N/A

Background: In an effort to increase benefit offerings, improve employee health and decrease health plan costs, the Department of Human Resources implemented the Employee Wellness Program in 2015. In an effort to expand the program, increase employee participation, and lower health plan costs, the Department of Human Resources desires to renew the ongoing services of Navigate Wellbeing Solutions.

Navigate Wellbeing Solutions will continue to provide ongoing operational support, offering a virtual wellbeing platform focusing on the Power of 8 for a balanced, healthy lifestyle weighted towards each participants unique wellbeing journey.

Action Impact: Approval of the Amendment with Navigate Wellbeing Solutions.

Fiscal Note: Costs are incorporated in the FY 23/24 and 24/25 budget.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	$8,990		Y		
24/25	Y	$44,950		Y		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2109 39th Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00PM on 3/13/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	**$18,650.00 (Declined)**
FexSteve Limited Company	**$22,775.00**
FAB Rehab	**$28,499.00**
The B Jr Company LLC	**$36,000.00**

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **$22,775.00**; and

WHEREAS, FexSteve Limited Company, Dirk Wiese, Emily Wiese and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **$22,775.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

#30

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue **$22,775**

FY 23/24 expenses **$22,775**

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2109 39th Street, Des Moines, Iowa 50310.

Agenda Date: April 23, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a $3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Dirk & Emily Wiese own a property at **2109 39th Street, Des Moines, Iowa 50310**. They have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **March 13, 2024**. The following bids were received:

Richmond Construction	**$18,650.00 (Declined)**
FexSteve Limited Company	**$22,775.00**
FAB Rehab	**$28,499.00**
The B Jr Company LLC	**$36,000.00**

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of $22,775.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	$21,700	$21,700	N	10223018.77440.01	10223018.52440
23/24	N	0	$1,075	$1,075	N	10223018.77440.05	10223018.52440

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Attorney Office desires a restorative justice practitioner to work alongside its County Attorney (the "CA") and staff in connection with the County's prosecution of criminal and juvenile offenses committed within the Polk County, Iowa; and

WHEREAS, contractor is specially trained in restorative justice techniques and practices and desires to provide such services to the CA and staff in connection with their work; and

WHEREAS, the attached agreement sets forth the terms for Frederick Van Liew and Restorative Practice Associates to provide restorative justice services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Frederick Van Liew and Restorative Practice Associates for restorative justice services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____

Angela Connolly , Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:
Justin Allen, First Assistant County Attorney
Office of the Polk County Attorney

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:
Assistant County Attorney

FISCAL NOTE: $100 an hour, not to exceed 300 hours

#31

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Restorative Justice contractor

Agenda Date: April 23, 2024

Contact Individual: Kimberly Graham, County Attorney, x3737

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Attorney's Office is in the process of increasing restorative justice and diversion programming because data indicates it works to increase victim satisfaction in the justice system and reduces re-offending. Fred Van Liew, a retired Polk County Assistant County Attorney and trainer, has the experience and expertise needed to improve our victim offender dialogues and help us implement other programs. We are requesting funding to hire Fred Van Liew over a 6-to-12-month period to conduct training and help develop new restorative justice approaches and enhance existing programs, among other assignments. The cost would be $100 an hour, not to exceed 300 hours.

Action Impact:

Fiscal Note: $31,200

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24	Y		$31,200		N	20051410.76470	
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1, providing for the Homestead Tax Credit ("Credit"); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Polk County Assessor recommends the Credit be allowed for two such property owners on the parcels for the taxable year noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowances of the Homestead Tax Credit.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____

Randy Ripperger
Polk County Assessor

#32

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowances of the Homestead Tax Credit.

Agenda Date: April 23, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Polk County Assessor recommends the Credit be allowed for two such property owners on the parcels for the taxable year noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowances of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____ **SECONDED by** _____ that the following Resolution be adopted:

WHEREAS, in 2023 the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1A, providing for the Homestead Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 1 such property owner on the parcel for the taxable year noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowance of the Homestead Tax Exemption.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____day of _____, 2024.

POLK COUNTY, IOWA

_____

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

_____

Randy Rippergen
Polk County Assessor

#33

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Exemption.

Agenda Date: April 23, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Exemption under Iowa Code 425.1A that provides a property tax exemption on the homestead of an eligible property owner. The Exemption is available for certain property owners that satisfy specific statutory criteria. To receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 1 such property owner on the parcel noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Homestead Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____, **SECONDED by** _____ that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 426A, providing for the Military Service Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 1 such parcel for the assessment year noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED, Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowance of the Military Service Tax Exemption.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____
Randy Ripperger
Polk County Assessor

#34

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Military Service Tax Exemption ("Exemption").

Agenda Date: April 23, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Military Service Tax Exemption under Iowa Code Section 426A that provides a property tax exemption on the property of an eligible military veteran. The Exemption is available for certain military veterans that satisfy specific statutory criteria. To receive this Exemption, military veterans must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 1 such parcel for the assessment year noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Military Service Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2023/2024 Polk County Budget and Appropriation to reflect the actions of the County Offices and Departments since the budget was amended on October 3, 2023, and to comply with expenditure limitations,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby sets a public hearing on the proposed budget amendment for 9:30 a.m., May 21, 2024, in Room #120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

BE IT FURTHER RESOLVED that the Polk County Auditor is hereby authorized and directed to publish the official form #653A-R Sheet 1 "Notice of Public Hearing on Amendment of Current County Budget" in all official newspapers of Polk County, Iowa.

Approved this ____ day of _____, 2024.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

Deborah A. Anderson

_____
Deb Anderson, Budget Manager

#35

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Auditor's Office to publish notice of public hearing on a proposed amendment to the FY 23/24 budget

Agenda Date: April 23, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the budget was previously amended on October 3, 2023. Significant adjustments include receipt of bond proceeds and distribution of a portion of such to the Des Moines Aviation Authority per the approved referendum. Other adjustments include such items as capital expenditures, position changes, and adjustments based on current expenditure and revenue estimates.

Staff presented the proposed amendment to the Board of Supervisors for discussion and review on April 17, 2024. The amendment has no impact on property taxes levied for FY 23/24.

Action Impact: Authorizes the County Auditor to publish notice of a public hearing on the proposed amendment.

Fiscal Note: No fiscal impact at this time; resolution authorizes publication of a public hearing

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	N/A	N/A	N/A	Y		

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

POLK COUNTY

Fiscal year July 1, 2023 - June 30, 2024

The County Board of Supervisors for POLK COUNTY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

Meeting Date/Time: 05/21/24 09:30 AM	**Contact:** Deb Anderson	**Phone:** 515-286-3016

Meeting Location: 111 Court Avenue Room 120, Des Moines, Iowa 50309

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		**Total Budget as Certified or Last Amended**	**Current Amendment**	**Total Budget After Current Amendment**
Taxes Levied on Property	1	209,588,306	0	209,588,306
Less: Uncollected Delinquent Taxes - Levy Year	2	859,797	0	859,797
Less: Credits to Taxpayers	3	7,741,107	0	7,741,107
Net Current Property Tax	4	200,987,402	0	200,987,402
Delinquent Property Tax Revenue	5	10,000	0	10,000
Penalties, Interest & Costs on Taxes	6	1,365,000	0	1,365,000
Other County Taxes/TIF Tax Revenues	7	8,792,369	0	8,792,369
Intergovernmental	8	72,116,303	18,199,415	90,315,718
Licenses & Permits	9	1,196,600	0	1,196,600
Charges for Service	10	17,263,243	644,944	17,908,187
Use of Money & Property	11	12,980,838	(294,141)	12,686,697
Miscellaneous	12	33,587,582	(25,098,406)	8,489,176
Subtotal Revenue	13	348,299,337	(6,548,188)	341,751,149
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	175,216,000	175,216,000
Operating Transfers In	15	99,617,075	25,135,449	124,752,524
Proceeds of Fixed Asset Sales	16	45,500	149,119	194,619
Total Revenues & Other Sources	17	447,961,912	193,952,380	641,914,292
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	111,134,153	1,337,262	112,471,415
Physical Health & Social Services	19	51,093,546	14,644,200	65,737,746
Mental Health, ID & DD	20	19,825,667	6,004,538	25,830,205
County Environment & Education	21	35,002,604	12,166,714	47,169,318
Roads & Transportation	22	14,889,275	(1,286)	14,887,989
Government Services to Residents	23	13,201,811	290,133	13,491,944
Administration	24	138,415,549	(14,179,475)	124,236,074
Nonprogram Current	25	0	0	0
Debt Service	26	28,290,582	121,968,767	150,259,349
Capital Projects	27	55,018,589	1,718,221	56,736,810
Subtotal Expenditures	28	466,871,776	143,949,074	610,820,850
Other Financing Uses:				
Operating Transfers Out	29	95,151,428	26,722,714	121,874,142
Refunded Debt/Payments to Escrow	30	0	0	
Total Expenditures & Other Uses	31	562,023,204	170,671,788	732,694,992
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(114,061,292)	23,280,592	(90,780,700)
Beginning Fund Balance - July 1, 2022	33	275,589,989	266,244	275,856,233
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	16,568,928	22,074,738	38,643,666
Fund Balance - Committed	37	39,885,708	(10,072,326)	29,813,382
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	105,074,061	11,544,424	116,618,485
Total Ending Fund Balance - June 30, 2023	40	161,528,697	23,546,836	185,075,533

Explanation of Changes: The most signficant adjustment accounts for the receipt and pass-through of $120 million of bonds issued on behalf of the Des Moines Airport Authority, as approved by referendum

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, Polk County is a Participating Community of the Des Moines Metropolitan Wastewater Reclamation Authority ("WRA"), and

WHEREAS, a Second Amended and Restated Agreement ("Agreement") with the WRA outlined improvements to be constructed, bonds proposed to be issued for the purpose of acquiring and constructing the improvements, and a means of allocating the budgeted costs to each of the Participating Communities, and

WHEREAS, pursuant to resolution adopted May 20, 2014, Polk County approved the Agreement and consented to the issuance of bonds by the Board of the WRA for the purposes outlined in the Agreement, and

WHEREAS, the WRA is now preparing to issue bonds as authorized and is requesting that Polk County certify its compliance with the provisions of the WRA agreement requiring the establishment of rates or appropriation of other funds sufficient in amount as will produce at least 110% of the amount necessary to pay Polk County's principal and interest coming due on WRA bonds, and

WHEREAS, the Budget Manager and Public Works Department have reviewed the Sanitary Sewer Enterprise Fund financials and confirm that current fund balances and estimated future revenues in the Sanitary Sewer Enterprise Fund are sufficient to pay Polk County's share of WRA debt service,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa certifies its compliance with the WRA debt service provisions and authorizes the Budget Manager to sign the Senior Bond Issuance Certificate on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Deborah A. Anderson
Deb Anderson, Budget Manager

#30

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution relating to WRA Senior Bond Issuance Certificate

Agenda Date: April 23, 2024

Contact Individual: Deb Anderson, Budget Manager
286-3016

Background: Polk County is a member of the Wastewater Reclamation Authority (WRA). Pursuant to an amended agreement adopted in May 2014, Polk County and other member communities consented to a variety of sewer improvements and to the issuance of bonds to pay for such. The WRA is now preparing to issue one phase of bonds for projects including Southern Tier & DM river interceptors, phosphorous recovery, personnel facility, aeration improvements, and a sludge pump station.

Polk County is being asked to certify that it has sufficient funds to pay its share of the estimated increase in debt service. The increased cost is approximately $49,400 per year, once all phases of bonds have been issued.

The Budget Manager and Public Works Department reviewed the Sanitary Sewer Enterprise Fund and confirmed that current balances along with anticipated future revenues are sufficient to pay debt service on bonds for the specified projects.

Action Impact: Authorizes execution of the WRA Senior Bond Issuance Certificate to certify sufficiency of revenues to pay debt service.

Fiscal Note: Approximately $49,400 increase in annual debt service to be paid from the Sanitary Sewer Enterprise Fund.

Moved by _____, seconded by _____, that the following Resolution be adopted.

RESOLUTION APPROVING OFFICIAL STATEMENT AND AIRPORT LOAN AGREEMENT

WHEREAS, pursuant to an election on November 7, 2023, Polk County, Iowa (the "County") is authorized to issue not to exceed $350,000,000 of its General Obligation Capital Loan Notes (the "County Notes"), in furtherance of the airport projects enumerated therein; and

WHEREAS, no amount of said election authority has been utilized to date; and

WHEREAS, the County and Des Moines Airport Authority (the "Authority") have been negotiating the terms of a loan agreement (the "Airport Loan Agreement") pursuant to which the County would lend the proceeds of the County Notes to the Authority for purposes of the acquisition, construction, reconstruction, extending, remodeling, improving, repairing, and equipping of a new main terminal, passenger check-in area, TSA security area, baggage handling system and baggage claim area, six new airline gates, a new car rental service facility, aircraft apron, and terminal roadways at the Airport, to be owned and operated by the Authority, and pay costs of issuance and other related costs (the "Project"); and

WHEREAS, the County and the Authority have determined it is appropriate to issue not to exceed $200,000,000 General Obligation Capital Loan Notes, Series 2024A (Exempt Facility Bonds – AMT) of the above election authority, in furtherance of the Project; and

WHEREAS, the County and the Authority have retained the services of J.P. Morgan Securities LLC and Wells Fargo Bank, National Association (collectively, the "Underwriters") to underwrite the County Notes; and

WHEREAS, in conjunction with Piper Sandler & Co (Financial Advisor to the County), the Underwriters, Kutak Rock LLP (Underwriters' Counsel), the Authority, and Ahlers & Cooney, P.C. (Bond Counsel and Disclosure Counsel), the County has caused an Official Statement to be prepared outlining the details of the proposed sale of the County Notes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That the preliminary Official Statement, including all appendices, attached hereto as Exhibit A, is hereby approved as to form and "deemed final" by the County for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to the addition of final offering price(s), interest rate(s), selling compensation, aggregate principal amount, principal amount per maturity, delivery dates per the terms of the sale thereof by the Underwriters, and any other such revisions, corrections or modifications as the Chairperson and Auditor, upon the advice of Bond Counsel, Disclosure Counsel, the Underwriters, Underwriters' Counsel, and the County's Financial Advisor shall determine to be appropriate. The preliminary Official Statement approved herein is authorized to be distributed by the Underwriters in connection with their offering of the County Notes for sale to the public.

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Section 2. That the Airport Loan Agreement, substantially in the form attached hereto as Exhibit B, is hereby approved, subject to such revisions, corrections or modifications as the Chairperson and Auditor, upon the advice of Bond Counsel, the Underwriters, Underwriters' Counsel, and the County's Financial Advisor shall determine to be appropriate. Subject to receipt of an executed Airport Loan Agreement by the Authority, the Chair and County Auditor are authorized and directed to execute, attest, seal and deliver the Airport Loan Agreement for and on behalf of the County in substantially the form and content now before this meeting, and that from and after said execution and delivery, the Chair, County Auditor and staff of the County are hereby authorized, empowered and directed to do all such acts, and to execute all such documents, as may be necessary to carry out and comply with the provisions of the Airport Loan Agreement, as executed, and to effectuate the sale of the County Notes.

PASSED AND APPROVED this 23rd day of April, 2024.

_____
Chairperson

ATTEST:

_____
County Auditor

Attachments:
Exhibit A–Preliminary Official Statement, General Obligation Capital Loan Notes, Series 2024A
Exhibit B—Airport Loan Agreement

ROLL CALL

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa continually aspires to improve quality of life for all residents and supports economic development throughout Polk County; and,

WHEREAS, Polk County, Iowa and the City of Des Moines are participating in funding a feasibility study for future development in the Market District; and,

WHEREAS, both Polk County, Iowa and the City of Des Moines will contribute $20,000 each to conduct a feasibility study for future development in the Market District.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the issuance of $20,000 to the City of Des Moines to contribute towards funding a feasibility study for future development in the Market District in the City of Des Moines.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:
By: _____
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
Kimberly Graham
Polk County Attorney
By: _____
Assistant County Attorney

FISCAL NOTE: FY23/24 - $20,000

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POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding to the City of Des Moines for a feasibility study for future development in the Market District.

Agenda Date: April 23, 2024

Contact Individual: Sarah Boese
515-286-3895

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is committed to quality of life and economic development initiatives that help grow Central Iowa. The City of Des Moines and Polk County have agreed to participate in jointly funding a feasibility study to assist in the future development of the Market District.

Action Impact: Approve funding.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24			$20,000				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, Polk County originally entered into a 28E Agreement to establish the creation of the Neighborhood Development Corporation on September 8, 1998 to plan, coordinate and implement public and private redevelopment efforts within the Chartered and Designated neighborhoods as approved by the City of Des Moines City Council in the City of Des Moines, Iowa which was extended in October 2015 to July 2018; and,

WHEREAS, the Neighborhood Development Corporation wishes to conduct redevelopment efforts at the former Cold Storage building at 2714 7th Avenue in Des Moines.

WHEREAS, the Polk County Board of Supervisors will contribute $500,000 to the Neighborhood Development Corporation for the redevelopment efforts at 2714 7th Avenue in Des Moines.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached amended 28E agreement with Neighborhood Development Corporation for funding to redevelop the former Cold Storage building at 2714 7th Ave in Des Moines.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____

Chairperson

#39

RECOMMENDED FOR APPROVAL:

Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By:
Assistant County Attorney

FISCAL NOTE: FY24/25 $500,000

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution to amend agreement with the Neighborhood Development Corporation for redevelopment activities on the 6th Ave Corridor.

Agenda Date: April 23, 2024

Contact Individual: Sarah Boese, 286-3895

Previous Action taken by the Board: February 21, 2023

Board/Commission Actions: none

Action Requested (Recommended): **Approval**

Comply with Policy:

Background: The Neighborhood Development Corporation was created in 1998 to address housing and revitalization in neighborhoods in the City of Des Moines. NDC and the City of Des Moines have identified a redevelopment opportunity at the former Cold Storage building at 2814 7th Ave, which is in an area that is experiencing revitalization efforts.

Action Impact: Amending the terms of the attached agreement to provide funding to the Neighborhood Development Corporation for redevelopment of the former Cold Storage building at 2814 7th Ave in Des Moines.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		$500,000			50106320.79400	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY23/24 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of $14,950.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

_____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: $14,950.00 total in funds allocated for the attached Community Sponsorship Award List.

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POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: April 23, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved April 9, 2024 for $28,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of $14,950.00 of gaming revenue to sponsor various non-profit events or initiatives in 2024.

Action Impact: Passing of this resolution will award $14,950.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget-ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		$14,950.00		N	40109035.77455	

Additional Fiscal Note Information (optional):

Sponsorship Awards
April 23, 2024

Big Brothers Big Sisters of Central Iowa	$3,500.00
Des Moines Refugee Support	$2,000.00
Des Moines Urban Experience/Iowa Juneteenth	$3,500.00
Girl Scouts of Greater Iowa	$3,000.00
Orchard Place Foundation	$2,950.00
TOTAL	$14,950.00

RESOLUTION

MOVED by _____ **SECONDED by** _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 23-24 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding $116,735.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

Lisa Moody-Tunks

Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: $116,735.00 from the Community Betterment fund, FY 23-24

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POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: April 23, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-April 9, 2024 for $151,500.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY23-24 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award $116,735.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget-ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		$116,735.00		N	40109033.79410	

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
April 23, 2024

Alzheimer's Association, Iowa Chapter	$10,000.00
Boys & Girls Club of Central Iowa	$7,500.00
Children's Cancer Connection	$4,500.00
ChildServe Foundation	$10,000.00
Des Moines Area Religious Council (DMARC)	$5,500.00
Des Moines Carousel Foundation	$5,000.00
Dragon Scholarship Fund Inc.	$4,000.00
Easter Seals Society of Iowa	$7,500.00
Families Forward	$10,000.00
Iowa Association of School Resource Officers	$3,000.00
Latino Resources (Latino Heritage Festival)	$10,000.00
Mainframe Studios	$3,500.00
Rebuilding Together Greater Des Moines	$9,000.00
Science Center of Iowa	$9,735.00
Southeast Polk Kiwanis	$4,500.00
Taste of the Junction	$4,000.00
Union Park Neighborhood Association	$7,000.00
WDMCS Foundation fiscal agent for WDMCS Student Scholarship Fund	$2,000.00
TOTAL	$116,735.00

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

RECEIVED
APR 12 2024
POLK COUNTY
AUDITOR'S OFFICE

DATE: April 10, 2024

TO: Board of Supervisors, Polk County
Board of Supervisors, Dallas County
Superintendent, Dallas Center-Grimes Community School District
Superintendent, Johnston Community School District
Superintendent, Urbandale Community School District

FROM: City Council
City of Grimes, Iowa

RE: Revised: Grimes Urban Renewal Area Amendment

The City of Grimes is in the process of expanding its Grimes Urban Renewal Area and amending the urban renewal plan for the area and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for April 25, 2024, 2024, at 10:00 a.m. at City Hall, 101 NE Harvey Street in Grimes. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting. If you with to attend, but are unable, please contact City Administrator Jake Anderson to discuss rescheduling.

The City Council will also hold a public hearing on this urban renewal plan amendment at the Grimes Community Center, 410 SE Main Street, at 5:30 o'clock p.m. on May 14, 2024, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (515) 986-3030 if you have questions.

Enclosure

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