

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MAY 30, 2023 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. PRIDE MONTH – JUNE 2023

PUBLIC HEARING

AMENDING FY 22/23 BUDGET

6. Resolution amending the FY 22/23 budget.

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

7. Resolution approving Quit Claim Deed for vacant parcel at 3308 Lincoln Avenue (City of Des Moines).

PUBLIC HEARING

**POLK COUNTY BOARD OF SUPERVISORS ACTING AS THE
POLK COUNTY BOARD OF HEALTH**

**HEALTH RULES & REGULATIONS
AMENDMENTS TO CHAPTER V, AIR POLLUTION**

8. Resolution adopting amendments to health rules Chapter V – Air Pollution and directing publication.

9. **PUBLIC COMMENTS**

PERMITS

10. Renewal application for Class "E" Retail Alcohol License for QuikTrip #538, 4575 NW 2nd.
11. Renewal application for Class "E" Retail Alcohol License for QuikTrip #562, 4801 NE 14th Street.
12. Renewal application for Class "C" Retail Alcohol License with Outdoor Service Area Permit, for Club Celebrity, 1510 NE Broadway Avenue.

RESOLUTIONS

13. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for June 13, 2023 on Disposal of County Interest in Real Estate (1746 Walker Street).
14. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for June 13, 2023 on Disposal of County Interest in Real Estate (625 Maury Street).

- *15. Resolution approving easement contracts for the 2023 Sanitary Sewer Project (No. 2022SS13).

16. Resolution approving reimbursement for property owner at 4560 NE 38th Street for relocation of two septic system laterals (acquisition and temporary easements for NE Broadway Ave Improvements Project).
- *17. Resolution approving Cooperative Public Service Agreement with City of Alleman (maintenance of joint jurisdictional roadways).
- *18. Resolution approving Cooperative Public Service Agreement with City of Johnston (maintenance of Joint jurisdictional roadways).
- *19. Resolution approving weatherization contract (DOE-23-20).
20. Resolution approving final plat of McCauley Estates Plat 2.
21. Resolution approving integration of the Refugee Alliance of Central Iowa as a program with CFYS (Community, Family and Youth Services).
- *22. Resolution approving Memorandum of Understanding with Heartland Area Education Agency 11 (AEA) to meet requirements of Federal Healthy Kids Act Legislation.
- *23. Resolution approving Facility Service Agreement, and Business Associate Agreement, with Heartland Area Education Agency 11 (AEA) for Shelter Care Educational Program at the Juvenile Detention Center.
- *24. Resolution approving Agreement for Services with WesleyLife for catered congregate meals (Senior Congregate Meal Program sites).
- *25. Resolution approving Agreement with the Polk County Housing Trust Fund to administer and distribute U.S. Treasury Department Emergency Rent Assistance Program Funds for Affordable Housing.
- *26. Resolution approving updated Fees for Clinical Services at the Polk County Health Department.
- *27. Resolution approving Subordination Agreement regarding a property subject to declining mortgage in the Lead Hazard Remediation Program (621 Oak Park).
- *28. Resolution approving Agreement for Services, and Business Associate Agreement, with WesleyLife to provide public health nursing and home care aide services.
- *29. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 1420 Henderson (Penny).
- *30. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 605-10th Street (Mueller/McDanel).
- *31. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 1203 Burlington Terrace (Wasesa/Simbi).
- *32. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 826 E. 25th Ct (Crippen).
- *33. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 2301 Capitol (Clearview Property/Escobar).

- 34. Resolution creating position within Community, Family and Youth Services.
- 35. Resolution reclassifying position within the County Attorney's Office.
- 36. Resolution creating position within the General Services Department.
- *37. Resolution approving 28E agreement with Dallas Center-Grimes Community School District for law enforcement services and a School Resource Officer.
- 38. Resolution approving May 2023 manufactured home abatements.
- *39. Resolution approving Provider Participation Agreement with Iowa Finance Authority for the Iowa Homeowner Assistance Fund Program (IHAF).
- *40. Resolution authorizing settlement of a civil complaint (McCargar).
- 41. Resolution accepting a Sports Tourism Grant for the RAGBRAI overnight stop in Greater Des Moines.
- 42. Resolution authorizing the closing of Wells Fargo parking lot at the NE corner of SW 6th and Vine Street.
- *43. Resolution approving Attorney Fee Agreement with Brown Winick (parking lot SW 6th and Vine Street).
- 44. Resolution approving application for Federal Highway Administrator's Charging and Fueling Infrastructure Discretionary Grant Program funding and committing to matching funds.
- 45. Resolution approving Community Sponsorship awards.
- 46. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- 47. Manure Management Plan (MMP) Update from Brookside Farm Site 2, Maxwell, Iowa.
- 48. Manure Management Plan (MMP) Update from Mud Creek Feeders, Colfax, Iowa.
- *49. Notice of Appraisement of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Southeast Connector Project (Norfolk Southern Railway, Wabash Railroad, Iowa Loan and Trust, unknown successors in interests).
- *50. Filing of Written Decision City of Bondurant voluntary annexation within the urbanized area of the City of Mitchellville.
- *51. Notice of meeting to consider City of Mitchellville voluntary annexation within the urbanized area of the City of Bondurant.
- *52. City of West Des Moines notice of consultation meeting for the Fuller Road Urban Renewal Plan Amendment #4.

*53. City of West Des Moines notice of consultation meeting for the University Avenue Corridor Urban Renewal Plan Amendment #2.

*54. City of Altoona notice of hearing concerning 100% voluntary annexation.

BUDGET ACTIONS

*55. Memorandum of Budget Actions.

APPOINTMENTS

*56. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyia.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.polkcountyia.gov/board-of-supervisors/meeting-agendas-and-minutes/>

County of Polk

Board of Supervisors PROCLAMATION

Whereas, LGBTQ (Lesbian, Gay, Bisexual, Transgender, and Queer) Pride Month is celebrated annually in June to honor the 1969 Stonewall riots, and works to achieve equal justice and equal opportunity for LGBTQ Americans; and

Whereas, "LGBTQ Pride" is often defined as the positive stance against the discrimination, violence, and hatred too many still experience every day that fosters self-affirmation, dignity, visibility, and social community while encouraging the celebration of diversity. All of which support the ongoing struggle for equal rights of LGBTQ people and their families; and

Whereas, cities around our county, state, nation and the globe honor LGBTQ Pride Month with parades, festivals, community days, proclamations and other public recognitions which especially highlight the wide range of contributions that LGBTQ residents, LGBTQ-owned businesses and LGBTQ public servants make to their economies, communities, and nations; and

Whereas, Polk County is strengthened by and thrives upon the rich diversity of its people: all of which contribute to the vibrant character of our County;

Now, therefore, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **June of 2023** to be:

PRIDE MONTH

in Polk County, Iowa, and encourages all residents to recognize and celebrate our great diversity by taking part in community events throughout June which focus on and celebrate our LGBTQ neighbors.

Signed this 30th day of May, 2023, in Des Moines, Iowa.



Tom Hockensmith, Chair
POLK COUNTY BOARD OF SUPERVISORS

#5

RESOLUTION

MOVED by _____ SECONDED by _____
that the following Resolution be adopted:

WHEREAS, Section 331.434(6) of the Iowa Code requires the Board of Supervisors to appropriate by resolution the amounts deemed necessary for each of the County offices and departments for all statutory budget funds; and

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2022/2023 Polk County Budget and Appropriation to reflect the actions and expenditure requirements of the County Offices and Departments since the budget was amended on September 27, 2022, and

WHEREAS, a staff meeting on the proposed amendment was held April 26, 2023, and a public hearing was held May 30, 2023,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors amends the appropriation for Fiscal Year 2022/2023 by fund, department, and service area and appropriates for FY 2022/2023 the sums reflected in the attached appropriation summary.

Approved this ____ day of _____, 2023.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Deborah A. Anderson

Deb Anderson, Budget Manager

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution amending FY 22/23 budget

Agenda Date: May 30, 2023

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the budget was previously amended on September 27, 2022. Significant adjustments include receipt and expenditure of Emergency Rent Assistance Program funds and distribution of ARPA funds. Other adjustments include such items as capital expenditures, position changes, and adjustments based on current expenditure and revenue estimates.

Staff presented the proposed amendment to the Board of Supervisors for discussion and review on April 26, 2023. The amendment has no impact on property taxes levied for FY 22/23.

Action Impact: Approves amendment of the FY 22/23 budget

Fiscal Note: Revenues increase \$107.4 million and expenditures increase \$113.9 million, primarily to pass through federal Emergency Rent Assistance Program funds and to expend American Rescue Plan Act fund balances. Net transfers increase \$0.8 million. The proposed revenue, expense, and transfer adjustments decrease ending fund balances by \$5.7 million compared to current budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Other Uses	Anticipated Revenue & Other Sources	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	N/A	604,017,171	525,665,602	Y	Various	Various

Additional Fiscal Note Information (optional):

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
POLK COUNTY**

Fiscal Year July 1, 2022 - June 30, 2023

POLK COUNTY conducted a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

Meeting Date:	Meeting Time:	Meeting Location:
5/30/2023	09:30 AM	111 Court Avenue Room 120, Des Moines, Iowa 50309

The governing body of the POLK COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	205,511,613	0	205,511,613
Less: Uncollected Delinquent Taxes - Levy Year	2	842,981	0	842,981
Less: Credits to Taxpayers	3	7,669,289	0	7,669,289
Net Current Property Tax	4	196,999,343	0	196,999,343
Delinquent Property Tax Revenue	5	21,500	0	21,500
Penalties, Interest & Costs on Taxes	6	1,365,000	0	1,365,000
Other County Taxes/TIF Tax Revenues	7	8,328,467	(37,000)	8,291,467
Intergovernmental	8	71,451,514	106,197,033	177,648,547
Licenses & Permits	9	1,254,050	0	1,254,050
Charges for Service	10	17,402,232	331,483	17,733,715
Use of Money & Property	11	9,985,163	3,804,820	13,789,983
Miscellaneous	12	6,864,965	(3,027,059)	3,837,906
Subtotal Revenue	13	313,672,234	107,268,277	420,941,511
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	126,000,587	(21,504,846)	104,495,741
Proceeds of Fixed Asset Sales	16	84,000	144,350	228,350
Total Revenues & Other Sources	17	439,756,821	85,908,781	525,665,602
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	101,930,337	3,172,578	105,102,915
Physical Health & Social Services	19	48,232,798	409,454	48,642,252
Mental Health, ID & DD	20	24,327,604	(690,992)	23,636,612
County Environment & Education	21	30,180,986	11,519,856	41,700,842
Roads & Transportation	22	13,739,466	1,353,412	15,092,878
Government Services to Residents	23	9,573,254	298,739	9,871,993
Administration	24	83,835,913	95,053,631	178,889,544
Nonprogram Current	25	0	0	0
Debt Service	26	28,154,801	1,015,094	29,169,895
Capital Projects	27	49,928,278	1,756,321	51,684,599
Subtotal Expenditures	28	369,903,437	113,888,093	503,791,530
Other Financing Uses:				
Operating Transfers Out	29	122,510,042	(22,284,401)	100,225,641
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	512,413,479	91,603,692	604,017,171
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(72,656,658)	(5,694,911)	(78,351,569)
Beginning Fund Balance - July 1, 2022	33	253,891,512	(3,307)	253,888,205
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	43,963,022	5,929,891	49,892,913
Fund Balance - Committed	37	49,311,875	(16,350,219)	32,961,656
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	87,959,957	4,722,110	92,682,067
Total Ending Fund Balance - June 30, 2023	40	181,234,854	(5,698,218)	175,536,636

Explanation of Changes: Implements changes as approved by the Board of Supervisors, primarily receipt and distribution of federal funding for Emergency Rental Assistance and allocations of ARPA funding

05/30/2023

Signature of Certification	Adopted On	County Auditor Signature of Certification
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POLK COUNTY		
APPROPRIATION SUMMARY, AS OF 05/30/23		
FISCAL YEAR 22/23		
		22/23
Total By Fund		AMENDED
001	General Basic	\$ 218,980,425
002	General Supplemental	61,327,445
003	Risk Management	7,210,056
004	Community Development	9,606,061
005	Economic Development	20,227,854
006	Conservation Projects	554,090
007	GIMS	60,795
010	Mental Health	23,636,612
011	Rural Basic	2,726,838
012	Rural Supplemental	1,477,273
013	Forfeited Property/Sheriff/State	17,300
014	Forfeited Property/Sheriff/Fed	25,000
015	Forfeited Property/Co. Attorney	25,000
018	Co. Attorney Collections	32,815
020	Secondary Roads	18,909,930
021	Recorder's Surcharge	118,000
024	Fire Protection	1,300,000
026	REAP	262,069
031	Conservation Mitigation Bank	500,000
032	ARPA	62,733,826
033	Tax Increment Finance	1,397,118
034	Drainage Districts	250,000
046	Debt Service	29,169,895
051	Conservation PCWLL	23,472,652
052	Courthouse	768,543
055	Capital Projects	19,001,933
	Fund Total	\$ 503,791,530

110-282

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Des Moines to obtain this vacant parcel located at 3308 Lincoln Avenue, Des Moines, Iowa, legally described as:

E 50 F W 230 F LOT A & W 50 F N 88.51 F LOT 1 OAK-WOOD

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to the City of Des Moines; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

#7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 83-23 approving a Quit Claim Deed to the City of Des Moines, File #110-282 (Dist. 100 Parcel 10190-000-000) vacant parcel located at 3308 Lincoln Avenue, Des Moines, IA.

Agenda Date: May 30, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On May 16, 2023 the Board approved a resolution for a public hearing to convey this parcel to the City of Des Moines.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from the City of Des Moines to obtain this parcel for the 2022 Storm Sewer Repair – Contract 1 Project. Polk County received this parcel by Tax Deed in October of 1999. Property size is 50' x 113'. Parcel is buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Des Moines.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			N/A			

Additional Fiscal Note Information (optional):



RESOLUTION

Moved by _____, Seconded by _____, that the following Resolution be adopted:

WHEREAS, the Polk County Local Board of Health conducts a local air quality program approved by the Iowa Department of Natural Resources pursuant to Iowa Code Section 455B.145; and

WHEREAS, Polk County Local Board of Health Rules and Regulations Chapter V-Air Pollution sets out the rules and requirements of the local program; and

WHEREAS, the Polk County Public Works Director believes it advisable to amend the current air quality program rules in the manner set out in (Exhibit A) in order to update references and cross references, add additional definitions, update and add additional emission standards for air pollutants for source categories and add exemptions for construction and operating permits, all in order to make the local program more efficient and retain approval under section 455B.145; and

WHEREAS, a public hearing on the proposed amendments has been held on this date before this body acting in its capacity as the Polk County Local Board of Health and all citizens appearing to comment on the proposed amendments have been heard and this Board has considered any such comments.

NOW, THEREFORE BE IT RESOLVED that, acting as the Polk County Local Board of Health, this Board hereby adopts the Board of Health Rules and Regulations amendments as set forth in Exhibit A to this resolution, and the Rules and Regulations as amended shall be effective on and after the day following the date of publication of the amendments pursuant to Section 137.104 of the Code of Iowa; and

BE IT FURTHER RESOLVED that, acting as the Polk County Board of Supervisors, and pursuant to Iowa Code Section 137.104, this Board hereby approves the amendments to the Polk County Local Board of Health Rules and Regulations as set forth in Exhibit A and authorizes the Auditor to cause publication thereof.

Approved this ____ day of _____, 2023.

POLK COUNTY BOARD OF SUPERVISORS
Acting in its capacity as the
POLK COUNTY LOCAL BOARD OF HEALTH
(For adoption) and acting as the
POLK COUNTY BOARD OF SUPERVISORS
(For Approval)

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR ACTION:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY


Assistant County Attorney

Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 90-23, acting as Polk County Local Board of Health, adopting amendments to health rules Chapter V- Air Pollution, and directing publication; and acting as Board of Supervisors, approving the amendments.

Agenda Date: May 30, 2023

Contact Individual: Jennifer Bradley, Air Permit Engineer, Polk County Public Works Department, 515-286-2227

Previous Action taken by the Board: Approved amendment updates and authorized the Auditor to cause publication thereof.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the updated amendments, acting as the Polk County Board of Supervisors, and pursuant to Iowa Code Section 137.104 to the Polk County Local Board of Health Rules and Regulations, Chapter V-Air Pollution as set forth in Exhibit A and authorize the Auditor to cause publication thereof.

Background: Polk County has a local air quality program approved under IAC Chapter 455B. Generally, the County regulations must track state regulations to retain program approval. In 1981, this Board appointed itself to act as the local board of health pursuant to Iowa Code Chapter 137. While many Board of Health duties have been delegated to the Board of Health Advisory Committee, this Board retains authority to adopt and revise health regulations. Iowa Code §137.104 authorizes County Boards of Health to adopt rules subject to approval by the County Board of Supervisors, thus this resolution reflects this Board's dual capacity as both Board of Health and Board of Supervisors.

Action Impact: The proposed rule changes will update County regulations to conform to Federal and State rules, thus allowing the County program to retain state approval under Iowa Code section 455B.145. The proposed amendments update department references and federal regulation cross references, add additional definitions, update and add additional emission standards for air pollutants for source categories and add exemptions for construction and operating permits as outlined in the Notice of Hearing (Exhibit B).

Fiscal Note: No impact; however, failure to adopt the proposed rules may result in loss of program certification and corresponding loss of Federal and State grant funding.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N/A	N		

Additional Fiscal Note Information (optional): None

2015-5005

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate of parcel located at 1746 Walker Street, Des Moines, Iowa and legally described as:

W 90 FT S 140 FT LOT 3 BLK 71 STEWARTS ADDITION

To Danita R. Parker for a total of \$10,600.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of June 13, 2023, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

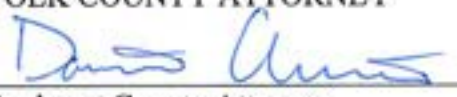
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: \$10,600.00 to Real Estate Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 84-23 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File 2015-5005, parcel located at 1746 Walker Street to Danita R. Parker, District 40 Parcel 05830-000-000.

Agenda Date: May 30, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from Danita R. Parker for a total of \$10,600.00 to purchase this parcel. The County received this parcel by tax deed in January of 2022. Property size is 90' x 140'.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			\$10,600.00			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 13th of June, 2023 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate of parcel located at 1746 Walker Street, Des Moines, Iowa and described as:

W 90 FT S 140 FT LOT 3 BLK 71 STEWARTS ADDITION

To Danita R. Parker, Inc. a total of \$10,600.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



81-44

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate of parcel located at 625 Maury Street, Des Moines, Iowa and legally described as:

E 50 F LOT 6 BLK 65 TOWN OF DE MOINE

To Bonita Heard-Harris for a total of \$1,200.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

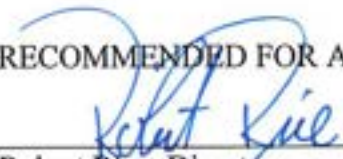
NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of June 13, 2023, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

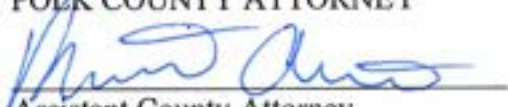
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: \$1,200.00 to Real Estate Fund

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 86-23 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File 81-44, parcel located at 625 Maury Street to Bonita Heard-Harris, District 40 Parcel 01556-000-000.

Agenda Date: May 30, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from Bonita Heard-Harris for a total of \$1,200.00 to purchase this parcel. The County received this parcel by tax deed in April of 1967. Property size is 50' x 56'.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			\$1,200.00			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 13th of June, 2023 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate of parcel located at 625 Maury Street, Des Moines, Iowa and described as:

E 50 F LOT 6 BLK 65 TOWN OF DE MOINE

To Bonita Heard-Harris for a total of \$1,200.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Resolution No. 250-22 dated December 13, 2022 authorized the Public Works Department to proceed with the construction of Project No. 2022SS13, "2023 Sanitary Sewer Projects"; and

WHEREAS, in order to facilitate construction the Polk County Public Works Department has negotiated the attached four (4) easement contracts with a total cost of \$3,360.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached easement contracts for Project No. 2022SS13, adopts the contracts, and authorizes the Chair of the Polk County Board of Supervisors to execute the contracts on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Department to execute the terms of said contracts and record all necessary documents.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

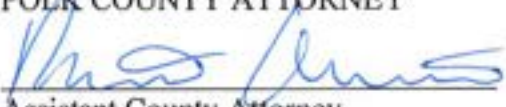
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: Easement costs of
\$3,360.00 to be drawn from the Polk
County Sanitary Sewer Enterprise Fund

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 88-23 to approve easement contracts for the 2023 Sanitary Sewer Project No. 2022SS13.

Agenda Date: May 30, 2023

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached easement contracts, adopts the contracts, and authorizes the Chair to execute the contracts on behalf of Polk County. Approval of contracts, allow Public Works to proceed with construction of this project. Also authorizes the Polk County Public Works Department to execute the terms of said contracts and record all necessary documents.

Comply with Policy: Yes

Background: Project No. 2022SS13, will construct a new sanitary sewer on a portion of NE 43rd Avenue to service residents with septic tank failures. In order to facilitate construction, the Polk County Public Works Department had negotiated four (4) easement contracts with a total cost of \$3,360.00.

Action Impact: Approval of contracts will allow Public Works to proceed with construction of this project, execute the terms of said contracts, and record all necessary documents.

Fiscal Note: Easement costs of \$3,360.00 to be drawn from the Polk County Sanitary Sewer Enterprise Fund.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$3,360.00	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the NE Broadway Avenue Improvements Project, from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-Year Capital Improvement Program; and

WHEREAS, Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the Polk County Attorney's Office have acquired a small portion of property located at 4560 NE 38th Street, Des Moines, Iowa ("the Property") by use of eminent domain; and

WHEREAS, as a result of Polk County's property acquisition, two of the Property's septic system laterals are now on property acquired by the county through eminent domain.

WHEREAS, these two septic system laterals will therefore need to be relocated, which was not contemplated by the prior condemnation proceedings; and

WHEREAS, the Polk County Attorney's Office has reviewed bids received from the Property owner on the Property; and

WHEREAS, the owner of the Property has accepted the low bid for the relocation of the two septic system laterals; and

WHEREAS, the Public Works Department and the Polk County Attorney's Office recommend approval of reimbursement to the Property owner for the relocation of the two septic system laterals.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa, approves reimbursement.

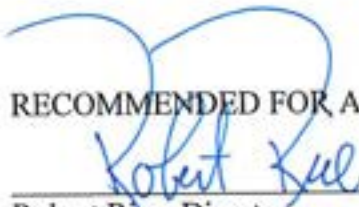
BE IT FURTHER RESOLVED that the Polk County Public Works Department is directed to issue payment in the amount of \$6,400.00 to the owner of the Property.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

#16

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL IMPACT:

Total Costs of \$6,400.00 to be paid from the Polk County
Economic Development Fund.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 89-23 approving reimbursement to property owner at 4560 NE 38th Street for relocation of two septic system laterals affected by Polk County's acquisition through condemnation of permanent and temporary easements for the construction of the NE Broadway Avenue Improvements Project.

Agenda Date: May 30, 2023

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the reimbursement cost for the relocation of two septic system laterals caused by Polk County's acquisition of property necessary for the NE Broadway Avenue Improvements Project, and authorize the Polk County Public Works Department to issue a warrant or check from the Polk County Economic Development Fund to the titleholder of the property.

Comply with Policy: Yes

Background: To facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the County Attorney's Office acquired the easements through use of eminent domain for a small portion of the property, Parcel 164, located at 4560 NE 38 Street, Des Moines.

Action Impact: Allows development and construction of the NE Broadway Avenue Improvements Project to continue.

Fiscal Note: Costs of \$6,400.00 to be paid from the Polk County Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	No	6,400.00	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, due to recent and pending annexations, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Alleman for routine and major maintenance of roadways to reflect those changes in roadway jurisdiction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Alleman and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2023

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 81-23 to approve a Cooperative Public Service Agreement with the City of Alleman for the maintenance of joint jurisdictional roadways.

Agenda Date: May 30, 2023

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approves the terms of the attached agreement, adopts the agreement, and authorizes the Chair to execute the agreement on behalf of Polk County. Directs the Public Works Department return a copy of the signed agreement to the City of Alleman and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: It has been the ongoing practice of this department to enter into Cooperative Service Agreements with local governments or agencies for the routine and major maintenance of Joint jurisdictional roadways in an effort to provide more efficient services for the general public. Due to recent and pending annexations, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Alleman for routine and major maintenance of roadways to reflect those changes in roadway jurisdiction.

Action Impact: The resolution establishes the responsibilities of each jurisdiction for the maintenance of certain roadways as per the terms of the Cooperative Services Agreement.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	N	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, due to recent and pending annexations, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Johnston for routine and major maintenance of roadways to reflect those changes in roadway jurisdiction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Johnston and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 85-23 to approve a Cooperative Public Service Agreement with the City of Johnston for the maintenance of joint jurisdictional roadways.

Agenda Date: May 30, 2023

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approves the terms of the attached agreement, adopts the agreement, and authorizes the Chair to execute the agreement on behalf of Polk County. Directs the Public Works Department return a copy of the signed agreement to the City of Johnston and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: It has been the ongoing practice of this department to enter into Cooperative Service Agreements with local governments or agencies for the routine and major maintenance of Joint jurisdictional roadways in an effort to provide more efficient services for the general public. Due to recent and pending annexations, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Johnston for routine and major maintenance of roadways to reflect those changes in roadway jurisdiction.

Action Impact: The resolution establishes the responsibilities of each jurisdiction for the maintenance of certain roadways as per the terms of the Cooperative Services Agreement.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	N	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolutions be adopted:

WHEREAS, the Polk County Weatherization Program, on behalf of the Polk County Board of Supervisors, has successfully administered Weatherization contracts with the Iowa Department of Human Rights; and

WHEREAS, the Iowa Department of Human Rights desires to enter into a contract with the Polk County Board of Supervisors for the administration of Weatherization funds from the following contract:

Contract Name/Number	Contract Value	Effective Date	Expiration Date
DOE-23-20	\$639,215.00	April 24, 2023	March 31, 2024

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Weatherization Contract DOE-23-20 and authorizes the Public Works Director and Polk County Board of Supervisors Chair to digitally sign the contract with the Iowa Department of Human Rights in the total amount of \$639,215.00; and

BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the contract and the Public Works Director to sign amendments to the contract on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Revenue of \$639,215.00 from the State of Iowa
and offset by equal amount of expenditure.

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 82-23 approving DOE-23-20 Weatherization contract.

Agenda Date: May 30, 2023

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 286-3726

Previous Action taken by the Board: None

Board/Commission Actions: NA

Action Requested (Recommended): Approve Weatherization contract DOE-23-20 with the State of Iowa Department of Human Rights.

Comply with Policy: Yes

Background: Polk County operates a Weatherization Assistance Program to make the homes of low-income residents more energy efficient, to reduce the clients' fuel bills and increase their comfort, and to improve the health and safety in homes by identifying and mitigating health and safety problems such as carbon monoxide, combustion appliance back-drafting and high indoor moisture levels. These services are provided free of charge to qualified residents. Polk County receives Department of Energy (DOE) funds from the Iowa Department of Human Rights to support the Weatherization Program. The DOE-23-20 contract provides funds in the amount of \$639,215.00 and is effective April 24, 2023 to March 31, 2024.

Action Impact: The proposed resolution will approve the \$639,215.00 contract with the Department of Human Rights for the Weatherization Program and authorizes the Public Works Director and Chair to digitally sign the DOE-23-20 Contract. In addition, authorizes the Public Works Department to administer the contract and the Public Works Director to sign amendments to the contract.

Fiscal Note: \$639,215.00 from the Iowa Department of Human Rights offset by an equal amount of expenditure.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$0	\$	Y		
23/24	Y	\$639,215.00	\$639,215.00	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the
following Resolution be adopted:

WHEREAS, the owners of land located in Section 34, Township 79 North, Range 22 West of the 5th P.M. (Beaver Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as McCauley Estates Plat 2; and

WHEREAS, the minor subdivision final plat proposes four (4) single-family residential lots and two (2) outlots on approximately 90.65 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission on September 27, 2021, voted 6-0, with one (1) vacancy, on a motion to recommend approval of the preliminary subdivision plat to the Board of Supervisors, in accordance with staff's recommendation for approval; and

WHEREAS, the Polk County Board of Supervisors on July 5, 2022 voted 4-0, with one (1) absence, on a motion to approve the preliminary subdivision plat, in accordance with staff's recommendation for approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of McCauley Estates Plat 2 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic System
Water Service:	Des Moines Water Works
Zoning:	"AG" Agricultural District
Platted by:	Brad McCauley (property owner)
Surveyor:	Associated Engineering Company of Iowa
Location:	Located at the southwest corner of NE 23 rd Avenue and NE 104 th Street, containing the properties addressed as 2272, 2180, and 2126 NE 104 th Street, Mitchellville.
Township:	Beaver

Approved this _____ day of _____, 2023

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 87-23 approving the Final Plat of McCauley Estates Plat 2.

Agenda Date: May 30, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: The Board of Supervisors approved the Preliminary Plat of McCauley Estates Plat 2 on July 5, 2022 with Resolution No. 146-22.

Board/Commission Actions: The Polk County Zoning Commission met on September 22, 2021 and voted six (6) in favor and with one (1) vacancy on a motion to recommend approval of the Preliminary Plat of McCauley Estates Plat 2, in accordance with staff's recommendation for approval.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes four (4) single-family residential lots and two (2) outlots, on approximately 90.65-acres of land that is zoned "AG" Agricultural District. The four (4) building lots range in area from 2.01-acres to 23.79-acres and will contain single-family dwellings. Lots 1, 2, and 3, and part of Lot 4 of the proposed subdivision is a re-plat Lots 1, 3, 4, and Outlot X, McCauley Estates. One additional development right is created with the proposed subdivision. Outlot X and Outlot Y are unbuildable, and will remain as permanent open space. The property will be served by Des Moines Water Works and individual septic systems.

Action Impact: Approval of the Final Plat allows for its recording and future deed transfers for the new lots.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

McCauley Estates Plat 2 **Major Final Plat**

PLAT INFORMATION: This subdivision plat proposes four (4) single-family residential lots and two (2) outlots on approximately 90.65 acres zoned "AG" Agricultural District.

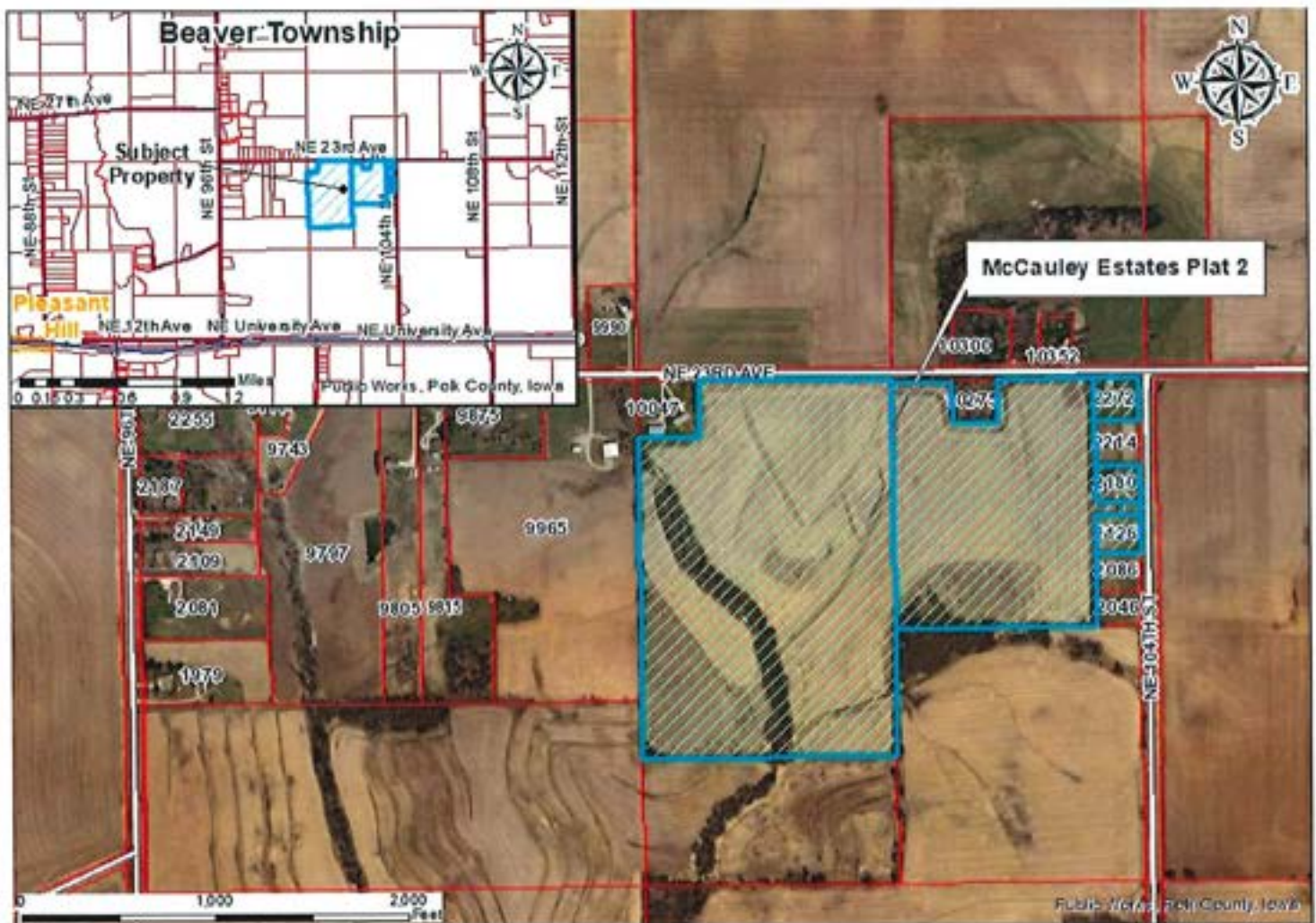
SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Beaver

OWNER & DEVELOPER: Brad McCauley

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be approved:

WHEREAS, the Refugee Alliance of Central Iowa (RACI) is a voluntary membership network of organizations that serve the needs of the growing refugee population in Central Iowa through collaborations, events and advocacy; and

WHEREAS, RACI has historically been located within Oakridge Neighborhood Services as the employer of record and fiscal agent; and

WHEREAS, Oakridge Neighborhood Services is not assessed to be a long-term option for the placement of RACI, and no other suitable options have been identified; and

WHEREAS, the RACI Executive Committee has indicated support for Polk County, Iowa and its Community, Family, and Youth Services (CFYS) Department to serve as the new home of RACI; and

WHEREAS, the integration of RACI into Polk County, Iowa would support the work of the Welcoming Center and assist with critical needs of refugees in Polk County; and

WHEREAS, upon approval of the integration of RACI into Polk County, Iowa and development of a formal Agreement, Oakridge Neighborhood Services shall transfer any existing RACI fund balance to Polk County to support expenses such as staffing, World Refugee Day celebrations, and the Refugee Summit event; and

WHEREAS, Polk County, Iowa intends to create a position of a RACI Coordinator by separate Resolution; and

WHEREAS, the Iowa Department of Health and Human Services (HHS), upon completion of a formal Agreement, shall reimburse Polk County, Iowa for 25% of the RACI Coordinator's total compensation in exchange for that same portion of the RACI Coordinator's time to further the HHS statewide objectives, including additional refugee support collaboratives.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the integration of the Refugee Alliance of Central Iowa network as a program of Polk County, Iowa and authorizes the County Auditor and the Director of the Polk County Community, Family and Youth Services Department to take the necessary steps to implement this resolution and integrate RACI into the Polk County CFYS Welcoming Center.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#21

RECOMMENDED FOR APPROVAL:

By: _____

Eric Kool, Director

Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

KIMBERLY GRAHAM

POLK COUNTY ATTORNEY

By: _____

Assistant County Attorney

FISCAL NOTE:

Total Compensation for the RACI Coordinator for FY23-24 is \$92,933.63

This amount is anticipated to be offset through revenue from the Iowa Department of Health and Human Services in the amount of \$23,233.41

This amount will further be offset by eliminating \$20,000 which the County has previously obligated to Oakridge Neighborhood Services for this position

With those two offsets, the net fiscal impact to the county is \$49,700.22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving integration of the Refugee Alliance of Central Iowa as a program within the Polk County Department of Community, Family and Youth Services.

Agenda Date: May 30, 2023

Contact Individual: Eric Kool, Director
Polk County Community, Family and Youth Services
515-286-3644

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Refugee Alliance of Central Iowa (RACI) has historically been located within Oakridge Neighborhood Services (Oakridge), with that agency acting as the employer of record and fiscal agent. The priorities of RACI were guided by a community executive board of representatives from refugee communities and refugee service agencies. Oakridge Neighborhood Services is not seen as a long-term option to house this collaborative, and its coordinator, and no other viable option has been presented. The RACI executive board is in support of Polk County, Iowa absorbing RACI into Department of Community, Family and Youth Services and having a coordinator hired to operate the services of RACI in the Polk County Welcoming Center.

The transition would include addition of a RACI Coordinator position through a separate resolution submitted through Human Resources and the transfer of residual operational funds from Oakridge Neighborhood Services to Polk County, Iowa.

Fiscal Note: Total staff compensation for FY23/24 is estimated at \$92,933.63 with an offset of \$20,000 from eliminating the Polk County yearly contribution to RACI; and a \$23,000.00 match from the Iowa Department of Health and Human Services Bureau of Refugee Services. There will also be a one-time transfer of approximately \$35,000 of residual funds from Oakridge.

Fiscal year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	1	\$92,933.63	\$58,233.00	N	1023-3414-7000	1023-3414-52290

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa owns and provides youth detention services through its Polk County Juvenile Detention Center, which is operated by Polk County's Community, Family and Youth Services (CFYS) department; and

WHEREAS, Polk County Community, Family and Youth Services meets the educational needs of its residents through the services provided by Heartland Area Education Agency 11 (AEA) Shelter Care Education Program (SCEP); and

WHEREAS, federal legislation under the Healthy Kids Act requires that Heartland AEA and CFYS partner to ensure compliance with the legislation; and

WHEREAS, it is required that students have access to 120 minutes of weekly physical activity during weeks in which there are at least five days of school; and

WHEREAS, it is agreed that this requirement will be met through weekly programming facilitated by staff at the Polk County Juvenile Detention Center; and

WHEREAS, the term of this MOU is August 1, 2023 through July 31, 2024.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached MOU with Heartland Area Education Agency 11 to meet requirements of the Healthy Kids Act, and authorizes the Chair of the Polk County Board of Supervisors to sign said MOU on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Eric Kool, Director
Community, Family and Youth Services

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Memorandum of Understanding (MOU) with Heartland Area Education Agency 11 (AEA) to meet the requirements of Federal Healthy Kids Act Legislation.

Agenda Date: May 30, 2023

Contact Individual: Dan Larson, Program Administrator
Community, Family and Youth Services
286-2100

Previous Action taken by the Board: A similar agreement was approved by the Board on July 12, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Juvenile Detention Center (PCJDC) is responsible for providing educational services to residents. In Iowa, shelter and detention centers receive services from the AEA in their respective areas, and for the PCJDC Heartland Area Education Agency 11 (AEA) is that agency.

Further, federal legislation under the Healthy Kids Act requires that all youth age 6-12 enrolled in alternative schools, receive a minimum of 120 minutes per week of physical activity during weeks in which there are at least five days of school. Staff at Polk County Juvenile Detention Center ensure this requirement is met by providing programming that allows youth to participate in indoor and outdoor activities involving movement, manipulation, or exertion of the body. The term of this MOU is August 1, 2023 through July 31, 2024.

Action Impact: Approval of this Memorandum of Understanding will ensure that Polk County Juvenile Detention and Heartland AEA are meeting the requirements of the Healthy Kids Act.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	0	0	N		

Additional Fiscal Note Information (optional): No impact on the CFYS budget.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Juvenile Detention Center meets the educational needs of its residents through Heartland Area Education Agency (AEA) for the Shelter Care Education Program (SCEP); and

WHEREAS, the Iowa Department of Education requires a written Facility Service Agreement (Agreement) between Heartland AEA and Polk County, Iowa, for implementation of the SCEP at the Polk County Juvenile Detention Center; and

WHEREAS, Heartland AEA and Polk County, Iowa desire to enter into this Agreement to set forth the basic responsibilities of each party in the provision of education to the residents of the Polk County Juvenile Detention Center; and

WHEREAS, this Agreement shall commence on August 1, 2023 and shall expire on July 31, 2024; and

WHEREAS, to abide by the privacy and security regulations of HIPAA, Polk County, Iowa and Heartland AEA desire to enter into a Business Associate Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Facility Service Agreement for educational services and Business Associate Agreement with Heartland Area Education Agency 11, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreements on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Facility Service Agreement and Business Associate Agreement with Heartland Area Education Agency 11 (AEA) for the Shelter Care Educational Program (SCEP) at the Polk County Juvenile Detention Center.

Agenda Date: May 30, 2023

Contact Individual: Dan Larson, Program Administrator
Community, Family and Youth Services
286-2100

Previous Action taken by the Board: A similar agreement was approved by the Board on July 12, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Juvenile Detention Center (PCJDC) is responsible for the provision of education services to its residents. In Iowa, all shelter and detention centers receive services from the Area Education Agencies (AEAs) in their respective areas. Services provided by the AEA staff include instruction for regular and special education students, educational assessment, and coordination with each resident's home school. Upon a resident's release from the PCJDC, AEA staff work with each child's home school to ensure continuity and to assist with credit transfer, if applicable. The term of this Agreement is August 1, 2023 through July 31, 2024.

To ensure youth needs are met, it may be necessary to share a youth's medical information with teaching staff. Because of this, both parties desire to enter into a Business Associate Agreement to ensure that the privacy and security regulations of HIPAA are followed.

Action Impact: Approval of this Facility Service Agreement and Business Associate Agreement will put in writing the on-going arrangement between the Polk County Juvenile Detention Center and Heartland AEA. The services currently provided by AEA to youth in the Detention Center will not change because of the Facility Service Agreement.

Additional Fiscal Note Information (optional): This Facility Service Agreement has no impact on the CFYS budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	0	0	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Department of Community, Family & Youth Services has a contract with Aging Resources of Central Iowa to provide a senior nutrition program for adults in Polk County age 60 and older; and

WHEREAS, WesleyLife has significant experience providing menu planning, food preparation, and delivery of catered meals for older adults in Polk County; and

WHEREAS, pursuant to the Polk County procurement policy, including a formal Request for Proposal and scoring of the submitted bids, WesleyLife has been awarded the Agreement to provide meals for the Polk County Senior Congregate Meal Program; and

WHEREAS, WesleyLife shall provide up to 180,000 senior meals each year during the Agreement period of July 1, 2023 through June 30, 2026 for the base unit price of \$5.29 per meal, and shall also provide pie one day each week for an additional \$1.50 per meal; and

WHEREAS, Polk County, Iowa and WesleyLife desire to enter-into an Agreement for Services to set forth the terms and obligations under which the Senior Congregate Meal Program shall operate.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms the attached Agreement for Services with WesleyLife for the Polk County Senior Congregate Meal Program and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 

Eric Kool, Director
Community, Family and Youth Services Department

#24

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: The option to continue this Agreement for as many as three one-year extensions after the close of FY25/26 may result in an increase in the per-meal rate and overall expenditures in those years

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Services with WesleyLife for catered congregate meals at Polk County Senior Congregate Meal Program sites.

Agenda Date: 05-30-2023

Contact Individual: Joyce Webb, Program Administrator
Community, Family and Youth Services
515-286-2113

Previous Action taken by the Board: A similar Agreement was approved by the Board of Supervisors on July 14, 2020.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, Iowa provides congregate meals to persons 60 and older through a Title III grant from Aging Resources of Central Iowa. Polk County contracts with an outside vendor to provide these meals for seniors. Pursuant to the Polk County procurement policy and a competitive bid process, WesleyLife has been awarded the Agreement for these services. The initial term of the Agreement is three years, from July 1, 2023 through June 30, 2026, with the option of three additional one-year extensions. WesleyLife shall provide up to 180,000 meals per year, at a cost of \$5.28 per meal for the first three years. WesleyLife shall also provide pie (a popular request from the participants) one day each week for an additional expense.

Action Impact: Approval will allow Polk County to continue providing congregate noon meals to adults 60 year of age and holder to promote nutrition, socialization, and well-being for the senior citizens in the Polk County community.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$1,170,000.00	\$353,000	N	10233402.74450	1023-3402-52450
24/25	N	0	\$1,170,000.00	\$353,000	N	10233402.74450	1023-3402-52450
25/26	N	0	\$1,170,000.00	\$353,000	N	10233402.74450	1023-3402-52450

Additional Fiscal Note Information (optional):

The option to continue this Agreement for as many as three one-year extensions after the close of FY25/26 may result in an increase in the per-meal rate and overall expenditures in those years

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa has a history of providing emergency rent and utility assistance through its General Assistance Program, Emergency Rental Assistance Program, and through the Polk County Housing Trust Fund (PCHTF) throughout the COVID-19 pandemic; and

WHEREAS, Polk County has been awarded \$62,228,305.42 from the U.S. Department of Treasury, Emergency Rent Assistance Program (ERA2), with \$46,671,229.81 being previously obligated in an Agreement and subsequent amendments with IMPACT Community Action Partnership; and

WHEREAS, per the U.S. Department of Treasury guidelines, 25% of ERA2 funds may be used for construction, rehabilitation, or preservation of affordable housing projects; and

WHEREAS, \$15,557,076.61 of ERA2 funds awarded to Polk County, Iowa remain unallocated and available to be used to increase affordable housing within Polk County if 75% of the awarded funds are earmarked and contracted for emergency rental assistance by way of obligations to individual households; and

WHEREAS, the PCHTF is an established organization with a significant history of allocating community funds to improve and increase the inventory of affordable housing within Polk County; and

WHEREAS, Polk County, Iowa and the PCHTF desire to enter-into an Agreement for Administration and Distribution of previously unallocated U.S. Treasury Department Emergency Rent Assistance Program Funds for Affordable Housing.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with the Polk County Housing Trust Fund for Administration and Distribution of previously unallocated U.S. Department of Treasury Emergency Rent Assistance Program Funds for Affordable Housing, in conformity with U.S. Department of Treasury guidelines, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

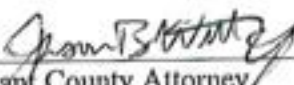
#25

RECOMMENDED FOR APPROVAL:

By: 
Eric N. Kool, Director
Community, Family and Youth Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: This is a budget-neutral agreement. Awarded but unallocated funds in an amount not to exceed \$15,557,076.61 shall be administered and distributed pursuant to this agreement.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with the Polk County Housing Trust Fund to administer and distribute U.S. Treasury Department Emergency Rent Assistance Program Funds for Affordable Housing.

Agenda Date: May 30, 2023

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-286-2062

Previous Action taken by the Board: A related agreement with IMPACT Community Action Partnership to distribute these same funds for the purpose of emergency rental assistance was approved by the Board on February 16, 2021 and followed by several amendments.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County has been awarded \$62,228,305.42 from the U.S. Department of Treasury Emergency Rent Assistance Program (ERA2). Per U.S. Department of Treasury guidelines, a portion of unobligated funds as of October 1, 2022 can be reallocated for construction, rehabilitation, or preservation of affordable housing projects and the operation of affordable housing projects that were constructed, rehabilitated, or preserved using ERA2 funds.

The Polk County Housing Trust Fund (PCHTF) is an established organization with a significant history of allocating community funds for improving and increasing the inventory of affordable housing within Polk County. The partnership between Polk County, Iowa and the PCHTF will allow an experienced agency to seek and support affordable housing projects.

Action Impact: Approval of this agreement will allow the PCHTF to distribute an amount of previously unallocated funds not to exceed \$15,557,076.61 for affordable housing purposes consistent with the parameters and restrictions set forth by the U.S. Department of Treasury.

FY	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23-26	N	N/A	\$15,557,076.61	\$15,557,076.61	N	1010.9031.7492.03	1010.9031.52492

Additional Fiscal Note Information (optional): This is a budget neutral agreement

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on an annual basis, the Polk County Health Department conducts an analysis of the costs and fees associated with clinical services including clinic visits, procedures, vaccines, and laboratory fees; and

WHEREAS, based upon this analysis, the Polk County Health Department recommends approval of the proposed adjustments to the current fee schedule; and

WHEREAS, the proposed updated fee schedule will enhance the Polk County Health Department's ability to continue to provide high-quality and affordable services to residents of Polk County while also adequately funding its own testing and administration costs.

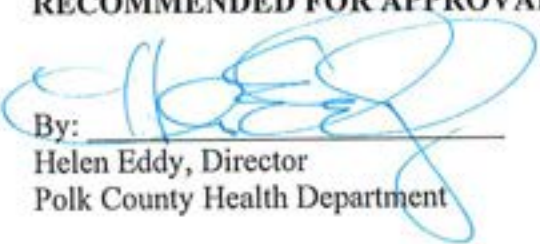
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the updated service fee schedule for clinical services at the Polk County Health Department and authorizes the Chair of the Polk County Board of Supervisors to sign this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving updated Fees for Clinical Services at the Polk County Health Department.

Agenda Date: May 30, 2023

Contact Individual: Mandy Penning, Deputy Health Director
Polk County Health Department
515-286-2005

Previous Action taken by the Board: Most recent fee schedule update was approved by the Board of Supervisors on May 24, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: On a periodic basis, the Polk County Health Department conducts an analysis of the costs and fees associated with clinical services, vaccinations, and laboratory testing. Based upon this analysis, the Polk County Health Department recommends adjustments to the current fee schedule and any requests fees for new or additional services provided at the Polk County Health Department clinic.

Action Impact: The proposed updated fee schedule will enhance the Polk County Health Department's ability to continue to provide high-quality and affordable services to residents of Polk County while also adequately funding its own testing and administration costs.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N				N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa operates a Lead Hazard Remediation Program; and

WHEREAS, once properties are remediated, a declining mortgage in the amount of the remediation repairs paid for with Polk County funds is placed against the property by Polk County, Iowa; and

WHEREAS, Bryce Shabazz has requested a mortgage issued under the Lead Hazard Remediation Program on November 29, 2022 be subordinated to acquire re-financing of the property; and

WHEREAS, the Polk County Lead Hazard Remediation Program Administration Plan provides for an avenue in which Polk County, Iowa may subordinate its mortgage in cases where the homeowner does not receive cash from the refinancing of the mortgage; and

WHEREAS, Polk County has received documentation from the lender, Stewart Title Guaranty Company, that assures no cash will be received as a result of the refinancing.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Subordination Agreement with Bryce Shabazz, and authorizes the Chair of the Polk County Board of Supervisors to sign said Subordination Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

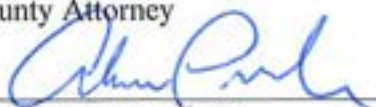
RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

#27

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Subordination Agreement regarding 621 Oak Park Avenue, Des Moines, IA 50313, a property subject to a declining mortgage in the Polk County Lead Hazard Remediation Program.

Agenda Date: May 30, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Department
515-286-2005

Previous Action taken by the Board: A declining mortgage on the property was entered on November 29, 2022 pursuant to an Agreement for Lead Remediation Services.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County operates a Lead Hazard Remediation Program. Once the remediation project is complete, Polk County places a three-year declining mortgage on the property for the amount of money the County has contributed to the project. For every year the homeowner stays in the home, 33% of the cost of the mortgage is forgiven. The owner of the home at 621 Oak Park Avenue, Des Moines, IA 50023, Bryce Shabazz, has requested Polk County subordinate its mortgage to allow the homeowner to acquire re-financing of the property. Section 5.1 of the Polk County Lead Hazard Remediation Program Administration Plan allows Polk County to subordinate its mortgage (and allow the re-financing institution to have a higher priority in recovering funds in case of foreclosure) in cases where the homeowner does not receive cash back from the re-financing. Polk County has received documentation from the mortgage company supporting the fact that no cash will be received as a result of the re-financing.

Action Impact: A low-income homeowner will get necessary re-financing for their home while maintaining compliance with obligations agreed-to in the Polk County Lead Hazard Remediation Program.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y				N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in February of 2023, Polk County, Iowa put forth a Request for Proposal (RFP) bid process to identify a provider of Local Public Health Nursing and Home Health Care Aide services; and

WHEREAS, WesleyLife responded with the highest value responsible bid to provide these services; and

WHEREAS, WesleyLife is a qualified provider of public health nursing and home care aide services in Polk County, Iowa; and

WHEREAS, WesleyLife was chosen to provide the Local Public Health services outlined in the RFP for a period of one year, with an additional four years of extensions contingent upon WesleyLife's continued ability to meet the Agreement's requirements; and

WHEREAS, Polk County, Iowa and WesleyLife desire to enter-into an Agreement for Services commencing on July 1, 2023 and expiring on June 30, 2024, with the possibility of further extensions; and

WHEREAS, Polk County, Iowa and WesleyLife desire to enter-into a Business Associate Agreement to establish protections for client's protected health information per the requirements of HIPAA; and

WHEREAS, funding of \$300,000.00 for FY23/24 shall be allocated from the budget of the Polk County Health Department for these services; and

WHEREAS, funding of \$340,000.00 for FY23/24 shall be allocated from the budget of the Polk County Behavioral Health and Disability Services Department for these services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Services and Business Associate Agreement with WesleyLife for the provision of Local Public Health Services and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED That the Director of the Polk County Health Department and the Director of the Polk County Behavioral Health and Disability Services Department, or their designees, be authorized to execute any and all documents in furtherance of this Agreement or its distribution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#28

RECOMMENDED FOR APPROVAL:

By: 

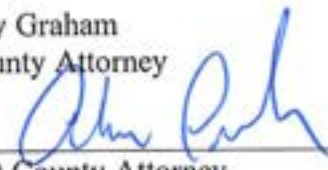
Helen Eddy, Director
Polk County Health Department

By: 

Annie Uetz, Director
Polk County Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: PCHD FY23/24 \$300,000
BHDS FY23/24 \$340,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Services and Business Associate Agreement with WesleyLife to provide Public Health Nursing and Home Care Aide services.

Agenda Date: 5/30/2023

Contact Individual: Mandy Penning, Deputy Health Director, 286-2005

Previous Action taken by the Board: A previous Agreement with WesleyLife for the similar services was approved by the Polk County Board of Supervisors on July 24, 2018 and renewed yearly.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Historically, the Iowa Department of Health and Human Services (HHS) has provided funding to Polk County, Iowa through the Local Public Health Services Contract to assure that core public health functions and essential public health services are delivered in the community. These services included public health home nursing and home care aide services. Iowa HHS has changed its guidelines for funding of Local Public Health Services, resulting in Iowa HHS no longer providing funding for direct care services, and instead providing funding for administration of a Local Public Health Services Program. Polk County, Iowa recognizes the need and value of direct public health care services to its citizens, and thus, in FY23/24, Polk County has committed to continuing these public health services and to funding them.

Through a bid process in 2023, WesleyLife was chosen to be the provider of these services on behalf of Polk County, Iowa for a 1-year term, with the possibility of four additional one-year extensions. This Agreement for Services with WesleyLife also includes funding from the Polk County Behavioral Health and Disability Services (BHDS) Department for the provision of home care aide services for their clients.

Polk County, Iowa is committed to the privacy of its client's protected health information and is committed to compliance with HIPAA. As such, Polk County, Iowa and WesleyLife desire to enter-into a Business Associate Agreement.

Action Impact: Polk County, Iowa desires to award and enter-into an Agreement for Services to WesleyLife to provide home care aide and home nursing services on behalf of the County. Reimbursement for these services shall not exceed \$300,000.00 per fiscal year. WesleyLife shall also provide home care aide services for clients of the Polk County BHDS Department. The services to BHDS shall not to exceed \$340,000 per fiscal year. The total cost of the Agreement shall not exceed \$640,000 per fiscal year.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY23/24	Y	300,000	300,000	Y	10223404.76260	
FY23/24	Y	332,096	332,096	Y	100444030.84032.320.3220a	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1420 Henderson Avenue, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00PM on 5/11/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$3,293.00
FexSteve Limited Company	\$3,500.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$3,293.00**; and

WHEREAS, FAB Rehab, Brandon and Shelley Penny and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$3,293.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#29

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$3,293.00
FY 22/23 expenses	\$3,293.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1420 Henderson Avenue, Des Moines, Iowa 50316.

Agenda Date: May 30, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Brandon and Shelley Penny own a property at **1420 Henderson Avenue, Des Moines, Iowa 50316**. Mr. and Mrs. Penny have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior of the home. Bids were publicly opened on **May 11, 2023**. The following bids were received:

FAB Rehab	\$3,293.00
FexSteve Limited Company	\$3,500.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$3,293.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$3,293	\$3,293	N	10223018.77440.01	10223018.52440
2022-23	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2022-23	Y	\$0	\$0	N	10223017.77490.04	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 605 10th Street, West Des Moines, Iowa 50265; and

WHEREAS, bids were received by 2:00PM on 4/20/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$16,950.00
FexSteve Limited Company	\$19,950.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$16,950.00**; and

WHEREAS, FAB Rehab, Ernest Mueller III & Mahala McDanel and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$16,950.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith

#30

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Arthur Smith
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$16,950
FY 22/23 expenses	\$16,950

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 605 10th Street, West Des Moines, Iowa 50265.

Agenda Date: May 30, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Ernest Mueller III & Mahala McDanel own a property at **605 10th Street, West Des Moines, Iowa 50265**. Mr. Mueller & Ms. McDanel have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **April 20, 2023**. The following bids were received:

FAB Rehab	\$16,950.00
FexSteve Limited Company	\$19,950.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$16,950.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$16,950	\$16,950	N	10223018.77440.01	10223018.52440
2022-23	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2022-23	Y	\$0	\$0	N	10223017.77490.04	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1203 Burlington Terrace, Des Moines, Iowa 50314; and

WHEREAS, bids were received by 2:00PM on 5/11/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$18,500.00
FexSteve Limited Company	\$21,350.00
FAB Rehab	\$25,100.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$18,500.00**; and

WHEREAS, Richmond Construction, Nyangema Wasesa, Yerima Simbi and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$18,500.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#31

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$18,500
FY 22/23 expenses	\$18,500

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1203 Burlington Ter, Des Moines, Iowa 50314.

Agenda Date: May 30, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Nyangema Wasesa and Yeremia Simbi own a property at **1203 Burlington Terrace, Des Moines, Iowa 50314**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **May 11, 2023**. The following bids were received:

Richmond Construction	\$18,500.00
FexSteve Limited Company	\$21,350.00
FAB Rehab	\$25,100.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$18,500.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$13,000	\$13,000	N	10223018.77440.01	10223018.52440
2022-23	Y	\$5,500	\$5,500	N	10223018.77440.05	10223018.52440
2022-23	Y	\$0	\$0	N	10223017.77490.04	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 826 E 25th Ct, Des Moines, Iowa 50317; and

WHEREAS, bids were received by 2:00PM on 5/11/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$38,900.00
FAB Rehab	\$39,848.00
FexSteve Limited Company	\$43,475.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$38,900.00**; and

WHEREAS, Richmond Construction, Sharlea and Gavin Crippen and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$38,900.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#32

Tom Hockensmith
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$20,750
FY 22/23 expenses	\$38,900

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 826 E 25th Ct, Des Moines, Iowa 50317.

Agenda Date: May 30, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Sharlea and Gavin Crippen own a property at **826 E 25th Ct, Des Moines, Iowa 50317**. They have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **May 11, 2023**. The following bids were received:

Richmond Construction	\$38,900.00
FAB Rehab	\$39,848.00
FexSteve Limited Company	\$43,475.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$38,900.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$18,150	\$18,150	N	10223018.77440.01	10223018.52440
2022-23	Y	\$2600	\$2600	N	10223018.77440.05	10223018.52440
2022-23	Y	\$18,150	\$0	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2301 Capitol Avenue, Des Moines, Iowa 50317; and

WHEREAS, bids were received by 2:00PM on 5/11/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$19,700.00
FAB Rehab	\$22,950.00
FexSteve Limited Company	\$25,250.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$19,700.00**; and

WHEREAS, Richmond Construction, Clearview Property LLC, Jose Escobar and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$19,700.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#33

Tom Hockensmith
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$19,700
FY 22/23 expenses	\$19,700

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2301 Capitol Avenue, Des Moines, Iowa 50317.

Agenda Date: May 30, 2023

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Clearview Property LLC (Contract Seller) and Jose Escobar (Contract Buyer) own a property at **2301 Capitol Avenue, Des Moines, Iowa 50317**. Mr. Escobar has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **May 11, 2023**. The following bids were received:

Richmond Construction	\$19,700.00
FAB Rehab	\$22,950.00
FexSteve Limited Company	\$25,250.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$19,700.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$19,700	\$19,700	N	10223018.77440.01	10223018.52440
2022-23	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2022-23	Y	\$0	\$0	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Refugee Alliance of Central Iowa (RACI) Coordinator has been located within the Refugee Alliance of Central Iowa and Oakridge Neighborhood Services, as the employer of record and fiscal agent, and

WHEREAS, the Executive Committee of the Refugee Alliance of Central Iowa has identified Polk County as the preferred employer of the RACI Coordinator, and

WHEREAS, the Director of Community, Family, and Youth Services, in conjunction with the Deputy County Administrator, has identified the Welcome Center as the appropriate location for refugee alliance coordination activities, and

WHEREAS, the transition of employment of the current RACI Coordinator to Polk County, Iowa is essential to continue to support refugee alliance coordination activities, and

WHEREAS, the Human Resources Department conducted a thorough job analysis of the proposed position and is recommending the following position modification:

- Create one (1) Refugee Alliance of Central Iowa (RACI) Coordinator position, AFSCME grade 17, range \$61,379-\$80,343, effective July 1, 2023.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marano
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$92,933 for FY23/24, \$104,379 for FY24/25, and \$109,861 for FY25/26.

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Community, Family, and Youth Services Department

Agenda Date: May 30, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) Refugee Alliance of Central Iowa (RACI) Coordinator position, AFSCME grade 17, range \$61,379-\$80,343, effective July 1, 2023.

Comply with Policy: Yes

Background: The Refugee Alliance of Central Iowa (RACI) Coordinator position has been located within the Refugee Alliance of Central Iowa and Oakridge Neighborhood Services, as the employer and fiscal agent. The Executive Committee of the Refugee Alliance of Central Iowa has identified Polk County as the preferred employer of the RACI Coordinator. The Director of Community, Family, and Youth Services, in conjunction with the Deputy County Administrator, has identified the Welcome Center as the appropriate location for refugee alliance coordination activities. The transition of employment of the current RACI Coordinator to Polk County, Iowa is essential to continue to support refugee alliance coordination activities. The Human Resources Department conducted a thorough job analysis of the proposed position and is recommending the position modification.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$92,933 for FY23/24, \$104,379 for FY24/25, and \$109,861 for FY25/26.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	1	\$92,933		Y	10233414	
24/25	N	0	\$104,379		N		
25/26	N	0	\$109,861		N		

Additional Fiscal Note Information (optional): The Iowa Department of Health and Human Services has verbally committed to funding twenty-five percent (25%) of the position. A remaining fund balance of more than \$40,000 will be transferred from Oakridge Neighborhood Services to support community activities. Additionally, the Board of Supervisors has previously budgeted \$20,000 for the proposed position.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the County Attorney has continued the review of the Civil Division, and

WHEREAS, the County Attorney requests to increase allotted hours for a current part-time Assistant County Attorney position, resulting in benefit eligibility changes, and

WHEREAS, the County Attorney is requesting the following position modification:

- Reclassify one (1) Assistant County Attorney position from part-time (less than 30 hours), ATTY, \$43.072 hourly, to part-time (more than 30 hours with benefits), ATTY, range \$89,891-\$154,602.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Mance
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$506 for FY22/23, \$38,684 for FY23/24, and \$41,600 for FY24/25. The County Attorney's Office has the funds to cover the estimated costs.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the County Attorney's Office

Agenda Date: May 30, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 2/13/2023

Action Requested (Recommended): Reclassify one (1) Assistant County Attorney position from part-time (less than 30 hours), ATTY, \$43.072 hourly, to part-time (more than 30 hours with benefits), ATTY, range \$89,891-\$154,602.

Comply with Policy: Yes

Background: The County Attorney has continued the review of the Civil Division and is requesting to increase allotted hours for a current part-time Assistant County Attorney position, resulting in benefit eligibility changes.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$506 for FY22/23, \$38,684 for FY23/24, and \$41,600 for FY24/25. The County Attorney's Office has the funds to cover the estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required, Expense Account Code Revenue Account Code	
22/23	Y		\$506		N		
23/24	Y		\$38,684		N		
24/25	N		\$41,600		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of General Services has reviewed the operations of the Building Maintenance Division, and

WHEREAS, the Director is requesting an additional Electrician position, and

WHEREAS, the Director indicates the position is necessary due to current workload and future projects, and

WHEREAS, the Director of General Services is requesting the following position modification:

- Create one (1) Electrician position, AFSCME grade 19, range \$67,280-\$88,172, effective 7/1/2023.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marasco
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$101,946 for FY23/24, \$111,605 for FY24/25, and \$119,836 for FY25/26.

#36

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the General Services Department

Agenda Date: May 30, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) Electrician position, AFSCME grade 19, range \$67,280-\$88,172, effective July 1, 2023.

Comply with Policy: Yes

Background: The Director of General Services has reviewed the operations of the Building Maintenance Division. Due to current workload and future projects, the Director is requesting an additional Electrician position.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$101,946 for FY23/24, \$111,605 for FY24/25, and \$119,836 for FY25/26.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	1	\$101,946		Y	10279106	
24/25	N	1	\$111,605		N		
25/26	N	1	\$119,836		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, the Polk County Sheriff's Office has a successful program providing law enforcement services to schools in Polk County and the Dallas Center – Grimes Community School District seeks to have a School Resource Officer; and

WHEREAS, the Polk County Sheriff and the Dallas Center – Grimes Community School District have agreed to provide this program for a period of three (3) years, from July 1, 2023 through June 30, 2026 (FY 23/24 through FY 25/26); and

WHEREAS, to provide these services, one (1) new Deputy Sheriff FTE will be created effective July 1, 2023 and one (1) patrol vehicle will be purchased and outfitted for service; and

WHEREAS, the attached Law Enforcement Services Agreement has been developed to establish the terms, conditions, and costs for the Polk County Sheriff to provide these services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached 28E Agreement with the Dallas Center – Grimes Community School District for law enforcement services and a School Resource Officer, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said 28E Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
8:00 am, May 24, 2023

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: \$146,968

#37

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving 28E Agreement with the Dallas Center – Grimes Community School District for law enforcement services and a School Resource Officer.

Agenda Date: May 30, 2023

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Action Requested (Recommended): Resolution authorizes the signature of a new 28E Agreement between Polk County and the Dallas Center – Grimes Community School District for law enforcement services and a School Resource Officer.

Background: The Polk County Sheriff's Office has a successful program providing law enforcement services to schools in Polk County and the Dallas Center – Grimes Community School District seeks to have a School Resource Officer. This Agreement provides for an expansion of this program and partnership with the Saydel Community School District from July 1, 2023 through June 30, 2026.

Action Impact: The Polk County Sheriff's Office will provide a Deputy as a School Resource Officer service to the Dallas Center – Grimes Community School District per the attached Agreement. For the Sheriff's Office to provide this expanded service, one (1) new Deputy FTE will be created July 1, 2023 and one (1) patrol vehicle will be purchased and upfitted.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	\$150,655	\$45,198	Y	Multiple Personnel Object Codes	10041030.52540.10
24/25	N	\$156,766	\$48,794	Y		
25/26	N	\$164,265	\$52,976	Y		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the mobile homes on the attached list have been destroyed, dismantled, or removed from their mobile home park or from Polk County; and

WHEREAS, Polk County, Iowa or private buyers may be holding tax sale certificates to some of the mobile homes on the attached list; and

WHEREAS, Iowa Code Section 435.25(3) requires the abatement of taxes when mobile homes have been removed from the County where the taxes are owing or where the treasurer determines that it is administratively impractical to pursue collection of the total amount due.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa, having been informed by the Polk County Treasurer that it is administratively impractical to pursue collection of certain taxes, interest, and costs related to the mobile homes referenced in the attached parcel list, hereby abates all taxes, together with all late interest, costs and fees on those mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that the Polk County Treasurer is directed to strike from the tax books the reference to the mobile homes referenced in the attached parcel list; and

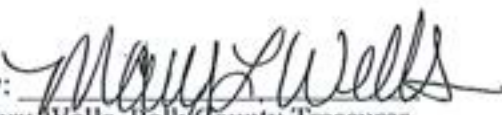
BE IT FURTHER RESOLVED that with reference to all mobile homes on the attached list, any private tax sale buyers and the Polk County Public Works Real Estate Division are directed to return the tax sale certificates to the Polk County Treasurer to be cancelled.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Mary Wells, Polk County Treasurer
Polk County Treasurer's Office

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: May 2023 Manufactured Home Abatement

Agenda Date: 5/30/2023

Contact Individual: Kyle Rice
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - \$3352.00, Cancel Tax Sales - \$2807.00

<u>Parcel Number</u>	<u>May 2023 MH Abatement</u>		<u>Buyer</u>	<u>TS Amount</u>	<u>Tax and Late Interest</u>	
	<u>Tax Sale Year</u>					
A71422					\$ 213.00	
0501435062					\$ 213.00	
05945338306					\$ 80.00	
KJ03874A					\$ 171.00	
1W300618E					\$ 163.00	
20438	2018		Polk County	\$ 829.00	\$ 1,061.00	
5424MH	2018		Polk County	\$ 933.00	\$ 1,202.00	
KSDH08A32812821A					\$ 80.00	
KSDH08A0873542A	16		Polk County	\$ 1,045.00	\$ 169.00	
				\$ 2,807.00	\$ 3,352.00	\$ 6,159.00

May 30, 2023

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Finance Authority (IFA) has created a federally funded program under its Iowa Homeowner Assistance Fund Program (IHAF); and

WHEREAS, the purpose of the IHAF Program is to mitigate financial hardships by providing funds to eligible entities for the purpose of preventing mortgage delinquencies, defaults, foreclosures and displacements of eligible homeowners experiencing financial hardship; and

WHEREAS, the IHAF program makes financial assistance available to qualified homeowners for payment of delinquent property taxes;

WHEREAS, the IFA has requested Polk County enter into a Provider Participation Agreement in order to avail qualifying, delinquent taxpayers the financial assistance available through the IHAF Program;

WHEREAS, the Polk County Treasurer's Office has reviewed the Provider Participation Agreement and recommends Polk County, Iowa participate in the IHAF Program; and

WHEREAS, the Polk County Attorney's Office has reviewed the Provider Participation Agreement and approves the form of the agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Provider Participation Agreement with the Iowa Finance Authority for the Iowa Homeowner Assistance Fund Program, authorizes the Chairperson of the Board of Supervisors to sign the Agreement on behalf of Polk County, Iowa, and authorizes the Polk County Treasurer's Office to return a signed copy of the Agreement to the IFA and administer the Agreement on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Mary L. Wells
Polk County Treasurer

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to participate in Iowa Finance Authority's IHAF

Agenda Date: May 30, 2023

Contact Individual: Kyle Rice, Chief Executive Officer

Previous Action taken by the Board: N/A

Board/Commission Actions:

Action Requested (Recommended): Approval to enter into agreement with Iowa Finance Authority

Comply with Policy: N/A

Background:

The Iowa Finance Authority administers the Iowa Homeowner's Assistance Fund which is federally funded and provides financial assistance to eligible homeowners who have been affected by the COVID-19 pandemic since January 21, 2020. Financial assistance is available for mortgage payments, property taxes, lot rents, homeowner's insurance, and homeowner association fees.

By signing this agreement, Polk County will allow IFA to pay eligible homeowner's delinquent taxes through the IHAF program.

Action Impact: N/A

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Kassadie McCargar was an employee of Polk County, Iowa; and

WHEREAS, Ms. McCargar has alleged coworker on coworker sexual harassment and retaliation during the course of her employment; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in a Settlement Agreement, Release, Indemnity and Covenant not to Sue, to be filed with the County Auditor; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$115,000.00 to be approved by Polk County, Iowa; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW THEREFORE BE IT RESOLVED, that Polk County, Iowa, approves the settlement of Kassadie McCargar's civil rights claim and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith
Chair, Polk County Board of Supervisors

**RECOMMENDED FOR APPROVAL
APPROVED AS TO FORM**

Kimberly Graham
Polk County Attorney

By: /s/ Meghan L. Gavin
Meghan L. Gavin
Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing settlement of civil complaint.

Agenda Date: May 30th, 2023

Contact Individual: Meghan Gavin
Assistant County Attorney
286-3314

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Kassadie McCargar was employed by Polk County from 2021 through 2022. While performing her duties as an office specialist at the Polk County Jail, she alleged coworker on coworker sexual harassment and retaliation. It is in the best interests of Polk County to settle these matters to reduce the risk of continued litigation. Polk County will pay \$115,000.00 for a Settlement Agreement, Release, Indemnity and Covenant not to Sue to resolve the claim.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$115,000.00		N	Ask Deb for Code	
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, Des Moines is an overnight stop for RAGBRAI; and,

WHEREAS, Polk County has applied for a Sports Tourism Grant from the Iowa Economic Development Authority to assist with community wide expenses associated with hosting RAGBRAI overnight; and,

WHEREAS, Polk County was awarded \$20,000 to assist with RAGBRAI expenses.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves and authorizes the Chair to sign award agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:

By: 

Sarah Boese

Deputy County Administrator

APPROVED AS TO FORM:

KIMBERLY GRAHAM

POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY22/23 NA

#41

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing signature of agreement to accept a Sports Tourism Grant for the RAGBRAI overnight stop in Greater Des Moines.

Agenda Date: June 30, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In partnership with Catch Des Moines, Polk County applied for a Sports Tourism Grant from the Iowa Economic Development Authority to offset expenses associated with Des Moines serving as an overnight host city.

Action Impact: The passage of this resolution authorizes signature to accept grant funds.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y		\$20,000	\$20,000	N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the parking lot adjacent to the Polk County owned Cherry St and Wagner lots is currently owned by Wells Fargo, at the NE Corner of SW 6th St. and Vine Street, Parcel 7824-09-206-002; and,

WHEREAS, the closing is scheduled for no later than June 13, 2023.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby authorizes the Deputy County Administrator to sign closing documents on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY22/23

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing closing of Wells Fargo parking lot located at NE Corner of SW 6th St. and Vine Street, Parcel 7824-09-206-002.

Agenda Date: May 30, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Authorizing closing.

Comply with Policy: Yes

Background: Polk County wishes to purchase a parking lot owned by Wells Fargo that is adjacent to the currently Polk County owned Cherry St and Wagner lots. The closing is scheduled for no later than June 13, 2023. This resolution authorizes the Deputy County Administrator to complete the closing for the purchase of the parking lot located at NE Corner of SW 6th St. and Vine Street, Parcel 7824-09-206-002.

Action Impact: Authorizes closing

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the parking lot adjacent to the Polk County owned Cherry St and Wagner lots is currently owned by Wells Fargo; and,

WHEREAS, Polk County wishes to purchase this lot, has completed an environmental assessment and is seeking to engage an environmental attorney to review the completed assessment prior to closing.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the attached Attorney Fee Agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Attorney Fee Agreement with Brown Winick.

Agenda Date: May 30, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of Attorney Fee Agreement.

Comply with Policy: Yes

Background: Polk County wishes to purchase a parking lot owned by Wells Fargo that is adjacent to the currently Polk County owned Cherry St and Wagner lots. An environmental assessment has been completed and it recommends review by an environmental attorney.

Action Impact: Approves Attorney Fee Agreement

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to allow Polk County to submit sites to a regional joint application for funding from the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program (CFI) for sites to the Des Moines Area Metropolitan Planning Organization (MPO) for inclusion and further approving the application which obligates Polk County to matching funds of at least 20% for the construction of said project if funding is granted.

WHEREAS, Polk County is a full member of the Des Moines Area Metropolitan Planning Organization; and

WHEREAS, the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program provides funding to local jurisdictions for the construction of eligible projects; and

WHEREAS, the Des Moines Area Metropolitan Planning Organization will be submitting a joint regional application to the program based on the cumulation of each interested jurisdiction's proposed sites.

NOW, THEREFORE BE IT HEREBY RESOLVED:

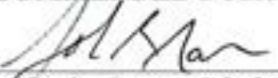
1. The Polk County Board of Supervisors supports and approves the attached proposed sites for the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program to be added to the regional application funding.
2. The Board of Supervisors hereby commits, Polk County to matching monies as required by the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program funding (at least 20% match).
3. Polk County hereby commits to the standards and reporting required of this funding program and will work with the Des Moines Area Metropolitan Planning Organization collect that data.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



John Norris, County Administrator
Polk County

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving application for the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program funding and committing to matching funds.

Agenda Date: May 30, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of grant application and matching funds requirement.

Comply with Policy: Yes

Background: The MPO is coordinating a grant application to the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program. Polk County is a full member of the MPO and has identified proposed sites for Polk County EV charging stations. The grant requires a 20% match.

Action Impact: Approves grant application and matching funds requirement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$130,000				

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY22/23 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

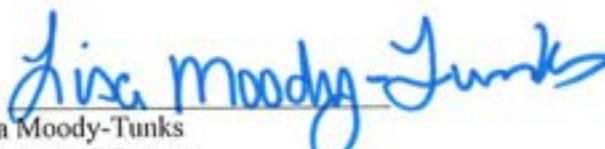
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$46,750.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$46,750.000 total in funds allocated for the attached Community Sponsorship Award List.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: May 30, 2023

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board:

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$46,750.00 of gaming revenue to sponsor various non-profit events or initiatives in 2023.

Action Impact: Passing of this resolution will award \$46,750.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$46,750.00		N		

Additional Fiscal Note Information (optional):

Sponsorship Awards
May 30, 2023

ANKOR WAT Friendship Association, Inc.	\$5,000.00
Capital City Pride Des Moines	\$5,000.00
ChildServe Foundation	\$5,000.00
Des Moines Metro Opera, Inc.	\$5,000.00
Greater Des Moines Habitat for Humanity	\$5,000.00
House of Mercy	\$5,000.00
Iowa Foundation d/b/a	
UnityPointHealth-Des Moines	\$2,500.00
Make-A-Wish Foundation	\$2,500.00
Pleasant Hill Chamber of Commerce	\$1,750.00
St. Vincent de Paul	\$5,000.00
The Des Moines Urban Experience	\$5,000.00
TOTAL	\$46,750.00

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 22-23 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$123,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$123,000.00 from the Community Betterment fund, FY 22-23

#46.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: May 30, 2023

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-May 16, 2023 for \$116,079.46.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY22-23 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$123,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$123,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
May 30, 2023

Ankeny Friends of the Arts d/b/a Ankeny Art Center	\$10,000.00
Big Brother & Big Sisters	\$10,000.00
Brook Run Neighborhood Association	\$2,500.00
Central Campus (Marine Biology)	\$6,000.00
Children and Family Urban Ministries d/b/a Children and Family Urban Movement	\$4,500.00
Des Moines Symphony Association	\$10,000.00
Eat Greater Des Moines	\$8,000.00
Fairground Neighbors for Community Improvement	\$3,000.00
Fairmont Park Neighborhood Association	\$4,000.00
Family Promise of Greater Des Moines	\$1,000.00
Greater Des Moines Music Coalition	\$6,000.00
Highland Park Neighborhood Association	\$3,000.00
Ingersoll Grand-Self Supporting Municipal Improvement District	\$6,000.00
Iowa Center for Children's Justice	\$5,500.00
Iowa Latino Community Center Inc.	\$4,000.00
Knock & Drop Iowa	\$9,000.00
Latina Leadership Initiative of Greater Des Moines	\$7,000.00
Latino Resources Inc. (Latino Heritage Festival)	\$10,000.00
Merle Hay Neighborhood Association	\$2,500.00
Rebuilding Together Greater Des Moines	\$6,000.00
The Jim Ellefson Medical Clinic d/b/a Palmer Ellefson Free Medical Clinic	\$5,000.00
TOTAL	\$123,000.00



MMP Short Form for Annual Updates

CASHIER'S USE ONLY
0473-542-4738-0431
Facility Name
Facility ID #

Iowa law requires annual updated MMPs and fees to be submitted on or before the 1st of the month due. If the update is not submitted by the due date, DNR issues a Notice of Violation. If a complete update and fees are not submitted by the end of the month it is due, the late submittal is referred to DNR legal services for enforcement action, including a \$3,000 penalty. For facilities with IDALS 200A certification, include a copy of the certification and compliance fees with this form to meet annual update requirements.

Instructions:

1. Fill in name, ID number, location, and owner/contact information. Check applicable box(es) below. Sign (facility owner) and date the form.
2. Make copies of this form for yourself, each county and the DNR field office. Submit copy to each county and have each county sign the form.
3. Submit a signed (by each county and facility owner) form to the appropriate [DNR Field Office](#).

Facility Name:	BROOKSIDE FARM SITE 2		Facility ID #:	66143	
Facility Address:	13470 NORTHEAST 104 TH ST.	MAXWELL	IA	50161	
	(Address)	(City)	(State)	(Zip)	
Owner's Name:	JOHN HALL		Phone Number:	515-480-7167	
Mailing Address:	2605 NE 118 TH AVE.	ANKENY	IA	50021	
	(Address)	(City)	(State)	(Zip)	
Email Address (optional):					
Contact Name:	DAVID HALVORSEN		Phone Number:	641-751-6638	
Mailing Address:	405 W MERLE HIBBS BLVD	MARSHALLTOWN	IA	50158	
	(Address)	(City)	(State)	(Zip)	
Email Address (optional):	dph@marshallnet.com				

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

- ☐ I have made no changes to my MMP.
- ☐ I have added acres; ☐ changed crop rotation or optimum yields; ☐ changed application method; ☐ used manure analysis.
- ☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed (Contact your local [DNR Field Office](#)).
- ☒ I have made other changes to my MMP. Describe: SNOW BALL OPERATION

Signature of Facility Owner: John Hall Date: 5-23-23

VERIFICATION OF COUNTY RECEIPT: I have received a complete copy of the annual MMP update.

County:	<u>POLK</u>	Signature:	<u>Jamie Fitzgerald</u>	Date:	<u>5/25/23</u>
County:		Signature:		Date:	
County:		Signature:		Date:	

For DNR to approve the update, submit on this form, check at least one box above, have each county and the facility owner sign and date, and pay the correct fees.

Calculate the Animal Unit Capacity (AUC): multiply the maximum number of each species confined at one time by the appropriate factor indicated below, then add all animal units together and multiply by \$0.15:

ANIMAL SPECIES	(Max Capacity)	X (FACTOR)	AUC
Slaughter or feeder cattle	600	1.0	600
Immature dairy cattle		1.0	
Mature dairy cattle		1.4	
Swine over 55 lbs.		0.4	
Swine 15 lbs. to 55 lbs.; Sheep; Goats		0.1	
Horses		2.0	
Turkeys 7 lbs. or more		0.018	
Turkeys less than 7 lbs.		0.0085	
Broiler or layer chickens 3 lbs. or more		0.01	
Broiler or layer chickens less than 3 lbs.		0.0025	
Fish		0.001	

Fee/AU	Compliance Fee Due
Total AUC <u>600</u> X \$0.15	\$ <u>90.00</u>

4/17



2023 MMP Short Form for Annual Update

Facility

MINGO SITE # 60061
11977 Fall Avenue
Colfax, IA 50054

Date Due: 06/01/2023

Date Received: 05/24/2023

Date Approved: 05/25/2023

Owner

Mud Creek Feeders

Contact

Brian Ritland- Pinnacle Group

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

- ☐ I have made no changes to my MMP
- ☒ I have added acres
- ☒ Change Crop Rotation or Optimum Yields
- ☐ Changed Application Method
- ☐ Used manure analysis
- ☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed
- ☐ I have made other changes to my MMP Describe :

County Notifications

The following counties have been notified:

Jasper

Polk

Story

Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Grow to Finish	3840	1536.00	\$230.40
Total	3840	1536.00	\$230.40

I, Brian Ritland, attest that the information indicated above is accurate and complete.

#48

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
SOUTHEAST CONNECTOR PROJECT (Norfolk
Southern Railway Company, Wabash Railroad
Company, Iowa Loan and Trust Company,
Unknown Successors in Interests),

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

TO:

Titleholders:

Norfolk Southern Railway Company (at Book 4200, Page 257 and at Book 949, Page 609)
c/o Corporation Service Company
505 5th Avenue, Suite 729, Des Moines, Iowa 50309

Iowa Loan and Trust Company
Address Unknown

Unknown Successors in Interest or Claimants of Iowa Loan and Trust Company
Address Unknown

Wabash Railroad Company (at Book 4200, Page 257)
c/o Secretary of State
Hoover Building, 1305 East Walnut Street, Des Moines, Iowa 50319

Unknown Successors in Interests or Claimants of Wabash Railroad Company
Address Unknown

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

United States of America (easement holder at Book 3997, Page 115, and at Book 4211, Page 109, at Book 3655, Page 140, at Book 3997, Page 5, and at Book 4211, Page 115)
c/o United States Attorney Richard D. Westphal

#49



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF	)	NO. UA23-08 / BONDURANT
BONDURANT VOLUNTARY ANNEXATION	)	
WITHIN THE URBANIZED AREA OF THE CITY	)	FILING OF WRITTEN DECISION
OF MITCHELLVILLE	)	

TO: Cities of Bondurant and Mitchellville, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Bondurant under City Development Board Case File No. UA23-08.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, City Development Board Administrator
Phone: 515-725-3126



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF
MITCHELLVILLE VOLUNTARY ANNEXATION
WITHIN THE URBANIZED AREA OF THE CITY
OF BONDURANT

) NO. UA23-13 / MITCHELLVILLE
)
) NOTICE OF MEETING TO CONSIDER
) VOLUNTARY ANNEXATION WITHIN AN
) URBANIZED AREA
)

TO: Cities of Mitchellville and Bondurant, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities.

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on June 14, 2023 at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via Teams Webinar, go to <https://akaaiowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board

CITY OF WEST DES MOINES
MEMORANDUM



TO: Taxing Entities
FROM: Clyde E. Evans, Director of Community and Economic Development
DATE: May 12, 2023
RE: New Consultation meeting for Fuller Road Urban Renewal Plan Amendment #4

Following the consultation meeting of May 10, 2023, for the Fuller Road Urban Renewal Plan Amendment #4, the City learned that the cost of the water line project identified in the plan now was going to exceed the amount listed in the plan. Therefore, the City of West Des Moines is holding a new consultation meeting which is noticed in the attached documents. The revised Urban Renewal Plan is attached.

NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE
CITY OF WEST DES MOINES, STATE OF IOWA AND ALL
AFFECTED TAXING ENTITIES CONCERNING THE
PROPOSED AMENDMENT NO. 4 TO THE FULLER ROAD
URBAN RENEWAL PLAN FOR THE CITY OF WEST DES
MOINES, STATE OF IOWA

The City of West Des Moines, State of Iowa will hold a consultation with all affected taxing entities, as defined in Section 403.17(1), Code of Iowa, as amended, commencing at 10:00 A.M. on May 19, 2023, in the Board Room, City Hall, 4200 Mills Civic Parkway, West Des Moines, Iowa concerning a proposed Amendment No. 4 to the Fuller Road Urban Renewal Plan for the Fuller Road Urban Renewal Area, a copy of which is attached hereto. The consultation meeting will also be accessible virtually, at <https://tinyurl.com/3ntexjwp>.

Each affected taxing entity may appoint a representative to attend the consultation. The consultation may include a discussion of the estimated growth in valuation of taxable property included in the Urban Renewal Area, the fiscal impact of the division of revenue on the affected taxing entities, the estimated impact on the provision of services by each of the affected taxing entities in the Urban Renewal Area, and the duration of any bond issuance included in the Amendment.

The designated representative of any affected taxing entity may make written recommendations for modifications to the proposed division of revenue no later than seven days following the date of the consultation. The Business Development Coordinator, or his delegate, as the designated representative of the City of West Des Moines, State of Iowa, shall submit a written response to the affected taxing entity, no later than seven days prior to the public hearing on the proposed Amendment No. 4 to the Fuller Road Urban Renewal Plan, addressing any recommendations made by that entity for modification to the proposed division of revenue.

This notice is given by order of the City Council of the City of West Des Moines, State of Iowa, as provided by Section 403.5, Code of Iowa, as amended.

Dated this 12th day of May, 2023.



City Clerk, City of West Des Moines, State of
Iowa

(End of Notice)

CITY OF WEST DES MOINES

MEMORANDUM



TO: Taxing Entities

FROM: Clyde E. Evans, Director of Community and Economic Development

DATE: May 15, 2023

RE: New Consultation meeting for University Avenue Corridor Urban Renewal Plan Amendment #2

Following the consultation meeting of May 10, 2023, for the University Avenue Corridor Urban Renewal Plan Amendment #2, the City learned that the 2023 assessed value for the development property was reduced from \$6.9 million to \$5.9 million. The difference in this new assessed value caused the eligible property tax rebate amount to increase from \$1.3 million to \$1.59 million. Therefore, the City of West Des Moines is holding a new consultation meeting which is noticed in the attached documents. The revised Urban Renewal Plan is attached.

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NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE
CITY OF WEST DES MOINES, STATE OF IOWA AND ALL
AFFECTED TAXING ENTITIES CONCERNING THE
PROPOSED AMENDMENT NO. 2 TO THE UNIVERSITY
AVENUE CORRIDOR URBAN RENEWAL PLAN FOR THE
CITY OF WEST DES MOINES, STATE OF IOWA

The City of West Des Moines, State of Iowa will hold a consultation with all affected taxing entities, as defined in Section 403.17(1), Code of Iowa, as amended, commencing at 10:00 A.M. on May 19, 2023, in the Board Room, City Hall, 4200 Mills Civic Parkway, West Des Moines, Iowa concerning a proposed Amendment No. 2 to the University Avenue Corridor Urban Renewal Plan for the University Avenue Corridor Urban Renewal Area, a copy of which is attached hereto. The consultation meeting will also be accessible virtually, at <https://tinyurl.com/3ntexjwp>.

Each affected taxing entity may appoint a representative to attend the consultation. The consultation may include a discussion of the estimated growth in valuation of taxable property included in the Urban Renewal Area, the fiscal impact of the division of revenue on the affected taxing entities, the estimated impact on the provision of services by each of the affected taxing entities in the Urban Renewal Area, and the duration of any bond issuance included in the Amendment.

The designated representative of any affected taxing entity may make written recommendations for modifications to the proposed division of revenue no later than seven days following the date of the consultation. The Business Development Coordinator, or his delegate, as the designated representative of the City of West Des Moines, State of Iowa, shall submit a written response to the affected taxing entity, no later than seven days prior to the public hearing on the proposed Amendment No. 2 to the University Avenue Corridor Urban Renewal Plan, addressing any recommendations made by that entity for modification to the proposed division of revenue.

This notice is given by order of the City Council of the City of West Des Moines, State of Iowa, as provided by Section 403.5, Code of Iowa, as amended.

Dated this 15th day of May, 2023.



City Clerk, City of West Des Moines, State of
Iowa

(End of Notice)



May 19, 2023

Polk County Board of Supervisors
111 Court Avenue, Room 300
Des Moines, IA 50309

To Whom It May Concern:

The City of Altoona has received 100% Voluntary Annexation In An Urbanized Area petitions for property abutting our current corporate boundary. The territory is within two miles of the Ankeny, Bondurant, and Des Moines corporate boundaries.

A PUBLIC HEARING will be held on Monday, June 19, 2023, at 6:30 p.m. in the City Council Chambers, City Hall, 900 Venubry Drive, Altoona, Iowa. The Council will hear and receive comments either for or against the proposed annexation. Enclosed is the following information:

- a. Annexation petitions
- b. Public Hearing notice including legal description of the territory
- c. Map of the area proposed to be annexed, including current Altoona, Ankeny, Bondurant, and Des Moines corporate limits.

The proposed annexation totals 72.377 acres. All 100% of the territory is consenting to the annexation. The annexation does include a portion of Polk County road right-of-way. The territory is generally located in the 6500-6700 block of NE 56th Street.

If the annexation petitions are approved by the Altoona City Council, the application information will be sent to the City Development Board of the State of Iowa for consideration. Please take notice and govern yourself accordingly.

Sincerely,

A handwritten signature in blue ink, appearing to read "Natalie Jacobson".

Natalie Jacobson
Planner

