

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MAY 10, 2022 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

ORDINANCE
(SECOND READING)

6. Ordinance approving Polk County Zoning Map Amendment from the “NB” Neighborhood Business District to the “AG” Agricultural District for property located at 2977 NW 66th Avenue (Klein).

RESOLUTIONS

7. Resolution approving agreement with the City of Johnston concerning the relocation of Commercial or Industrial Enterprise.
8. Resolution approving preliminary plat of Ironwood Heights.
- *9. Resolution approving amendment #2 to Memorandum of Understanding with Iowa Department of Public Health for tuberculosis program funding.
- *10. Resolution approving contract with FAB Rehab to address lead hazard repairs at 1011 County Line Road (Bisogo).
- *11. Resolution approving contract with FAB Rehab to address lead hazard repairs at 3817 – 29th Street (Reh/Meh).
- *12. Resolution approving second amendment to lease agreement with Iowa Department of Human Services for use of office space at 1914 Carpenter Avenue (Refugee Service Bureau).
13. Resolution approving 2022 manufactured home abatements.
- *14. Resolution approving Governor’s Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant.
- *15. Resolution approving Governor’s Office of Drug Control Policy Anti-Heroin Task Force Grant.
- *16. Resolution approving Cooperative Public Service Agreement with City of Clive for animal control services.
- *17. Resolution approving Cooperative Public Service Agreement with City of Urbandale for animal control services.

- *18. Resolution approving agreement with Brown Winnick to provide retirement plan document services for the Deferred Compensation Program.
- *19. Resolution approving contract renewal for dental and vision with Delta Dental of Iowa.
- *20. Resolution renewing contract with VOYA, Financial (life and disability programs).
- *21. Resolution amending plan document with VOYA, Financial (revise age reduction schedule).
- *22. Resolution approving contract renewal with Wellmark Blue Cross/Blue Shield of Iowa.
- *23. Resolution approving agreement with Metro Waste Authority (MWA).
- 24. Resolution abating taxes on property located at 855-17th Street (Wesleyan Church, Inc.).
- 25. Resolution appointing individuals to various Boards and Commissions.
- *26. Resolution approving Community Development Grant to the Golf Charitable Foundation of Greater Des Moines (501c3), which raises funds for local charities (Principal Charity Classic).
- 27. Resolution approving Community Betterment Grant awards.

BUDGET ACTIONS

- 28. Memorandum of Budget Actions.

APPOINTMENTS

- 29. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=ttuePbwkMvo>

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioner, Steven Klein, P.O. Box 1123, Johnston, IA 50131 (Property Owner), are requesting a Zoning Map Amendment from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (with no conditions) for the rezoning area totaling approximately 23.009-acres located approximately 950-feet north of the intersection of NW 26th Street and NW 66th Avenue, being a portion of the property addressed as 2977 NW 66th Avenue, Des Moines, within the NW ¼ of Section 4 in Saylor Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, March 28, 2022 at 7:00 P.M., at the meeting room of the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence in favor of the Zoning Map Amendment, voted five (5) for with zero (0) against to recommend to the Polk County Board of Supervisors that the Zoning Map Amendment from "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (with no conditions) be **approved**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, May 3, 2022 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (with no conditions) for the 23.009-acre rezoning area of the subject property legally described as follows:

An Irregular tract of ground located in the NW ¼ of Section 4, also being a part of Lots 4 and 5 of the Official Plat of the NW ¼ of Section 4, all in Township 79 North, Range 24 West of the 5th P.M., Polk County, Iowa, more particularly described as follows;

#60

Commencing at the Southeast corner of the SW ¼ of the NW ¼ of said Section 4; thence N0°16'46"E, along the Easterly line of said SW ¼ of the NW ¼ of Section 4, a distance of 921.73 feet; thence N89°43'14"W, 65.00 feet to a point on the Westerly Right-of-way of NW 26th Street, as it is presently established, said point also being the Point of Beginning; thence N90°00'00"W 737.35 feet; thence N40°06'20"W, 806.96 feet; thence N00°25'46"E, 300.00 feet to the North line of said Lot 4; thence N89°25'46"E along the North line of said Lot 4 and 5, a distance of 1259.55 feet to the Westerly Right-of-way line of said NW 26th Street; thence S0°16'46"W along said line, a distance of 926.76 feet to the Point of Beginning, containing 23.009 acres, more or less, and subject to any easement or restrictions of record.

BE APPROVED.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. Polk County Zoning Map Amendment from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (with no conditions) for the approximately 23.009-acre for the subject property located approximately 950-feet north of the intersection of NW 26th Street and NW 66th Avenue, being a portion of the property addressed as 2977 NW 66th Avenue, Des Moines, within the NW ¼ of Section 4 in Saylor Township.

Agenda Date: May 3, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on March 28, 2022, and voted five (5) for with zero (0) against to recommend approval of the request.

Action Requested (Recommended): The Zoning Commission recommended approval.

Comply with Policy: Yes. Staff recommendation is to approve the request. The request is in accordance with the Comprehensive Plan as it promotes the goals of preserving agricultural land and open space. The subject property is also known to be a flood prone area, and approval of the request would limit further development of that parcel.

Background: The request is a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Neighborhood Commercial classification to the Agricultural classification, and a Polk County Zoning Map Amendment from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (without conditions). The area of rezoning totals 23.009-acres, and is currently utilized as agricultural land. The property was re-zoned to the "LB" Light Business District in January of 2005 within conditions which including limiting the uses to only office and warehousing uses with no outdoor storage. The applicant stated on the application he now wishes for the property to remain as open space for the preservation of the nearby Fisher Lake.

Action Impact: If the Rezoning Petition is approved, the Petitioner can continue to utilize the subject property for open space or agricultural purposes. Denial of the Rezoning Petition leaves the property within the "NB" Neighborhood Business District with the following previously imposed conditions: 1) It will be used for Office and Warehouse uses only; 2) There will be no outside storage; 3) The maximum building height will be 40-feet; 4) The lowest floor of any building will be 1-foot above the 100-year base flood elevation; and 5) Evergreen and pine trees will be planted on the north property line.

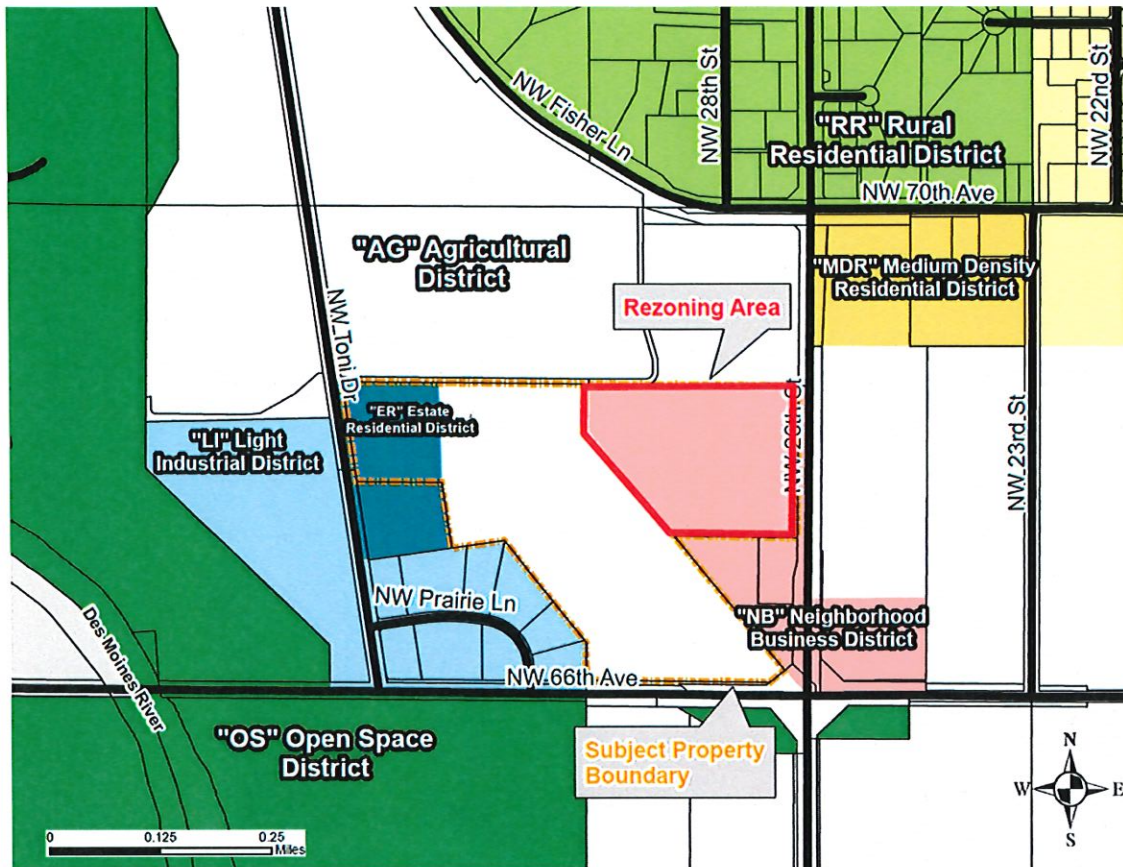
Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment

(Map – Existing Zoning)



General Location:

The subject property located approximately 950-feet north of the intersection of NW 26th Street and NW 66th Avenue, being a portion of the property addressed as 2977 NW 66th Avenue, Des Moines, within the NW ¼ of Section 4 in Saylor Township.

Rezoning Legal Description:

Rezoning Area: An Irregular tract of ground located in the NW ¼ of Section 4, also being a part of Lots 4 and 5 of the Official Plat of the NW ¼ of Section 4, all in Township 79 North, Range 24 West of the 5th P.M., Polk County, Iowa, more particularly described as follows;

Commencing at the Southeast corner of the SW ¼ of the NW ¼ of said Section 4; thence N0°16'46"E, along the Easterly line of said SW ¼ of the NW ¼ of Section 4, a distance of 921.73 feet; thence N89°43'14"W, 65.00 feet to a point on the Westerly Right-of-way of NW 26th Street, as it is presently established, said point also being the Point of Beginning; thence N90°00'00"W 737.35 feet; thence N40°06'20"W, 806.96 feet; thence N00°25'46"E, 300.00 feet to the North line of said Lot 4; thence N89°25'46"E along the North line of said Lot 4 and 5, a distance of 1259.55 feet to the Westerly Right-of-way line of said NW 26th Street; thence S0°16'46"W along said line, a distance of 926.76 feet to the Point of Beginning, containing 23.009 acres, more or less, and subject to any easement or restrictions of record.

Existing Zoning:

“NB” Neighborhood Business District (with conditions)

Proposed Zoning:

“AG” Agricultural District (with no conditions)

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Flooring Guys, LTD currently located at 3296 NW Prairie Ln in unincorporated Polk County; and

WHEREAS, The Flooring Guys, LTD are planning to relocate within the City of Johnston; and

WHEREAS, The City of Johnston has requested that Polk County provide a written agreement relating to the use of tax increment funds for a company that has decided to relocate from unincorporated Polk County to the City of Johnston; and

WHEREAS, Polk County has determined that it has no objection to the use of tax increment funds related to the relocation of the company, known as The Flooring Guys, LTD. to the City of Johnston.

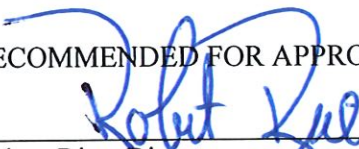
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the Agreement Concerning the Relocation of Commercial or Industrial Enterprise and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

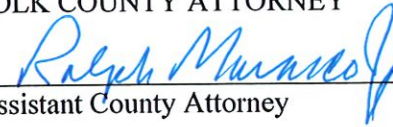
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 76-22 to approve an Agreement with the City of Johnston Concerning the Relocation of Commercial or Industrial Enterprise.

Agenda Date: May 10, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves an Agreement with the City of Johnston Concerning the Relocation of Commercial or Industrial Enterprise.

Comply with Policy: Yes

Background: The Flooring Guys, LTD business is currently located at 3296 NW Prairie Ln in unincorporated Polk County. They are planning to relocate within the City of Johnston. They have requested tax increment funds through a development agreement to relocate. Because they are currently located in unincorporated Polk County, the City of Johnston has requested that Polk County enter into a written agreement Concerning the Relocation of Commercial or Industrial Enterprise. Staff has reviewed the request and finds no issues or objections to the request.

Action Impact: Approval of the resolution approves the agreement and authorizes the Board Chair to sign the agreement with the City of Johnston.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y			N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 32, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Ironwood Heights; and

WHEREAS, the major subdivision preliminary plat proposes 16 single-family residential lots and one (1) street lot on approximately 26.41 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the following Subdivision Ordinance requirement: 1) Cul-de-sac streets shall be no longer than 600 feet from adjacent right-of-way to the end of the proposed right-of-way in residential developments; and

WHEREAS, the owners/developers request the following waiver from the Subdivision Ordinance requirements: 1) Waiver from the maximum residential cul-de-sac roadway length of 600 feet to allow the proposed cul-de-sac roadway at approximately 1,278 feet in length; and

WHEREAS, the Polk County Zoning Commission on November 22, 2021 recommended approval of the major subdivision preliminary plat to the Board of Supervisors, including the above noted waiver from the Subdivision Ordinance, by a vote of 5-0, with one (1) member absent.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Ironwood Heights and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution on behalf of Polk County, Iowa.

Sewer Service:	Polk County Sanitary Sewer
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	Carl & Jenessa Amundson / Ironwood Heights, LLC (owners/developers)
Surveyor/Engineer:	Abaci Consulting, Inc.
Location:	7702 NW 37 th Street, Ankeny
Township:	Crocker

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 77-22 approving the Preliminary Plat of Ironwood Heights.

Agenda Date: May 10, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on November 22, 2021 and voted five (5) in favor and zero (0) against, with one (1) member absent, to recommend approval of the Preliminary Plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, pending approval of the requested cul-de-sac length waiver.

Background: The Plat proposes 16 single-family residential lots and one (1) street lot on approximately 26.41 acres of land zoned "RR" Rural Residential District. The lots range in size from approximately 1 to 2.50 acres. 14 of the lots will have frontage and access onto the new subdivision roadway to be extended into the development, and to be known as NE 77th Lane. The remaining 2 lots will have private driveways onto NW 37th Street. Staff is supportive of the requested cul-de-sac length waiver due to the challenging topography and lack of ability to connect to adjacent ground. Adjacent properties are either already developed or are held in public ownership south of the Saylorville Reservoir and along Rock Creek. The property will be served by public water through Des Moines Water Works. Wastewater treatment will be provided by an extension and connection to the Polk County sanitary sewer system.

Action Impact: Approval of the Preliminary Plat allows for submittal of construction drawings for staff review and proceeding with the design and development of the public and private improvements for the development. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional): None

Ironwood Heights

Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes 16 single-family residential lots and one (1) street lot on approximately 26.41 acres zoned “RR” Rural Residential District.

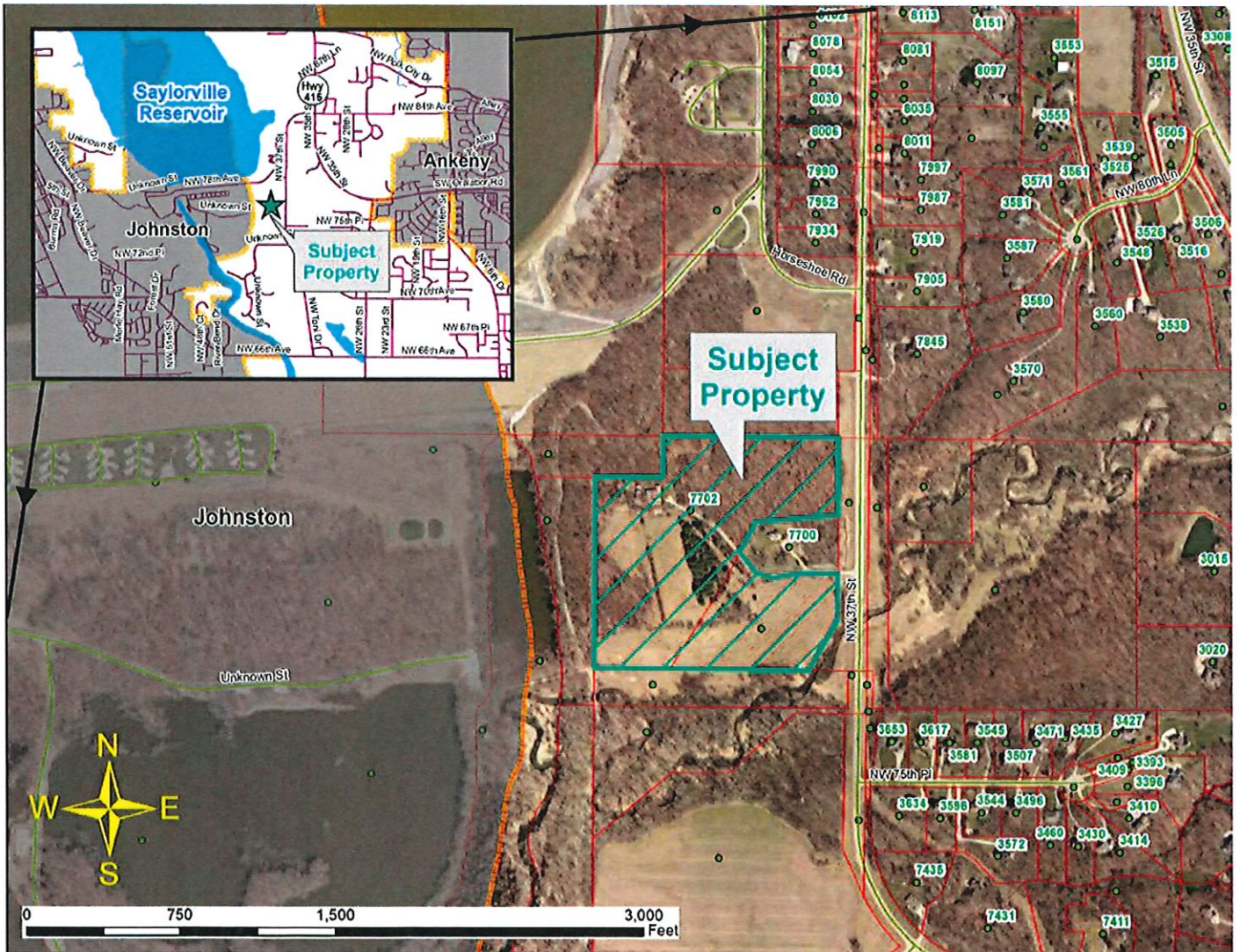
SEWER: Polk County Sanitary Sewer

WATER: Des Moines Water Works

TOWNSHIP: Crocker

OWNER & DEVELOPER: Carl Amundson, Ironwood Heights, LLC (owner/developer)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County; and

WHEREAS, on February 8, 2022 Polk County, Iowa approved Memorandum of Understanding (MOU)-2022-TB77 with the Iowa Department of Public Health to continue conducting tuberculosis prevention and outreach activities in the community; and

WHEREAS, MOU-2022-TB77 allocated funds in the amount of \$900 to Polk County, Iowa for the term of January 1, 2022 through December 31, 2022; and

WHEREAS, on March 22, 2022, Amendment 1 to MOU-2022-TB77 added additional funding to Polk County, Iowa in the amount of \$1,525 for a new total of \$2,425.

WHEREAS, this Amendment 2 to MOU-2022-TB77 adds additional funding to Polk County, Iowa in the amount of \$900 for a new total of \$3,325.

NOW, THEREFORE, BE IT RESOLVED: Polk County, Iowa approves the terms of the attached Amendment 2 to MOU-2022-TB77 with the Iowa Department of Public Health to continue conducting tuberculosis prevention and outreach activities in the community, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Amendment 2 to MOU-2022-TB77.

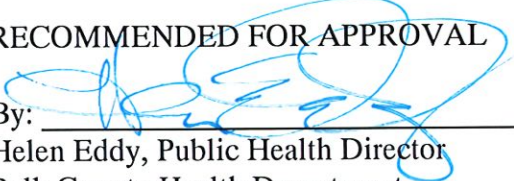
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Polk County Board of Supervisors authorizes the Director of the Polk County Health Department, or her designee, to execute any and all documents in furtherance of this grant award pursuant to MOU-2022-TB77 with the Iowa Department of Public Health.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL

By: 
Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment 2 to Memorandum of Understanding (MOU) with Iowa Department of Public Health for Tuberculosis Program funding

Agenda Date: 5/10/2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original MOU approved 2/8/2022 and Amendment 1 on 3/22/2022

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: The Iowa Department of Public Health provided funding to cover some of the costs related to detection and prevention of tuberculosis in Polk County. The amount of funding awarded for the MOU term January 1, 2022 through December 31, 2022 was \$900. Amendment 1 increased the funding by \$1,525 to \$2,425. This Amendment 2 to the MOU increases the funding amount by an additional \$900 to \$3,325.

Action Impact: These funds will be used to help offset staff costs for providing Direct Observed Therapy (DOT) for suspected/confirmed cases of pulmonary Tb cases.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21	Y	\$1213	\$1213	Y	10223011.74290	10223011.52290
22	Y	\$1212	\$1212	Y	10223011.74290	10223011.52290

Additional Fiscal Note Information (optional);

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1011 County Line Road, Des Moines, Iowa 50320; and

WHEREAS, bids were received by 2:00PM on 2/24/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$9,929.00
FexSteve Limited Company	\$11,950.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$9,929.00**; and

WHEREAS, FAB Rehab, James Bisogo and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$9,929.00** from FAB Rehab, and authorizes the Chairperson of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

#10

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 

Scott Slater, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY 21/22 revenue	\$9,929
FY 21/22 expenses	\$9,929

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Home Lead Remediation Contract to address lead hazard repairs at 1011 County Line Road, Des Moines, Iowa 50320

Agenda Date: May 17, 2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

James Bisogo owns a property at **1011 County Line Road, Des Moines, Iowa 50320**. Mr. Bisogo has 2 children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior of the home. Bids were publicly opened on **February 24, 2022**. The following bids were received:

FAB Rehab	\$9,929.00
FexSteve Limited Company	\$11,950.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$9,929.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	\$9,929	\$9,929	N	10223018.77440.01	10223018.52440

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3917 29th Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00PM on 4/28/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$2,899.00
Precision Builders	\$3,900.00
FexSteve Limited Company	\$4,350.00
Richmond Construction	\$4,400.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$2,899.00**; and

WHEREAS, FAB Rehab, Jeh Reh and Per Meh and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$2,899.00** from FAB Rehab, and authorizes the Chairperson of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

11

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Scott Slater
Scott Slater, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Murawski
Assistant County Attorney

FISCAL NOTE: FY 21/22 revenue	\$2,899.00
FY 21/22 expenses	\$2,899.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Home Lead Remediation Contract to address lead hazard repairs at 3917 29th Street, Des Moines, Iowa 50310

Agenda Date: May 10, 2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Jeh Reh and Per Meh own a property at **3917 29th Street, Des Moines, Iowa 50310**. They have 2 children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior of the home. Bids were publicly opened on **April 28, 2022**. The following bids were received:

FAB Rehab	\$2,899.00
Precision Builders	\$3,900.00
FexSteve Limited Company	\$4,350.00
Richmond Construction	\$4,400.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$2,899.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	\$2,899	\$2,899	N	10223018.77440.01	10223018.52440

RESOLUTION

Moved by _____ and Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County leases office space to the Iowa Department of Human Services for the Refugee Service Bureau at 1914 Carpenter Avenue; and

WHEREAS, the current First Addendum to Lease Agreement is expected to end on April 30, 2022; and

WHEREAS, Polk County General Services Department has negotiated a Second Amendment to Lease Agreement extending the Lease one month with the Iowa Department of Human Services until May 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, that Polk County, Iowa approves the proposed Second Amendment to Lease Agreement with the Iowa Department of Human Services and authorizes the Chairperson of the Board of Supervisors to sign the Agreement on behalf of Polk County.

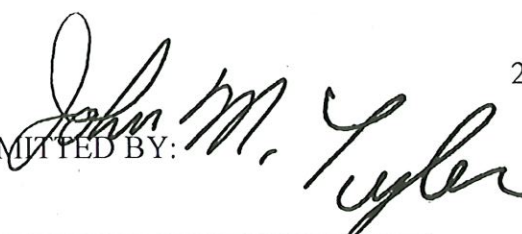
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly,
Chairperson

SUBMITTED BY:

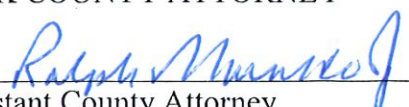
21/22-013



John M. Tyler, Director
Polk County General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: \$2,251.00 rent per month.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the Second Amendment to Lease Agreement with Iowa Department of Human Services, for Refugee Service Bureau use of office space at 1914 Carpenter Avenue.

Agenda Date: May 10, 2022

Contact Individual: John M. Tyler, Director ext. 3129

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve

Comply with Policy: NA

Background: In September of 2014, Polk County Board of Supervisors approved a lease agreement with the Iowa Department of Human Services to lease space at 1914 Carpenter Avenue to house Refugee Service Bureau. The original lease expired on October 31, 2021. Polk County General Services and DHS negotiated a 6 month extension through April 30, 2022. The Second Amendment to Lease Agreement will extend the agreement for one (1) month, until May 31, 2022.

Action Impact:

Fiscal Note: \$2,251.00 rent per month.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22			\$13,506.00			

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following resolution be adopted:

WHEREAS, the attached list of mobile homes have been destroyed, dismantled, removed from the mobile home park or removed from Polk County, and

WHEREAS, Polk County or private buyers may be holding tax sale certificates to some of the listed mobile homes; and,

WHEREAS, Iowa Code Section 435.25(3), requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

NOW THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with 435.25, Code of Iowa, in reference to all parcels listed, the Polk County Real Estate Department and any private buyers are directed to return the tax sale certificates to the Treasurer to be cancelled. Subsequent taxes, together with all late interest, costs and fees, are hereby canceled and the Treasurer shall correct the tax records accordingly.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

RECOMMENDED BY MARY L WELLS



POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: 2022 Manufactured Home Abatement

Agenda Date: 5/10/22

Contact Individual: Kyle Rice
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - \$3,421.00, Cancel Tax Sales - \$1,282.00

<u>Parcel Number</u>	<u>2022 MH Abatement</u>			<u>IS Amount</u>	<u>Tax and Late Interest</u>
	<u>Tax Sale Year</u>	<u>Buyer</u>			
01560645L	2012	Polk County	\$ 1,282.00	\$	2,754.00
my9512970				\$	413.00
202877c3578ab				\$	125.00
2087MH				\$	129.00
			\$ 1,282.00	\$	3,421.00
		Total		\$	4,703.00

RESOLUTION

MOVED By _____ **SECONDED** By _____
that the following Resolution be adopted.

WHEREAS, the Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF); and

WHEREAS, the Governor's Office of Drug Control Policy previously awarded the MINE TF a Methamphetamine Drug Hot Spots Grant (Grant #19-CAMP-12) in the amount of \$31,000 from July 1, 2020 through December 31, 2022; and

WHEREAS, these funds are intended to pay for approved overtime costs of the member agencies of the MINE TF in its efforts to assist in the Methamphetamine Drug Hot Spots Task Force Program; and

WHEREAS, an increase of \$12,000 for this grant for a total amount of \$43,000 for the grant period through June 30, 2022 has been awarded to the MINE TF; and

WHEREAS, the award requires no matching funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves and authorizes the Chairperson of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

 _____

Frank Marasco, Chief Financial Officer, PCSO
2:41 pm, Apr 28, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By:  _____
Assistant County Attorney

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Governor's Office of Drug Control Policy Methamphetamine Drug Hot Spots Task Force Grant

Agenda Date: 5/10/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyia.gov

Action Requested (Recommended): Resolution authorizes the receipt of funds from the Iowa Governor's Office of Drug Control Policy.

Background: The Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF). The Governor's Office of Drug Control Policy previously awarded the MINE TF a Methamphetamine Drug Hot Spots Grant from July 1, 2020 through December 31, 2022 to pay for approved overtime costs of the member agencies of the MINE TF. The Resolution approves the receipt of an additional \$12,000 for this grant through June 30, 2022, for a total of \$43,000 for the grant.

Action Impact: This grant continues the MINE TF efforts to assist in the Methamphetamine Drug Hot Spots Task Force Program to pay for approved overtime costs of the member agencies of the MINE TF.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$43,000	\$43,000	Y	10041012.79580	10041012.52460

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ **SECONDED** By _____
that the following Resolution be adopted.

WHEREAS, the Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF); and

WHEREAS, the Governor's Office of Drug Control Policy awarded the MINE TF an Anti-Heroin Task Force Grant (Grant #19-Heroin-01) in the amount of \$20,000 from July 1, 2020 through June 30, 2022; and

WHEREAS, these funds are intended to pay for approved overtime costs of the member agencies of the MINE TF in its efforts to assist in the Anti-Heroin Task Force Program; and

WHEREAS, an increase of \$3,500 for this grant for a total amount of \$23,500 for the grant period through June 30, 2022 has been awarded to the MINE TF; and

WHEREAS, the award requires no matching funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves and authorizes the Chairperson of the Polk County Board of Supervisors to sign said grant award on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
2:42 pm, Apr 28, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Governor's Office of Drug Control Policy Anti-Heroin Task Force Grant

Agenda Date: 5/10/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Resolution authorizes the receipt of funds from the Iowa Governor's Office of Drug Control Policy and extends the grant period.

Background: The Polk County Sheriff's Office is the fiscal agent of the Mid Iowa Narcotics Task Force (MINE TF). The Governor's Office of Drug Control Policy previously awarded the MINE TF an Anti-Heroin Task Force Grant to pay for approved overtime costs of the member agencies of the MINE TF. The Resolution approves the receipt of an additional \$3,500 for this grant through June 30, 2022, for a total of \$23,500 for the grant.

Action Impact: This grant continues the MINE TF efforts to assist in the Anti-Heroin Task Force Program to pay for approved overtime costs of the member agencies of the MINE TF.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$23,500	\$23,500	Y	10041012.79580	10041012.52460

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ **SECONDED** By _____ that the following Resolution be adopted.

WHEREAS, the Polk County Sheriff's Office currently provides supplemental animal control services for various cities in Polk County; and

WHEREAS, the City of Clive desires to have Polk County provide these services from FY 22/23 through FY 25/26; and

WHEREAS, the Polk County Sheriff's Office agrees to provide services to the City of Clive as outlined in the attached contract; and

WHEREAS, the City of Clive agrees to pay the Sheriff's Office the amounts detailed in the attached contract; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the City of Clive for supplemental animal control services, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

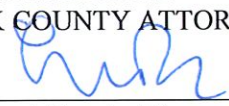
RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
2:20 pm, Apr 28, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Animal Control Services Contract with the City of Clive

Agenda Date: May 10, 2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Approval of the contract as submitted.

Background: The Polk County Sheriff's Office has historically provided supplemental animal control services for other cities in Polk County. This will be the first such agreement with Clive.

Action Impact: To assist the budget planning efforts of Polk County and the City of Clive, a contract has been negotiated that details the provision of animal control services. The contract may be cancelled by either party by providing not less than one hundred eighty days written notice.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$15,828	\$15,828	Y		10046200.52640
23/24	Y	\$16,145	\$16,145	Y		10046200.52640
24/25	Y	\$16,468	\$16,468	Y		10046200.52640
25/26	Y	\$16,797	\$16,797	Y		10046200.52640

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ **SECONDED** By _____ that the following Resolution be adopted.

WHEREAS, the Polk County Sheriff's Office currently provides supplemental animal control services for various cities in Polk County; and

WHEREAS, the City of Urbandale desires to have Polk County provide these services from FY 22/23 through FY 25/26; and

WHEREAS, the Polk County Sheriff's Office agrees to provide services to the City of Urbandale as outlined in the attached contract; and

WHEREAS, the City of Urbandale agrees to pay the Sheriff's Office the amounts detailed in the attached contract; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the City of Urbandale for supplemental animal control services, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
2:19 pm, Apr 28, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Animal Control Services Contract with the City of Urbandale

Agenda Date: May 10, 2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Approval of the contract as submitted.

Background: The Polk County Sheriff's Office has historically provided supplemental animal control services for other cities in Polk County. This will be the first such agreement with Urbandale.

Action Impact: To assist the budget planning efforts of Polk County and the City of Urbandale, a contract has been negotiated that details the provision of animal control services. The contract may be cancelled by either party by providing not less than one hundred eighty days written notice.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$41,791	\$41,791	Y		10046200.52640
23/24	N	\$42,627	\$42,627	Y		10046200.52640
24/25	N	\$43,480	\$43,480	Y		10046200.52640
25/26	N	\$44,350	\$44,350	Y		10046200.52640

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides a Deferred Compensation Retirement program for Polk County employees in accordance with Iowa Code section 331.324(l)(m) and §509A.12, and

WHEREAS, in accordance with Internal Revenue Service (IRS) regulations, the plan documents for the 457(b) Polk County Employee Contribution Plan and the 401(a) Polk County Employer Match Plan must be restated by December 31, 2022, and

WHEREAS, the Deferred Compensation Committee solicited and reviewed competitive bids for plan document services, and

WHEREAS, the Committee recommends approving Brown Winick as the provider of the plan document services, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph Mancoske Jr.
Assistant County Attorney

FISCAL NOTE: Costs are incorporated
in the current FY budget.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve agreement with Brown Winick to provide retirement plan document services for the Deferred Compensation program.

Agenda Date: 05/10/2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 03/13/2012 a contract between Polk County and Principal Life Insurance Company for administrative and recordkeeping services. By resolution dated 01/14/2014, approval of 401(a) plan document restatement. By resolution dated 06/26/2012 approval of 457(b) plan document. By resolutions dated 07/25/2012, 12/04/2012, and 06/25/2013 approval of plan amendments to 457(b) plan document.

Action Requested (Recommended): Approval of attached agreement with Brown Winick.

Comply with Policy: N/A

Background: In accordance with federal regulations, retirement plan documents need amended by December 31, 2022 to reflect changes due to the Setting Every Community Up for Retirement Enhancement (SECURE) Act and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. In 2018, Principal Life Insurance notified Polk County it would no longer provide custom plan document services. Upon completion of a competitive bid process, the Deferred Compensation Committee recommends Brown Winick as the provider to restate Polk County's 457(b) and 401(a) plan documents.

Action Impact: Approval of the attached agreement with Brown Winick to provided plan document services.

Fiscal Note: 2021 budget has been amended

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	N/A	\$26,000		Y		
23/24							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides dental and vision insurance to its eligible employees and retirees, and

WHEREAS, Polk County has contracted with Delta Dental of Iowa (Delta) to provide services for the dental and vision plans since 2017, and

WHEREAS, the Department of Human Resources recommends acceptance of the proposed rates and renewal of said contract with Delta for the period July 1, 2022 through June 30, 2023, and

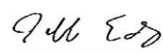
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the proposed renewal document and authorizes the Chairperson of the Polk county Board of Supervisors to sign said renewal document on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: Costs are incorporated
in the FY 22/23 budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval to renew dental and vision contracts with Delta Dental of Iowa

Agenda Date: 05/10/2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 03/14/2017 original contract approved.

Action Requested (Recommended): Approval of a one-year contract renewal for the period July 1, 2022 through June 30, 2023 with Delta Dental of Iowa.

Comply with Policy: N/A

Background: Polk County has provided dental and vision insurance to its employees and retirees through Delta Dental of Iowa since July 1, 2017. The dental plan is offered through a self-insured plan and the vision plan is offered through a fully-insured plan. Upon completion of a competitive request for proposal, Polk County authorized a three-year contract with Delta Dental with an annual renewal option.

Action Impact: Approval of the attached renewal document with Delta Dental.

Fiscal Note: Costs are incorporated into the FY 2022/23 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors provides Life and Disability programs for County employees to help reduce the loss of income which may result from death, injury, and/or illness, and

WHEREAS, Polk County entered into a multi-year contract with Voya, Financial as the provider of both programs effective January 1, 2019 through June 30, 2022, and

WHEREAS, the Department of Human Resources recommends renewing said contract with Voya, Financial for the period July 1, 2022 through June 30, 2023, and

NOW, THEREFORE, BE IT RESOLVED, Polk County, Iowa approves the terms of the attached renewal documents with Voya, Financial and authorizes the Chairperson of the Polk County Board of Supervisors to sign said documents on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: *Ralph Murness*
Assistant County Attorney

FISCAL NOTE: Costs are
incorporated in the FY22/23 budget.

20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval to renew contract with Voya, Financial

Agenda Date: 05/10/2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 11/27/2018 approved Voya, Financial as the service provider for the Life and Disability plans. By resolution dated 06/29/2021 approved plan document amendment.

Action Requested (Recommended): Approval of one-year contract renewal for the period July 1, 2022 through June 30, 2023 with Voya, Financial.

Comply with Policy: N/A

Background: Polk County has provided life and disability insurance to its employees through Voya since January 1, 2019. Polk County authorized a 3 ½ year contract ending June 30, 2022, with the option to renew annually.

Action Impact: Approval of the attached renewal document with Voya, Financial

Fiscal Note: Costs are incorporated into the FY 2022/23 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides Life and Disability programs for its employees, and

WHEREAS, Polk County has contracted with Voya, Financial as the provider of both programs since January 1, 2019, and

WHEREAS, the Department of Human Resources recommends amending the plan document to revise the age reduction schedule for spouse coverage be based upon the employee's attained age as of each July 1, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached amendment with Voya, Financial and authorizes the Chairperson of the Polk County Board of Supervisors to sign said document on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: N/A

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amend Voya, Financial plan document

Agenda Date: May 10, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 11/27/2018 approved Voya, Financial as the service provider for the Life and Disability plans. By resolution dated 06/29/2021 approved plan document amendment.

Action Requested (Recommended): Approval of plan amendment (attached).

Comply with Policy: N/A

Background: The current plan document applies an age reduction schedule to a participant's supplemental life insurance upon attainment of age 65. The attached amendment will allow a spouse's supplemental life coverage to adjust upon the employee attaining age 65, rather than adjusting upon the spouse's attainment of age 65.

Action Impact: Approval of the attached plan amendment.

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides health insurance to its eligible employees and retirees, and

WHEREAS, Polk County has contracted with Wellmark Blue Cross/Blue Shield of Iowa (Wellmark) to provide administrative services and stop loss insurance for its self-funded health plan, and

WHEREAS, the Department of Human Resources recommends renewing said contract with Wellmark for the period July 1, 2022 through June 30, 2023, and

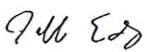
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached renewal documents with Wellmark, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said documents on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Costs are incorporated
in the FY 22/23 budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval to renew contract with Wellmark BC/BS of Iowa

Agenda Date: May 10, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 04/04/2005 original contract approved. By resolution dated 12/09/2014, amendment approving benefit modifications. By resolution dated 03/14/2017 approved contract renewal effective 07/01/2017. By resolution dated 05/18/2021 approved contract renewal effective 07/01/2022.

Action Requested (Recommended): Approval of a one-year contract renewal for the period July 1, 2022 through June 30, 2023 with Wellmark Blue Cross/Blue Shield of Iowa (Wellmark).

Comply with Policy: N/A

Background: Polk County has provided health insurance to its employees and retirees through a self-funded plan administered by Wellmark, since 2006. Upon completion of a competitive request for proposal, Polk County authorized a three-year contract with Wellmark beginning July 1, 2017 with the option to renew annually.

Action Impact: Approval of the attached renewal documents for administrative services with Wellmark.

Fiscal Note: Costs are incorporated in the FY 2022/23 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Polk County is a member of the Metro Waste Authority; and,

WHEREAS, Metro Waste Authority is taking a regional approach to recycling for long-term benefits and administrative efficiencies; and,

WHEREAS, Metro Waste Authority has negotiated a collection contract with a third party provider for recycling services for residential customers within the unincorporated Polk County limits; and,

WHEREAS, Polk County agrees to the selected contractor.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Metro Waste Authority and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Director of Community Relations

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY21/22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving an agreement with Metro Waste Authority (MWA).

Agenda Date: May 10, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County is a member of the Metro Waste Authority and as part of a regionalization of recycling services, MWA has negotiated a collection contract with a third party provider for residential customers in unincorporated Polk County.

Action Impact: The passage of this resolution approves the agreement with MWA for third party recycling services in unincorporated Polk County.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y				N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ that the following Resolution be adopted:

WHEREAS, the property identified in the County System as District/Parcel 030/01081-001-000 (Geoparcel 7824.05.278.001) is owned by Wesleyan Church, Inc.; and,

WHEREAS, the deadline to file for a tax exemption with the Polk County Assessor is February 1 of each year; and,

WHEREAS, Wesleyan Church, Inc. is to be used for charitable purposes and missed the exemption filing deadline; and,

WHEREAS, had Wesleyan Church, Inc. filed for the exemption before February 1 the property would have been exempt for the 2021 assessed year; and,

WHEREAS, Iowa Code §427.3 grants the authority of the Board of Supervisors to abate the taxes levied against property acquired after the deadline for filing for property tax exemption in the year in which the property was transferred; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to abate the 2021 assessed year taxes, payable September 2022 and March 2023, prorated from the time they purchased the property on March 16, 2021; and waive all associated interest and fees.

NOW, THEREFORE BE IT RESOLVED that Polk County authorizes the abatement of the 2021 assessed year taxes, payable September 2022 and March 2023 for the Wesleyan Church, Inc. property listed above, prorated from the time they purchased the property on March 16, 2021; waive all associated interest and fees; and the Treasurer, Auditor and Assessor are directed to take all steps necessary to implement this resolution and correct their records accordingly.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution abating property taxes for Wesleyan Church, Inc. for District/Parcel 030/01081-001-000.

Agenda Date: May10, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None on behalf of this organization.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve property tax abatement for Wesleyan Church, Inc.

Comply with Policy: Yes

Background: Wesleyan Church, Inc. is the owner of District/Parcel 030/01081-001-000 (Geoparcels 7824.05.278.001) located at 855 17th Street in Des Moines. Wesleyan Church, Inc. is requesting an abatement for the (2021 assessed year), payable September 2022 and March 2023.

Action Impact: Abate 2021 assessed year taxes.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N					

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

Organization

Term Expires

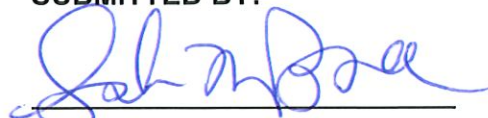
Mid-Iowa Planning Alliance
Tom Hockensmith

1/3/2023

POLK COUNTY

Angela Connolly, Chair

SUBMITTED BY:



Sarah Boese
Director of Community Relations

FY21/22 #
Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: May 10, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Golf Charitable Foundation of Greater Des Moines (Principal Charity Classic) is a community event that greatly impacts the economic vitality and quality of life in central Iowa. The Principal Charity Golf Tournament serves specifically to raise money for local non-profit organizations supporting children; and,

WHEREAS, Golf Charitable Foundation of Greater Des Moines is seeking Polk County Community Development Grant funding to sponsor the Principal Charity Classic. The event will be May 31st to June 5, 2022 at Wakonda Golf Course located at 3915 Fleur Dr., Des Moines, Iowa. The project will benefit children's charities and have a significant impact in our community, as well as, central Iowa. The proceeds from this year's event will be given to Blank Children's Hospital, MercyOne Children's Hospital, United Way of Central Iowa and Variety the Children's Charity of Iowa. The event serves a public purpose by providing funding to support children with opportunities and services; and,

WHEREAS, the Polk County Board of Supervisors desires to support the Principal Charity Classic and their effort to fund children's charities; and,

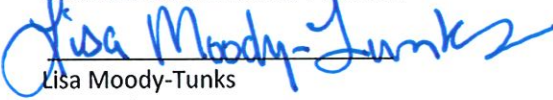
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with a Community Development Grant Award for \$75,000.00 in gaming revenues and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$75,000.00 FY21/22

26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to the Golf Charitable Foundation of Greater Des Moines, which is a 501c3 non-profit organization that raises funds for local charities.

Agenda Date: May 10, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Board of Supervisors
286-2272

Previous Action taken by the Board: Community Development Grant awarded April 6, 2021-\$100,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Provide a \$75,000.00 grant to the Golf Charitable Foundation of Greater Des Moines for the 2022 Principal Charity Classic

Comply with Policy: Y

Background: Polk County has a long-standing commitment to funding economic development initiatives and events that benefit the residents and business of Polk County. The Board of Supervisors wishes to continue the support for the Principal Charity Classic. This resolution authorizes the expenditure of \$75,000.00 of gaming revenue to sponsor the 2022 Principal Charity Classic. The proceeds from the event will be given to Blank Children's Hospital, MercyOne Children's Hospital, United Way of Central Iowa and Variety the Children's Charity of Iowa. This event serves a public purpose by providing funding to support children with opportunities and services.

Action Impact: The passage of this resolution will award a Community Development Grant of \$75,000.00 to the Golf Charitable Foundation of Greater Des Moines and authorizes the chair to sign the attached agreement.

Fiscal Note: Community Development Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$75,000.00				40109032.79410

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

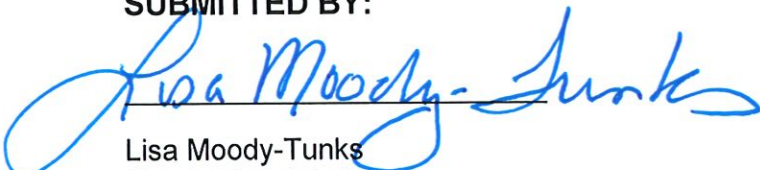
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$93,150.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$93,150.00 from the Community Betterment fund, FY 21-22

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: May 10, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-May 3, 2022 for \$75,500.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$93,150.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$93,150.00		N		40109033.79410

Additional Fiscal Note Information (optional):

**Community Betterment Grant Awards
May 17, 2022**

6th Avenue Corridor	\$6,000.00
Accent Neighborhood Association	\$600.00
Beaverdale Farmers Market	\$10,000.00
By Degrees Foundations	\$5,000.00
Greenwood Elementary School PTA	\$9,500.00
Ingersoll Grand Self-Supporting Municipal Improvement District	\$7,500.00
Des Moines Golden Kiwanis	\$2,000.00

Des Moines Playhouse	\$6,550.00
Des Moines Police Activities League	\$6,000.00
Des Moines Police Activities League	\$8,000.00
Drake Neighborhood Association	\$5,000.00

Eat Greater Des Moines	\$9,000.00
Family Promise of Greater Des Moines	\$1,000.00
Girls Rock Fiscal Agent for Queer Youth Resource Center	\$3,500.00
Urbandale 4th of July	\$2,500.00
Walnut Creek Baseball	\$5,000.00

Young Children-Priority One, d/b/a Nutrition for Young Children	\$6,000.00
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TOTAL	\$93,150.00
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