

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MAY 18, 2021 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

VACATION OF PUBLIC UTILITY EASEMENTS

- *5. Resolution approving the vacation of public utility easements within Lots 5, 6 and 9 in Rickenberg Estates (Fitzgerald).

6.

PUBLIC COMMENTS

PETITIONS

- *7. Petition to suspend taxes and special assessments on property at 617 Oak Park Ave (Greenwood).

RESOLUTIONS

- *8. Resolution assigning Tax Sale Certificate to the City of Des Moines (for Closes Creek Watershed Project).
- *9. Resolution receiving bids for Norwoodville Sanitary Sewer Service Improvements and awarding contract to Graff Excavating, Toledo, Iowa (bid no. 264-2122).
- *10. Resolution receiving bids for the 2021 PCC Pavement Patching Program and awarding contract to The Concrete Contracting Company, Grimes, Iowa (bid no. 268-2122).
11. Resolution approving preliminary plat of Jennings Estate.
- *12. Resolution approving amendment to contract with Iowa Department of Public Health for multi-year emergency preparedness and response funding.
- *13. Resolution approving release of mortgage on 2638 E. Grand Avenue (Teff).
- *14. Resolution approving release of mortgage on 709 Clinton Avenue (Detlefsen).
- *15. Resolution approving release of mortgage on 1207 Burlington Terrace (Roundtree).
- *16. Resolution approving lease agreement with City of Runnells for a congregate meal site at the Runnells Community Center.

17. Resolution modifying position within the General Services Department.
18. Resolution modifying positions within the Sheriff's Office.
- *19. Resolution approving contract with Wellmark Blue Cross/Blue Shield (BC/BS) of Iowa.
- *20. Resolution approving Deferred Compensation Investment Policy Statement.
- *21. Resolution approving agreements with Mesirow Financial Investment Management, Inc. and Principal Life Insurance Company.

COMMUNICATIONS

22. Manure Management Plan (MMP) Update from Brookside Farm Site 2, Maxwell, Iowa.

BUDGET ACTIONS

23. Memorandum of Budget Actions.

APPOINTMENTS

24. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting will be held electronically pursuant to section 21.8 of the Code of Iowa.

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Cameron and Chelsea Fitzgerald, owners of Lot 5 and portions of Lots 4, 6, 9 and 10, Rickenberg Estates, located in Section 36 of Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township), and having the address of 12044 NE 68th Street, Bondurant, have filed a petition in accordance with Section 354.23 Code of Iowa, to vacate a portion of an existing platted public utility easement. Said public utility easements to be vacated are described as follows:

Abutting the South 91.09 Feet of the Western line of Lot 5 abutting Lot 9; The West 105.73 Feet of the Southern line of Lot 5; The West 150 Feet of the Western line of Lot 6, all in Rickenberg Estates, as recorded in Book U, Page 709 at the Polk County Recorder's Office, Polk County, Iowa

WHEREAS, Section 354.23, Code of Iowa, requires a public hearing before the Polk County Board of Supervisors can vacate platted public utility easements; and

WHEREAS, a public hearing was held on May 18, 2021 as required by Section 354.23 of the Code of Iowa to vacate the platted public utility easements described.

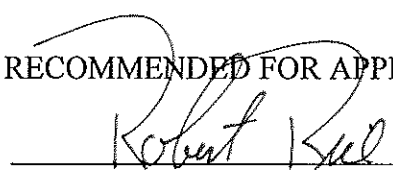
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the vacation of the platted public utility easements as described and authorizes the Polk County Auditor to record this Resolution and attached Exhibit 'A' as the vacating instruments in accordance with Section 354.23, Code of Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County.

#5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 67-21 accepting and approving the vacation of public utility easements within Lots 5, 6, and 9, Rickenberg Estates.

Agenda Date: May 18, 2021

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Resolution 60-21, May 4, 2021 setting the public hearing

Board/Commission Actions: None

Action Requested (Recommended): Approval of the resolution authorizing the vacation of public utility easements within the subdivision plat of Rickenberg Estates.

Comply with Policy: This vacation procedure complies with Section 354.23, Code of Iowa.

Background: Owners have shown documentation that utility companies have consented to vacating the existing public utility easement as described in the Resolution and on Exhibit A.

Action Impact: With Board approval of the resolution, the easements described and shown on Exhibit A will be vacated. The Auditor's office will be authorized to record all necessary documents.

Fiscal Note: No cost to County.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						
21/22						

Additional Fiscal Note Information (optional): None

Location Map



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County is the owner of a June 2011 tax sale certificate of purchase for a property located behind 3425 Clark Street and legally described as -EX NELY 120.2F MEAS ON SELY LN- LT 9 & NELY 8F LT 10 SAWTELL PLACE; and

WHEREAS, the City of Des Moines desires to take ownership of the lot and use it as a part of the Closes Creek Watershed improvements project; and

WHEREAS, the City of Des Moines has requested that the certificate of purchase be assigned to it pursuant to Iowa Code Section 446.31; and

WHEREAS, Polk County Public Works recommends the assignment of the tax sale certificate, pursuant to Iowa Code §446.19A and Polk County Code of Ordinances Chapter 27.

NOW, THEREFORE, BE IT RESOLVED that it is in the best interest of the citizens of Polk County to assign the tax sale certificate for this property to the City of Des Moines, to abate the delinquent taxes that have accrued subsequent to the June 2011 tax sale, and to waive the transaction fee; and

BE IT FURTHER RESOLVED that the attached agreement assigning the tax sale certificate of purchase, abating the subsequent delinquent taxes, and waiving the transaction fee is approved by Polk County, Iowa and the Chairperson is authorized to sign the agreement on behalf of the Polk County Board of Supervisors.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 66-21 to Assign Polk County's Tax Sale Certificate to the City of Des Moines for the Closes Creek Watershed improvement project– District 100 Parcel 11160-000-000.

Agenda Date: May 18, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Assignment of tax sale certificate for District 100 Parcel 11160-000-000.

Comply with Policy: Yes

Background: The parcel is located behind 3425 Clark Street. The City of Des Moines has requested that Polk County assign its tax sale certificate so that the property may be part of the Closes Creek Watershed improvements project.

Action Impact: Approval of the resolution will assign Polk County's tax sale certificate to the City of Des Moines.

Fiscal Note: Abatement of delinquent property taxes, special assessments, costs and interest

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						

Additional Fiscal Note Information (optional):

Res. No. 68-21
May 18, 2021

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on April 1, 2021 the Polk County Procurement Division received and publicly opened sealed bids for Bid No. 264-2122, Norwoodville Sanitary Sewer Service Improvements project with the following results:

Graff Excavating, Inc.	\$1,477,906.00 (Corrected Item 9.20)
Toledo, Iowa	
On Track Construction, LLC	\$2,413,627.00
Nevada, Iowa	

WHEREAS, the correction to Item 9.20 of the bid for Graff Excavating, Inc. does not affect the low bid; and

WHEREAS, it is the recommendation of the Public Works Department to accept the bid from Graff Excavating, Inc. as the lowest responsible and responsive bidder; and

WHEREAS, it may be necessary to temporarily close project routes to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa does herein award Bid No. 264-2122 to Graff Excavating, Inc. in the amount of One Million, Four Hundred Seventy-seven Thousand, Nine Hundred Six and no/100's Dollars (\$1,477,906.00); and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to temporarily close project roadways as necessary; and

BE IT FURTHER RESOLVED that the Chairperson is herein authorized to sign the executing documents prepared by the Public Works Department; and

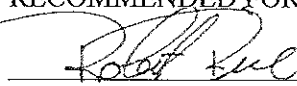
BE IT FURTHER RESOLVED that the funds shall be drawn from the Polk County Sanitary Sewer Enterprise Fund to be reimbursed when available by the Norwoodville Urban Renewal.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

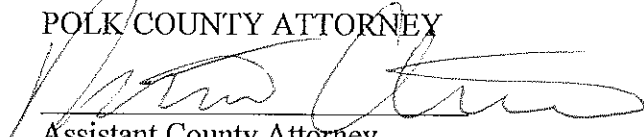


Robert Rice, Director
Polk County Public Works Department

#9

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

Fiscal Note: Expenditures not to exceed the bid amount and any relevant project change orders as determined by Public Works. Costs will be paid from the Sanitary Sewer Enterprise Fund and reimbursed by the Urban Renewal District.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 68-21 to receive bids for the Norwoodville Sanitary Service Improvements and award the contract to Graff Excavating, Inc., Toledo, Iowa for Bid No. 264-2122.

Agenda Date: May 18, 2021

Contact Individual: Kyle D. Riley, PE, CFM, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 12 on May 15, 2018 approving the Norwoodville Urban Renewal Plan.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution receives bids for Bid No. 264-2122, Norwoodville Sanitary Sewer Service Improvements, accepts the bid from Graff Excavating, Inc., authorizes Public Works to prepare necessary contracts to be signed by the Chair, and authorizes Public Works to temporarily close certain project routes to facilitate construction.

Comply with Policy: Yes

Background: Polk County approved an Urban Renewal Plan for the Norwoodville community, initially and specifically to provide sanitary sewer. This project will construct services to parcels on existing mains.

Action Impact: Approval of resolution allows Public Works to complete the terms of the Contract.

Fiscal Note: Expenditures not to exceed the bid amount and any relevant project change orders as determined by Public Works. Costs will be paid from the Sanitary Sewer Enterprise Fund and reimbursed by the Urban Renewal District.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						
21/22						

Additional Fiscal Note Information (optional):

Res. No. 69-21
May 18, 2021

RESOLUTION

Moved by _____, Seconded by _____ that
the following Resolution be adopted:

WHEREAS, on April 8, 2021 the Polk County Procurement Division received and publicly opened sealed bids for Bid No. 268-2122, 2021 PCC Pavement Patching Program project with the following results:

The Concrete Contracting Company	\$61,019.70
Grimes, Iowa	
Jasper Construction	\$154,960.95
Newton, Iowa	

WHEREAS, it is the recommendation of the Public Works Department to accept the bid from The Concrete Contracting Company as the lowest responsible and responsive bidder; and

WHEREAS, it may be necessary to temporarily close project routes to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors does herein award Bid No. 268-2122 to The Concrete Contracting Company in the amount of Sixty-one Thousand, Nineteen and 70/100's Dollars (\$61,019.70); and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to temporarily close project roadways as necessary; and

BE IT FURTHER RESOLVED that the Chairperson is herein authorized to sign the executing documents prepared by the Public Works Department; and

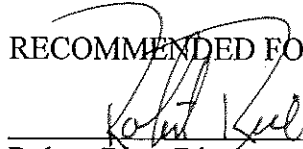
BE IT FURTHER RESOLVED that the funds shall be drawn from the Polk County Public Works FY 21/22 operating budget.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

#10

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

Fiscal Note: Expenditure not to exceed the approved FY 21/22 Public Works Budget and any approved amendments.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 69-21 to receive bids for the 2021 PCC Pavement Patching Program and award the contract to The Concrete Contracting Company, Grimes, Iowa for Bid No. 268-2122.

Agenda Date: May 18, 2021

Contact Individual: Kyle D. Riley, PE, CFM, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Res. No. 160-20, Dated December 15, 2020, authorized Procurement to conduct Bid Letting.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution receives bids for Bid No. 268-2122, 2021 PCC Pavement Patching Program, accepts the bid from The Concrete Contracting Company, authorizes Public Works to prepare necessary contracts to be signed by the Chair, and authorizes Public Works to temporarily close certain project routes to facilitate construction.

Comply with Policy: Yes

Background: Polk County Procurement opened sealed bids on April 8, 2021 for the 2021 PCC Pavement Patching Program. The Public Works Department recommends acceptance of the low bid from The Concrete Contracting Company, Inc., of Grimes, Iowa in the amount of \$61,019.70.

Action Impact: Approval of resolution allows Public Works to complete the terms of the Contract.

Fiscal Note: Expenditure not to exceed the approved FY 21/22 Public Works Budget and any approved amendments.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						
21/22	Y	61,019.70	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owner of land located in Section 26, Township 80 North, Range 22 West of the 5th P.M. (Franklin Township), Polk County, Iowa, wishes to subdivide and plat their land into a major subdivision preliminary plat known as Jennings Estates; and

WHEREAS, the major subdivision preliminary plat proposes three (3) single-family residential lots, one (1) outlot and three (3) street lots on 62.2 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission on April 26, 2021, recommended approval of the major subdivision preliminary plat to the Board of Supervisors by a vote of six (6) for approval with zero (0) absent.

NOW, THEREFORE, BE IT RESOLVED that the major subdivision preliminary plat of Jennings Estates is hereby approved.

Sewer Service:	On-site wastewater treatment systems
Water Service:	Des Moines Water Works
Zoning:	"AG" Agricultural District & "ER" Estate Residential District
Platted by:	LMJB Trust / Linda Brink (property owner/developer)
Engineer:	Pelds Design Services
Location:	The subject property is located at the northwest corner of the NE 112 th Street and NE 78 th Avenue intersection and the northeast corner of the NE 109 th Street and NE 78 th Avenue intersection, addressed as 11188 NE 78 th Avenue, Mitchellville.
Township:	Franklin

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA:

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

| |

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 70-21 approving the major subdivision preliminary plat of Jennings Estates.

Agenda Date: May 18, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on April 26, 2021, and voted six (6) for approval with zero (0) absent to recommend approval of the preliminary plat of Jennings Estates.

Action Requested (Recommended): Approval of the preliminary plat of Jennings Estates.

Comply with Policy: Yes. The preliminary plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The major subdivision preliminary plat proposes three (3) single-family residential lots, one (1) outlot and three (3) street lots on 62.2-acres of land zoned "AG" Agricultural District and "ER" Estate Residential District. The subject property is located at the northwest corner of the NE 112th Street and NE 78th Avenue intersection and the northeast corner of the NE 109th Street and NE 78th Avenue intersection, addressed as 11188 NE 78th Avenue, Mitchellville within Section 26 of Franklin Township. The proposed division will allow the existing homestead to be separated from the agricultural land and will allow for the creation of two (2) new lots along the western portion of the property. No new streets are proposed.

Action Impact: Approval of the Preliminary Plat allows for the submittal of a Final Plat. Following staff's review, the Final Plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional):

Jennings Estates Preliminary Plat

PLAT INFORMATION: This major subdivision proposes three (3) single-family residential lots and one (1) outlot on 62.2 acres of land zoned "ER" Estate Residential District and "AG" Agricultural District. The subject property is located at the northwest corner of the NE 112th Street and NE 78th Avenue intersection and the northeast corner of the NE 109th Street and NE 78th Avenue intersection, Mitchellville.

SEWER: Individual Septic Systems

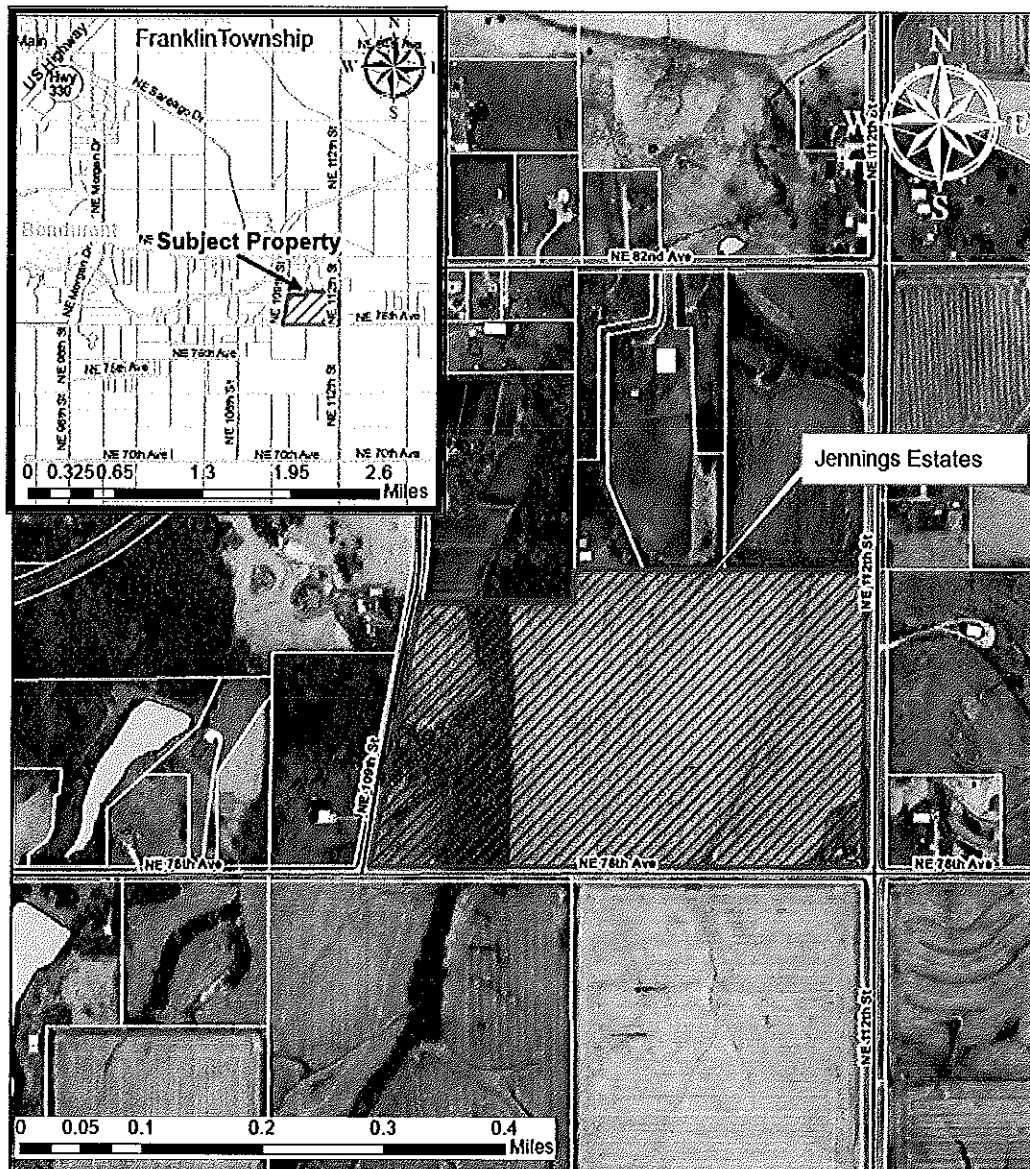
WATER: DMWW

TOWNSHIP: Franklin

SURVEYOR/ENGINEER: Pelds Design Services

OWNER/DEVELOPERS: LMJB Trust/ Linda Brink

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, health related disasters often come with little or no warning; and

WHEREAS, initial expenses must be borne by local communities; and

WHEREAS, Polk County entered into Contract 5885BT477 Emergency Response Multi Year Program with the Iowa Department of Public Health on June 23, 2015 to expedite the disbursement of future emergency response funding; and

WHEREAS, previous Amendments 1-14 have added funding for specific emergency preparedness activities over the years; and

WHEREAS, this Amendment 15 adds additional funding of \$465,115 to ensure greater equity and access to COVID-19 vaccinations for those disproportionately affected by COVID-19. The amended budget amount is now \$1,818,434.

NOW, THEREFORE, BE IT RESOLVED: that Polk County, Iowa approves Amendment 15 to Contract 5885BT477 for multi-year emergency response funding with the Iowa Department of Public Health and authorizes the Chairperson of the Polk County Board of Supervisors to sign Amendment 15 on behalf of Polk County, Iowa.

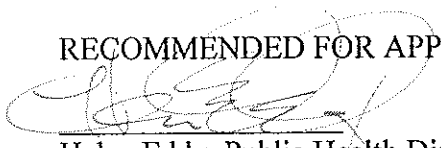
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Application or distribution.

Approved this _____ day of _____, 2021

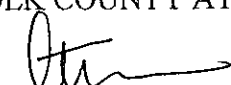
POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By  _____
Assistant County Attorney

FISCAL NOTE: additional: \$465,115

#12

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Amendment 15 to Contract 5885BT477 with the Iowa Department of Public Health (IDPH) for Multi-Year Emergency Preparedness and Response funding

Agenda Date: 5/18/2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original Contract approved by BOS on 6/23/2015 and amended several times.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: In previous public health disasters (e.g. H1N1), the process of getting contracts written and approved by the Iowa Department of Public Health created delays in the disbursement of response funds. To minimize these delays in future response, IDPH developed a "base contract" for public health disaster responses. The base contract is not disease or event specific. However, IDPH believes this contract could be amended faster (and funds made available to boards of health quicker) than happens with the current process. Polk County entered into the original Contract 5885BT477 with IDPH in June of 2015.

Previous amendments added funding for public health, hospitals and emergency medical service (EMS) to assure readiness and response to Ebola, Zika, Opioid Addiction, COVID-19 and other highly infectious diseases. This Amendment 15 adds funding to ensure greater equity and access to COVID-19 vaccines for those disproportionately affected by COVID-19.

Action Impact: Polk County will have the funding necessary to carry out a comprehensive pandemic vaccination campaign.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	465,115	465,115	N	10223041.77440.24	10223041.52480

Additional Fiscal Note Information (optional): 100% Federal CDFA #93.074

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children through its operation of the Polk County Lead Remediation Program. The Polk County Lead Remediation Program aids in providing lead-safe homes for children in Polk County; and

WHEREAS, through the Polk County Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead paint hazards found in their homes; and

WHEREAS, once a property has been remediated, a five-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County, Iowa, with the understanding that if the homeowner remains in the home for a term of five years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$23,244.00 was entered into on May 9, 2016, by homeowner Timothy Teff; and

WHEREAS, the homeowner has paid in full the five-year mortgage recording in Book 16060 pages 859-868 against property located at 2638 E. Grand Avenue and have met all requirements of the forgivable loan and grant.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves and releases the mortgage on 2638 E. Grand Avenue, and authorizes the Chairperson of the Polk County Board of Supervisors to sign the attached release and requests the Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

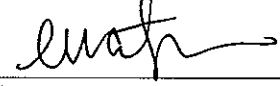
By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Scott Slater,
Health Department Deputy Director

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By 

Assistant County Attorney

Fiscal Note: None

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
2638 E. Grand Avenue

Agenda Date: May 18, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
May 9, 2016

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 2638 E. Grand Avenue

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing more than \$20,000 will have a five-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a five-year forgivable lien. For every year that the homeowner stays in the house 20% of the cost of the mortgage is forgiven. A mortgage in the amount of \$23,244.00 was entered into on May 9, 2016, by Timothy Teff, recorded in Book 16060 pages 859-868. The homeowner has met all requirements of the forgivable loan and grant.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at 2638 E. Grand Avenue

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children through its operation of the Polk County Lead Remediation Program. The Polk County Lead Remediation Program aids in providing lead-safe homes for children in Polk County; and

WHEREAS, through the Polk County Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead paint hazards found in their homes; and

WHEREAS, once a property has been remediated, a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County, Iowa, with the understanding that if the homeowner remains in the home for a term of three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$16,425.00 was entered into on May 8, 2018, by homeowners Justin A. and Sophia L. Detlefsen; and

WHEREAS, the homeowners have paid in full the three-year mortgage recording in Book 16981 pages 606-617 against property located at 709 Clinton Avenue and have met all requirements of the forgivable loan and grant.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves and releases the mortgage on 709 Clinton Avenue, and authorizes the Chairperson of the Polk County Board of Supervisors to sign the attached release and requests the Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Scott Slater
Scott Slater,
Health Department Deputy Director

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By John P. Sarconi
Assistant County Attorney

Fiscal Note: None

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
709 Clinton Avenue

Agenda Date: May 18, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
May 8, 2018

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 709 Clinton Avenue

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$16,425.00 was entered into on May 8, 2018, by Justin A. and Sophia L. Detlefsen, recorded in Book 16981 pages 608-617. The homeowners have met all requirements of the forgivable loan and grant.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
709 Clinton Avenue

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children through its operation of the Polk County Lead Remediation Program. The Polk County Lead Remediation Program aids in providing lead-safe homes for children in Polk County; and

WHEREAS, through the Polk County Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead paint hazards found in their homes; and

WHEREAS, once a property has been remediated, a three-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County, Iowa, with the understanding that if the homeowner remains in the home for a term of three years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$13,975.00 was entered into on May 11, 2018, by homeowners Mark and Andrea Roundtree; and

WHEREAS, the homeowners have paid in full the three-year mortgage recording in Book 16997 pages 482-491 against property located at 1207 Burlington Terrace and have met all requirements of the forgivable loan and grant.

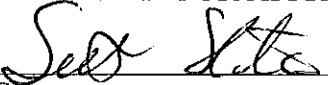
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves and releases the mortgage on 1207 Burlington Terrace, and authorizes the Chairperson of the Polk County Board of Supervisors to sign the attached release and requests the Auditor to record this release on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

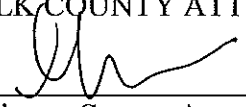
By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Scott Slater,
Health Department Deputy Director

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By 

Assistant County Attorney

Fiscal Note: None

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on
1207 Burlington Terrace

Agenda Date: May 18, 2021

Contact Individual: Laurie Gust, 286-2276

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on
May 11, 2018

Action Requested (Recommended): Approve the release of mortgage and lien on
property located at 1207 Burlington Terrace

Comply with Policy: Yes

Background:

Through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Any property remediated after August, 2013 costing less than \$20,000 will have a three-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a three-year forgivable lien. For every year that the homeowner stays in the house 33.3% of the cost of the mortgage is forgiven. A mortgage in the amount of \$13,975.00 was entered into on May 11, 2018, by Mark and Andrea Roundtree, recorded in Book 16997 pages 482-491. The homeowners have met all requirements of the forgivable loan and grant.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at
1207 Burlington Terrace

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2020-21	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to provide services to the elderly residents of Polk County through the Elderly Nutrition Program; and

WHEREAS, Polk County currently has a lease agreement with the City of Runnells to operate a senior congregate meal site located at 108 Brown Street, Runnells; and

WHEREAS, the General Services Department has attached an updated lease agreement commencing June 1, 2021 and expiring June 30, 2022 at a rate of \$500 per month.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached Lease Agreement with the City of Runnells, attached hereto, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement.

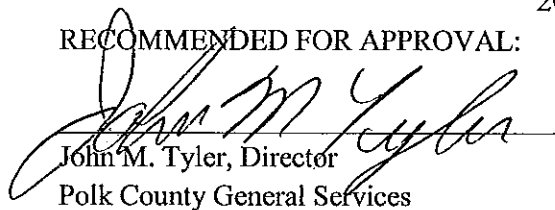
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

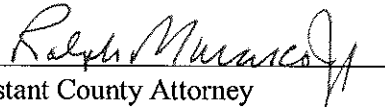
20/21-015

RECOMMENDED FOR APPROVAL:


John M. Tyler, Director
Polk County General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Note: \$500.00 per month rental fees.

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Lease Agreement with the City of Runnells for Congregate Meal Site located at the Runnells Community Center, 108 Brown Street, Runnells, Iowa 50237.

Agenda Date: May 18, 2021

Contact Individual: John M. Tyler, Director of General Services ext. 3129

Previous Action taken by the Board: none

Action Requested (Recommended): Approval

Comply with Policy: N/A

Background: This space is leased for the purpose of operating a senior congregate meal site. This lease agreement will commence June 1, 2021 and expiring June 30, 2022 at a rate of \$500 per month.

Action Impact:

Fiscal Note: \$500 monthly rent

Fiscal Year	Budget -ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		\$500.00				
21/22		\$6,000.00				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Director of General Services has reviewed the operations of the Building Maintenance Division, and

WHEREAS, the Director of General Services is recommending restructuring that he believes will optimize efficiency of operations, and

WHEREAS, the Human Resources Department recommends the following position modification:

- Reclassify one (1) Maintenance Worker position, AFSCME grade 15, range \$49,583-\$64,805, to one (1) Grounds Maintenance Specialist position, AFSCME grade 16 range \$51,886-\$67,867.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: General Services
Department has the funds to cover estimated
costs.

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the General Services Department

Agenda Date: May 18, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Maintenance Worker position, AFSCME grade 15, range \$49,583-\$64,805, to one (1) Grounds Maintenance Specialist position, AFSCME grade 16 range \$51,886-\$67,867.

Comply with Policy: N/A

Background: The Director of General Services has reviewed the operational needs of the Building Maintenance Division. The Director of General Services is requesting to reclassify one Maintenance Worker position to one Grounds Maintenance Specialist position. Human Resources conducted a job analysis to determine the appropriate classification.

Action Impact: Reclassify one (1) Maintenance Worker position, AFSCME grade 15, range \$49,583-\$64,805, to one (1) Grounds Maintenance Specialist position, AFSCME grade 16 range \$51,886-\$67,867.

Fiscal Note: The estimated cost is \$257 for FY20/21 and \$3,675 for FY21/22. The General Services Department has the funds to cover the estimated costs in their budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	N	0	\$257		N		
21/22	N	0	\$3,675		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Sheriff's Office reviewed the operations of the Jail Food Services Division, and

WHEREAS, the Human Resources conducted job analyses on multiple positions in the Jail Food Services Division, and

WHEREAS, the Human Resources Department recommends the following position modifications:

- Upgrade one (1) Jail Services Supervisor position, Management grade 19, range \$68,051-\$89,501, to one (1) Jail Services Supervisor position, Management grade 20, range \$71,319-\$93,800.
- Create two (2) Jail Food Services Team Lead positions, Management grade 15, range \$56,502-\$74,171.
- Reclassify eight (8) Jail Cook positions, AFSCME grade 11, range \$41,392-\$53,931 to eight (8) Jail Food Services Worker positions, AFSCME grade 12, range \$43,287-\$56,455.
- Delete one (1) vacant Jail Services Aide position, AFSCME grade 12, range \$43,287-\$56,455.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Interim Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

RECOMMENDED FOR APPROVAL:

Angela Connolly
Chairperson

Jeff Edgar

Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: *Ralph Marascio*
Assistant County Attorney

FISCAL NOTE: Estimated cost is
\$11,013 for FY20/21 and \$131,523 for
FY21/22.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Sheriff's Office

Agenda Date: May 18, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Upgrade one (1) Jail Services Supervisor position, Management grade 19, range \$68,051-\$89,501, to one (1) Jail Services Supervisor position, Management grade 20, range \$71,319-\$93,800. Create two (2) Jail Food Services Team Lead positions, Management grade 15, range \$56,502-\$74,171. Reclassify eight (8) Jail Cook positions, AFSCME grade 11, range \$41,392-\$53,931, to eight (8) Jail Food Services Worker positions, AFSCME grade 12, range \$43,287-\$56,455. Delete one (1) vacant Jail Services Aide position, AFSCME grade 13, range \$43,287-\$56,455.

Comply with Policy: N/A

Background: The Sheriff's Office requested a review of the Jail Services Division. Human Resources Department conducted multiple job analyses and provided position classification recommendations.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: There is an estimated cost of \$11,013 in FY20/21 and \$131,523 in FY21/22.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y		\$11,013		Y		
21/22	Y		\$131,523		Y		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides health insurance to its eligible employees and retirees, and

WHEREAS, Polk County has contracted with Wellmark Blue Cross/Blue Shield of Iowa (Wellmark) to provide administrative services and stop loss insurance for its self-funded health plan, and

WHEREAS, the Department of Human Resources recommends renewing said contract with Wellmark for the period July 1, 2021 through June 30, 2022, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached renewal documents with Wellmark, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said documents on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph Murawski
Assistant County Attorney

FISCAL NOTE: Costs are incorporated
in the FY 21/22 budget.

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval to renew contract with Wellmark BC/BS of Iowa

Agenda Date: May 18, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 04/04/2005 original contract approved. By resolution dated 12/09/2014, amendment approving benefit modifications. By resolution dated 03/14/2017 approved contract renewal effective 07/01/2017.

Action Requested (Recommended): Approval of a one-year contract renewal for the period July 1, 2021 through June 30, 2022 with Wellmark Blue Cross / Blue Shield of Iowa (Wellmark).

Comply with Policy: N/A

Background: Polk County has provided health insurance to its employees and retirees through a self-funded plan administered by Wellmark, since 2006. Upon completion of a competitive request for proposal, Polk County authorized a three-year contract with Wellmark beginning July 1, 2017 with the option to renew annually.

Action Impact: Approval of the attached renewal documents for administrative services with Wellmark.

Fiscal Note: Costs are incorporated in the FY 2021/22 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21							
21/22							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides a Deferred Compensation Retirement program for Polk County employees in accordance with Iowa Code section 331.324(1)(m) and §509A.12, and

WHEREAS, the Deferred Compensation Committee (Committee) previously approved Investment Policy Statements for the 401(a) Employer Match plan and the 457(b) Employee Contribution plan on 05/29/2013, and

WHEREAS, the Investment Policy Statement provides written investment objectives to assist the Committee in effectively monitoring and evaluating the investment selections offered within the Deferred Compensation Retirement program, and

WHEREAS, the Committee has reviewed and recommends adoption of the updated Investment Policy Statement for both the 457(b) Employee Contribution and 401(a) Employer Match plans, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Investment Policy Statement, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said policy statement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph Munnick
Assistant County Attorney

FISCAL NOTE: N/A

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Deferred Compensation Investment Policy Statement

Agenda Date: May 18, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 06/26/2012 approved plan documents for the 457(b) Employee Contribution and 401(a) Employer Match plans. Subsequent amendments approved 12/04/2012, 06/25/2013 and 06/30/2020.

Action Requested (Recommended): Approval of updated Investment Policy Statement. (attached)

Comply with Policy: N/A

Background: In accordance with Iowa law, including without limitation Iowa Code chapter 12B, the Investment Policy Statement provides written investment objectives to assist the Deferred Compensation Committee in monitoring and evaluating the investment selections offered within the 457(b) Employee Contribution and 401(a) Employer Match plans.

Action Impact: Approval of updated Investment Policy Statement

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21							
21/22							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors provides a Deferred Compensation Retirement Program for Polk County employees in accordance with Iowa Code section 331.324(1)(m) and §509A.12, and

WHEREAS, Polk County has contracted with Mesirow Financial to provide investment consulting services and Principal Life Insurance Company to provide administrative and recordkeeping services for the Deferred Compensation program, and

WHEREAS, the Deferred Compensation Committee recommends acceptance of the revised agreements between Polk County and both Mesirow Financial and Principal Life Insurance Company, and

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreements with Mesirow Financial and Principal Life Insurance Company, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreements on behalf of Polk County.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director of Human Resources

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: *Ralph Mancoske*
Assistant County Attorney

FISCAL NOTE:

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of agreements with Mesirow Financial Investment Management, Inc. and Principal Life Insurance Company

Agenda Date: 05/18/2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 10/04/2011, a contract between Polk County and Mesirow Financial, for investment advisor services. By resolution dated 03/13/2012, a contract between Polk County and Principal Life Insurance Company, for administrative and recordkeeping services.

Action Requested (Recommended):

Approval of attached agreements between Polk County and Mesirow Financial to reduce fees from .20 basis points to .15 basis points for both the 457(b) Employee Contribution and 401(a) Employer Match plans.

Approval of attached agreements between Polk County and Principal Life Insurance Company authorizing investment changes within the 457(b) Employee Contribution plan to reduce fees from .27 basis points to .22 basis points and authorization to pay fees directly to Mesirow Financial.

Comply with Policy: N/A

Background: In an effort to lower plan and investment expenses for employees as well maintaining fiduciary oversight of the Deferred Compensation program, the Deferred Compensation Committee recommends the approval of the service agreements with Mesirow Financial and Principal Life Insurance Company. The new fee structure will be implemented on July 1, 2021.

Action Impact: Approval of service agreements with Mesirow Financial and Principal Life Insurance Company.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	N	0	\$0.00				
21/22	N	0	\$0.00				

Additional Fiscal Note Information (optional):



MMP Short Form for Annual Updates

CASHIER'S USE ONLY
0473-542-473B-0431
Facility Name
Facility ID #

Iowa law requires annual updated MMPs and fees to be submitted on or before the 1st of the month due. If the update is not submitted by the due date, DNR issues a Notice of Violation. If a complete update and fees are not submitted by the end of the month it is due, the late submittal is referred to DNR legal services for enforcement action, including a \$3,000 penalty. For facilities with IDALS 200A certification, include a copy of the certification and compliance fees with this form to meet annual update requirements.

Instructions:

1. Fill in name, ID number, location, and owner/contact information. Check applicable box(es) below. Sign (facility owner) and date the form.
2. Make copies of this form for yourself, each county and the DNR field office. Submit copy to each county and have each county sign the form.
3. Submit a signed (by each county and facility owner) form to the appropriate DNR Field Office.

Facility Name: BROOKSIDE FARM SITE 2 Facility ID #: 66143
Facility Address: 13470 NORTHEAST 104TH ST. MAXWELL IA 50161
(Address) (City) (State) (Zip)
Owner's Name: JOHN HALL Phone Number: 515-480-7167
Mailing Address: 2605 NE 118 TH AVE. ANKENY IA 50021
(Address) (City) (State) (Zip)
Email Address (optional): _____
Contact Name: DAVID HALVORSEN Phone Number: 641-751-6638
Mailing Address: 405 W MERLE HIBBS BLVD MARSHALLTOWN IA 50158
(Address) (City) (State) (Zip)
Email Address (optional): dph@marshallnet.com

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

- ☐ I have made no changes to my MMP.
- ☐ I have added acres; ☐ changed crop rotation or optimum yields; ☐ changed application method; ☐ used manure analysis.
- ☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed (**Contact your local DNR Field Office**).
- ☐ I have made other changes to my MMP. Describe: _____

Signature of Facility Owner: John Hall Date: 5-11-21

VERIFICATION OF COUNTY RECEIPT: I have received a complete copy of the annual MMP update.

County: POLK Signature: Jamie Fitzgerald Date: 5/14/21
County: _____ Signature: _____ Date: _____
County: _____ Signature: _____ Date: _____

For DNR to approve the update, submit on this form, check at least one box above, have each county and the facility owner sign and date, and pay the correct fees.

Calculate the Animal Unit Capacity (AUC): multiply the maximum number of each species confined at one time by the appropriate factor indicated below, then add all animal units together and multiply by \$0.15:

ANIMAL SPECIES	(Max Capacity)	X (FACTOR)	AUC
Slaughter or feeder cattle	600	1.0	600
Immature dairy cattle		1.0	
Mature dairy cattle		1.4	
Swine over 55 lbs.		0.4	
Swine 15 lbs. to 55 lbs.; Sheep; Goats		0.1	
Horses		2.0	
Turkeys 7 lbs. or more		0.018	
Turkeys less than 7 lbs.		0.0085	
Broiler or layer chickens 3 lbs. or more		0.01	
Broiler or layer chickens less than 3 lbs.		0.0025	
Fish		0.001	

Fee/AU Compliance Fee Due
Total AUC 600 X \$0.15 \$ 90.00