

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
MAY 21, 2024 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH

PUBLIC HEARING

FY 23/24 BUDGET AMENDMENT

6. Resolution amending the FY 23/24 budget.

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *7. Resolution approving Quit Claim Deed for 2020-10th Street (L. Bermudez).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *8. Resolution approving Quit Claim Deed for 1600 Dean Avenue (Hubbard).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *9. Resolution approving Quit Claim Deed for 1603 University Avenue (Bruns).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *10. Resolution approving Quit Claim Deed for vacant parcel between 1601-8th Street and 713 College Avenue (C. Jens).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *11. Resolution approving Quit Claim Deed for vacant parcel between 1601-8th Street and 713 College Avenue (R. Lopez Solis).

PUBLIC HEARING
ZONING MAP AMENDMENT

ORDINANCE (FIRST READING)

12. Ordinance approving Zoning Map Amendment from Agricultural District to Estate Residential District for property at 3630 NE 150th Avenue, Cambridge, Iowa (Metro Turf).
Deferred from May 7, 2024.

13. **PUBLIC COMMENTS**

PERMITS

14. New applications for 5-day Special Class “C” Retail Alcohol License for Combat Vets Motorcycle Association (May, June, July, September).

PETITIONS

- *15. Petitions to suspend taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for property at 2353 E. 21st St (A. Chia).

RESOLUTIONS

- *16. Resolution approving State tax suspension and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for 1224 E. 36th Street (C. Ruby).
- *17. Resolution approving fifth amended agreement with Health and Human Services to administer Decategorization and Community Partnerships for Protecting Children (CPPC) activities.
- *18. Resolution approving seventh amended agreement with Health and Human Services to administer Decategorization Pre-Arrest Diversion Program.
- *19. Resolution approving agreement with Brooks Borg Skiles Architects for pro bono services associated with design for Global Neighbors (Immigrant and Refugee Welcome Center).
20. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for June 4, 2024 on Disposal of County Interest in Real Estate (parcel behind 805 E. Emma Avenue).
- *21. Resolution authorizing submittal of the FY 24-25 Revised Secondary Road Budget and Road Program to the Iowa DOT.
- *22. Resolution approving Memorandum of Understanding with Polk Soil & Water Conservation District for Iowa Land Stewardship Project.
- *23. Resolution approving 2024 Batch and Build Project Right-of-Entry and Temporary Construction Easement Agreement.

- *24. Resolution awarding contract (project no. 498-2425) to Aaron Crane Construction for the Helland Wetland Project.
- *25. Resolution accepting bid from On Track Construction (bid no. 264-2425) for the 2023 Sanitary Sewer Improvements Project.
- *26. Resolution approving Professional Service Agreement with Iowa State University (Department of Entomology).
- *27. Resolution approving the Integrated Roadside Vegetation Management Plan.
- 28. Resolution approving preliminary plat of Goodrich Springs.
- 29. Resolution approving final plat of Harms Estates Plat 1.
- *30. Resolution approving agreement with Des Moines University for provision of learning experiences.
- *31. Resolution approving agreement with The B Jr Company LLC for lead hazard repairs at 1912-34th Street (D. Mann).
- *32. Resolution approving agreement with The B Jr Company LLC for lead hazard repairs at 1003 Pennsylvania Avenue (J. Lyons).
- *33. Resolution approving agreement with FexSteve Limited to address lead hazard repairs at 1131-22nd Street (Donofro).
- *34. Resolution approving agreement with FexSteve Limited to address lead hazard repairs at 3215 Kinsey Avenue (Grimm/Gile).
- *35. Resolution approving Contract and Declarations Agreement with The Shredder for document shredding services.
- *36. Resolution approving amendment to agreement with Axon Enterprise Inc. for the purchase of the TASER 10.
- *37. Resolution approving settlement of workers' compensation claim (W. King).
- 38. Resolution authorizing and providing for the issuance of \$112,170,000 General Obligation Capital Loan Notes, Series 2024A (Exempt Facility Bonds-AMT) and levying a tax to pay said notes and approval of the Tax Exemption Certificate and Continuing Disclosure Certificate.
- 39. Resolution directing the advertisement for sale of \$53,200,000 General Obligation Bonds, Series 2024B, and approving electronic bidding procedures and official statement.

- 40. Resolution reclassifying positions in the Conservation Department.
- 41. Resolution approving funding for Veteran Affairs to purchase a mausoleum casket lift for the area of newly acquired Masonic Cemetery (on north side of Glendale Cemetery).
- *42. Resolution approving Community Development Grant for Hispanic Educational Resources, Inc.
- 43. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *44. Notice of consultation meeting regarding Urban Renewal Plan Amendments, City of Des Moines.

BUDGET ACTIONS

- 45. Memorandum of Budget Actions.

APPOINTMENTS

- 46. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
https://www.youtube.com/watch?v=osW6u_kJ8uI



County of Polk

Board of Supervisors

PROCLAMATION

WHEREAS, the rich tapestry of Polk County, Iowa, is woven with the diverse cultures, traditions, and histories of its residents; and

WHEREAS, Asian American and Pacific Islander Heritage Month is a time to recognize and celebrate the contributions, achievements, and resilience of Asian Americans and Pacific Islanders (AAPI) throughout our nation's history; and

WHEREAS, the AAPI community in Polk County encompasses individuals and families from diverse ethnicities, cultures, languages, and backgrounds, enriching our community with their talents, skills, and experiences; and

WHEREAS, Asian Americans and Pacific Islanders have played pivotal roles in shaping the social, cultural, economic, and political landscape of Polk County and the United States, contributing to every facet of our society, including science, technology, arts, business, education, government, and beyond; and

WHEREAS, despite facing historical injustices, discrimination, and challenges, the AAPI community continues to demonstrate resilience, strength, and determination in pursuit of equality, justice, and opportunity for all; and

WHEREAS, as we commemorate Asian American and Pacific Islander Heritage Month, let us honor the generations of AAPI individuals who have enriched our county and nation, and let us reaffirm our commitment to promoting diversity, equity, and inclusion in our communities;

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors proclaims **May of 2024** to be:

Asian American and Pacific Islander Heritage Month

in Polk County and urge all residents to join in celebrating the vibrant cultures, invaluable contributions, and enduring legacy of Asian Americans and Pacific Islanders in our county, state, and nation.

Signed this ___ day of May, 2024, in Des Moines, Iowa.

Angela Connolly, Chair
POLK COUNTY BOARD OF SUPERVISORS

#5

RESOLUTION

MOVED by _____ SECONDED by _____
that the following Resolution be adopted:

WHEREAS, Section 331.434(6) of the Iowa Code requires the Board of Supervisors to appropriate by resolution the amounts deemed necessary for each of the County offices and departments for all statutory budget funds; and

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2023/2024 Polk County Budget and Appropriation to reflect the actions and expenditure requirements of the County Offices and Departments since the budget was amended on October 3, 2023, and

WHEREAS, a staff meeting on the proposed amendment was held April 17, 2024, and a public hearing was held May 21, 2024,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors amends the appropriation for Fiscal Year 2023/2024 by fund, department, and service area and appropriates for FY 2023/2024 the sums reflected in the attached appropriation summary.

Approved this ____ day of _____, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Deborah A. Anderson

Deb Anderson, Budget Manager

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution amending FY 23/24 budget

Agenda Date: May 21, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the budget was previously amended on October 3, 2023. Significant adjustments include receipt of bond proceeds and distribution of a portion of such to the Des Moines Aviation Authority per the approved referendum. Other adjustments include items such as capital expenditures, position changes, and adjustments based on current expenditure and revenue estimates.

Staff presented the proposed amendment to the Board of Supervisors for discussion and review on April 17, 2024. The amendment has no impact on property taxes levied for FY 23/24.

Action Impact: Approves amendment of the FY 23/24 budget

Fiscal Note: Revenues increase \$171.0 million and expenditures increase \$146.1 million, primarily due to receipt of bond proceeds and pass through of a large portion of the bond receipts as a loan to the Des Moines Airport Authority. Net transfers decrease \$1.6 million. The proposed revenue, expense, and transfer adjustments increase ending fund balances by \$23.5 million compared to current budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Other Uses	Anticipated Revenue & Other Sources	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	N/A	730,201,162	639,420,462	Y	Various	Various

Additional Fiscal Note Information (optional):

RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
POLK COUNTY

Fiscal Year July 1, 2023 - June 30, 2024

POLK COUNTY conducted a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

Meeting Date:	Meeting Time:	Meeting Location:
5/21/2024	09:30 AM	111 Court Avenue Room 120, Des Moines, Iowa 50309

The governing body of the POLK COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	209,588,308	0	209,588,308
Less: Uncollected Delinquent Taxes - Levy Year	2	859,797	0	859,797
Less: Credits to Taxpayers	3	7,741,107	0	7,741,107
Net Current Property Tax	4	200,987,402	0	200,987,402
Delinquent Property Tax Revenue	5	10,000	0	10,000
Penalties, Interest & Costs on Taxes	6	1,365,000	0	1,365,000
Other County Taxes/TIF Tax Revenues	7	8,792,369	0	8,792,369
Intergovernmental	8	72,116,303	20,349,415	92,465,718
Licenses & Permits	9	1,196,600	0	1,196,600
Charges for Service	10	17,263,243	644,944	17,908,187
Use of Money & Property	11	12,980,838	(294,141)	12,686,697
Miscellaneous	12	33,587,582	(25,098,406)	8,489,176
Subtotal Revenue	13	348,299,337	(4,398,188)	343,901,149
Other Financing Sources:			0	
General Long-Term Debt Proceeds	14	0	175,216,000	175,216,000
Operating Transfers In	15	99,617,075	20,491,619	120,108,694
Proceeds of Fixed Asset Sales	16	45,500	149,119	194,619
Total Revenues & Other Sources	17	447,961,912	191,458,550	639,420,462
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	111,134,153	1,337,262	112,471,415
Physical Health & Social Services	19	51,093,546	16,794,200	67,887,746
Mental Health, ID & DD	20	19,825,667	6,004,538	25,830,205
County Environment & Education	21	35,002,604	12,166,714	47,169,318
Roads & Transportation	22	14,889,275	(1,286)	14,887,989
Government Services to Residents	23	13,201,811	290,133	13,491,944
Administration	24	138,415,549	(14,179,475)	124,236,074
Nonprogram Current	25	0	0	0
Debt Service	26	28,290,582	121,968,767	150,259,349
Capital Projects	27	55,018,589	1,718,221	56,736,810
Subtotal Expenditures	28	466,871,776	146,099,074	612,970,850
Other Financing Uses:			0	
Operating Transfers Out	29	95,151,428	22,078,884	117,230,312
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	562,023,204	168,177,958	730,201,162
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(114,061,292)	23,280,592	(90,780,700)
Beginning Fund Balance - July 1, 2022	33	275,589,989	266,244	275,856,233
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	16,568,928	22,074,738	38,643,666
Fund Balance - Committed	37	39,885,708	(10,072,326)	29,813,382
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	105,074,061	11,544,424	116,618,485
Total Ending Fund Balance - June 30, 2023	40	161,528,697	23,546,836	185,075,533

Explanation of Changes:

05/21/2024

Signature of Certification

Adopted On

County Auditor Signature of Certification

POLK COUNTY
APPROPRIATION SUMMARY, AS OF 05/21/24
FISCAL YEAR 23/24

Total By Fund		23/24
		AMENDED
001	General Basic	\$ 258,609,688
002	General Supplemental	67,997,199
003	Risk Management	8,076,017
004	Community Development	9,140,793
005	Economic Development	13,687,469
006	Conservation Projects	731,014
008	Grants	2,150,000
010	Mental Health	25,830,205
011	Rural Basic	2,735,016
012	Rural Supplemental	1,571,693
013	Forfeited Property/Sheriff/State	17,000
014	Forfeited Property/Sheriff/Fed	200,000
015	Forfeited Property/Co. Attorney	136,050
018	Co. Attorney Collections	32,815
020	Secondary Roads	19,671,221
021	Recorder's Surcharge	123,000
024	Fire Protection	1,306,412
026	REAP	132,000
031	Conservation Mitigation Bank	100,000
033	Tax Increment Finance	1,602,061
034	Drainage Districts	260,000
035	Opioid Abatement	856,604
046	Debt Service	150,259,349
051	Conservation PCWLL	22,105,629
055	Capital Projects	25,639,615
Fund Total		\$ 612,970,850

Total By Office/Department		23/24
		AMENDED
001	Auditor	\$ 10,715,785
002	Recorder	3,212,659
003	Treasurer	8,267,295
004	Sheriff	85,375,596
005	County Attorney	19,486,547
010	Board of Supervisors	263,288,997
012	Human Resources	9,842,139
022	Health Department	9,388,018
023	Community, Family & Youth	43,236,097
026	Public Works	48,781,465
027	General Services	34,073,806
028	Information Technology	9,999,006
044	Behavioral Health & Disability Svcs	28,206,282
045	Veteran Affairs	1,869,386
046	Conservation	33,655,060

POLK COUNTY
 APPROPRIATION SUMMARY, AS OF 05/21/24
 FISCAL YEAR 23/24

047	Medical Examiner	3,572,712
	Office/Department Total	\$ 612,970,850

Total By Service Area		23/24 AMENDED
1	Public Safety & Legal Services	\$ 112,471,415
3	Physical Health & Social Services	67,887,746
4	MH, MR, DD	25,830,205
6	Co. Environment and Education	47,169,318
7	Roads & Transportation	14,887,989
8	Government Services to Residents	13,491,944
9	Administration	124,236,074
11	Debt Service	150,259,349
12	Capital Projects	56,736,810
		\$ 612,970,850

2014-2402

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Libier Bermudez to obtain this vacant parcel located at 2020 10th Street, Des Moines, Iowa, legally described as:

LOT 112 THIRD PLAT PROSPECT PARK

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Libier Bermudez; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

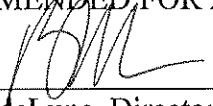
BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

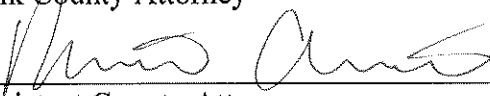
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: \$13,300.00 to Real Estate Fund

7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 101-24 approving a Quit Claim Deed to Libier Bermudez, File #2014-2402 (Dist. 080 Parcel 05571-000-000) vacant parcel located at 2020 10th Street, Des Moines, Iowa.

Agenda Date: May 21, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On May 7, 2024 the Board approved a resolution for a public hearing to convey this parcel to Libier Bermudez.

Board/Commission Actions: NA

Action Requested (Recommended): Approve Quit Claim Deed

Comply with Policy: Yes, Proposal

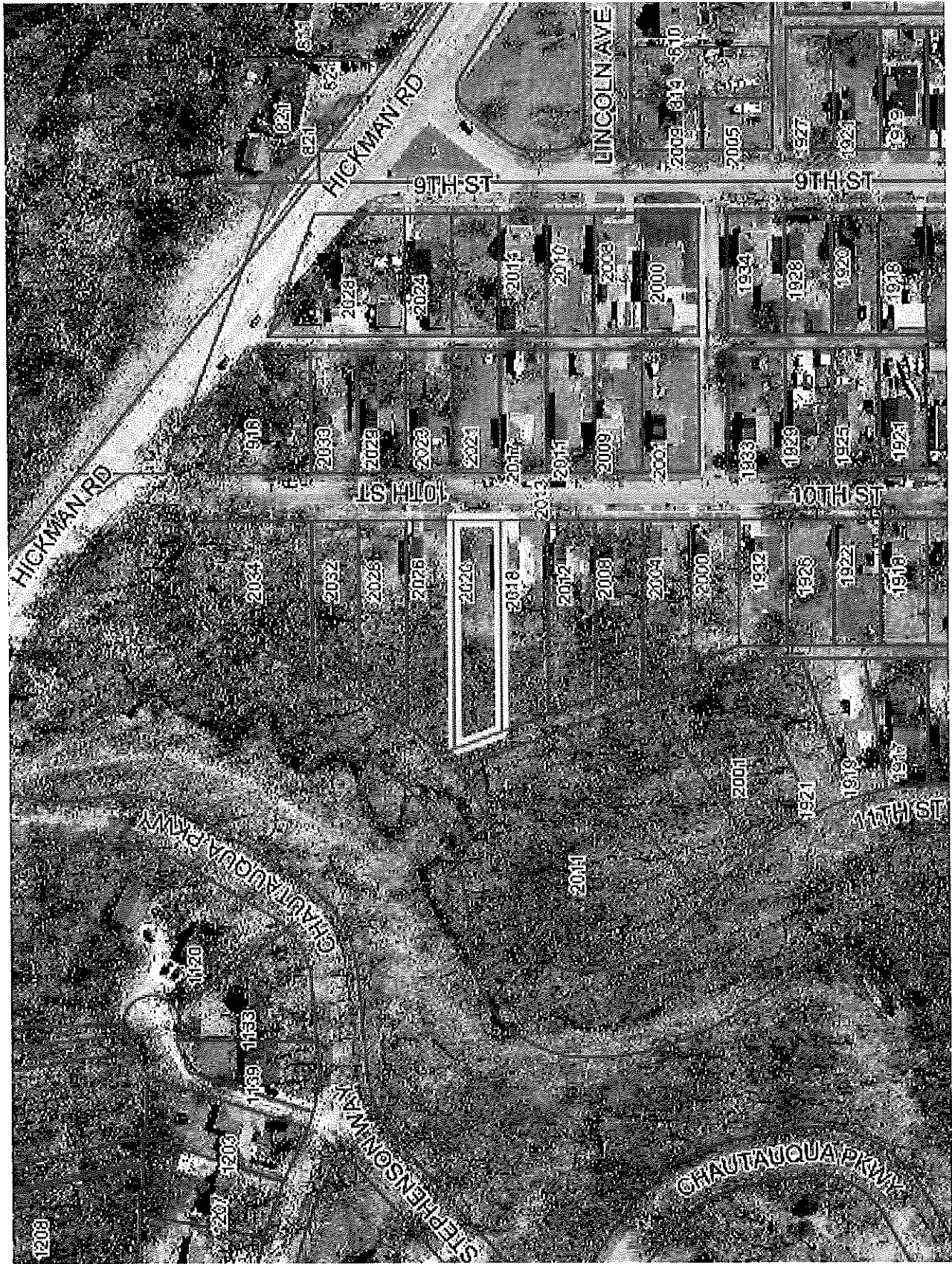
Background: Polk County received a proposal from Libier Bermudez for a total of \$13,300.00 to purchase this parcel. Polk County received this parcel by Tax Deed in January of 2024. Property size is .265 acres.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Libier Bermudez.

Fiscal Note: \$13,300.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			\$13,300.00			

Additional Fiscal Note Information (optional):



2015-5003

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Bruce and Heather Hubbard to obtain this vacant parcel located at 1600 Dean Avenue, Des Moines, Iowa, legally described as:

-EX N 39.2 F- W 37 F LOT 1 BLK 61 STEWARTS ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Bruce and Heather Hubbard; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

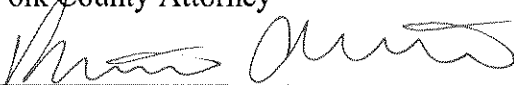
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: \$3,700.00 to Real Estate Fund

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 100-24 approving a Quit Claim Deed to Bruce and Heather Hubbard, File #2015-5003 (Dist. 040 Parcel 05573-000-000) vacant parcel located at 1600 Dean Avenue, Des Moines, Iowa.

Agenda Date: May 21, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On May 7, 2024 the Board approved a resolution for a public hearing to convey this parcel to Bruce and Heather Hubbard.

Board/Commission Actions: NA

Action Requested (Recommended): Approve Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from Bruce and Heather Hubbard for a total of \$3,700.00 to purchase this parcel. Polk County received this parcel by Tax Deed in January of 2024. Property size is 37' x 83'.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Bruce and Heather Hubbard.

Fiscal Note: \$3,700.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			\$3,700.00			

Additional Fiscal Note Information (optional):



2014-2398

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Keisha and Travis Bruns to obtain this vacant parcel located at 1603 University Avenue, Des Moines, Iowa, legally described as:

-EX E 38.5F- &-EX BEG SW COR THN N 4.64F NELY 40.68F S 6.91F TO S LN- LT 155
KEOSAUQUA WAY PLAT 5

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Keisha and Travis Bruns; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

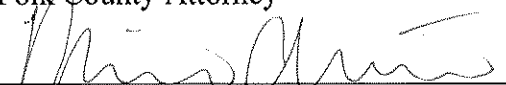
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: \$1,800.00 to Real Estate Fund

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 99-24 approving a Quit Claim Deed to Keisha and Travis Bruns, File #2014-2398 (Dist. 080 Parcel 03594-001-000) vacant parcel located at 1603 University Avenue, Des Moines, Iowa.

Agenda Date: May 21, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On May 7, 2024 the Board approved a resolution for a public hearing to convey this parcel to Keisha and Travis Bruns.

Board/Commission Actions: NA

Action Requested (Recommended): Approve Quit Claim Deed

Comply with Policy: Yes, Proposal

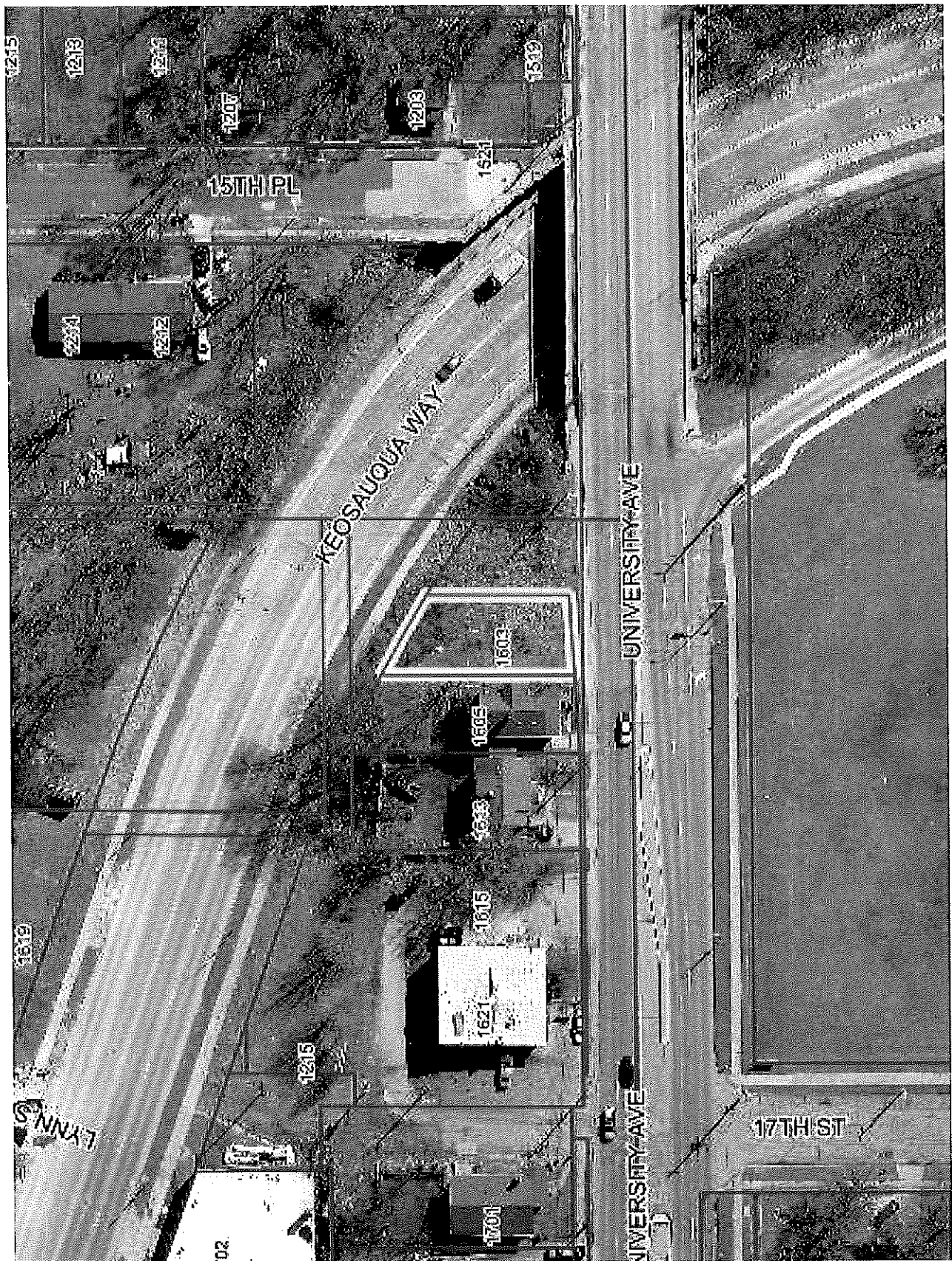
Background: Polk County received a proposal from Keisha and Travis Bruns for a total of \$1,800.00 to purchase this parcel. Polk County received this parcel by Tax Deed in January of 2024. Property size is 40' x 84'. Parcel is buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Keisha and Travis Bruns.

Fiscal Note: \$1,800.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			\$1,800.00			

Additional Fiscal Note Information (optional):



2016-5010

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Christina Jens to obtain this vacant parcel located between 1601 8th Street and 713 College Avenue, Des Moines, Iowa, legally described as:

E 4F W 76F S 50F LT 9 BLK 12 POLK COUNTY HOMESTEAD & TRUST COMPANY
ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Christina Jens; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

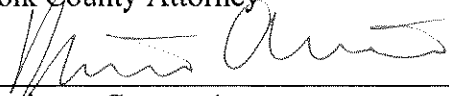
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: \$250.00 to Real Estate Fund

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 102-24 approving a Quit Claim Deed to Christina Jens, File #2016-5010 (Dist. 80 Parcel 05285-001-000) vacant parcel located between 1601 8th Street and 713 College Avenue, Des Moines, IA.

Agenda Date: May 21, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On May 7, 2024 the Board approved a resolution for a public hearing to convey this parcel to Christina Jens for \$250.00.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Parcel size is 8' x 50'. Polk County received this parcel by Tax Deed in January of 2024. Parcel is sold by proposal for \$250.00. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Christina Jens.

Fiscal Note: \$250.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			\$250.00			

Additional Fiscal Note Information (optional):



2016-5010

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Rina Lopez Solis to obtain this vacant parcel located between 1601 8th Street and 713 College Avenue, Des Moines, Iowa, legally described as:

W 4F E 56F S 50F LT 9 BLK 12 POLK COUNTY HOMESTEAD & TRUST COMPANY
ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Rina Lopez Solis; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: \$250.00 to Real Estate Fund

11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 103-24 approving a Quit Claim Deed to Rina Lopez Solis, File #2016-5010 (Dist. 80 Parcel 05285-001-000) vacant parcel located between 1601 8th Street and 713 College Avenue, Des Moines, IA.

Agenda Date: May 21, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On May 7, 2024 the Board approved a resolution for a public hearing to convey this parcel to Rina Lopez Solis for \$250.00.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Parcel size is 8' x 50'. Polk County received this parcel by Tax Deed in January of 2024. Parcel is sold by proposal for \$250.00. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Rina Lopez Solis.

Fiscal Note: \$250.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			\$250.00			

Additional Fiscal Note Information (optional):



ORDINANCE NO. #

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, on July 25, 2023, the Polk County Board of Supervisors adopted the most recent Zoning Ordinance and Map amendment for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioners, Kallie and Randy Hoksbergen on Metro Turf LLC (Property Owner), 10297 NW 40th Street, Polk City, IA 50226, represented by Branden Stubbs of Stubbs Engineering, 1609 N Ankeny Boulevard, STE 230, Ankeny, IA 50023, are requesting a Zoning Map Amendment from the "AG" Agricultural District to the "ER" Estate Residential District for the 103.4-acre subject property located at 3630 NE 150th Avenue, Cambridge, being within Section 8 and 9 of Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township); and

WHEREAS, the Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, March 25, 2024 at 7:00 P.M. at the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing from staff, the petitioners and members of the public regarding the proposed Zoning Map Amendment, voted five (5) in favor, and zero (0) against, with two (2) members absent to recommend to the Polk County Board of Supervisors that the Zoning Map Amendment from the "AG" Agricultural District to the "ER" Estate Residential District be **denied**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, May 7, 2024 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Board of Supervisors, after hearing from members of the public regarding the proposed Zoning Map Amendment, proposed a reduction to the rezoning area, and voted four (4) in favor, and one (1) against to table the public hearing to be continued at the next regularly scheduled meeting of the Board of Supervisors on Tuesday, May 21, 2024; and

WHEREAS, the revised Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, May 21, 2024 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

NOW, THEREFORE BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "AG" Agricultural District to the "ER" Estate Residential District for the revised rezoning area legally described as follows:

#12

PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 8, TOWNSHIP 81 NORTH RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND PART OF OUTLOT X, EAGLE VIEW ESTATES, AS RECORDED IN BOOK 13242, PAGE 364 IN THE OFFICE OF THE POLK COUNTY RECORDER, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID SECTION 8; THENCE N89°46'46"W 388.35 FEET ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER TO THE SOUTH RIGHT OF WAY OF NE 150TH AVENUE; THENCE NORTHWESTERLY 295.19 FEET ALONG SAID SOUTH RIGHT OF WAY AND THE ARC OF A 1240.67 FOOT RADIUS CURVE, CONCAVE NORTHEASTERLY WHOSE CHORD BEARS N68°18'01"W A DISTANCE OF 294.49 FEET; THENCE N00°47'11"W 38.01 FEET TO THE CENTERLINE OF SAID NE 150TH AVENUE; THENCE NORTHWESTERLY 17.08 FEET ALONG SAID CENTERLINE AND THE ARC OF A 1207.67 FOOT RADIUS CURVE, CONCAVE NORTHEASTERLY WHOSE CHORD BEARS N60°11'47"W 17.08 FEET; THENCE N59°47'27"W 330.54 FEET ALONG SAID CENTERLINE; THENCE NORTHWESTERLY 114.50 FEET ALONG SAID CENTERLINE AND THE ARC OF A 1000.93 FOOT RADIUS CURVE, CONCAVE SOUTHWESTERLY WHOSE CHORD BEARS N61°48'58"W 114.44 FEET TO THE SOUTHEAST CORNER OF PARCEL "A", PLAT OF SURVEY AS RECORDED IN BOOK 5312, PAGE 574 IN THE OFFICE OF THE POLK COUNTY RECORDER; THENCE N00°43'15"W 49.77 FEET ALONG THE EAST LINE OF SAID PARCEL "A" TO THE NORTHERLY RIGHT OF WAY OF SAID NE 150TH AVENUE; THENCE N00°28'58"W 507.94 FEET ALONG SAID EAST LINE TO THE NORTHEAST CORNER OF SAID PARCEL "A" AND THE SOUTHWEST CORNER OF PARCEL "B", PLAT OF SURVEY AS RECORDED IN SAID BOOK 5312, PAGE 574; THENCE N00°30'41"W 383.86 FEET ALONG THE EAST OF SAID PARCEL "B" TO THE NORTHEAST CORNER THEREOF; THENCE S89°18'30"E 1586.70 FEET TO THE WEST LINE OF PARCEL 'A', CORRECTED PLAT OF SURVEY AS RECORDED IN BOOK 13242, PAGE 364 IN THE OFFICE OF THE POLK COUNTY, IOWA RECORDER; THENCE S00°03'49"E 507.19 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL 'A'; THENCE N89°47'23"E 193.14 FEET ALONG THE SOUTH LINE OF SAID PARCEL 'A' TO THE NORTHWEST CORNER OF LOT 2, SAID EAGLE VIEW ESTATES; THENCE S00°09'33"E 64.95 FEET ALONG THE WESTERLY LINE OF LOT 2 TO THE NORTHWEST CORNER OF LOT 1, SAID EAGLE VIEW ESTATES; THENCE S00°03'24"E 689.02 FEET ALONG THE WEST LINE OF SAID LOT 1 TO SOUTHWEST CORNER THEREOF. THENCE S89°30'08"W 709.06 FEET ALONG THE SOUTH LINE OF SAID OUTLOT X TO THE WEST LINE THEREOF AND THE EAST LINE OF SAID SOUTHEAST QUARTER OF SECTION 8; THENCE S00°04'42"E 33.00 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 47.71 ACRES MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS.

BE APPROVED.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

ATTEST

Jamie Fitzgerald, County Auditor

POLK COUNTY BOARD OF SUPERVISORS

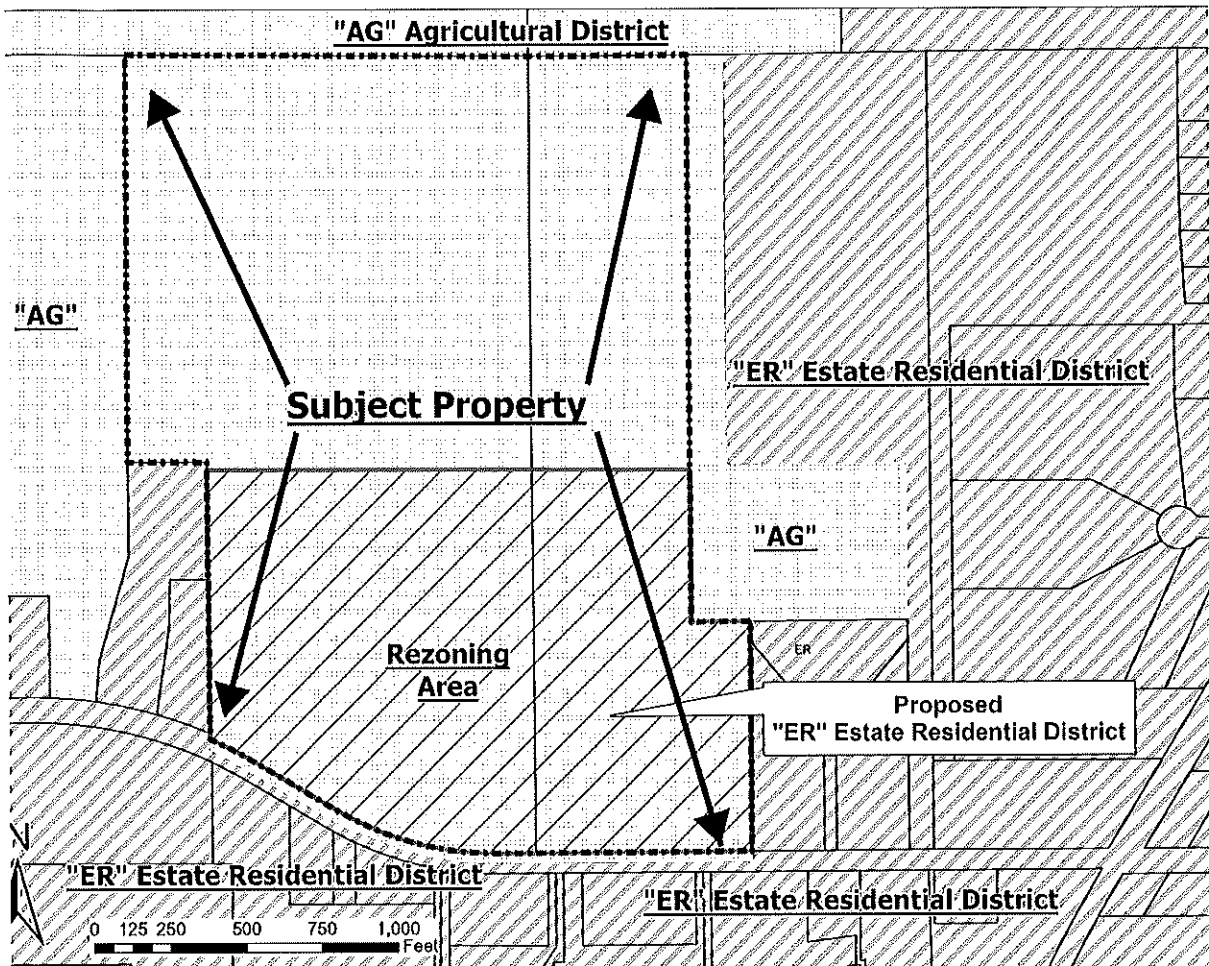
Tuesday Agenda Memorandum

Item Type & Title:	Ordinance No. -24 Polk County Zoning Map Amendment from the "AG" Agricultural District to the "ER" Estate Residential District. The subject property is located at 3630 NE 150 th Avenue, Cambridge. The requested Zoning Map Amendment is for the entire 103.4-acre subject property. The subject property/rezoning area is generally located on the north side of NE 150 th Avenue approximately one-quarter (1/4) mile west of the intersection of NE 150 th Avenue and NE White Oak Drive, being within Section 8 and 9 of Township 81 North, Range 23 West of the 5 th P.M. (Elkhart Township).
Agenda Date:	May 21, 2024
Contact Individual:	Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291
Previous Action taken by the Board:	The Polk County Board of Supervisors met on May 7, 2024 and requested the rezoning area be reduced to only the south 47.71 acres of the subject property to match the 2050 Comprehensive Plan. The Board voted four (4) in favor, and one (1) against, to table the Public Hearing to be continued at the next regularly scheduled Board of Supervisors meeting.
Board/Commission Actions:	The Polk County Zoning Commission met on March 25, 2024, and voted five (5) in favor, and zero (0) against, with two (2) members absent to recommend denial of the requested Polk County 2050 Comprehensive Plan Future Land Use Map Amendment and Polk County Zoning Map Amendment.
Action Requested (Recommended):	Approval
Comply with Policy:	Yes
Background:	The subject property is located in the unincorporated village of White Oak and is currently used in sod and row crop production. White Oak contains a mix of properties zoned "AG" Agricultural District, used in row crop production, as well as properties containing single family residences zoned "ER" Estate Residential District. The proposed rezoning would allow the property owners, Metro Turf LLC, to subdivide the property with a higher density of lots. The property owners are proposing five (5) large lots accessing NE 150th Avenue and without a significant water main upgrade in the area they could be limited to only those five (5) lots. Staff considers this a request that is conforming to the intent of the Comprehensive Plan. The Comprehensive Plan contains a Village Area Plan for White Oak that emphasizes the promotion of continued large-lot development in area of the subject property.
Action Impact:	If approved, the rezoning would allow for subdivision of the subject property at a higher density.
Fiscal Note:	None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment
(Map – Existing Zoning)



General Location:

3630 NE 150th Avenue, Cambridge. The subject property is located on the north side of NE 150th Avenue, being approximately one-quarter (¼) mile west of the intersection of NE White Oak Drive and NE 150th Avenue. Subject property is approximately 103.4 acres in size within Section 8 and 9 of Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township).

Legal Description:

Subject property – A part of the E ½ of the SE ¼ of Section 8 and a part of the W ½ of the SW ¼ of Section 9, Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township).

Rezoning Area is approximately 47.71 acres located in the south half of the subject property.

Existing Zoning:

"AG" Agricultural District

Proposed Zoning:

"ER" Estate Residential District

RESOLUTION

Moved by _____ Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, when a resident is eligible for state-determined property tax suspension, the county may also redeem taxes that have previously been sold a tax sale, in order to prevent a resident from losing their property of residence to a tax sale certificate holder; and

the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

WHEREAS, the petitioner requests the Board, pursuant to Section 447.9 of the Iowa Code, to order the Polk County Auditor to redeem said real estate from the holder(s) of a certificate(s) of purchase of said real estate by payment by Polk County to said holder (s), the amount necessary to redeem under Iowa Code Section 447.1. That the real estate be redeemed by Polk County in the amount of \$8,796.60

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By: _____
Chairperson

SUBMITTED BY:



Eric Kool, Director
Polk County Department of
Community, Family, and Youth Services

Fiscal Impact:

If approved, Polk County would not receive \$10,017.60 in tax revenue which is apportioned between the city, the school district and the county as provided by law. Polk County has received \$0.00, in Disabled and Senior Citizens Tax Credit which was apportioned between the city, the school district, and county as prescribed by law.

#16

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be approved:

WHEREAS, on May 17, 2022 an Agreement was entered into between Polk County, Iowa and the Iowa Department of Health and Human Services to coordinate Polk County Decategorization (Decat) activities, including Community Partnership for Protecting Children (CPPC) initiatives; and

WHEREAS, Decat and CPPC is a collaborative of Polk County, Iowa Department of Health and Human Services, Juvenile Court Services, and various community groups, which is tasked with preventing and reducing formal juvenile justice and child welfare system involvement through funding of services and community activities as well as leading implementation of promising practices; and

WHEREAS, a First Amended Agreement was approved by the Board of Supervisors on August 30, 2022 to confirm the right for Polk County to submit claim a 10% service fee for supporting Decategorization and CPPC coordination; and

WHEREAS, a Second Amended Agreement to change the Agency name from the Iowa Department of Human Services to the Iowa Department of Health and Human Services has also recently been completed but did not require Board review; and

WHEREAS, a Third Amended Agreement was approved by the Board of Supervisors on May 16, 2023 to update the projected budget for FY23/24; and

WHEREAS, a Fourth Amended Agreement was approved by the Board of Supervisors on October 2, 2024 to further update the FY23/24 budget; and

WHEREAS, this Fifth Amended Agreement approves the FY24/25 budget.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves terms of the attached Fourth Amended Agreement with the Iowa Department of Health and Human Services for Decat Coordination and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____

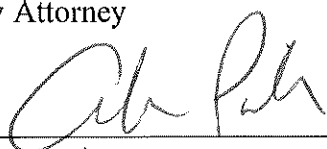
Eric Kool, Director

*17

Polk County Community, Family and Youth Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____
Assistant County Attorney

FISCAL NOTE: All actual expenditures shall be reimbursed by the Iowa Department of Health and Human Services, and Polk County will also receive a 10% service fee.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Fifth Amended Agreement with the State of Iowa Department of Health and Human Services to Administer Polk County Decategorization and Community Partnerships for Protecting Children (CPPC) activities.

Agenda Date: May 21, 2024

Contact Individual: Eric N. Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: The initial Agreement was approved May 17, 2022. A First Amended Agreement was approved on August 30, 2022. A Second Amended Agreement was for the purpose Agency name change only (changing Iowa Department of Human Services to Iowa Department of Health and Human Services) and did not require board review. A Third Amended Agreement was approved on May 16, 2023 to update the FY23/24 budget and a Fourth Amended Agreement was approved on October 2, 2023 to again update the FY23/24 budget.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Decategorization (Decat), along with the Community Partnership for Protecting Children (CPPC), was added to the Polk County Department of Community, Family and Youth Services in May of 2022. Decat is a collaborative of Polk County, the Iowa Department of Health and Human Services, Juvenile Court Services and various community advisory groups, which is tasked with preventing and reducing formal juvenile justice and child welfare system involvement. This Fifth Amended Agreement is to set the FY24/25 budget.

Action Impact: Approval of this Fifth Amended Agreement will set the FY24/25 budget

Fiscal Note: All expenditures are 100% reimbursed by the Iowa Department of Health and Human Services, and Polk County also collects a 10% service fee.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	467,847.00	467,847.00	N	1023-3413-77490	1023-3413-52480
25/26	N	0	442,950.00	442,950.00	N	1023-3413-77490	1023-3413-52480
26/27	N	0	418,743.00	418,743.00	N	1023-3413-77490	1023-3413-52480

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on May 17, 2022 an Agreement was entered into between Polk County, Iowa and the State of Iowa Department of Health and Human Services to coordinate the Polk County Decategorization (Decat) Juvenile Pre-Arrest Diversion activities in Polk County; and

WHEREAS, the Pre-Arrest Diversion Program embeds Polk County Decat staff with the Des Moines Police Department to divert eligible youth from the formal juvenile justice system, as well as to provide assessment and services in order to reduce future risk of offending; and

WHEREAS, a First Amended Agreement was approved by the Board of Supervisors on August 30, 2022 to confirm the right for Polk County to submit claims for a 10% service fee for supporting Decategorization Pre-Arrest Diversion activities; and

WHEREAS, a Second Amended Agreement was approved on November 1, 2022 to adjust the budget for FY 22/23; and

WHEREAS, a Third Amended Agreement to change the Agency name from the Iowa Department of Human Services to the Iowa Department of Health and Human Services has also recently been completed but did not require Board of Supervisors review; and

WHEREAS, a Fourth Amended Agreement to update the projected FY23/24 budget was approved by the Board of Supervisors on May 16, 2023; and

WHEREAS, a Fifth Amended Agreement to update the FY23/24 budget was approved by the Board of Supervisors on October 3, 2023; and

WHEREAS, a Sixth Amended Agreement to expand the list of delinquent acts eligible for the Pre-Arrest Diversion Program was approved by the Board on January 20, 2024; and

WHEREAS, this Seventh Amended Agreement sets the FY24/25 budget.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Seventh Amended Agreement with the State of Iowa Department of Health and Human Services and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement on behalf of Polk County, Iowa.

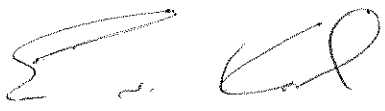
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

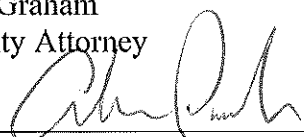
#18

RECOMMENDED FOR APPROVAL:

By: 
Eric N. Kool, Director
Community, Family and Youth Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: All expenditures in this contract are 100% reimbursable from the Department of Health and Human Services. The county also collects a 10% service fee

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Seventh Amended Agreement with the State of Iowa Department of Health and Human Services to administer the Polk County Decategorization Pre-Arrest Diversion Program.

Agenda Date: May 21, 2024

Contact Individual: Eric N. Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: An initial agreement was approved on May 17, 2022, to bring this program into Polk County oversight (previously with Polk County Health Services). It has been followed by several amended agreements to update the budget, reflect the name change for the Iowa Department of Health and Human Services and to add to the list of delinquent acts that are eligible for the Pre-Arrest Diversion Program.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Decategorization, including coordination of Juvenile Pre-Arrest Diversion activities, was added to the Polk County Department of Community, Family and Youth Services in May 2022. Pre-Arrest Diversion activities support local law enforcement and juvenile justice agencies in diverting first-time and low-risk offenders from formal juvenile justice court processes. This Seventh Amended Agreement sets the FY24/25 budget.

Fiscal Note: All expenditures are 100% reimbursed by the Iowa Department of Health and Human Services, and the county also collects a 10% service fee.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	156,682.00	156,682.00	N	1023-3413-77490	1023-3413-52480
25/26	N	0	102,537.00	102,537.00	N	1023-3413-77490	1023-3413-52480
26/27	N	0	30,550.00	30,550.00	N	1023-3413-77490	1023-3413-52480

RESOLUTION

Moved by _____, Second by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa continues to build and foster community relationships to better the lives of immigrant and refugee residents living in Polk County; and

WHEREAS, a pro bono partnership established with Brooks Borg Skiles Architecture Engineering, LLP ("BBS") signifies the impact of collective work, investment, and strategic partnership in bringing stakeholders together for the growth of services provided by Polk County; and

WHEREAS, Polk County, Iowa is developing an Immigrant and Refugee Welcome Center, which shall be known as Global Neighbors; and

WHEREAS, in order to proceed effectively in bringing Global Neighbors to life, Polk County desires to enter-into an agreement with BBS for pro bono architectural services to assist in the design of the Global Neighbors office and service space.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Brooks Borg Skiles Architecture Engineering, LLP, d/b/a BBS Architects | Engineers for pro bono architectural services to assist in the design of the Global Neighbors office and service space and authorizes the Chair of the Polk County Board of Supervisors to sign the Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

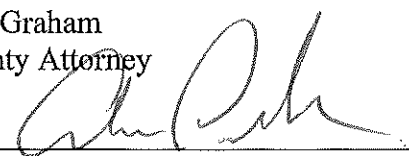
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community, Family and Youth Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None. BBS is offering its services pro bono.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for pro bono architectural services associated with the design for Global Neighbors (Immigrant and Refugee Welcome Center) with Brooks Borg Skiles Architecture Engineering, LLP, d/b/a BBS Architects | Engineers.

Agenda Date: May 21, 2024

Contact Individual: Joy Ihle, Deputy Director
Community, Family & Youth Services
515-326-0378

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: In 2023, Polk County assumed responsibility of leading the development and implementation of an Immigrant and Refugee Welcome Center, named Global Neighbors. A partnership was established with Brooks Borg Skiles Architecture Engineering, LLP, d/b/a BBS Architects | Engineers (“BBS”) to create a blueprint for Global Neighbors which was influenced by the immigrant and refugee community through community conversations. BBS’s collaboration with Polk County General Services will bring to life the Global Neighbors office and service space. Global Neighbors will be tasked in welcoming, providing services, and offering programmatic support to those new Iowans who will call Polk County home.

Action Impact: Approval of the Agreement will allow BBS to begin working with the Polk County General Services Dept. in establishing a project timeline for design implementation and configuration of the Global Neighbors space.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required	
						Expense Account Code	Revenue Account Code
24/25	N	0	N/A	N/A	N		

Additional Fiscal Note information (optional): N/A

108-468

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate of a small parcel located behind 805 E Emma Street, Des Moines, Iowa and legally described as:

-EX N 150 F- LT 19 YODER ACRES PLAT 2

To Fredy Sarceno Barrios and Miriam Sarceno for a total of \$500.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

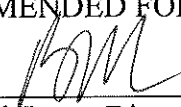
NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of June 4, 2024, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

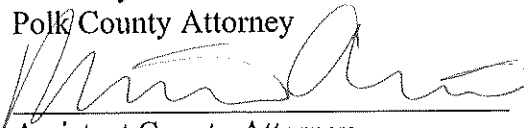
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

Fiscal Note: \$ 500.00 to Real Estate Fund

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 104-24 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #108-468, a small parcel located behind 805 E Emma Avenue to Fredy Sarceno Barrios and Miriam Sarceno. District 120 Parcel 06944-000-000.

Agenda Date: May 21, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, Proposal.

Background: Polk County received a proposal from Fredy Sarceno Barrios and Miriam Sarceno for a total of \$500.00 to purchase this parcel. The County received this parcel by tax deed in July of 1994. Property size is .50 acres. Parcel is not buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			\$500.00			

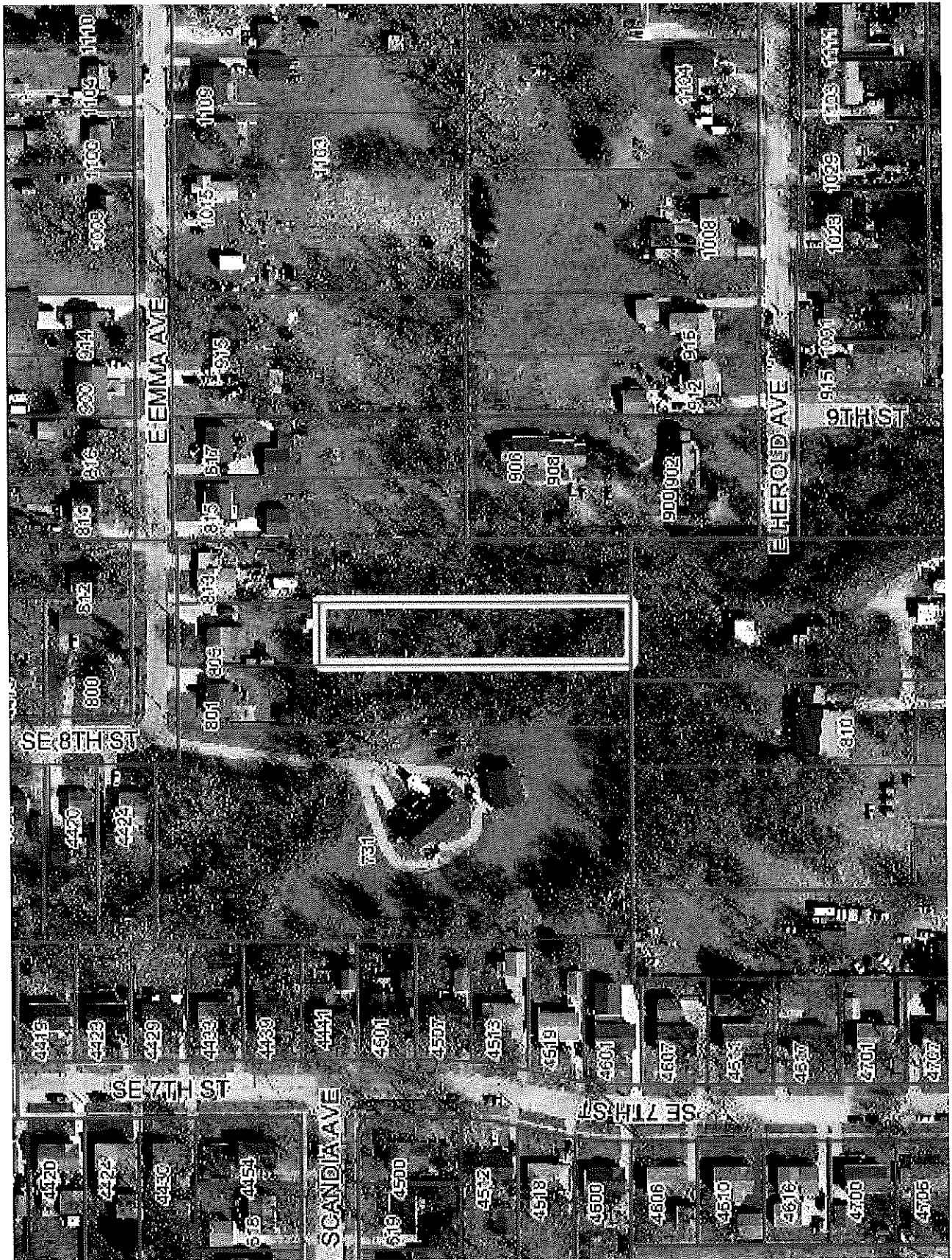
Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 4th of June, 2024 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate of a small parcel located behind 805 E Emma Avenue, Des Moines, Iowa and described as:

-EX N 150 F- LT 19 YODER ACRES PLAT 2

To Fredy Sarceno Barrios and Miriam Sarceno for a total of \$500.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it has become necessary to submit an amended FY24-25 Iowa Department of Transportation Budget and Supplemental Construction Program to the Iowa Department of Transportation due to additions, deletions, and changes, since the FY24-25 Iowa Department of Transportation Budget and Five-Year Road Construction Program were formally adopted on April 9, 2024.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the amendment and authorizes the Chair of the Polk County Board of Supervisors to sign the amended FY24-25 Iowa Department of Transportation Budget and Supplemental Construction Program and directs the Public Works Department to submit same to the Iowa Department of Transportation.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 113-24 to submit the FY 24-25 Revised Secondary Road Budget and Road Program to the Iowa Department of Transportation.

Agenda Date: May 21, 2024

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Background: A project previously scheduled for FY23-24 will now go to letting much later and needs to be reprogrammed.

Action Impact: The resolution directs the Public Works Department to submit the Revised Budget and Road Program to the Iowa Department of Transportation.

Action Requested: Approve resolution and sign the Secondary Road Budget Revision and Road Program and authorize the Public Works Department to submit to the Iowa Department of Transportation.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County previously approved \$250,000 in Special Projects funding to develop an agricultural profitability program to enhance water quality throughout Polk County; and

WHEREAS, the Polk County Administrator and Polk County Public Works Water Resources staff developed a competitive grant program to develop and implement such a program; and

WHEREAS, Polk Soil & Water Conservation District was selected to lead the program to work with landowners and farmers using profitability and mapping methods for engagement and water quality practice adoption; and

WHEREAS, Polk Soil & Water Conservation District will lead a three-year program with the \$250,000 in Special Projects funding and an additional \$52,090 provided by Polk County Public Works; and

WHEREAS, Polk Soil & Water Conservation District and Polk County Public Works have developed a Memorandum of Agreement for the 2024 Central Iowa Land Stewardship Project setting forth the scope of work and terms and conditions for the agricultural profitability program.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Agreement between Polk County, Iowa and Polk Soil & Water Conservation District for the 2024 Central Iowa Land Stewardship Project and authorizes the Chair of the Polk County Board Supervisors to sign said Agreement on behalf of Polk County; and

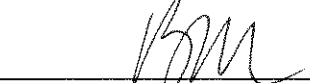
BE IT FURTHER RESOLVED that Polk County, Iowa authorizes the Director of the Public Works Department to oversee and implement the Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

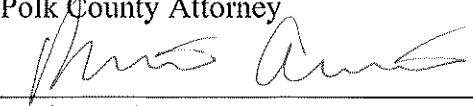
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney


Assistant County Attorney

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 105-24 to approve a Memorandum of Understanding between Polk County, Iowa and Polk Soil & Water Conservation District for the Iowa Land Stewardship Project.

Agenda Date: May 21, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 875-5880

Board/Commission Actions: NA

Action Requested (Recommended): Resolution approves the Agreement with Polk Soil & Water Conservation District, approves the terms of the agreement, authorizes the Chair to sign on behalf of Polk County, and authorizes Public Works to administer the terms of the agreement.

Comply with Policy: Yes

Background: Polk County approved \$250,000 in Special Project funding to develop an agricultural profitability program. After developing a competitive grant, Polk County Administrator and Water Resources staff have selected Polk Soil & Water Conservation to lead the program. The goal is to develop new techniques and methods involving profitability to engage landowners to install water quality practices.

Action Impact: Resolution approves the agreement and allows Public Works to administer services as per the terms and conditions of the agreement.

Fiscal Note: This project will be tracked and managed through the Public Works Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$50,000		N		
24/25	Y	\$126,045		N		
25/26	Y	\$126,045		N		

Additional Fiscal Note Information (optional):

Res. No. 106-24
May 21, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County previously entered into a 28E Agreement to fund and manage the 2024 Batch and Build Project ("The Project") to improve water quality in priority watersheds across Polk County; and

WHEREAS, the Project will provide water quality improvements by treating agricultural tile on private property with bioreactors and saturated buffers to reduce nitrates; and

WHEREAS, to provide water quality improvements through the installation of saturated buffers and bioreactors, Polk County is required to enter into a Right of Entry and Temporary Construction Easement agreement with each landowner in a given project area; and

WHEREAS, Polk County Public Works has developed a Right of Entry and Temporary Construction Easement Agreement with the Wendt Trust pursuant to the Project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Right of Entry and Temporary Construction Easement with the Wendt Trust for the 2024 Batch and Build Project and authorizes the Chair of Polk County Board of Supervisors to sign the agreement on behalf of Polk County, Iowa.

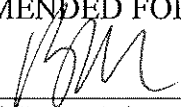
BE IT FURTHER RESOLVED that the Polk County Public Works Director or their designee is authorized to administer the terms of the Agreement on Polk County's behalf.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 106-24 to approve 2024 Batch and Build Project Right of Entry and Temporary Construction Easement Agreement

Agenda Date: May 21, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution 104-21 on August 3, 2021 approving funding agreement for Polk County Batch and Build Project.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves one agreement to enter property for the construction of saturated buffers and bioreactors to improve water quality.

Comply with Policy: Yes

Background: The Polk County 2024 Batch and Build Project will install practices to reducing nitrate runoff from agricultural tile drainage. Polk County will operate as fiscal agent that will be group installations on private land using a combination of county, state, and federal funds. Easement will allow access onto private property for construction.

Action Impact: Approval of resolution approves the Board Chair to sign the agreement, Public Works to implement the agreement, including payment actions, and allows Polk County to construct saturated buffers and bioreactors to improve water quality.

Fiscal Note: Funding will be tracked and managed from the Public Works Air and Water Quality Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$2,000	\$2,000	N		

Additional Fiscal Note Information (optional):

Funding will be tracked and managed from Public Works Economic Development Fund

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County has approved a funding agreement and plans and specifications to fund and construct the Helland Wetland Project ("the Project") in order to improve water quality in Polk County, Iowa; and

WHEREAS, Polk County previously held a public hearing and approved the form of contract, plans and specifications and proposed cost of the Project; and

WHEREAS, following the public hearing, the Project was publicly let for bids on the May 7, 2024, with the following results:

Aaron Crane Construction	\$284,080.12
Hands On Excavating	\$338,651.88
Iowa Earth Works	\$397,937.07
Reilly	\$377,750.00
RW Excavating	\$327,988.47
Shyrock SVS	\$390,003.70
Wenthold	\$298,194.38

WHEREAS, it is the recommendation of the Public Works Department to accept the lowest responsive, responsible bid from Aaron Crane Construction LLC in the amount of \$284,080.12; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does accept the bid and herein awards this project to Aaron Crane Construction LLC in the amount of Two Hundred, Eighty-Four Thousand, Eighty Dollars and 12/100 (\$284,080.12); and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Aaron Crane Construction LLC and authorizes the Director of Public Works to electronically sign the contract and bond on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED the Public Works Department shall oversee implementation of the Helland Wetland Project, provide payments to contractor, approve change orders, and coordinate with state, local, and federal funding partners.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#24

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 107-24 to award contract for Project No. 498-2425, Helland Wetland Project to Aaron Crane Construction LLC.

Agenda Date: May 21, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Board/Commission Actions: Approved 28E Funding Agreement approve by Res. No. 48-23 dated April 4, 2023.

Action Requested (Recommended): Resolution accepts the bid and awards the project to Aaron Crane Construction LLC, approves the terms of the contract, adopts the contract, authorizes the Director of Public Works to sign the contract and bond on behalf of Polk County, and authorizes Public Works to administer the terms of the contract.

Comply with Policy: Yes

Background: Polk County is constructing the Helland Wetland to improve water quality in the Big Creek Lake Watershed. This project was publicly let for bids on May 7, 2024 with Aaron Crane Construction LLC submitting the most responsive and responsible bid of \$284,080.12. It is the recommendation of the Public Works Department to accept the bid from Aaron Crane Construction LLC.

Action Impact: Resolution allows Public Works to proceed with construction and administration of the project as per the terms and conditions of the contract and the project specifications.

Fiscal Note: Funding will be tracked and managed through the Air and Water Quality Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						
24/25	Y	\$284,080.12	\$284,080.12	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the 2023 Sanitary Sewer Improvements Project ("the Project") was developed to give Polk County residents the ability to connect to sanitary sewer; and

WHEREAS, the Project will construct sanitary sewer main and sanitary sewer service stubs ("the Construction"); and

WHEREAS, Polk County, Iowa held a public hearing on May 7, 2024 and approved the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

WHEREAS, it is the recommendation of the Public Works Department to accept the lowest responsive, responsible bid from On Track Construction, LLC, Nevada, Iowa in the amount of \$504,946.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does herein award Bid No. 264-2425, "2023 Sanitary Sewer Improvements Project" to On Track Construction, LLC in the amount of five hundred four thousand nine hundred forty-six and 00/100 (\$504,946.00); and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Chair of the Polk County Board of Supervisors to sign the contract with On Track Construction, LLC and bonds prepared by the Polk County Public Works Department; and

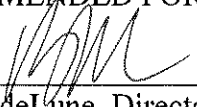
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed contract to On Track Construction, LLC and administer the contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

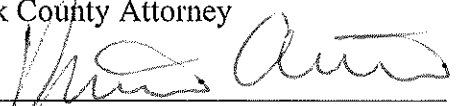
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: Costs will be paid from the Sanitary Sewer Enterprise fund.

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 110-24 to accept the bid of \$504,946.00 received from On Track Construction, LLC Nevada, Iowa for Bid No. 264-2425, "2023 Sanitary Sewer Improvements Project."

Agenda Date: May 21, 2024

Contact Individual: Tyler Burhenn, P.E., Civil Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Res. No. 96-24 dated May 7, 2024 held a public hearing to consider plans, specifications, form of contract, and estimated cost.

Board/Commission Actions: Resolution accepts the bid from On Track Construction, LLC, authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chair of the Polk County Board of Supervisors.

Comply with Policy: Yes

Background: On May 13, 2024, the Procurement Division publicly opened sealed bids for Bid No. 264-2425. The Public Works Department recommends awarding the contract to On Track Construction, LLC in the amount of \$504,946.00.

Action Impact: Resolution authorizes Public Works to complete the terms of the Contract.

Fiscal Note: Cost will be paid from the Sanitary Sewer Enterprise Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N			N	N		
24/25	N		\$504,946.00	N	N		
25/26	N			N	N		

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Public Works operates an integrated mosquito management program to assist in protecting public health from mosquito-borne diseases; and

WHEREAS, as a part of this management program, it is necessary to collect adult mosquitoes and have them counted, identified and tested for mosquito borne diseases to assist in determining strategies to help protect public health; and

WHEREAS, the Iowa State University Department of Entomology is the known provider for these services; and

WHEREAS, Iowa State University, Department of Entomology will provide these services in the amount of \$4,800 for the time period between May 2024 and October 2024; and

WHEREAS, Polk County Public Works and Iowa State University have negotiated a Professional Services Agreement memorializing the duties and responsibilities of each party.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Professional Services Agreement with Iowa State University for the aforementioned mosquito identifying and testing services, authorizes the Chair of the Polk County Board Supervisors to sign said Agreement on behalf of Polk County, Iowa, and authorizes Public Works to oversee and implement the agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela, Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 109-24 to approve Service Agreement between Polk County, Iowa and Iowa State University.

Agenda Date: May 21, 2024

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726

Board/Commission Actions: NA

Action Requested (Recommended): Resolution approves the Agreement with Iowa State University, approves the terms of the agreement, authorizes the Chair to sign on behalf of Polk County, and authorizes Public Works to administer the terms of the agreement.

Comply with Policy: Yes

Background: Polk County operates an integrated mosquito management program that assists in protecting public health from mosquito-borne disease. The ISU Department of Entomology provides these services. The fee for this service is \$4,800 and will cover the time period of May 2024-October 2024.

Action Impact: Resolution approves agreement and allows Public Works to administer the agreement for services with ISU.

Fiscal Note: \$4,800 in expenditures.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	Y	\$4,800		Y		

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County hired a Road and Trailside Biologist in 2023 to develop and implement an Integrated Roadside Vegetation Management (IRVM) Plan; and

WHEREAS, IRVM incorporates the management of vegetation in road and trail right of way properties to improve safety, wildlife habitat, and water quality; and

WHEREAS, the IRVM Plan was written following an assessment of current activities and input from Polk County Public Works and Conservation Staff; and

WHEREAS, if approved by the Polk County Board of Supervisors, the plan will be submitted to the Iowa Department of Transportation (IDOT) for approval; and

WHEREAS, once approved by IDOT, the County will begin implementing the Plan and be eligible for state grants and funding opportunities to assist with purchases such as seed and equipment.

BE IT ~~FURTHER~~ RESOLVED Polk County, Iowa approves the Integrated Roadside Vegetation Management Plan and authorizes Public Works to submit the plan to the Iowa Department of Transportation on behalf of Polk County.

Approved this ____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

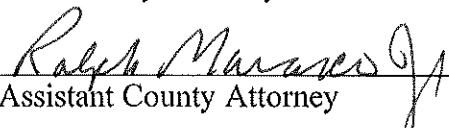
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 108-24 to approve and adopt the Polk County Integrated Roadside Vegetation Management (IRVM) Plan.

Agenda Date: May 21, 2024

Contact Individual: John Swanson, Water Resources Supervisor, Polk County Public Works Department, 875-5880

Board/Commission Actions: None

Action Requested (Recommended): Resolution approves and adopts the IRVM Plan and authorizes the Director of Public Works to submit the plan to Iowa Department of Transportation for approval.

Comply with Policy: Yes

Background: In 2023 Polk County approved hiring of a Road and Trailside Biologist to develop and implement a IRVM plan to improve the maintenance and restoration of County right of way property. The plan is intended to provide guidance for the implementation of native prairie, control of noxious and invasive species, and water quality improvements.

Action Impact: Resolution allows Public Works to proceed with submittal of the Plan to the Iowa Department of Transportation for approval.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 25, Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Goodrich Springs; and

WHEREAS, the major subdivision preliminary plat proposes one (1) single-family residential lot and one (1) street lot on approximately 4.99 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the following Subdivision Ordinance requirements: 1) flag lots shall have a maximum flagpole length of four hundred (400) feet, 2) flag lots shall not exceed three (3) acres in size in areas without public sanitary sewer; and

WHEREAS, the owners/developers request the following waivers from the Subdivision Ordinance requirements: 1) Waiver from the maximum flagpole length of four hundred (400) feet and waiver to the maximum lot size of three (3) acres for flag lots in areas without public sanitary sewer; and

WHEREAS, the Polk County Zoning Commission on March 25, 2024 recommended approval of the major subdivision preliminary plat to the Board of Supervisors, including the above noted waivers from the Subdivision Ordinance, by a vote of 5-0, with two (2) members absent.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Goodrich Springs and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"ER" – Estate Residential District
Platted by:	Randol & Cynthia Goodrich Trust (owners/developers)
Surveyor/Engineer:	Adam Schoeppner with Niles Associates, Inc.
Location:	The subject property is located approximately 375 feet north of the intersection of NE 64 th Street and NE 126 th Avenue.
Township:	Elkhart

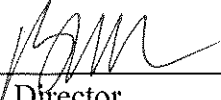
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#28

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 112-24 approving the Preliminary Plat of Goodrich Springs.

Agenda Date: May 21, 2024

Contact Individual: Brian McDonough, Planning & Development Manager, Polk County Public Works Department, 286-2291

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on March 25, 2024 and voted five (5) in favor and zero (0) against, with two (2) members absent, to recommend approval of the Preliminary Plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, pending approval of the requested waiver to the maximum lot size and maximum flag pole length requirements.

Background: The Plat proposes one (1) single-family residential lot and one (1) street lot on approximately 4.99 acres of land zoned "ER" Estate Residential District. There is no outlot proposed. There is one street lot, as required by the County to dedicate existing road easement along NE 64th Street to Polk County by deed. Staff and the Zoning Commission are supportive of the requested waivers to the maximum lot size and maximum flag pole length of a flag lot due to its previous landlocked configuration. The property will be served by public water through Des Moines Water Works. Wastewater treatment will be provided by an individual septic systems.

Action Impact: Approval of the Preliminary Plat allows for submittal of a final plat for staff review. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

Goodrich Springs

Major Preliminary Plat

PLAT INFORMATION: This preliminary plat proposes the creation of one developable lot on approximately 5 acres zoned "ER" Estate Residential District. The subject property is located approximately 380 feet north of the intersection of NE 64th St and NE 126th Ave within Section 36 of Elkhart Township.

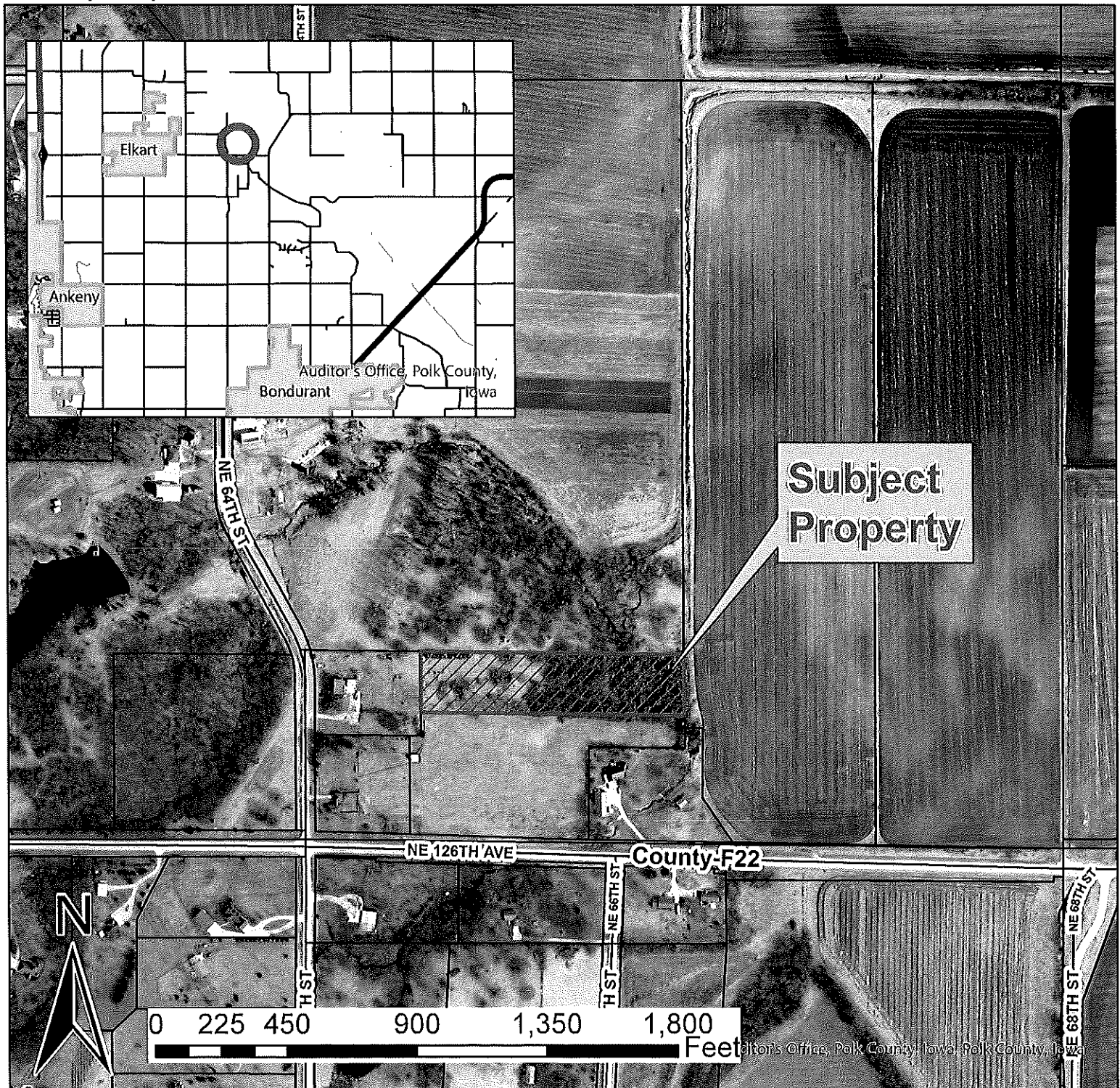
SEWER: Individual Septic Systems

WATER: Des Moines Water Works (DMWW)

TOWNSHIP: Elkhart

OWNER & DEVELOPER: Randol & Cynthia Goodrich

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 1, Township 80 North, Range 23 West of the 5th P.M. (Douglas Township), Polk County, Iowa, and Section 36, Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township) wish to subdivide and plat their land into a minor subdivision final plat known as Harms Estates Plat 1; and

WHEREAS, the minor subdivision final plat proposes two (2) single-family residential lots, one outlot and one (1) street lot on approximately 14.07 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Harms Estates Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"ER" Estate Residential District
Platted by:	Lee & Pamela Harms (owner)
Surveyor/Engineer:	Terry Coady (Snyder & Associates, Inc)
Location:	Approximately 1,500 feet south of the intersection of NE 72 nd Street and NE Bluff Drive
Township:	Douglas

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

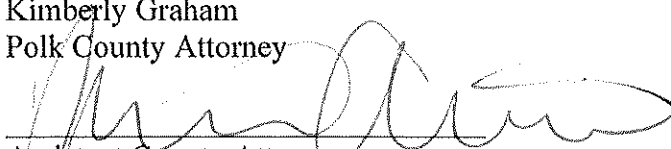
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: No cost to the County

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 111-24 approving the Final Plat of Harms Estates Plat 1.

Agenda Date: May 21, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The plat proposes two (2) single-family residential lots, one (1) outlot and one (1) street lot on approximately 14.07 acres zoned "ER" Estate Residential District. Lot 1 is 1.82 acres in size with lot 2 being 3.00 acres. Outlot Z is 9.24 acres in size. Lots will be served by public water through Des Moines Water Works. Private wastewater treatment systems will be installed by future lot owners.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of the lots, including dedication of existing road easement along NE 72nd Street to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

Harms Estates

Minor Final Plat

PLAT INFORMATION: This final plat proposes the creation of two single family residential lots on approximately 14.07 acres zoned "ER" Estate Residential District. The subject property is located approximately 1500 feet south of the intersection of NE 72nd St and NE Bluff Drive within Section 36 of Elkhart Township.

SEWER: Individual Septic Systems

WATER: Des Moines Water Works (DMWW)

TOWNSHIP: Elkhart

OWNER & DEVELOPER: Lee & Pamela Harms

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, assuring a competent public and personal health care workforce is one of the ten essential public health functions; and

WHEREAS, the Polk County Health Department desires to enter-into an agreement with Des Moines University (DMU) to provide clinical training to Doctor of Osteopathic Medicine, Doctor of Physical Therapy, and Physician Assistant students enrolled in their respective programs at DMU; and

WHEREAS, the term of the clinic training agreement is for a three-years, commencing on July 1, 2024 and terminating on June 30, 2027; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with DMU for the Polk County Health Department to provide clinical training services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this contract or its distribution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____

Helen Eddy, Director
Polk County Health Department

APPROVED AS TO FORM:

#30

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: There is no fiscal aspect to this agreement.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Des Moines University for provision of learning experiences.

Agenda Date: May 21, 2024

Contact Individual: Mandy Penning, Deputy Director, Polk County Health Dept., 286-2005

Previous Action taken by the Board: The Board of Supervisors have approved similar agreements in 2015 and 2020.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Though this Agreement, Des Moines University Doctor of Osteopathic Medicine, Physical Therapy, and Physician Assistant students are given the opportunity to complete a rotation at the Polk County Health Department to gain knowledge and experience in the public health field.

Action Impact: The Health Department has determined this ongoing relationship is beneficial to the community and the citizens of Polk County.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N/A						
24/25							
25/26							

Additional Fiscal Note Information (optional): There is no fiscal impact with this agreement.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1912 34th Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00PM on 3/26/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

The B Jr Company LLC	\$54,710.00
Richmond Construction	\$75,900.00
FAB Rehab	\$77,841.00
FexSteve Limited Company	\$79,850.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by The B Jr Company LLC; and

WHEREAS, the Polk County Health Department has reviewed the The B Jr Company LLC bid proposal and recommends acceptance for **\$54,710.00**; and

WHEREAS, The B Jr Company LLC, Derek Mann and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$54,710.00** from The B Jr Company LLC, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

#31

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$54,710
FY 23/24 expenses	\$54,710

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1912 34th Street, Des Moines, Iowa 50310.

Agenda Date: May 21, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Derek Mann owns a property at **1912 34th Street, Des Moines, Iowa 50310**. Mr. Mann has one visiting child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **March 26, 2024**. The following bids were received:

The B Jr Company LLC	\$54,710.00
Richmond Construction	\$75,900.00
FAB Rehab	\$77,841.00
FexSteve Limited Company	\$79,850.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **The B Jr Company LLC** in the amount of \$54,710.00. **The B Jr Company LLC** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$54,710	\$54,710	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1003 Pennsylvania Avenue, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00PM on 3/26/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

The B Jr Company LLC	\$74,300.00
FexSteve Limited Company	\$86,400.00
Richmond Construction	\$86,800.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by The B Jr Company LLC; and

WHEREAS, the Polk County Health Department has reviewed the The B Jr Company LLC bid proposal and recommends acceptance for **\$74,300.00**; and

WHEREAS, The B Jr Company LLC, Joseph Lyons and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$74,300.00** from The B Jr Company LLC, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#32

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$54,300
FY 23/24 expenses	\$74,300

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1003 Pennsylvania Avenue, Des Moines, Iowa 50316.

Agenda Date: May 21, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Joseph Lyons owns a property at **1003 Pennsylvania Avenue, Des Moines, Iowa 50316**. Mr. Lyons has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **March 26, 2024**. The following bids were received:

The B Jr Company LLC	\$74,300.00
FexSteve Limited Company	\$86,400.00
Richmond Construction	\$86,800.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **The B Jr Company LLC** in the amount of \$74,300.00. **The B Jr Company LLC** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$54,300	\$54,300	N	10223018.77440.01	10223018.52440
23/24	N	0	\$20,000	\$0	N	10223017.77490.04	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1131 22nd Street, Des Moines, Iowa 50311; and

WHEREAS, bids were received by 2:00PM on 11/2/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$61,720.00 (Set-aside)
FexSteve Limited Company	\$68,000.00
Richmond Construction	\$73,600.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$68,000.00**; and

WHEREAS, FexSteve Limited Company, Joseph Donofro, Shalyn Donofro and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$68,000.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#33

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$68,000.00
FY 23/24 expenses	\$68,000.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1131 22nd Street, Des Moines, Iowa 50311.

Agenda Date: May 21, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Joseph and Shalyn Donofro own a property at **1131 22nd Street, Des Moines, Iowa 50311**. They have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **November 2, 2023**. The following bids were received:

FAB Rehab	\$61,720.00 (Set-aside)
FexSteve Limited Company	\$68,000.00
Richmond Construction	\$73,600.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid; submitted by **FexSteve Limited Company** in the amount of \$68,000.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$68,800	\$68,800	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3215 Kinsey Avenue, Des Moines, Iowa 50317; and

WHEREAS, bids were received by 2:00PM on 11/21/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$54,450.00
FAB Rehab	\$56,500.00
Richmond Construction	\$57,500.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$54,450.00**; and

WHEREAS, FexSteve Limited Company, Jaycee Grimm, Gunner Gile and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$54,450.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#34

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$54,450
FY 23/24 expenses	\$54,450

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 3215 Kinsey Avenue, Des Moines, Iowa 50317.

Agenda Date: May 21, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Jaycee Grimm and Gunner Gile own a property at **3215 Kinsey Avenue, Des Moines, Iowa 50317**. They have three children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **November 21, 2023**. The following bids were received:

FexSteve Limited Company	\$54,450.00
FAB Rehab	\$56,500.00
Richmond Construction	\$57,500.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$54,450.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$54,450	\$54,450	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on May 14, 2024 the Polk County Procurement and Purchasing Division received one (1) proposal for Quote No. 183-2425, "Shredding", from The Shredder of Des Moines, Iowa; and

WHEREAS, it is the recommendation of General Services to accept the proposal of The Shredder, and approve their services from July 1, 2024 through June 30, 2025; and

WHEREAS, The Shredder and General Services have agreed upon the terms of the Contracts and Declarations Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Contracts and Declarations Agreement, with The Shredder for shred and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

23/24-014

RECOMMENDED FOR APPROVAL:



Scott Ourth, Director
Department of General Services

APPROVED AS TO FORM:

Kimberly Graham
POLK COUNTY ATTORNEY

#35

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the Contracts and Declarations Agreement and awarding Quote No. 183-2425 "Shredding" with The Shredder.

Agenda Date: May 21, 2024

Contact Individual: Scott Ourth, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Polk County General Services has sought out responsible firms to provide document shredding services at Polk County locations. These services are competitively bid through a Request for Quotation process. The term of the agreement is for one (1) year with the option of two (2)- one (1) year extensions.

Comply with Policy:

Background: Previous 3 year bidding cycle was awarded to The Shredder

Action Impact:

Fiscal Note: Approximate annual cost \$14,000.00

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa approved a Resolution for an Agreement with Axon Enterprise, Inc. for the purchase of Body-Worn Cameras, Vehicle Cameras, and Digital Evidence Software for the Polk County Sheriff's Office on 12/13/2022; and

WHEREAS, Polk County, Iowa seeks to purchase the TASER 10 for deployment by the Polk County Sheriff's Office and to incorporate this purchase into the existing Agreement; and

WHEREAS, the Amendment to the Agreement will expand the scope of offered products and services and will integrate the TASER devices with the Body-Worn and Fleet Cameras for a period of five (5) years, with the ending date of the of 09/19/2029 and an automatic renewal term of five (5) years.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Amendment to the Agreement with Axon Enterprise, Inc. for the purchase of the TASER 10 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amendment to the Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Frank Marasco, Chief Financial Officer, PCSO
3:00 pm, May 14, 2024

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Dominic Anania
Assistant County Attorney

FISCAL NOTE: 60 Month Total Contract Cost \$3,257,018.77

#36

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Amendment to the Agreement with Axon Enterprise, Inc. for the purchase of the TASER 10.

Agenda Date: 05/21/2024

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: The Board of Supervisors approved an Agreement with Axon Enterprise, Inc. for the purchase of Body-Worn Cameras, Fleet Cameras, and Digital Evidence Software for the Polk County Sheriff's Office on 12/13/2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County purchased Axon Enterprise, Inc. body-worn cameras, fleet cameras, and digital management software for \$1,738,054.64 over five years, which includes replacement of body worn cameras in the 30th and 60th months (estimated 07/25 and 01/28) and replacement of in-car cameras in the 60th month (01/27). The initial five-year period would expire 12/2027.

Action Impact: The original contract is amended to continue provision and support of existing equipment; 203 body-worn cameras, 89 fleet cameras, the digital management software system with 18 Pro and 67 Basic licenses, and to add: 188 TASER 10, and 269 TASER 10 certifications, 162 Respond+ licenses, 197 licenses for unlimited body-worn storage, 87 licenses for unlimited fleet storage, 162 auto-tagging licenses, 162 community request licenses, 162 redaction assistant licenses. The TASER 10 will be integrated with the body-worn and fleet cameras, in the same digital management system. Respond + provides real time situational awareness, allowing dispatch and supervisors to view the location of a Deputy in the field. The next version of body-worn camera scheduled to deploy in 07/2025, with Respond+ integration, will provide remote livestreaming of activated body-worn cameras in emergency situations. Auto-tagging will provide information from CAD calls for service to categorize the video. Community request will provide enhanced methods for Sheriff's Office to request and receive video to assist in criminal investigations. Redaction assistant provides tools to redact faces, license plates and screens when required. The initial contract term will end 09/19/2029 and renew automatically for 5 years if not terminated per the specifications in Section 15 Termination in the agreement. Price increases are capped at 3% at the beginning of each year of the renewal term.

Fiscal Note: Access to the digital management system and the body-worn and fleet cameras annual cost increases from current budget of \$319,205 to \$342,852 due to: added Pro and Basic licenses needed for operational need, redaction assistant licensing, community request licensing, and Respond + licensing. For Tasers, the annual cost matches budgeted amount of \$258,500. In total, FY 24/25 contract cost is \$600,000 as compared to approved budget of \$577,933. The contract cost remains at \$600,000 in FY 25/26. Contract costs were negotiated to increase in years 3-5, to allow for budget preparation. Annual costs in these final years are \$685,672. The total contracted price includes \$1,123,285 of savings achieved through negotiations, bundling and trade in credit. A detailed quote for each year and deliverable items is included with the amendment.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$600,000	\$0	Y	30049210.72520	
25/26	Y	\$600,000	\$0	Y		
26/27	N	\$685,672.92	\$0	Y		
27/28	N	\$685,672.92	\$0	Y		
28/29	N	\$685,672.93	\$0	Y		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, William King is a former Animal Control Officer for Polk County, Iowa;
and

WHEREAS, Mr. King has pending Workers' Compensation claims for injuries alleged to have been sustained on August 28, 2020, January 28, 2022 and June 27, 2022; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in an agreement to be filed with the County Auditor; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$100,000.00 plus \$1,188.00 in mediation costs; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with William King, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

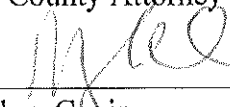
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Meghan Gavin
Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving settlement of workers' compensation claim.

Agenda Date: May 21, 2024

Contact Individual: Meghan Gavin
Assistant County Attorney
286-3314

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: William King is a former Animal Control Officer who filed multiple workers' compensation claims against Polk County, alleging injuries to his right shoulder, knee and mental health. It is in the best interests of Polk County to settle these matters to reduce the risk of an award at the trial of this mater. Polk County will pay \$100,000.00 for settlement of this claim. Polk County will also pay \$1,188.00 for mediation costs.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24			\$101,188.00			Ask Deb for Code	
24/25							
25/26							

Board Member _____ introduced the following Resolution entitled "RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$112,170,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024A (EXEMPT FACILITY BONDS – AMT), AND LEVYING A TAX TO PAY SAID NOTES; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE" and moved that it be adopted. Board Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared said Resolution duly adopted as follows:

RESOLUTION AUTHORIZING AND PROVIDING FOR THE
ISSUANCE OF \$112,170,000 GENERAL OBLIGATION
CAPITAL LOAN NOTES, SERIES 2024A (EXEMPT FACILITY
BONDS – AMT), AND LEVYING A TAX TO PAY SAID
NOTES; APPROVAL OF THE TAX EXEMPTION
CERTIFICATE AND CONTINUING DISCLOSURE
CERTIFICATE

WHEREAS, the Issuer is a political subdivision, organized and exists under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the Issuer is in need of funds to pay costs of the undertaking of any project jointly or in cooperation with any other governmental body, including funds loaned to the Des Moines Airport Authority for the new terminal facility and apron projects which include purchase, acquisition, construction, reconstruction, equipping, improvement or enlargement of the Des Moines International Airport, owned and operated by the Des Moines Airport Authority, general county purpose(s), and it is deemed necessary and advisable that General Obligation Capital Loan Notes be authorized for said purpose(s); and

WHEREAS, this Board, pursuant to Sections 331.402 and 331.442 of the Code of Iowa, did legally call a County election, fixing the time and place thereof, and did legally submit to the qualified electors of the County the proposition of issuing General Obligation Capital Loan Notes of the County in an amount of not to exceed \$350,000,000, for the aforesaid purpose(s), and caused to be given legal, sufficient and timely notice of said election and the time, place and purpose thereof; and

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WHEREAS, the County election was duly and legally held and conducted on November 7, 2023, pursuant to a legal notice duly given by publication in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County, said publication in said newspaper appearing on a date not less than ten (10) clear days nor more than twenty (20) days prior to the date of said election, and mailed notice to all qualified electors within said time, all in strict compliance with the law and the orders of said Board and the County Commissioner of Elections. The affirmative vote on the proposition was equal to more than 60% of the total vote cast for and against the proposition at said election. The proposition was declared and certified to have been duly adopted, no contest thereof having been made, and the Issuer desires to proceed with the issuance of said Notes for such purpose(s) so authorized at the election; and

WHEREAS, on April 9, 2024, this Board held a public hearing on the proposed issuance of not to exceed \$200,000,000 General Obligation Capital Loan Notes for the Project pursuant to, and in accordance with, Section 147(f) of the Internal Revenue Code of 1986, as amended; and

WHEREAS, the County and Airport Authority entered into the Airport Loan Agreement as of April 23, 2024; and

WHEREAS, the sale and issuance of \$112,170,000 General Obligation Capital Loan Notes, Series 2024A (Exempt Facility Bonds – AMT) is the first utilization of authority from the above-described election; and

WHEREAS, the County has retained the Underwriters to facilitate the sale of the Notes; and

WHEREAS, the Notes were heretofore sold and action should now be taken to issue said Notes conforming to the terms and conditions of the sale.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by necessary implication requires otherwise:

- "Airport Authority" shall mean the Des Moines Airport Authority, an aviation authority organized and existing pursuant to Iowa Code chapter 330A.
- "Airport Loan Agreement" shall mean the Airport Loan Agreement, dated as of April 23, 2024, between the County and Airport Authority.
- "Authorized Denominations" shall mean \$5,000 or any integral multiple thereof.

- "Beneficial Owner" shall mean, whenever used with respect to a Note, the person in whose name such Note is recorded as the beneficial owner of such Note by a Participant on the records of such Participant or such person's subrogee.

- "Blanket Issuer Letter of Representations" shall mean the Representation Letter from the Issuer to DTC, with respect to the Notes.

- "Cede & Co." shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Notes.

- "Continuing Disclosure Certificate" shall mean that certain Continuing Disclosure Certificate approved under the terms of this Resolution and to be executed by the Issuer and the Airport Authority, dated the date of issuance and delivery of the Notes, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

- "Depository Notes" shall mean the Notes as issued in the form of one global certificate for each maturity, registered in the Registration Books maintained by the Registrar in the name of DTC or its nominee.

- "DTC" shall mean The Depository Trust Company, New York, New York, which will act as security depository for the Note pursuant to the Representation Letter.

- "Issuer" and "County" shall mean County of Polk, State of Iowa.

- "Loan Agreement" shall mean a Note Purchase Agreement between the Issuer and Underwriters, dated May 8, 2024.

- "Note Fund" shall mean the fund created in Section 3 of this Resolution.

- "Notes" shall mean \$112,170,000 General Obligation Capital Loan Notes, Series 2024A (Exempt Facility Bonds – AMT), authorized to be issued by this Resolution.

- "Participants" shall mean those broker-dealers, banks and other financial institutions for which DTC holds Notes as securities depository.

- "Paying Agent" shall mean the County Treasurer, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein as Issuer's agent to provide for the payment of principal of and interest on the Notes as the same shall become due.

- "Project" shall mean the costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing, and equipping of a new main terminal, passenger check-in area, TSA security area, baggage handling system and baggage claim

area, six (6) new airline gates, a new car rental service facility, aircraft apron, and terminal roadways, all of which will be part of the Airport Authority System, all located at 5800 Fleur Drive, Des Moines, Iowa, owned and operated by the Airport Authority.

- "Project Fund" shall mean the fund required to be established by this Resolution for the deposit of the proceeds of the Notes.
- "Rebate Fund" shall mean the fund so defined in and established pursuant to the Tax Exemption Certificate.
- "Registrar" shall mean the County Treasurer, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a register of the owners of the Notes. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Notes.
- "Resolution" shall mean this resolution authorizing the Notes.
- "Tax Exemption Certificate" shall mean the Tax Exemption Certificate approved under the terms of this Resolution and to be executed by the Treasurer and delivered at the time of issuance and delivery of the Notes.
- "Treasurer" shall mean the County Treasurer of Polk County, Iowa, or such other officer as shall succeed to the same duties and responsibilities with respect to the recording and payment of the Notes issued hereunder.
- "Underwriters" shall mean J.P. Morgan Securities LLC, on behalf of itself and as representative of Wells Fargo Bank, National Association.

Section 2. Levy and Certification of Annual Tax; Other Funds to be Used.

a) Levy of Annual Tax. That for the purpose of providing funds to pay the principal and interest of the Notes hereinafter authorized to be issued, there is hereby levied for each future year the following direct annual tax on all of the taxable property in County of Polk, State of Iowa, to-wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$ 5,561,762.50*	2024/25
\$ 7,393,500.00	2025/26
\$ 7,394,250.00	2026/27
\$ 7,395,500.00	2027/28
\$ 7,397,000.00	2028/29
\$ 7,393,500.00	2029/30
\$ 7,395,000.00	2030/31
\$ 7,396,000.00	2031/32
\$ 7,396,250.00	2032/33
\$ 7,395,500.00	2033/34
\$ 7,393,500.00	2034/35
\$ 7,395,000.00	2035/36
\$ 7,394,500.00	2036/37
\$ 7,391,750.00	2037/38
\$15,866,500.00	2038/39
\$15,864,500.00	2039/40
\$15,868,000.00	2040/41
\$15,865,250.00	2041/42
\$15,865,000.00	2042/43
\$15,865,500.00	2043/44

*Available County funds (received from the Airport Authority under the Airport Loan Agreement, see section 2(b)(i) below) shall be used to pay the principal and interest of the Notes coming due in fiscal year 2024/25.

(NOTE: For example the levy to be made and certified against the taxable valuations of January 1, 2024 will be collected during the fiscal year commencing July 1, 2025.)

b) Resolution to be Filed With County Auditor. A certified copy of this Resolution shall be filed with the Auditor of Polk County, Iowa and the Auditor is hereby instructed in and for each of the years as provided, to levy and assess the tax hereby authorized in Section 2 of this Resolution, in like manner as other taxes are levied and assessed, and such taxes so levied in and for each of the years aforesaid be collected in like manner as other taxes of the County are collected, and when collected be used for the purpose of paying principal and interest on said Notes issued in anticipation of the tax, and for no other purpose whatsoever.

i. The County plans to abate the levies imposed herein as security for the Notes with funds from the Airport Authority paid to the County under the Airport Loan Agreement. The County's annual budget for each future fiscal year shall instruct the County Auditor to collect or abate the taxes levied herein based on available funds on hand. Though the County intends to abate the debt service levy pledged as security for the Notes with the Airport Loan Payments it receives from the Authority under the Airport Loan Agreement, Noteholders have NO

claim against any Authority Revenues, the Airport Loan Payments received by the Issuer from the Authority under the Airport Loan Agreement, or the property of the Authority. The Notes are secured solely and only by the pledge of unlimited ad valorem property taxes levied herein.

c) Additional County Funds Available. Principal and interest coming due at any time when the proceeds of said tax on hand shall be insufficient to pay the same shall be promptly paid when due from current funds of the County available for that purpose and reimbursement shall be made from such special fund in the amounts thus advanced.

Section 3. Note Fund. Said tax shall be assessed and collected each year at the same time and in the same manner as, and in addition to, all other taxes in and for the County, and when collected they shall be converted into a special fund within the Debt Service Fund to be known as the "2024 GENERAL OBLIGATION CAPITAL LOAN NOTE FUND NO. 1" (the "Note Fund"), which is hereby pledged for and shall be used only for the payment of the principal of and interest on the Notes hereinafter authorized to be issued; and also there shall be apportioned to said fund its proportion of taxes received by the County from property that is centrally assessed by the State of Iowa.

Section 4. Application of Note Proceeds. Proceeds of the Notes shall be credited to the Project Fund and expended therefrom for the purposes of issuance. Any amounts on hand in the Project Fund shall be available for the payment of the principal of or interest on the Notes at any time that other funds shall be insufficient to the purpose, in which event such funds shall be repaid to the Project Fund at the earliest opportunity. Any balance on hand in the Project Fund and not immediately required for its purposes may be invested not inconsistent with limitations provided by law or this Resolution.

Section 5. Investment of Note Fund Proceeds. All moneys held in the Note Fund, provided for by Section 3 of this Resolution shall be invested in investments permitted by Chapter 12B, Code of Iowa, as amended, or deposited in financial institutions which are members of the Federal Deposit Insurance Corporation and the deposits in which are insured thereby and all such deposits exceeding the maximum amount insured from time to time by FDIC or its equivalent successor in any one financial institution shall be continuously secured in compliance with Chapter 12C of the Code of Iowa, as amended, or otherwise by a valid pledge of direct obligations of the United States Government having an equivalent market value. All such interim investments shall mature before the date on which the moneys are required for payment of principal of or interest on the Notes as herein provided.

Section 6. Note Details, Execution and Redemption.

a) Note Details. General Obligation Capital Loan Notes of the County in the amount of \$112,170,000, shall be issued to evidence the obligations of the Issuer under the Loan Agreement pursuant to the provisions of Sections 331.402 and 331.442 of the Code of Iowa, and Section 142 of the Internal Revenue Code of 1986, as amended, for the aforesaid purposes. The Notes shall be issued in one or more series and shall be secured equally and ratably from the sources provided in Section 3 of this Resolution. The Notes shall be designated "GENERAL OBLIGATION CAPITAL LOAN NOTE,

SERIES 2024A (EXEMPT FACILITY BONDS – AMT)", be dated June 4, 2024, and bear interest from the date thereof, until payment thereof, at the office of the Paying Agent, said interest payable on December 1, 2024, and semiannually thereafter on the 1st day of June and December in each year until maturity at the rates hereinafter provided.

The Notes shall be executed by the manual or facsimile signature of the Chairperson and attested by the manual or facsimile signature of the Auditor, and impressed or printed with the seal of the County and shall be fully registered as to both principal and interest as provided in this Resolution; principal, interest and premium, if any, shall be payable at the office of the Paying Agent by mailing of a check to the registered owner of the Note. The Notes shall be in the denomination of \$5,000 or multiples thereof. The Notes shall mature and bear interest as follows:

Principal Amount	Interest Rate	Maturity June 1 st
\$ 1,785,000	5.000%	2026
\$ 1,875,000	5.000%	2027
\$ 1,970,000	5.000%	2028
\$ 2,070,000	5.000%	2029
\$ 2,170,000	5.000%	2030
\$ 2,280,000	5.000%	2031
\$ 2,395,000	5.000%	2032
\$ 2,515,000	5.000%	2033
\$ 2,640,000	5.000%	2034
\$ 2,770,000	5.000%	2035
\$ 2,910,000	5.000%	2036
\$ 3,055,000	5.000%	2037
\$ 3,205,000	5.000%	2038
\$11,840,000	5.000%	2039
\$12,430,000	5.000%	2040
\$13,055,000	5.000%	2041
\$13,705,000	5.000%	2042
\$14,390,000	5.000%	2043
\$15,110,000	5.000%	2044

b) Redemption.

i. Optional Redemption. Notes maturing after June 1, 2032, may be called for optional redemption by the Issuer on that date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Thirty days' written notice of redemption shall be given to the registered owner of the Note. Failure to give written notice to any registered owner of the Notes or any defect therein shall not affect the validity of any proceedings for the

redemption of the Notes. All Notes or portions thereof called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on deposit at the place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Notes to be redeemed by random selection of the names of the registered owners of the entire annual maturity until the total amount of Notes to be called has been reached.

If less than all of a maturity is called for redemption, the Issuer will notify DTC of the particular amount of such maturity to be redeemed prior to maturity. DTC will determine by lot the amount of each Participant's interest in such maturity to be redeemed and each Participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

Section 7. Issuance of Notes in Book-Entry Form; Replacement Notes.

a) Notwithstanding the other provisions of this Resolution regarding registration, ownership, transfer, payment and exchange of the Notes, unless the Issuer determines to permit the exchange of Depository Notes for Notes in Authorized Denominations, the Notes shall be issued as Depository Notes in denominations of the entire principal amount of each maturity of Notes (or, if a portion of said principal amount is prepaid, said principal amount less the prepaid amount). The Notes must be registered in the name of Cede & Co., as nominee for DTC. Payment of semiannual interest for any Notes registered in the name of Cede & Co. will be made by wire transfer or New York Clearing House or equivalent next day funds to the account of Cede & Co. on the interest payment date for the Notes at the address indicated or in the Representation Letter.

b) The Notes will be initially issued in the form of separate single authenticated fully registered notes in the amount of each stated maturity of the Notes. Upon initial issuance, the ownership of the Notes will be registered in the registry books of the County Treasurer kept by the Paying Agent and Registrar in the name of Cede & Co., as nominee of DTC. The Paying Agent and Registrar and the Issuer may treat DTC (or its nominee) as the sole and exclusive owner of the Notes registered in its name for the purposes of payment of the principal or redemption price of or interest on the Notes, selecting the Notes or portions to be redeemed, giving any notice permitted or required to be given to registered owners of Notes under the Resolution of the Issuer, registering the transfer of Notes, obtaining any consent or other action to be taken by registered owners of the Notes and for other purposes. The Paying Agent, Registrar and the Issuer have no responsibility or obligation to any Participant or Beneficial Owner of the Notes under or through DTC with respect to the accuracy of records maintained by DTC or any Participant; with respect to the payment by DTC or Participant of an amount of principal or redemption price of or interest on the Notes; with respect to any notice given to owners of Notes under the Resolution; with respect to the Participant(s) selected to receive payment in the event of a partial redemption of the Notes, or a consent given or other

action taken by DTC as registered owner of the Notes. The Paying Agent and Registrar shall pay all principal of and premium, if any, and interest on the Notes only to Cede & Co. in accordance with the Representation Letter, and all payments are valid and effective to fully satisfy and discharge the Issuer's obligations with respect to the principal of and premium, if any, and interest on the Notes to the extent of the sum paid. DTC must receive an authenticated Bond for each separate stated maturity evidencing the obligation of the Issuer to make payments of principal of and premium, if any, and interest. Upon delivery by DTC to the Paying Agent and Registrar of written notice that DTC has determined to substitute a new nominee in place of Cede & Co., the Notes will be transferable to the new nominee in accordance with this Section.

c) In the event the Issuer determines that it is in the best interest of the Beneficial Owners that they be able to obtain Notes certificates, the Issuer may notify DTC and the Paying Agent and Registrar, whereupon DTC will notify the Participants, of the availability through DTC of Notes certificates. The Notes will be transferable in accordance with this Section. DTC may determine to discontinue providing its services with respect to the Notes at any time by giving notice to the Issuer and the Paying Agent and Registrar and discharging its responsibilities under applicable law. In this event, the Notes will be transferable in accordance with this Section.

d) Notwithstanding any other provision of the Resolution to the contrary, so long as any Note is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of and premium, if any, and interest on the Note and all notices must be made and given, respectively to DTC as provided in the Representation letter.

e) In connection with any notice or other communication to be provided to Noteholders by the Issuer or the Paying Agent and Registrar with respect to a consent or other action to be taken by Noteholders, the Issuer or the Paying Agent and Registrar, as the case may be, shall establish a record date for the consent or other action and give DTC notice of the record date not less than 15 calendar days in advance of the record date to the extent possible. Notice to DTC must be given only when DTC is the sole Noteholder.

f) The Representation Letter is on file with DTC and sets forth certain matters with respect to, among other things, notices, consents and approvals by Noteholders and payments on the Notes. The execution and delivery of the Representation Letter to DTC by the Issuer is ratified and confirmed.

g) In the event that a transfer or exchange of the Notes is permitted under this Section, the transfer or exchange may be accomplished upon receipt by the Registrar from the registered owners of the Notes to be transferred or exchanged and appropriate instruments of transfer. In the event Note certificates are issued to holders other than Cede & Co., its successor as nominee for DTC as holder of all the Notes, or other securities depository as holder of all the Notes, the provisions of the Resolution apply to, among other things, the printing of certificates and the method or payment of principal of and interest on the certificates. Any substitute depository shall be designated in writing

by the Issuer to the Paying Agent. Any such substitute depository shall be a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended. The substitute depository shall provide for (i) immobilization of the Depository Notes, (ii) registration and transfer of interests in Depository Notes by book entries made on records of the depository or its nominee and (iii) payment of principal of, premium, if any, and interest on the Notes in accordance with and as such interests may appear with respect to such book entries.

h) The officers of the Issuer are authorized and directed to prepare and furnish to the purchaser, and to the attorneys approving the legality of Notes, certified copies of proceedings, ordinances, resolutions and records and all certificates and affidavits and other instruments as may be required to evidence the legality and marketability of the Notes, and all certified copies, certificates, affidavits and other instruments constitute representations of the Issuer as to the correctness of all stated or recited facts.

Section 8. Registration of Notes; Appointment of Registrar; Transfer; Ownership; Delivery; and Cancellation.

a) Registration. The ownership of Notes may be transferred only by the making of an entry upon the books kept for the registration and transfer of ownership of the Notes, and in no other way. The County Treasurer is hereby appointed as Note Registrar under the terms of this Resolution. Registrar shall maintain the books of the Issuer for the registration of ownership of the Notes for the payment of principal of and interest on the Notes as provided in this Resolution. All Notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 331.446 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Notes and in this Resolution.

b) Transfer. The ownership of any Note may be transferred only upon the Registration Books kept for the registration and transfer of Notes and only upon surrender thereof at the office of the Registrar together with an assignment duly executed by the holder or his duly authorized attorney in fact in such form as shall be satisfactory to the Registrar, along with the address and social security number or federal employer identification number of such transferee (or, if registration is to be made in the name of multiple individuals, of all such transferees). In the event that the address of the registered owner of a Note (other than a registered owner which is the nominee of the broker or dealer in question) is that of a broker or dealer, there must be disclosed on the Registration Books the information pertaining to the registered owner required above. Upon the transfer of any such Note, a new fully registered Note, of any denomination or denominations permitted by this Resolution in aggregate principal amount equal to the unmatured and unredeemed principal amount of such transferred fully registered Note, and bearing interest at the same rate and maturing on the same date or dates shall be delivered by the Registrar.

c) Registration of Transferred Notes. In all cases of the transfer of the Notes, the Registrar shall register, at the earliest practicable time, on the Registration Books, the Notes, in accordance with the provisions of this Resolution.

d) Ownership. As to any Note, the person in whose name the ownership of the same shall be registered on the Registration Books of the Registrar shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Notes and the premium, if any, and interest thereon shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note, including the interest thereon, to the extent of the sum or sums so paid.

e) Cancellation. All Notes which have been redeemed shall not be reissued but shall be cancelled by the Registrar. All Notes which are cancelled by the Registrar shall be destroyed and a certificate of the destruction thereof shall be furnished promptly to the Issuer; provided that if the Issuer shall so direct, the Registrar shall forward the cancelled Notes to the Issuer.

f) Non-Presentation of Notes. In the event any payment check, wire, or electronic transfer of funds representing payment of principal of or interest on the Notes is returned to the Paying Agent or if any note is not presented for payment of principal at the maturity or redemption date, if funds sufficient to pay such principal of or interest on Notes shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the Issuer to the owner thereof for such interest or payment of such Notes shall forthwith cease, terminate and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds, without liability for interest thereon, for the benefit of the owner of such Notes who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Resolution or on, or with respect to, such interest or Notes. The Paying Agent's obligation to hold such funds shall continue for a period equal to two years and six months following the date on which such interest or principal became due, whether at maturity, or at the date fixed for redemption thereof, or otherwise, at which time the Paying Agent shall surrender any remaining funds so held to the Issuer, whereupon any claim under this Resolution by the Owners of such interest or Notes of whatever nature shall be made upon the Issuer.

g) Registration and Transfer Fees. The Registrar may furnish to each owner, at the Issuer's expense, one note for each annual maturity. The Registrar shall furnish additional Notes in lesser denominations (but not less than the minimum denomination) to an owner who so requests.

Section 9. Reissuance of Mutilated, Destroyed, Stolen or Lost Notes. In case any outstanding Note shall become mutilated or be destroyed, stolen or lost, the Issuer shall at the request of Registrar authenticate and deliver a new Note of like tenor and amount as the Note so mutilated, destroyed, stolen or lost, in exchange and substitution for such mutilated Note to Registrar, upon surrender of such mutilated Note, or in lieu of and substitution for the Note destroyed, stolen or lost, upon filing with the Registrar evidence satisfactory to the Registrar and Issuer that such Note has been destroyed, stolen or lost and proof of ownership thereof, and upon furnishing the Registrar and Issuer with satisfactory indemnity and complying with such other reasonable regulations as the Issuer or its agent may prescribe and paying such expenses as the Issuer may incur in connection therewith.

Section 10. Record Date. Payments of principal and interest, otherwise than upon full redemption, made in respect of any Note, shall be made to the registered holder thereof or to their designated agent as the same appear on the books of the Registrar on the 15th day of the month preceding the payment date. All such payments shall fully discharge the obligations of the Issuer in respect of such Notes to the extent of the payments so made. Upon receipt of the final payment of principal, the holder of the Note shall surrender the Note to the Paying Agent.

Section 11. Execution, Authentication and Delivery of the Notes. Upon the adoption of this Resolution, the Chairperson and Auditor shall execute the Notes by their manual or authorized facsimile signature and deliver the Notes to the Registrar, who shall authenticate the Notes and deliver the same to or upon order of the Purchaser. No Note shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless the Registrar shall duly endorse and execute on such Note a Certificate of Authentication substantially in the form of the Certificate herein set forth. Such Certificate upon any Note executed on behalf of the Issuer shall be conclusive evidence that the Note so authenticated has been duly issued under this Resolution and that the holder thereof is entitled to the benefits of this Resolution.

Section 12. Right to Name Substitute Paying Agent or Registrar. Issuer reserves the right to name a substitute, successor Registrar or Paying Agent upon giving prompt written notice to each registered noteholder.

Section 13. Form of Note. Notes shall be printed substantially in the form as follows:

"STATE OF IOWA"
"COUNTY OF POLK"
"GENERAL OBLIGATION CAPITAL LOAN NOTE"
"SERIES 2024A (EXEMPT FACILITY BONDS – AMT)"
GENERAL COUNTY PURPOSE

Rate: _____
Maturity: _____
Note Date: June 4, 2024
CUSIP No.: _____
"Registered"
Certificate No. _____
Principal Amount: \$ _____

County of Polk, State of Iowa, a political subdivision organized and existing under and by virtue of the Constitution and laws of the State of Iowa (the "Issuer"), for value received, promises to pay from the source and as hereinafter provided, on the maturity date indicated above, to

(Registration panel to be completed by Registrar or Printer with name of Registered Owner).

or registered assigns, the principal sum of (enter principal amount in long form) THOUSAND DOLLARS in lawful money of the United States of America, on the maturity date shown above, only upon presentation and surrender hereof at the office of the County Treasurer, Paying Agent of this issue, or its successor, with interest on the sum from the date hereof until paid at the rate per annum specified above, payable on December 1, 2024, and semiannually thereafter on the 1st day of June and December in each year.

Interest and principal shall be paid to the registered holder of the Note as shown on the records of ownership maintained by the Registrar as of the 15th day of the month preceding such interest payment date. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This Note is issued pursuant to the provisions of Sections 331.402 and 331.442 of the Code of Iowa, and Section 142 of the Internal Revenue Code of 1986, as amended, for the purpose of paying costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing, and equipping of a new main terminal, passenger check-in area, TSA security area, baggage handling system and baggage claim area, six (6) new airline gates, a new car rental service facility, aircraft apron, and terminal roadways, all of which will be part of the Airport Authority System, all located at 5800 Fleur Drive, Des Moines, Iowa, owned and operated by the Airport Authority, proceeds of which to be loaned to the Airport Authority pursuant to the Airport Loan Agreement, and in order to evidence the obligations of the Issuer under a certain Loan Agreement dated May 8, 2024 with the Underwriters, in conformity to a Resolution of the Board of said County duly passed and approved. For a complete statement of the funds from which and the conditions under which this Note is payable, and the general covenants and provisions pursuant to which this Note is issued, reference is made to the above-described Loan Agreement and Resolution.

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a limited purpose trust company ("DTC"), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other Issuer as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

Notes maturing after June 1, 2032, may be called for optional redemption by the Issuer and paid before maturity on said date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Thirty days' written notice of redemption shall be given to the registered owner of the Note. Failure to give written notice to any registered owner of the Notes or any defect therein shall not affect the validity of any proceedings for the redemption of the Notes. All notes or portions thereof called for redemption will cease to bear interest after the specified redemption

date, provided funds for their redemption are on deposit at the place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Notes to be redeemed by random selection of the names of the registered owners of the entire annual maturity until the total amount of Notes to be called has been reached.

If less than all of a maturity is called for redemption, the Issuer will notify DTC of the particular amount of such maturity to be redeemed prior to maturity. DTC will determine by lot the amount of each Participant's interest in such maturity to be redeemed and each Participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

Ownership of this Note may be transferred only by transfer upon the books kept for such purpose by the County Treasurer, the Registrar. Such transfer on the books shall occur only upon presentation and surrender of this Note at the office of the Registrar as designated below, together with an assignment duly executed by the owner hereof or his duly authorized attorney in the form as shall be satisfactory to the Registrar. Issuer reserves the right to substitute the Registrar and Paying Agent but shall, however, promptly give notice to registered Noteholders of such change. All notes shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 331.446 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Note Resolution.

And it is hereby represented and certified that all acts, conditions and things requisite, according to the laws and Constitution of the State of Iowa, to exist, to be had, to be done, or to be performed precedent to the lawful issue of this Note, have been existent, had, done and performed as required by law; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the territory of the Issuer for the payment of the principal and interest of this Note as the same will respectively become due; that such taxes have been irrevocably pledged for the prompt payment hereof, both principal and interest; and the total indebtedness of the Issuer including this Note, does not exceed the constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the Issuer by its Board, has caused this Note to be signed by the manual or facsimile signature of its Chairperson and attested by the manual or facsimile signature of its County Auditor, with the seal of the County printed or impressed hereon, and to be authenticated by the manual signature of an authorized representative of the Registrar, the County Treasurer, Des Moines, Iowa.

Date of authentication: June 4, 2024

This is one of the Notes described in the within mentioned Resolution, as registered by the County Treasurer.

COUNTY TREASURER, Registrar

By: _____
Authorized Signature

Registrar and Transfer Agent: County Treasurer

Paying Agent: County Treasurer

SEE REVERSE FOR CERTAIN DEFINITIONS

(Seal)

(Signature Block)

COUNTY OF POLK, STATE OF IOWA

By: _____ (manual or facsimile signature)
Chairperson

ATTEST:

By: _____ (manual or facsimile signature)
County Auditor

(Information Required for Registration)

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (Social Security or Tax Identification No. _____) the within Note and does hereby irrevocably constitute and appoint _____ attorney in fact to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated: _____

(Person(s) executing this Assignment sign(s) here)

SIGNATURE)

GUARANTEED) _____

IMPORTANT - READ CAREFULLY

The signature(s) to this Power must correspond with the name(s) as written upon the face of the certificate(s) or note(s) in every particular without alteration or enlargement or any change whatever. Signature guarantee must be provided in accordance with the prevailing standards and procedures of the Registrar and Transfer Agent. Such standards and procedures may require signature to be guaranteed by certain eligible guarantor institutions that participate in a recognized signature guarantee program.

INFORMATION REQUIRED FOR REGISTRATION OF TRANSFER

Name of Transferee(s) _____
Address of Transferee(s) _____
Social Security or Tax Identification _____
Number of Transferee(s) _____
Transferee is a(n):
Individual* _____ Corporation _____
Partnership _____ Trust _____

*If the Note is to be registered in the names of multiple individual owners, the names of all such owners and one address and social security number must be provided.

The following abbreviations, when used in the inscription on the face of this Note, shall be construed as though written out in full according to applicable laws or regulations:

TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with rights of survivorship and not as tenants in common
IA UNIF TRANS MIN ACT - Custodian
(Cust) (Minor)
Under Iowa Uniform Transfers to Minors Act.....
(State)

ADDITIONAL ABBREVIATIONS MAY
ALSO BE USED THOUGH NOT IN THE ABOVE LIST

(End of form of Note)

Section 14. Loan Agreement and Closing Documents. The Loan Agreement was approved on May 7, 2024, and was executed and issued on behalf of the Issuer by the Chairperson on May 8, 2024. The Chairperson, County Auditor, County Treasurer, and other County staff are hereby authorized and directed to execute, attest, seal and deliver for and on behalf of the County any other additional certificates, documents, or other papers and perform all other acts, including without limitation the execution of all closing documents, as they may deem necessary or appropriate in order to implement and carry out the intent and purposes of the Loan Agreement, Airport Loan Agreement, and this Resolution.

Section 15. Contract Between Issuer and Purchaser. This Resolution constitutes a contract between said County and the purchasers of the Notes.

Section 16. Non-Arbitrage Covenants. The Issuer reasonably expects and covenants that no use will be made of the proceeds from the issuance and sale of the Notes issued hereunder which will cause any of the Notes to be classified as arbitrage notes within the meaning of Sections 148(a) and (b) of the Internal Revenue Code of the United States, as amended, and that throughout the term of the Notes it will comply with the requirements of statutes and regulations issued thereunder.

To the best knowledge and belief of the Issuer, there are no facts or circumstances that would materially change the foregoing statements or the conclusion that it is not expected that the proceeds of the Notes will be used in a manner that would cause the Notes to be arbitrage notes.

Section 17. Approval of Tax Exemption Certificate. Attached hereto is a form of Tax Exemption Certificate stating the Issuer's reasonable expectations as to the use of the proceeds of the Notes. The form of Tax Exemption Certificate is approved. The Issuer hereby agrees to comply with the provisions of the Tax Exemption Certificate and the provisions of the Tax Exemption Certificate are hereby incorporated by reference as part of this Resolution. The County Treasurer is hereby directed to make and insert all calculations and determinations necessary to complete the Tax Exemption Certificate at issuance of the Notes to certify as to the reasonable expectations and covenants of the Issuer at that date. The Airport Authority has covenanted under the Airport Loan Agreement to comply with all tax covenants related to the Notes, and will similarly execute a Tax Exemption Certificate related thereto as a condition of closing. The County may rely upon the Airport Authority's representations and covenants regarding the Airport Authority's use of the proceeds of the Notes, in accordance with the Airport Loan Agreement.

Section 18. Continuing Disclosure. The Issuer hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate applicable to the County thereunder, and the provisions of the Continuing Disclosure Certificate are hereby incorporated by reference as part of this Resolution and made a part hereof. The Airport Authority is a co-party to the Continuing Disclosure Certificate, and covenanted in the Airport Loan Agreement to comply with the disclosure requirements therein, upon which the County may rely. Notwithstanding any other provision of this Resolution, failure of the Issuer or the Airport Authority, respectively, to comply with the Continuing Disclosure Certificate shall not be considered an event of default under this Resolution, nor a cross default of either party thereunder; however, any holder of the Notes or Beneficial Owner may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the Issuer to comply with its obligations under the Continuing Disclosure Certificate. For purposes of this section, "Beneficial Owner" means any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Note (including persons holding Notes through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Notes for federal income tax purposes.

Section 19. Additional Covenants, Representations and Warranties of the Issuer. The Issuer certifies and covenants with the purchasers and holders of the Notes from time to time outstanding that the Issuer through its officers, (a) will make such further specific covenants, representations and assurances as may be necessary or advisable; (b) comply with all representations, covenants and assurances contained in the Tax Exemption Certificate, which Tax Exemption Certificate shall constitute a part of the contract between the Issuer and the owners of the Notes; (c) consult with Bond Counsel (as defined in the Tax Exemption Certificate); (d) pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Notes; (e) file such forms, statements and supporting documents as may be required and in a timely manner; and (f) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Issuer in such compliance.

Section 20. Amendment of Resolution to Maintain Tax Exemption. This Resolution may be amended without the consent of any owner of the Notes if, in the opinion of Bond Counsel, such amendment is necessary to maintain tax exemption with respect to the Notes under applicable Federal law or regulations.

Section 21. Repeal of Conflicting Resolutions or Ordinances. All ordinances and resolutions and parts of ordinances and resolutions in conflict herewith are hereby repealed.

Section 22. Severability Clause. If any section, paragraph, clause or provision of this Resolution be held invalid, such invalidity shall not affect any of the remaining provisions hereof, and this Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this 21st day of May, 2024.

Chairperson

ATTEST:

County Auditor

ROLL CALL

Board Member _____ introduced the following Resolution entitled "RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF \$53,200,000 GENERAL OBLIGATION BONDS, SERIES 2024B, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT" and moved its adoption. Board Member _____ seconded the Resolution to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared the resolution duly adopted as follows:

RESOLUTION DIRECTING THE ADVERTISEMENT FOR
SALE OF \$53,200,000 GENERAL OBLIGATION BONDS,
SERIES 2024B, AND APPROVING ELECTRONIC BIDDING
PROCEDURES AND OFFICIAL STATEMENT

WHEREAS, the Issuer is in need of funds to pay costs of public buildings, including the site or grounds of, and the erection, equipment remodeling, or reconstruction of, and additions or extensions to buildings, including elevator improvements at the Iowa Hall of Pride, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$1,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of capital projects for the construction, reconstruction, improvement, repair, or equipping of bridges, roads and culverts, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$15,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of to make or reimburse grants made in support of municipal housing projects, including to the Neighborhood Finance

Corporation to provide funding and lending programs and services to facilitate neighborhood revitalization in Polk County, and address housing and neighborhood revitalization needs with the Urbandale Neighborhood Revitalization Program; and to the Housing Trust Fund to be used to increase the housing capacity within Polk County by providing for the acquisition and renovation of housing units; and to the Historic West Des Moines Housing Program to be used for neighborhood revitalization in Valley Junction; and to Invest DSM to be used to coordinate the implementation of neighborhood revitalization plans, promote development in specified neighborhoods, and participate in and sponsor real estate development projects, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$22,000,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at River Place, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$1,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the Senior Center, and construction of a new salt shed for public works, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$1,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the County Administrative Building, and construction of improvements at the Polk County jail, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$1,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing flooding, general county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of \$12,000,000 be authorized for said purpose(s); and

WHEREAS, this Board, pursuant to Section 331.442 of the Code of Iowa, did legally call a County election, fixing the time and place thereof, and did legally submit to the qualified electors of the County the proposition of issuing General Obligation Bonds of the County in an amount of not to exceed \$65,000,000, for the aforesaid purpose(s), and caused to be given legal, sufficient and timely notice of said election and the time, place and purpose thereof; and

WHEREAS, the County election was duly and legally held and conducted on November 2, 2021, pursuant to a legal notice duly given by publication in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County, said publication in said newspaper appearing on a date not less than ten (10) clear days nor more than twenty (20) days prior to the date of said election, all in strict compliance with the law and the orders of said Board and the County Commissioner of Elections. The affirmative vote on the proposition was equal to more than 60% of the total vote cast for and against the proposition at said election. The proposition was declared and certified to have been duly adopted, no contest thereof having been made, and the Issuer desires to proceed with the issuance of said Bonds for such purpose(s) so authorized at the election, and

WHEREAS, the County has authority to issue up to \$65,000,000 of General Obligation Bonds for the Conservation Project as approved by more than 60% of the electors on the 2nd day of November, 2021, and to date has issued Bonds thereunder in 2022 in an amount of \$27,935,000, therefore the Board of Supervisors is now authorized to proceed with the issuance of an additional \$12,000,000 of said authority, as contemplated herein; and

WHEREAS, pursuant to Section 331.445 of the Code of Iowa, it is hereby found and determined that the various general obligation bonds authorized as hereinabove described shall be combined for the purpose of issuance in a single issue of \$53,200,000 General Obligation Bonds as hereinafter set forth; and

WHEREAS, in conjunction with its Financial Advisor, Piper Sandler & Co., the County has caused an Official Statement to be prepared outlining the details of the proposed sale of the Bonds; and

WHEREAS, the Board has received information from its Financial Advisor evaluating and recommending the procedure hereinafter described for electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Board deems it in the best interests of the County and the residents thereof to receive bids to purchase such Bonds by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That the receipt of electronic bids through the Parity Competitive Bidding System described in the Notice of Sale and Official Statement) are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

Section 2. That General Obligation Bonds, Series 2024B, of County of Polk, State of Iowa, in the amount of \$53,200,000, to be issued as referred to in the preamble of this Resolution, to be dated June 27, 2024, be offered for sale pursuant to the published advertisement.

Section 3. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Chairperson and County Auditor, upon the advice of bond counsel, disclosure counsel, and the County's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

Section 4. That the Auditor is hereby directed to publish notice of sale of the Bonds at least once, the last one of which shall be not less than four clear days nor more than twenty days before the date of the sale. Publication shall be made in the Des Moines Register, a legal newspaper, printed wholly in the English language, published within the county in which the Bonds are to be offered for sale or an adjacent county. The notice is given pursuant to Chapter 75 of the Code of Iowa, and shall state that this Board, on the 4th day of June, 2024, at 9:30 A.M., will hold a meeting to receive and act upon bids for said Bonds, which bids were previously received and opened by County Officials on the 3rd day of June, 2024 at 1:00 P.M. on said date. The notice shall be in substantially the following form:

(To be published on or before May 28, 2024)

NOTICE OF BOND SALE

Time and Place of Sealed Bids: Bids for the sale of Bonds of County of Polk, State of Iowa, hereafter described, must be received at the office of the Board of Supervisors, Room 300, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309; Telephone: 515-323-5225 (the "Issuer") before 1:00 P.M., on the 3rd day of June, 2024. The bids will then be publicly opened and referred for action to the meeting of the Board of Supervisors in conformity with the TERMS OF OFFERING.

The Bonds: The Bonds to be offered are the following:

GENERAL OBLIGATION BONDS, SERIES 2024B, in the amount of \$53,200,000*, to be dated June 27, 2024 (the "Bonds")

*Subject to principal adjustment pursuant to official Terms of Offering.

Manner of Bidding: Open bids will not be received. Bids will be received in any of the following methods:

- Electronic Internet Bidding: Electronic internet bids will be received at the office of the Board Of Supervisors, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309. The bids must be submitted through the PARITY® competitive bidding system.

Consideration of Bids: After the time for receipt of bids has passed, the close of sealed bids will be announced. Sealed bids will then be publicly opened and announced. Finally, electronic internet bids will be accessed and announced.

Sale and Award: The sale and award of the Bonds will be held at the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa at a meeting of the Board of Supervisors on the June 4, 2024 at 9:30 A.M.

Official Statement: The Issuer has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be obtained by request addressed to the Board of Supervisors, Polk County Administration Building, 111 Court Avenue, Room 300, Des Moines, Iowa 50309; Telephone: 515-286-3016 or the Issuer's Financial Advisor, Piper Sandler & Co., 3900 Ingersoll Avenue, Suite 110, Des Moines, Iowa, 50312, Telephone: 515-247-2355.

Terms of Offering: All bids shall be in conformity with and the sale shall be in accordance with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: The Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

By order of the Board of Supervisors of County of Polk, State of Iowa.

County Auditor, County of Polk, State of
Iowa

(End of Notice)

PASSED AND APPROVED this 21st day of May, 2024.

Chairperson

ATTEST:

County Auditor

ROLL CALL

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Conservation has determined a new position classification is needed, and

WHEREAS, additional duties related to the Facility Attendant position, such as opening and closing facility and cash drawer duties, bank deposits, and hands-on training, warrant the need of a new Lead Facility Attendant job description, and

WHEREAS, the Director of Conservation is requesting a new Lead Facility Attendant position classification at an hourly wage of \$18.00-\$19.00, and

WHEREAS, the Director of Conservation is requesting the reclassification of the following positions:

- Reclassify three (3) part-time Facility Attendant positions, \$17.00-\$18.00 hourly, to three (3) part-time Lead Facility Attendant positions, \$18.00-19.00 hourly.
- Reclassify five (5) on-call Facility Attendant positions, \$17.00-\$18.00 hourly, to five (5) on-call Lead Facility Attendant positions, \$18.00-\$19.00 hourly.

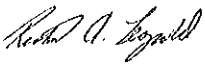
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution

Approved this _____ day of _____, 2024.

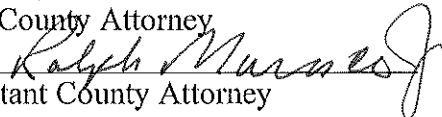
POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Rich Leopold, Director
Polk County Conservation

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney
By: 
Assistant County Attorney

FISCAL NOTE: No additional funds are being requested.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Conservation Department

Agenda Date: May 21, 2024

Contact Individual: Richard Leopold, Director of Conservation

Previous Action taken by the Board: As part of a larger restructuring and staffing plan, three (3) resolutions were approved on 05/07/2024 (Resolutions 34-36).

Action Requested (Recommended):

- Reclassify three (3) part-time Facility Attendant positions, \$17.00-\$18.00 hourly, to three (3) part-time Lead Facility Attendant positions, \$18.00-19.00 hourly.
- Reclassify five (5) on-call Facility Attendant positions, \$17.00-\$18.00 hourly, to five (5) on-call Lead Facility Attendant positions, \$18.00-\$19.00 hourly.

Comply with Policy: Yes

Background: The Director of Conservation has determined that a new position classification is needed for additional duties related to the Facility Attendant job description. Due to these additional duties specified in the new Lead Facility Attendant job description, the Director of Conservation is recommending approval of this new classification at an hourly wage of \$18-\$19.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: There are no additional costs associated with this action.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N				N		
24/25							
25/26							

Additional Fiscal Note Information (optional): No additional funds are needed.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the City of Des Moines is the owner of the Glendale Cemetery and recently acquired the Masonic Cemetery to the north of the cemetery that contains the Solomon Chapel and numerous crypts; and,

WHEREAS, the newly acquired Masonic Cemetery will be designated for use of veterans of all branches of service; and,

WHEREAS, currently there is no casket lift available for use in this area; and,

WHEREAS, the cost of a mausoleum casket lift is \$21,325 to be paid by the City of Des Moines; and,

WHEREAS, Polk County Veteran Affairs desires to contribute to the purchase of this equipment to support Polk County Veterans.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves funding in the amount of \$5,000 to Polk County Veteran Affairs for the purchase of a mausoleum casket lift at the Glendale Masonic Cemetery.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

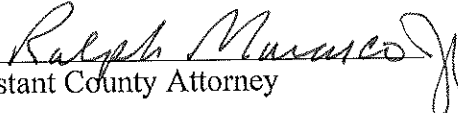
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese, Deputy County Administrator
Board of Supervisors

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 - \$5,000

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding for Polk County Veteran Affairs to purchase a mausoleum casket lift for the area of the newly acquired Masonic Cemetery on the north side of the Glendale Cemetery that will dedicate the Solomon Chapel and Crypts to Veterans of all branches of service.

Agenda Date: May 21, 2024

Contact Individual: Sarah Boese, 286-3895

Previous Action taken by the Board: None

Board/Commission Actions: NA

Comply with Policy: Yes

Background: The City of Des Moines recently acquired the Masonic Cemetery on the north side of the Glendale Cemetery. This area contains the Solomon Chapel and numerous crypts that will be designated for use by Veterans of all branches of service. The area currently does not have a mausoleum casket lift and the cost is \$21,325. The City of Des Moines has requested \$5,000 from Polk County Veteran Affairs to assist with the purchase of this equipment.

Action Impact: Approve \$5,000 funding for Polk County Veteran Affairs

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24			\$5,000			10453210.74420	
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Hispanic Educational Resources, Inc. is a 501(c)(3) non-profit that focuses on providing high quality childcare services for Connigo Early Educational Center; and

WHEREAS, Hispanic Educational Resources, Inc. has applied for a Polk County Community Development Grant to assist with an improvement project that includes replacing three HVAC systems at Connigo Early Educational Center located at 828 Scott Ave., Des Moines, Polk County, Iowa; and

WHEREAS, Hispanic Educational Resources, Inc. is dedicated to providing children with quality educational programming at the Connigo Early Educational Center. The childcare center is bilingual and partners with Des Moines Public Schools, Drake University Head Start, Des Moines Public Library, Des Moines Art Center and United Way Reading Buddies program; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Hispanic Educational Resources, Inc. to award grant funds to support their improvement project by updating three HVAC system; and

WHEREAS, Hispanic Educational Resources, Inc. serves a public purpose by providing access to quality daycare for low-income and diverse families. The replacement of the HVAC system will provide better climate control to better serve their families; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the repair and replacement of three HVAC systems at Connigo Early Educational Center. Polk County will pay the vendor directly (Schaal Plumbing, Heating & Cooling); and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$41,078.00 to Hispanic Educational Resources, Inc. and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

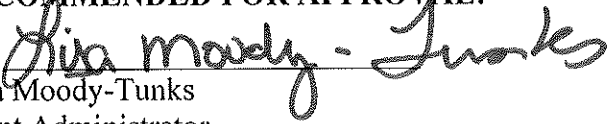
Angela Connolly, Chair
Polk County Board of Supervisors

#42

RECOMMENDED FOR APPROVAL:

By: _____

Lisa Moody-Tunks
Grant Administrator

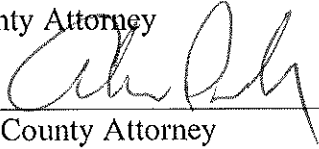


APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney



FISCAL NOTE: Community Development Grant Fund \$41,078.00 FY23/24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Hispanic Educational Resources, Inc., a 501(c)(3) non-profit organization.

Agenda Date: May 21, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant Award approved on August 31, 2021 for \$7,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Hispanic Educational Resources, Inc., applied for a Polk County Community Development Grant to assist with an improvement project that includes replacing three HVAC systems at Connigo Early Education Center located at 828 Scott Ave., Des Moines, Polk County, Iowa.

Hispanic Educational Resources, Inc. serves a public purpose by providing access to quality daycare for low-income and diverse families. Polk County funding will assist with HVAC upgrades and provide better climate control to better serve their families. Polk County will pay the vendor directly (Schaal Plumbing, Heating & Cooling).

Action Impact: The adoption of this resolution will award \$41,078.00 of gaming revenue to Hispanic Educational Resources, Inc., and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$41,078.00	\$0	N	4010932.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 23-24 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$106,679.49 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: May 21, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-May 7, 2024 for \$205,100.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY23-24 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$106,679.49 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$106,679.49		N	40109033.79410	

Additional Fiscal Note Information (optional):

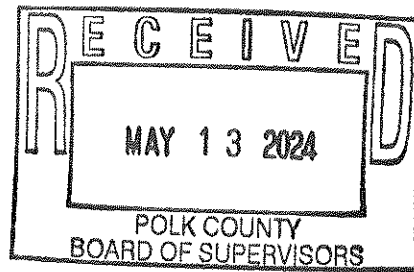
Community Betterment Grant Awards

May 21, 2024

Ballet Theatre of Des Moines d/b/a Ballet Des Moines	\$9,000.00
Beaverdale Farmers Market	\$2,500.00
Bondurant Community Library Foundation	\$5,000.00
Capitol Park Neighborhood Association	\$4,500.00
Central Iowa Center for Independent Living	\$2,712.00
Cradling New Life, Inc.	\$10,000.00
Des Moines Chapter of the Izaak Walton League of America	\$5,000.00
Des Moines Film Society	\$6,000.00
Des Moines Pride Center	\$5,500.00
Des Moines Public Schools (SUCCESS Program)	\$5,500.00
Dress for Success Des Moines	\$3,600.00
Hospice of Central Iowa Foundation d/b/a Every Step	\$2,367.49
Ingersoll Grand Self-Supporting Municipal Improvement District	\$10,000.00
Iowa Radio Reading Information Service for the Blind and Print Handicapped	\$10,000.00
IOWA Service Dogs	\$4,500.00
Link Associates	\$6,000.00
SCI CAN Foundation	\$4,000.00
St. Vincent de Paul	\$5,500.00
Urban Bicycle Food Ministry-Des Moines (UBFM)	\$5,000.00
TOTAL	\$106,679.49

May 7, 2024

Chair
Polk County Board of Supervisors
Room 300
111 Court Avenue
Des Moines, IA 50309



Re: Consultation Meeting on the following Urban Renewal Plan Amendments and proposed Plan – City of Des Moines:

- Central Place Industrial Park Redevelopment Urban Renewal Plan – 19th Amendment
- Metro Center Urban Renewal Plan – 34th Amendment
- SE AgriBusiness Urban Renewal Plan – 15th Amendment
- SE Industrial Urban Renewal Plan – proposed new plan

Dear Board Chair,

The City of Des Moines is proposing to amend the Central Place Industrial Park Redevelopment Urban Renewal Plan. The purpose of this 19th Amendment is to amend Section III to update subsection C, Land and Development Requirements.

The City of Des Moines is proposing to amend the Metro Center Urban Renewal Plan. The purpose of this 34th Amendment to the Urban Renewal Plan for the Metro Center Urban Renewal Area is to:

- Amend financial assistance from tax increment revenues in the Metro Center Urban Renewal Area for the employment, job creation/retention assistance, redevelopment, renovation and/or improvement of:
 - 1435 Mulberry, LLC – new construction of a 202-unit multifamily project at 1435 Mulberry Street
 - Hoyt, LLC – new construction of a 44-unit multifamily structure as phase two of a project at 1619 High Street
 - Mav KG, LLC – acquisition and retention of 250 former Kum and Go employees in Downtown Des Moines
 - Nelson Development – phased, mixed-use project at 418 E. Grand Council Communication No. 24-205 Page 2 of 2
 - Townhall Associates LP/1601 6th Avenue - historic renovation of 1601 6th Avenue into a mixed-use residential and commercial development, and the new construction of a mixed use residential and commercial building at 1605/1609/1619 6th Avenue
- and to include these new projects and material amendments to existing projects and updated text for other previously-approved projects in the and Redevelopment Activities.

The City of Des Moines is also proposing to amend the SE AgriBusiness Urban Renewal Plan. The purpose of this 15th Amendment to the Urban Renewal Plan for the Oak Park – Highland Park Urban Renewal Area is to:

- Amend Appendix A – Approved Economic Development and Redevelopment Activities to approve the provision of financial assistance from tax-increment revenues in the SE AgriBusiness Urban Renewal Area for the employment, redevelopment, renovation and/or improvement of:
 - Kemin Industries, Inc & Kemin Holdings, LC – Warehouse Project 606 SE 23rd Street: Construction of an approximately 340,500 square foot \$28 million precast warehouse for raw material and finished goods;

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- Amend Appendix B – Approved Public Improvements, Public Buildings and Street Projects to adjust funding sources for the next phase of the Southeast Connector project; and
- Update Exhibit A - Financial Condition Report to reflect the new projects and material amendments to existing projects.

The City of Des Moines is proposing to establish the SE Industrial Urban Renewal Area, generally located along East Army Post Road, west of SE 45th Street and east of SE 36th Street, bound to the north by Hart Avenue and East Pine Avenue to the south, near the southeast City of Des Moines corporate boundary. The purpose of the plan is to facilitate the development of commercial, mixed-use, and industrial uses; to create and retain jobs in the City of Des Moines; and to increase the overall tax base. This Plan is intended to guide the development of the Urban Renewal Area and is proximate to Iowa Highways 5/65 and thereby accessible to the interstate highway system and provides prime opportunities for quality development that can be coordinated in a planned and unified manner.

The consultation meeting has been set for:

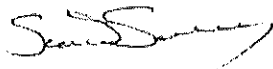
Thursday, May 23, 2024 at 2pm
 Zoom Link : <https://zoom.us/join>
 Meeting ID: 832 7644 9927
 Passcode: 051416

Dial by your location
 +1 312 626 6799 US (Chicago)

You may submit a written recommendation for modification of the proposed division of revenue from the tax increment by delivering such recommendation to the City Clerk within seven days following the consultation meeting.

The City will make a written response to any such recommendations no later than seven days prior to the public hearing. The public hearing will be held on June 17th at 5:00 p.m. in the Council Chambers at 400 Robert D Ray Drive. At that time, the City Council will consider the proposed new urban renewal plan and amendments to the urban renewal plans and all comments, recommendations and responses regarding the amendments. Council agendas and supporting documentation can be found on our website at: https://www.dsm.city/government/council_meetings_and_agendas/index.php.

Sincerely,



Scott Sanders
 City Manager

Enclosures:

- Central Place Industrial Park Redevelopment Urban Renewal Plan Notice of Public Hearing and Urban Renewal Plan Nineteenth Amendment Draft
- Metro Center Urban Renewal Plan Notice of Public Hearing and Urban Renewal Plan Thirty-Fourth Amendment Draft
- SE AgriBusiness Urban Renewal Plan Notice of Public Hearing and Urban Renewal Plan Fifteenth Amendment Draft
- SE Industrial Urban Renewal Plan Notice of Public Hearing and Urban Renewal Plan Draft