

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MAY 4, 2021 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

ORDINANCE
(SECOND READING)

5. Ordinance approving Zoning Map Amendment from Agricultural District to Rural Residential District for property located northwest of NW 120th Avenue and NW 128th Street intersection (M. Siedsma/A. Lee).

ORDINANCE
(SECOND READING)

6. Ordinance amending the Polk County Zoning Ordinance.

7. **PUBLIC COMMENTS**

RESOLUTIONS

8. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for May 18, 2021 for vacation of public utility easements in Rickenberg Estates (Fitzgerald).
9. Resolution correcting final plat of Carney Commercial Plat 1 (previously approved March 23 2021).
- *10. Resolution approving First Amended Agreement with IMPACT Community Action Partnership.
- *11. Resolution approving amendment to agreement with Iowa Department of Public Health for Integrated HIV and Viral Hepatitis Counseling, Testing and Referral Services.
- *12. Resolution approving amendment to agreement with Iowa Department of Public Health for Care for Yourself Program.
13. Resolution approving 2021 manufactured home abatements.
14. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for May 25, 2021 on proposed amendment to the FY 20/21 budget.
- *15. Resolution approving settlement of workers' compensation claims (R. Tobey).
- *16. Resolution approving Business Associate Agreement with Polk County Health Services.

*17. Resolution amending funding for the State Games of America.

18. Resolution approving various sponsorships.

19. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

20. Manure Management Plan (MMP) Update from Hillebo Family Farms, Polk City, Iowa.

*21. City of Altoona notice of meeting regarding 2021A Urban Renewal Plan Amendment.

*22. Notice of meeting regarding Bondurant Urban Renewal Area Amendment.

BUDGET ACTIONS

23. Memorandum of Budget Actions.

APPOINTMENTS

24. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting will be held electronically pursuant to section 21.8 of the Code of Iowa.

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C.)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C.)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioners, Mike Siedsma, 834 SW 46th Street, Ankeny, IA 50023 and Andrew Lee, 1600 Seagrass Avenue, Polk City, IA 50226 (Prospective Buyers), with consent from Co-Executors of the subject property, Deanna Morrill, Dorene Swalla, and Darwin Keubler, are requesting a Zoning Map Amendment from the "AG" Agricultural District to the "RR" Rural Residential District for the rezoning area totaling approximately, 29.65-acres of the subject property. The Rezoning area is part of a larger, approximately 37.04-acre subject property, located approximately ¼ mile northwest of the NW 120th Avenue and NW 128th Street intersection within the SE ¼ of the NE ¼ of Section 31 in Jefferson Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, March 22, 2021 at 7:00 P.M., at the video/phone meeting for the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence in favor of the Zoning Map Amendment, voted five (5) for, zero (0) against with one (1) absent to recommend denial to the Polk County Board of Supervisors that the Zoning Map Amendment from the "AG" Agricultural District to the "RR" Rural Residential District be **denied**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, April 27, 2021 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "AG" Agricultural District to the "RR" Rural Residential District for the 29.65-acre rezoning area of the subject property legally described as follows:

All that part of the Southeast Quarter of the Northeast Quarter of Section 31, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa, except the North 870.55 feet of the East 495 feet of the Southeast Quarter of the Northeast Quarter of said Section 31, more

#5

particularly described as follows;

Beginning at the Southeast Corner of the Southeast Quarter of the Northeast Quarter of Section 31, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa; thence North 89°46'36" West, a distance of 1,323.38 feet to the Southwest Corner of the Southeast Quarter of the Northeast Quarter of said Section 31; thence North 00°21'57" West, a distance of 1,313.06 feet to the Northwest Corner of the Southeast Quarter of the Northeast quarter of said Section 31; thence North 89°53'06" East, a distance of 830.63' feet; thence South 00°15'56" East, a distance of 867.93 feet; thence South 89°46'36" East, a distance of 495.02 feet; thence South 00°15'56" East, a distance of 450.02 feet to the Point of Beginning. Containing 29.65 acres including 0.52 acres of Road Right-of-Way, more or less.

BE APPROVED.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. Polk County Zoning Map Amendment from the "AG" Agricultural District to the "RR" Rural Residential District for the approximately 29.65-acre rezoning area located within the SE ¼ of the NE ¼ of Section 31 in Jefferson Township.

Agenda Date: April 27, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on March 22, 2021, and voted five (5) for, zero (0) against with one (1) absent to recommend denial of the Polk County Zoning Map Amendment from the "AG" Agricultural District to the "RR" Rural Residential District.

Action Requested (Recommended): The Zoning Commission recommended denial.

Comply with Policy: No. Staff recommendation was to deny the request. The request is inconsistent with the goals and policies of the Comprehensive Plan, does not meet the criteria for a justifiable zone change, and is incompatible with adjacent agricultural and open space designations and zoning. There have not been significant changes in this area, nor is the situation so considerably different, to warrant a change in the property's current zoning "AG" Agricultural District on the Zoning Map.

Background: The request is a Polk County Zoning Map Amendment from the "AG" Agricultural District to the "RR" Rural Residential District. The area of rezoning totals 29.65-acres. The rezoning is a portion of the larger subject property totaling 37.04-acres. The stated reason for the request is to subdivide the property to create a single-family residential development of 15 lots. The area of rezoning is an existing agricultural field. The Jester Park boundaries are located across NW 128th Street to the east of the subject property. NW 128th Street terminates approximately ½ mile north of the subject property.

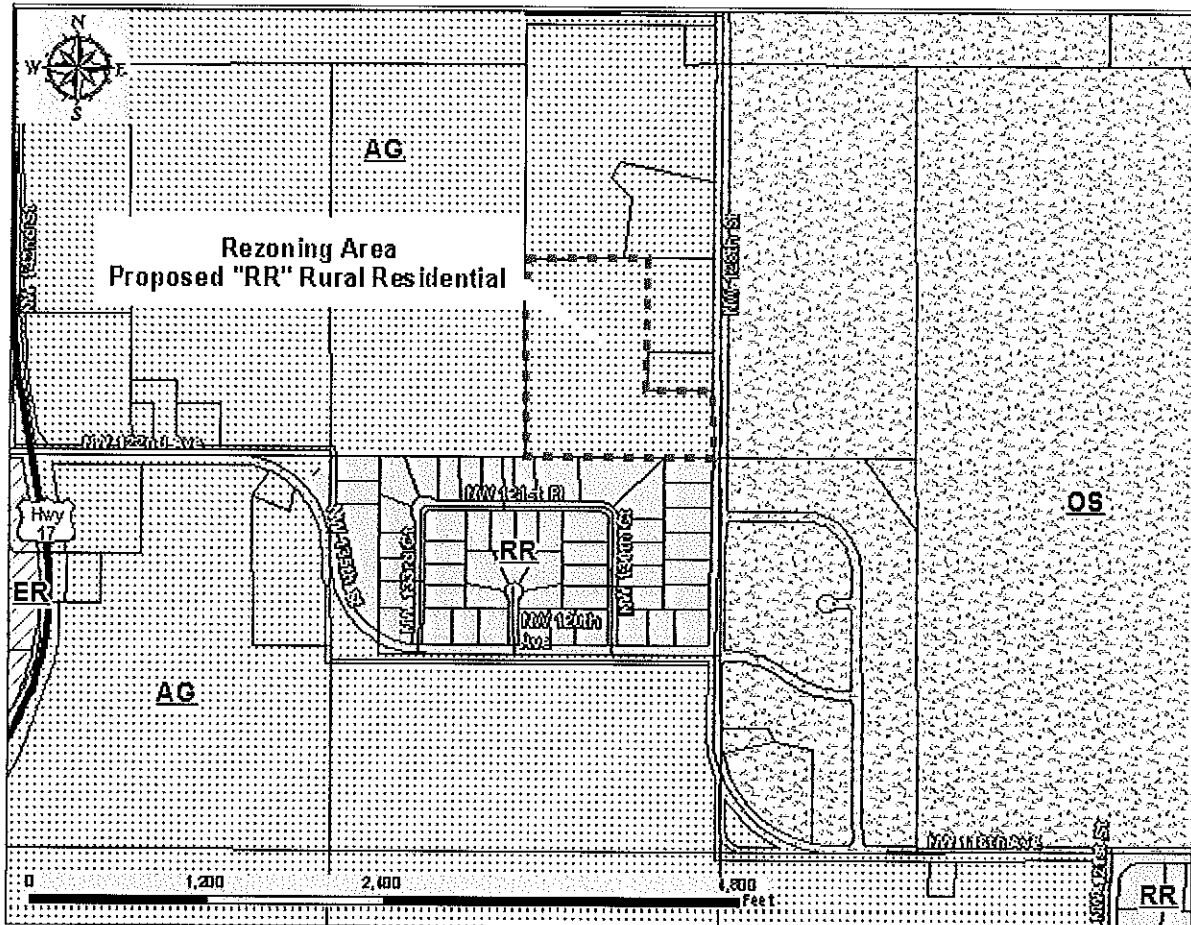
Action Impact: If the Rezoning Petition is approved, the Petitioners will move forward with a Major Subdivision process to create a new residential subdivision and likely generate additional adjacent requests. Denial of the Zoning Map Amendment leaves the property under its current "AG" Agricultural District zoning, and prohibits development to preserve prime farm land.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment
(Map – Existing Zoning)



General Location:

The Rezoning Areas are a part of a larger, approximately 37.04-acre subject property, located approximately ¼ mile northwest of the NW 120th Avenue and NW 128th Street intersection within the SE ¼ of the NE ¼ of Section 31 in Jefferson Township.

Rezoning Legal Description:

Rezoning Area: All that part of the Southeast Quarter of the Northeast Quarter of Section 31, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa, except the North 870.55 feet of the East 495 feet of the Southeast Quarter of the Northeast Quarter of said Section 31, more particularly described as follows;

Beginning at the Southeast Corner of the Southeast Quarter of the Northeast Quarter of Section 31, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa; thence North 89°46'36" West, a distance of 1,323.38 feet to the Southwest Corner of the Southeast Quarter of the Northeast Quarter of said Section 31; thence North 00°21'57" West, a distance of 1,313.06 feet to the Northwest Corner of the Southeast Quarter of the Northeast quarter of said Section 31; thence North 89°53'06" East, a distance of 830.63' feet; thence South 00°15'56" East, a distance

of 867.93 feet; thence South 89°46'36" East, a distance of 495.02 feet; thence South 00°15'56" East, a distance of 450.02 feet to the Point of Beginning. Containing 29.65 acres including 0.52 acres of Road Right-of-Way, more or less.

Existing Zoning:

"AG" Agricultural District

Proposed Zoning:

"RR" Rural Residential District

ORDINANCE NO.

WHEREAS, the Polk County Board of Supervisors adopted the Zoning Ordinance on September 10, 2007 and most recently amended on March 29, 2021; and

WHEREAS, the proposed text amendments to the Polk County Zoning Ordinance provided updates to the current Ordinance for unincorporated Polk County; and

WHEREAS, the proposed amendments will amend Article 6. Bulk and Use Standards, Division 3. Bulk Standards for Planned Developments, Section 5. Conservation House, Table 6.6, Sections A & D; and

WHEREAS, the Text Amendments were reviewed and heard by the Polk County Zoning Commission on Monday, March 22, 2021 at 7:00 P.M., at the video/phone meeting for Polk County Public Works Department, Planning and Development Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice was published as provided by law; and

WHEREAS, the Polk County Zoning Commission voted four (4) for, one (1) against with one (1) absent to recommend **approval** of the Polk County Zoning Ordinance Text Amendments; and

WHEREAS, the Text Amendments were heard by the Polk County Board of Supervisors on Tuesday, April 27, 2021 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the text amendments to the Polk County Zoning Ordinance for unincorporated Polk County be approved and become effective upon publication.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

ATTEST:

County Auditor

#60

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. Amending the Polk County Zoning Ordinance

Agenda Date: April 27, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Set public hearing on April 6, 2021

Board/Commission Actions: At their March 22, 2021 meeting, the Zoning Commission voted four (4) for, one (1) against with one (1) absent to recommend approval of the text amendments to the Polk County Zoning Ordinance.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The proposed amendment would reduce the minimum lot requirements for the single-family Conservation House Planned Development Option. Specifically, the proposal would amend Article 6 – Bulk and Use Standards, Division 3 – Bulk Standards for Planned Developments, Section 5 – Conservation House, Table 6.6, sections A & D, to change the Minimum Lot Area from 6,000 square feet to 5,000 square feet, and to change the Minimum Lot Width from 60 feet to 50 feet and requiring all single-family residences utilizing the Conservation House Planned Development option to include a full basement. These regulations are proposed for new development and redevelopment of existing properties and require connection to public water and sanitary sewer. No changes are proposed to the Official Zoning Map.

Action Impact: Upon holding the public hearing and three readings of the ordinance, the amendments would be published and go into effect.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

May 2021

Polk County Zoning Ordinance Amendments Summary

The Zoning Ordinance and map for unincorporated Polk County, Iowa, provides regulations for land use and divides the county into zoning districts for the protection and promotion of the health, safety, and general welfare of the present and future residents of the County.

Amendments include additions, deletions, and rewording within Article 6. Bulk and Use Standards, Division 3. Bulk Standards for Planned Developments, Section 5. Conservation House, Table 6.6

The Ordinance changes are summarized below:

Change the Minimum Lot Area (A) from 6,000 square feet to 5,000 square feet, and to change the Minimum Lot Width (D) from 60 feet to 50 feet. Add text to Additional Design Standard(s) (J) Must include a full basement

Copies of the entire changes to Polk County Zoning Ordinance are available on the Polk County website at <https://www.polkcountyiowa.gov/media/4unowitd/public-hearing-item-1-txt-amend-memo.pdf> For information, email publicworks@polkcountyiowa.gov or call (515) 286-3705. In addition, the current Zoning Ordinance and Map are available at <https://www.polkcountyiowa.gov/public-works/planning-development/planning-zoning-services/>

RESOLUTION

Moved by _____, Seconded by _____ that
the following Resolution be adopted:

WHEREAS, Cameron and Chelsea Fitzgerald, owners of Lot 5 and portions of Lots 4, 6, 9 and 10, Rickenberg Estates, located in Section 36 of Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township), and having the address of 12044 NE 68th Street, Bondurant, have filed a petition in accordance with Section 354.23 Code of Iowa, to vacate a portion of an existing platted public utility easement. Said public utility easements to be vacated are described as follows:

Abutting the South 91.09 Feet of the Western line of Lot 5 abutting Lot 9; The West 105.73 Feet of the Southern line of Lot 5; The West 150 Feet of the Western line of Lot 6, all in Rickenberg Estates, as recorded in Book U, Page 709 at the Polk County Recorder's Office, Polk County, Iowa

WHEREAS, Section 354.23, Iowa Code, requires a public hearing to vacate the platted public utility easements.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on the proposed vacation of the public utility easements, referenced above, be held at 9:30 a.m. on May 18, 2021, at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

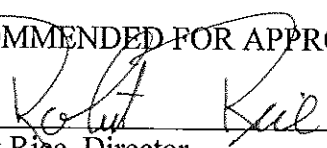
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 60-21 accepting and approving the official publication and setting a public hearing for the vacation of public utility easements within Lots 5, 6, and 9, Rickenberg Estates.

Agenda Date: May 4, 2021

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval of the resolution authorizing the Polk County Auditor to publish the Notice of Public Hearing for the vacation of public utility easements within the subdivision plat of Rickenberg Estates.

Comply with Policy: This vacation procedure complies with Section 354.23, Code of Iowa.

Background: Owners have shown documentation that utility companies have consented to vacating the existing public utility easement as described in the Resolution and on Exhibit A.

Action Impact: With Board approval of the Resolution, the Auditor's Office can publish the Notice of Public Hearing setting the date, time and location of the public hearing for the proposed vacation and establishment of the easements.

Fiscal Note: No cost to County

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						
21/22						

Additional Fiscal Note Information (optional): None

NOTICE OF PUBLIC HEARING

A public hearing will be held at 9:30 a.m. on May 18, 2021 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa 50309, regarding the vacation of a 20-foot public utility easement within Rickenberg Estates, an official plat in Polk County, Iowa, in accordance with Section 354.23 Code of Iowa.

The description of the platted public utility easements proposed to be vacated are more particularly described as follows:

Abutting the South 91.09 Feet of the Western line of Lot 5 abutting Lot 9; The West 105.73 Feet of the Southern line of Lot 5; The West 150 Feet of the Western line of Lot 6, all in Rickenberg Estates, as recorded in Book U, Page 709 at the Polk County Recorder's Office, Polk County, Iowa.

For information regarding the proposed vacation and establishment of the aforementioned public utility easements, contact the Polk County Public Works Department, Planning Division, at 5885 NE 14th Street, Des Moines, Iowa.

This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14th Street, Des Moines, Iowa 50313, or by calling (515) 286-3705.

Location Map



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 36, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Carney Commercial Plat 1; and

WHEREAS, the major final subdivision plat proposes three (3) lots and two (2) roadway lots on 2.27 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors on March 24, 2020, voted five (5) to zero (0), to approve the major subdivision preliminary plat of Carney Commercial Plat 1; and

WHEREAS, the Polk County Board of Supervisors on March 23, 2021, voted five (5) to zero (0), to approve the major subdivision final plat of Carney Commercial Plat 1; and

WHEREAS, this resolution is a correction to resolution no. 38-21 amending the ownership and name of the developer; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED that the major subdivision final plat of Carney Commercial Plat 1, is hereby approved.

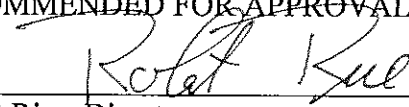
Sewer Service:	On-site wastewater treatment systems
Water Service:	Des Moines Water Works
Zoning:	"GC" General Commercial District
Platted by:	Halbrook Rentals, L.L.C.
Engineer:	Associated Engineering Company of Iowa
Location:	The subject property is located northeast of the NE 14 th Street and NE 70 th Avenue intersection.
Township:	Crocker

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA:

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 61-21 approving Carney Commercial Plat 1, a major subdivision final plat.

Agenda Date: May 4, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: On March 23, 2021, the Polk County Board of Supervisors voted five (5) to zero (0), to approve the Final Plat of Carney Commercial Plat 1. On March 24, 2020, the Polk County Board of Supervisors voted five (5) to zero (0), to approve the Preliminary Plat of Carney Commercial Plat 1.

Action Requested (Recommended): Approval of the major subdivision final plat of Carney Commercial Plat 1.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: This major subdivision final plat is coming before you a second time due to an ownership change. This action will correct the previous resolution 38-21.

The major final subdivision plat proposes three (3) lots and two (2) roadway lots on 2.27 acres of land zoned "GC" General Commercial District. The proposed lots have frontage along the existing public streets of NE 14th Street and NE 70th Avenue. No new streets are proposed.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional):

Carney Commercial Plat 1 Final Plat

PLAT INFORMATION: This major subdivision final plat proposes three (3) lots on 2.27 acres of land zoned "GC" General Commercial District. The subject property is addressed as 7015 NE 14th Street, located at the northeast corner of the NE 14th Street and NE 70th Avenue intersection, Ankeny, Section 36 of Crocker Township.

SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Crocker

OWNER/DEVELOPERS: Larry Halbrook

SURVEYOR/ENGINEER: Associated Engineering Company of Iowa

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on February 16, 2021 an Agreement to Administer and Distribute Emergency Rent Assistance ("Agreement") was entered into between Polk County, Iowa and IMPACT Community Action Partnership for the administration and distribution of funds from the U.S. Department of Treasury Emergency Rent Assistance Program (ERAP) to provide rent and utility assistance to low income qualifying residents; and

WHEREAS, the parties wish to effect certain changes in the Scope of Service for the remaining period of the term ending December 31, 2021; and

WHEREAS, these changes will allow for qualifying low-income residents residing within the City of Des Moines to receive ERAP funds awarded to Polk County, which was not permitted in the prior Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached First Amended Agreement, with IMPACT Community Action Partnership and authorizes the Chairperson of the Polk County Board of Supervisors to sign said First Amended Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family & Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE:



POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: First Amended Agreement between Polk County, Iowa and IMPACT Community Action Partnership.

Agenda Date: 5-4-21

Contact Individual: Eric N. Kool, Director
(515) 323-5261

Previous Action taken by the Board: The original Agreement to Administer and Distribute Emergency Rent Assistance was approved by the Board on February 16, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background: On February 16, 2021 Polk County, Iowa contracted with IMPACT Community Action Partnership to distribute \$8,252,778 in funding from the U.S. Department of Treasury Emergency Rent Assistance Program to provide rent and utility assistance for low income, qualifying residents from Polk County that live outside the City of Des Moines.

The separate U.S. Department of Treasury allocation to the City of Des Moines, for Des Moines residents, has been fully encumbered, and new guidance allows Polk County funds to be utilized for Des Moines residents.

Action Impact: Approval of this First Amended Agreement will allow IMPACT to distribute emergency rent and utility assistance to qualifying low-income residents residing within the City of Des Moines.

Fiscal Note:

Calendar Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Public Health (IDPH) allocated funds to Polk County to conduct Integrated HIV and Hepatitis Counseling, Testing and Referral (CTR) services; and

WHEREAS, on February 2, 2021, Polk County, Iowa approved Contract # 58881AP10 that allocated \$184,217 to continue and expand these services for the period covering January 1, 2021 through December 31, 2021; and

WHEREAS, IDPH received only a percentage of its federal award at that time, so the initial contract was for \$117,227. The remaining award would be disbursed via future contract amendments; and

WHEREAS, this Amendment 1 to Contract #58881AP10 adds an additional \$19,811 for a new total of \$137,038.

NOW, THEREFORE, BE IT RESOLVED: That Polk County, Iowa approves Amendment 1 to Contract #58881AP10 with the Iowa Department of Public Health to fund Integrated HIV and Viral Hepatitis Counseling, Testing and Referral (CTR) services in Polk County and authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this contract or distribution.

Approved this _____ day of _____, 2021.

POLK COUNTY BOARD OF SUPERVISORS

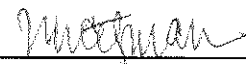
By _____

Angela Connolly
Chairperson



Helen Eddy, Public Health Director
Polk County Health Department

Approved as to form:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

BY 

Assistant County Attorney

FISCAL NOTE: \$137,038

| |

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment 1 to Contract # 5888IAP10: Agreement with Iowa Department of Public Health (IDPH) for Integrated HIV and Viral Hepatitis Counseling, Testing and Referral Services at the Polk County Health Department.

Agenda Date: 5/04/2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original agreement approved by BOS on 2/2/2021

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: Each year, the Iowa Department of Public Health awards funds to Polk County to carry out HIV and Hepatitis C Prevention, Counseling, Testing and Referral and Hepatitis immunization services for at-risk individuals. Funding for this year was \$184,217 for the period January 1, 2021 through December 31, 2021. However, IDPH only received a percentage of its federal award at that time, so the initial contact amount was \$117,227. Amendments with additional funding will be forthcoming.

Action Impact: This Amendment 1 to Contract # 5888IAP10 adds an additional \$19,811 for a new total of \$137,038.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitm ent? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	Y	68,519	68,519	Y	10223011.74211	10223011.52480
21/22	Y	68,519	68,519	Y	10223011.74211	10223011.52480

Additional Fiscal Note Information (optional): Funding Federal \$134,788. State Funding \$2,250.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, breast cancer is a leading cause of death among women; and

WHEREAS, on July 15, 2020 Polk County, Iowa approved *Care for Yourself* - Breast and Cervical Cancer Screening Program (*Care for Yourself*) Contract #5881NB20 with the Iowa Department of Public Health (IDPH) to continue the *Care for Yourself* Program which allocated funds of \$133,072 for the continuation of breast and cervical cancer screening, diagnostic services and referrals for 748 low-income, uninsured and underinsured women for the term of September 30, 2020 through September 29, 2021; and

WHEREAS, on September 8, 2020 Polk County, Iowa approved Amendment 1 to *Care for Yourself* Contract #5881NB20 which allocated additional funds of \$18,213 for outreach activities and for 42 additional participants to be served. The Amendment 1 to *Care for Yourself* contract amount was \$151,285; and

WHEREAS, on March 9, 2021 Polk County, Iowa approved Amendment 2 to *Care for Yourself* Contract #5881NB20 which allocated additional funds of \$8,750 for 50 additional participants to be served. The Amendment 2 to *Care for Yourself* contract amount was \$160,035; and

WHEREAS, on April 6, 2021 Polk County, Iowa approved Amendment 3 to *Care for Yourself* Contract #5881NB20 which allocated additional funds of \$8,750 for 50 additional participants to be served. The Amendment 3 to *Care for Yourself* contract amount was \$168,785; and

WHEREAS, Amendment 4 to *Care for Yourself* Contract #5881NB20 adds an additional \$6,650 so that 38 additional participants can be served. The Amendment 4 to *Care for Yourself* contract amount is now \$175,435.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves Amendment 4 to *Care for Yourself* Contract #5881NB20 with the Iowa Department of Public Health to continue funding the *Care For Yourself* Program and authorizes the Chairperson to sign Amendment 4; and

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Polk County Board of Supervisors authorizes the Director of the Polk County Health Department, or her designee, to execute any and all documents in furtherance of this grant award pursuant to Contract #5881NB20 with the Iowa Department of Public Health.

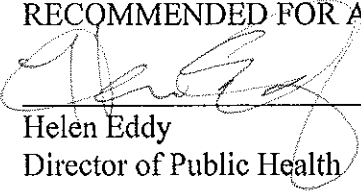
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

By _____
Angela Connolly, Chair
Polk County Board of Supervisors

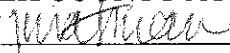
#12

RECOMMENDED FOR APPROVAL



Helen Eddy
Director of Public Health

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY
BY 

Assistant County Attorney

FISCAL NOTE: FY 20/21 Revenue/Expenses: \$175,435

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment 4 to *Care for Yourself Program* Contract with Iowa Department of Public Health (IDPH)

Agenda Date: May 4, 2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: original *Care for Yourself* contract approved by BOS on 7/15/20, Amendment 1 to *Care for Yourself* approved by BOS on 9/8/2020, Amendment 2 to *Care for Yourself* approved by BOS on 3/9/2021 and Amendment 3 to *Care for Yourself* approved by BOS on 4/6/21.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Helping individuals receive health services is one of the ten essential functions of a local health department.

Background For over 20 years, the Iowa Department of Public Health has allocated funds to Polk County for *Care for Yourself* to provide breast and cervical cancer screening and diagnostics to low-income, uninsured and underinsured women ages 40-64. For FY 2021, \$133,072 was allocated to serve enrolled 748 women with limited screening services (breast and cervical exam, mammogram, pap test, referrals, patient navigation and as needed diagnostic services).

Amendment 1 to *Care for Yourself* provided \$18,213 in funding for outreach services and for 42 additional participants to receive services. Amendment 2 to *Care for Yourself* added \$8,750 in funding allowing an additional 50 to be served. Amendment 3 to *Care for Yourself* also added \$8,750 in funding allowing an additional 50 to be served.

Action Impact: This Amendment 4 to *Care for Yourself* adds \$6,650 in funding that will now allow the Polk County Health Department to serve an additional 38 program eligible participants. The new contract total is \$175,435.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated \$	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	Y	\$175,435	\$175,435	Y	10223019.74170	10223019.52480

RESOLUTION

MOVED BY _____ SECONDED BY _____

WHEREAS, the mobile homes in the attached list have been destroyed, dismantled, removed from Polk County, or transferred by court order or through the abandon/valueless process; and,

WHEREAS, Polk County is holding tax sale certificates to some of the listed mobile homes; and,

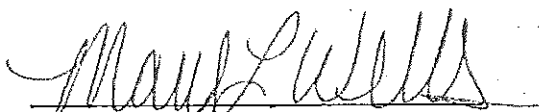
WHEREAS, Iowa Code Section 435.25(3), requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

NOW THEREFORE, BE IT RESOLVED that in compliance with Iowa Code Section 435.25, in reference to parcels in the attached list, the Polk County Public Works Real Estate Division is directed to return the tax sale certificates to the Polk County Treasurer to be cancelled. Subsequent taxes, together with all late interest, costs and fees, are hereby cancelled and the Polk County Treasurer shall correct the tax records accordingly.

POLK COUNTY, IOWA

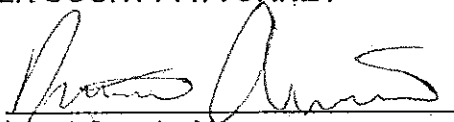
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Mary L. Wells, Treasurer
Polk County Treasurer's Office

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: 2021 Manufactured Home Abatement

Agenda Date: May 4, 2021

Contact Individual: Ben Lacey

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional): Abate Taxes - \$4,401.00, Cancel Tax Sales - \$1,914.00

2021 Mobile Home Abatement

<u>Parcel Number</u>	<u>Tax Sale Year</u>	<u>Reason</u>
SL2305C	2019	Transferred through court order
09A18785		Junked through court order
1491MH	2019	Junked through court order
158119		Transferred through court order
403582A		Junked through court order
202117C3748	2019	Junked through court order
1470761569		Junked through court order
33542		Transferred through court order
CL8798		Junked through court order
R251640		Transferred through court order
0573503115AB		Transferred through court order
63126	2017	Junked through Abandon Process

RESOLUTION

MOVED by _____ SECONDED by _____
that the following Resolution be adopted:

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2020/2021 Polk County Budget and Appropriation to reflect the actions of the County Offices and Departments since the budget was amended on September 29, 2020, and to comply with expenditure limitations,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby sets a public hearing on the proposed budget amendment for 9:30 a.m., May 25, 2021, in Room #120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

BE IT FURTHER RESOLVED that the Polk County Auditor is hereby authorized and directed to publish the official form #653A-R Sheet 1 "Notice of Public Hearing on Amendment of Current County Budget" in all official newspapers of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Deborah A. Anderson

Deb Anderson, Budget Manager

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Auditor's Office to publish notice of public hearing on a proposed amendment to the FY 20/21 budget

Agenda Date: May 4, 2021

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the budget was previously amended on September 29, 2020. Adjustments include such items as capital expenditures, position changes, and adjustments based on current expenditure and revenue estimates.

Staff presented the proposed amendment to the Board of Supervisors for discussion and review on April 28, 2021. The amendment has no impact on property taxes levied for FY 20/21.

Action Impact: Authorizes the County Auditor to publish notice of a public hearing on the proposed amendment.

Fiscal Note: No fiscal impact at this time; resolution authorizes publication of a public hearing

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	N	N/A	N/A	N/A	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Randall Tobey was an employee of the Polk County Sheriff's Office and;

WHEREAS, Mr. Tobey has workers' compensation claims for injuries alleged to have been sustained on during the course of his employment; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in an agreement to be filed with the County Auditor; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$246,500.00 to be approved by the Iowa Worker's Compensation Commissioner; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW THEREFORE BE IT RESOLVED, that Polk County, Iowa, approves the settlement of Randall Tobey's two workers' compensation claims and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this 4th day of May, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

/s/ Meghan L. Gavin
Meghan L. Gavin
Assistant County Attorney

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing settlement of two workers' compensation claims.

Agenda Date: May 4th, 2021

Contact Individual: Meghan Gavin
Assistant County Attorney
286-3314

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Randall Tobey was a long-term employee of the Polk County Sheriff's Office. He alleges that he sustained injuries to his left shoulder, left arm, left hand and body as a whole during his employment with the County. It is in the best interests of Polk County to settle these matters to reduce the risk of a workers' compensation commission award at hearing. Polk County will pay \$246,500.00 for the compromise settlement of his claim.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipat ed Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
19/20							
20/21			\$ 246,500.00				
21/22							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____,

that the following resolution be adopted:

WHEREAS, Iowa law requires each county to establish a managed system of care for adults with mental illness, intellectual disabilities, developmental disabilities, and children with a serious emotional disturbance; and,

WHEREAS, Polk County, Iowa and Polk County Health Services, Inc. agree to enter into a Service Agreement which the Business Associate provides certain services to the Covered Entity that requires the Business Associate to have access to certain Protected Health Information and, in connection with those services, the Covered Entity may disclose to the Business Associate, or the Business Associate may create on the Covered Entity's behalf, Protected Health Information that is subject to protection under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA," found at Public Law 104-191), and certain privacy and security regulations promulgated by the U.S. Department of Health and Human Services to implement certain provisions of HIPAA ("HIPAA Regulations," found at 45 C.F.R. Parts 160, 162 and 164);

WHEREAS, Polk County, Iowa is a "covered entity", as defined in the HIPAA Regulations;

WHEREAS, Polk County Health Services, Inc. is a "business associate" of Covered Entity, as defined in HIPAA Regulations; and,

WHEREAS, pursuant to the HIPAA Regulations, all business associates of the Covered Entity, as a condition of doing business with the Covered Entity, must agree in writing to certain mandatory provisions regarding, among other things, the privacy and security of Protected Health Information.

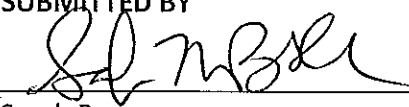
NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Supervisors does hereby approve and authorizes the Chairperson to sign a Business Associate Agreement with Polk County Health Services, Inc.

Approved this _____ day of _____, 2020.

POLK COUNTY BOARD OF SUPERVISORS

Angela Connolly, Chairperson

SUBMITTED BY



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM



Assistant Polk County Attorney
Civil Division

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing a Business Associate Agreement between Polk County, Iowa and Polk County Health Services

Agenda Date: 5/4/2021

Contact Individual: Sarah Boese
Polk County Board of Supervisors

Previous Action taken by the Board: None

Board/Commission Actions: None.

Action Requested (Recommended): Approval to sign a Business Associates Agreement (BAA) between Polk County, Iowa and Polk County Health Services.

Comply with Policy: "HIPPA" Regulations, found at 45 C.F.R. Parts 160, 162 and 164

Background: This Business Associate Agreement is between Polk County, Iowa and Polk County Health Services which provides certain services to Covered Entity that requires Business Associate to have access to certain Protected Health Information.

Action Impact: This agreement will be in compliance with Federal Law.

Fiscal Note:

Fiscal Year	Budget- ed? (YIN)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (YIN)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N					

RESOLUTION

MOVED by _____ SECONDED by _____

that the following resolution be adopted:

WHEREAS, the Iowa Events Center and Iowa Sports Foundation will be hosting the State Games of America in the summer of 2022 at Wells Fargo Arena; and,

WHEREAS, Polk County previously agreed to provide funds in the amount of \$25,000 to assist with the facility rental fee but it was postponed due to COVID; and,

WHEREAS, the State Game of America are rescheduled for 2022 and the cost to Polk County is now \$17,500.

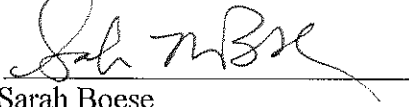
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby authorize the expenditure of \$17,500 the Iowa Sports Foundation to host the State Games of America at Wells Fargo Arena in the summer of 2022.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

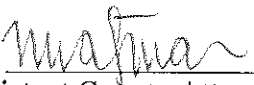
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY20/21 \$17,500

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amending funding for the State Games of America.

Agenda Date: May 4, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: January 22, 2019

Board/Commission Actions: N/A

Action Requested (Recommended): Approves funding.

Comply with Policy: Yes

Background: In January 2019 the Polk County Board of Supervisors had agreed to pay \$25,000 to host the State Games of America at the Iowa Events Center but the event was cancelled due to COVID. It has been rescheduled and the cost is now \$17,500.

Action Impact: Approves funding to the Iowa Sports Foundation.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	\$17,500			2950950100.77480	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have supported initiatives and events that promote economic development, health, education and culture in Polk County; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to sponsor various events for local non-profit organizations.

NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approves and authorizes funding of the attached sponsorship requests.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY20/21 - \$33,800 from gaming

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving various sponsorships.

Agenda Date: May 4, 2021

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: April 6, 2021

Board/Commission Actions: N/A

Action Requested (Recommended): Approve funding.

Comply with Policy: Yes

Background: Polk County has a long-standing commitment to funding economic development, health, education and cultural initiatives and events that benefit the residents and businesses of Polk County. This resolution authorizes the expenditure of \$33,800 of gaming revenue to sponsor various non-profit events in 2021.

Action Impact: Authorize funding in the amount of \$33,800 from gaming revenue to various organizations.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	\$33,800				

Additional Fiscal Note Information (optional):

Polk County Sponsorships – May 4, 2021

House of Mercy Gala	\$5,000
Johnston Chamber of Commerce Educator Day	\$300
Iowa Latino Community Center INC – Latino Film Festival	\$3,500
Beacon of Life – Cake Gala	\$5,000
Iowa Lead Change	\$10,000
NAMI Walk	\$5,000
Bondurant Men’s Club – Bondurant Summer Fest	\$1,000
CGSC Foundation	\$1,000
Johnston Chamber of Commerce – Green Days	\$3,000
TOTAL	\$33,800

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 20-21 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

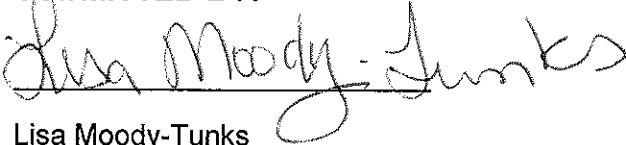
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$49,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$49,000.00 from the Community Betterment fund, FY 20-21

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: May 4, 2021

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-April 27, 2021 for \$70,300.00

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached May 4, 2021-Community Betterment Grant Award List

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY20-21 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$49,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		\$49,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
May 4, 2021

City of Clive Parks and Recreation	\$4,000.00
Community Foundation of Greater Des Moines Capital Crossroads	\$10,000.00
Food Bank of Iowa	\$10,000.00
Healthy Birth Day	\$10,000.00
Iowa Golden Gloves Foundation	\$5,000.00
Planned Parenthood of the Heartland	\$10,000.00

TOTAL \$49,000.00



MMP Short Form for Annual Updates

CASHIER'S USE ONLY
0473-542-473B-0431
Facility Name
Facility ID #

Iowa law requires annual updated MMPs and fees to be submitted on or before the 1st of the month due. If the update is not submitted by the due date, DNR issues a Notice of Violation. If a complete update and fees are not submitted by the end of the month it is due, the late submittal is referred to DNR legal services for enforcement action, including a \$3,000 penalty. For facilities with IDALS 200A certification, include a copy of the certification and compliance fees with this form to meet annual update requirements.

Instructions:

1. Fill in name, ID number, location, and owner/contact information. Check applicable box(es) below. Sign (facility owner) and date the form.
2. Make copies of this form for yourself, each county and the DNR field office. Submit copy to each county and have each county sign the form.
3. Submit a signed (by each county and facility owner) form to the appropriate DNR field office.

Facility Name:	Hillebo Pork	Facility ID #:	58132
Facility Address:	2122 X Ave	Madrid	IA 50156
	(Address)	(City)	(State) (Zip)
Owner's Name:	Hillebo Family Farms	Phone Number:	515-208-0897
Mailing Address:	14553 NW 86th St	Polk City	IA 50226
	(Address)	(City)	(State) (Zip)
Email Address (optional):			
Contact Name:	AgVice LLC Attn: Seth	Phone Number:	800-674-304
Mailing Address:	PO Box 262	Gladbrook	IA 50635
	(Address)	(City)	(State) (Zip)
Email Address (optional):	info@4agvice.com		

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

- ☐ I have made no changes to my MMP.
- ☐ I have added acres, ☒ changed crop rotation or optimum yields; ☐ changed application method; ☒ used manure analysis.
- ☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed (Contact your local DNR field office).
- ☐ I have made other changes to my MMP. Describe: P-index update

Signature of Facility Owner: Seth Hillebo Date: 4-16-21

VERIFICATION OF COUNTY RECEIPT: I have received a complete copy of the annual MMP update.

County POLK Signature: Jamie Fitzgerald Date: 4-29-21

County _____ Signature: _____ Date: _____

County _____ Signature: _____ Date: _____

For DNR to approve the update, submit on this form, check at least one box above, have each county and the facility owner sign and date, and pay the correct fees.

Calculate the Animal Unit Capacity (AUC): multiply the maximum number of each species confined at one time by the appropriate factor indicated below, then add all animal units together and multiply by \$0.15.

ANIMAL SPECIES	(Max Capacity)	X (FACTOR)	AUC
Slaughter or feeder cattle		1.0	
Immature dairy cattle		1.0	
Mature dairy cattle		1.4	
Swine over 55 lbs		0.4	
Swine 15 lbs. to 55 lbs.; Sheep; Goats	4050	0.1	1620
Horses		2.0	
Turkeys 7 lbs. or more		0.018	
Turkeys less than 7 lbs		0.0085	
Broiler or layer chickens 3 lbs. or more		0.01	
Broiler or layer chickens less than 3 lbs		0.0025	
Fish		0.001	

Fee/AU	Compliance Fee Due
Total AUC <u>1620</u>	X \$0.15 <u>\$ 243</u>



DATE: April 19, 2021

TO: Board of Supervisors, Polk County
Angela Connolly, Chairperson

FROM: City Council
City of Altoona, Iowa

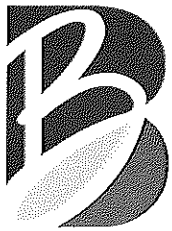
RE: 2021A Urban Renewal Plan Amendment

The City Council of the City of Altoona has begun the process of approving an urban renewal plan amendment for the Altoona Urban Renewal Area in order to identify property that is proposed to be added to the Urban Renewal Area and to describe new urban renewal projects in the Urban Renewal Area that will be eligible to be financed with incremental property tax revenues. In accordance with Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss the amendment.

The meeting to discuss our urban renewal plan amendment has been set for the 30th day of April, 2021, at 10:00 a.m. at the City Hall. State law gives you the right to make written recommendations concerning the amendment no later than seven days following the date of the meeting.

The City Council will also hold a public hearing on the urban renewal plan amendment at 6:30 p.m. on May 17, 2021, at the City Hall, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator, Jeff Mark, or City Clerk, Randy Pierce, at 967-5136 if you have questions.



Bondurant

Life Connecting

200 Second Street, Northeast
Post Office Box 37
Bondurant, Iowa 50035-0037

Phone: (515) 967-2418
FAX: (515) 967-5732

E-mail: info@cityofbondurant.com

Website: www.cityofbondurant.com

April 23, 2021

TO: Board of Supervisors, Polk County
Superintendent, Bondurant-Farrar Community School District

FROM: City Administrator on behalf of the City Council
City of Bondurant, Iowa

RE: Bondurant Urban Renewal Area Amendment

The City of Bondurant is in the process of expanding its Bondurant Urban Renewal Area, and amending the urban renewal plan for the area and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for April 28, 2021, at 4 o'clock p.m. at the 200 Second Street in Bondurant. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City Council will also hold a public hearing on this urban renewal plan amendment at 6 o'clock p.m. on May 17, 2021, and a copy of the notice of hearing is enclosed for your information.

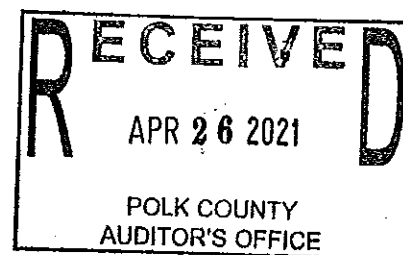
Please note we do not anticipate this amendment materially affecting the percentage of valuation that is claimed for TIF purposes.

Please do not hesitate to reach out to me. My direct line is 515.630.6987.

Thank you.

Sincerely,

Marketa George Oliver, City Administrator
Enclosure



#22