

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JUNE 7, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

5. Resolution approving Quit Claim Deed for property at 3946 NE 88th Street (City of Altoona).

6. **PUBLIC COMMENTS**

PERMITS

7. Renewal application for Cigarette/Tobacco/Nicotine/Vapor permits for Git-N-Go #25, 4224 NW 2nd Street.

RESOLUTIONS

- *8. Resolution awarding contract to Hands On Excavating, LLC, for Polk County Saturated Buffer Project (no. 488-2223).
- *9. Resolution amending contract with Iowa Department of Natural Resources to provide funds towards a new Water Resources Outreach Coordinator position and educational efforts.
- *10. Resolution awarding contract to The Underground Company, Ltd for the NE 3rd Street Parking Lane Addition-Cornell Elementary Project (no. 2022SP05).
- *11. Resolution approving agreement with Fab Rehab to address lead hazard repairs at 3517 – 50th Street (Thang).
12. Resolution modifying position with the Auditor's Office.
13. Resolution authorizing release of lien against Jeff Lierow's residential property located at 7906 SW 11th Street.
- *14. Resolution entering into an Agreement for Loan, Lien and Repayment, Promissory Note and Real Estate Mortgage with the Young Men's Christian Association of Greater Des Moines, Iowa (YMCA) and authorize the Treasurer/Auditor to distribute the funds.
15. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

16. Notice that the Board of Supervisors will meet as a Canvassing Board on June 14, 2022 to canvass votes cast for the Primary Election held on June 7, 2022.
17. Manure Management Plan Update for Mud Creek Feeders, Colfax, Iowa.
18. Notice of Appraisement of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Pennsylvania Avenue Reconstruction Project (from north of E. University Avenue to E. Washington Avenue).
- *19. Notice of meeting regarding Grimes Urban Renewal Plan Amendment.

BUDGET ACTIONS

20. Memorandum of Budget Actions.

APPOINTMENTS

21. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=ka4vZSvkQJE>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Altoona to obtain this vacant parcel located at 3946 NE 88th Street, Altoona, Iowa and legally described as:

The East 218.00 Feet of the North 400.0 Feet of the East ½ of the SE ¼ of the SE ¼ of Section 20, Township 79 N, Range 22, West of the 5th P.M, Polk County, Iowa

for a total of \$1.00; and

WHEREAS, The County acquired this parcel as a flood buyout through a grant Agreement with the Iowa Homeland Security and Emergency Management Department within Mud Creek watershed as part of the Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project in 2016; and

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to City of Altoona; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

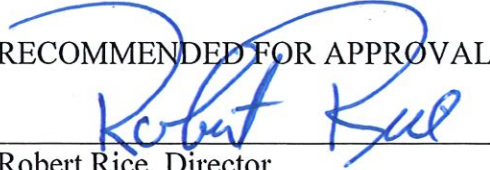
BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

Fiscal Note: None

#5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 96-22 approving a Quit Claim Deed to City of Altoona located at 3946 NE 88th Street to City of Altoona, GP 7922.20.476.002.

Agenda Date: June 7, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: On May 24, 2022 the Board approved a resolution for a public hearing to convey this parcel to the City of Altoona.

Board/Commission Actions: None

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes

Background: Polk County received a request from the City of Altoona to acquire this parcel. The County acquired this parcel as a flood buyout through the Iowa Homeland Security and Emergency Management Department within the Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project in 2016. Property size is 218' x 400'. Based upon terms of acquisition is to remain in permanent open space.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Altoona.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22			\$0			

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County is serving as Fiscal Agent for the Polk County Saturated Buffer project, in collaboration with local, state, and federal partners to improve water quality in Polk County; and

WHEREAS, Project No. 488-2223, Polk County Saturated Buffer Project includes 33 saturated buffers and 15 bioreactors prepared for 2022 installation; and

WHEREAS, this project was publicly let for bids on the May 4, 2022, with the following results:
Hands On Excavating LLC \$408,693.23
of Radcliffe, IA

WHEREAS, it is the recommendation of the Public Works Department to accept the bid from Hands on Excavating LLC in the amount of \$408,693.23; and

WHEREAS, the Public Works Department shall oversee implementations of the Saturated Buffer Project, provide payments to contractor, approve change orders, and coordinate with state, local, and federal funding partners.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa does accept the bid and herein awards this project to Hands On Excavating LLC in the amount of Four Hundred and Eight Thousand, Six Hundred Ninety Three Dollars and 23/100 (\$408,693.23); and

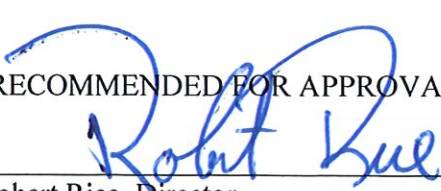
BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the attached contract with Hands On Excavating LLC, adopts the contract and authorizes the Director of Public Works to sign the contract and bond on behalf of Polk County; and

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

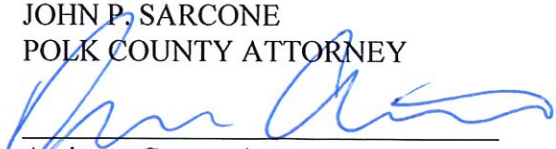
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 94-22 to award a contract for Project No. 488-2223, Polk County Saturated Buffer Project to Hands On Excavating LLC.

Agenda Date: June 7, 2022

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Board/Commission Actions: NA

Action Requested (Recommended): Resolution accepts the bid and awards the project to Hands On Excavating LLC, approves the terms of the contract, adopts the contract, authorizes the Director of Public Works to sign the contract and bond on behalf of Polk County, and authorizes Public Works to administer the terms of the contract.

Comply with Policy: Yes

Background: Polk County is serving as Fiscal Agent for the Polk County Saturated Buffer project, in collaboration with local, state, and federal partners to improve water quality in Polk County. This project was publicly let for bids on May 4, 2022 with Hands On Excavating submitting the most responsive and responsible bid of \$408,693.23. It is the recommendation of the Public Works Department to accept the bid from Hands On Excavating LLC.

Action Impact: Resolution allows Public Works to proceed with construction and administration of the project as per the terms and conditions of the contract and the project specifications.

Fiscal Note: Funding will be tracked and managed through the Public Works Economic Development Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$408,693.23	\$408,693.23	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors entered into an agreement with the Iowa Department of Natural Resources to receive \$100,000 to hire a Water Resources Outreach Coordinator; and

WHEREAS, the Iowa Department of Natural Resources has provided an amendment to the agreement to provide an additional \$16,917 to Polk County for educational support of an Outreach Coordinator.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached contract amendment and authorizes the Chairperson of the Polk County Board of Supervisors to execute the amendment on behalf of Polk County; and

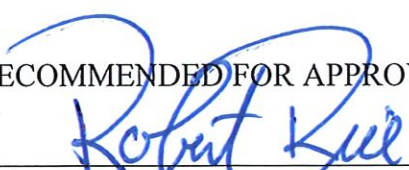
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the Iowa Department of Natural Resources and administer the contract on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

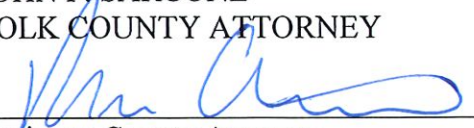
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: IDNR contract provides funding through FY 24 at which time negotiations can be made for additional funding.

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 95-22 to amend the Contract with Iowa Department of Natural Resources (IDNR) to provide \$16,917 towards a new Water Resources Outreach Coordinator position and educational efforts.

Agenda Date: June 7, 2022

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: March 22, 2022 Resolution No. 35-22 Approving Agreement between IDNR and Polk County

Board/Commission Actions: None

Action Requested (Recommended): Approve the terms of the Iowa Department of Natural Resources contract amendment and authorize the Chairperson to execute the contract on behalf of Polk County, direct the Public Works Department to return a copy of the signed amendment to IDNR.

Comply with Policy: Yes

Background: Polk County has entered into an agreement with IDNR who is providing funding for Polk County's Water Resources Outreach Coordinator. IDNR has provided an amendment to this contract to provide additional funding for educational efforts.

Action Impact: Receive additional funding for water resources education support.

Fiscal Note: Funding will be tracked and managed in the Public Works Economic Development Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N		\$16,917	N		

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the following project is needed to aid in traffic flow at Cornell Elementary:

2022SP05 NE 3rd Street Parking Lane Addition – Cornell Elementary

WHEREAS, this project was publicly let for bids locally on May 26th, 2022 with the following results:

The Underground Company, Ltd.	\$195,623.20
Halbrook Excavating	\$295,000.00
Wenthold Excavating LLC	\$277,157.00; and

WHEREAS, it is the recommendation of the Public Works Department to accept the bid from The Underground Company, Ltd. in the amount of \$195,623.20 for Project No. 2022SP05; and

WHEREAS, it may be necessary to temporarily close certain roadways along the project route to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa does accept the bid and herein awards this project to The Underground Company, Ltd. in the amount of One Hundred Ninety-five Thousand Six Hundred Twenty-three 20/100's (\$195,623.20) for Project No. 2022SP05; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the contract with The Underground Company, Ltd., adopts the contract and authorizes the Director of Public Works to sign the contract and bond on behalf of Polk County; and

BE IT FURTHER RESOLVED Polk County Board of Supervisors authorizes the Public Works Department to administer the terms of the contract, temporarily close certain project roadways as necessary to facilitate construction, and approve amendments or change orders to this Agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

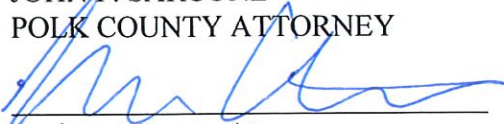
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT:

All costs to be funded out of the 21/22
secondary road budget.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 97-22 to award a contract for Project No. 2022SP05, NE 3rd Street Parking Lane Addition – Cornell Elementary

Agenda Date: June 7, 2022

Contact Individual: Rachel Conrad, P. E., Assistant County Engineer, Polk County Public Works Department, 286-5507

Board/Commission Actions: NA

Action Requested (Recommended): Resolution accepts the bid and awards the project to The Underground Company, Ltd. approves the terms of the contract, adopts the contract, authorizes temporary closure of roadways, authorizes the Director of Public Works to sign the contract and bond on behalf of Polk County, and authorizes Public Works to administer the terms of the contract.

Comply with Policy: Yes

Background: A traffic study for Cornell Elementary that was completed by Snyder & Associates in 2021 outlined a need to add a parking lane on NE 3rd Street to improve traffic during drop off and pick up times. This project was publicly let for bids locally on May 26, 2022 with The Underground Company, Ltd. submitting the most responsive and responsible bid for the project. It is the recommendation of the Public Works Department to accept the bid from The Underground Company, Ltd.

Action Impact: Resolution allows Public Works to proceed with construction and administration of the projects as per the terms and conditions of the contract and the project specifications.

Fiscal Note: All costs to be funded out of the secondary road budget.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	Y	N/A	N		
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3517 50th Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00PM on 1/27/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$11,991.00
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FexSteve Limited Company	\$12,390.00
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WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$11,991.00**; and

WHEREAS, FAB Rehab, John Thang and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$11,991.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

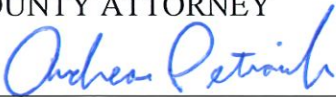
#11

RECOMMENDED FOR APPROVAL:

By: 
Scott Slater, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY 21/22 revenue	\$11,991.00
FY 21/22 expenses	\$11,991.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Home Lead Remediation Contract to address lead hazard repairs at 3517 50th Street, Des Moines, Iowa 50310

Agenda Date: June 7, 2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

John Thang owns a property at **3517 50th Street, Des Moines, Iowa 50310**. Mr. Thang has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior of the home. Bids were publicly opened on **January 27, 2022**. The following bids were received:

FAB Rehab	\$11,991.00
FexSteve Limited Company	\$12,390.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$11,991.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	\$11,991	\$11,991	N	10223018.77440.01	10223018.52440
2021-22	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2021-22	Y	\$0	\$0	N	10223017.77490	

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Auditor has reviewed the operations of the Elections Division, and

WHEREAS, the Auditor is requesting to convert an on-call Elections Maintenance Laborer to a full-time Elections Maintenance Laborer position, and

WHEREAS, the Auditor believes the full time position will provide additional support in the areas of ballot security, election equipment testing, and post-election ballot auditing and compliance, and

WHEREAS, the Auditor is requesting the following position modification:

- Reclassify one (1) Elections Maintenance Laborer position, AFSCME grade 10, range \$42,602-\$55,463 from on-call to full-time, effective 7/1/2022.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$28,012 for FY22/23 and \$32,751 for FY23/24. The Auditor's Office has the funds to cover the estimated costs.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Auditor's Office

Agenda Date: June 7, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Elections Maintenance Laborer position, AFSCME grade 10, range \$42,602-\$55,463, from on-call to full-time, effective 7/1/2022.

Comply with Policy: N/A

Background: The Auditor has reviewed the operations of the Elections Division and believes the full time position will provide additional and necessary support of the election operations.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$28,012 for FY22/23 and \$32,751 for FY23/24. The Auditor's Office has the funds to cover estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	1	\$28,012		N		
23/24	N	1	\$32,751		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____ SECONDED BY _____

that the following resolution be adopted:

WHEREAS, in order to prevent homelessness, the Polk County Board of Supervisors desired to assist Jeffrey Lierow, a disabled veteran, to remain in his home; and

WHEREAS, Polk County redeemed the tax sale certificate for Lierow's residential property located at 7906 SW 11th Street, and entered into a five-year repayment plan with Lierow and Judy Scapecchi; and

WHEREAS, this repayment agreement was recorded in the Office of the Polk County Recorder on September 5, 2018, Book 17066, Pages 25-30; and

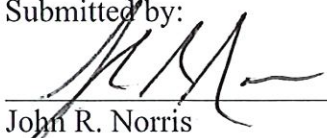
WHEREAS, this debt has now been paid in full by Lierow and Scapecchi, as of May 24, 2022.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors hereby releases the lien against Lierow's property located at 7906 SW 11th Street, and the Polk County Attorney's Office shall be responsible for effectuating the lien release.

POLK COUNTY BOARD OF SUPERVISORS

Angela Connolly, Chairperson

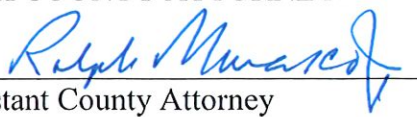
Submitted by:



John R. Norris
Polk County Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing release of lien against Jeff Lierow's residential property located at 7906 SW 11th Street in Des Moines.

Agenda Date: June 7, 2022

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: August 21, 2018 (approving repayment agreement)

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In August 2018, Polk County entered into an agreement with Jeffrey Lierow and Judy Scapecchi through which Lierow and Scapecchi agreed to repay Polk County for redeeming the tax sale certificate issued for Lierow's residential property located at 7906 SW 11th Street. At that time, Lierow was a disabled veteran with numerous health issues, which prevented him from paying his property taxes. Polk County agreed to provide financial assistance, so Lierow could avoid losing his home, with a five-year repayment plan. On May 24, 2022, Lierow and Scapecchi paid the remaining balance of the loan and the loan has now been paid in full.

Action Impact: The passage of this resolution officially releases Jeffrey Lierow and Judy Scapecchi from their loan repayment obligations as the debt has been completely satisfied.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded _____

that the following Resolution be adopted:

WHEREAS, the YMCA of Greater Des Moines is working to recover from years of steadily increasing long-term debt, negative operating margins and the COVID-19 pandemic; and

WHEREAS, two of the last three years have shown positive operating margins and long-term debt has been reduced by 45%; and

WHEREAS, the YMCA requested Polk County loan the YMCA \$6,500,000.00 to be used to take advantage of approximately \$2,000,000.00 in debt forgiveness from its current lender and provide additional time for the YMCA to secure a sale or development agreement for the YMCA's downtown facility; and

WHEREAS, the YMCA of Greater Des Moines has been an important partner and leader in our community; and

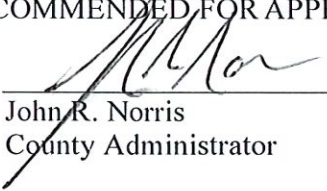
WHEREAS, Polk County, Iowa desires to support both the YMCA of Greater Des Moines' mission and its efforts to recover financially by providing a bridge loan in the amount of \$6,500,000.00; and

WHEREAS, on May 3, 2022 Polk County, Iowa directed staff to negotiate the terms of a \$6,500,000.00 bridge loan for the YMCA of Greater Des Moines.

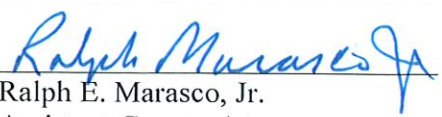
WHEREAS, Polk County, Iowa staff and the YMCA of Greater Des Moines have prepared an Agreement for Loan, Lien and Repayment, a Promissory Note and Real Estate mortgage to secure the loan which the YMCA has executed; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Agreement for Loan, Lien and Repayment, the Promissory Note and Real Estate Mortgage with the YMCA of Greater Des Moines, and authorizes the Chair to sign said loan documents, and further authorizes the Office of the Polk County Treasurer to distribute funds in the amount of \$6,500,000.00 according the wire distribution directions provided by the lending institution's legal counsel.

RECOMMENDED FOR APPROVAL:

By: 
John R. Norris
County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving loan to the YMCA and authorizing execution of loan documents and distribution of funds.

Agenda Date: June 7, 2022

Contact Individual: John R. Norris
County Administrator

Previous Board Action: May 3, 2022

Board/Commission Actions: Authorize staff to approve loan terms and documents.

Comply with Policy:

Background: The YMCA of Greater Des Moines requested a loan from Polk County, Iowa to assist in stabilizing their financial position. Since 2018, the YMCA has worked to recover from years of steadily increasing long-term debt, negative operating margins and the COVID-19 pandemic. The last two years have shown positive operating margins and long-term debt has been reduced by 45%. A loan from Polk County would allow the YMCA to access debt forgiveness and time to secure a sale or development agreement for YMCA's downtown facility.

Action Impact:

Fiscal Note: \$6,500,000 loan from Economic Development fund upon separate approval of bridge loan agreement.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	y				N	50 I 06320.79400	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

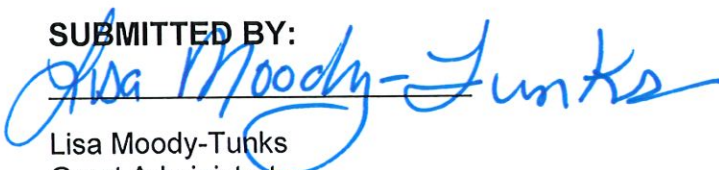
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$48,861.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$48,861.00 from the Community Betterment fund, FY 21-22

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: June 7, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-May 31, 2022 for \$98,302.94

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$48,861.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$48,861.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
June 7, 2022

Capitol View Elementary (Des Moines Public School District)	\$6,861.00
City of West Des Moines (Parks and Recreation)	\$4,000.00
Iowa Association of School Resource Officers	\$5,000.00
The Riders Club fiscal agent for Rider Club Football	\$10,000.00
Victory Kids Sports Foundation of Iowa	\$5,000.00
Willkie House, Inc.	\$9,000.00
YMCA of Greater Des Moines (John R. Grubb YMCA)	\$9,000.00
TOTAL	\$48,861.00



COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

To: Polk County Board of Supervisors

From: John Chiodo, Elections Manager 

Date: June 1, 2022

Subject: Canvass – Polk County Primary Election

The Polk County Board of Supervisors will need to convene as a Canvassing Board on June 14, 2022 at 9:45 AM. The location will be the Supervisor's Board Room 120, 111 Court Avenue, Des Moines, Iowa.

This will be the canvass of the votes cast for the Polk County Primary Election held on June 7, 2022.

#16



2022 MMP Short Form for Annual Update

Facility

Mingo Site # 60061
11977 Fall Avenue
Colfax, IA 50054

Date Due:
06/01/2022

Date Received:
05/27/2022

Date Approved:
05/27/2022

Owner

Mud Creek Feeders

Contact

Brian Ritland- Pinnacle Group

Prior to making changes in manure management practices, update the on-site copy to show actual changes.
Please select changes below and include all changes in your current, on-site MMP.

- ☐ I have made no changes to my MMP
- ☒ I have added acres
- ☒ Change Crop Rotation or Optimum Yields
- ☐ Changed Application Method
- ☐ Used manure analysis
- ☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed
- ☐ I have made other changes to my MMP Describe :

- ☐ I sell all manure with a Chapter 200A license through the Iowa Department of Agriculture and Land Stewardship.
- ☐ In addition to selling manure as indicated above, I also apply manure to fields using a manure management plan.

County Notifications

The following counties have been notified:

Jasper

Polk

Story

Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Grow to Finish	3840	1536.00	\$230.40
Total	3840	1536.00	\$230.40

I, Brian Ritland, attest that the information indicated above is accurate and complete.

Comments

#17

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
PENNSYLVANIA AVENUE
RECONSTRUCTION FROM NORTH OF E.
UNIVERSITY AVENUE TO E. WASHINGTON
AVENUE PROJECT (McDonnell),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Ellen McDonnell and spouse, if any, address unknown

Unknown heirs and/or claimants of Ellen McDonnell, address unknown

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

Alano Society Corp. a/k/a The Alano Society, Inc., c/o Registered Agent: Bonnie Sue Ball, 1400
Penn, Des Moines, IA 50316 (Interested Party)

Kenneth and Jane D. Choquette, 1410 Pennsylvania Avenue, Des Moines, IA 50316-2258
(Interested Party)

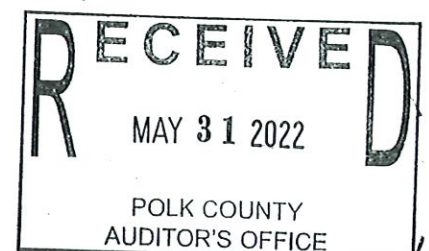
Riverview Oaks, LLC, c/o Registered Agent: Michael J Boge, 2769 86th St, Urbandale, IA 50322
(Interested Party)

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111 Court
Avenue, Room 230, Des Moines, IA 50309

LEGAL DESCRIPTION:

FEE SIMPLE INTEREST:



THE EAST 30.00 FEET OF THE NORTH 15.00 FEET OF LOT 2, OFFICIAL PLAT OF LOTS 3, 4 & 5 THOMPSON ESTATE IN SEC 35 T. 79. R 24, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND CONTAINING 450 SQUARE FEET.

TEMPORARY EASEMENT FOR CONSTRUCTION AND CONSTRUCTION-RELATED ACTIVITIES:

THE WEST 5.00 FEET OF THE EAST 35.00 FEET OF THE NORTH 15.00 FEET OF LOT 2, OFFICIAL PLAT OF LOTS 3, 4 & 5 THOMPSON ESTATE IN SEC 35 T. 79. R 24, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND CONTAINING 75 SQUARE FEET.

PROPERTY ADDRESS: 1400 Pennsylvania Avenue, Des Moines, IA 50316

(If broken down by property type (partial fee, permanent easement or temporary easement), or by property interest (owner, tenant/lessee, other), please so state:)

<u>Fee Simple</u>	\$ <u>44.50</u>
<u>Permanent Easement</u>	\$ <u>337.50</u>
<u>Temporary Easement</u>	\$ <u>18.00</u>
TOTAL AWARD	\$ <u>400.00</u>

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any interested party may, within thirty days from the date of mailing the notice of the appraisal of damages, appeal to the district court by filing notice of appeal with the district court of the county in which the real estate is located and by giving written notice to the sheriff that the appeal has been taken.

Dated this 26 day of May, 2022.

SHERIFF OF POLK COUNTY, IOWA

By: Allison Burgett
Deputy

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

DATE: May 31, 2022

TO: Board of Supervisors, Polk County
Superintendent, Dallas Center-Grimes Community School District

FROM: City Council
City of Grimes, Iowa

RE: Grimes Urban Renewal Plan Amendment

The City of Grimes is in the process of expanding its Grimes Urban Renewal Area, and, amending the urban renewal plan for the area and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for June 9, 2022, at 10:00 o'clock a.m. at the Grimes City Hall, 101 NE Harvey Street in Grimes. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City will also hold a public hearing on this urban renewal plan amendment at: 5:30 o'clock p.m. on June 28, 2022, at the Grimes Community Center, 410 SE Main Street and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator Jake Anderson at (515) 986-3036 or Janderson@grimesiowa.gov if you have questions prior to the meeting. If you need another time to meet please contact rwilliams@grimesiowa.gov

Enclosure

#19

NOTICE OF PUBLIC HEARING ON DESIGNATION OF EXPANDED
GRIMES URBAN RENEWAL AREA AND ON PROPOSED URBAN
RENEWAL PLAN AMENDMENT

Notice Is Hereby Given: That at 5:30 o'clock p.m., at the Grimes Community Center, 410 SE Main Street, Grimes, Iowa, on June 28, 2022, the City Council of the City of Grimes will hold a public hearing on the question of amending the urban renewal plan (the "Plan") for the Grimes Urban Renewal Area and designating an expanded Grimes Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403, Code of Iowa, by adding and including all the property generally described as follows:

POLK COUNTY PARCEL NUMBER 311/00305-435-106
WARRANTY DEED RECORDED IN BOOK 18853, PAGE 390

OUTLOT "A" EXCEPT THAT PART DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SAID OUTLOT "A"; THENCE NORTH 89°31'52" WEST ALONG THE SOUTH LINE OF SAID OUTLOT "A", 59.82 FEET; THENCE NORTH 58°29'11" EAST, 70.42 FEET TO THE EAST LINE OF SAID OUTLOT "A"; THENCE SOUTH 00°19'39" WEST ALONG SAID EAST LINE, 37.30 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.03 ACRES (1,116 S.F.) ALL IN GLENSTONE TRAIL PLAT 2, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF GRIMES, POLK COUNTY, IOWA.

The proposed amendment to the Plan brings the property described above in to the Urban Renewal Area and makes it subject to the provisions of the Plan. The amendment also facilitates the undertaking of new urban renewal projects in the Urban Renewal Area consisting of (a) providing tax increment financing support to Rock Creek Investments, LLC in connection with the construction of a new multi-building medical campus on the Property and the corresponding installation of public infrastructure improvements; (b) using tax increment financing to pay the costs of constructing street improvements; and (c) using tax increment financing to pay the costs of burying above-ground electrical lines.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Rochelle Williams
City Clerk

EXHIBIT A

Legal Description

POLK COUNTY PARCEL NUMBER 311/00305-435-106
WARRANTY DEED RECORDED IN BOOK 18853, PAGE 390

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