

## PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, June 4, 2024 at 9:30 a.m.

MEMBERS PRESENT: Matt McCoy, Robert Brownell, Tom Hockensmith, Steve Van Oort, Angela Connolly.

Moved by Van Oort, Seconded by Brownell to dispense with the reading of the May 21, 2024 minutes and they stand approved as printed.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

The Bills as certified were allowed or disallowed on each according to the certified list(s), claim numbers 202405280001 – 202405280874 and 202406040001 – 202406040496.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

### **PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

### **RESOLUTION:** Resolution approving Quit Claim Deed for vacant lot at 805 E. Emma Street (S. Barrios).

### **PUBLIC HEARING:** ZONING MAP AMENDMENT

Proof of Publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

### **RESOLUTION:** Resolution approving the 2050 Comprehensive Plan Future Land Use Map Amendment from Neighborhood Commercial Classification to Business Park Classification (1300 NE 72<sup>nd</sup>).

VOTE YEA: McCoy, Brownell, Van Oort, Connolly.

VOTE NAY: Hockensmith

### **ORDINANCE: (FIRST READING)** Ordinance approving Zoning Map Amendment from Low Density Residential District to Light Industrial District (1300 NE 72<sup>nd</sup>).

VOTE YEA: McCoy, Brownell, Van Oort, Connolly.

VOTE NAY: Hockensmith

### **ORDINANCE: (SECOND READING)** Ordinance approving Zoning Map Amendment from Agricultural District to Estate Residential District for property at 3630 NE 150th Avenue, Cambridge, Iowa (Metro Turf).

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

**MOTION**

Moved by Brownell, Seconded by McCoy to suspend the rules and waive the third reading of the Ordinance.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.  
Ordinance was approved June 4, 2024.

**PUBLIC COMMENTS:**

Supervisor McCoy read the Pride Month Proclamation. Wes Mullins, Executive Director of Capital City Pride made comments and thanked the Board for their support.

**PERMITS:**

FY 24/25 Cigarette/Tobacco/Nicotine/Vapor Permits for the following:

|              |                                |
|--------------|--------------------------------|
| Git-N-Go #25 | 4224 NW 2 <sup>nd</sup> Street |
|--------------|--------------------------------|

|                |                                 |
|----------------|---------------------------------|
| Midwest Mellow | 5201 NE 14 <sup>th</sup> Street |
|----------------|---------------------------------|

|                 |                                 |
|-----------------|---------------------------------|
| Kwik Star #1086 | 5145 NE 14 <sup>th</sup> Street |
|-----------------|---------------------------------|

|                                  |                     |
|----------------------------------|---------------------|
| Tobacco Outlet Plus Grocery #506 | 4923 Merle Hay Road |
|----------------------------------|---------------------|

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

Renewal application for Class “E” Retail Alcohol License for QuikTrip #538, 4575 NW 2<sup>nd</sup>.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

Renewal application for Class “C” Retail Alcohol License, with Outdoor Service Area Permit, for Sonny’s Pizza Bistro, 6594 NW 6<sup>th</sup> Drive.

VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.

**PETITIONS:**

Petitions to suspend taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for property at 2353 E. 21<sup>st</sup> Street (A. Chia).

**RESOLUTIONS:**

Resolution approving final plat of Thielgas Acres.

Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for June 18, 2024 to approve easements to Wastewater Reclamation Authority (Fourmile Mountain Bike Park and land known as Gay Lea Wilson trail).

Resolution approving Investment Agreement with United Way to support a Community Health Needs Assessment project.

Resolution approving Agreement for Transportation Services with Des Moines Independent Community Schools (Norwoodville Community Center Summer Youth Program).

Resolution approving Memorandum of Understanding with Heartland Area Education Agency (AEA) to meet requirements of the Federal Healthy Kids Act.

Resolution approving Facility Service Agreement and Business Associate Agreement with Heartland Area Education Agency for Shelter Care Educational Program (SCEP) at juvenile detention center.

Resolution approving Byrne Justice Assistance Grant (#21-JAG SCIP-535977) for a WARN Program Coordinator (Welcome and Resource Notification).

Resolution creating position within the Sheriff's Office.

Resolution approving renewal agreement with Rochester Armored Car Company.

Resolution approving purchase of election equipment and related software.

Resolution directing sale of \$53,200,000 (subject to adjustment per terms of offering) General Obligation Bonds, Series 2024B.

Resolution approving recommendation of Polk County Assessor for allowance of Homestead Tax Exemption.

Resolution approving recommendation of Polk County Assessor for allowance of Homestead Tax Credit.

Resolution approving applying IEC Hotel Series B July 2024 interest payment to prepayment of Series A-1 principal.

Resolution approving Community Betterment Grant awards.

**REC'D AND FILE:**

Notice that the Board of Supervisors will convene as a Canvassing Board on June 11, 2024 to canvass votes cast for the Primary Election held June 4, 2024.

Manure Management Plan (MMP) Annual Update, Brookside Farm Site 2, Maxwell, Iowa.

Manure Management Plan (MMP) Annual Update, Mingo Site, Colfax, Iowa.

**APPOINTMENTS:**

Moved by Hockensmith, Seconded by McCoy that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Yanira Calderon, Legal Secretary, County Attorney, \$56,032 beginning 6/10/24  
Justin Cornin, Deten Supervisor, Sheriff, \$85,391 beginning 6/30/24  
Christopher Cutler, Budget Specialist, BOS, \$101,635 beginning 6/15/24

Jada Gruhn, Yth Recreational Aide seasonal, H.R., \$!6 retro to 5/31/24  
Andrew Hall, Deten Officer, Sheriff, \$64,897 beginning 7/8/24  
Joy Ihle, Deputy Director, CFYS, \$155,741 beginning 6/10/24  
Leah Newell, Deten Officer, Sheriff, \$62,401 beginning 6/17/24  
Thomas Ogden, Assis County Attorney, County Attorney, \$114,439 beginning 6/5/24  
Brittany Pacha, Office Specialist, CFYS, \$55,365 beginning 6/15/24  
Cheryl Peck, Tax Analyst, Treasurer, \$60,837 beginning 6/15/24  
Melissa Seaman, On-Call Sec Officer, H.R., \$26.848 beginning 6/20/24  
Marissa Signor, Legal Assistant, County Attorney, \$66,560 beginning 6/15/24  
VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly

**LET THE RECORD SHOW** all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by McCoy, Seconded by Hockensmith to adjourn until June 18, 2024 at 9:30 a.m.  
VOTE YEA: McCoy, Brownell, Hockensmith, Van Oort, Connolly.