

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
APRIL 26, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

RESOLUTIONS

6. Resolution approving final plat of Black Oak Farm Plat 1.
- *7. Resolution accepting bids for 2022 PCC Pavement Patching Program and awarding contract to The Concrete Contracting Company, Grimes, Iowa (bid no. 268-2223).
- *8. Resolution approving a Cooperative Public Service Agreement with the City of Altoona for 2022 HMA Improvement Project (NE 38th Avenue).
- *9. Resolution approving a Cooperative Public Service Agreement with the City of Ankeny for 2022 HMA Improvement Project (NE 62nd Avenue).
- *10. Resolution approving a Cooperative Public Service Agreement with the City of Pleasant Hill for 2022 HMA Improvement Project (SE Vandalia Drive).
- *11. Resolution approving a Cooperative Public Service Agreement with the City of Ankeny for Bridge Replacement Project (BR-3606).
- *12. Resolution approving a Subdivision Inspection Agreement for Fleck Estates.
- *13. Resolution approving Cost-Share Grant Contract for Urban Water Quality Initiative Grant with the Iowa Department of Agriculture and Land Stewardship.
- *14. Resolution approving Grant Agreement for the Water Infrastructure Grant with the Iowa Finance Authority.
- *15. Resolution approving Agreement with Aging Resources of Central Iowa for funding of nutrition and supportive services.
- *16. Resolution approving amendment to agreement with Iowa Department of Public Health for multi-year emergency preparedness and response funding.
17. Resolution approving Position Modifications included in the FY 22/23 Budget.
18. Resolution approving 2022 manufactured home abatements.

- *19. Resolution approving Second Amendment to Vending and Food Service Agreement with National Vending (Jail Micro Market).
- *20. Resolution abating taxes for property located at 100 Army Post Road (Des Moines Area Religious Council).
- *21. Resolution approving Community Development Grant for Community Foundation of Greater Des Moines (501c3), fiscal agent for Capital Crossroads.
- 22. Resolution approving Community Betterment Grant Awards.

COMMUNICATIONS

- 23. Notice of Appraisement of Damages and Time for Appeal in the Matter of Condemnation of Certain Rights in Land (2021 City-Wide Sewer and Surface Water Flowage Repairs Project).
- 24. Notice of Postponement of Public Hearing on Applications for a Voluntary Urbanized Annexation of Certain Territory Adjacent to the Northeast Quadrant of Ankeny (requested by Hope Kimberley, LLC).

BUDGET ACTIONS

- 25. Memorandum of Budget Actions.

APPOINTMENTS

- 26. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=1n0aN43N0-k>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 16, Township 80 North, Range 22 West of the 5th P.M. (Franklin Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as Black Oak Farm Plat 1; and

WHEREAS, the minor subdivision final plat proposes four (4) lots on approximately 39.98 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Black Oak Farm Plat 1 and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution on behalf of Polk County, Iowa.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"ER" Estate Residential District
Platted by:	Sherri J. Tracy (property owner)
Surveyor:	Snyder & Associates, Inc.
Location:	9849 NE 88 th Street and 8801 NE 100 th Avenue, Bondurant; Located at the Southeast corner of NE 88 th Street and NE 100 th Avenue
Township:	Franklin

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 65-22 approving Black Oak Farm Plat 1, a minor subdivision final plat.

Agenda Date: April 26, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Black Oak Farm Plat 1 Final Plat.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: The Plat proposes four (4) lots on approximately 39.98 acres of land that is zoned "ER" Estate Residential District. The proposed subdivision is a re-plat of Parcels B and C, recorded in Book 8400, Page 889 in the Office of the Polk County Recorder, and being located in the SW ¼ of the NW ¼ of Section 16, Township 80 North, Range 22 West of the 5th P.M. (Franklin Township). Lot 1 is proposed to be 2.76 acres in area, Lot 2 is proposed to be 1.10 acres in area, Lot 3 is proposed to be 1.15 acres and area, and Lot 4 is proposed to be 31.91 acres in area with 24-acres being designated as permanent open space. Lot 1 and Lot 4 contain previously constructed single-family residential dwellings, and Lot 2 and Lot 3 are intended for future single-family residential construction. The corporate boundary of the City of Bondurant is within 2-miles of the proposed subdivision, and the City of Bondurant has approved of the proposed subdivision by resolution. The properties are served by Des Moines Water Works and individual on-site septic systems.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional): None

Black Oak Farm Plat 1
Final Plat

PLAT INFORMATION: This subdivision plat proposes four (4) lots on approximately 39.98 acres of land zoned "ER" Estate Residential District. The proposed subdivision is a re-plat of Parcels B and C, recorded in Book 8400, Page 889 in the Office of the Polk County Recorder, and being located in the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 16, Township 80 North, Range 22 West of the 5th P.M. (Franklin Township).

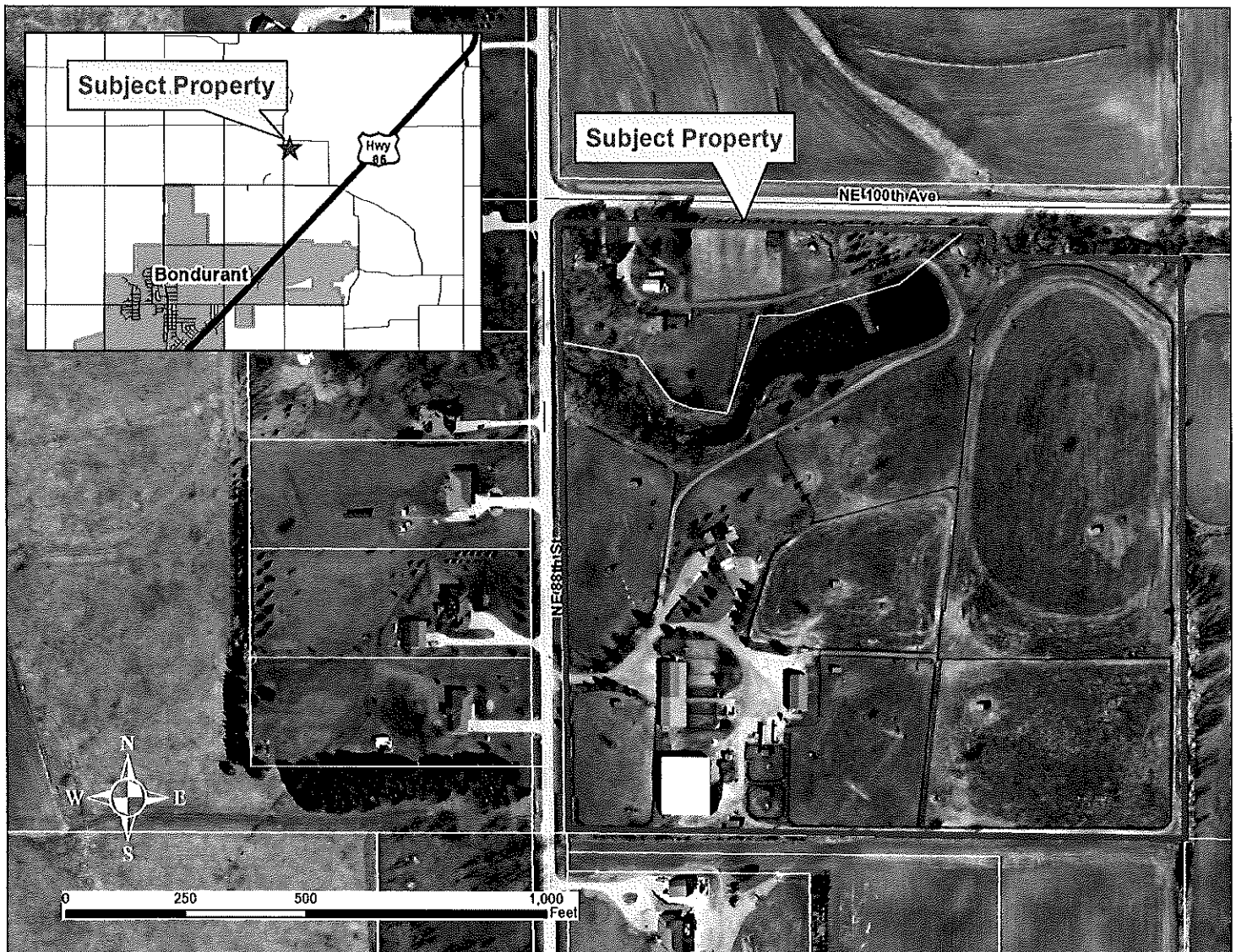
SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Franklin

OWNER/DEVELOPER: Sherri J. Tracy

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the following project is included in the proposed Fiscal Year 2022/2023 Polk County Five (5) year (2022-2027) Farm-to-Market and Secondary Road Capital Improvements Program:

Project No. 268-2223 "2022 PCC Pavement Patching Program"; and

WHEREAS, on April 7, 2022 the Polk County Procurement Division received and publicly opened sealed bids for Bid No. 268-2223, "2022 PCC Pavement Patching Program" with the following results:

The Concrete Contracting Company	\$63,393.80
Grimes, IA	
Pillar Inc.	\$93,419.10
Nevada, IA	

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from The Concrete Contracting Company, Grimes, Iowa in the amount of \$63,393.80; and

WHEREAS, it may be necessary to temporarily close these project routes to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa does herein award Bid No. 268-2223 "2022 PCC Pavement Patching Program" to The Concrete Contracting Company in the amount of Sixty Three Thousand Three Hundred Ninety Three Dollars and 80/100. (\$63,393.80); and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Chairperson of the Polk County Board of Supervisors to sign the contracts, and bonds which will be prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Public Works Director to temporarily close project roadways as necessary and to approve amendments or change orders to this Agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed contract to The Concrete Contracting Company and administer the contract on behalf of Polk County, Iowa.

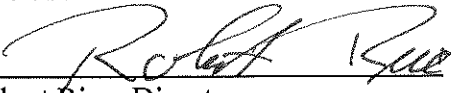
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

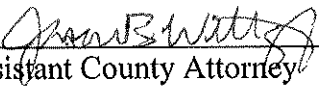
#7

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL IMPACT: Expenditure not to exceed the approved contract amount and any necessary change orders.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 64-22 to accept the bid of \$63,393.80 received from The Concrete Contracting Company, Grimes, Iowa for Bid No. 268-2223 "2022 PCC Pavement Patching Program".

Agenda Date: April 26, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Res. No. 189-21, Dated December 21, 2021 authorized Procurement (Previously General Services) to Conduct Bid Letting.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution accepts the bid from The Concrete Contracting Company, authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chairperson of the Polk County Board of Supervisors, and authorizes the Polk County Public Works Department to temporarily close certain project routes to facilitate construction.

Comply with Policy: Yes

Background: On April 7, 2022, the Procurement Division publicly opened sealed bids for Bid No. 268-2223. The Public Works Department recommends the low bid received from The Concrete Contracting Company in the amount of \$63,393.80 be accepted.

Action Impact: Resolution authorizes Public Works to complete the terms of the Contract.

Fiscal Note: Expenditure not to exceed the approved contract amount and any necessary change orders.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23	Y	\$63,393.80	N	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to the mutual advantage of each party; and

WHEREAS, a portion of NE 38th Avenue between NE 72nd Street and NE 80th Street is a joint jurisdictional roadway between Polk County and the City of Altoona and is in need of repair; and

WHEREAS, the HMA Resurfacing of NE 38th Avenue between NE 72nd Street and NE 80th Street is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvement Program; and

WHEREAS, to assure funds for this project are included in the City of Altoona's proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Altoona for the Hot Mix Asphalt resurfacing of NE 38th Avenue which details the funding and project development responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

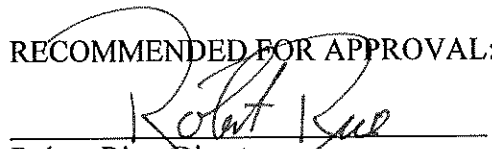
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Altoona and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

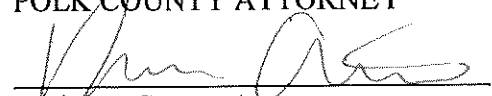
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: None at this time.

#8

Est. Costs for HMA Resurfacing of NE 38th Ave.

Polk County Public Works FY 22/23 costs	\$ 45,900
City of Altoona costs	\$ 82,350
Total Estimated cost	\$128,250

Polk County Public Works costs to be included in the proposed
FY 2022/2023 Capital Improvement Budget and Program.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 62-22 to approve a Cooperative Public Service Agreement with the City of Altoona for 2022 HMA Improvement Project on NE 38th Avenue.

Agenda Date: April 26, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Approve the terms of the Cooperative Public Service agreement, adopt the agreement, and authorize the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: A portion of NE 38th Avenue is joint jurisdictional roadway between Polk County and the City of Altoona and is in need of repair. The HMA Resurfacing of this roadway is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvements Program. To assure funds for this project is included in the City of Altoona's proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Altoona for the Hot Mix Asphalt resurfacing of NE 38th Avenue which details the funding and project development responsibilities of each party.

Action Impact: Allows development of the project to continue and assures the City of Altoona's participation.

Fiscal Note: None at this time.
Estimated Costs based on jurisdiction
Polk County Public Works FY 22/23 costs \$ 45,900
City of Altoona costs \$ 82,350
Total Estimated Project cost \$128,250
Polk County Public Works costs to be included in the proposed FY 2022/2023 Capital Improvement Budget and Program.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23	NA	NA		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to the mutual advantage of each party; and

WHEREAS, a portion of NE 62nd Avenue between NE 29th Street and NE 46th Street is a joint jurisdictional roadway between Polk County and the City of Ankeny and is in need of repair; and

WHEREAS, the HMA Resurfacing of NE 62nd Avenue between NE 29th Street and NE 46th Street is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvement Program; and

WHEREAS, to assure funds for this project are included in the City of Ankeny's proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Ankeny for the Hot Mix Asphalt resurfacing of NE 62nd Avenue which details the funding and project development responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

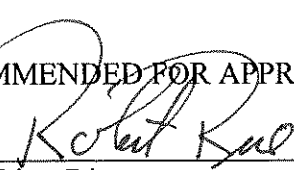
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Ankeny and administer the agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

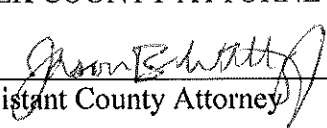
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None at this time.

#9

Est. Costs for HMA Resurfacing of NE 62nd Ave.

Polk County Public Works FY 22/23 costs	\$ 2,400
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City of Ankeny costs	\$36,000
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Total Estimated cost	\$38,400
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Polk County Public Works costs to be included in the proposed
FY 2022/2023 Capital Improvement Budget and Program.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 60-22 to approve a Cooperative Public Service Agreement with the City of Ankeny for 2022 HMA Improvement Project on NE 62nd Avenue.

Agenda Date: April 26, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Approve the terms of the Cooperative Public Service agreement, adopt the agreement, and authorize the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: A portion of NE 62nd Avenue is joint jurisdictional roadway between Polk County and the City of Ankeny and is in need of repair. The HMA Resurfacing of this roadway is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvements Program. To assure funds for this project is included in the City of Ankeny's proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Ankeny for the Hot Mix Asphalt resurfacing of NE 62nd Avenue which details the funding and project development responsibilities of each party.

Action Impact: Allows development of the project to continue and assures the City of Ankeny's participation.

Fiscal Note: None at this time.
Estimated Costs based on jurisdiction
Polk County Public Works FY 22/23 costs \$ 2,400
City of Ankeny costs \$36,000
Total Estimated Project cost \$38,400
Polk County Public Works costs to be included in the proposed FY 2022/2023 Capital Improvement Budget and Program.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23	NA	NA		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to the mutual advantage of each party; and

WHEREAS, a portion of SE Vandalia Drive between Hwy 65 and SE 82nd Street is a joint jurisdictional roadway between Polk County and the City of Pleasant Hill and is in need of repair; and

WHEREAS, the HMA Resurfacing of SE Vandalia Drive between Hwy 65 and SE 82nd Street is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvement Program; and

WHEREAS, to assure funds for this project are included in the City of Pleasant Hill proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Pleasant Hill for the Hot Mix Asphalt resurfacing of SE Vandalia Drive which details the funding and project development responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

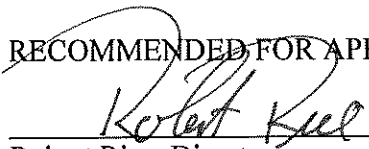
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Pleasant Hill and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None at this time.

#10

Est. Costs for HMA Resurfacing of SE Vandalia Drive

Polk County Public Works FY 22/23 costs \$ 150,000

City of Pleasant Hill costs \$ 21,250

Total Estimated cost \$171,250

Polk County Public Works costs to be included in the proposed
FY 2022/2023 Capital Improvement Budget and Program.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 63-22 to approve a Cooperative Public Service Agreement with the City of Pleasant Hill for 2022 HMA Improvement Project on SE Vandalia Drive.

Agenda Date: April 26, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Approve the terms of the Cooperative Public Service agreement, adopt the agreement, and authorize the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: A portion of SE Vandalia Drive is joint jurisdictional roadway between Polk County and the City of Pleasant Hill and is in need of repair. The HMA Resurfacing of this roadway is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvements Program. To assure funds for this project is included in the City of Pleasant Hill's proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Pleasant Hill for the Hot Mix Asphalt resurfacing of SE Vandalia Drive which details the funding and project development responsibilities of each party.

Action Impact: Allows development of the project to continue and assures the City of Pleasant Hill's participation.

Fiscal Note: None at this time.
Estimated Costs based on jurisdiction
Polk County Public Works FY 22/23 costs \$150,000
City of Pleasant Hill costs \$ 21,250
Total Estimated Project cost \$171,250
Polk County Public Works costs to be included in the proposed FY 2022/2023 Capital Improvement Budget and Program.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23	NA	NA		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to the mutual advantage of each party; and

WHEREAS, the City of Ankeny desires a trail crossing on BR-3606; and

WHEREAS, the STBG-SWAP-C077(232)-FG-77 BR-3606 Bridge Replacement Project is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvement Program; and

WHEREAS, to assure funds for this project are included in the City of Ankeny's proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Ankeny for the STBG-SWAP-C077(232)-FG-77 BR-3606 Bridge Replacement Project which details the funding and project development responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

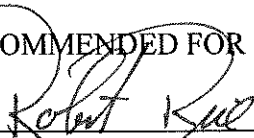
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Ankeny and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None at this time.

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Est. Costs for adding trail crossing to bridge replacement

Polk County Public Works FY 22/23 costs \$ 26,511

City of Ankeny costs \$ 90,000

Total Estimated cost \$116,511

Polk County Public Works costs to be included in the proposed
FY 2022/2023 Capital Improvement Budget and Program.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 61-22 to approve a Cooperative Public Service Agreement with the City of Ankeny for the STBG-SWAP-C077(232)-FG-77 BR-3606 Bridge Replacement Project.

Agenda Date: April 26, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Approve the terms of the Cooperative Public Service agreement, adopt the agreement, and authorize the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: The City of Ankeny desires a trail crossing on BR-3606. The STBG-SWAP-C077(232)-FG-77 BR-3606 Bridge Replacement Project is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvements Program. To assure funds for this project is included in the City of Ankeny's proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Ankeny for the STBG-SWAP-C077(232)-FG-77 BR-3606 Bridge Replacement Project which details the funding and project development responsibilities of each party.

Action Impact: Allows development of the project to continue and assures the City of Ankeny's participation.

Fiscal Note: None at this time.

Estimated Costs based on jurisdiction

Polk County Public Works FY 22/23 costs \$ 26,511

City of Ankeny costs \$ 90,000

Total Estimated Project cost \$116,511

Polk County Public Works costs to be included in the proposed FY 2022/2023 Capital Improvement Budget and Program.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23	NA	NA		N		

Additional Fiscal Note Information (optional):

Res. No. 68-22
April 26, 2022

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Preliminary Plat for Fleck Estates was approved by Polk County on October 12, 2021; and

WHEREAS, the Developer has submitted Construction Drawings for Fleck Estates that have been reviewed and concurred that they represent the intent of improvements needed for the plat by Polk County Public Works; and

WHEREAS, a Subdivision Inspection Agreement has been executed by the Developer for review and approval by Polk County.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa hereby approves the Subdivision Inspection Agreement for Fleck Estates and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

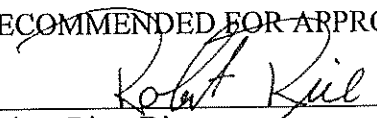
BE IT FUTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Tom Davies and administer the agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

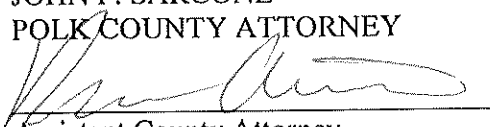
~~RECOMMENDED FOR APPROVAL:~~



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 68-22 approving a Subdivision Inspection Agreement for Fleck Estates.

Agenda Date: April 26, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 146-21, October 12, 2021 approving Preliminary Plat for Fleck Estates.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of Subdivision Inspection Agreement.

Comply with Policy: Yes

Background: To protect the interest of the public, Polk County ensures the Developer and their representatives are completing tasks needed for plat improvements, including any and all future public infrastructure. The first step in that process is having a Subdivision Inspection Agreement executed by both parties. Once executed, and preconstruction meeting is held, work begins on the plat improvements and Polk County monitors the progress.

Action Impact: Allows work to begin on the plat improvements for Fleck Estates and authorizes Public Works staff to administer said agreement.

Fiscal Note: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, Polk County is a member of the Fourmile Creek Watershed Management Authority and is actively working to identify opportunities to improve water quality and reduce flooding; and

WHEREAS, Polk County identified a wetland that provides significant watershed benefits and has pursued grant funding to assist with construction of the project; and

WHEREAS, the Iowa Department of Agriculture and Land Stewardship has awarded Polk County \$250,000 through the Urban Water Quality Initiative Grant Program to construct a wetland in the Fourmile Creek watershed; and

WHEREAS, Polk County will utilize funding to design, permit, and construct the wetland.

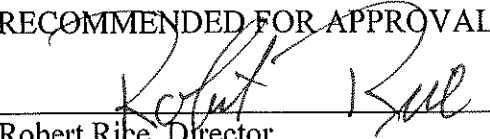
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached Contract and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rife, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 67-22 to approve Cost-Share Grant Contract for Urban Water Quality Initiative Grant between the Iowa Department of Agriculture and Land Stewardship and Polk County.

Agenda Date: April 26, 2022

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Contract, authorize the Chairperson to execute the contract on behalf of Polk County, direct the Public Works Department to return a copy of the signed contract to cooperating partner.

Comply with Policy: N/A

Background: The Iowa Department of Agriculture and Land Stewardship has awarded funding to Polk County to construct a wetland to improve water quality and reduce flooding in the Fourmile Creek watershed.

Action Impact: Action approves the Chairperson to sign the contract, Public Works to implement the contract, and allows Polk County to construct a wetland.

Fiscal Note: This expense will be paid and tracked through the economic development fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23	N		\$250,000	N		

Additional Fiscal Note Information (optional):

Funding will be tracked and managed through the Public Works Economic Development Fund

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, Polk County is a member of the Fourmile Creek Watershed Management Authority and is actively working to identify opportunities to improve water quality and reduce flooding; and

WHEREAS, Polk County identified a wetland that provides significant watershed benefits and has pursued grant funding to assist with construction of the project; and

WHEREAS, the Iowa Finance Authority has awarded Polk County \$500,000 through the Water Infrastructure Fund Grant Program to construct a wetland in the Fourmile Creek watershed; and

WHEREAS, Polk County will utilize funding to design, permit, and construct the wetland.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 66-22 to approve Grant Agreement for the Water Infrastructure Grant between the Iowa Finance Authority and Polk County.

Agenda Date: April 26, 2022

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Contract, authorize the Chairperson to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to cooperating partner.

Comply with Policy: N/A

Background: The Iowa Finance Authority has awarded funding to Polk County to construct a wetland to improve water quality and reduce flooding in the Fourmile Creek watershed.

Action Impact: Action approves the Chairperson to sign the contract, Public Works to implement the contract, and allows Polk County to construct a wetland.

Fiscal Note: This expense will be paid and tracked through the economic development fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23	N		\$500,000	N		

Additional Fiscal Note Information (optional):

Funding will be tracked and managed through the Public Works Economic Development Fund

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County has applied to Aging Resources of Central Iowa for Title III federal funds to be utilized for Senior Services programming for FY 22/23 and FY 23/24; and,

WHEREAS, Aging Resources has approved the proposals for this time period; and,

WHEREAS, Aging Resources has awarded funding for Nutrition, Transportation, Outreach, Health Promotion & Disease Prevention; and,

WHEREAS, the contracts will produce FY revenue in the following amounts:

Nutrition	\$227,000
Transportation/Assisted Transportation	\$137,000
Outreach	\$ 19,000
Health Promotion & Disease Prevention	\$ 18,000
Special Transportation	\$ 19,000

WHEREAS, this Agreement is made and entered into as an amendment to the two year contract and extends the contract beginning July 1, 2022 through June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Aging Resources of Central Iowa for Title III federal funds in the amount of \$420,000 for Senior Services and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

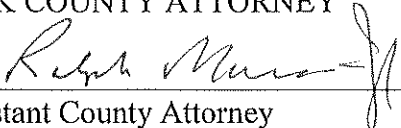
RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County, Iowa and Aging Resources of Central Iowa for funding of nutrition and supportive services.

Agenda Date: April 26, 2022

Contact Individual: Joy Ihle, Deputy Director
Polk County Community, Family & Youth Services
(515) 286-2062

Previous Action taken by the Board: A similar resolution was approved by the Board on July 7, 2020.

Board/Commission Actions

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: Every two years, Polk County applies for federal funding that is appropriated through Aging Resources of Central Iowa. The funding covers nutrition and supportive services that are provided to persons over 60 years of age in Polk County. Contracts for funding have been prepared by Aging Resources of Central Iowa for FY 22/23 and FY 23/24 as shown below.

CONTRACT	AWARD	EXPENSE CODE	REVENUE CODE
Nutrition	\$227,000	10233402	10233402.52450
Outreach Services	\$19,000	10233401	10233401.52450
Health Promotion/Disease Prevention	\$18,000	10233403	10233403.52450
Assisted Transportation/Transportation	\$137,000	10233411	10233411.52450
Special Transportation	\$19,000	10233411	10233411.52450

Action Impact: Approval of this contract will allow Polk County Senior Services to continue to provide quality meals in congregate meal sites and supportive services to Polk County residents.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$	\$420,000	Y	See above	See above
22/23	Y	\$	\$420,000	Y	See above	See above

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, health related disasters often come with little or no warning; and

WHEREAS, initial expenses must be borne by local communities; and

WHEREAS, Polk County, Iowa entered into Contract 5885BT477 Emergency Response Multi Year Program with the Iowa Department of Public Health on June 23, 2015 to expedite the disbursement of future emergency response funding; and

WHEREAS, previous Amendments 1-21 have added and amended funding for specific emergency preparedness activities over the years; and

WHEREAS, this Amendment 22 to Contract 5885BT477 increases funding by \$829,810 for COVID-19 response costs.

NOW, THEREFORE, BE IT RESOLVED: that Polk County, Iowa approves Amendment 22 to Contract 5885BT477 for multi-year emergency response funding with the Iowa Department of Public Health and authorizes the Chairperson of the Polk County Board of Supervisors to sign Amendment 22 on behalf of Polk County, Iowa.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Amendment 22 to Contract 5885BT477.

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

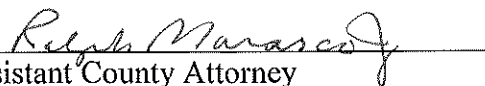
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Kelly Simmons, Grant Administrator
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By 
Assistant County Attorney

FY 22/23 Rev/Exp: \$829,810

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment 22 to Contract 5885BT477 with the Iowa Department of Public Health (IDPH) for Multi-Year Emergency Preparedness and Response funding.

Agenda Date: Agenda Date: 4/26/2022

Contact Individual: Kelly Simmons, Grant Administrator, 286-2292

Previous Action taken by the Board: Original Contract 5885BT477 with IDPH approved by BOS on 6/23/2015 and amended several times thereafter.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County, Iowa entered into the original Contract 5885BT477 with IDPH in June of 2015. Previous Amendments to Contract 5885BT477 with IDPH added funding for public health, hospitals, and emergency medical service (EMS) to assure readiness and response to Ebola, Zika, Opioid addiction and response, and various COVID-19 responses. Amendment 22 to Contract 5885BT477 with IDPH for Multi-Year Emergency Preparedness and Response allocates an additional \$829,810 in funds for the CADE COVID initiative. The additional funding is allocated for IT upgrades (\$207,800), confinement projects (\$525,566) and homeless projects (\$96,443).

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	829,810	829,810	N	10109031.77440.0 1	10223041.52480

Additional Fiscal Note Information (optional): 100% Federal CDFA #93.074

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors certified the FY22/23 budget on March 29, 2022, and

WHEREAS, the Board of Supervisors, during the FY22/23 budget deliberations, authorized the following position modifications effective July 1, 2022:

Conservation

- Create one (1) Event Operations Manager position, Management grade 20, range \$77,132-\$101,445. The Director of Conservation has requested a re-title to Leisure Services Manager.
- Create one (1) Construction Technician position, Excluded grade 17, range \$67,050-\$88,102, effective 1/01/2023. The Director of Conservation is requesting the position be created effective 9/01/2022.
- Create one (1) Water Quality Coordinator position, Excluded grade 13, range \$55,713-\$73,044.
- Create one (1) part-time Conservation Laborer – Parks position, \$13.00 hourly.

General Services

- Create two (2) Building Technician positions, AFSCME grade 9, range \$40,753-\$53,006.

Sheriff's Office

- Create one (1) Support Services Supervisor position, Management grade 15, range \$61,107-\$80,216.
- Create two (2) Detention Supervisor positions, Management grade 19, range \$73,598-\$96,795.
- Create one (1) Statistical Analyst position, Excluded grade 19, range \$73,598-\$96,795.
- Create one (1) Public Safety Communications Specialist position, Teamster grade 15, range \$59,429-\$76,757. The Sheriff is requesting this position to be changed to one (1) Public Safety Technical Systems Specialist position, Excluded grade 21, range \$80,825-\$106,356.
- Create one (1) Animal Control Officer position, AFSCME grade 18, range \$61,198-\$80,148.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

#17

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: *Ralph Murawski*
Assistant County Attorney

FISCAL NOTE: The change requested by Conservation Director is estimated to cost \$34,264. The change requested by the Sheriff is estimated to cost \$38,148. All costs are incorporated in the FY22/23 budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications included in the FY22/23 Budget

Agenda Date: April 26, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: Certification of the FY22/23 Budget by resolution dated March 29, 2022.

Action Requested (Recommended): Create twelve (12) new positions.

Comply with Policy: N/A

Background: During budget deliberations, the Board of Supervisors approved several position modifications. Subsequent changes are included below.

Action Impact:

Conservation

Create one (1) Event Operations Manager position, Management grade 20, range \$77,132-\$101,445. The Director of Conservation has requested a re-title to Leisure Services Manager.

Create one (1) Construction Technician position, Excluded grade 17, range \$67,050-\$88,102, effective 1/01/2023. The Director of Conservation is requesting the position be created effective 9/01/2022.

Create one (1) Water Quality Coordinator position, Excluded grade 13, range \$55,713-\$73,044.

Create one (1) part-time Conservation Laborer – Parks position, \$13.00 hourly.

General Services

Create two (2) Building Technician positions, AFSCME grade 9, range \$40,753-\$53,006.

Sheriff's Office

Create one (1) Support Services Supervisor position, Management grade 15, range \$61,107-\$80,216.

Create two (2) Detention Supervisor positions, Management grade 19, range \$73,598-\$96,795.

Create one (1) Statistical Analyst position, Excluded grade 19, range \$73,598-\$96,795.

Create one (1) Public Safety Communications Specialist position, Teamster grade 15, range \$59,429-\$76,757. The Sheriff is requesting this position to be changed to one (1) Public Safety Technical Systems Specialist position, Excluded grade 21, range \$80,825-\$106,356.

Create one (1) Animal Control Officer position, AFSCME grade 18, range \$61,198-\$80,148.

Fiscal Note: Conservation's requested change is estimated to cost \$34,264. The Sheriff's Office requested change is estimated to cost \$38,148. All costs are incorporated in the FY22/23 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23		12			N		

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following resolution be adopted:

WHEREAS, the attached list of mobile homes have been destroyed, dismantled, removed from the mobile home park or removed from Polk County, and

WHEREAS, Polk County or private buyers may be holding tax sale certificates to some of the listed mobile homes; and,

WHEREAS, Iowa Code Section 435.25, unnumbered paragraph three, requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

NOW THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with 435.25, Code of Iowa, in reference to all parcels listed, the Polk County Real Estate Department and any private buyers are directed to return the tax sale certificates to the Treasurer to be cancelled. Subsequent taxes, together with all late interest, costs and fees, are hereby canceled and the Treasurer shall correct the tax records accordingly.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

RECOMMENDED BY MARY L WELLS



POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: 2022 Manufactured Home Abatement

Agenda Date:

Contact Individual: Kyle Rice
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - \$12,564.00, Cancel Tax Sales - \$2,752.00

<u>2022 MH Abatement</u>			
<u>Parcel Number</u>	<u>Tax Sale Year</u>	<u>Buyer</u>	<u>IS Amount</u>
8989n			\$ 138.00
3g5v5710fd2x221			\$ 202.00
4e300371h			\$ 450.00
37a2816rl			\$ 643.00
GDMASD24772522			\$ 249.00
KSDH08A34D37211A			\$ 441.00
HD2045			\$282.00
15518	2008	POLK COUNTY	\$ 963.00 \$ 2,550.00
754701765V			\$ 448.00
09A18136			\$201.00
0549961071D	2021	POLK COUNTY	\$ 709.00 \$159.00
202106c3058			\$ 344.00
191153			\$ 105.00
3286UX			\$ 538.00
070259	2000	POLK COUNTY	\$ 1,080.00 \$ 5,814.00
			\$ 2,752.00 \$ 12,564.00
		Total	\$15,316.00

RESOLUTION

MOVED BY _____, SECONDED BY _____, that the following Resolution be adopted

WHEREAS, On April 14, 2015, the Polk County Board of Supervisors awarded RFP 154-1415 "Vending Services for Polk County Senior Centers, Public Works and Micro Market at Polk County Jail," to National Vending of Des Moines, Iowa; and

WHEREAS, Polk County entered into a 5 year Vending agreement with the option of two (2), two (2) year extensions; and

WHEREAS, the First Amendment to the agreement will expire on June 30, 2021 and Polk County General Services recommends extending the agreement through 2023; and

WHEREAS, Polk County General Services and National Vending have agreed upon a Second Amendment to the Standard Vending and Food Service (Jail Micro Market) Agreement; and

WHEREAS, Polk County will receive a commission based on sales at each location.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that Polk County, Iowa approves amending the current Vending Agreement as described in the attached documentation and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement.

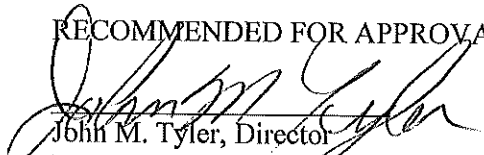
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

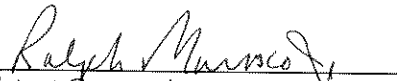
21/22-012

RECOMMENDED FOR APPROVAL:


John M. Tyler, Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney
Fiscal Note: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Second Amendment to the current Vending and Food Service (Jail Micro Market) Agreement with National Vending.

Agenda Date: April 26, 2022

Contact Individual: John Tyler,
Director of General Services
(515) 286-3129

Previous Action taken by the Board: Approval of the initial 5 year Vending and Micro Market Agreement with National Vending in 2015 and First Addendum to the Agreement in 2020.

Board/Commission Actions:

Action Requested (Recommended): Approval.

Comply with Policy:

Background: Polk County Board of Supervisors awarded RFP 154-1415 "Vending Services for Polk County Senior Centers, Public Works and Micro Market at Polk County Jail," to National Vending of Des Moines, Iowa. The First Addendum to the agreement for Vending and Food Service (Jail Micro Market) will expire on June 30, 2022. This Second Amendment will extend the current agreement for 2 years, July 1, 2022 through June 30, 2024.

Action Impact:

Fiscal Note: Polk County will receive a commission based on sales at each location.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA					
23/24	NA					

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ that the following Resolution be adopted:

WHEREAS, the property identified in the County System as District/Parcel 120/00324.002.008 (Geoparcels 7824.33.200.037) is owned by Des Moines Area Religious Council; and,

WHEREAS, the deadline to file for a tax exemption with the Polk County Assessor is February 1 of each year; and,

WHEREAS, Des Moines Area Religious Council is to be used for charitable purposes and missed the exemption filing deadline; and,

WHEREAS, had Des Moines Area Religious Council filed for the exemption before February 1 the property would have been exempt for the 2020 assessed year; and,

WHEREAS, Iowa Code §427.3 grants the authority of the Board of Supervisors to abate the taxes levied against property acquired after the deadline for filing for property tax exemption in the year in which the property was transferred; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to abate the 2020 assessed year taxes, payable September 2021 and March 2022, prorated from the time they purchased the property on October 30, 2020 through June 20, 2021; and waive all associated interest and fees.

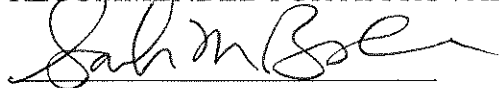
NOW, THEREFORE BE IT RESOLVED that Polk County authorizes the abatement of the 2020 assessed year taxes, payable September 2021 and March 2022 for the Des Moines Area Religious Council property listed above, prorated from the time they purchased the property on October 30, 2020; waive all associated interest and fees; and the Treasurer, Auditor and Assessor are directed to take all steps necessary to implement this resolution and correct their records accordingly.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

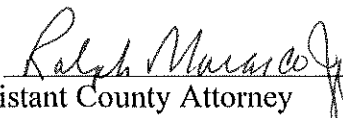
RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution abating property taxes for Des Moines Area Religious Council for District/Parcel 120/00324.002.008).

Agenda Date: May 26, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None on behalf of this organization.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve property tax abatement for Des Moines Area Religious Council.

Comply with Policy: Yes

Background: Des Moines Area Religious Council is the owner of District/Parcel 120/00324.002.008 (Geoparcels 7824.33.200.037) located at 100 Army Post Road in Des Moines. Des Moines Area Religious Council is requesting an abatement for the FY20/21 (2020 assessed year), payable September 2021 and March 2022.

Action Impact: Abate 2021 assessed year taxes.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, the Community Foundation of Greater Des Moines is a 501C3 non-profit and a fiscal agent for Capital Crossroads. Capital Crossroads is focused on ten core capitals within the region, including Business, Cultivation Corridor, Cultural, Wellness, Capital Core, Human, Social, Governance, Physical, and Natural. Within these focus areas are dozens of initiatives being driven by business and community leaders; and,

WHEREAS, The Greater Des Moines Community Foundation, fiscal agent for Capital Crossroads, is requesting a Polk County Community Development Grant to assist with the 3.0 plan. The project focuses on Capital Crossroads strategic planning process and initiatives to develop neighborhoods, local businesses, agriculture, education and health systems; and,

WHEREAS, the Polk County Board of Supervisors specifically desires to participate and assist in the costs related to the 3.0 plan which will serve a public purpose by addressing workforce housing, mental health, equity, water quality and walkability. This plan will serve as a vision to improve the quality life for Central Iowa; and,

NOW, THEREFORE, BE IT RESOLVED, that only consultant fees related to the development and implementation of the 3.0 plan will be paid for from Polk County Community Development Grant gaming revenue funds.

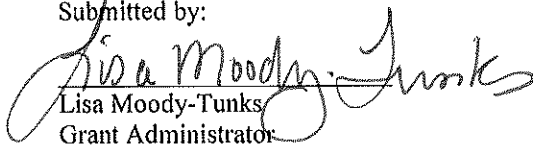
BE IT FURTHER RESOLVED, Polk County, Iowa approved the terms of the attached Agreement, with a Community Development Grant Award to the Community Foundation of Greater Des Moines fiscal agent for Capital Crossroads for \$50,000.00 in gaming revenue and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chair

Submitted by:


Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Impact: Expenditure of \$50,000.00 from Gaming Revenue

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for the Community Foundation of Greater Des Moines, which is a 501c3 nonprofit organization, fiscal agent for Capital Crossroads.

Agenda Date: April 26, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant Award-May 4, 2021 for \$10,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$50,000.00 Community Development Grant to the Greater Des Moines Community Foundation of Greater Des Moines, fiscal agent for Capital Crossroads.

Comply with Policy: Yes

Background: The Community Foundation of Greater Des Moines, fiscal agent for Capital Crossroads, is seeking a Community Development Grant for the 3.0 plan. The project focuses on Capital Crossroads strategic planning process and initiatives to develop neighborhoods, local businesses, agriculture, education and health systems. The project will serve a public purpose addressing workforce housing, mental health, equity, water quality and walkability. Polk County Community Development gaming revenues will be directed towards consulting fees related to this project.

Action Impact: The passage of this resolution will award \$50,000.00, of gaming revenue to the Community Foundation of Greater Des Moines, fiscal agent for Capital Crossroads and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$50,000.00			4010932.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ **that**
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

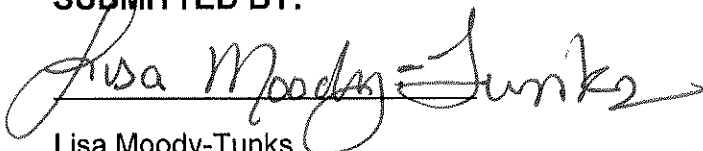
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$44,500.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:


Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$44,500.00 from the Community Betterment fund, FY 21-22

22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: April 26, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-April 12, 2022 for \$117,550.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$44,500.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards Paid with Gaming Revenue

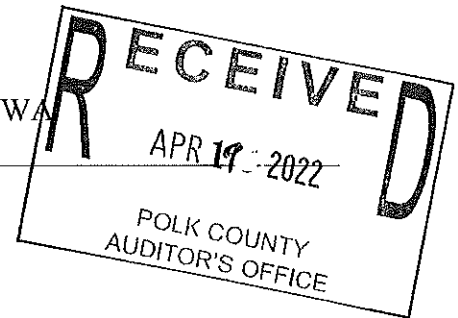
Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$44,500.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
April 26, 2022

Brook Run Neighborhood Association	\$2,500.00
City of Johnston	\$4,000.00
Des Moines Performing Arts	\$10,000.00
Des Moines Public Schools (Central Campus Marine Biology)	\$5,500.00
Iowa Dental Foundation	\$8,000.00
Johnston Chamber of Commerce	\$3,500.00
Southwestern Hills Neighborhood Association	\$3,000.00
Waterbury Neighborhood Association	\$5,000.00
WDMCS Foundation fiscal agent for WDMCS Student Scholarship Fund	\$3,000.00
TOTAL	\$44,500.00

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
2021 CITY-WIDE SEWER AND SURFACE
WATER FLOWAGE REPAIRS PROJECT
(CRITELLI – 3011 Aurora Ave),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Nicholas Critelli, Jr. and Lylea Critelli, 5816 N. Waterbury Rd, Des Moines, IA 50312

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

Unknown Tenants and/or Parties in Possession of 3011 Aurora Ave, Des Moines, IA 50310, 3011 Aurora Ave, Des Moines, IA 50310

City of Des Moines, c/o City Clerk, 400 Robert D. Ray Drive, Des Moines, IA 50309 (Easements, Polk County Recorder Book 3286, Page 363 and Book 2788, Page 489) ***This interest is not being acquired or impacted pursuant to these proceedings***

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111 Court Avenue, Room 230, Des Moines, IA 50309

LEGAL DESCRIPTION:

TEMPORARY EASEMENT FOR CONSTRUCTION AND CONSTRUCTION-RELATED ACTIVITIES:

DESCRIPTION: AREA "A"

#23

THE NORTH 50.00 FEET OF LOT 3 (EXCEPT THE EAST 5.00 FEET THEREOF),
CRAIG REED PARK PLAT 4, AN OFFICIAL PLAT, NOW INCLUDED IN AND
FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND
CONTAINING 2740 SQUARE FEET.

DESCRIPTION: AREA "B"

THE NORTH 50.00 FEET THE EAST 30.00 FEET OF THE WEST 45.00 FEET OF
LOT 2, CRAIG REED PARK PLAT 4, AN OFFICIAL PLAT, NOW INCLUDED IN
AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA
AND CONTAINING 1500 SQUARE FEET.

PROPERTY ADDRESS: 3011 Aurora Ave, Des Moines, IA 50310

(If broken down by property type (partial fee, permanent easement or temporary easement), or by
property interest (owner, tenant/lessee, other), please so state:)

Temporary Easement

INCLUDED IN TOTAL

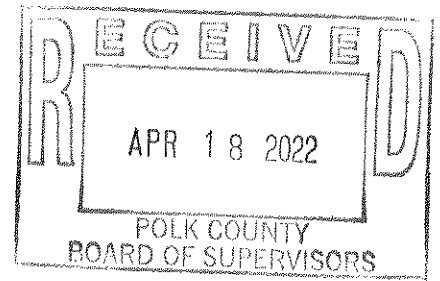
TOTAL AWARD \$3,700.00

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and
qualified commissioners assessed and appraised the damages sustained by reason of the
condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any
interested party may, within thirty days from the date of mailing the notice of the appraisal of
damages, appeal to the district court by filing notice of appeal with the district court of the county in
which the real estate is located and by giving written notice to the sheriff that the appeal has been
taken.

Dated this 14th day of April, 2022.

SHERIFF OF POLK COUNTY, IOWA

By: 
Deputy



**NOTICE OF POSTPONEMENT OF PUBLIC HEARING
ON APPLICATIONS FOR A VOLUNTARY URBANIZED ANNEXATION OF CERTAIN
TERRITORY ADJACENT TO THE NORTHEAST QUADRANT OF ANKENY
REQUESTED BY HOPE KIMBERLEY LLC**

**TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS
WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION
UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.**

Applications for annexation have been made and are under consideration by the City of Ankeny, Iowa for the following tract of land described as follows:

LAYMAN'S DESCRIPTION:

Approximately 562.64 acres (+/-) of land in the northeast quadrant, generally located around the intersection of NE
126th Avenue and NE 22nd Street (SE Delaware Avenue)

and

Approximately 21.52 (+/-) acres of land adjacent to petitioning parcels.

YOU ARE HEREBY NOTIFIED that due to a notification error, the Public Hearing has been postponed and will not occur on the 18th day of April, 2022, in the Ankeny City Council Chambers. The Public Hearing will be rescheduled for a future date, at which time new notifications will be provided on the applications for annexation under the provisions of Iowa Code Section 368.7.

DATED this 14th day of April 2022.

CITY OF ANKENY, IOWA


Michelle Yuska, City Clerk