

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MAY 24, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING
FY 21/22 BUDGET AMENDMENT

5. Resolution amending the FY 21/22 budget.

PUBLIC HEARING
2022 POLK COUNTY SATURATED BUFFER PROJECT

6. Resolution approving plans, specifications, form of contract and estimated cost of the 2022 Polk County Saturated Buffer Project.

7. **PUBLIC COMMENTS**

PERMITS

8. Renewal application for Class “E” Liquor, Class “B” Wine, Class “C” Beer and Sunday Sales Permit for Quiktrip #538, 4575 NW 2nd.

RESOLUTIONS

9. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for June 7, 2022 on disposal of county interest in real estate (3946 NE 88th Street)
- *10. Resolution awarding contract to Cramer and Associates, Inc. for bridge deck overlay and rail retrofit project (project no. 2021TR04, BR 6057).
- *11. Resolution approving Subdivision Inspection Agreement for Bauer Heights Plat 4.
12. Resolution concerning annexation of property into the City of Ankeny.
13. Resolution concerning annexation of property into the City of Runnells.

- *14. Resolution approving agreement with FexSteve Limited to address lead hazard repairs at 524 9th Street, West Des Moines (Lazarini/Sawaya).
- *15. Resolution approving Professional Services Agreement with Atchison Consulting Services (after action report).
- *16. Resolution approving Professional Services Agreement with Sydneylynn Fisher (vaccination software program).
- 17. Resolution updating fees for clinical services at the Polk County Health Department.
- *18. Resolution awarding bid to Waste Management for refuse disposal services (bid no. 200-2223).
- *19. Resolution approving addendum to lease agreement with the City of Runnells for the congregate meal site at the Runnells Community Center.
- *20. Resolution approving agreement with Naphcare for medical and mental health services at the Polk County Jail.
- *21. Resolution approving Community Development Grant for Broadlawns Medical Center Foundation (501c3).
- 22. Resolution approving funding for West Des Moines's neighborhood revitalization initiative in Valley Junction.
- 23. Resolution supporting Polk City's goal of economic revitalization of its Main Street District within the context of the historic preservation and rehabilitation of its buildings as developed by Main Street America.
- 24. Resolution approving the purchase of beds for distribution to resettlement agencies to provide to Afghan refugees.

COMMUNICATIONS

- *25. Notice of Appraisal of Damages and Time for Appeal in the Matter of the Condemnation of certain rights in land for the Closes Creek Watershed Improvements Project (Seaman, Taylor and Burch).
- 26. Request for abatement of taxes for property at 2633 Fleur Drive (Italian-American Cultural Ctr).

BUDGET ACTIONS

27. Memorandum of Budget Actions.

APPOINTMENTS

28. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=cDIZKpD88wQ>

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, Section 331.434(6) of the Iowa Code requires the Board of Supervisors to appropriate by resolution the amounts deemed necessary for each of the County offices and departments for all statutory budget funds; and

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2021/2022 Polk County Budget and Appropriation to reflect the actions and expenditure requirements of the County Offices and Departments since the budget was last amended on September 28, 2021, and

WHEREAS, a staff meeting on the proposed amendment was held April 27, 2022, and a public hearing was held May 24, 2022,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors amends the appropriation for Fiscal Year 2021/2022 by fund, department, and service area and appropriates for FY 2021/2022 the sums reflected in the attached appropriation summary.

Approved this ____ day of _____, 2022.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Deborah A. Anderson

Deb Anderson, Budget Manager

FISCAL NOTE: See attached Record of Hearing and Adoption of Budget Amendment

#5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution amending FY 21/22 budget

Agenda Date: May 24, 2022

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the original budget was last amended on September 28, 2021. Significant adjustments include receipt and expenditure of ARPA funds, bond proceeds and debt retirement, and creation of the Behavioral Health & Disability Services department. Other adjustments include such items as capital expenditures, position changes, and adjustments based on current expenditure and revenue estimates.

Staff presented the proposed amendment to the Board of Supervisors for discussion and review on April 27, 2022. The amendment has no impact on property taxes levied for FY 21/22.

Action Impact: Approves amendment of the FY 21/22 budget

Fiscal Note: Expenditures increase \$82.2 million, primarily for distribution of state and federal funding received for COVID-related programs and investment in economic development initiatives. Revenues increase \$137.2 million, also primarily due to state and federal funding for COVID as well as receipt of bond proceeds. Net transfers increase \$1.2 million. The proposed revenue, expense, and transfer adjustments increase ending fund balances by \$55.8 million.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Other Uses	Anticipated Revenue & Other Sources	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N	N/A	521,731,156	557,389,543	Y	Various	Various

Additional Fiscal Note Information (optional):

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
POLK COUNTY**

Fiscal Year July 1, 2021 - June 30, 2022

POLK COUNTY conducted a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

Meeting Date:

Meeting Time:

Meeting Location:

5/24/2022

09:30 AM

111 Court Avenue Room 120, Des Moines, Iowa 50309

The governing body of the POLK COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	203,264,228	0	203,264,228
Less: Uncollected Delinquent Taxes - Levy Year	2	832,943	0	832,943
Less: Credits to Taxpayers	3	8,176,085	0	8,176,085
Net Current Property Tax	4	194,255,200	0	194,255,200
Delinquent Property Tax Revenue	5	23,500	0	23,500
Penalties, Interest & Costs on Taxes	6	1,225,000	0	1,225,000
Other County Taxes/TIF Tax Revenues	7	7,514,803	150,000	7,664,803
Intergovernmental	8	106,946,020	102,454,546	209,400,566
Licenses & Permits	9	1,301,950	0	1,301,950
Charges for Service	10	16,780,918	2,524,133	19,305,051
Use of Money & Property	11	7,210,855	933,596	8,144,451
Miscellaneous	12	1,861,225	1,269,383	3,130,608
Subtotal Revenue	13	337,119,471	107,331,658	444,451,129
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	31,636,215	31,636,215
Operating Transfers In	15	83,005,008	(1,782,409)	81,222,599
Proceeds of Fixed Asset Sales	16	49,000	30,600	79,600
Total Revenues & Other Sources	17	420,173,479	137,216,064	557,389,543
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	89,710,040	2,109,384	91,819,424
Physical Health & Social Services	19	47,756,526	(4,286,966)	43,469,560
Mental Health, ID & DD	20	30,079,709	(1,141,393)	28,938,316
County Environment & Education	21	23,570,265	18,242,248	41,812,513
Roads & Transportation	22	12,291,276	487,493	12,778,769
Government Services to Residents	23	9,993,038	(247,571)	9,745,467
Administration	24	86,731,419	63,577,464	150,308,883
Nonprogram Current	25	0	0	0
Debt Service	26	23,046,088	231,215	23,277,303
Capital Projects	27	33,857,079	3,254,140	37,111,219
Subtotal Expenditures	28	357,035,440	82,226,014	439,261,454
Other Financing Uses:				
Operating Transfers Out	29	82,007,111	(2,942,409)	79,064,702
Refunded Debt/Payments to Escrow	30	0	3,405,000	3,405,000
Total Expenditures & Other Uses	31	439,042,551	82,688,605	521,731,156
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(18,869,072)	54,527,459	35,658,387
Beginning Fund Balance - July 1, 2021	33	193,948,941	(917)	193,948,024
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	251,374	251,374
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	38,760,854	66,660,649	105,421,503
Fund Balance - Committed	37	15,660,296	567,357	16,227,653
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	120,658,719	(12,450,090)	108,208,629
Total Ending Fund Balance - June 30, 2022	40	175,079,869	54,777,916	229,857,785

Explanation of Changes: Implements changes as approved by the Board of Supervisors, primarily receipt and distribution of state and federal funding for COVID-related programs and issuance of Polk County Water and Land Legacy bonds

05/24/2022

Signature of Certification

Adopted On

County Auditor Signature of Certification

**POLK COUNTY
APPROPRIATION SUMMARY, AS OF 05/24/22
FISCAL YEAR 21/22**

Total By Fund		21/22 AMENDED
001	General Basic	\$ 209,851,494
002	General Supplemental	52,503,369
003	Risk Management	4,859,176
004	Community Development	9,296,565
005	Economic Development	25,179,118
006	Conservation Projects	219,290
007	GIMS	60,795
010	Mental Health	28,938,316
011	Rural Basic	2,391,572
012	Rural Supplemental	1,180,317
013	Forfeited Property/Sheriff/State	12,300
014	Forfeited Property/Sheriff/Fed	25,000
015	Forfeited Property/Co. Attorney	146,383
018	Co. Attorney Collections	32,815
020	Secondary Roads	17,056,676
021	Recorder's Surcharge	82,000
024	Fire Protection	1,200,000
026	REAP	152,050
031	Conservation Mitigation Bank	75,000
032	ARPA	33,593,037
033	Tax Increment Finance	1,100,000
034	Drainage Districts	7,200
046	Debt Service	26,682,303
050	Conservation Land Acq.	-
051	Conservation PCWLL	4,200,890
052	Courthouse	7,991,030
055	Capital Projects	15,829,758
Fund Total		\$ 442,666,454

Total By Office/Department		21/22 AMENDED
001	Auditor	\$ 7,053,583
002	Recorder	2,857,161
003	Treasurer	7,389,280
004	Sheriff	68,759,502
005	County Attorney	16,815,912
010	Board of Supervisors	174,458,314
012	Human Resources	8,359,735
022	Health Department	8,532,303
023	Community, Family & Youth	25,530,312
026	Public Works	29,934,028
027	General Services	36,263,541
028	Information Technology	8,186,790
044	Health Services	30,031,981

POLK COUNTY
APPROPRIATION SUMMARY, AS OF 05/24/22
FISCAL YEAR 21/22

045	Veteran Affairs	1,762,715
046	Conservation	14,758,498
047	Medical Examiner	1,972,799
Office/Department Total		\$ 442,666,454

Total By Service Area		21/22 AMENDED
1	Public Safety & Legal Services	\$ 91,819,424
3	Physical Health & Social Services	43,469,560
4	MH, MR, DD	28,938,316
6	Co. Environment and Education	41,812,513
7	Roads & Transportation	12,778,769
8	Government Services to Residents	9,745,467
9	Administration	153,713,883
11	Debt Service	23,277,303
12	Capital Projects	37,111,219
		\$ 442,666,454

Res. No. 90-22
May 24, 2022

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 104-21, dated August 3, 2021, Polk County, Iowa approved a funding agreement for the 2022 Polk County Saturated Buffer Project ("the project"); and

WHEREAS, by Resolution 73-22, dated May 3, 2022, Polk County, Iowa set a public hearing for May 24, 2022 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, Polk County Public Works Department has reviewed plans and specifications for the construction of 33 saturated buffers, 15 bioreactors and 15.03 acres of native riparian buffer and recommends approval; and

WHEREAS, interested parties may obtain Contract Documents, project information, proposed plans, specifications, and estimated costs and submit bids via BidNet Direct until bid submission deadline/closing date and time of May 24, 2022, at 2:00 PM CST.

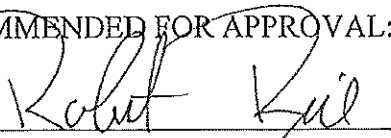
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 90-22 to approve plans, specifications, form of contract and estimated cost of 2022 Polk County Saturated Buffer Project.

Agenda Date: May 24, 2022

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution 104-21 on August 3, 2021 approving funding agreement for Polk County Saturated Buffer Project, Resolution 73-22 on May 3, 2022 setting public hearing.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution establishes a public hearing to receive the bids for the 2022 Polk County Saturated Buffer Project.

Comply with Policy: Yes- complies with Iowa Code Chapter 26.

Background: The Polk County Saturated Buffer Project has developed a new model for reducing nitrate runoff from agricultural tile drainage. Polk County will operate as fiscal agent that will be group installations on private land using a combination of county, state, and federal funds.

Action Impact: Approval of resolution allows Polk to complete public bidding process.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	NA	NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that
the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate of a parcel located at 3946 NE 88th Street, Altoona, Iowa and legally described as:

The East 218.00 Feet of the North 400.0 Feet of the East ½ of the SE ¼ of the SE ¼ of Section 20, Township 79 N, Range 22, West of the 5th P.M, Polk County, Iowa

To City of Altoona for a total of \$1.00; and

WHEREAS, The County acquired this parcel as a flood buyout through a grant Agreement with the Iowa Homeland Security and Emergency Management Department within Mud Creek watershed as part of the Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project in 2016; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

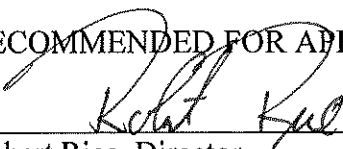
NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of June 7, 2022, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

Fiscal Note: None

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 88-22 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate, a parcel located at 3946 NE 88th Street to City of Altoona, GP 7922.20.476.002.

Agenda Date: May 24, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes

Background: Polk County received a request from the City of Altoona to acquire this parcel. The County acquired this parcel as a flood buyout through the Iowa Homeland Security and Emergency Management Department within the Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project in 2016. Property size is 218' x 400'. Based upon terms of acquisition is to remain in permanent open space.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22			\$0			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 7th of June, 2022 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate of a parcel located at 3946 NE 88th Street, Altoona, Iowa and described as:

The East 218.00 Feet of the North 400.0 Feet of the East $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 20, Township 79 N, Range 22, West of the 5th P.M, Polk County, Iowa

To City of Altoona for a total of \$1.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

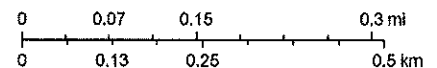
3946 NE 88th Street



5/17/2022, 12:11:13 PM

-  Override 1
-  City Limit Lines
-  Street Centerlines
-  Parcels
-  Polk County

1:9,028



Auditor's Office, Polk County, Iowa, Esri Community Maps
Contributors, Iowa DNR, © OpenStreetMap, Microsoft, Esri, HERE,
Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS,
EPA, NPS, US Census Bureau, USDA

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the following project is included in the approved 2021/2022 Polk County Five (5) Year (2021-2026) Farm-To-Market and Secondary Road Capital Improvements Program:

2021TR04 BR-6057 Bridge Deck Overlay and Rail Retrofit

WHEREAS, this project was publicly let for bids locally on May 5th, 2022 with the following results:

Cramer and Associates, Inc.	\$320,230.52
Jasper Construction Services, Inc.	\$327,979.75; and

WHEREAS, it is the recommendation of the Public Works Department to accept the bids from Cramer and Associates, Inc. in the amount of \$320,230.52 for Project No. 2021TR04; and

WHEREAS, it may be necessary to temporarily close certain roadways along the project route to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa does accept the bid and herein awards this project to Cramer and Associates, Inc. in the amount of three hundred and twenty thousand, two hundred and thirty and 52/100's (\$320,230.52) for Project No. 2021TR04; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the contract with Cramer and Associates, Inc., adopts the contract and authorizes the Director of Public Works to sign the contract and bond on behalf of Polk County; and

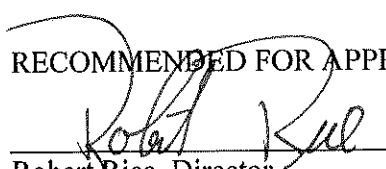
BE IT FURTHER RESOLVED Polk County Board of Supervisors authorizes the Public Works Department to administer the terms of the contract, temporarily close certain project roadways as necessary to facilitate construction, and approve amendments or change orders to this Agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

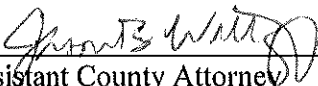
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT:

All costs to be funded out of the 21/22
secondary road budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 85-22 to award contract for Project No. 2021TR04, BR 6057
Bridge Deck Overlay and Rail Retrofit

Agenda Date: May 24, 2022

Contact Individual: Rachel Conrad, P. E., Assistant County Engineer, Polk County Public Works
Department, 286-5507

Board/Commission Actions: NA

**Action Requested
(Recommended):** Resolution accepts the bid and awards the project to Cramer and Associates, Inc. approves the terms of the contract, adopts the contract, authorizes temporary closure of roadways, authorizes the Director of Public Works to electronically sign the contract and bond on behalf of Polk County, and authorizes Public Works to administer the terms of the contract.

Comply with Policy: Yes

Background: Project No. 2021TR04 is included in the approved 2021/2022 Polk County Five (5) Year (2021-2026) Farm-To-Market and Secondary Road Capital Improvements Program and was publicly let for bids locally on May 5th, 2022 with Cramer and Associates, Inc. submitting the most responsive and responsible bid for the project. It is the recommendation of the Public Works Department to accept the bids from Cramer and Associates, Inc.

Action Impact: Resolution allows Public Works to proceed with construction and administration of the projects as per the terms and conditions of the contract and the project specifications.

Fiscal Note: All costs to be funded out of the secondary road budget.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	Y	N/A	N		
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Preliminary Plat for Bauer Heights Plat 4 was approved by Polk County on December 12, 2021; and

WHEREAS, the Developer has submitted Construction Drawings for Bauer Heights Plat 4 that have been reviewed and concurred that they represent the intent of improvements needed for the plat by Polk County Public Works; and

WHEREAS, a Subdivision Inspection Agreement has been executed by the Developer for review and approval by Polk County.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa hereby approves the Subdivision Inspection Agreement for Bauer Heights Plat 4 and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FUTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Russ Downing and administer the agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

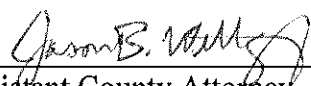
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 89-22 approving a Subdivision Inspection Agreement for Bauer Heights Plat 4

Agenda Date: May 24, 2022

Contact Individual: Rachel Conrad, P.E., Assistant County Engineer, Polk County Public Works Department, 286-5507

Previous Action taken by the Board: Resolution 193-21, December 21, 2021 approving Preliminary Plat for Bauer Heights Plat 4

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of Subdivision Inspection Agreement

Comply with Policy: Yes

Background: To protect the interest of the public, Polk County ensures the Developer and their representatives are completing tasks needed for plat improvements, including any and all future public infrastructure. The first step in that process is having a Subdivision Inspection Agreement executed by both parties. Once executed, and preconstruction meeting is held, work begins on the plat improvements and Polk County monitors the progress.

Action Impact: Allows work to begin on the plat improvements for Bauer Heights Plat 4 and authorizes Public Works staff to administer said agreement.

Fiscal Note: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapter 368 governs annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7 governs voluntary annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7(b)(2) requires the Board of Supervisors of a County containing all or a portion of the territory to be annexed to pass a resolution stating whether or not the County supports the application for annexation or whether it takes no position in support of or against the application for annexation; and

WHEREAS, Polk County, Iowa has received and reviewed an application for the annexation of territory to the City of Ankeny, all or a portion of said territory located in Polk County, Iowa, as shown on the attached Exhibit A and Layman's description described as: Approximately 159 acres (+/-) of land adjacent to the southeast quadrant of Ankeny and generally located south of the SE Oralabor Road/NE 78th Ave (County) and west of NE Berwick Drive (County); and

WHEREAS, after reviewing the application for annexation and taking into account the Polk County Comprehensive Plan, Polk County Public Works recommends that Polk County take no position in support of or against the application for annexation of the above described territory to the City of Ankeny.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa takes no position in support of or against the application for annexation of the above described territory to the City of Ankeny. The Polk County Board of Supervisors directs Public Works to file this resolution with the City of Ankeny.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: None

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 86-22 concerning annexation of property into the City of Ankeny.

Agenda Date: May 24, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution taking no position on the annexation request

Comply with Policy: Yes

Background: Polk County has received and reviewed a voluntary application for the annexation of territory to the City of Ankeny. Code Section 368.7(b)(2) requires the Board of Supervisors of a county containing all or a portion of the territory to be annexed, pass a resolution stating whether or not it supports the application or whether it takes no position in support of or against the application. Annexation is for property located south of the SE Oralabor Road/NE 78th Ave (County) and west of NE Berwick Drive (County)..

Action Impact: Public Works will file the resolution with the City of Ankeny

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N/A	N/A	N		
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapter 368 governs annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7 governs voluntary annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7(b)(2) requires the Board of Supervisors of a County containing all or a portion of the territory to be annexed to pass a resolution stating whether or not the County supports the application for annexation or whether it takes no position in support of or against the application for annexation; and

WHEREAS, Polk County, Iowa has received and reviewed an application for the annexation of territory to the City of Runnells, all or a portion of said territory located in Polk County, Iowa, as shown on the attached Exhibit A and generally described as an area north of Runnells current corporate limits and generally located in the southwest, southeast and northeast corners of the intersection of Brown Street/ SE 116th St (County) and SE 64th Ave; and

WHEREAS, Polk County Public Works requests that the City of Runnells ensure that all road right-of-way adjacent to the proposed annexation properties be included in the annexation; and

WHEREAS, after the reviewing application for annexation and taking into account the Polk County Comprehensive Plan, Polk County Public Works recommends that Polk County take no position in support of or against the application for annexation of the above described territory to the City of Runnells.

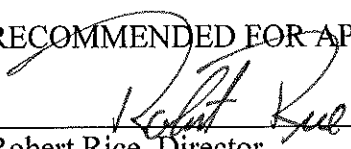
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa takes no position in support of or against the application for annexation of the above described territory to the City of Runnells. The Polk County Board of Supervisors directs Public Works to file this resolution with the City of Runnells.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

~~RECOMMENDED FOR APPROVAL:~~



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: None

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 87-22 concerning annexation of property into the City of Runnells.

Agenda Date: May 24, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution taking no position on the annexation request

Comply with Policy: Yes

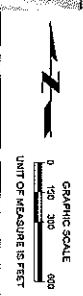
Background: Polk County has received and reviewed a voluntary application for the annexation of territory to the City of Runnells. Code Section 368.7(b)(2) requires the Board of Supervisors of a county containing all or a portion of the territory to be annexed, pass a resolution stating whether or not it supports the application or whether it takes no position in support of or against the application. Annexation is for property located north of Runnells current corporate limits and generally located in the southwest, southeast and northeast corners of the intersection of Brown Street/ SE 116th St (County) and SE 64th Ave. Public Works requests that the City of Runnells ensure that all road right-of-way adjacent to the proposed annexation properties be included in the annexation.

Action Impact: Public Works will file the resolution with the City of Runnells

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N/A	N/A	N		
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional): None



LEGEND

	PROPOSED ANNEXATION ENTERTS (VOLUNTARY)		EXISTING CORPORATE LIMITS
	PROPOSED ANNEXATION ENTERTS (INVOLUNTARY)		

EXHIBIT A

[illegible]

**PROPOSED ANNEXATION BOUNDARY
RUNNELS, IOWA**



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 524 9th Street, West Des Moines, Iowa 50265; and

WHEREAS, bids were received by 2:00PM on 2/10/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$41,000.00
FAB Rehab	\$45,799.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$41,000.00**; and

WHEREAS, FexSteve Limited Company, Leonardo L. Lazarini and Debora Sawaya and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$41,000.00** from FexSteve Limited Company, and authorizes the Chairperson of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

11/4

POLK COUNTY, IOWA

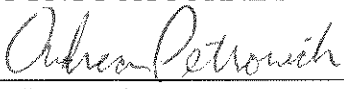
Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Scott Slater, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY 21/22 revenue	\$19,000
FY 21/22 expenses	\$41,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Home Lead Remediation Contract to address lead hazard repairs at 524 9th Street, West Des Moines, Iowa 50265

Agenda Date: May 24, 2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Leonardo L. Lazarini and Debora Sawaya own a property at **524 9th Street, West Des Moines, Iowa 50265**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **February 10, 2022**. The following bids were received:

FexSteve Limited Company	\$41,000.00
FAB Rehab	\$45,799.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$41,000.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	\$19,000	\$19,000	N	10223018.77440.01	10223018.52440
2021-22	Y	\$22,000	\$	N	10223017.77490	

RESOLUTION

MOVED By _____ SECONDED By _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa desires to seek assistance in preparing and After Action Report to documents strengths, weaknesses and areas needing improvement during its pandemic response; and

WHEREAS, Atchison Consulting Firm has been identified as an independent contractor with the knowledge and experience to assist the department in these efforts; and

WHEREAS, Polk County, Iowa and Atchison Consulting Firm desire to enter into an Agreement for Professional Services.

WHEREAS, the Contractor shall be paid \$25,000 after completion of Phase 1 and 2 and \$25,000 after completion of Phase 3 and 4 for a total not to exceed \$50,000. Grant funding will be used to fund these costs.

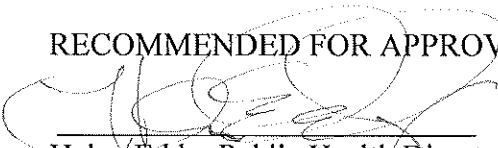
NOW, THEREFORE, BE IT RESOLVED: that Polk County, Iowa approves the terms of the attached Agreement for Services with Atchison Consulting Service for the After Action Report preparations and authorizes the Chair of the Polk County Board of Supervisors to sign the Agreement for Services with Atchison Consulting Services

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly,
Chair, Polk County Board of Supervisors

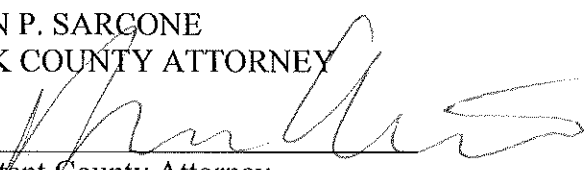
RECOMMENDED FOR APPROVAL:



Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Note: \$50,000

#15

POLK COUNTY BOARD OF SUPERVISORS
Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Professional Services with Atchison Consulting Services

Agenda Date: May 24, 2022

Contact Individual: Scott Slater, Deputy Health Director, Polk County Health Department
(515) 286-3752

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County, Iowa needs assistance in preparing and After Action Report to document strengths, weaknesses and areas needing improvement during its recent pandemic response. Atchison Consulting Firm has been identified as an independent contractor with the knowledge and experience to assist the department in these efforts .Available grant monies will be used to fund this agreement.

Action Impact: Polk County will be better prepared to respond to future disasters and pandemics.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	25,000	25,000	N	10223041.77440.09	10223041.52480
22/23		25,000	25,000		10223041.77440.21	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ SECONDED By _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa desires to continue its development and use of its COVID vaccination computer software program and train staff to use the software; and,

WHEREAS, Sydneylynn Fisher has been identified as an independent contractor with the knowledge and experience to assist the department in these efforts for up to a three-month period, and,

WHEREAS, Polk County, Iowa and Sydneylynn Fisher desire to enter into an Agreement for Professional Services.

WHEREAS, the term of this Agreement is June 1, 2022 through August 31, 2022, and shall not exceed \$5,000.

NOW, THEREFORE, BE IT RESOLVED: that Polk County, Iowa approves the terms of the attached Agreement for Services with Sydneylynn Fisher for vaccination software program assistance and authorizes the Chair of the Polk County Board of Supervisors to sign the Agreement for Services with Sydneylynn Fisher.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly,
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

Fiscal Note: \$5,000

#16

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement for Professional Services with Sydneylynn Fisher

Agenda Date: 5/24/2022

Contact Individual: Mandy Penning, (515) 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County has purchased vaccination software that is being used to expedite COVID-19 vaccinations during the pandemic. Sydneylynn Fisher has been identified as an independent contractor with the knowledge and experience to assist the department in the ongoing development, training and use of this software for a three-month period.

Action Impact: Polk County will be better prepared to conduct on going COVID-19 vaccinations clinics.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	1,667		N	10223040.76260	
22/23		3,333				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ SECONDED By _____

that the following Resolution be adopted:

WHEREAS, on an annual basis, the Health Department conducts an analysis of the costs and fees associated with clinical services including clinic visits and procedures, vaccines and laboratory fees; and

WHEREAS, an updated service fee schedule was developed to reflect price adjustments for clinical services provided by the Health Department.

NOW, THEREFORE, BE IT RESOLVED: That Polk County approves the updated service fees for clinical services at the Polk County Health Department and authorizes the Chair of the Polk County Board of Supervisors to sign the resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly,
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Helen Eddy, Public Health Director
Polk County Health Department

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Updated Fees for Clinical Services at the Polk County Health Department

Agenda Date: 5/24/2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Most recent fee schedule updated and approved by Board on 1/2/2020.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: On a periodic basis, the Health Department conducts an analysis of the costs and fees associated with clinical services, vaccinations and laboratory testing. This includes adjustments to current pricing and any new or additional service provided at the Health Department clinic.

Action Impact: The proposed service fee schedule will enhance the department's ability to provide affordable services to residents while covering testing and administration costs.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N) Y	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

MODIFIER for Significant, & Management Code Chosen Below:			VACCINES			FEE	LAB CODES		FEE			
		-25	Cholera (VAXCHORA)	Z23	90625	235	CBC, w/auto differential	85025	25			
			COVID-19 (Pfizer)	Z23	91300	NC	Cholesterol	82465	20			
			COVID-19 (Moderna)	Z23	91301	NC	Free T 4 Thyroxine)	84439	15			
			COVID-19 (Janssen)	Z23	91303	NC	FSH	83001	15			
			DTaP	Z23	90700	25	GC/CH DNA probe	87491	25			
			DTaP-IPV-HepB-Pediarix	Z23	90723	80	GC/CH Oral Swab		N/C			
			DTaP-IPV-HepB-Hib (Vaxelis)	Z23	90697	135	GC/CH Rectal Swab		N/C			
			DTap-IPV-Hib-Pentacel	Z23	90698	115	Gram Stain		N/C			
			DTaP-IPV-Kinrix	Z23	90696	60	Glucose	82948	10			
			Hib - ActHib	Z23	90648	65	Hemoglobin	85018	10			
			Hib - Pedvax	Z23	90647	30	Hemoglobin A1C (BCC Only)	83036	15			
			HPV- Gardasil 9- each	Z23	90651	260	Hemoglobin A1C	83037	15			
			Hep A Adult -each	Z23	90632	70	Hepatitis A Antibody	86708	20			
			Hep A Ped	Z23	90633	35	Hepatitis B Surf Antigen	87340	20			
			Hep A/B-Twinrix- each	Z23	90636	105	Hepatitis B Surf Antibody	86706	20			
			Hep B - Adult	Z23	90746	55	Hepatitis B Core Antibody Total	86704	20			
			Hep B - Peds	Z23	90744	30	Hepatitis C Antibody	86803	20			
			Influenza 3+ (Fluzone 0.5ml) Quad	Z23	90688	25	Hepatitis C (GRANT)		N/C			
			Influenza High Dose	Z23	90662	65	Herpes culture	87252	N/C			
			Japan. Enceph IXIARO	Z23	90738	340	Antibody; herpes slmp, T1	86695	25			
			Consult Fee (Malaria/Diarrhea)	Z23		25	Antibody; herpes slmp, T2	86696	25			
			Meningitis- Menactra	Z23	90734	150	HIV (GRANT)		N/C			
			Meningitis- Menquadfi	Z23	90619	150	Lead Screen (child)	83655	20			
			Meningitis B- Bexsero	Z23	90620	190	Influenza Rapd	86710	20			
			Meningitis B-Trumenba	Z23	90621	215	Lipid Panel	80061	20			
			MMR	Z23	90707	90	Measles (rubeola IgG)	86765	20			
			MMRV(Proquad)	Z23	90710	250	Metabolic panel, basic	80048	20			
			PCV 13 - Pevnar	Z23	90670	300	Metabolic panel, comprehensive	80053	20			
			Pevnar 20	Z23	90677	330	Microalbumin	82043	15			
			Pneumonia (PPSV23)	Z23	90732	120	Mumps Virus Antibody IgG	86735	20			
			Polio IPV	Z23	90713	60	Pap Smear	88142	20			
			Rabies-each	Z23	90675	375	HPV test	87264	45			
			Rotavirus -Rotateq (3 ds)	Z23	90680	85	Pregnancy, blood (Qualitative)	84703	10			
			Shingrix	Z23	90750	180	Pregnancy, urine	81025	10			
			TB skin test & read	Z11.1	86580	25	Quantiferon Gold Tb test	86480	115			
			Td-Tetanus/Diphtheria	Z23	90714	45	Rubella (IgM, IgG)	86762	15			
			Tdap-Boostrix/Adacel	Z23	90715	50	Strep, rapid	86403	10			
			Typhoid Oral	Z23	90690	60	Strep culture (reflex)	87081	N/C			
			Typhoid shot	Z23	90691	120	Syphilis-RPR/VDRL	86592	15			
			Varicella	Z23	90716	150	Syphilis - FTA/TPPA	86780	N/C			
			Yellow Fever	Z23	90717	180	TSH w/flex to Free T4	84443	20			
			Yellow Fever Certificate Replacement	Z23		15	TZANK	87205	N/C			
SERVICE PROVIDER			ADMINISTRATION CODES				UA automated with micro			81001	5	
Carlos Alarcon - Public Health			PC3-4	Medicare & Medicaid Administration				UA Drug Screen panel QW			80100	40
Carlos Alarcon - Fam Prac			PC-5	Flu Administration					Urine culture, presumptive	87088	35	
Leah Gabriel, ARNP			PC-5	Pneumonia Admin					Varicella Zoster IgG Antibody	86787	20	
Lori Reed, ARNP			PC-5	Other Carrier Administration					Vitamin D; 25 hydroxy	82306	45	
Other:			PC-5	Q6	Single Immunization					Wet Mount/Infectious agts	87210	5
					Each Add'l Immunization					Lead Home Inspection	T1029	400
					Oral/Nasal Admin					Other:		
					VFC Admin Fee					90471	19.68	
					RECEIPTS				DIAGNOSIS CODES & ADD'L PROCEDURES			
					SUBTOTAL				\$	Code	Dx	
					COPAY AMOUNT				\$	Code	Dx	
					AMOUNT PAID				\$	Code	Dx	
					BILL TO INSURANCE				\$	Clinician Init:	Clerk Init:	
					OTHER INFORMATION				PAYMENT TYPE (CIRCLE ONE)			
					AI	IT	STD	Medicare				
					SP	OP	CI	Medicaid				
					Lab	BCC	Radon	Medicaid- Amerigroup				
								Medicaid- Iowa Total Care				
								Private Insurance				
								VFC				
								Alt Payor				
								Self-pay				
					check/cash/credit card				Updated: 05/16/22			

RESOLUTION

MOVED BY _____, SECONDED BY _____, that the following Resolution be adopted:

WHEREAS, on May 12, 2022, the Polk County Procurement Office received two (2) bids for Bid 200-2223 "Refuse Disposal Services"; and

WHEREAS, General Services recommends accepting the lowest responsive and responsible bid submitted by Waste Management of Des Moines, Iowa; and

WHEREAS, Procurement agrees with General Services' recommendation.

NOW, THEREFORE, BE IT RESOLVED, that Polk County, Iowa awards Bid 200-2223 "Refuse Disposal Services" to Waste Management and authorizes the Chairperson of the Board of Supervisors to sign the Contract on behalf of Polk County.

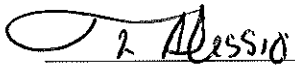
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

21/22-015

RECOMMENDED FOR APPROVAL:



John M. Tyler, Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

Fiscal Note:

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution awarding Bid 200-2223 “Refuse Disposal Services” to Waste Management of Des Moines, Iowa.

Agenda Date: May 24, 2022

Contact Individual: John M. Tyler, Director, General Services ext. 3129

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Award

Comply with Policy: N/A

Background: On May 12, 2022, on behalf of General Services, the Procurement Office received two (2) bids for Refuse Disposal Services. After review of the bid tabulation, General Services recommends accepting the submission of Waste Management, which was deemed the most responsive and responsible bid.

Action Impact: Approval

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to provide services to the elderly residents of Polk County through the Elderly Nutrition Program; and

WHEREAS, Polk County currently has a lease agreement with the City of Runnells to operate a senior congregate meal site located at 108 Brown Street, Runnells; and

WHEREAS, the Lease Agreement for use of the above-mentioned property expires on June 30, 2022; and

WHEREAS, the General Services Department has attached a new three (3) year First Addendum to Lease Agreement commencing July 1, 2022 and expiring June 30, 2025.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached First Addendum to Lease Agreement with the City of Runnells and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement.

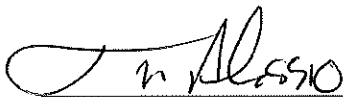
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

21/22 - 016

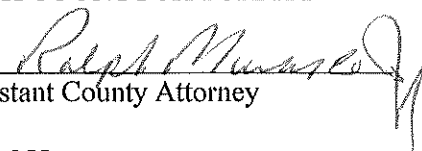
RECOMMENDED FOR APPROVAL:



John M. Tyler, Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

Fiscal Note:

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving First Addendum to Lease Agreement with the City of Runnells for Congregate Meal Site located at the Runnells Community Center, 108 Brown Street, Runnells, Iowa 50237.

Agenda Date: May 24, 2022

Contact Individual: John M. Tyler, Director of General Services ext. 3129

Previous Action taken by the Board: none

Action Requested (Recommended): Approval

Comply with Policy: N/A

Background: This space is leased for the purpose of operating a senior congregate meal site. This First Addendum to the current Lease Agreement will extend the term from July 1, 2022 and expiring June 30, 2025 at a rate of \$500 per month.

Action Impact:

Fiscal Note: \$500 monthly rent

Fiscal Year	Budget -ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$6,000.00				
23/24		\$6,000.00				
24/25		\$6,000.00				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ **SECONDED** By _____ that the following Resolution be adopted.

WHEREAS, Polk County is responsible for the care and health of inmates at the Polk County Jail, and contracts with independent vendors to provide medical care for inmates; and

WHEREAS, the Agreement with its current healthcare provider is set to expire June 30, 2022; and

WHEREAS, Polk County issued a Request for Proposal (RFP) for a new agreement for inmate health and mental health services at the Polk County Jail; and

WHEREAS, after careful consideration, the Polk County Sheriff's Office selected a proposal submitted by NaphCare, negotiated an agreement, and requests it be approved by the Board of Supervisors effective July 1, 2022 for a term of three (3) years, ending on June 30, 2025, with an option of two (2) additional one-year periods by mutual agreement by NaphCare and Polk County.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Agreement with NaphCare for comprehensive inmate health and mental health services for inmates in the custody of the Polk County Sheriff and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

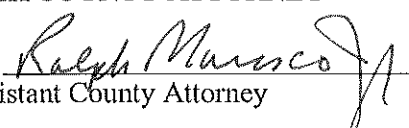
RECOMMENDED FOR APPROVAL:



Frank Marasco
Polk County Sheriff's Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County and NaphCare for medical and mental health services at the Polk County Jail.

Agenda Date: 5-24-2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Resolution approves the Agreement between Polk County and NaphCare and authorizes the Chairperson to sign the Agreement.

Background: The Agreement with its current healthcare provider for medical and mental health services at the Polk County Jail is set to expire June 30, 2022. Polk County issued a Request for Proposal (RFP) for a new agreement for inmate health and mental health services at the Polk County Jail from healthcare providers for a new agreement for healthcare services. The Polk County Sheriff's Office selected a proposal submitted by NaphCare and negotiated an agreement for the Board of Supervisors' consideration.

Action Impact: The Resolution authorizes the Agreement between Polk County and NaphCare to provide medical and mental health services at the Polk County Jail, beginning July 1, 2022 through June 30, 2025, with an option of two (2) additional one-year periods by mutual agreement by NaphCare and Polk County.

Fiscal Note: Anticipated expense reflects base contract price only.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$6,884,482.51			10041051.76320	
23/24		\$7,159,861.81			10041051.76320	
24/25		\$7,446,256.28			10041051.76320	

Additional Fiscal Note Information (optional): Total appropriation for jail medical services requires additional funding for ambulance, pharmacy, off-site medical/hospital care expenses which are currently budgeted.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Broadlawns Medical Center Foundation is a 501C3 non-profit that strives to build a healthy community through the delivery of accessible, cost effective and high quality patient care; and the Foundation supports the success of Broadlawns Medical Center by promoting financial viability and the image of the organization; and

WHEREAS, Broadlawns Medical Center Foundation has applied for a Polk County Community Development Grant to assist with the purchase of new 3D mammography system; and

WHEREAS, Polk County desires to award grant funds to assist in the purchase of a new 3D Mammography system that will provide better healthcare screening for breast cancer to the community; and

WHEREAS, the grant award will serve the public purpose of providing the Polk County community with the benefit of better access to high quality medical screening for breast cancer, reduce breast cancer disparities, late stage diagnosis and save lives by early detection. The 3D mammography system will provide up to date technology for early detection and quicker treatment which will have better health outcomes for patients; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the purchase of a new 3D mammography system for Broadlawns Medical Center located at 1801 Hickman Road, Des Moines, Iowa; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues; and,

BE IT FURTHER RESOLVED, Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$99,999.00 to Broadlawns Medical Center Foundation for the purchase of a 3D mammography system and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Marascio
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$99,999.00 FY21/22

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Broadlawns Medical Center Foundation which is a 501c3 non-profit organization.

Agenda Date: May 24, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Development Grant Award-March 10, 2020 for \$47,009.50.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$99,999.00 Community Development Grant for Broadlawns Medical Center Foundation.

Background: Broadlawns Medical Center Foundation has applied for grant funding to assist with the purchase of a new 3D mammography system that will reduce breast cancer disparities, late stage diagnosis and save lives by early detection. This grant award will serve a public purpose by providing better access for medical screening for breast cancer to those in need of services at Broadlawns Medical Center located at 1801 Hickman Road, Des Moines, Iowa.

Action Impact: The passage of this resolution will award \$99,999.00 of gaming revenue to Broadlawns Medical Center Foundation and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$99,999.00			4010932.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the City of West Des Moines has established a public/private partnership to create the Historic West De Moines Housing Program, a neighborhood revitalization initiative in Valley Junction; and,

WHEREAS, this program will make three programs available to eligible residents – the Home Improvement Program, the Rental Acquisition Program and the Downpayment Assistance Program; and

WHEREAS, these programs will help eligible residents make improvements to their homes, will transition single family rental units to owner-occupied properties and provide households with downpayment assistance to purchase a home in the targeted neighborhood; and,

WHEREAS, the effects of these programs is intended to increase the availability of safe housing, improve neighborhood appearances and improve properties that are rated as “poor” or “below normal” by the Polk County Assessor; and,

WHEREAS, Polk County, Iowa has committed to a similar initiative in the City of Des Moines that has had success in transforming neighborhoods and reducing blight; and,

WHEREAS, this initiative will serve the public purpose of creating safe housing, improving access to quality housing and encouraging revitalization of a historic metro neighborhood; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves funding in the amount of \$1,000,000 over the next three fiscal years beginning FY22/23.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY22/23 – FY24/2: \$333,333 per year from Economic Development Fund

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding for West Des Moines's neighborhood revitalization initiative in Valley Junction.

Agenda Date: May 24, 2022

Contact Individual: John Norris
Board of Supervisors
286-2125

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Approve funding

Comply with Policy: Yes

Background: The City of West Des Moines has created an initiative that is intended to revitalize the historic Valley Junction neighborhood. This public/private partnership will make three programs available to eligible residents.

Action Impact: Approve funding.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$333,333			50106320.79400	
23/24		\$333,333			50106320.79400	
24/25		\$333,333			50106320.79400	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, community improvement and economic opportunities are important goals for all communities in Polk County, and

WHEREAS, Polk City's Town Square has a rich history and is symbolic of Polk City's strong sense of community, and

WHEREAS, Polk City's Town Square is a vital component of economic activity and opportunity, and

WHEREAS, Main Street Iowa has been created to assist communities to develop a public-private effort to revitalize their historic commercial "Main Street" districts; and

WHEREAS, the Iowa Economic Development Authority will be selecting Iowa cities to participate in the Main Street Iowa program.

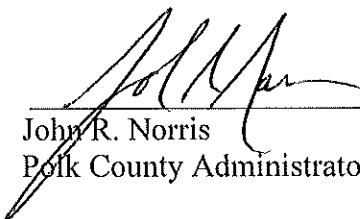
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa supports Polk City's goal of economic revitalization of its Main Street district within the context of the historic preservation and rehabilitation of its buildings as developed by Main Street America.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



John R. Norris
Polk County Administrator

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have been committed to welcoming immigrants and refugees to Polk County; and,

WHEREAS, several hundred Afghan families are in the process of resettling in Polk County; and,

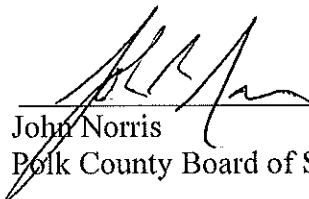
NOW, THEREFORE BE IT RESOLVED that Polk County hereby approves the purchase of 100 beds to be distributed to local resettlement agencies for donation to the Afghan families who are resettling in Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



John Norris
Polk County Board of Supervisors

FISCAL NOTE: \$11,556.00

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving purchase of 100 beds for distribution to resettlement agencies to provide to Afghan refugees who have recently arrived in Polk County.

Agenda Date: May 24, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County has agreed to purchase 100 beds from a local vendor. The beds will be donated to local resettlement agencies to be donated to Afghan families who are resettling in Polk County.

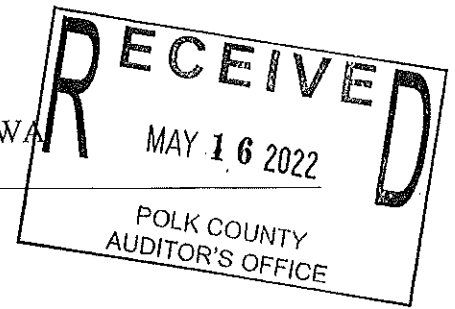
Action Impact: The passage of this resolution approves purchase of beds.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y		\$11,556			40109035.77140	

Additional Fiscal Note Information (optional):

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
CLOSES CREEK WATERSHED
IMPROVEMENTS PROJECT – (Seaman, Taylor
and Burch),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Estate of Barbara Q. Seaman, address unknown

Unknown Heirs and Claimants of Barbara Q. Seaman, address unknown

Carol Johnston Taylor (and spouse, if any), 3425 Witmer Parkway, Des Moines, IA 50310

Kathleen Kay Myers a/k/a Kathleen K. Myers, 3411 Witmer Parkway, Des Moines, IA 50310

William K. Burch, Jr. 2506 Whispering Ridge Dr., Des Moines, IA 50320-2841

Conner L. Myers, 1239 57th Place, Des Moines, IA 50311-2011

Taryn K. Myers, 1239 57th Place, Des Moines, IA 50311-2011

Benjamin W. Myers, 1239 57th Place, Des Moines, IA 50311-2011

Derek L. Myers, 1239 57th Place, Des Moines, IA 50311-2011

Derek L. Myers, Trustee of any trusts created under the Last Will and Testament of Joyce A. Burch,
1239 57th Place, Des Moines, IA 50311-2011

Unknown Descendants, heirs, and claimants of Ruth Karlyn Burch Liles, address unknown

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property.....

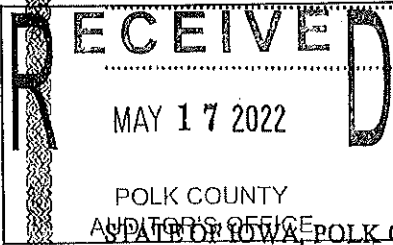
.....2633 Fleur Drive, Des Moines IA 50321.....

.....Parcel.....

which was assessed for the year...2020, in dist. No....7824.17.401.021.....at \$64,847.00.....assessed value,.

I hereby ask that the taxes on \$64,847.00.....assessed value be refunded or cancelled on account of erroneous assessment as follows:

.....Italian-American Cultural Center of Iowa.....
.....is a non-profit 501(c)(3) corporation as per attached document.....



STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by.....

this.....day of.....,

.....Susan DeFazio, Treasurer.....

(Name)

.....2633 Fleur Dr., Des Moines IA 50321.....

(Address)

.....Deputy Auditor Polk County, Iowa.....

#26