

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
MAY 17, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. Asian American and Pacific Islander Heritage Month – May 2022

PUBLIC HEARING

**POLK COUNTY BOARD OF SUPERVISORS ACTING AS THE
POLK COUNTY BOARD OF HEALTH**

**REPEAL AND REPLACEMENT OF CHAPTER IV
POLK COUNTY WELL REGULATIONS**

- *6. Resolution approving the repeal and replacement of Polk County Health Regulation, Chapter IV, Polk County Well Regulations.

**ORDINANCE
(THIRD READING)**

7. Ordinance approving Polk County Zoning Map Amendment from the “NB” Neighborhood Business District to the “AG” Agricultural District for property located at 2977 NW 66th Avenue (Klein).

8. **PUBLIC COMMENTS**

PERMITS

9. Renewal applications for Cigarette/Tobacco/Nicotine/Vapor permits for the following:

Casey’s General Store #4	6565 NW 6 th Drive
Casey’s General Store #45	2890 E. Broadway
Casey’s General Store #1901	2541 NW 66 th Avenue
Casey’s General Store #2683	6301 SE 116 th St, Runnells
Casey’s General Store #3075	6981 NE 14 th St, Ankeny
Kum & Go #539	5050 NW 2 nd Avenue
QuikTrip #538	4575 NW 2 nd Street
QuikTrip #562	4801 NE 14 th Street

RESOLUTIONS

- *10. Resolution approving agreement with Iowa Child Advocacy Board for financial support of the Pilot Iowa Citizen Foster Care Review Board (for Polk County).
- *11. Resolution approving agreement with Iowa Department of Human Services for Polk County DCAT (Decategorization) and Community Partnership for Protecting Children coordination (CPPC).
- *12. Resolution approving agreement amendment with Iowa Department of Human Services for Polk County DECAT and Restorative Justice and Cultural Equity coordination services (RJCE).
- *13. Resolution approving agreement amendment with Iowa Department of Human Services for Polk County DECAT and Pre-Arrest Diversion Case Management and coordination services.
- *14. Resolution approving easements for construction of the NE Broadway Avenue Improvements Project.
- *15. Resolution approving Quit Claim Bill of Sale Agreement with Union Pacific Railroad to replace Berwick Drive bridge (BR6066A over UP Railroad tracks).
- 16. Resolution setting the annual service fee for Polk County's Residential Recycling Program (Curb-It).
- 17. Resolution establishing a truck embargo on several roadways in unincorporated area (between I-80/35 and NW 54th Avenue and between NW 6th Street and NW 2nd Street).
- 18. Resolution concerning annexation of property into the City of Ankeny (NE Delaware Avenue).
- 19. Resolution approving final plat of Fox Ridge Estates Plat 1.
- *20. Resolution approving release of mortgage on 317 E. 23rd Street (Guzman-Garcia).
- *21. Resolution approving lease renewal for the Polk County Credit Union.
- 22. Resolution creating Polk County DCAT (Decategorization) Project positions within Community, Family and Youth Services Department.
- 23. Resolution modifying positions in the Sheriff's Office.
- 24. Resolution approving recommendation of the Polk County Assessor for reinstating the Homestead Tax Credit (010/00919-001-000).

- *25. Resolution approving agreement with Cornerstone Government Affairs for federal lobbying services.
- 26. Resolution approving expenditures of previously allocated American Rescue Plan Act funds (ARPA).
- 27. Resolution approving Community Betterment Grant Awards.

COMMUNICATIONS

- 28. City of Polk City notice of hearing on execution of agreement amending and renewing agreement with Ankeny regarding establishment of an annexation and development review agreement boundary.
- *29. City of Ankeny notice of hearing on voluntary annexation of certain territory adjacent to the northeast quadrant of Ankeny (requested by Hope Kimberley LLC).
- 30. City of Sheldahl meeting notice concerning voluntary annexation into the city.

BUDGET ACTIONS

- 31. Memorandum of Budget Actions.

APPOINTMENTS

- 32. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

https://www.youtube.com/watch?v= 7_pzllrXgg

County of Polk

POLK COUNTY

Board of Supervisors PROCLAMATION

Whereas, Asian American and Pacific Islander (AAPI) Heritage Month is observed during the month of May to celebrate and acknowledge Asian American and Pacific Islander history, culture, and achievements; and

Whereas, the origin of Asian American and Pacific Islander Heritage Month in the United States dates back to 1978, when a joint congressional resolution established Asian/Pacific American Heritage Week in early May to coincide with two important milestones in Asian/Pacific American history: the arrival in the United States of the first Japanese immigrants on May 7, 1843 and contributions of Chinese workers to the building of the transcontinental railroad, completed May 10, 1869; and

Whereas, in 1990, the first Asian/Pacific American Heritage Month was designated by presidential proclamation, and in 1992, Congress permanently designated May of each year as a month long celebration that is now known as Asian American and Pacific Islander Heritage Month; and

Whereas, the Polk County community has greatly benefitted through cultural richness, diversity, and generosity of its local Asian Americans and Pacific Islanders, and celebrates their contributions through various programs and events each year.

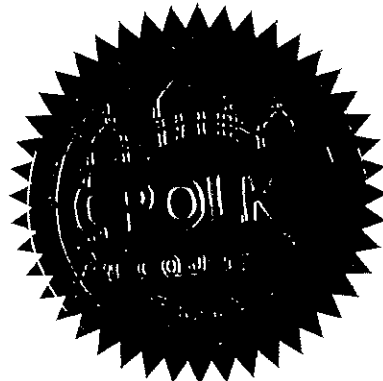
Now, therefore, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **May of 2022** to be:

Asian American and Pacific Islander Heritage Month

in Polk County, Iowa, and encourage all residents to celebrate the cultural diversity of Asian Americans and Pacific Islanders by learning about the many different cultures, languages and ethnicities that embody the AAPI Community.

Signed this ___ day of _____, 2022, in _____.

Angela Connolly, Chair
POLK COUNTY BOARD OF SUPERVISORS



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RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors, acting as the Polk County Board of Health pursuant to Iowa Code Chapter 137.104, previously adopted Chapter IV of the Polk County Board of Health Rules and Regulations known as the Polk County Well Regulation (the Polk County Well Regulation); and

WHEREAS, the Polk County Public Works Department recommended modifications and revisions to the Polk County Well Regulation as it relates to updated administrative rules from the State of Iowa and other associated changes; and

WHEREAS, the Polk County Board of Health Advisory Board approved the modifications and revisions to the Polk County Well Regulation on February 18, 2022; and

WHEREAS, the Polk County Public Works Department recommends repealing and replacing the Polk County Well Regulation with the revised version as approved by the Polk County Board of Health Advisory Board and set out in Exhibit A hereto; and

WHEREAS, a public hearing on the proposed repeal and replacement of the Polk County Well Regulation has been held as of this date by the Polk County Board of Health and any and all citizens appearing to comment on the proposal have been heard and this Board has considered any such comments.

NOW, THEREFORE, BE IT RESOLVED that acting as the Polk County Board of Health, this Board hereby repeals the current version of the Polk County Well Regulation and adopts in lieu; thereof, the Polk County Well Regulation as set forth in Exhibit A to this resolution. The Polk County Well Regulation as set forth in Exhibit A to this resolution shall be effective immediately upon publication; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors, pursuant Iowa Code Section 137.104(b)(2), approves the repeal of the current version of the Polk County Well Regulation and adopts the new version of the Polk County Well Regulation as set forth in Exhibit A to this resolution and authorizes the Auditor to cause publication thereof.

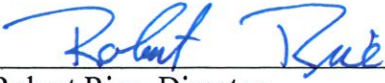
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

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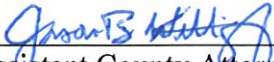
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 84-22 approving the repeal and replacement of Polk County Health Regulation, Chapter IV, the Polk County Well Regulation after Public Hearing as Polk County Board of Health.

Agenda Date: May 17, 2022

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 286-3726

Previous Action taken by the Board: Adopted the Regulation as Polk County Health Regulation, Chapter IV, Polk County Well Regulation. BOS, acting as BOH, set a public hearing for 5/17/2022.

Board/Commission Actions: Board of Health Advisory Committee recommended repealing and replacing Health Regulation, Chapter IV, Polk County Well Regulation, February 18, 2022.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The Polk County Board of Supervisors, acting as the Polk County Board of Health, previously adopted the Polk County Well Regulation as Chapter IV of the Polk County Board of Health Rules and Regulations. The Polk County Public Works Department has recommended repealing and replacing this regulation as the State of Iowa is requiring all counties to enter into 28E agreements to be able to permit and perform related duties for the installation of and abandonments of wells. The changes to chapter IV include:

- 1) Adoption of IAC, Division 567, Chapter 38 Private Water Well Construction Permits and IAC, Division 567, Chapter 82, Well Contractor Certification; and
- 2) Plumbing and Electrical permit requirements for the installation of a well; and
- 3) Well abandonment processes; and
- 4) Updating appeal processes; and
- 5) Other changes clarifying current activities, formatting and numbering modifications.

Action Impact: Approval of this Regulation repeals and replaces, Chapter IV, Polk County Well Regulation.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N/A	N/A	N/A	N/A		

Additional Fiscal Note Information (optional):

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioner, Steven Klein, P.O. Box 1123, Johnston, IA 50131 (Property Owner), are requesting a Zoning Map Amendment from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (with no conditions) for the rezoning area totaling approximately 23.009-acres located approximately 950-feet north of the intersection of NW 26th Street and NW 66th Avenue, being a portion of the property addressed as 2977 NW 66th Avenue, Des Moines, within the NW ¼ of Section 4 in Saylor Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, March 28, 2022 at 7:00 P.M., at the meeting room of the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence in favor of the Zoning Map Amendment, voted five (5) for with zero (0) against to recommend to the Polk County Board of Supervisors that the Zoning Map Amendment from "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (with no conditions) be **approved**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, May 3, 2022 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (with no conditions) for the 23.009-acre rezoning area of the subject property legally described as follows:

An Irregular tract of ground located in the NW ¼ of Section 4, also being a part of Lots 4 and 5 of the Official Plat of the NW ¼ of Section 4, all in Township 79 North, Range 24 West of the 5th P.M., Polk County, Iowa, more particularly described as follows;

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Commencing at the Southeast corner of the SW ¼ of the NW ¼ of said Section 4; thence N0°16'46"E, along the Easterly line of said SW ¼ of the NW ¼ of Section 4, a distance of 921.73 feet; thence N89°43'14"W, 65.00 feet to a point on the Westerly Right-of-way of NW 26th Street, as it is presently established, said point also being the Point of Beginning; thence N90°00'00"W 737.35 feet; thence N40°06'20"W, 806.96 feet; thence N00°25'46"E, 300.00 feet to the North line of said Lot 4; thence N89°25'46"E along the North line of said Lot 4 and 5, a distance of 1259.55 feet to the Westerly Right-of-way line of said NW 26th Street; thence S0°16'46"W along said line, a distance of 926.76 feet to the Point of Beginning, containing 23.009 acres, more or less, and subject to any easement or restrictions of record.

BE APPROVED.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. Polk County Zoning Map Amendment from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (with no conditions) for the approximately 23.009-acre for the subject property located approximately 950-feet north of the intersection of NW 26th Street and NW 66th Avenue, being a portion of the property addressed as 2977 NW 66th Avenue, Des Moines, within the NW ¼ of Section 4 in Saylor Township.

Agenda Date: May 3, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on March 28, 2022, and voted five (5) for with zero (0) against to recommend approval of the request.

Action Requested (Recommended): The Zoning Commission recommended approval.

Comply with Policy: Yes. Staff recommendation is to approve the request. The request is in accordance with the Comprehensive Plan as it promotes the goals of preserving agricultural land and open space. The subject property is also known to be a flood prone area, and approval of the request would limit further development of that parcel.

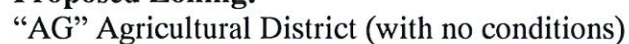
Background: The request is a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Neighborhood Commercial classification to the Agricultural classification, and a Polk County Zoning Map Amendment from the "NB" Neighborhood Business District (with conditions) to the "AG" Agricultural District (without conditions). The area of rezoning totals 23.009-acres, and is currently utilized as agricultural land. The property was re-zoned to the "LB" Light Business District in January of 2005 within conditions which including limiting the uses to only office and warehousing uses with no outdoor storage. The applicant stated on the application he now wishes for the property to remain as open space for the preservation of the nearby Fisher Lake.

Action Impact: If the Rezoning Petition is approved, the Petitioner can continue to utilize the subject property for open space or agricultural purposes. Denial of the Rezoning Petition leaves the property within the "NB" Neighborhood Business District with the following previously imposed conditions: 1) It will be used for Office and Warehouse uses only; 2) There will be no outside storage; 3) The maximum building height will be 40-feet; 4) The lowest floor of any building will be 1-foot above the 100-year base flood elevation; and 5) Evergreen and pine trees will be planted on the north property line.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Polk County Zoning Map Amendment
(Map – Existing Zoning)



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Child Advocacy Board (ICAB) began a pilot Citizen Foster Care Review Board for Polk County in 2021 to submit findings and recommendations to the Iowa Department of Human Services, Juvenile Court Services and Juvenile Court judges to assist them with making informed decisions; and

WHEREAS, the ICAB has requested financial support in the amount of \$5,000.00 from Polk County, Iowa to extend the pilot, to cover the costs of a facilitator that will oversee the administrative work of the Foster Care Review Board; and

WHEREAS, Polk County, Iowa recognizes the importance of ensuring youth at risk of aging out of the foster care system have a plan in place to assist them with a successful transition into adulthood and desires to provide the financial support requested; and

WHEREAS, the term of this pilot project is July 1, 2022 through June 30, 2023.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the Iowa Child Advocacy Board for financial support towards the pilot of a Foster Care Review Board, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:  _____

Eric Kool, Director
Community, Family and Youth Services

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APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney
FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County, Iowa and Iowa Child Advocacy Board for financial support of the Pilot Iowa Citizen Foster Care Review Board for Polk County.

Agenda Date:

Contact Individual: Eric N. Kool, Director
(515) 323-5261

Previous Action taken by the Board: A similar Agreement was approved by the Board on 08-31-21.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background:

The Iowa Child Advocacy Board (ICAB) has requested financial support from Polk County, Iowa in the amount of \$5,000 to supplement the cost of a contracted facilitator for the Pilot Iowa Citizen Foster Care Review Board (FCRB) for Polk County. The facilitator will be responsible for overseeing the administrative work of the FCRB and authoring reports based on the FCRB recommendations. The funds contributed by Polk County, Iowa will be expended as follows:

- \$320 Training and Mileage hours
- \$480 Professional fees (12 meetings @ \$40/meeting)
- \$4,200 Facilitation and authoring of FCRB reports (12 meetings/average 7 reports per month @\$50/report)

The FCRB reviews cases of youth 16+ years of age who have a permanency goal ordered by the court as another planned permanent living arrangement (APPLA). This population of youth is likely to age out of foster care at age 18. The FCRB is responsible for assessing cases to ensure that thorough transition planning is in place to assist the youth in making a successful transition to adulthood. Findings are submitted to the Iowa Department of Human Services, Juvenile Court and judges to assist them with making informed decisions about a youth's case.

Action Impact: Approval of this Agreement will provide funding in the amount of \$5,000 to the ICAB to supplement the cost of a contracted facilitator to oversee the FCRB.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$5,000		N	1023-3121-77490.04	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be approved:

WHEREAS, the Polk County Decategorization (DCAT) Project has historically been located within Polk County Health Services Corporation, as the employer of record and fiscal agent; and,

WHEREAS, Polk County Health Services Corporation will no longer serve in that capacity; and,

WHEREAS, the DCAT Executive Committee has identified Polk County, Iowa as the preferred employer of DCAT staff and coordinator of DCAT Project activities; and,

WHEREAS, the Polk County DCAT Project has identified the need for an individual to coordinate services (DCAT Coordinator) for the Community Partnerships for Protecting Children (CPPC) Initiative and other DCAT projects and initiatives; and,

WHEREAS, the term of this Agreement is May 17, 2022 through June 30, 2023 with the option to extend the Agreement for up to four (4) additional one (1) year terms; and,

WHEREAS, the maximum amount to be paid by Polk County, Iowa is \$2,267,871 for the entire term of this Agreement, including any extensions; and,

WHEREAS, the Iowa Department of Human Services will reimburse Polk County, Iowa for expenses through federal funds provided by the Promoting Safe and Stable Families grant; and,

WHEREAS, continued payment for Agreement extension years is contingent upon extension of the Agreement.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves terms of the attached Agreement with the Iowa Department of Human Services for DCAT Coordination position, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly,
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Polk County Community, Family and Youth Services

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County, Iowa and the Iowa Department of Human Services for Polk County Decategorization and Community Partnership for Protecting Children (CPPC) Coordination.

Agenda Date: May 17, 2022

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: None.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: The Polk County Decategorization (DCAT) Project has historically been located within Polk County Health Services Corporation, which has served as the fiscal agent and employer of record. Because that 501c3 will no longer be filling this role, the DCAT Project Executive Board supports moving the DCAT Project coordination and related Executive Board priorities to Polk County, Iowa by and through the Polk County Community, Family and Youth Services Department.

The director of Polk County Community, Family and Youth Services serves on the Decategorization Project (DCAT) Executive Committee, which is the entity responsible for approval of all DCAT contracts. The Executive Committee has identified Polk County as the preferred employer and coordinator of DCAT staff that facilitate the DCAT Project.

The DCAT Executive Board has identified the need for staff to coordinate directives of the Executive Board including convening community stakeholders to identify priorities and activities related to reducing child abuse and delinquency. Within this coordination, the Community Partnership for Protecting Children (CPPC) also works to prevent child abuse, prevent re-abuse, safely decrease the number of out-of-home placements, promote timely reunification when children are placed in foster care, and change systems cultures to improve child welfare processes, practices, and policies.

The term of this Agreement is May 17, 2022, through June 30, 2023 with the option to extend the Agreement for up to four (4) additional one (1) year terms.

Action Impact: Adoption of this resolution will effectuate the Agreement between the Iowa Department of Human Services and Polk County, Iowa for CPPC and DCAT Project coordination services.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$135,000	\$135,000	N	1023-3413-77490	1023-3413-52290 1023-3413-52710
22/23	Y	\$393,791	\$393,791	N	1023-3413-77490	1023-3413-52290 1023-3413-52710
23/24	Y	\$409,540	\$409,540	N	1023-3413-77490	1023-3413-52290 1023-3413-52710
24/25	Y	\$425,920	\$425,920	N	1023-3413-77490	1023-3413-52290 1023-3413-52710
25/26	Y	\$442,950	\$442,950	N	1023-3413-77490	1023-3413-52290 1023-3413-52710
26/27	Y	\$460,670	\$460,670	N	1023-3413-77490	1023-3413-52290 1023-3413-52710

NOTE: The Iowa Department of Human Services will reimburse Polk County, Iowa for the all costs directly related to the performance of the Agreement, including a 10% services fee.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be approved:

WHEREAS, the Polk County Decategorization (DCAT) Project has historically been located within Polk County Health Services Corporation, as the employer of record and fiscal agent; and,

WHEREAS, Polk County Health Services Corporation will no longer serve in that capacity; and,

WHEREAS, the DCAT Executive Committee has identified Polk County, Iowa as the preferred employer of DCAT staff and coordinator of DCAT Project activities; and,

WHEREAS, the Polk County DCAT Project has identified the need for a Restorative Justice and Cultural Equity coordinator (RJCE Coordinator) to advise professionals working in juvenile justice and child welfare systems in Polk County; and,

WHEREAS, these services will build alliances with community and systems leaders to address disparate outcomes for people of color; and,

WHEREAS, the term of this Agreement is May 17, 2022 through June 30, 2023 with the option to extend the Agreement for up to four (4) additional one (1) year terms; and,

WHEREAS, the maximum amount to be paid by Polk County, Iowa is \$908,013 for the entire term of this contract, including any extensions; and,

WHEREAS, the Iowa Department of Human Services will reimburse Polk County, Iowa for the all costs directly related to the performance of the Agreement; and,

WHEREAS, continued payment for Agreement extension years is contingent upon extension of the Agreement.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with the Iowa Department of Human Services for the DCAT RJCE Coordination services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement amendment between Polk County, Iowa and the Iowa Department of Human Services for Polk County Decategorization and Restorative Justice and Cultural Equity (RJCE) Coordination Services.

Agenda Date: 05-17-2022

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: None.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: The Polk County Decategorization (DCAT) Project has historically been located within Polk County Health Services Corporation, which has served as the fiscal agent and employer of record. Because that 501c3 will no longer be providing this oversight, the DCAT Project Executive Board is in support of moving the DCAT Project coordination and related Executive Board priorities to Polk County, Iowa by and through the Polk County Community, Family and Youth Services Department.

One priority of the DCAT Executive Board is coordination of restorative justice and cultural equity services, which include activities such as:

- Building alliances with community and systems leaders to encourage cooperative strategies that address disproportionality and foster collaborations and activities in the community;
- Researching/providing technical assistance on Cultural Competency and Implicit Bias training development and implementation, including collaborating with other experts in the field;
- Providing coordination and administration of the Intercultural Development Inventory (IDI) within the Iowa Department of Human Services and Juvenile Court Services;
- Coordination with the case manager position for Pre-Arrest Diversion services, to reduce involvement and penetration into the juvenile justice system.

The term of this Agreement is May 17, 2022 through June 30, 2023 with the option to extend the contract for up to four (4) additional one (1) year terms.

Action Impact: Adoption of this resolution will effectuate the contract between the Iowa Department of Human Services and Polk County, Iowa for RJCE Coordination.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$60,000	\$60,000	Y	1023-3413-77491	1023-3413-52290 1023-3413-52710
22/23	Y	\$156,566	\$156,566	Y	1023-3413-77491	1023-3413-52290 1023-3413-52710
23/24	Y	\$162,829	\$162,829	Y	1023-3413-77491	1023-3413-52290 1023-3413-52710
24/25	Y	\$169,342	\$169,342	Y	1023-3413-77491	1023-3413-52290 1023-3413-52710
25/26	Y	\$176,116	\$176,116	Y	1023-3413-77491	1023-3413-52290 1023-3413-52710
26/27	Y	\$183,160	\$183,160	Y	1023-3413-77491	1023-3413-52290 1023-3413-52710

NOTE: The Iowa Department of Human Services will reimburse Polk County, Iowa for the all costs directly related to the performance of the Agreement, including a 10% services fee.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be approved:

WHEREAS, the Polk County Decategorization (DCAT) Project has historically been located within Polk County Health Services Corporation, as the employer of record and fiscal agent; and,

WHEREAS, Polk County Health Services Corporation will no longer serve in that capacity; and,

WHEREAS, the DCAT Executive Committee has identified Polk County, Iowa as the preferred employer of DCAT staff and coordinator of DCAT Project activities; and,

WHEREAS, the Polk County DCAT Project has identified the need for an individual to coordinate services for a Juvenile Pre-Arrest Diversion Program designed to prevent entry or further penetration into the formal juvenile justice system; and,

WHEREAS, the term of this Agreement is May 17, 2022 through June 30, 2023 with the option to extend the Agreement for up to four (4) additional one (1) year terms; and,

WHEREAS, the maximum amount to be paid by Polk County, Iowa is \$538,725 for the entire term of this Agreement, including any extensions; and,

WHEREAS, the Iowa Department of Human Services will reimburse Polk County, Iowa for the all costs directly related to the performance of the Agreement; and,

WHEREAS, continued payment for Agreement extension years is contingent upon extension of the Agreement.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with the Iowa Department of Human Services for the Juvenile Pre-Arrest Diversion Program Coordinator, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly,
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Polk County Community, Family and Youth Services

#13

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement amendment between Polk County, Iowa and the Iowa Department of Human Services for Polk County Decategorization and Pre-Arrest Diversion Case Management and Coordination Services.

Agenda Date: 05-17-2022

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: None.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: The Polk County Decategorization (DCAT) Project has historically been located within Polk County Health Services Corporation, which has served as the fiscal agent and employer of record. Because that 501c3 will no longer be filling this role, the DCAT Project Executive Board supports moving the DCAT Project coordination and related Executive Board priorities to Polk County, Iowa by and through the Polk County Community, Family and Youth Services Department.

The DCAT Executive Board has identified the need for an individual to serve as the case manager and service coordinator for a county-wide Pre-Arrest Diversion Program for juvenile offenders. The individual will coordinate, oversee, and provide direct services for youth ages 10-17 participating in the Des Moines Police Department Second Chance Program and similar activities with other local law enforcement agencies. The goal is to divert youth from entry or further penetration into the formal Juvenile Justice system

The term of this Agreement is May 17, 2022, through June 30, 2023 with the option to extend the Agreement for up to four (4) additional one (1) year terms.

Action Impact: Adoption of this resolution will effectuate a contract between the Iowa Department of Human Services and Polk County, Iowa for Pre-Arrest Diversion Case Management and Coordination Services.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$45,000	\$45,000	Y	1023-3413-77492	1023-3413-52290 1023-3413-52710
22/23	Y	\$91,155	\$91,155	Y	1023-3413-77492	1023-3413-52290 1023-3413-52710
23/24	Y	\$94,801	\$94,801	Y	1023-3413-77492	1023-3413-52290 1023-3413-52710
24/25	Y	\$98,593	\$98,593	Y	1023-3413-77492	1023-3413-52290 1023-3413-52710
25/26	Y	\$102,537	\$102,537	Y	1023-3413-77492	1023-3413-52290 1023-3413-52710
26/27	Y	\$106,639	\$106,639	Y	1023-3413-77492	1023-3413-52290 1023-3413-52710

NOTE: The Iowa Department of Human Services will reimburse Polk County, Iowa for the all costs directly related to the performance of the Contract, including a 10% services fee.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant; and

WHEREAS, the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program; and

WHEREAS, Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easements and temporary easements as listed on Attachment A to this resolution.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the right-of-way agreements, easements, and temporary easements for the NE Broadway Avenue Improvement Project, adopts the agreements, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa; and

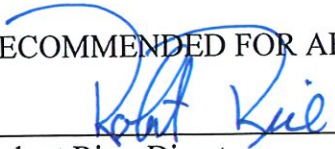
BE IT FURTHER RESOLVED that the Public Works Department is authorized to execute the terms of said easements and agreements, administer the easement and agreement terms on behalf of Polk County, Iowa, and record all necessary documents.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

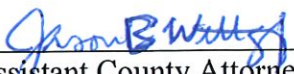
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Cost of \$71,897.50 for the easements to be drawn
from the Polk County Farm-To-Market Fund.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 79-22 to approve easements for construction of the NE Broadway Avenue Improvements Project.

Agenda Date: May 17, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of the right-of-way agreements, easements, and temporary easements for the NE Broadway Avenue Improvement Project, adopts the agreements, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: On September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant. The NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program. Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction. To facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easements and temporary easements as listed on Attachment A to this resolution.

Action Impact: Resolution approves the terms of easements and allows the development of the NE Broadway Avenue Improvements project to proceed.

Fiscal Note: Cost of \$71,897.50 for the easements to be drawn from the Polk County Farm-To-Market Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	NA	NA	NA			
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on July 27, 2021, Polk County, Iowa approved a Public Overpass Agreement with the Union Pacific Railroad which allows Polk County, Iowa to remove and replace the existing Berwick Drive bridge known as BR6066A; and

WHEREAS, pursuant to that Agreement, the Union Pacific Railroad has presented a Quit Claim Bill of Sale Agreement to Polk County for the existing Berwick Drive bridge; and

WHEREAS, the Quit Claim Bill of Sale will allow Polk County, Iowa to remove and replace the Berwick Drive bridge.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the attached Quit Claim Bill of Sale Agreement and authorizes the Chairperson of the Polk County Board of Supervisors to execute the document on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department be authorized to return a copy of the signed Quit Claim Bill of Sale to Union Pacific and administer any required payments thereto, on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: The Agreement will require a lump sum payment after execution and to pay invoices from Union Pacific periodically during the project for safety flaggers. Once the project is certified complete, Union Pacific will provide a lump sum reimbursement payment.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 78-22 to approve Quit Claim Bill of Sale Agreement with Union Pacific Railroad to replace Berwick Drive bridge (BR6066A) over the UP Railroad tracks.

Agenda Date: May 17, 2022

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: Resolution 189-19, October 29, 2019 approving funding Agreement with Iowa Department of Transportation.

Board/Commission Actions: N/A

Action Requested (Recommended): Approves Quit Claim Bill of Sale Agreement and authorizes the Public Works Department to administer the Agreement on behalf of Polk County.

Comply with Policy: Yes

Background: Staff has received the presented Agreement from Union Pacific to be able to access their right-of-way to remove and replace the existing Berwick Drive bridge. The project utilizes County Bridge and HBP funds which are administered by the Iowa Department of Transportation.

Action Impact: Resolution approves the Quit Claim Bill of Sale Agreement and allows the continued development of the project through the Iowa Department of Transportation.

Fiscal Note: The Agreement will require a lump sum payment after execution and to pay invoices from Union Pacific periodically during the project for safety flaggers. Once the project is certified complete, Union Pacific will provide a lump sum reimbursement payment.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$157,000	\$0	N		
22/23	Y	\$114,900	\$191,680	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Chapter 30 of the Polk County Code of Ordinances-Residential Recycling was adopted in April of 2002 and amended in April of 2009; and

WHEREAS, the cost of providing the service has changed so the collection schedule needs to be updated; and

WHEREAS, the fee increase of \$0.43 per month is calculated based on nationally published Consumer Price Indexes (CPI) and fuel index that is a provision of the MWA contract with Waste Management for collection services; and

WHEREAS, that the boundaries of the service area where the CURB IT! Program is provided in the unincorporated portion of Polk County are shown on the official CURB IT! map and includes the eligible households accessing the roads shown on the map; and

WHEREAS, that new homes within the service area are added to the CURB-IT Program as they become occupied.

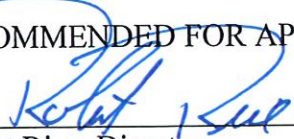
NOW, THEREFORE, BE IT RESOLVED that the annual service fee for each eligible household, beginning on July 1, 2022, is set at \$51.84 plus the administrative cost of collection by Polk County or Des Moines Water Works.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

Fiscal Note: None

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 83-22 sets the annual service fee for Polk County's Residential Recycling Program (Curb-it)

Agenda Date: May 17, 2022

Contact Individual: Bret Vandelune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Annual Curb-it Resolution

Board/Commission Actions: N/A

Action Requested (Recommended): Establish the annual service fee and collection schedule for the Curb It program July 1, 2022- June 30, 2023

Comply with Policy: Yes

Background: Chapter 30 of the Polk County Code of Ordinances- Residential Recycling was adopted in April, 2002 and amended June 2009. The cost of providing the service has changed so the collection schedule needs to be updated. The fee increase of \$0.43 per month is calculated by Metro Waste Authority as provided for in the contract for collection services. New homes and subdivisions within the existing service area are added according to the requirements of Chapter 30. The boundaries of the service area where the CURB IT! Program is provided in the unincorporated portion of Polk County as shown on the official CURB IT! map. Copies of the official map of the service area and properties served are available at the Public Works office.

Action Impact: By this resolution, Polk County, Iowa approves the annual service fee for each eligible household, beginning on July 1, 2022, is set at \$51.84 plus the administrative cost of collection by Polk County or Des Moines Water Works.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23	Y	481206.56	481206.56			

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it has been determined that truck traffic on several roadways in the unincorporated area between I80/35 and NW 54th Ave and between NW 6th St and NW 2nd St start damaging the roadways and are not suited for these residential open ditch roadways and causing frequent complaints; and

WHEREAS, the Polk County Board of Supervisors under Chapter 321.473 of the *Code of Iowa*, may prohibit the operation of trucks on roadways by posting the appropriate signs; and

WHEREAS, to reduce roadway deterioration and maintain traffic safety, it is recommended that all trucks greater than five (5) ton in gross vehicle weight be prohibited from operation on the following roadways until such time that the Polk County Public Works Department recommends that the truck embargo be lifted:

Roadway	From	To
NW 49 th Place	NW 6 th Drive	East 1,100 feet
NW 50 th Place	NW 6 th Drive	Highway 415
NW 51 st Place	NW 6 th Drive	Highway 415
NW 52 nd Avenue	NW 6 th Drive	Highway 415

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors: HEREBY ESTABLISH all trucks greater than five (5) ton in gross vehicle weight be prohibited from operation on said roadway in the Polk County Secondary Road System commencing at the time of posting and to remain in effect until such time the Polk County Public Works Department recommends the truck embargo be lifted and further authorize the Polk County Polk Public Works Department to post the appropriate signs on the said roadways.

BE IT UNDERSTOOD that said truck embargo shall not be construed to prohibit:

- Secondary Roads maintenance vehicles, fire apparatus; road maintenance equipment owned by, under lease to, or used in the performance of a contract with any state or local authority, including School Buses
- Truck(s) that deliver or pick-up merchandise or materials to properties along the said roadway provided that said truck(s) enter the roadway at the intersection nearest their destination and proceed thereon no further than the nearest intersection thereafter.
- Vehicles considered implements of husbandry as defined by Section 321.1 of the *Code of Iowa*, or trucks used to transport farm commodities.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA:

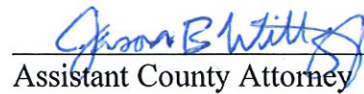
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL IMPACT: Installation of eight (8) signs at \$100 each to be
funded from the current Secondary Road Budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 80-22 establishing a truck embargo on several roadways in the un-incorporated area between I80/35 and NW 54th Ave and between NW 6th St and NW 2nd St.

Agenda Date: May 17, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Establish that all trucks greater than five (5) ton in gross vehicle weight be prohibited from operation on the selected roadway and authorize the Polk County Polk Public Works Department to post the appropriate signs.

Comply with Policy: Yes

Background: It has been determined that truck traffic on several roadways in the un-incorporated area between I80/35 and NW 54th Ave and between NW 6th St and NW 2nd St are damaging the roadways and are not suited for these residential open ditch roadways and causing frequent complaints. The Polk County Board of Supervisors under Chapter 321.473 of the Code of Iowa, may prohibit the operation of trucks on roadways by posting the appropriate signs. To reduce roadway deterioration and maintain traffic safety, it is recommended that all trucks greater than five (5) ton in gross vehicle weight be prohibited from operation on the roadways listed until such time that the Polk County Public Works Department recommends that the truck embargo be lifted

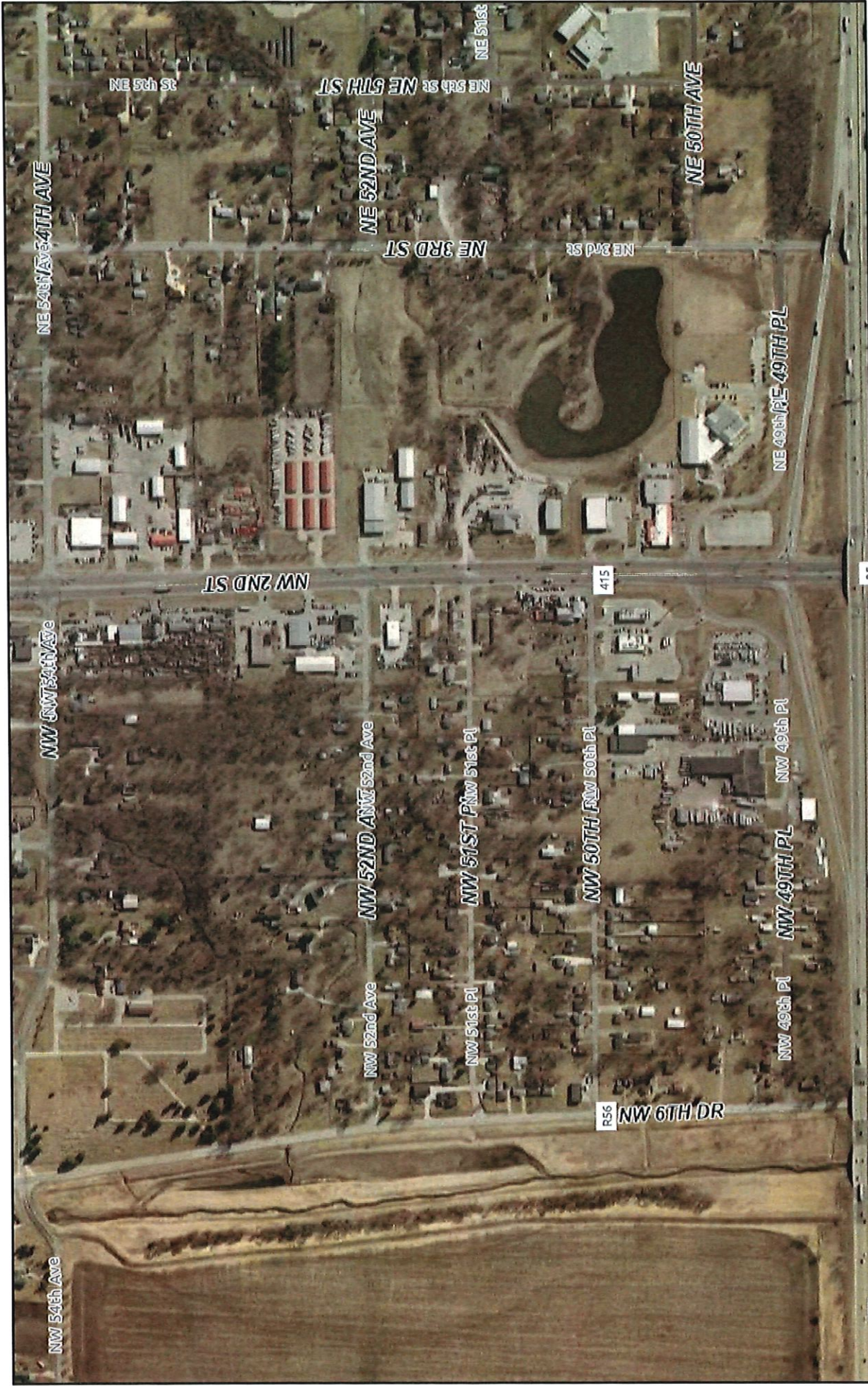
Action Impact: Establishes the truck embargo and authorizes the Public Works Department to post the appropriate signs on the said roadways.

Fiscal Note: Installation of eight (8) signs at \$100 each to be funded from the current Secondary Road Budget.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$800	N	N		
22/23						

Additional Fiscal Note Information (optional):

Public Works Web Map



5/10/2022, 11:30:34 AM

— Street Centerlines

1:9,028

0 0.05 0.1 0.2 mi

0 0.07 0.15 0.3 km

Auditor's Office, Polk County, Iowa, Esri Community Maps Contributors, City of Des Moines, IA, Iowa DNR, © OpenStreetMap, Microsoft, Esri, HERE,

Public Works, Polk County, Iowa
For internal reference use only.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapter 368 governs annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7 governs voluntary annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7(b)(2) requires the Board of Supervisors of a County containing all or a portion of the territory to be annexed to pass a resolution stating whether or not the County supports the application for annexation or whether it takes no position in support of or against the application for annexation; and

WHEREAS, Polk County, Iowa has received and reviewed an application for the annexation of territory to the City of Ankeny, all or a portion of said territory located in Polk County, Iowa, as shown on the attached Exhibit A and Layman's description described as: Approximately 491.83 acres (+/-) of land in the northeast quadrant, generally located around the intersection of NE 126th Ave and NE 22nd Street (NE Delaware Ave) and approximately 21.52 acres of land adjacent to petitioning parcels; and

WHEREAS, after reviewing the application for annexation and taking into account the Polk County Comprehensive Plan, Polk County Public Works recommends that Polk County take no position in support of or against the application for annexation of the above described territory to the City of Ankeny.

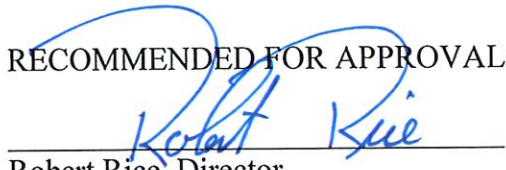
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa takes no position in support of or against the application for annexation of the above described territory to the City of Ankeny. The Polk County Board of Supervisors directs Public Works to file this resolution with the City of Ankeny.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 82-22 concerning annexation of property into the City of Ankeny.

Agenda Date: May 17, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution taking no position on the annexation request

Comply with Policy: Yes

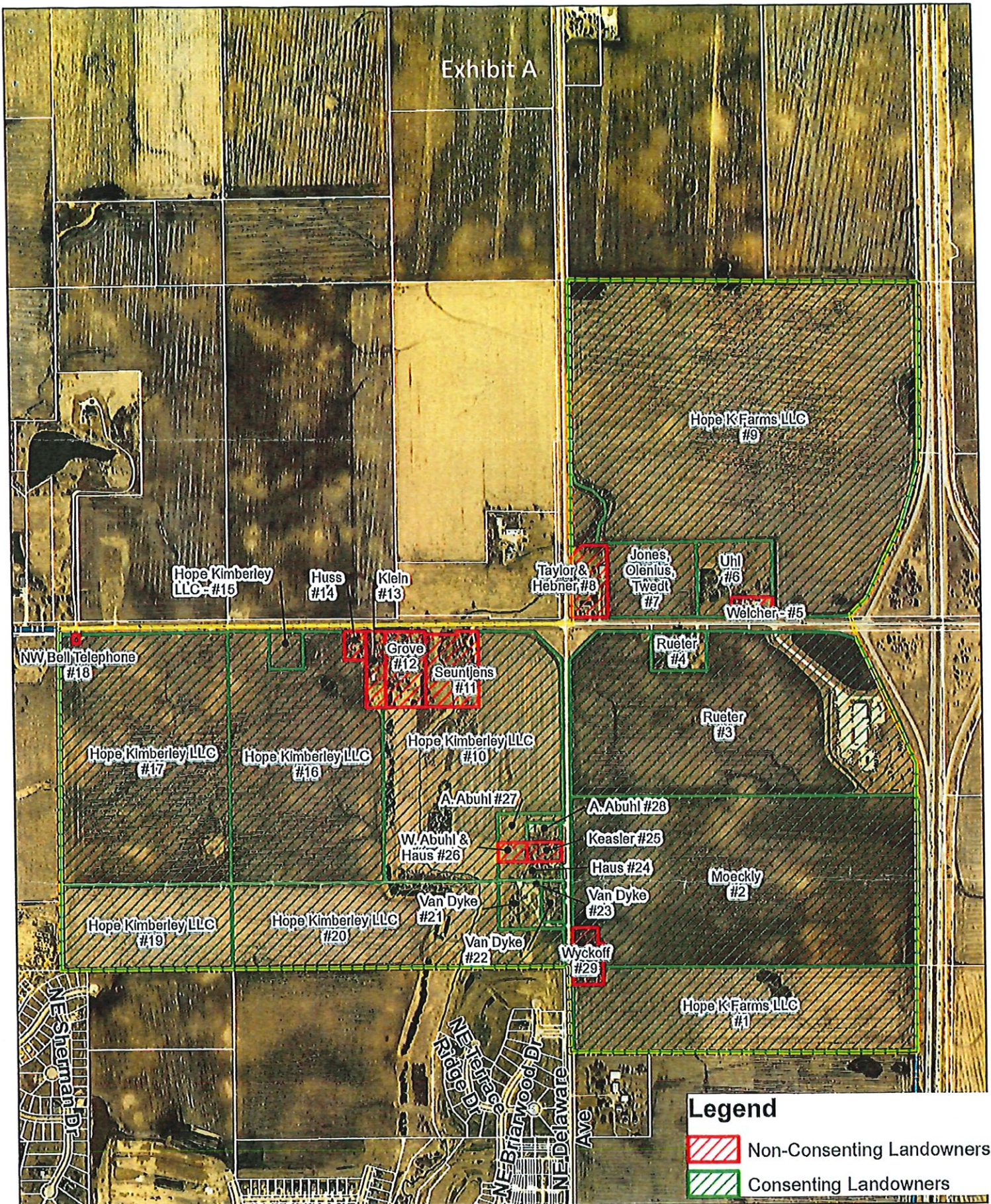
Background: Polk County has received and reviewed a voluntary application for the annexation of territory to the City of Ankeny. Code Section 368.7(b)(2) requires the Board of Supervisors of a county containing all or a portion of the territory to be annexed, pass a resolution stating whether or not it supports the application or whether it takes no position in support of or against the application. Annexation is for property located around the intersection of NE 126th Ave and NE 22nd Street (NE Delaware Ave).

Action Impact: Public Works will file the resolution with the City of Ankeny

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N/A	N/A	N		
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional): None



1 inch = 950 feet

Date: 3/17/2022

**Hope Kimberley LLC Annexation
Landowners**



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 26, Township 80 North, Range 22 West of the 5th P.M. (Franklin Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Fox Ridge Estates Plat 1; and

WHEREAS, the major subdivision final plat proposes four (4) lots on approximately 25.53 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the Subdivision Ordinance requirements for the maximum block length standard; and

WHEREAS, the owners/developers request the following waiver from the Subdivision Ordinance requirements: 1) Waiver from the maximum block length standard; and

WHEREAS, the Polk County Zoning Commission on August 23, 2021, voted four (4) for approval, zero (0) in opposition with two (2) absent to recommend approval of the major subdivision preliminary plat of Fox Ridge Estates Plat 1, in accordance with staff's recommendation; and

WHEREAS, the Polk County Board of Supervisors on February 15, 2022, voted five (5) to zero (0), to approve the major subdivision preliminary plat of Fox Ridge Estates Plat 1.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Fox Ridge Estates Plat 1 and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	On-site wastewater treatment systems
Water Service:	Des Moines Water Works
Zoning:	"ER" Estate Residential District
Platted by:	Daryl & Marci Bailey (Property Owners / Developers)
Surveyor:	Associated Engineering Company of Iowa
Location:	Located south and southeast of the NE 82 nd Avenue and NE Santiago Drive T-intersection.
Township:	Franklin

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 81-22 approving the Final Plat of Fox Ridge Estates Plat 1.

Agenda Date: May 17, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: Preliminary Plat approved on February 15, 2022.

Board/Commission Actions: On February 15, 2022, the Polk County Board of Supervisors voted five (5) to zero (0) to approve the Preliminary Plat of Fox Ridge Estates Plat 1 in accordance with staff's recommendation for approval. The Polk County Zoning Commission met on August 23, 2021 and voted four (4) in favor and zero (0) against, with two (2) members absent, and one (1) vacancy, on a motion to recommend approval of the Preliminary Plat of Fox Ridge Estates Plat 1, in accordance with staff's recommendation for approval.

Action Requested (Recommended): Approval of the Final Plat of Fox Ridge Estates Plat 1 with the above noted waiver from the Subdivision Ordinance.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances except for the above requested Subdivision Ordinance waiver.

Background: The major subdivision final plat proposes four (4) single-family residential lots on approximately 27.76-acres of land zoned "ER" Estate Residential District. The subject property is located south and southeast of the NE 82nd Avenue and NE Santiago drive T-intersection, identified as District/Parcel #230/00372-000-000, located within Section 26 of Franklin Township. The proposed lots will all have frontage and access onto NE 82nd Avenue. No new streets are proposed.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional): None

Fox Ridge Estates Plat 1 Final Plat

PLAT INFORMATION: This major subdivision plat proposes four (4) single-family residential lots on approximately 27.76 acres of land zoned "ER" Estate Residential District. The subject property is located south and southeast of the NE 82nd Avenue and NE Santiago Drive T-intersection within Section 26 of Franklin Township.

TOWNSHIP: Franklin

Water: DMWW

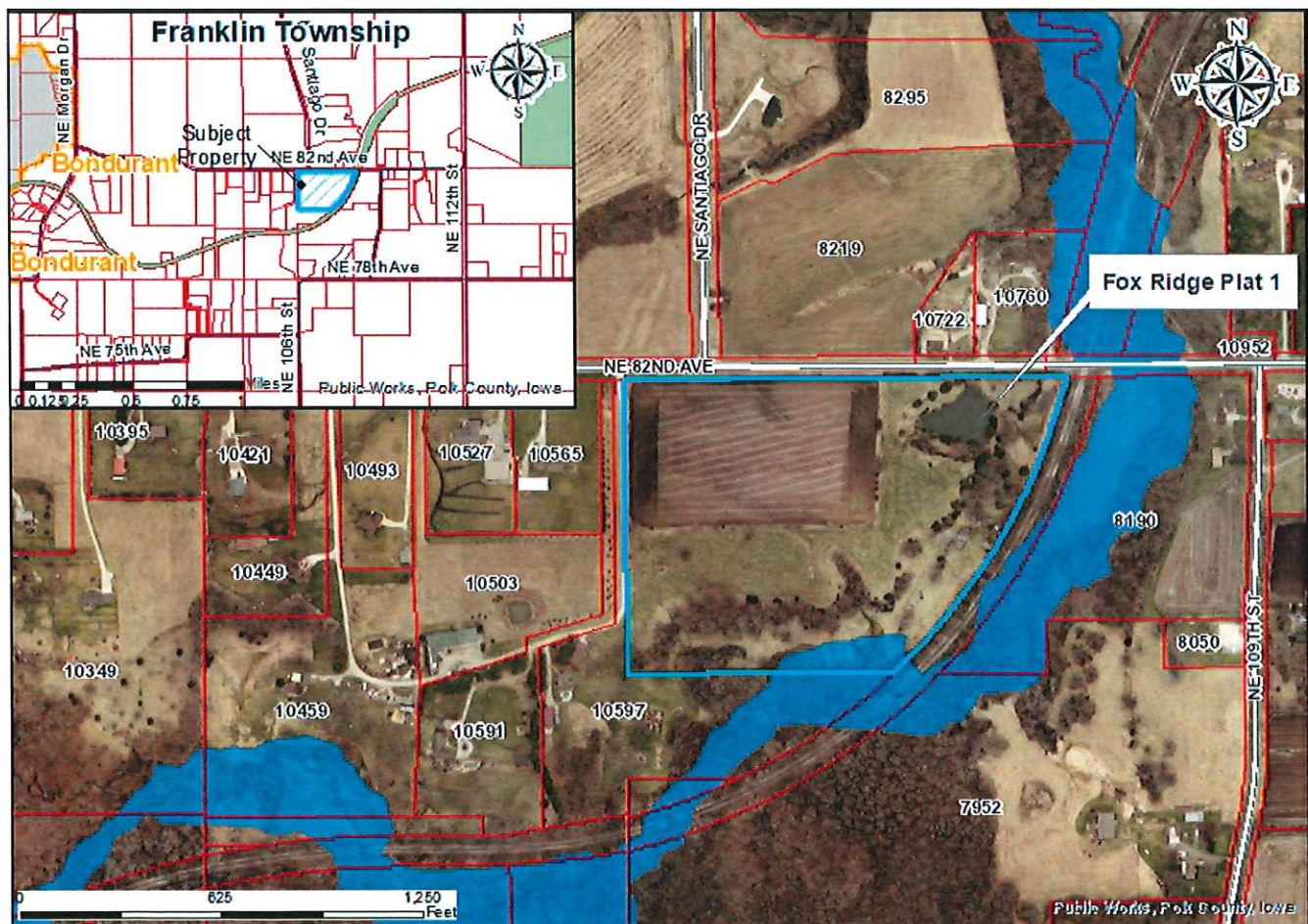
SEWER: Individual Wastewater Systems

OWNERS: Daryl and Marci Bailey

DEVELOPER: Daryl Bailey

SURVEYOR/ENGINEER: Associated Engineering Company of Iowa

Vicinity Map:



RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be approved:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children through its operation of the Polk County Lead Remediation Program. The Polk County Lead Remediation Program aids in providing lead-safe homes for children in Polk County, Iowa; and,

WHEREAS, through the Polk County Lead Remediation Program, qualified homeowners in Polk County, Iowa are eligible for lead remediation grants to assist with costs of remediating lead paint hazards found in their homes; and,

WHEREAS, once a property has been remediated, a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County, Iowa, with the understanding that if the homeowner remains in the home for a term of three years, the amount of the mortgage is forgiven; and,

WHEREAS, a mortgage in the amount of \$6,250.00 was entered into on November 29, 2018, by homeowner Javier A. Guzman-Garcia; and,

WHEREAS, the homeowner has paid in full the three-year mortgage recording in Book 17195 pages 340-349 against property located at 317 E. 23rd Street, Des Moines, IA 50317 and have met all requirements of the forgivable loan and grant.

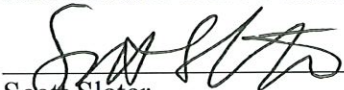
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves and releases the mortgage on 317 E. 23rd Street, Des Moines, IA 50317, and authorizes the Chair of the Polk County Board of Supervisors to sign the attached release and requests the Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

By _____
Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Scott Slater,
Health Department Deputy Director

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By 

Assistant County Attorney

Fiscal Note: None

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
317 E. 23rd Street, Des Moines, IA 50317

Agenda Date: May 17, 2022

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
November 29, 2018

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 317 E. 23rd Street, Des Moines,
IA 50317

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$6,250.00 was entered into on November 29, 2018, by Javier A. Guzman-Garcia, recorded in Book 17195 pages 340-349. The homeowner has met all requirements of the forgivable loan and grant.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
317 E. 23rd Street, Des Moines, IA 50317

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	N/A	N/A	N		

RESOLUTION

Moved by _____, Seconded by _____
that the following Resolution be adopted:

WHEREAS, the Polk County Credit Union Board, Polk County Administrative Office Building, 111 Court Avenue, Room 110, Des Moines, Iowa has requested to continue renting office space in the Polk County Administrative Office Building; and

WHEREAS, suitable space is available; and

WHEREAS, the tenant agrees to pay to Polk County rental fees as follows:

July 1, 2022 to June 30, 2023 (Year One) \$406.78 per month
July 1, 2023 to June 30, 2024 (Year Two) \$412.50 per month
July 1, 2024 to June 30, 2025 (Year Three) \$418.23 per month

NOW, THEREFORE, BE IT RESOLVED, that Polk County, Iowa approves the proposed Lease Agreement with the Polk County Credit Union and authorizes the Chairperson of the Board of Supervisors to sign the Agreement on behalf of Polk County.

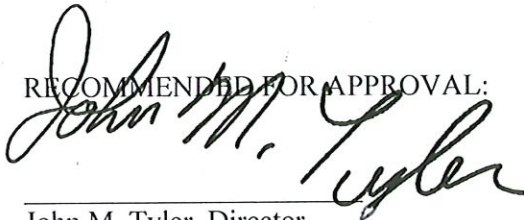
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

21/22-014

RECOMMENDED FOR APPROVAL:



John M. Tyler, Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Lease Revenue of \$14,850.12 during 36 months for General Fund.

*21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Polk County Credit Union Lease Renewal

Agenda Date: May 17, 2022

Contact Individual: John Tyler, ext. 3129

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Approval

Comply with Policy: N/A

Background: This space is leased for the purpose of operating a county credit union. The Polk County Credit Union has existed in this space for approximately 29 years.

Action Impact: Allows continued use of Polk County Credit Union through June 30, 2025. The lease amount is as follows:

July 1, 2022 to June 30, 2023 (Year One) \$406.78 per month

July 1, 2023 to June 30, 2024 (Year Two) \$412.50 per month

July 1, 2024 to June 30, 2025 (Year Three) \$418.23 per month

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	None	\$ 4,881.36	N		
23/24	N	None	\$ 4,950.00	N		
24/25	N	None	\$ 5,018.76	N		

Additional Fiscal Note Information (optional): Lease Revenue of \$14,850.12 during 36 months for General Fund.

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Polk County Decategorization (DCAT) Project has historically been located within Polk County Health Services, as the employer of record and fiscal agent, and

WHEREAS, Polk County Health Services will no longer serve in the capacity, and

WHEREAS, the DCAT Executive Committee has identified Polk County as the preferred employer of DCAT staff and coordinator of DCAT Project activities, and

WHEREAS, the Director of Community, Family, and Youth Services has identified the Youth Services Division as the appropriate location of the Polk County DCAT Project, and

WHEREAS, the transition of employment of the DCAT Project employees to Polk County, Iowa is essential to continue to provide support to Polk County children and families involved in, or at risk of being involved in, the child welfare and/or juvenile justice system, and

WHEREAS, the Director of Community, Family, and Youth Services, in coordination with Human Resources, recommends creating the following positions:

- Create one (1) Decategorization Supervisor position, Management grade 19, range \$70,093-\$92,186.
- Create three (3) Program Specialist positions, AFSCME grade 15, range \$50,823-\$66,425.
- Create one (1) Office Specialist position, AFSCME grade 11, range \$42,427-\$55,279.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the above recommendation and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

#22

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: The estimated cost is
\$47,607 for FY21/22 and \$452,878 for
FY22/23.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of the Polk County Decategorization Project positions in the Community, Family, and Youth Services Department

Agenda Date: May 17, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) Decategorization Supervisor position, Management grade 19, range \$70,093-\$92,186. Create three (3) Program Specialist positions, AFSCME grade 15, range \$50,823-\$66,425. Create one (1) Office Specialist position, AFSCME grade 11, range \$42,427-\$55,279.

Comply with Policy: N/A

Background: Polk County Decategorization (DCAT) Project has historically been located in Polk County Health Services (PCHS). PCHS will no longer serve in the capacity of the employer or fiscal agent of the Polk County DCAT Project. The DCAT Executive Committee has identified Polk County as the preferred employer of DCAT staff and coordinator of DCAT Project activities. The Director of Community, Family, and Youth Services has identified the Youth Division as the appropriate location of the Polk County DCAT Project. The transition of DCAT employees and activities to Polk County, Iowa is essential to provide support to Polk County children and facilities involved in, or at risk of being involved in, the child welfare and/or juvenile justice system.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$47,607 for FY21/22 and \$452,878 for FY22/23.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y	5	\$47,607		Y	10233413	
22/23	Y	5	\$452,878		Y	10233413	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Sheriff's Office has reviewed the operations of the Patrol Division, and

WHEREAS, the Sheriff is requesting to reclassify the Animal Control Officers to broaden their impact on operations by providing additional non-law enforcement related support to the community, reducing response times and increases professional services to the citizens of Polk County, and

WHEREAS, the Sheriff is requesting the following position modifications:

- Reclassify two (2) Animal Control Officer positions, AFSCME grade 18, range \$58,284-\$76,331, to two (2) Field Support Specialist positions, AFSCME grade 18, range \$58,284-\$76,331.
- Effective 7/1/2022, reclassify one (1) Animal Control Officer position, AFSCME grade 18, range \$61,198-\$80,145, to one (1) Field Support Specialist position, AFSCME grade 18, range \$61,198-\$80,145 (FY22/23 salary).
- Reclassify on-call Animal Control Officer positions, AFSCME grade 18, \$27.927 hourly, to on-call Field Support Specialist positions, AFSCME grade 18, \$27.927 hourly.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

#23

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: There are no costs
associated with this action.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Sheriff's Office

Agenda Date: May 17, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify two (2) Animal Control Officer positions, AFSCME grade 18, range \$58,284-\$76,331, to two (2) Field Support Specialist positions, AFSCME grade 18, range \$58,284-\$76,331. Effective 7/1/2022, reclassify one (1) Animal Control Officer position, AFSCME grade 18, range \$61,198-\$80,145, to one (1) Field Support Specialist position, AFSCME grade 18, range \$61,198-\$80,145. Reclassify on-call Animal Control Officer positions, AFSCME grade 18, \$27.927 hourly, to on-call Field Support Specialist positions, AFSCME grade 18, \$27.927 hourly.

Comply with Policy: N/A

Background: The Sheriff's Office has reviewed the operations of the Patrol Division and is requesting to reclassify the Animal Control Officer classification to broaden the impact on operations.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: There are no costs associated with this action.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22							
22/23							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1, providing for the Homestead Tax Credit; and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2020, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors canceled the existing Homestead Tax Credit for District/Parcel 010/00919-001-000. The Assessor has since discovered the reason for the recommendation for canceling the credit was in error and now recommends the Polk County Board of Supervisors reinstate the Homestead Tax Credit for District/Parcel 010/00919-001-000 for taxable years 2020 and 2021.

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding reinstating the Homestead Tax Credit for District/Parcel 010/00919-001-000 be accepted and adopted.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:

JOHN P. SARCONI

#24

POLK COUNTY ATTORNEY

By: Ralph Marrese
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for reinstating the Homestead Tax Credit for District/Parcel 010/00919-001-000.

Agenda Date: May 17, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for reinstating the Homestead Tax Credit for District/Parcel 010/00919-001-000 for taxable year 2020, payable in 2021 and 2022; and for taxable year 2021, payable in 2022 and 2023.

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2020, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors canceled the existing Homestead Tax Credit for District/Parcel 010/00919-001-000. The Assessor has since discovered the reason for the recommendation for canceling the credit was in error and now recommends the Polk County Board of Supervisors reinstate the Homestead Tax Credit for District/Parcel 010/00919-001-000 for taxable years 2020 and 2021.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for reinstating the Homestead Tax Credit for District/Parcel 010/00919-001-000 for taxable year 2020, payable in 2021 and 2022; and for taxable year 2021, payable in 2022 and 2023.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N				N		

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, the Board of Supervisors wish to engage Cornerstone Government Affairs to assist Polk County in pursuing and maximizing the opportunity to receive funding from all levels of government; and,

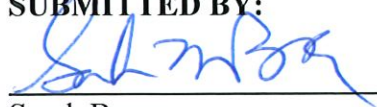
WHEREAS, it is the desire of the Polk County Board of Supervisors enter into agreement with Cornerstone Government Affairs; and,

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the terms of the attached agreement between Polk County and Cornerstone Government Affairs.

POLK COUNTY BOARD OF SUPERVISORS

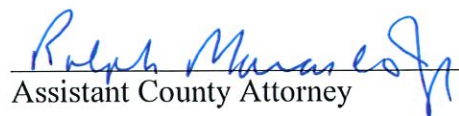
Chairperson

SUBMITTED BY:



Sarah Boese
Director of Community Relations

APPROVED AS TO FORM:



Assistant County Attorney

FY 22/23 – FY 24/25
Fiscal Note: \$120,000

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving agreement with Cornerstone Government Affairs for federal lobbying services.

Agenda Date: May 17, 2022

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: April 14, 2020

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the agreement with Cornerstone Government Affairs.

Comply with Policy: Yes

Background: Polk County wishes to engage Cornerstone Government Affairs to assist in pursuing and maximizing the opportunity to receive funding from all levels of government.

Action Impact: Approves agreement with Cornerstone Government Affairs.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$120,000				
23/24		\$120,000				
24/25		\$120,000				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that the

following Resolution be adopted:

WHEREAS, the United States Congress approved the American Rescue Plan Act that includes a \$95 million COVID-19 relief package to Polk County; and,

WHEREAS, on August 31, 2021, the Board of Supervisors earmarked up to \$8 million to aid in the recovery of the tourism and hospitality industry by supporting the operations of the Iowa Events Center and Hilton Hotel on an as-needed basis; and,

WHEREAS, pursuant to this earmark, Polk County previously awarded the IEC Hotel Corporation Board of Directors a non-forgivable grant of \$411,000, and

WHEREAS, due to the ongoing recovery of the tourism and hospitality industry, the IEC hotel project continues to experience revenue shortfalls and is in need of additional grant funding to meet upcoming financial obligations, and

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the expenditure of ARPA funds to aid in the recovery of the tourism and hospitality industry by providing a non-forgivable grant of not to exceed \$1,400,000 to the IEC Hotel Corporation Board of Directors.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Deborah A. Anderson

Deb Anderson
Budget Manager, Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: *Ralph Sarcone*
Assistant County Attorney

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving expenditure of previously allocated American Rescue Plan Act (ARPA) funds

Agenda Date: May 17, 2022

Contact Individual: Deb Anderson
286-3016

Previous Action taken by the Board: August 31, 2021

Board/Commission Actions: N/A

Action Requested (Recommended): Approve grant expenditure

Comply with Policy: Yes

Background: Polk County has received the first half of a \$95 million federal COVID-19 relief package from the American Rescue Plan Act. On August 31, 2021, the Board of Supervisors earmarked up to \$8 million of ARPA funding to support the operations of the Hilton Hotel and the Iowa Events Center. Due to revenue shortfall from the ongoing recovery of the tourism and hospitality industry, the IEC Hotel Corporation Board of Directors is in need of a grant in an amount not to exceed \$1.4M to cover upcoming financial obligations.

Action Impact: Approves non-forgivable grant to IEC Hotel Corporation Board of Directors.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$1,400,000		N	320109000.87531.01	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$90,600.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$90,600.00 from the Community Betterment fund, FY 21-22

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: May 17, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-May 10, 2022 for \$93,150.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$90,600.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

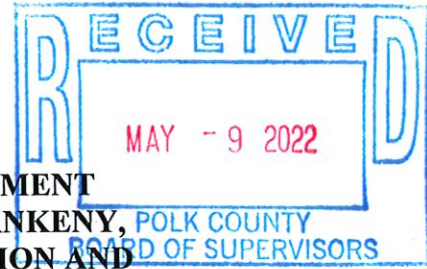
Fiscal Note: Community Betterment Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$90,600.00		N		40109033.79410

Additional Fiscal Note Information (optional):

**Community Betterment Grant Awards
May 24, 2022**

6th Avenue Corridor	\$6,000.00
Accent Neighborhood Association	\$600.00
Beaverdale Farmers Market	\$10,000.00
By Degrees Foundation	\$6,000.00
City Sounds: The Des Moines Public Piano Project	\$10,000.00
Greenwood Elementary School PTA (PTA Iowa Congress)	\$9,500.00
Ingersoll Grand Self-Supporting Municipal Improvement District	\$7,500.00
Des Moines Police Activities League	\$3,000.00
Des Moines Police Activities League	\$10,000.00
Eat Greater Des Moines	\$9,000.00
Family Promise of Greater Des Moines	\$1,000.00
Girls Rock Fiscal Agent for Queer Youth Resource Center	\$3,500.00
Urbandale 4th of July Celebration	\$2,500.00
Urbandale Optimist Club	\$1,000.00
Walnut Creek Baseball	\$5,000.00
Young Children-Priority One, d/b/a Nutrition for Young Children	\$6,000.00
TOTAL	\$90,600.00



**NOTICE OF PUBLIC HEARING ON EXECUTION OF AGREEMENT
AMENDING AND RENEWING THE 28E AGREEMENT WITH ANKENY,
IOWA REGARDING THE ESTABLISHMENT OF AN ANNEXATION AND
DEVELOPMENT REVIEW AGREEMENT BOUNDARY**

TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF POLK CITY, IOWA, AND TO
ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF AN
ANNEXATION MORATORIUM UNDER THE PROVISIONS OF IOWA CODE
SECTION 368.4.

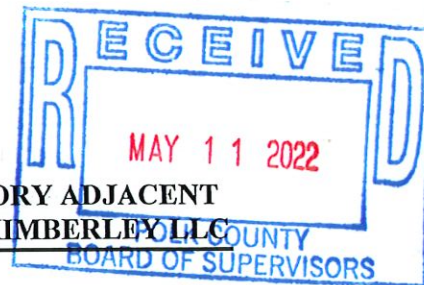
YOU ARE HEREBY NOTIFIED that the City of Polk City, Iowa and the City of Ankeny, Iowa desire to enter into an agreement to amend and extend the terms of the 28E Agreement for Joint Exercise of Governmental Powers and to Establish a Division Line Between Corporate Boundary Lines executed August 13, 2013 and filed August 20, 2013 for a period of ten years.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that a hearing before City Council of Polk City, Iowa on the above described action has been set to commence on the 13th day of June 2022, at 6:00 P.M. in the City Council Chambers, 112 3rd Street in the City of Polk City, Iowa, at which time and place any person wishing to speak for or against said action will be given the opportunity to be heard.

Steve Karsjen, Mayor

#28

**NOTICE OF PUBLIC HEARING ON APPLICATIONS
FOR A VOLUNTARY URBANIZED ANNEXATION OF CERTAIN TERRITORY ADJACENT
TO THE NORTHEAST QUADRANT OF ANKENY REQUESTED BY HOPE KIMBERLEY LLC**



TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.

YOU ARE HEREBY NOTIFIED that applications for annexation have been made and are under consideration by the City of Ankeny by the following property owners of tract of land, legally described as follows:

LEGAL DESCRIPTION:

THE NORTH HALF (N1/2) OF THE NORTH HALF (N1/2) OF THE SOUTHWEST FRACTIONAL QUARTER (SW FRL. ¼) OF SECTION THIRTY-ONE (31), TOWNSHIP EIGHTY-ONE (81) NORTH, RANGE TWENTY-THREE (23), WEST OF THE 5TH P.M., POLK COUNTY IOWA, EXCEPT HIGHWAY, AND EXCEPT THAT PART DESCRIBED AS FOLLOWS: THE NORTH 137 FEET OF THE WEST 272 FEET OF THE NORTHWEST QUARTER (NW1/4) OF THE SOUTHWEST FRACTIONAL QUARTER (SW FRL. ¼) OF SAID SECTION THIRTY-ONE (31) [Owner(s): Hope K Farms LLC],

AND;

THE SOUTH ONE-HALF (1/2) OF THE NORTHWEST FRACTION QUARTER (1/4) OF SECTION THIRTY-ONE (31), TOWNSHIP EIGHTY-ONE (81) NORTH, RANGE TWENTY-THREE (23), WEST OF THE 5TH P.M., POLK COUNTY, IOWA; EXCEPT THE SOUTH 302 FEET OF THE WEST 272 FEET OF THE SOUTHWEST QUARTER (1/4) OF THE NORTHWEST FRACTIONAL QUARTER (1/4), EXCEPT THE EAST 42 FEET OF THE NORTH 120 FEET THEREOF [Owner(s): Kathrine E. Moeckly Trust],

AND;

THE SOUTH 640.0 FEET OF THE EAST 591.0 FEET (EXCEPT THE EAST 320.0 FEET OF THE SOUTH 200.0 FEET THEREOF) OF THE WEST FRACTIONAL ½ OF THE SOUTHWEST FRACTION ¼ OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23, WEST OF THE 5TH P.M. POLK COUNTY, IOWA. SUBJECT TO LEGALLY ESTABLISHED HIGHWAYS. [Owner(s): Gary G. & Jeanne M. Uhl],

AND;

THE WEST FRACTIONAL HALF OF THE SOUTHWEST FRACTIONAL QUARTER OF SECTION 30, TOWNSHIP 81, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT THE SOUTH 640.5 FEET OF THE EAST 591 FEET AND EXCEPT THAT PORTION OF THE WEST HALF OF THE SOUTHWEST FRACTIONAL QUARTER OF SECTION 30 SOLD ON WARRANTY DEED RECORDED IN BOOK 6033, PAGE 380 ON JANUARY 17, 1988 IN THE POLK COUNTY RECORDER'S OFFICE. [Owner(s): Dennis L. Jones, Kathie J. Olenius, & Karen J. Twedt],

AND;

THE SOUTHWEST FRACTIONAL QUARTER OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT THE FOLLOWING DESCRIBED TRACT: BEGINNING AT THE SOUTHWEST CORNER OF THE SW FRL ¼ OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, THENCE N 90°00'E, 1622.95 FEET ALONG THE SOUTH LINE OF SAID SW FRL ¼ OF SECTION 30; THENCE N 00°22'W, 645 FEET; THENCE S99°55'W, 1373 FEET; THENCE N 10°00'E, 160 FEET; THENCE N 36°00'E 85 FEET; THENCE N 10°00'W, 93 FEET; THENCE N 45°30'W 130 FEET; THENCE N 69°30'W 98 FEET; THENCE N 57°00'W, 47 FEET; THENCE N 13°00'W, 49 FEET; THENCE N 28°30'W 67.93 FEET; THENCE S 90°00'W, 45 FEET TO A POINT ON THE WEST LINE OF THE SW FRL ¼ OF SECTION 30; THENCE S 00°13'32"E 1195.44 FEET TO THE POINT OF BEGINNING; AND EXCEPT A PARCEL OF LAND LOCATED IN THE SE ¼ OF THE SW FRL ¼ OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, ACQUIRED BY THE STATE OF IOWA THRU CONDEMNATION PROCEEDINGS RECORDED IN BOOK 3580, PAGE 426 THRU 505 AND A PARCEL OF LAND LOCATED IN THE NE ¼ OF THE SW FRL ¼ OF SECTION 30, TOWNSHIP 81 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, DEEDED TO THE STATE OF IOWA AND RECORDED IN BOOK 3599, PAGE 321. [Owner(s): Hope K Farms], AND; THE EAST 1,430 FEET OF THE NORTH 3/4 OF THE NORTHEAST 1/4 OF SECTION 36, EXCEPT PLAT OF SURVEY PARCEL "2018-191", RECORDED IN BOOK 17102 AT PAGE 203 AND EXCEPT THE WEST 413.00 FEET OF THE EAST 1,095.00 FEET OF THE NORTH 637 FEET AND EXCEPT THE WEST 335 FEET OF THE EAST 1430 FEET OF THE NORTH 637 FEET AND EXCEPT ABUHL ACRES, AN OFFICIAL PLAT, EXCEPT A PARCEL OF LAND IN THE NORTHEAST 1/4 OF SECTION 36 BEGINNING AT THE NORTHEAST CORNER; THENCE WEST ALONG THE NORTH LINE OF SECTION 36, 300 FEET; THENCE SOUTHEASTERLY 424.46 FEET TO THE EAST LINE OF SECTION 36; THENCE NORTH 300 FEET TO THE POINT OF BEGINNING, ALL IN TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA. [Owner(s): Hope Kimberley LLC],

AND;

THE WEST 264 FEET OF THE EAST 2312 FEET TO THE NORTH 330 FEET OF THE N ¼ OF THE NORTHWEST 1/4, LESS ROAD, OF SECTION 36, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA. [Owner(s): Hope Kimberley LLC], AND; THE N ¾ OF THE NE ¼ OF SECTION 36, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE

NOTICE OF APPLICATION FOR VOLUNTARY ANNEXATION OF PROPERTY INTO THE
CITY OF SHELDAHL, IOWA AND CONSIDERATION BY THE CITY COUNCIL

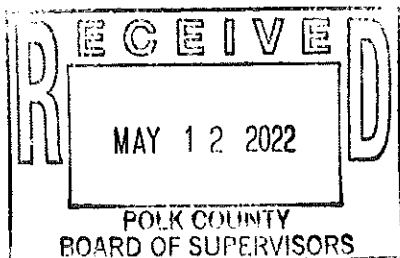
To Whom It May Concern:

You are hereby given notice that Application for Voluntary Annexation has been filed with the City of Sheldahl, Iowa requesting that the City annex property adjoining the City. The particulars of the Application are as follows:

John T. Feldman II, being owner of the land and territory adjoining the City of Sheldahl, Iowa in Polk County, Iowa, has voluntarily submitted an application to the Sheldahl, Iowa City Council requesting annexation of premises generally described as follows:

Parcel "A" of Revised Plat of Survey recorded in Book 8502 Page 82 being South 324.00 feet of the East 324.00 feet of Lot 13 of the Official Plat of the East ½ of the Northeast ¼ of Section 1, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa, subject to roadway easement.

You are further notified that said application will be considered by the City Council of the City of Sheldahl, Iowa, at a regular meeting to be conducted June 6, 2022 at 7:00 p.m. at the City Council Chambers, City Hall, Sheldahl, Iowa. At said time and place the City Council will consider said Application for Annexation.



Rachel Wicks

Rachel Wicks, City Clerk

May 10, 2022

Date

POLK COUNTY MEMORANDUM OF BUDGET ACTIONS - FY 22/23 BUDGET

BUND	OFFICE/ DEPARTMENT	SUB-ACTIVITY	OBJECT/REVENUE CODE	CURRENT APPROP.	PROPOSED APPROP.	REVENUE VARIANCE	EXPENSE VARIANCE	EXPLANATION		
020	Secondary Roads	0206	Surface	0206	Asphalt concrete	78820	5,039,713	5,005,000	34,713	Approves an appropriation of \$34,713 to resurface the entrance road to Easter Seals Camp Sunny Side. McAnich Corporation is donating approximately \$180K of labor and materials to resurface the parking lot. This contribution from the County allows for the entrance road to be resurfaced
NET BALANCE INCREASE / (DECREASE)							(34,713)			

SUBMITTED BY: Robert Rice, Director Public Works

Date 5-09-2022

Moved by _____ Seconded by _____ that the following Resolution be adopted:
BE IT RESOLVED that the appropriation actions outlined above are approved.

REVIEWED BY:

Deb Anderson
Deb Anderson, Budget Manager

Date 5/17/2022

POLK COUNTY BOARD OF SUPERVISORS:

Chair