



BOARD MEETING

June 9, 2021

5:30 p.m.

Natural Resources Headquarters

11204 NE 118th Ave

Maxwell, Iowa 50161

AGENDA

- 1) **Roll Call**
- 2) **Public Comments**
- 3) **Employee Introductions**
Julie Perreault – Volunteer Coordinator
- 4) **Financial Reports**
- 5) **Action on the Minutes of the Previous Meeting(s)**

CONSENT AGENDA

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- 6) **Approving** bill list.
- 7) **Recommending** to the Polk County Board of Supervisors to approve a land trade between Polk County Conservation and the City of West Des Moines on land known as the Great Western Trail.
- 8) **Approving** contract with RW Excavating Solutions for the renovation of Thomas Mitchell Parking Lot in the amount of \$18,052.50 with a 10% contingency.
- 9) **Recommending** to the Polk County Board of Supervisors to approve the Muchikinock Creek Trunk Sewer Easement to the City of Altoona for the construction of a sanitary sewer line on land known as the Trails End Mitigation Bank.

ACTION ITEMS

- 10) **Approving** the grant application for the Iowa Department of Transportation's State Recreational Trails Program.
- 11) **Requesting** that the Polk County Board of Supervisors place a \$65.0 million Polk County Water and Land Legacy general obligation bond on the November 2, 2021 regular city and school election ballot and approving recommended ballot language.
- 12) **Approving** Polk County Conservation's participation in the Central Iowa Water Trails Governance Committee and committing Conservation's portion per the formula within the 28E Agreement establishing said committee – est. \$87,000 annually.

BOARD DISCUSSION

Director Remarks

Board Chair & Members Remarks

CLOSED SESSION

13) Land Acquisition

ADJOURNMENT

Upcoming Events

- June 5: National Trails Day @ Easter Lake, 12:00-4:00 PM
- June 16: Polk County Conservation Advisory Committee Meeting @ Lauridsen Skatepark, 6:00 PM
- June 24: GOF Board Meeting via Zoom, 8:00 AM
- July 14: PCC Board Meeting, 5:30 PM, Easter Lake

For more information on agenda items or to receive an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, please contact Polk County Conservation Office at 515-323-5300 or visit the office (12130 NW 128th St, Granger, Iowa). The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. PCCB meeting agendas are available to the public at the Polk County Conservation Office on Monday afternoon preceding Wednesday's Board meeting. Citizens can also view the Board agenda on Agency's website at www.leadingyououtdoors.org or request to receive meeting notices and agendas by email by calling the office or sending their request via email to pccb_info@polkcountyiowa.gov

2020- 2021 Revenue Budget
- as of 05/31/21 (91.67% of budget year expired)

UNIT #	UNIT	Revenue Budget	Total Revenues Received	Balance Due	% Received
General - Fund 1					
0213	Equipment	\$ 49,000	\$ 49,382	\$ (382)	100.8%
6006	Environmental Ed	\$ 88,700	\$ 96,953	\$ (8,253)	109.3%
6009	Natural Resources	\$ 162,400	\$ 188,008	\$ (25,608)	115.8%
6101	Administration	\$ 58,300	\$ 59,678	\$ (1,378)	102.4%
6103	Community Outreach	\$ -	\$ -	\$ -	0.0%
6104	Conservation Grants	\$ 161,000	\$ 177,901	\$ (16,901)	0.0%
6110	Parks Advocacy Unit	\$ 487,000	\$ 558,988	\$ (71,988)	114.8%
6118	Fleet Services	\$ 10,000	\$ 6,512	\$ 3,488	
6119	Construction/Maint.	\$ -	\$ 1,550	\$ (1,550)	0.0%
6124	Equestrian Center	\$ 178,000	\$ 161,392	\$ 16,608	90.7%
Sub-Total - General Fund 1		\$ 1,194,400	\$ 1,300,364	\$ (105,964)	108.9%
Conservation Special Projects- Fund 6					
6125	JP Lodge	\$ 60,000	\$ 57,514	\$ 2,486	0.0%
6126	Mitigation Banking	\$ -	\$ -	\$ -	0.0%
6127	Miscellaneous	\$ 11,000	\$ 12,560	\$ (1,560)	114.2%
6128	Cabins	\$ 145,500	\$ 158,242	\$ (12,742)	108.8%
6129	Laurisden Skatepark	\$ 10,000	\$ 5	\$ 9,995	0.0%
Sub-Total - General Fund 6		\$ 226,500	\$ 228,321	\$ (1,821)	100.8%
REAP - Fund 26					
0211	Resource Enhancement	\$ 101,000	\$ 109,905	\$ (8,905)	108.8%
Reserve - Fund 50					
0210-0214	Special Projects	\$ -	\$ -	\$ -	0.0%
Bond - Fund 51					
0210	Water & Land Dev & Trails	\$ 504,000	\$ 524,402	\$ (20,402)	104.0%
Conservation Enterprises - Fund 286					
6121	Golf Course	\$ 304,000	\$ 352,342	\$ (48,342)	115.9%
Sub-Total - Enterprises Fund 286		\$ 304,000	\$ 352,342	\$ (48,342)	115.9%
Grand Total - Conservation		\$ 2,329,900	\$ 2,515,334	\$ (185,434)	108.0%

2020 - 2021 Expense Budget
- as of 05/31/21 (91.67% of budget year expired)

UNIT #	UNIT	Expense Budget	Total Expended	Balance Remaining	% Expended
General - Fund 1					
0213	Equipment	\$ 420,000	\$ 390,273	\$ 29,727	92.9%
6006	Environmental Ed	\$ 673,552	\$ 547,443	\$ 126,109	81.3%
6009	Natural Resources	\$ 1,091,590	\$ 1,057,631	\$ 33,959	96.9%
6101	Administration	\$ 1,062,650	\$ 1,004,850	\$ 57,800	94.6%
6103	Community Outreach	\$ 201,580	\$ 174,842	\$ 26,738	86.7%
6104	Conservation Grants-2018 Flood	\$ 400,000	\$ 373,508	\$ 26,492	0.0%
6110	Parks Advocacy Unit	\$ 1,179,707	\$ 1,149,838	\$ 29,869	97.5%
6118	Fleet Services	\$ 503,535	\$ 497,618	\$ 5,917	98.8%
6119	Construction/Maint.	\$ 675,449	\$ 578,015	\$ 97,434	85.6%
6124	Equestrian Center	\$ 613,050	\$ 565,859	\$ 47,191	92.3%
Sub-Total - General Fund 1		\$ 6,821,113	\$ 6,339,877	\$ 481,236	92.9%
6125	JP Lodge	\$ 119,000	\$ 112,026	\$ 6,974	94.1%
6126	Mitigation Banking	\$ 0	\$ 0	\$ 0	0.0%
6127	Miscellaneous	\$ 12,000	\$ 12,911	\$ (911)	107.6%
6128	JP Cabins	\$ 60,371	\$ 60,922	\$ (551)	100.9%
6129	Laurisden Skatepark	\$ 100,000	\$ 43,635	\$ 56,365	0.0%
Sub-Total - General Fund 6		\$ 291,371	\$ 229,494	\$ 61,877	78.8%
General Supplemental - Fund 2					
All Units	Benefits (IPERS/FICA/Ins, Etc.)	\$ 1,498,087	\$ 1,292,776	\$ 205,311	86.3%
Risk Management - Fund 3					
6100	Insurance,Med., Work. Comp.	\$ 94,300	\$ 164,481	\$ (70,181)	174.4%
REAP - Fund 26					
0211	Resource Enhancement	\$ 107,069	\$ 2,671	\$ 104,398	2.5%
Reserve - Fund 50					
0210-0214	Trails, Special Projects	\$ -	\$ -	\$ -	0.0%
Bond - Fund 51					
0210	Water & Land Dev & Trails	\$ 2,892,610	\$ 3,217,263	\$ (324,653)	111.2%
Conservation Enterprises - Fund 286					
6121	Golf Course	\$ 325,000	\$ 106,054	\$ 218,946	32.6%
Sub-Total - Enterprises Fund 286		\$ 325,000	\$ 106,054	\$ 218,946	32.6%
Grand Total - Conservation		\$ 12,029,550	\$ 11,352,616	\$ 676,934	94.4%

PCWLL EXPENDITURES AS OF :

May 31, 2021

SUB- LEDGER	PROJECT	DECEMBER 2013 BOND ISSUANCE	JUNE 2015 BOND ISSUANCE	JUNE 2019 BOND ISSUANCE	ACTUAL CONSTRUCTION EXPENDITURES	ACTUAL ENGINEERING EXPENDITURES	ACTUAL MISCELLANEOUS EXPENDITURES	GRANT REVENUES AND DONATIONS	ACTUAL COSTS TO DATE	ACTUAL BALANCE REMAINING	TO BE RECEIVED
C05-R003	GAY LEA WILSON TRAIL CONNECTION (DSM-ANKEN)	\$ 49,851	\$ 99,643	\$ -	\$ 865,150	\$ 94,142	\$ 175	\$ (809,974)	\$ 149,494	\$ (0)	DONE
C06-6134	CBG SHAW ACQUISITION	\$ 432,776	\$ -	\$ -	\$ -	\$ -	\$ 691,636	\$ (258,860)	\$ 432,776	\$ 0	DONE
C08-6142	JESTER PARK CABINS	\$ 687,625	\$ -	\$ -	\$ 687,625	\$ -	\$ -	\$ -	\$ 687,625	\$ 0	DONE
C11-6205	CVT CONN-BONDURANT TO NE 29TH	\$ 1,265,051	\$ 30,683	\$ -	\$ 1,954,413	\$ 131,607	\$ 7,262	\$ (797,548)	\$ 1,295,734	\$ (0)	DONE
C12-6213	CBG WELL REPLACEMENT	\$ 73,859	\$ -	\$ -	\$ 71,746	\$ 150	\$ 1,963	\$ -	\$ 73,859	\$ 0	DONE
C12-6214	CBG OBSERVATION DECK	\$ 89,040	\$ -	\$ -	\$ 77,840	\$ 11,200	\$ -	\$ -	\$ 89,040	\$ (0)	DONE
C12-6218	JP EQUIPMENT MAINTENANCE BLDG RELOCATION	\$ 406,291	\$ 13,762	\$ -	\$ 420,053	\$ -	\$ -	\$ -	\$ 420,053	\$ (0)	DONE
C12-6219	EC IMPROVEMENTS	\$ 10,671	\$ -	\$ -	\$ 7,253	\$ 3,418	\$ -	\$ -	\$ 10,671	\$ 0	DONE
C12-6220	4-MILE CREEK WATERSHED	\$ 20,309	\$ -	\$ 1,077,061	\$ -	\$ 20,309	\$ -	\$ -	\$ 20,309	\$ 0	DONE
C12-6221	JP NATURE CENTER	\$ 363,349	\$ 3,636,651	\$ 1,000,000	\$ 8,077,560	\$ 2,073,148	\$ 506,700	\$ (4,124,623)	\$ 6,532,784	\$ (1,032,784)	\$ 143,642
C12-6222	CBG MASTER PLAN	\$ 87,000	\$ 484,185	\$ 303,709	\$ 201,148	\$ 369,249	\$ 1,560	\$ -	\$ 571,956	\$ (0)	
C12-6223	ACKELSON TRAIL PHASE I (fkn EL Trail Phase I)	\$ 1,083,651	\$ -	\$ 189	\$ 903,781	\$ 176,108	\$ 3,951	\$ -	\$ 1,083,840	\$ 0	DONE
C12-6224	ACKELSON TRAIL PHASE II (fka EL Trail Phase II)	\$ 644,718	\$ 93,918	\$ -	\$ 1,066,959	\$ 216,221	\$ 15,457	\$ (560,000)	\$ 738,636	\$ (0)	DONE
C12-6225	ACKELSON TRAIL PHASE III (fka EL Trail Phase III)	\$ 52,661	\$ 941,136	\$ 475,000	\$ 3,906,577	\$ 580,827	\$ 9,891	\$ (1,940,951)	\$ 2,556,344	\$ (0)	\$ -
C12-6226	FDM POND IMPROVEMENTS & SEDIMENT BASIN	\$ 679,065	\$ 49,386	\$ -	\$ 769,399	\$ 136,036	\$ 23,016	\$ (200,000)	\$ 728,451	\$ 0	DONE
C12-6227	FDM PARK IMPR-SHELTER/TRAILS/PENINSULA	\$ 121,175	\$ 1,364,205	\$ -	\$ 1,044,826	\$ 203,713	\$ 340,277	\$ (103,437)	\$ 1,485,380	\$ 0	DONE
C12-6228	JP PARK IMPROVEMENTS-CAMP AREA #2 ELECTRIC	\$ 382,911	\$ -	\$ -	\$ 336,945	\$ 30,450	\$ 15,516	\$ -	\$ 382,911	\$ (0)	DONE
C12-6229	HTT CONNECTOR TO GLW (fka Neal Smith)	\$ 9,800	\$ 1,404	\$ 350	\$ -	\$ 11,554	\$ -	\$ -	\$ 11,554	\$ (0)	DONE
C12-6230	TM CAMP CREEK STABILIZATION	\$ 1,027,125	\$ 38,682	\$ -	\$ 867,694	\$ 198,000	\$ 113	\$ -	\$ 1,065,807	\$ (0)	DONE
C12-6231	TM PARK IMPROVEMENTS& SHOWER HOUSE	\$ 56,574	\$ 57,371	\$ 160,055	\$ 43,175	\$ 57,553	\$ 24,712	\$ (1,205)	\$ 124,236	\$ (0)	
C12-6232	YB PARK IMPROVEMENTS	\$ 55,797	\$ 626,772	\$ 500,000	\$ 430,823	\$ 182,295	\$ 162,383	\$ (209,981)	\$ 565,521	\$ 751,801	
C19-6323	YB SHOP BUILDING				\$ 79,758		\$ 5,490		\$ 85,247	\$ (70,113)	
C19-6338	YB CABINS	\$ -	\$ -	\$ -	\$ -	\$ 17,109	\$ 1,280	\$ -	\$ 18,389	\$ (18,389)	
C12-6233	TRAIL IMPROVEMENTS ALL AREAS	\$ 33,720	\$ 126,863	\$ 491,282	\$ 121,539	\$ 20,500	\$ 8,052	\$ (3,002)	\$ 147,089	\$ 3,002	DONE
C12-6234	JP ENTRANCE RELOCATION	\$ 352,768	\$ 743,313	\$ -	\$ 946,670	\$ 122,707	\$ 37,197	\$ -	\$ 1,106,573	\$ 0	DONE
C12-6235	CBG WOOSLEY PROPERTY	\$ 2,200	\$ 516,683	\$ -	\$ -	\$ -	\$ 518,883	\$ -	\$ 518,883	\$ (0)	DONE
C12-6236	CBG MENDENHALL ACQUISITION	\$ 681,167	\$ -	\$ -	\$ -	\$ -	\$ 681,167	\$ -	\$ 681,167	\$ 0	DONE
C12-6237	CXT VAULT TOILETS	\$ 64,133	\$ 106,807	\$ 144,060	\$ -	\$ -	\$ 268,927	\$ -	\$ 268,927	\$ 46,073	
C12-6238	CBG WETLANDS/DRAINAGE RESTORATION	\$ 67,221	\$ 303,836	\$ 277,474	\$ 521,244	\$ 147,214	\$ 10,421	\$ (100,000)	\$ 578,878	\$ (41)	DONE
C12-6239	YB DAM REPAIRS	\$ 898,097	\$ -	\$ -	\$ 775,964	\$ 112,507	\$ 9,626	\$ -	\$ 898,097	\$ 0	DONE
C12-6240	BEAVER CREEK LAND ACQUISITION	\$ 93,469	\$ -	\$ -	\$ -	\$ 457	\$ 93,012	\$ -	\$ 93,469	\$ 0	DONE
C12-6242	ROAD & PARKING LOT RESURFACING ALL AREAS	\$ 200,237	\$ 615,221	\$ 829,542	\$ 1,143,130	\$ 8,219	\$ -	\$ -	\$ 1,151,349	\$ 483,159	
C12-6243	CAMP CREEK-MILLER/RIST LAND ACQUISITION	\$ 342,197	\$ 3,408	\$ -	\$ -	\$ -	\$ 345,605	\$ -	\$ 345,605	\$ -	DONE
C12-6244	CBG AIRPORT 16 ACQUISITION	\$ 75,588	\$ -	\$ -	\$ -	\$ -	\$ 75,588	\$ -	\$ 75,588	\$ -	DONE
C12-6245	YB ALITZ PROPERTY ACQUISITION	\$ 298,950	\$ -	\$ -	\$ -	\$ -	\$ 298,950	\$ -	\$ 298,950	\$ 0	DONE
C12-6246	CBG FREELAND LAND ACQUISITION	\$ 204,437	\$ -	\$ -	\$ -	\$ -	\$ 204,437	\$ -	\$ 204,437	\$ -	DONE
C12-6247	CBG AIRPORT 60 LAND ACQUISITION	\$ 242,087	\$ (60,638)	\$ -	\$ -	\$ -	\$ 246,099	\$ (64,650)	\$ 181,449	\$ 0	DONE
C12-6248	CBG EVERLY PROPERTY-NO SALE APPRAISAL ONLY	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ -	DONE

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May 31, 2021

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C12-6249	BROWN'S WOODS TRAILHEAD IMPROVEMENTS	\$ 49,882	\$ 77,804	\$ -	\$ 89,387	\$ 5,225	\$ 33,075	\$ -	\$ 127,686	\$ (0)	DONE
C12-6250	YB PRIEST PROPERTY ACQUISITION	\$ 321,640	\$ 11,775	\$ -	\$ -	\$ -	\$ 333,415	\$ -	\$ 333,415	\$ -	DONE
C12-9999	MISC MINOR IMPR, EQUIP & INTEREST	\$ 339,492	\$ 330,508	\$ 100,000	\$ -	\$ 75,693	\$ 735,761	\$ (173,200)	\$ 638,254	\$ 132,475	
C13-6251	OVERALL PROGRAM MANAGEMENT	\$ 43,095	\$ (3,095)	\$ 20,000	\$ -	\$ 43,095	\$ -	\$ -	\$ 43,095	\$ 0	DONE
C13-6252	EL LODGE CONSTRUCTION	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
C13-6253	TM ACCESSIBLE TRAIL AROUND POND	\$ 165,338	\$ -	\$ -	\$ 94,351	\$ -	\$ 70,987	\$ -	\$ 165,338	\$ (0)	DONE
C13-6254	TM OVERLIN PROPERTY ACQUISITION	\$ 74,257	\$ -	\$ -	\$ -	\$ -	\$ 74,257	\$ -	\$ 74,257	\$ -	DONE
C13-6255	MALLY'S STREAMBANK STABILIZATION	\$ 400	\$ (400)	\$ 400	\$ -	\$ 400	\$ 311	\$ -	\$ 711	\$ (0)	DONE
C13-6256	PCWLL PUBLIC AWARENESS	\$ 2,723	\$ (2,723)	\$ 11,797	\$ -	\$ -	\$ 11,797	\$ -	\$ 11,797	\$ 25,000	
C13-6258	NATURAL AREA RESTORATIONS	\$ 8,481	\$ 289,156	\$ 1,479,125	\$ -	\$ 6,068	\$ 729,520	\$ (25,000)	\$ 710,588	\$ 934,136	
C13-6259	JP ORWC	\$ 4,200	\$ (4,200)	\$ 4,200	\$ -	\$ 4,200	\$ 23,983	\$ -	\$ 28,183	\$ 0	DONE
C13-6261	ANKENY HTT EXTENSION TO DSM	\$ 908,585	\$ -	\$ -	\$ -	\$ -	\$ 3,073,585	\$ (2,165,000)	\$ 908,585	\$ 0	DONE
C13-6262	EL J.C. WHITE PROPERTY	\$ 187,685	\$ 8,913	\$ 1,050	\$ -	\$ -	\$ 289,857	\$ (92,209)	\$ 197,648	\$ (0)	DONE
C13-6263	CVT SPUR TO MALLY'S	\$ 1,100	\$ 150,837	\$ -	\$ 87,283	\$ 49,957	\$ 14,697	\$ -	\$ 151,937	\$ 0	DONE
C13-6265	YB BANE PROPERTY	\$ 238,750	\$ 24,374	\$ -	\$ -	\$ -	\$ 263,124	\$ -	\$ 263,124	\$ (0)	DONE
C14-6268	EL DIKES/DREDGING/WATER QUALITY	\$ 230,289	\$ 2,364,456	\$ 255	\$ 6,530,936	\$ 1,136,944	\$ 486,867	\$ (4,478,758)	\$ 3,675,988	\$ (0)	
C14-6269	FDSM CLASSROOM	\$ 12,873	\$ (12,873)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	DONE
C14-6270	EL COVERED BRIDGE IMPROVEMENTS	\$ 62,714	\$ -	\$ -	\$ 56,920	\$ -	\$ 5,794	\$ -	\$ 62,714	\$ 0	DONE
C14-6271	CBG KAL-DEN FARMS PROPERTY (SWAN LAKE)	\$ 100,090	\$ (20,000)	\$ -	\$ -	\$ -	\$ 143,590	\$ (63,500)	\$ 80,090	\$ 0	DONE
C14-6272	EL RAIN GARDENS	\$ 15,379	\$ (8,983)	\$ -	\$ -	\$ -	\$ 28,874	\$ (22,478)	\$ 6,396	\$ (0)	DONE
C14-6274	CONSERVATION CORPS	\$ 48,898	\$ 152,702	\$ 483,238	\$ -	\$ -	\$ 816,004	\$ -	\$ 816,004	\$ 0	
C14-6275	GWT-BILL RILEY TRAIL	\$ 22,672	\$ 160,641	\$ -	\$ 138,984	\$ 44,285	\$ 44	\$ -	\$ 183,313	\$ 0	DONE
C14-6276	CBG SMITH PROPERTY	\$ 34,687	\$ 124,738	\$ -	\$ -	\$ -	\$ 159,425	\$ -	\$ 159,425	\$ -	DONE
C15-6277	WATER QUALITY	\$ -	\$ -	\$ 1,033,079	\$ -	\$ 65,527	\$ 1,480,687	\$ (20,000)	\$ 1,526,214	\$ (23,721)	\$ 100,000
C15-6278	CBG HALE POND REPAIR	\$ -	\$ 37,051	\$ -	\$ 36,825	\$ 226	\$ -	\$ -	\$ 37,051	\$ -	DONE
C15-6279	DNR WATER REC ACCESS GRANT-FDM	\$ -	\$ 7,105	\$ 45	\$ -	\$ -	\$ 28,600	\$ (21,450)	\$ 7,150	\$ -	DONE
C15-6281	TM STROSAHL	\$ -	\$ 360,475	\$ -	\$ -	\$ -	\$ 360,475	\$ -	\$ 360,475	\$ -	DONE
C16-6282	4-MILE CREEK MASTER PLAN	\$ -	\$ -	\$ 62,000	\$ -	\$ 62,000	\$ 1,407	\$ -	\$ 63,407	\$ 0	DONE
C16-6283	TM MURRAY PROPERTY	\$ -	\$ 211,045	\$ -	\$ -	\$ -	\$ 246,045	\$ (35,000)	\$ 211,045	\$ -	DONE
C16-6284	YB MILLER PROPERTY	\$ -	\$ 2,655	\$ 700	\$ -	\$ -	\$ 3,355	\$ -	\$ 3,355	\$ -	DONE
C16-6285	CBG KIMBERLY FARMS PROPERTY	\$ -	\$ 500	\$ -	\$ -	\$ 6,238	\$ 4,500	\$ (64,000)	\$ (53,262)	\$ 53,762	DONE
C16-6286	EL DELANEY PROPERTY	\$ -	\$ 5,122	\$ -	\$ -	\$ -	\$ 5,122	\$ -	\$ 5,122	\$ -	DONE
C16-6287	EC MASTER PLAN IMPROVEMENTS	\$ -	\$ 500,000	\$ 17,866	\$ 468,119	\$ 2,526	\$ 47,221	\$ -	\$ 517,866	\$ 0	DONE
C16-6288	EL CHURCH PROPERTY	\$ -	\$ 35,615	\$ 92,019	\$ -	\$ -	\$ 127,634	\$ -	\$ 127,634	\$ -	DONE
C17-6289	4-MILE WILSON PROPERTY	\$ -	\$ 52,792	\$ -	\$ -	\$ -	\$ 52,792	\$ -	\$ 52,792	\$ -	DONE
C17-6290	CG CLUBHOUSE RENOVATIONS	\$ -	\$ 8,829	\$ 391,171	\$ 325,288	\$ 68,279	\$ 6,433	\$ -	\$ 400,000	\$ -	
C17-6291	4-MILE BAIN PROPERTY	\$ -	\$ 336,054	\$ 210,989	\$ -	\$ -	\$ 547,043	\$ -	\$ 547,043	\$ 0	DONE
C17-6292	CBG MORGAN PROPERTY	\$ -	\$ 372,200	\$ -	\$ -	\$ -	\$ 372,200	\$ -	\$ 372,200	\$ -	DONE

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C17-6293	4-MILE TRAILS END PROPERTY	\$ -	\$ 3,500	\$ 1,311,550	\$ -	\$ -	\$ 1,315,050	\$ -	\$ 1,315,050	\$ (0)	DONE
C17-6295	CVT CONN-NE 29TH TO BROADWAY	\$ -	\$ 83,885	\$ 429,000	\$ 302,302	\$ 131,525	\$ -	\$ -	\$ 433,827	\$ 0	
C17-6296	BEAVER CREEK WATERSHED IMPROVEMENTS	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	DONE
C17-6297	CBG-DYKSTRA PROPERTY	\$ -	\$ -	\$ 335,368	\$ -	\$ 21,297	\$ 590,416	\$ (268,033)	\$ 343,680	\$ 0	DONE
C17-6298	CBG-VEASMAN PROPERTY	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ -	DONE
C17-6299	CBG-K KIMBERLY PROPERTY	\$ -	\$ -	\$ 592,623	\$ -	\$ -	\$ 594,851	\$ (232,102)	\$ 362,749	\$ 232,102	DONE
C18-6302	WETLAND BANKING	\$ -	\$ -	\$ 80,573	\$ -	\$ 140,341	\$ 158,520	\$ -	\$ 298,861	\$ 0	
C18-6303	CBG-PROPERTY 18	\$ -	\$ -	\$ 950	\$ -	\$ -	\$ 950	\$ -	\$ 950	\$ -	DONE
C18-6304	4-MILE O'MARA PROPERTY	\$ -	\$ -	\$ 4,400	\$ -	\$ -	\$ 4,400	\$ -	\$ 4,400	\$ -	DONE
C18-6305	YB PORTER PROPERTY	\$ -	\$ -	\$ 151,181	\$ -	\$ -	\$ 151,519	\$ -	\$ 151,519	\$ 0	DONE
C18-6306	YB JACK MILLER PROPERTY	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	DONE
C18-6307	EL HAGER PROPERTY	\$ -	\$ 505,316	\$ -	\$ -	\$ -	\$ 505,316	\$ -	\$ 505,316	\$ -	DONE
C18-6309	EAGLE ROOST GOODHUE	\$ -	\$ 2,421	\$ 79	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	DONE
C18-6310	EAGLE ROOST JOHNSON	\$ -	\$ 1,250	\$ -	\$ -	\$ -	\$ 1,250	\$ -	\$ 1,250	\$ -	
C18-6312	MISCELLANEOUS LAND	\$ -	\$ -	\$ 16,945	\$ -	\$ 4,317	\$ 56,147	\$ -	\$ 60,464	\$ 19,448	
C18-6313	EASTER LAKE CAMPGROUND	\$ -	\$ 4,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
C18-6314	JESTER PARK LODGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (851)	\$ -	\$ (851)	\$ (0)	
C19-6318	NR SHOP	\$ -	\$ -	\$ 2,000,000	\$ 1,840,778	\$ 11,293	\$ 232,759	\$ -	\$ 2,084,830	\$ (84,830)	
C19-6319	CBG - RANGER HOUSE	\$ -	\$ -	\$ -	\$ 287,149	\$ -	\$ 30,518	\$ -	\$ 317,667	\$ (14,729)	
C19-6320	T2T BRIDGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
C19-6324	4-MILE GREENWAY RESTORATION	\$ -	\$ -	\$ 14,634	\$ 107,522	\$ 19,204	\$ 1,460	\$ -	\$ 128,186	\$ 0	
C19-6325	CBG-SPRAGUE PROPERTY	\$ -	\$ -	\$ 116,099	\$ -	\$ 338	\$ 115,761	\$ -	\$ 116,099	\$ (0)	
C19-6327	EL - NORTH SHORE IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ 9,567	\$ 27,779	\$ -	\$ 37,346	\$ 350,221	
C19-6328	MALLY'S WILLIAMSON	\$ -	\$ -	\$ 120,913	\$ -	\$ -	\$ 120,913	\$ -	\$ 120,913	\$ -	
C19-6330	YB - DEBOEF PROPERTY	\$ -	\$ -	\$ 57,836	\$ -	\$ -	\$ 57,836	\$ -	\$ 57,836	\$ 0	
C19-6331	YB- DEATON	\$ -	\$ -	\$ 59,804	\$ -	\$ -	\$ 60,176	\$ -	\$ 60,176	\$ 0	
C19-6334	CBG LANE PROPERTY	\$ -	\$ -	\$ 568,705	\$ -	\$ 862	\$ 580,042	\$ (53,381)	\$ 527,523	\$ 41,182	
C19-6337	JP BIOCELLS	\$ -	\$ -	\$ -	\$ 24,129	\$ -	\$ 19,020	\$ -	\$ 43,149	\$ (0)	
C20-6341	CBG/DAN MILLER PROPERTY	\$ -	\$ -	\$ 204,898	\$ -	\$ -	\$ 204,898	\$ -	\$ 204,898	\$ 0	
C20-6342	YB/PUJA PROPERTY	\$ -	\$ -	\$ 10,224	\$ -	\$ -	\$ 10,224	\$ -	\$ 10,224	\$ -	
C20-6343	4-MILE/SLEEP HOLLOW	\$ -	\$ -	\$ 236,216	\$ -	\$ -	\$ 236,216	\$ -	\$ 236,216	\$ -	
C20-6344	MALLY'S/RANKIN	\$ -	\$ -	\$ 2,652	\$ -	\$ -	\$ 2,652	\$ -	\$ 2,652	\$ -	
C20-6346	JESTER PARK CAMPGROUND #1 IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
C20-6349	COPPER CREEK	\$ -	\$ -	\$ 299,030	\$ -	\$ -	\$ 299,030	\$ -	\$ 299,030	\$ -	

PCWLL EXPENDITURES AS OF :

May 31, 2021

SUB- LEDGER	PROJECT	DECEMBER 2013 BOND ISSUANCE	JUNE 2015 BOND ISSUANCE	JUNE 2019 BOND ISSUANCE	ACTUAL CONSTRUCTION EXPENDITURES	ACTUAL ENGINEERING EXPENDITURES	ACTUAL MISCELLANEOUS EXPENDITURES	GRANT REVENUES AND DONATIONS	ACTUAL COSTS TO DATE	ACTUAL BALANCE REMAINING	TO BE RECEIVED
LAND ACQ.	LAND ACQUISITIONS	\$ -	\$ -	\$ 4,181,964	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,306,241	
C18-6312	MISCELLANEOUS LAND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
C19-6332	4-MILE GREINER PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200		\$ 2,200	\$ (2,200)	
C19-6333	ADELPHI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
C19-6335	BEAVER CREEK - SWAICH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800		\$ 1,800	\$ (1,800)	
		\$ 14,030,000	\$ 15,972,072	\$ 20,364,300	\$ 35,711,244	\$ 6,834,097	\$ 20,579,379	\$ (16,888,343)	\$ 46,236,378	\$ 4,129,995	\$ 243,642

Polk County Conservation Board
5:30 p.m. – **Jester Park Nature Center**
12130 NW 128th St
Granger, IA 50109
Classrooms B&C

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met via Zoom Meeting for regular session on Wednesday, May 12, 2021. The meeting was called to order at 5:30 p.m.

- #21-0501 Roll Call
Members Present: Crane, Cataldo, Altringer, Lewis
Members Absent: Mollenhauer
- #21-0502 Public Comments
- #21-0503 Employee Introductions
Lindsey Mack – Youth Corps Coordinator
Reed Russell – Maintenance Park Ranger (Swear In)
- #21-0504 JPNC Lithic & Historic Artifact Exhibit Presentation – Lewis Major
- #21-0505 Financial Reports
- #21-0506 **MOVED BY Cataldo**, to approve the April 14, 2021 meeting minutes.
Vote Yea: Altringer, Crane, Cataldo, Lewis
Members Absent: Mollenhauer

CONSENT AGENDA

- #21-0507 **Approving** bill list.
- #21-0508 **Approving** the quote from Iowa Contracting, Inc to perform crack/seal repairs on approximately nine miles of trails in the amount of \$17,900.00 plus a 10% contingency.
- #21-0509 **Approving** Change Order No. 1 in the amount of \$4,175.80 for additional expenses on the Skull Pond renovation project.

LET THE RECORD SHOW it was moved by **Lewis, Altringer (Seconded)**, to approve the consent agenda.

Vote Yea: Crane, Altringer, Lewis, Cataldo
Members Absent: Mollenhauer

ACTION ITEMS

#21-0510 **Approving** the joint application of Conservation and Polk County Public Works for the Iowa Department of Transportation's COVID-19 Relief Recreational Trails Program grant application request of \$1.25M for the Broadway Ave project and the Neal Smith Trail connection project.

LET THE RECORD SHOW it was moved by Altringer to approve Action Item 21-0510.

Vote Yea: Altringer, Crane, Lewis, Cataldo

Members Absent: Mollenhauer

#21-0511 **Approving** the Iowa Department of Transportation's COVID-19 Relief Recreational Trails Program grant application request of \$500,000 for the Trestle-to Trestle Bridge Replacement.

LET THE RECORD SHOW it was moved by Cataldo (Altringer Seconded) to approve Action Item 21-0511.

Vote Yea: Cataldo, Crane, Altringer, Lewis

Members Absent: Mollenhauer

#21-0512 **Approving** the purchase of two parcels of land within the Fourmile Creek Greenway from Kading Properties.

LET THE RECORD SHOW it was moved by Lewis (Altringer Seconded) to approve Action Item 21-0512.

Vote Yea: Lewis, Crane, Altringer, Cataldo

Members Absent: Mollenhauer

#21-0513 **Approving** the Polk County Conservation Law Enforcement Policy.

LET THE RECORD SHOW it was moved by Cataldo to approve Action Item 21-0513.

Vote Yea: Altringer, Cataldo, Crane, Lewis

Members Absent: Mollenhauer

~~#21-0514 **Approving** Polk County Conservation's participation in the Central Iowa Water Trails Governance Committee and committing Conservation's portion per the formula within the 28E Agreement establishing said committee — est. \$87,000 annually.~~

LET THE RECORD SHOW Action Item 21-0514 was postponed until the June PCC Board Meeting.

BOARD DISCUSSION

Director's Remarks

- Thanks to Shae Rossetti, Kami Rankin, and Doug Romig for their work on the Lauridsen Skatepark!
- BOND Update – the Great Outdoors Foundation has facilitated public polling and results are in – Poll numbers are better than they were when polling was

done for the 2012 Bond. The results were very positive. Next step is to move on to crafting the language, bring before the Polk County Board of Supervisors as a ballot initiative, and construct a marketing campaign.

- Easter Lake Park has officially changed its Summer Season hours from the following:

Northside of Park: 6:00 AM – Sunset
Southside of Park: 6:00 AM – 10:30 PM

TO

Northside of Park: 6:00 AM – 10:30 PM
Southside of Park: 6:00 AM – 10:30 PM

- STRATEGIC PLAN UPDATE – Rich/Doug have met with leadership, Rich focusing on Diversity & Inclusion Planning, Doug is focusing on Sustainability Planning, Land Budgeting & Prioritization is also a focus.
- Future Summer PCC Board Meetings – Location?
- Board Member Community Involvement Assignments – discuss further next PCC Board Meeting

Board & Chair Remarks

Crane – AMAZING JOB ON SKATEPARK!!!

Altringer – Can current Polk County CC trails map be sent to Board Members and can map be inserted as link on PCC website?

Crane – will work on specifying PCC Board Meeting logistics and Board Assignments for next meeting

CLOSED SESSION

#21-0515 Moved by _Altringer_ to go into closed session pursuant to Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Vote Yea: Cataldo, Lewis, Altringer, Crane

Members Absent: Mollenhauer

Closed Session Attendees: Doug Sheeley, Katie Stoklasa, Rich Leopold, Jim Cataldo, Pam Mollenhauer, Ryan Crane, Cassie Cook, Doug Romig, Kate Clark, Greg Lewis, Jill Altringer, Natalie McFarlane

Action on closed session:

Moved by Altringer to return to open session.
Vote Yea: Crane, Lewis, Cataldo, Altringer
Members Absent: Mollenhauer

Adjournment

Meeting adjourned at 7:33 p.m.

	Date	June 9, 2021
	Item No. Roll Call No. Submitted by:	CONSENT 21-0607 Adam Fendrick Park Planner

AGENDA HEADING:

Recommending to the Polk County Board of Supervisors to approve a land trade between Polk County Conservation and the City of West Des Moines on land known as the Great Western Trail.

INFORMATION:

The City of West Des Moines has plans to realign SE County Line Rd near its intersection with Veteran's Parkway that will impact the Great Western Trail. The City will vacate the existing trail crossing at SE County Line Rd and relocate the crossing further to the north. The City of West Des Moines will incur the costs to construct a tunnel to accommodate the trail at this new crossing. The City will also incur the costs to construct a temporary trail while the tunnel is being constructed as to not have any disruption in trail continuity. In addition, the City will provide Polk County Conservation funds to replant trees that will be lost due to the construction. These trees will be planted along the trail to rebuild the tree canopy on other sections of the trail.

Conservation staff recommends we trade land with the City of West Des Moines in fee title with an easement encumbrance for the trail. This will permit Conservation to own and operate the Great Western Trail as it historically has done. In turn, Conservation will receive the land that once was street Right of Way for the former SE County Line Rd that lies within Polk County. Warren County Conservation will receive the former Right of Way land that lies within Warren County.

FISCAL IMPACT:

Amount:

Funding Source: NA

PREVIOUS BOARD ACTION(S):

Date: NA

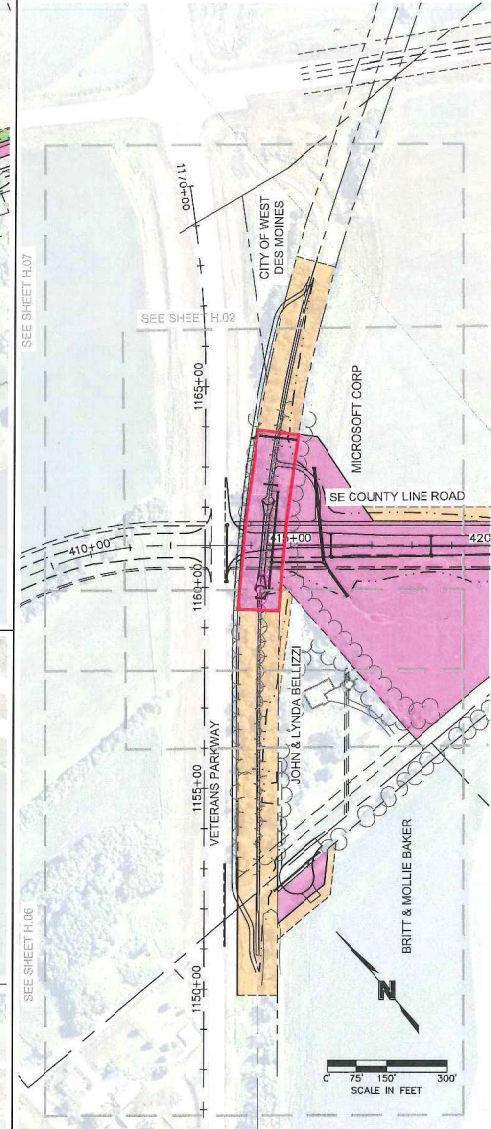
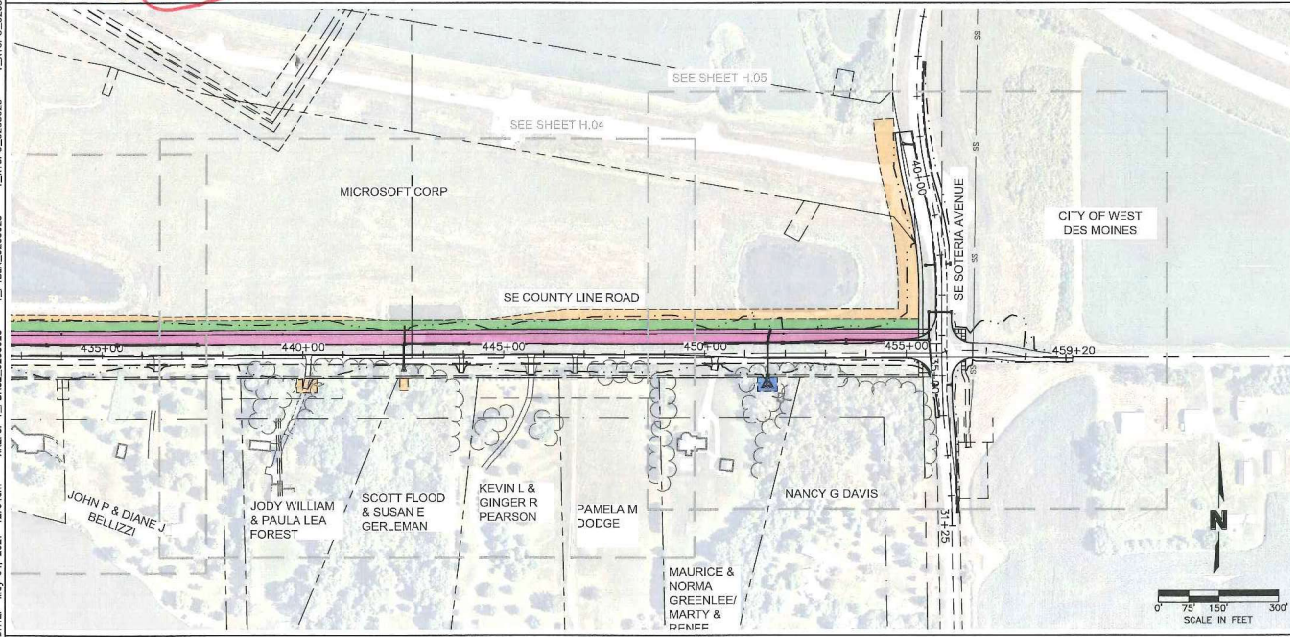
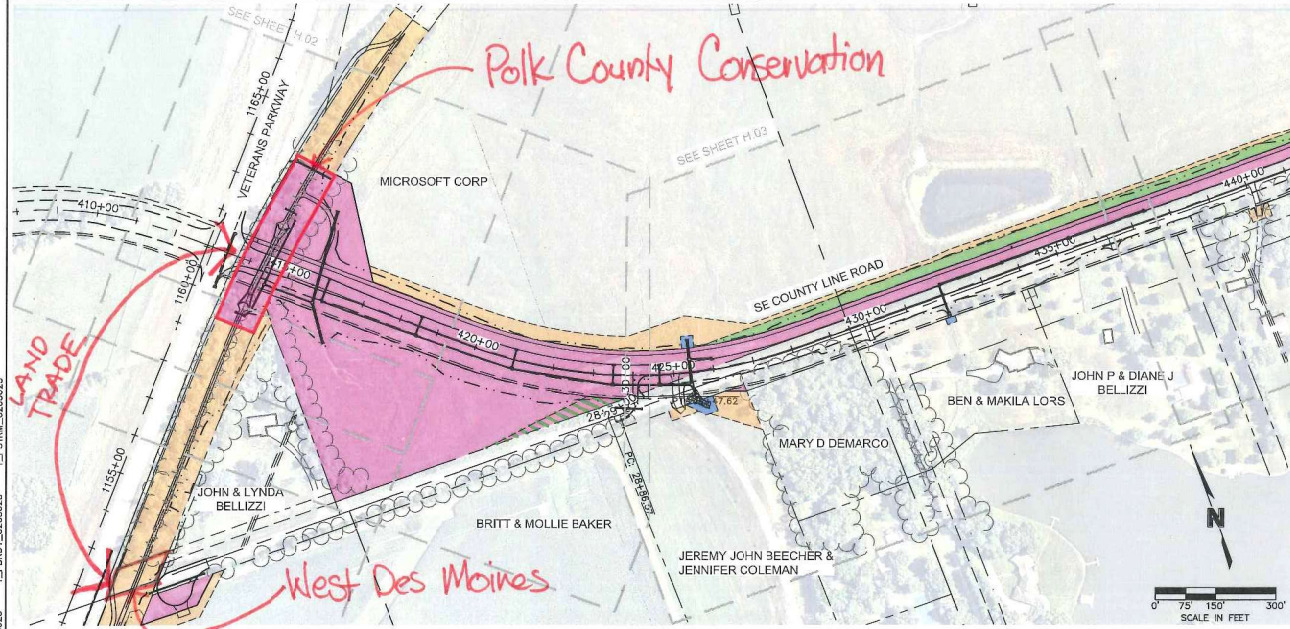
Roll Call: NA

Action: NA

RECOMMENDATION:

Recommending to the Polk County Board of Supervisors to approve a land trade between Polk County Conservation and the City of West Des Moines on land known as the Great Western Trail and direct staff to proceed with the process of the land trade.

DWG: F:\3025\30251_30251.dwg
 DATE: May 04, 2021 12:04pm
 USER: J. F. B. (JFB)
 PROJECT: SE COUNTY LINE ROAD
 SHEET: 4.01
 TITLED: SE COUNTY LINE ROAD
 TOWN: WEST DES MOINES
 COUNTY: POLK
 STATE: IOWA
 PROJECT NO.: 0510-015-2021
 CITY CONTRACT NO.: 0510-015-2021



- LEGEND**
- PROPOSED RIGHT-OF-WAY
 - PERMANENT WATER EASEMENT
 - PERMANENT DRAINAGE EASEMENT
 - PERMANENT ELECTRICAL EASEMENT (BY OTHERS)
 - TEMPORARY CONSTRUCTION EASEMENT

olsson 1717 Ingalls Ave Suite 111 Des Moines, IA 50309 TEL 515.331.6517 www.olson.com			
		REVISIONS DESCRIPTION	

drawn by: JFB
 checked by: JFB
 approved by: JFB
 QADSD by: JFB
 project no.: 0510-015-2021
 drawing no.: 0510-015-2021
 date: 05/04/2021

	Date	June 9, 2021
	Item No. Roll Call No. Submitted by:	CONSENT 21-0608 Adam Fendrick Park Planner

AGENDA HEADING:

Approving contract with RW Excavating Solutions for the renovation of Thomas Mitchell Parking Lot in the amount of \$18,052.50 with a 10% contingency.

INFORMATION:

The Thomas Mitchell parking lot near the pond has seen a significant increase in use over the past few years. It is becoming more common to have several cars parking in the grass on weekends. With a little bit of effort to expand the parking lot with gravel and changing the parking layout we can go from accommodating four cars to accommodating twenty-seven cars.

Two Competitive Quotes were solicited for this project. Below are the results:

RW Excavating Solutions	\$18,052.50
JT Services	\$18,398.00

FISCAL IMPACT:

<u>Amount:</u>	\$18,052.50	Contract Amount
	\$ 1,805.25	10% Contingency
	\$19,857.75	Not to Exceed

Funding Source: Polk County Water & Land Legacy Bond (Roads)

PREVIOUS BOARD ACTION(S):

<u>Date:</u>	NA
<u>Roll Call:</u>	NA
<u>Action:</u>	NA

RECOMMENDATION:

Approving contract with RW Excavating Solutions for the renovation of Thomas Mitchell Parking Lot in the amount of \$18,052.50 with a 10% contingency and designating the Director or his designee to sign said agreement.

	Date	June 9, 2021
	Item No. Roll Call No. Submitted by:	CONSENT 21-0609 Adam Fendrick Park Planner

AGENDA HEADING:

Recommending to the Polk County Board of Supervisors to approve the Muchikinock Creek Trunk Sewer Easement to the City of Altoona for the construction of a sanitary sewer line on land known as the Trails End Mitigation Bank.

INFORMATION:

Polk County Conservation has been in the process of establishing the Trails End Mitigation Bank in the areas around Fourmile Creek and Muchikinock Creek for the purpose of selling wetland and streambank mitigation credits. During the approval process of the mitigation bank, the City of Altoona has requested an easement for a sanitary sewer line on land scheduled to be a part of the mitigation bank. The impacts of this sewer line will prohibit Conservation from selling credits on this land encumbered by the requested easement.

The City of Altoona has agreed to compensate Conservation in the amount of credits we are not able to sell because of this requested easement. Credits will be compensated for a current market rate of \$70/streambank credit.

FISCAL IMPACT:

Amount:

Funding Source: NA

PREVIOUS BOARD ACTION(S):

Date: NA

Roll Call: NA

Action: NA

RECOMMENDATION:

Recommending to the Polk County Board of Supervisors to approve the Muchikinock Creek Trunk Sewer Easement to the City of Altoona for the construction of a sanitary sewer line on land known as the Trails End Mitigation Bank and direct staff to process the easement request.

EASEMENT DRAWING

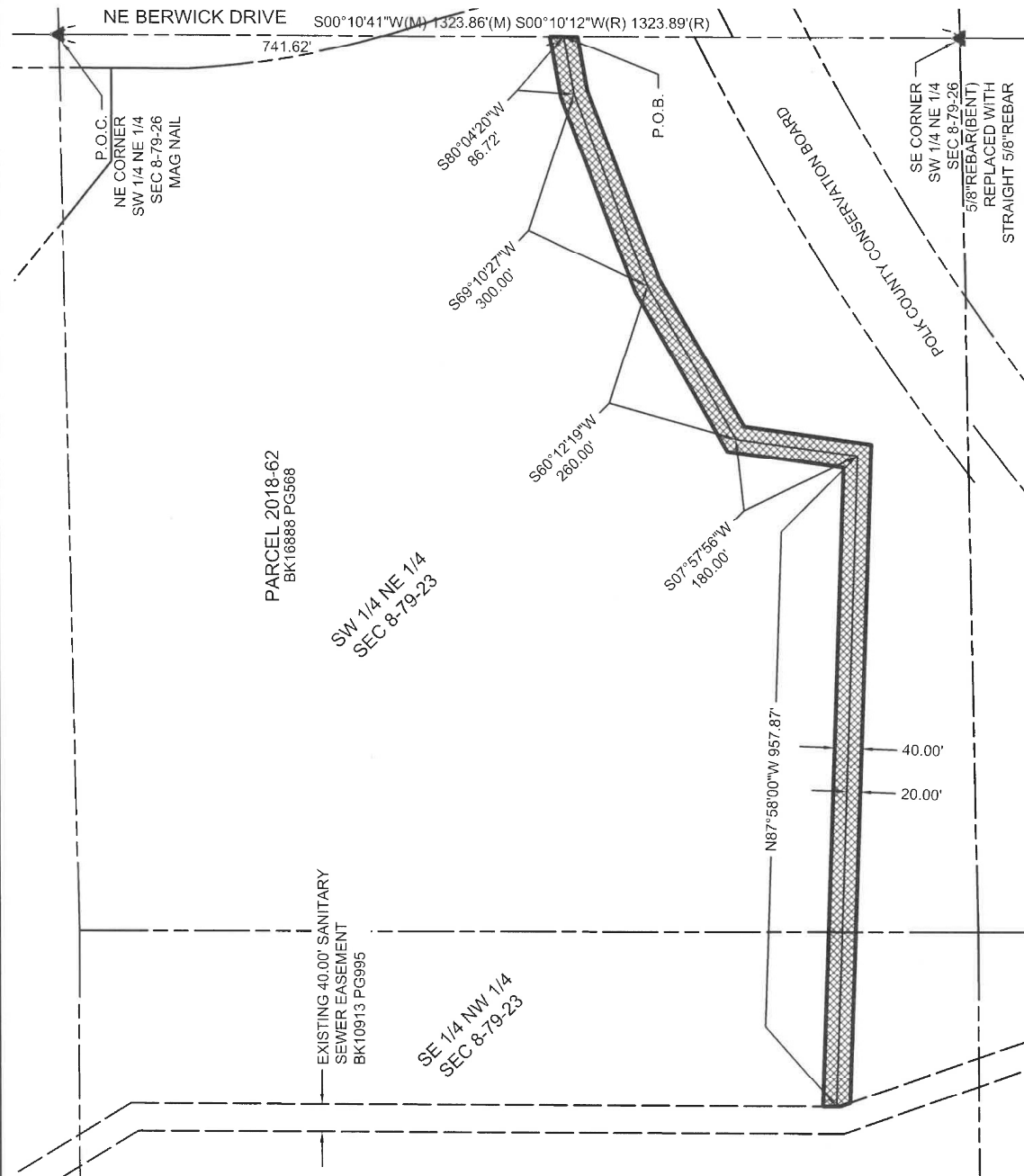
PROPERTY OWNER:
POLK COUNTY CONSERVATION BOARD
BOOK 17041, PAGE 750

FOR PERPETUAL SANITARY SEWER
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00107-002-002

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

PHYSICAL ADDRESS:
N/A



DRAWN TJP CHECKED EMG APPROVED HRV DATE 04-22-21

LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- ▨ PERPETUAL EASEMENT 71,344 SQ. FT. OR 1.64 ACRES

GRID NORTH
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE



1 Inch = 200 ft.

MUCHIKINOCK CREEK TRUNK SEWER

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
Signed _____

Date _____



Eric M. Green, P.L.S.
Iowa License No. 17758
My license renewal date is December 31, 2021

Drawings covered by this seal: Sheet 1 and 2

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-1

SHEET 1 OF 2

258125

EASEMENT DRAWING

PROPERTY OWNER:
POLK COUNTY CONSERVATION BOARD
BOOK 17041, PAGE 750

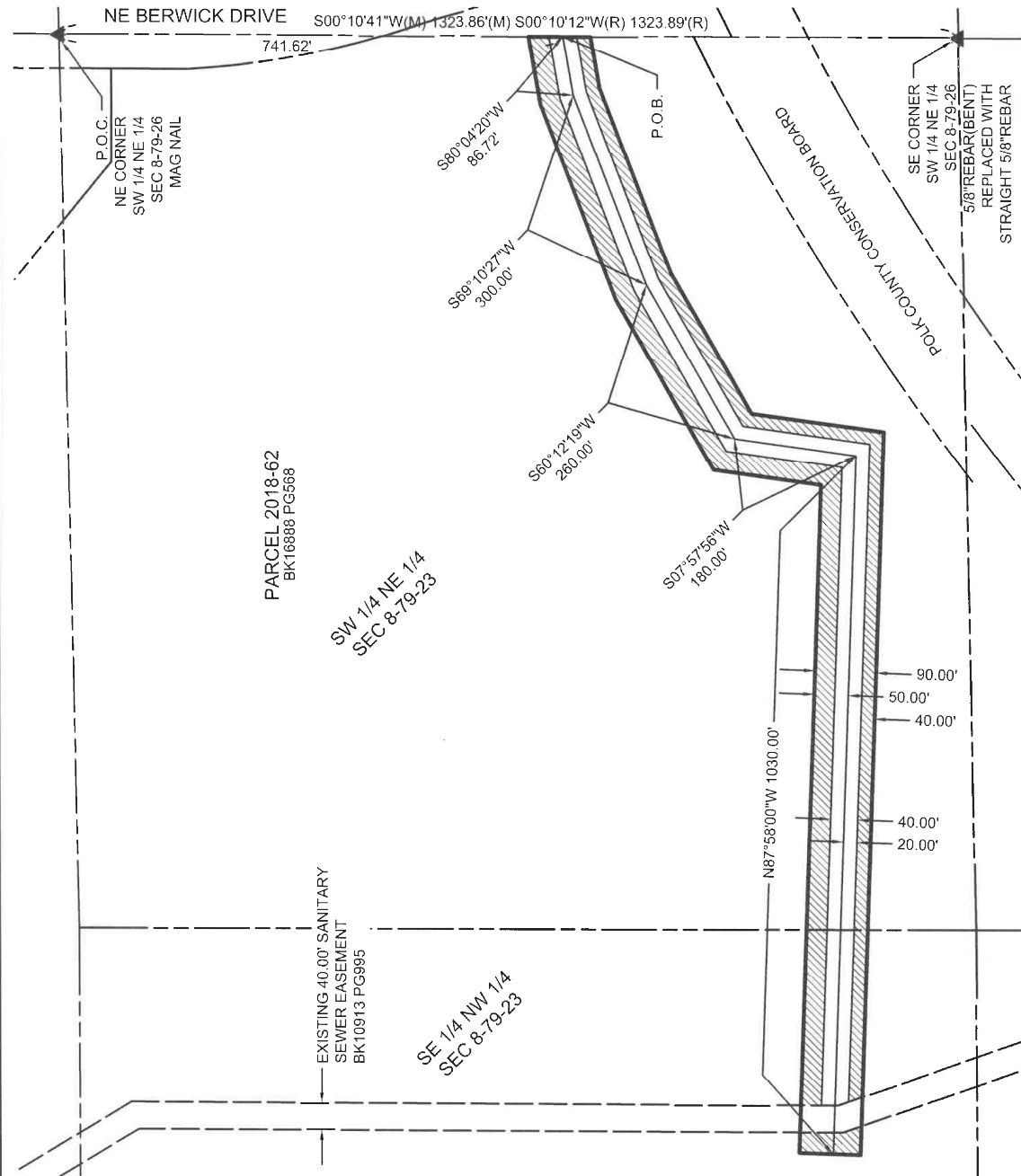
MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

FOR TEMPORARY CONSTRUCTION
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00107-002-002

PHYSICAL ADDRESS:
N/A

DRAWN TJP CHECKED EMG APPROVED HRV DATE 04-22-21



LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- ▨ TEMPORARY EASEMENT 91,935 SQ. FT. OR 2.11 ACRES

GRID NORTH
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE



1 Inch = 200 ft.

MUCHIKINOCK CREEK TRUNK SEWER

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-1

SHEET 2 OF 2

258125

Rev/By

EASEMENT DRAWING

PROPERTY OWNER:
POLK COUNTY CONSERVATION BOARD
BOOK 18068, PAGE 274

FOR PERPETUAL SANITARY SEWER
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00127-011-000

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

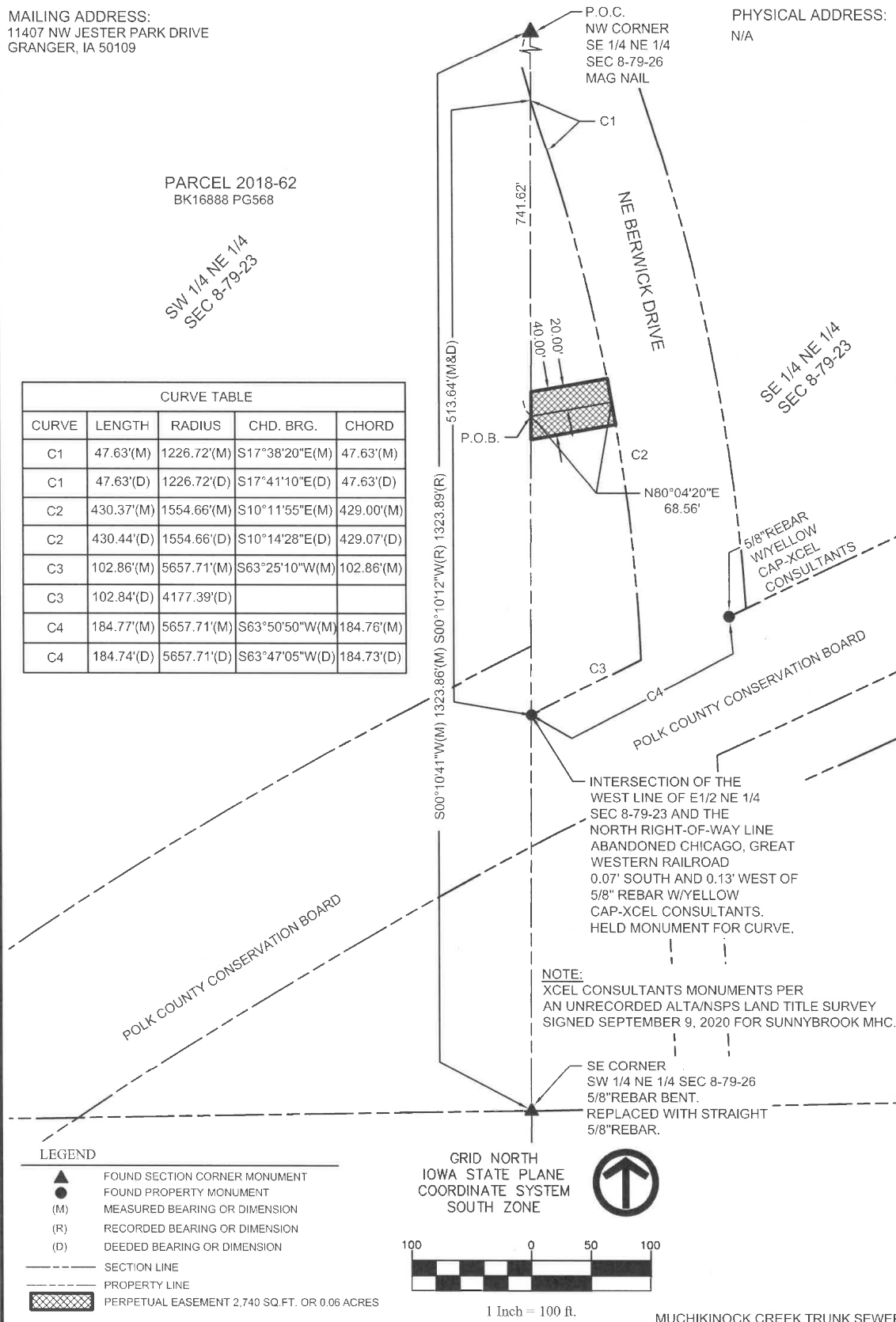
PHYSICAL ADDRESS:
N/A

PARCEL 2018-62
BK16888 PG568

SW 1/4 NE 1/4
SEC 8-79-23

CURVE TABLE				
CURVE	LENGTH	RADIUS	CHD. BRG.	CHORD
C1	47.63'(M)	1226.72'(M)	S17°38'20"E(M)	47.63'(M)
C1	47.63'(D)	1226.72'(D)	S17°41'10"E(D)	47.63'(D)
C2	430.37'(M)	1554.66'(M)	S10°11'55"E(M)	429.00'(M)
C2	430.44'(D)	1554.66'(D)	S10°14'28"E(D)	429.07'(D)
C3	102.86'(M)	5657.71'(M)	S63°25'10"W(M)	102.86'(M)
C3	102.84'(D)	4177.39'(D)		
C4	184.77'(M)	5657.71'(M)	S63°50'50"W(M)	184.76'(M)
C4	184.74'(D)	5657.71'(D)	S63°47'05"W(D)	184.73'(D)

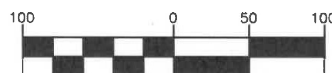
DRAWN TJP CHECKED EMG APPROVED HRV DATE 04-22-21



LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- (D) DEEDED BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- ▨ PERPETUAL EASEMENT 2,740 SQ.FT. OR 0.06 ACRES

GRID NORTH
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE



1 Inch = 100 ft.

MUCHIKINOCK CREEK TRUNK SEWER

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa. Signed

Date



Eric M. Green, P.L.S.
Iowa License No. 17758
My license renewal date is December 31, 2021

Drawings covered by this seal: Sheet 1 and 2

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-2

SHEET 1 OF 2

258125

EASEMENT DRAWING

PROPERTY OWNER:
POLK COUNTY CONSERVATION BOARD
BOOK 18068, PAGE 274

FOR TEMPORARY CONSTRUCTION
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00127-011-000

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

PHYSICAL ADDRESS:
N/A

PARCEL 2018-62
BK16888 PG568

SW 1/4 NE 1/4
SEC 8-79-23

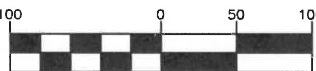
CURVE TABLE				
CURVE	LENGTH	RADIUS	CHD. BRG.	CHORD
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C4	184.74'(D)	5657.71'(D)	S63°47'05"W(D)	184.73'(D)

DRAWN TJP CHECKED EMG APPROVED HRV DATE 04-22-21

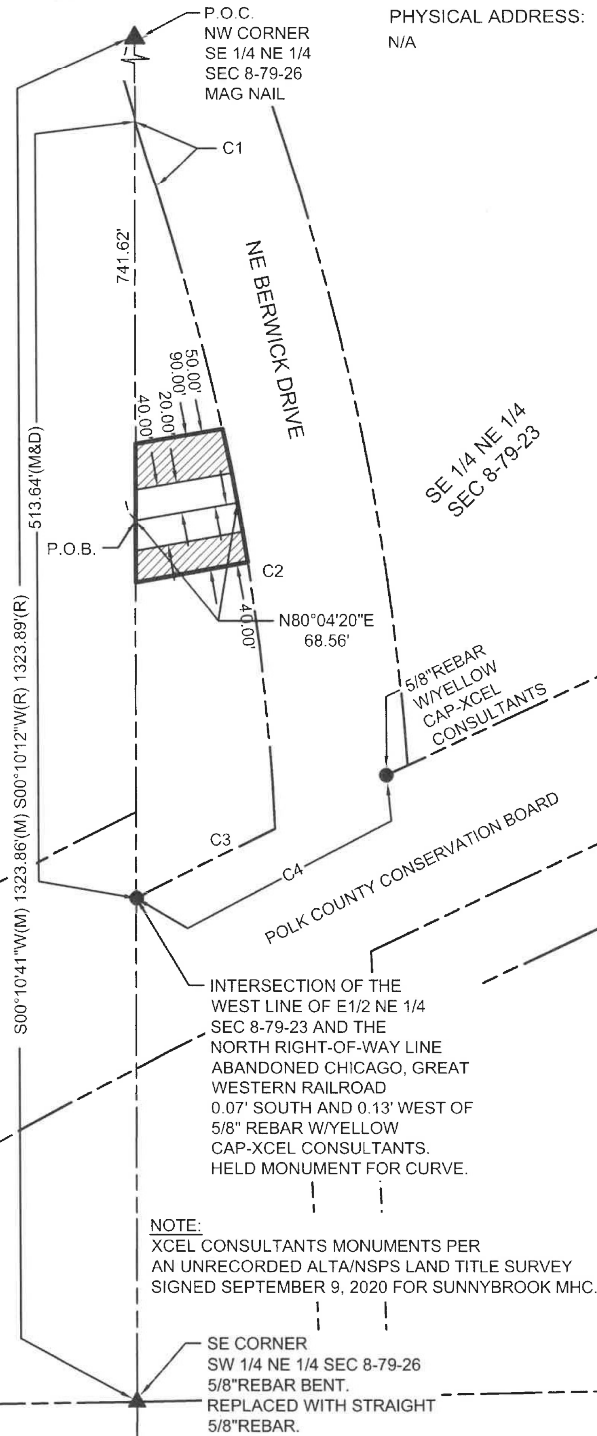
LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- (D) DEEDED BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- ▨ TEMPORARY EASEMENT 3,326 SQ.FT. OR 0.08 ACRES

GRID NORTH
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE

1 Inch = 100 ft.



MUCHIKINOCK CREEK TRUNK SEWER

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-2

SHEET 2 OF 2

Rev/By

258125

EASEMENT DRAWING

PROPERTY OWNER:
POLK COUNTY CONSERVATION BOARD
BOOK 14098, PAGE 347

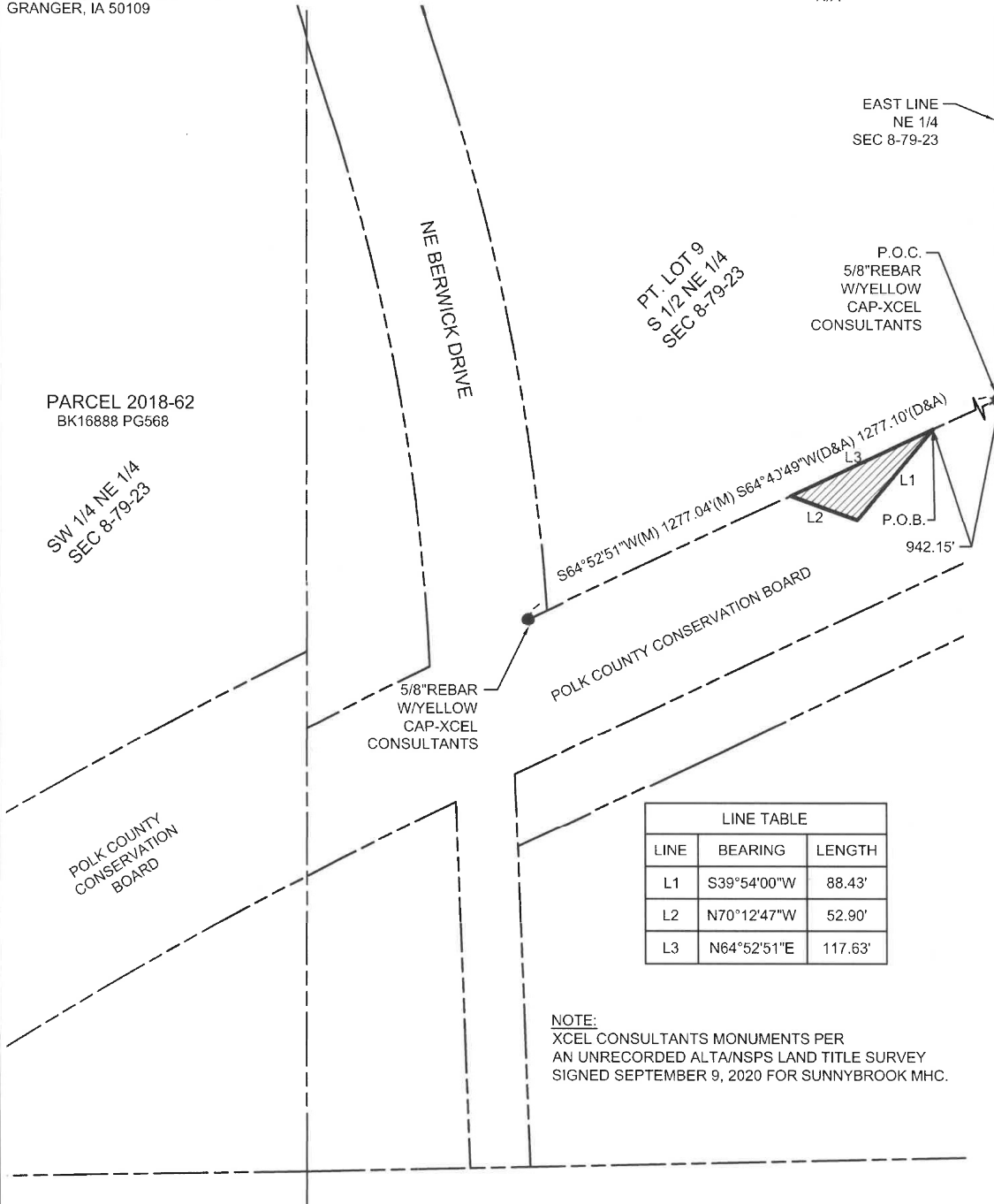
FOR TEMPORARY CONSTRUCTION
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00127-012-000

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

PHYSICAL ADDRESS:
N/A

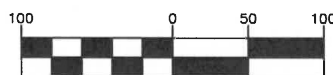
DRAWN TJP CHECKED EMG APPROVED HRY DATE 04-22-21



LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- (D) DEEDED BEARING OR DIMENSION
- (A) ALTA/NSPS BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- TEMPORARY EASEMENT
2,197 SQ.FT. OR 0.05 ACRES

GRID NORTH
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE



1 Inch = 100 ft.

MUCHIKINOCK CREEK TRUNK SEWER

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
Signed _____

Date _____



Eric M. Green, P.L.S.
Iowa License No. 17758
My license renewal date is December 31, 2021
Drawings covered by this seal: Sheet 1

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-3

SHEET 1 OF 1

258125

258125

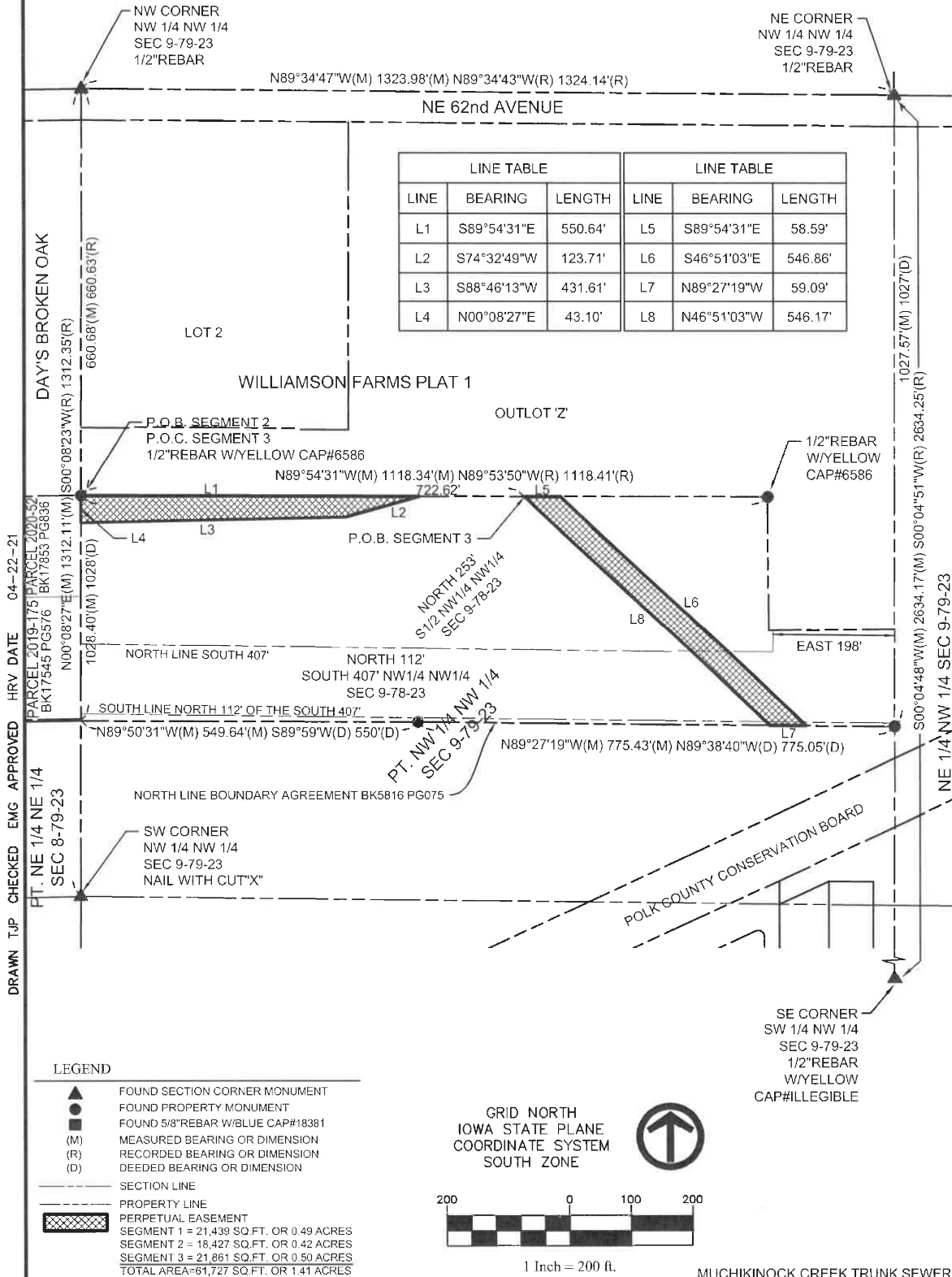
EASEMENT DRAWING

PROPERTY OWNER:
POLK COUNTY CONSERVATION
BOOK 17566, PAGE 737

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

FOR PERPETUAL SANITARY SEWER
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00150-004-000
190/00150-005-000
PHYSICAL ADDRESS:
NA



258125

Rev/By

EXHIBIT

E-5

SHEET 2 OF 4

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EASEMENT DRAWING

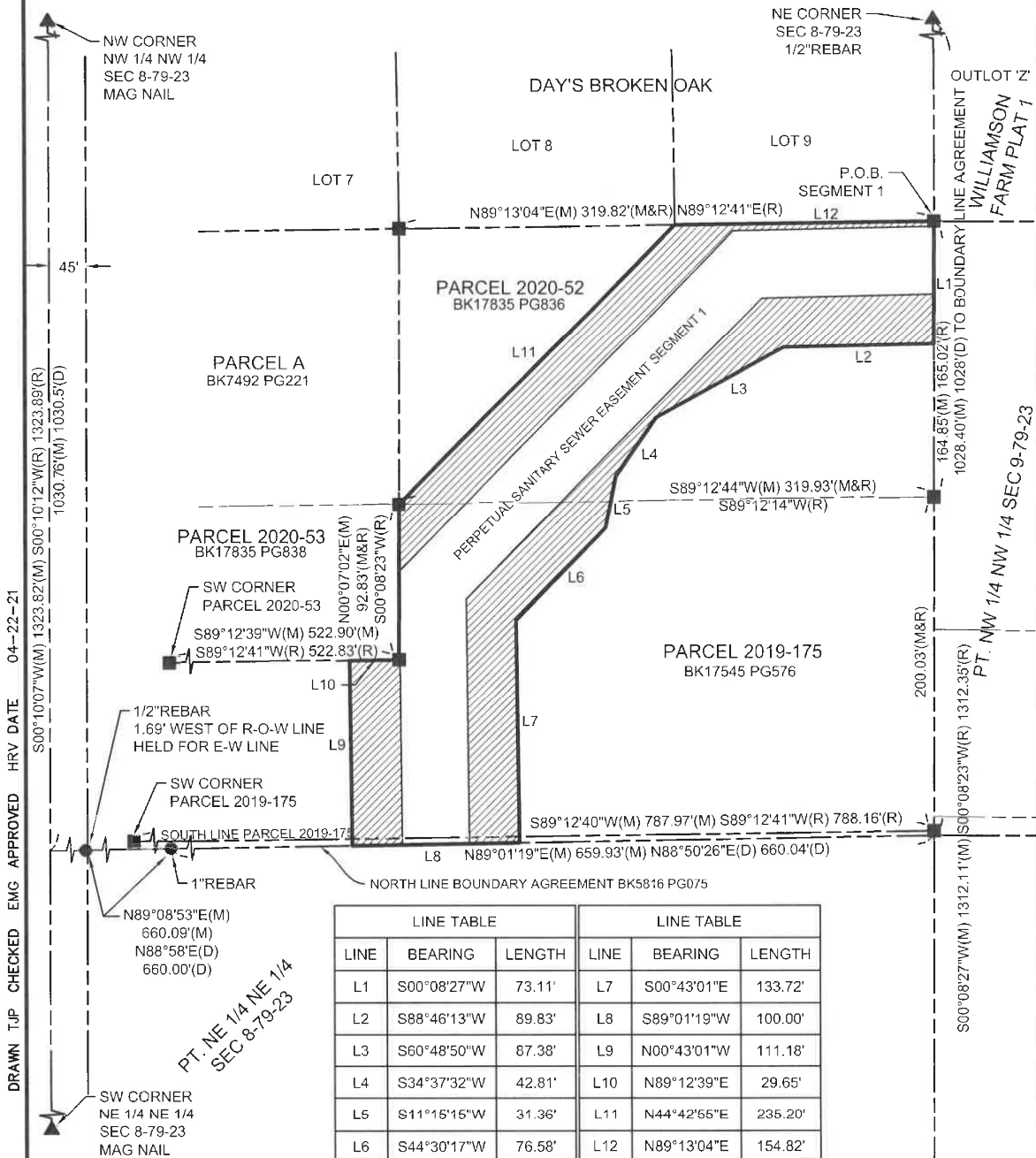
PROPERTY OWNER:
POLK COUNTY, IOWA
BOOK 17633, PAGE 612

FOR TEMPORARY CONSTRUCTION
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00105-004-004
190/00150-004-000
190/00150-005-000

PHYSICAL ADDRESS:
NA

MAILING ADDRESS:
5885 NE 14TH STREET
DES MOINES, IA 50313



DRAWN TJP CHECKED EMC APPROVED HRV DATE 04-22-21

LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- FOUND 5/8" REBAR W/BLUE CAP #18381
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- (D) DEEDED BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- TEMPORARY EASEMENT
- SEGMENT 1 = 23,261 SQ.FT. OR 0.53 ACRES
- SEGMENT 2 = 18,400 SQ.FT. OR 0.42 ACRES
- SEGMENT 3 = 32,791 SQ.FT. OR 0.75 ACRES
- TOTAL AREA=74,452 SQ.FT. OR 1.70 ACRES

GRID NORTH
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE



1 Inch = 80 ft.

SE CORNER
NE 1/4 NE 1/4
SEC 8-79-23
NAIL WITH
CUT "X"

MUCHIKINOCK CREEK TRUNK SEWER

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-5

SHEET 3 OF 4

Rev/By

258125

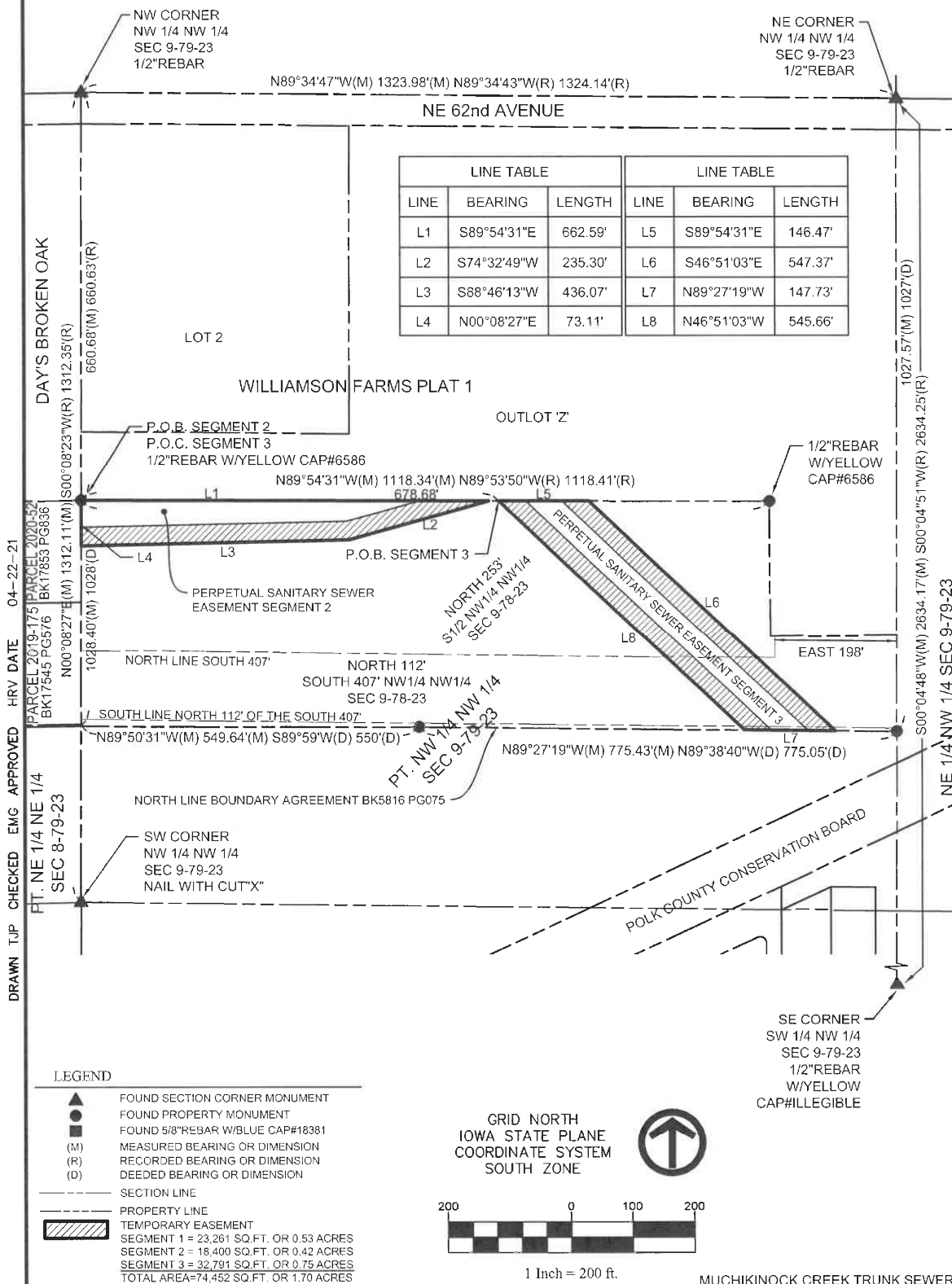
EASEMENT DRAWING

PROPERTY OWNER:
POLK COUNTY CONSERVATION
BOOK 17566, PAGE 737

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

FOR TEMPORARY CONSTRUCTION
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00150-004-000
190/00150-005-000
PHYSICAL ADDRESS:
NA



258125

VEENSTRA & KIMM, INC. 3000 WESTOWN PARKWAY WEST DES MOINES, IOWA 50266-1320 515-225-8000	
EXHIBIT	E-5
Rev/By	SHEET 4 OF 4

EASEMENT DRAWING

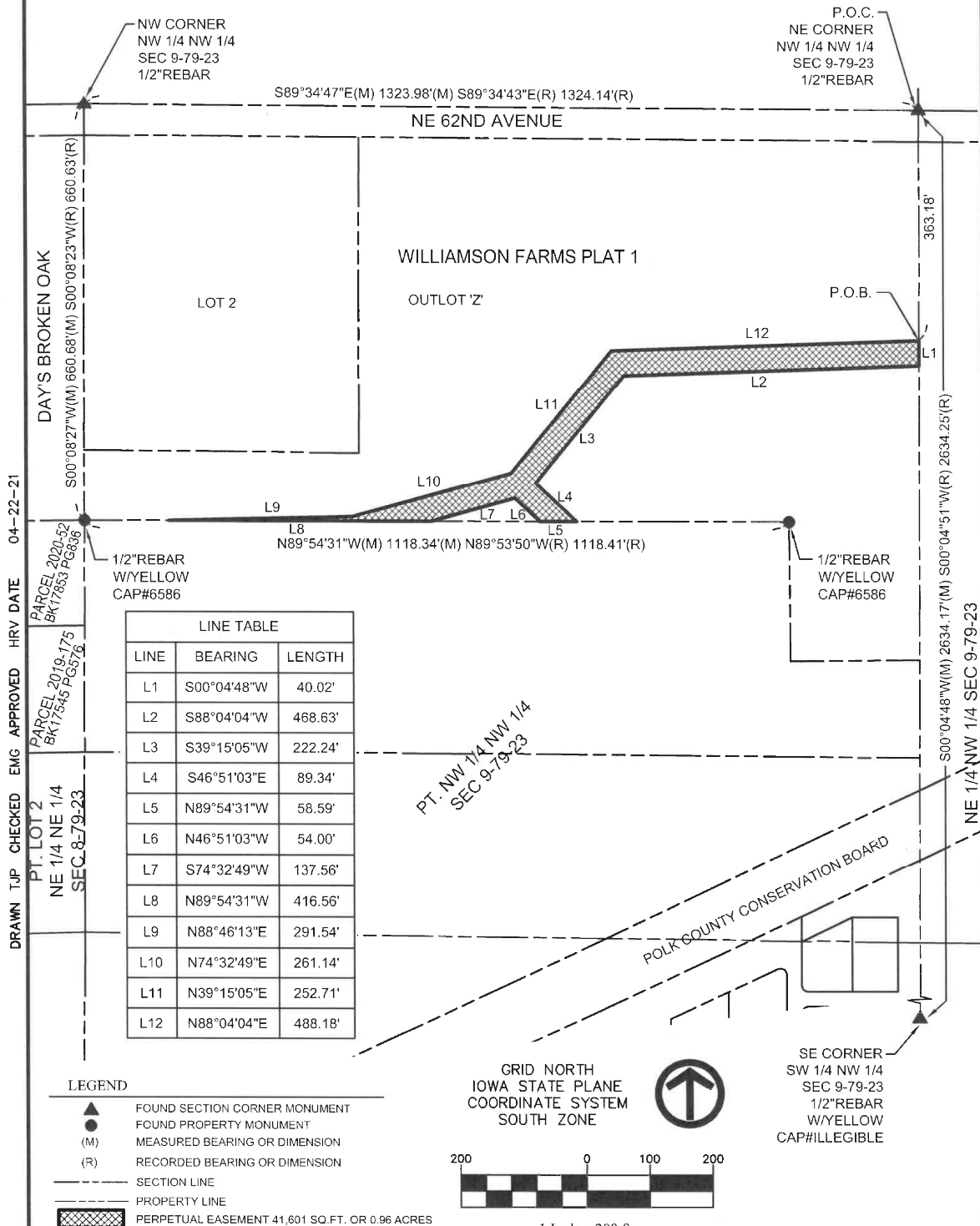
PROPERTY OWNER:
POLK COUNTY CONSERVATION
BOOK 17566, PAGE 737

FOR PERPETUAL SANITARY SEWER
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/01950-000-005

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

PHYSICAL ADDRESS:
NA



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa. Signed

Date



Eric M. Green, P.L.S.
Iowa License No. 17758
My license renewal date is December 31, 2021
Drawings covered by this seal: Sheet 1 and 2

VEENSTRA & KIMM, INC. 3000 WESTOWN PARKWAY WEST DES MOINES, IOWA 50266-1320 515-225-8000	
EXHIBIT	E-8
Rev/By	SHEET 1 OF 2

258125

EASEMENT DRAWING

PROPERTY OWNER:
POLK COUNTY CONSERVATION BOARD
BOOK 14098, PAGE 347

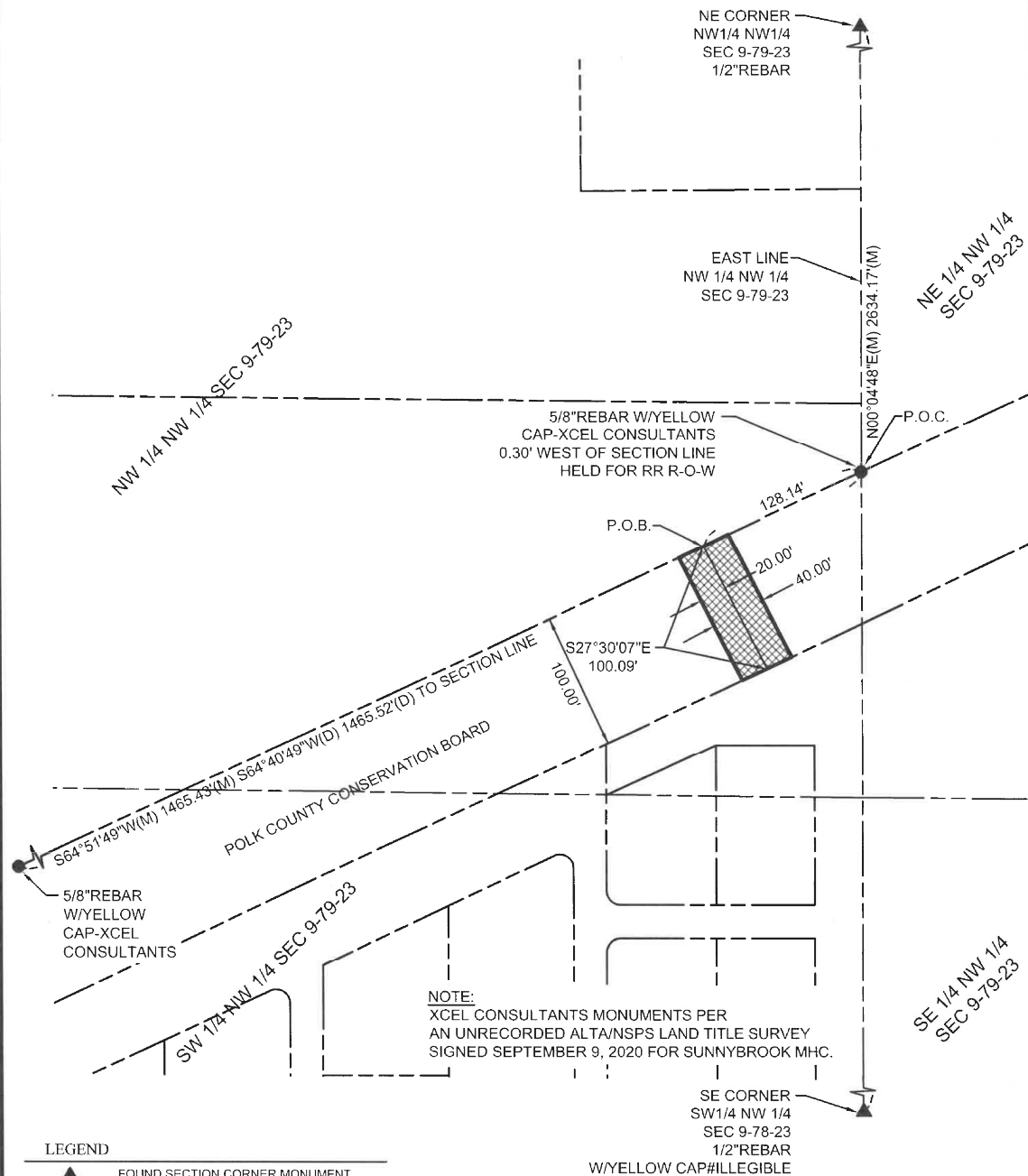
FOR PERPETUAL SANITARY SEWER
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00152-003-001
190/00152-004-001

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

PHYSICAL ADDRESS:
N/A

DRAWN TJP CHECKED EMG APPROVED HRV DATE 04-22-21



LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- (D) DEEDED BEARING OR DIMENSION
- (A) ALTA/NSPS BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- ▨ PERPETUAL EASEMENT
4,003 SQ. FT. OR 0.09 ACRES



1 Inch = 100 ft.



GRID NORTH
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa. Signed

Date



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Iowa License No. 17758
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VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-10

SHEET 1 OF 2

Rev/By

258125

EASEMENT DRAWING

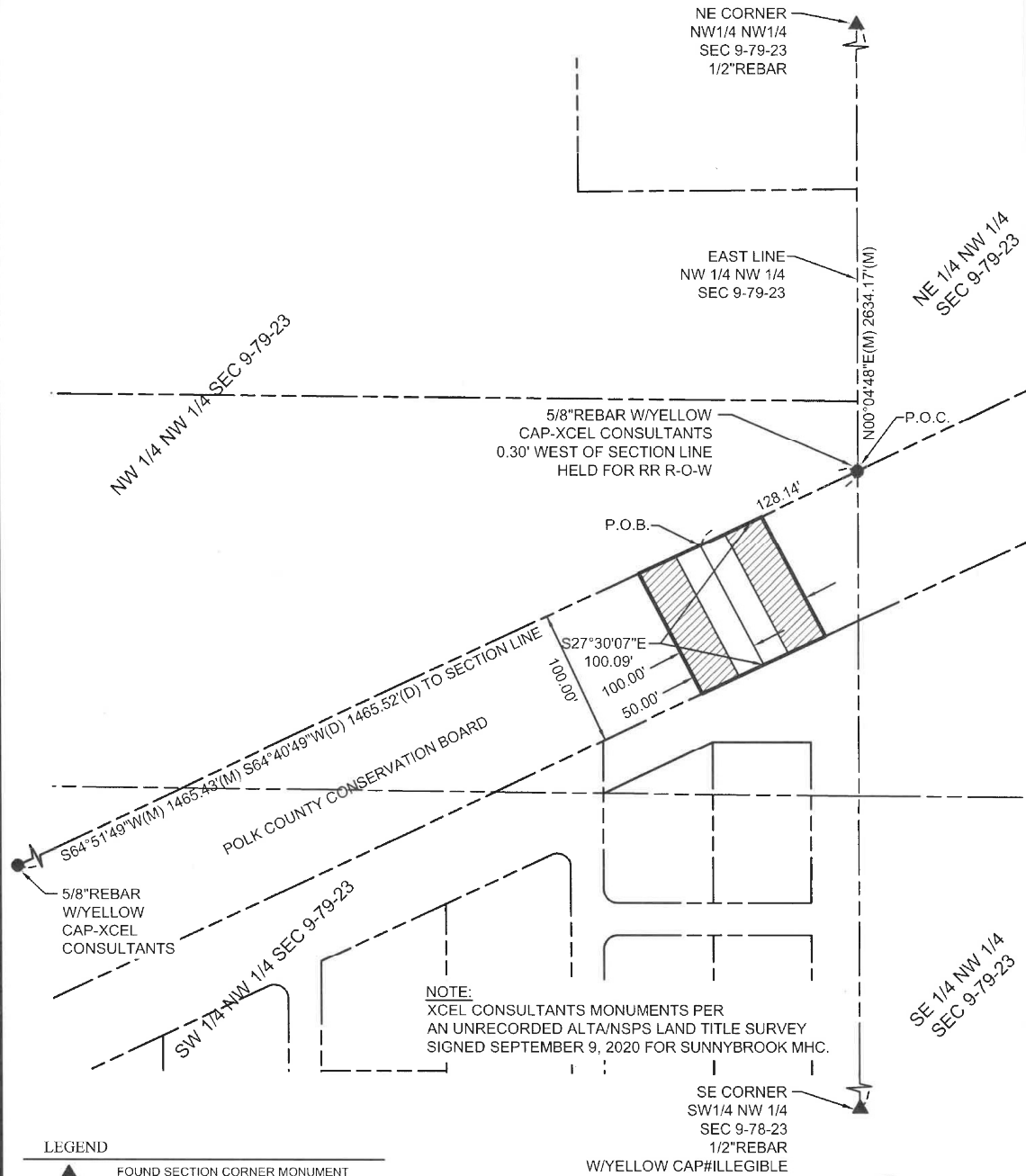
PROPERTY OWNER:
POLK COUNTY CONSERVATION BOARD
BOOK 14098, PAGE 347

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

FOR TEMPORARY CONSTRUCTION
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00152-003-001
190/00152-004-001
PHYSICAL ADDRESS:
N/A

DRAWN TJP CHECKED EMG APPROVED HRV DATE 04-22-21



LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- (D) DEEDED BEARING OR DIMENSION
- (A) ALTA/NSPS BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- ▨ TEMPORARY EASEMENT
6,005 SQ. FT. OR 0.14 ACRES



1 Inch = 100 ft.



GRID NORTH
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE

MUCHIKINOCK CREEK TRUNK SEWER

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-10

Rev/By

SHEET 2 OF 2

258125

EASEMENT DRAWING

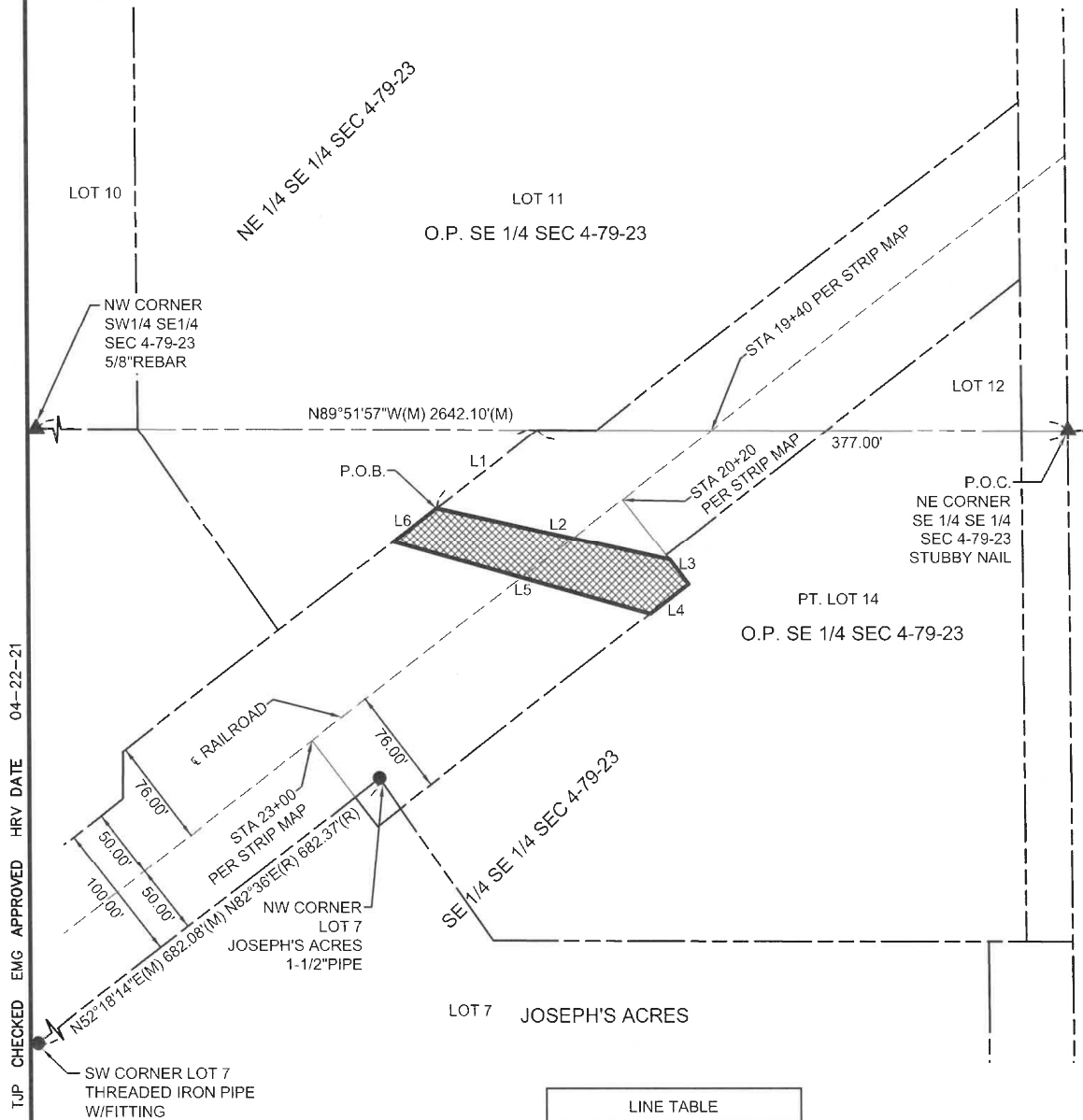
PROPERTY OWNER:
POLK COUNTY CONSERVATION BOARD
BOOK 14098, PAGE 347

FOR PERPETUAL SANITARY SEWER
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00038-010-001

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

PHYSICAL ADDRESS:
N/A

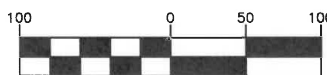


DRAWN TJP CHECKED EMG APPROVED HRY DATE 04-22-21

LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- ▨ PERPETUAL EASEMENT
6,777 SQ. FT. OR 0.16 ACRES

LINE TABLE		
LINE	BEARING	LENGTH
L1	S52°18'14"W	90.42'
L2	S77°29'32"E	169.18'
L3	S37°41'46"E	22.01'
L4	S52°18'14"W	34.48'
L5	N74°16'37"W	189.29'
L6	N52°18'14"E	39.00'



1 Inch = 100 ft.



MUCHIKINOCK CREEK TRUNK SEWER

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa. Signed

Date



Eric M. Green, P.L.S.
Iowa License No. 17758
My license renewal date is December 31, 2021
Drawings covered by this seal: Sheet 1 and 2

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-17

SHEET 1 OF 2

Rev/By

258125

EASEMENT DRAWING

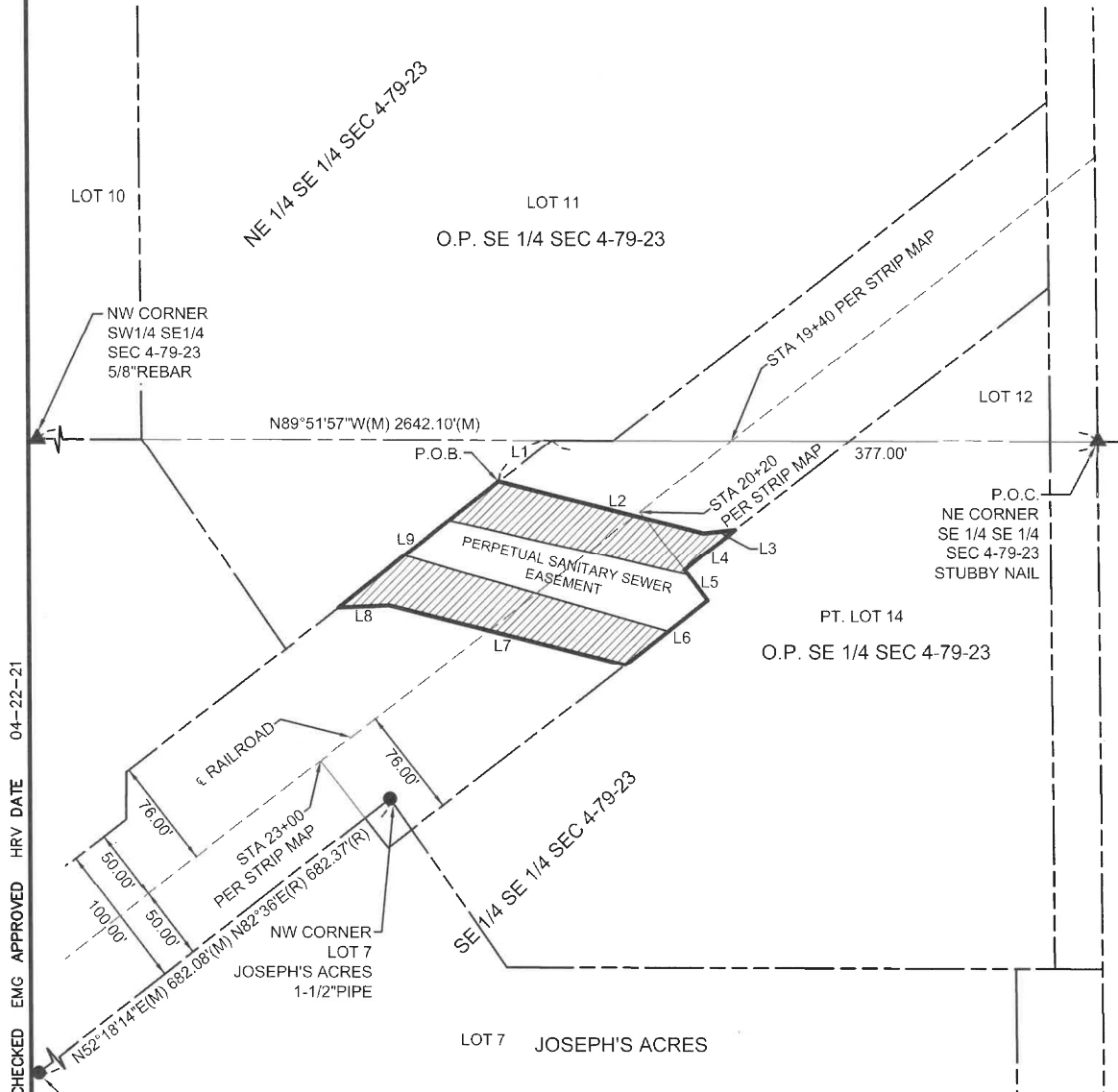
PROPERTY OWNER:
POLK COUNTY CONSERVATION BOARD
BOOK 14098, PAGE 347

FOR TEMPORARY CONSTRUCTION
BEING CONVEYED TO THE
CITY OF ALTOONA, IA

PARCEL NO.
190/00038-010-001

MAILING ADDRESS:
11407 NW JESTER PARK DRIVE
GRANGER, IA 50109

PHYSICAL ADDRESS:
N/A



DRAWN TJP
CHECKED EMG
APPROVED HRY
DATE 04-22-21

LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- ▨ TEMPORARY EASEMENT
11,609 SQ. FT. OR 0.27 ACRES

LINE TABLE		
LINE	BEARING	LENGTH
L1	S52°18'14"W	46.90'
L2	S76°01'33"E	145.82'
L3	N84°24'43"E	21.84'
L4	S52°18'14"W	44.17'
L5	S37°41'46"E	26.00'

LINE TABLE		
LINE	BEARING	LENGTH
L6	S52°18'14"W	72.08'
L7	N76°01'33"W	168.01'
L8	S87°27'25"W	35.09'
L9	N52°18'14"E	140.20'



GRID NORTH
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE

MUCHIKINOCK CREEK TRUNK SEWER

VEENSTRA & KIMM, INC.
3000 WESTOWN PARKWAY
WEST DES MOINES, IOWA 50266-1320
515-225-8000

EXHIBIT

E-17

SHEET 2 OF 2

258125

Rev/By

	Date	June 9, 2021
	Item No. Roll Call No. Submitted by:	ACTION 21-0610 Adam Fendrick Park Planner

AGENDA HEADING:

Approving the grant application for the Iowa Department of Transportation's State Recreational Trails Program.

INFORMATION:

The Iowa State Legislation approved funding of \$1.5M to the State's Recreational Trails Program. Conservation staff will apply for the State Recreational Trails grant due July 1st, 2021. As a requirement of the grant submission, Conservation is required to submit a formal Resolution from the Conservation Board in support of the project.

FISCAL IMPACT:

Amount: **See attached Resolution**

Funding Source: NA

PREVIOUS BOARD ACTION(S):

Date: NA

Roll Call: NA

Action: NA

RECOMMENDATION:

Approving the grant application for the Iowa Department of Transportation's State Recreational Trails Program and instructing staff to proceed with the grant submission.

POLK COUNTY CONSERVATION BOARD
R E S O L U T I O N

MOVED by _____ that the following Resolution be adopted:

WHEREAS, A resolution authorizing Polk County Conservation staff to submit an application for funding from the State Recreational Trails Program sponsored by the Iowa Department of Transportation (Polk County, Iowa); and

WHEREAS, Polk County Conservation requests \$1,250,000 from the State Recreational Trails Program; and

WHEREAS, the State Recreational Trails Program provides funding for the construction of eligible projects; and

WHEREAS, Polk County Conservation will have ownership of the trail and will maintain the trail for a period of 20-years as outlined in the grant requirements; and

NOW, THEREFORE BE IT RESOLVED that Polk County Conservation Board has approved their commitments and any matching funds necessary to build the project and agree to a 20-year maintenance for the project.

Approved this 9th day of June, 2021

POLK COUNTY CONSERVATION BOARD

Ryan Crane, Chair



Date

June 9, 2021

Item No.

ACTION

Roll Call No.

21-0611

Submitted by:

**Richard Leopold
Director**

AGENDA HEADING:

Requesting that the Polk County Board of Supervisors place a \$65.0 million Polk County Water and Land Legacy general obligation bond on the November 2, 2021 regular city and school election ballot and approving recommended ballot language.

INFORMATION:

On January 12, 2021, the Polk County Board of Supervisors asked The Trust for Public Land, in cooperation with The Nature Conservancy and the Great Outdoors Foundation, to explore potential options to renew dedicated funding for conservation within the county. This research provided a stand-alone, fact-based reference document that was used to evaluate financing mechanisms from an objective vantage point. The completed Feasibility Study indicated that a general obligation bond best suited the Conservation Board's future water and land conservation needs.

In 2012, the voters in Polk County, with a 72 percent approval, passed the \$50.0 million 2012 Polk County Water and Land Legacy Bond. Specific areas were targeted with specific percentages of the bond being used for water quality, trails, land acquisition, and park improvements. These funds have either been expended or committed to a variety of highly successful water quality, trails, land acquisition, and park improvement projects throughout Polk County.

With the completion and Board of Supervisors' acceptance of the Feasibility Study, staff, with the above entities, commissioned a professionally administered, statistically valid public opinion survey of Polk County voters to test funding options, including ballot language, tax tolerance, timing, and program priorities. From this research, the partners working on this bond referendum recommend placing a \$65.0 million general obligation bond on the November 2, 2021 ballot. Iowa law requires that the Conservation Board submit a petition asking that bonds be issued for a specified amount to the Polk County Board of Supervisors for this public measure to be placed on the ballot. The recommended ballot language is as follows:

POLK COUNTY'S WATER AND LAND LEGACY

Shall the County of Polk, State of Iowa, issue its general obligation bonds in an amount not exceeding \$65,000,000 for the purpose of acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including

the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing flooding, with full public disclosure of all expenditures?

FISCAL IMPACT: N/A

Amount:

Source:

PREVIOUS BOARD ACTIONS: N/A

Date: March 10, 2021

Roll Call: 21-0314 (Yea-5)

Action: Approving acceptance of Conservation Finance Feasibility Study, March 2021 and recommendation to the Polk County Board of Supervisors to accept the study.

Date: February 10, 2021

Roll Call: 21-0211 (Yea-5)

Action: Approving Professional Services Agreement with The Trust for Public Lands to complete a Conservation Finance Feasibility study for a total cost not to exceed \$25,000.00 and authorizing the Director or Designee to sign same.

RECOMMENDATION:

Requesting to the Polk County Board of Supervisors to place a \$65.0 million Polk County's Water & Land Legacy general obligation bond on the November 2, 2021 regular city and school election ballot and recommended bond language to the Polk County Board of Supervisors:

POLK COUNTY'S WATER AND LAND LEGACY

Shall the County of Polk, State of Iowa, issue its general obligation bonds in an amount not exceeding \$65,000,000 for the purpose of acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing flooding, with full public disclosure of all expenditures?

Memorandum

To: Polk County Board of Supervisors
From: Will Abberger, Vice President, Director of Conservation Finance
Date: May 13, 2021
Re: Conservation Finance Program Recommendations for Polk County, IA

Based upon feasibility research and a public opinion survey of Polk County voters, The Trust for Public Land recommends that the Polk County Board of Supervisors place a land conservation finance ballot measure on the November 2, 2021 ballot with the following provisions.

PROGRAM RECOMMENDATIONS

Finance Mechanism: general obligation bond

Funding Amount: \$65 million

Purposes and Uses for Funds: Protect drinking water sources; protect the water quality of rivers, lakes, and streams, protect the water quality of the Des Moines and Raccoon Rivers and their tributaries; help prevent flooding; protect wildlife habitat; protect natural areas; provide nature education opportunities for children; provide more outdoor recreational opportunities such as fishing, hiking, picnicking, and canoeing; and improve public access, water quality, and safety to Raccoon and Des Moines River and other creeks in Polk County for floating, boating, and fishing.

Accountability Provision: Full public disclosure of all expenditures

Election Timing: November 2, 2021, regular city and school election

BACKGROUND

On January 12, 2021, Chair of the Polk County Board of Supervisors Angela Connolly requested The Trust Public Land's technical assistance to conduct feasibility research to study sources of reliable and ongoing county funding for land conservation in Polk County and assist with a potential related ballot measure.

The Trust for Public Land completed a Conservation Finance Feasibility Study for Polk County in March 2021 and presented the Study to the Polk County Conservation Board and the Polk County Supervisors in April 2021. The Study analyzed various funding options available for financing land conservation, determined the fiscal capacity and legal requirements of various approaches, and provided demographic information and

Memorandum

election history. The funding approach recommended by The Trust for Public Land is a general obligation bond.

To assist the County in determining the community's willingness to support further investment in land conservation, in May 2021, The Trust for Public Land and the Great Outdoors Foundation commissioned a privately funded public opinion survey of 400 likely November 2021 Polk County voters. The survey tested voter attitudes towards \$65 million general obligation bond for Polk County Conservation. Support for the \$65 million bond for the Polk County Conservation Board is very strong. The measure stands a very good chance of passage. Support for the bond is very durable. Even after being presented with the tax impact and negative arguments against the measure, three-quarters of Polk County voters surveyed indicate they would vote Yes. Incorporating a few common-sense accountability measures into the proposal can help maintain that support. Given a projected low turnout for the November 2021 election, a well-funded and well-executed voter education campaign could also help ensure the measure's passage.

**Date**

June 9, 2021

Item No.	ACTION
Roll Call No.	21-0612
Submitted by:	Richard Leopold
	Director

AGENDA HEADING:

Approving Polk County Conservation's participation in the Central Iowa Water Trails Governance Committee and committing Conservation's portion per the formula within the 28E Agreement establishing said committee – est. \$87,000 annually.

INFORMATION:

Polk County Conservation has been actively engaged in the Central Iowa Water Trails effort. Deputy Director, Doug Romig, has led the Maintenance and Operations Committee and I have led the Environmental Committee. Additionally, we have both been involved in the governance meetings and various aspects to the \$25.0 million federal build grant and downtown Des Moines River projects.

The Central Iowa Water Trails initiative is a \$117.0 million effort to develop 86 water access points throughout the region on various rivers and streams with the major feature being a white water course through downtown Des Moines. One of the initial goals in development of this effort was a desire to create a regional governing body to oversee the coordination of governance, signage, operations, maintenance, etc. to provide consistency across governmental jurisdictions.

Polk County Conservation will have one voting Board member to serve on this governing body which will be comprised of 70% governmental entities and 30% private business matching the funding formula for the capital and operating costs associated with the development and management of the water trails. Revenues are anticipated to be generated through concessionaires that will help off-set annual operating expenses.

During the May Board meeting, Board Member Altringer requested time to review the proposed 28E language and the Board deferred formal action until the June 9, 2021 meeting. The Central Iowa Water Trails executive team incorporated comments from Board Member Altringer and the finalized 28E Agreement is being presented for approval by the Conservation Board.

FISCAL IMPACT:

Amount: \$87,000 estimate

Funding Source: Excess operational revenue, Fund 6 revenues and/or REAP.

PREVIOUS BOARD ACTION(S):

Date: May 12, 2021

Roll Call: 21-0514

Action: This action was postponed until the June Conservation Board meeting, no vote was taken.

Date: April 14, 2021

Roll Call: 21-0415 **(5 Yea)**

Action: Approved continuance to the May 12, 2021 for Action item 21-0415 based on general support and direction given from the Board to staff to continue having conversations moving the issue forward but recognizing that the 28E Agreement will continue to be reviewed.

Date: August 14, 2019

Roll Call: 19-0816 **(4 Yea; 1 Absent)**

Action: Approving agreement with the University of Iowa to conduct a water quality monitoring study as a part of the metropolitan water trails project.

RECOMMENDATION:

Approving Polk County Conservation's participation in the Central Iowa Water Trails Governance Committee and committing Conservation's portion per the formula within the 28E Agreement establishing said committee and authorizing the Board Chair or his designee to sign the 28E Agreement.

28E AGREEMENT
Between
Iowa Confluence Water Trails, Inc
And
The Polk County Conservation Board
For the Operation and Maintenance of the
Water Trails Sites 5, 7, 29 and 79

THIS AGREEMENT made and entered into this ___ day of ____, 20___, by and between the Iowa Confluence Water Trails, Inc (“NONPROFIT CORPORATION”) and the Polk County Conservation Board (“BOARD”).

WHEREAS, the NONPROFIT CORPORATION is an Iowa non-profit corporation, incorporated under Iowa Code Chapter 504; and

WHEREAS, the BOARD is a county conservation board organized under Iowa Code Chapter 350; and

WHEREAS, sites 5, 7, 29 and 79, as outlined in the Des Moines Area MPO Water Trails Master Plan, are owned by the BOARD and under the management, control, and operation of the BOARD; and

WHEREAS, the BOARD will maintain the structural elements of the WATER TRAIL PROJECT consistent with principles outline in this AGREEMENT and the BOARD will be responsible for the maintenance of the WATER TRAIL PROJECT; and

WHEREAS, NONPROFIT CORPORATION and BOARD are entering into this AGREEMENT to formalize their understanding with respect to the funding and maintenance of the WATER TRAIL PROJECT; and

WHEREAS, Iowa Code Chapter 28E allows any public agency in Iowa, including municipalities, to enter into agreements with public or private agencies for joint or cooperative action with respect to any power, privilege or authority exercised or capable of being exercised by the public agency.

NOW, THEREFORE, the NONPROFIT CORPORATION and the BOARD do hereby agree as follows:

I. DEFINITIONS

For purposes of this Agreement the term:

- A. “Water Trail” means the point-to-point travel system on the recreational corridor of the Des Moines and Racoon River watersheds that include other connected routes that provides access points to users and related recreational opportunities.

- B. “Water Trail Project” means a project that provides improved access, portage, camping, retail and other recreational uses connected to and/or providing support services to the water trail.
- C. “Project Area” means the recreational corridor encompassing the Des Moines and Raccoon River watersheds outlined in Exhibit A.
- D. “Project Improvement” means horizontal and vertical infrastructure connected to or providing support to a water trail project.
- E. “Downtown Water Trails Projects” means Water Trail Projects located near the confluence of the Des Moines and Raccoon Rivers in the City of Des Moines and operated by the NONPROFIT CORPORATION.
- F. “Endowment” means the ICON Water Trails Fund or any other designated fund by the NONPROFIT CORPORATION.

II. PURPOSE, SCOPE AND TERM

- A. Pursuant to Chapter 28E, Code of Iowa, the parties agree that the purpose of this AGREEMENT is to establish the terms and conditions of the relationship among NONPROFIT CORPORATION and BOARD for the maintenance and funding of the water trail project.
- B. No separate entity is created hereby.
- C. The parties agree that Executive Director of the BOARD shall be designated as the sole administrator of this Agreement as provided by Iowa Code § 28E.6.
- D. No joint property shall be acquired, held or disposed of hereunder. Except as otherwise explicitly provided herein, each party shall at all times hold and own its respective real and personal property. NONPROFIT CORPORATION joins herein to provide funding and support for the water trail project.
- E. Pursuant to Iowa Code § 28E.5, the parties agree that this Agreement shall be perpetual to be effective after its approval by their respective governing bodies and upon execution by the parties and its filing with the Iowa Secretary of State. This Agreement may be terminated according to Article IV, Section P. The termination of this Agreement shall not relieve any party to this Agreement of any obligations or liability arising during the term of this Agreement.
- F. All Parties agree that all water trail project improvements, are owned by the BOARD, and are for recreational purposes designed, constructed or reconstructed, in accordance with generally recognized engineering or safety standards or design theories in existence at the time of the construction or reconstruction.

III. FUNDING AND NONPROFIT CORPORATION'S RESPONSIBILITIES

- A. All Parties agree that seventy percent (70%) of the administrative and operations for the NONPROFIT CORPORATION shall be covered by all municipalities party to a 28E Agreement with NONPROFIT CORPORATION and the remain thirty percent (30%) is the responsibility of the NONPROFIT CORPORATION to raise through private fundraising. Annual budget increases or decreases for the NONPROFIT CORPORATION shall be divided according to the same percentages.
- B. BOARD's portion of the administrative and operations for the NONPROFIT CORPORATION shall be determined through a funding formulation of three (3) weighted factors of total drainage area for twenty-five percent (25%) but the BOARD portion equaling only 25% of the Polk County total drainage area, total population of Polk County for fifty percent (50%) but the BOARD portion equaling only 25% of the Polk County population, and number of access points within the BOARD for twenty-five percent (25%). The access points shall be weighted in three categories with the Des Moines and Raccoon Rivers equaling 1; Beaver Creek, North River, Middle River and Skunk River equaling .75; and Four Mile Creek, Mud Creek and Walnut Creek equaling .5. The overall administrative and operations for the NONPROFIT CORPORATION may be decreased pro rata through additional revenues from municipalities and nonprofit entities without one or more of the weighted factors.
- C. Any revenues generated above maintenance costs of the DOWNTOWN WATER TRAIL PROJECTS shall be divided equally with fifty percent (50%) going towards the ENDOWMENT and fifty percent (50%) available to the BOARD through the NONPROFIT CORPORATION prioritized for reinvestment including site and amenity enhancements, additional equipment expenses and additional marketing expenses.
- D. BOARD shall be responsible for the costs of maintenance and repair for Water Trail Project Improvements owned by the BOARD. This provision does not include the Downtown Water Trails Projects.
- E. NONPROFIT CORPORATION shall:
 - i. Ensure network of trails is seamless and cohesive including: design standards, signage, public art, maintenance, operations, vendors/outfitters, safety;
 - ii. Oversee public education and notification system for water trails;
 - iii. Oversee water trails network marketing strategy;

- iv. Coordinate regional water trails events;
- v. Act as a single point of contact to the Iowa Department of Natural Resources for the sole purpose of the recreational uses of the ICON Water Trail System and develop a notification system to all jurisdictions within the PROJECT AREA;
- vi. Conduct an annual independent audit and provide the final audit to the BOARD;
- vii. Operate a contract for on route water trails maintenance; and
- viii. Approve an annual operating budget, collect revenue and allocate regional funds according to Article III Section A.

IV. RESPONSIBILITY WITH RESPECT TO MAINTENANCE AND REPAIR OF WATER TRAIL PROJECT IMPROVEMENTS

- A. BOARD shall perform routine maintenance design for the landscaping and structural elements of the Water Trail Project improvements at its sole cost outlined in the Maintenance and Repair of Water Trail Project Improvement and attached as Exhibit B. This document may be reviewed periodically by the ICON Water Trails Operations and Maintenance Committee.
- B. BOARD shall consider elements of inclusion for water trail project improvements outlined in the ICON Water Trails Inclusion Design Tool and attached as Exhibit C and including active engagement and expertise in educational opportunities with water trail project improvements.
- C. The BOARD shall notify the NONPROFIT CORPORATION in writing when there is a desire to add, modify or eliminate amenities or water trail project improvements thirty (30) days prior to said actions being taken. The BOARD and the NONPROFIT CORPORATION shall work together to accommodate reasonable requests.

V. EMERGENCY RESPONSE

- A. It is the intention of the Parties that this Agreement does not supplant or replace existing emergency response agreements including the Statewide Mutual Aid Compact and any local mutual aid agreements for fire services, law enforcement, emergency medical, health and medical services, and search and rescue.

VI. MISCELLANEOUS

- A. Mailing of Notices

Except as otherwise specified, all Notices shall be deemed given on the day of mailing or sending via email. Except as otherwise specified, all notices, consents, approvals, requests and other communications (hereinafter referred to as "Notices") required or permitted under this Agreement shall be given in writing and mailed by certified mail, return receipt requested, addressed as follows:

If to the NONPROFIT CORPORATION:
501 SW 7th Street, Suite G, Des Moines, IA 50309
ATTN: Maggie McClelland, Project Manager, 515-452-0039,
maggie@greatoutdoorsfoundation.org

If to BOARD:
Polk County Conservation Administration Office
12130 NW 128th St, Granger, IA 50109
ATTN: Rich Leopold, Executive Director, 515-323-5322
rich.leopold@polkcountyiowa.gov

All notices shall be deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of Notices at any time by giving notice thereof to the other as herein provided. Any notice given by a party hereunder must be signed by an authorized representative of such party.

B. Assignment

The rights and liabilities of the parties under this Agreement may not be assigned without the prior written consent of the other party.

C. Amendment

This Agreement may not be amended, modified, or canceled except by a written agreement executed by each of the parties hereto.

D. Publicity.

It is the intent of the Parties that the water trail project shall be and become an integral part of the ICON Water Trails System. As such, the BOARD will include in any press releases or other publicity about the water trail project, the words, "This [water trail project DESCRIPTION OR NAME] was built in cooperation with the ICON Water Trails System."

E. Binding Nature of Agreement

This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

F. Waiver of Compliance

No failure of either party to insist upon the strict performance of any covenant, agreement, term or condition of this Agreement or to exercise any right, term or remedy available upon a breach thereof shall constitute a waiver of any such breach or such covenant, agreement, term or condition. No waiver of any breach shall affect or alter this Agreement but each and every covenant, agreement, term or condition of this Agreement shall continue in full force and effect with respect to any other than existing or subsequent breach thereof.

G. Breach

In the event of a breach by any party of this Agreement, that breach shall not be considered to affect any remaining terms or conditions of this Agreement. If any terms or conditions of this Agreement are held to be invalid or illegal, those remaining terms or conditions shall not be construed to be affected.

H. Invalidity or Unenforceability

If any provision of this Agreement or the application thereof to any person or circumstance shall to any extent be determined to be invalid or unenforceable, the remainder of this Agreement or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

I. Entire Agreement

This instrument including all exhibits attached hereto and incorporated herein by reference, contains the entire agreement between the parties and all prior negotiations and agreements are merged herein. Neither party's agents have made any representations except those expressly set forth herein.

J. Remedies and Governing Law

The rights and remedies set forth herein are not exclusive and are in addition to any of the rights and remedies provided by law or equity. This Agreement and all actions arising hereunder shall be governed by, subject to and construed according to the laws of the State of Iowa. The parties agree, consent and submit to the personal jurisdiction of the Iowa District Court in and for Polk County, Iowa, for any action arising out of this Agreement. The parties agree that service of process at the address and in the manner specified above will be sufficient to put a party on notice and hereby waive any and all claims relative to such notice. The parties also agree that they will not commence any action because of any matter whatsoever arising out of or relating to the validity, construction, interpretation and enforcement of this Agreement in any court except the Iowa District Court in

and for Polk County, Iowa, unless original jurisdiction can be had in the United States District Court for the Southern District of Iowa.

K. Force Majeure

In the event of forced delay in the performance by either party or obligations under this Agreement due to Acts of God or of the public enemy, strikes, lockouts, unusual delay in transportation, unavailability of materials, fire, floods, epidemics, adverse weather conditions, riots, insurrection, war, unavoidable casualties, or Judicial or governmental action, other than action by the BOARD, the time for performance of such obligations and for the satisfaction of the conditions precedent shall be extended for the period of the forced delays.

L. Captions

The headings of the Articles and Sections in this Agreement are for convenience only and shall not be used to construe or interpret the scope or intent of this Agreement or in any manner affect the same.

M. Contract Language

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender according to the context.

N. Indemnification

- i. Each party shall be solely authorized to supervise, direct and manage their own activities and the activities of their respective officers, officials, employees, volunteers and agents hereunder. No party shall be required to defend, indemnify, or hold harmless any other party to this Agreement.
- ii. The NONPROFIT CORPORATION shall be required to purchase and maintain Crime Insurance.
- iii. Each party shall retain sole responsibility and liability for its own acts and omissions hereunder and for the acts and omissions of their respective officers, officials, employees, volunteers, and agents hereunder, and each party waives subrogation against the other for all claims, suits, damages, and demands, which are covered by any insurance, including but not limited to property, casualty and worker's compensation.

O. Integration

This AGREEMENT represents the entire integrated agreement between the NONPROFIT and the BOARD, and supersedes all prior negotiations, representations or agreements, either written or oral.

P. Termination

- i. This Agreement may be terminated by either party as provided in this paragraph. Any such termination may be accomplished only by delivery of notice of the other party not later than July 1 of any given year after the year ending December 31, 20__ and shall be effective on January 1 occurring twelve (12) months after the January 1 following the giving of the required notice.
- ii. Following termination, a BOARD shall provide two (2) years of their final year's proportion of NONPROFIT CORPORATION's budget according to Article III, Section B due no later than two (2) years following termination.
- iii. Any notice or demand required or desired to be given hereunder shall be in writing and deemed given when personally delivered or when deposited in the United States mail, postage prepaid, sent certified and registered, and addressed as follows:

If to the BOARD, to:
12130 NW 128th Str, Granger, IA 50109
ATTN: Rich Leopold, Executive Director, (515) 323-5322
Rich.leopold@polkcountyiowa.gov

If to the NONPROFIT, to:
501 SW 7th Street, Suite G, Des Moines, IA 50309
ATTN: Maggie McClelland, Project Manager, 515-452-0039,
maggie@greatoutdoorsfoundation.org

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their proper officers, duly authorized therefore.

Exhibit A

Project Area Map

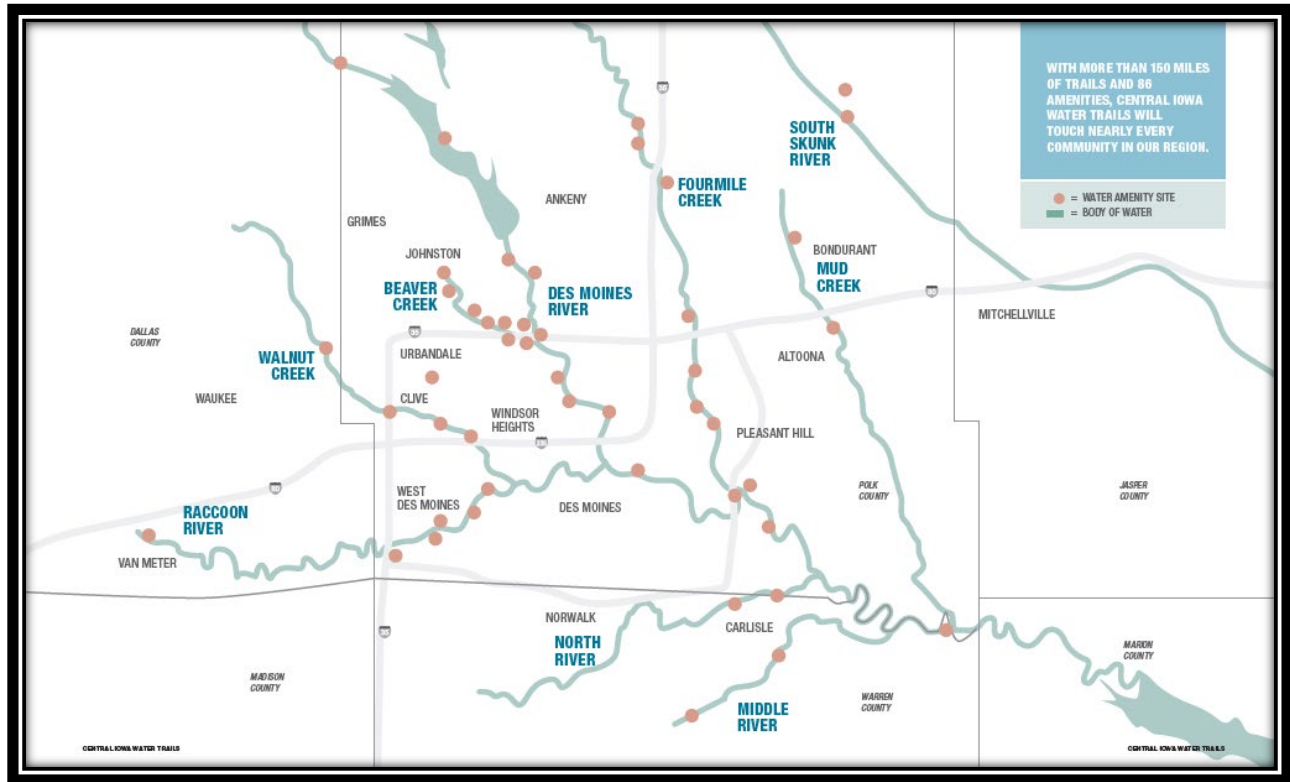


Exhibit B

ICON WATER TRAILS MAINTENANCE AND REPAIR OF PROJECT IMPROVEMENTS

DRAFT October 28, 2020

The ICON Water Trails Operations and Maintenance Committee recommend the following Best Practices for the ICON Water Trail Governance Committee. Several elements previously provided by the consultant have been intentionally omitted as they either extend beyond the water trail scope of service area, have national standards in place or are relevant to only a few water trail locations. It is important to note that these best practices are for the 81 regional water trail access sites only. There still needs to be specific operations and maintenance plans for the five downtown (Birdland, Center Street, Scott Street, Fleur Drive and Harriett Street) Des Moines locations, based on their final design and service options to water trail users, offer operations support from private vendors and other downtown amenities for potential cost-share savings. Implementation of these standards shall not impose inequity within any jurisdiction on their respective maintenance standards within their park/facility operations serving their residents.

The committee feels that elements directly related to a positive water trail experience (parking lot, trail access, trail launch, signage, custodial care and waterway safety) should be the key elements addressed by this committee. Auxiliary amenities such as playgrounds or shelters, while they may enhance the participants experience and some communities may have water trail accesses in existing parks with these amenities, are not critical to a successful water trail network or the paddler, angler or waders experience on the water trails.

Hardscape

Hardscape areas such as parking lots, pathways and water access points (boat launch and/or pedestrian access) shall be inspected at least annually for maintenance repair needs (heaving, cracking, striping, etc.). This inspection should include the evaluation of site signage and site amenities (parking curbs, trash receptacles, striping and seating areas). Any hard surface walking path with more than a ½" separation should be repaired and/or replaced. Inspections should include the sweeping of debris, glass, etc. in the parking lot and along the pathway if needed in the spring (March).

Landscape

Landscape area inspections shall vary based on the type and location of the area. Rain gardens and bio-cells should be inspected at least monthly during the spring, summer and fall for weeding and trash collection. Pathways and water access points should be inspected annually for hangers and understory invasive growth.

Water Trails/Flooding

Each water trail route signage shall be inspected twice annually for missing or damaged signs; shall ensure brush, tree branches or other obstructions don't impede visibility and shall send

inspection reports to the Iowa Department of Natural Resources water trails coordinator and each respective managing jurisdiction.

Each water trail route should be inspected annually and after any significant rain event that goes outside the river banks. After major rain events, inspections of the water trails should be inspected after the river/stream levels go back into their banks. If possible, hazards such as entrapments or entanglements should be removed from the water trail. If hazards cannot be removed, a warning notice should be posted at the water trailhead. On route water trails maintenance will be operated by a contract held with the centralized governing entity.

Storms

In the event of a major storm (high winds, severe rains, tornado), each location should be inspected for damage and debris from the parking lots (drain covers) to the water access point and including the water trail. If possible, hazards such as entrapments or entanglements should be removed from the water trail. If hazards cannot be removed, a warning notice should be posted at the water trailhead. Sweeping the parking lot or access trail of storm debris may be required.

Turf Maintenance

Turf maintenance shall be managed by each individual entity as ground cover at various trail locations will vary from turf grass, to natives to hardscape surfaces. However, each entity should provide a minimum 3' shoulder clearance along the edge of the trail leading to the water access point.

Tree and Shrub Maintenance

Annually, tree and shrub maintenance should be inspected and addressed accordingly along the parking lot and trail access points to ensure safety of the water trail users from hangers or damaged/diseased trees.

Litter Control

Trash receptacles shall be placed at each parking lot and shall be checked in accordance with each individual agency's standards based on use and need.

Vandalism and Graffiti Removal

Initiate repairs immediately upon discovery. Document and photograph damage. If hate or gang related, please submit to your local law enforcement agency.

Lighting Security/Area

Inspect bi-annually and repairs/bulb replacement should be completed within 72 hours of discovery.

Exhibit C

ICON Water Trails Inclusion Design Tool

ICON Water Trails has the overarching goals of safety, economic development, workforce, environmental conservation and recreation. Through a series of conversations, exploration and use of the 4Equity Tool, this Inclusion Design Tool was developed to provide an opportunity to consider the design and development of core elements to ensure our region creates the vibrant, enduring and inclusive experience for all. Leadership of the ICON Water Trails encourages regional sites to consider the following elements:

1) **Considerations for restroom facilities.**

- Design with single stall, individual door access.
- Consider outdoor handwashing stations.
- Use the basic label of “RESTROOM” avoid when possible family, gender specific, companion, etc. for clarity.
- Size of restroom stall should be able to accommodate an individuals’ wheelchair as well as their support person.
- Provide changing tables that are not only for infants but large enough to accommodate older youth and adults with special needs.

2) **Accessibility should focus on driving engagement.**

- Wheelchairs and strollers, as well as individuals with visual impairment, should be considered when developing each site and engagement opportunity.
- Creating the ability for individuals to get to the water is ideal but being able to *engage* at the site should be the ultimate goal.
- Consider the multi-modes of transportation used to access the site from those walking to biking, from those driving to riding public transportation.
- Maintain an element of engagement that doesn’t include a fee to participate and be sure that it is well communicated to avoid assumptions. Accessibility doesn’t only mean access... it also means understanding that’s its possible to use it.

3) **Signage is critical and should use visuals.**

- Consider elements for those who are visually impaired.
- Consider opportunities to use more imagery and less words.
- Engage an artist in highlighting elements that are for use and safety of the space and within any features.
- Be sure that “no cost to participate” opportunities are clear and obvious.

4) **Safety means security and acceptance at each location.**

- Visual signage should be displayed and created with a goal to evoke feelings of safety but in location and in acceptance to be at the location.
- Lighting is a critical element to indicate safety at these sites.

- Provide access to contact emergency services perhaps through a phone with clear, pictorial instructions.
- Post the site location clearly for people to reference.
- How is the elements of safety of the water being inspired? Where can messages be reinforced about keeping the water clean and safe?
- Are there unwritten norms that exist that could be communicated based on the primary activity at the site? For those who are not well versed in canoe etiquette for example, how can a visitor to the site learn more about what to do and how to do it?
- Provide clear information as to the level of expertise or experience needed to fully participate in an element- entry, medium or high-level of skill.

5) Decisions should be made using cultural and contextual considerations.

- Be aware of the historical context of the site being considered and find ways to recognize and honor the land and those who have called the place home.
- Are there elements to be aware of, lift up, highlight or celebrate in its design and activation?

	Date	June 9, 2021
	Item No. Roll Call No. Submitted by:	CLOSED SESSION 21-0613 Cassandra Cook Conservation Ecologist

AGENDA HEADING:

Action from Closed Session discussion of land acquisition opportunities.

INFORMATION:

Polk County Conservation has the opportunity to acquire land with excellent conservation potential at several locations within Polk County. Cost-share opportunities may be available to assist with acquisition and restoration expenses. Nearby PCC landholdings add additional interest to these properties.

FISCAL IMPACT: TBD

PREVIOUS BOARD ACTION(S):

Date:

RollCall:

Action:

RECOMMEDATION:

Direct staff to proceed on these land acquisition opportunities based on information presented and pursuant to Board discussion.