

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JUNE 18, 2024 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor.
4. Action on the Bill List(s) as submitted by the County Auditor.

PROCLAMATION

5. Juneteenth – June 19, 2024

PUBLIC HEARING

**EASEMENT CONVEYANCE
WASTERWATER RECLAMATION AUTHORITY**

- *6. Resolution approving ingress/egress easements to Des Moines Wastewater Reclamation Authority (Fourmile Mountain Bike Park and land known as Gay Lea Wilson Trail).

ORDINANCE

(SECOND READING)

7. Ordinance approving Zoning Map Amendment from Low Density Residential District to Light Industrial District (1300 NE 72nd).

8. **PUBLIC COMMENTS**

PERMITS

9. FY 24/25 Cigarette/Tobacco/Nicotine/Vapor Permits for the following:

QuikTrip #538	4575 NW 2 nd Street
QuikTrip #562	4801 NE 14 th Street
Liquor Land	4995 Merle Hay Road
Oasis	5120 NE 14 th Street
Outer Limits	6560 NE 14 th Street
Toad Valley Golf Course	237 NE 80 th , Pleasant Hill

10. Ownership update on Class “E” Retail Alcohol License for Kum & Go #539, 5050 NW 2nd.
11. Renewal application for Class “E” Retail Alcohol License for Oasis, 5120 NE 14th Street.

RESOLUTIONS

12. Resolution authorizing Auditor’s Office to publish Notice of Public Hearing for July 2, 2024 on proposed vacation of existing ingress/egress easement (8850 & 8854 NW 16th, Ankeny).
13. Resolution authorizing Auditor’s Office to publish Notice of Public Hearing for July 2, 2024 to consider updating the Entrance and Driveway Ordinance.

- *14. Resolution approving contract with Iowa Department of Natural Resources for the Air Quality Program funding.
- *15. Resolution approving Professional Services Agreement with Ducks Unlimited for wetland Restoration design.
- *16. Resolution approving water main connection agreement for property 5590 SE 68th Place, Carlisle (Hellrung).
- *17. Resolution approving Wise Wetland Project Right-of-Entry and Temporary Construction Easement Agreement.
- *18. Resolution approving weatherization contract State of Iowa (DOE-24-20).
- 19. Resolution approving preliminary plat of Breezewood Estates Plat 2.
- 20. Resolution approving preliminary plat of Laffey Subdivision.
- *21. Resolution approving Polk County Mental Health and Disability Services Region FY 24/25 Incentive Fund Request Submission to the Iowa Department of Health and Human Services.
- *22. Resolution approving Memorandum of Understanding with Marion County for shared Judicial Mental Health Advocate compensation (Yeggy).
- *23. Resolution approving Memorandum of Understanding with Jasper County for shared Judicial Mental Health Advocate compensation (Yeggy).
- *24. Resolution approving Seconded Amended Agreement for Judicial Mental Health Advocate and First Amended Agreement for On-Call Judicial Mental Health Advocate (Yeggy/Michael).
- *25. Resolution approving Opioid Settlement Fund Supports for People with Lived Experience grant award to Bridges of Iowa.
- *26. Resolution approving Opioid Settlement Fund Supports for People with Lived Experience grant award to Full Circle Recovery Community Centers.
- *27. Resolution approving Opioid Settlement Fund Supports for People with Lived Experience grant award to Primary Health Care.
- *28. Resolution approving Opioid Settlement Fund Supports for People with Lived Experience Grant award to St. Vincent de Paul Society.

- *29. Resolution approving Opioid Settlement Fund Supports for People with Lived Experience grant award to United Community Services (UCS Healthcare).
- *30. Resolution approving agreement with Justice League of Food for evening meals at designated Senior/Community Centers in Polk County.
- *31. Resolution approving agreement with Live 2B Healthy for fitness instruction at designated Senior Centers in Polk County.
- *32. Resolution approving agreement with WesleyLife Community Services for noontime meals to eligible Polk County residents (Meals on Wheels).
- *33. Resolution approving funding to support relocation of displaced residents (City of Urbandale/ Motel Relax).
- *34. Resolution approving agreement with Central Iowa Shelter and Services (CISS) for first night emergency shelter services.
- *35. Resolution approving agreement with Primary Health Care for health care and supportive Services (Homeless Support Services Program).
- *36. Resolution approving agreement with Catholic Charities (Emergency Family Shelter) for shelter and services for homeless families.
- *37. Resolution approving agreement with Families Forward (New Directions Shelter) for shelter and services for homeless families.
- *38. Resolution approving contract with Iowa Department of Health and Human Services for emergency preparedness funding.
- *39. Resolution approving agreement with FexSteve Limited to address lead hazard repairs at 1190 10th Street (Clinton).
- *40. Resolution approving lease agreement with City of Des Moines for space at 1300 Scott Street.
- *41. Resolution abating weed special assessments.
- 42. Resolution approving position modifications within the Health Department.
- 43. Resolution approving annual extension of contract with Jester Insurance Services (and authorizing binding of 2024 coverage proposal).

44. Resolution authorizing and providing for the issuance of \$52,585,000 General Obligation Bonds, Series 2024B, and amending levy of taxes to pay said bonds and approval of the tax exemption certificate and continuing disclosure certificate.
45. Resolution authorizing continued use of ACH process for payment of health and dental claims.
46. Resolution authorizing Polk County Auditor to issue manual checks.
47. Resolution authorizing creation or deletion of funds within Polk County's chart of accounts during FY 24/25.
48. Resolution authorizing the use of interfund loan pools for FY 24/25.
49. Resolution authorizing FY 23/24 year end transfers.
50. Resolution authorizing FY 24/25 transfers.
51. Resolution appropriating FY 24/25 budget.
52. Resolution approving funding to City of Des Moines for a parking study for the Ingersoll Avenue corridor.
53. Resolution approving partial funding for a Continuum of Care Board coordinator position.
- *54. Resolution approving Iowa State Association of Counties HIPAA Program Agreement.
- *55. Resolution approving agreement with RSM for consultation regarding implementation of Emergency Rental Assistance 2 funding.
- *56. Resolution obligating expenditures to Des Moines University for the implementation of a Regional Simulation Center and healthcare workforce collaborative.
- *57. Resolution approving Community Development Grant for Altoona Economic Development Corporation (fiscal agent for City of Altoona).
- *58. Resolution approving Community Development Grant for Community and Family Resources.
59. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- 60. Notice of Appraisalment of Damages and Time for Appeal in the matter of the condemnation of certain rights in land by Iowa DOT for improvements of Interstate Route No. 80 (City of Clive).
- 61. Notice of Appraisalment of Damages and Time for Appeal in the matter of the condemnation of certain rights in land for 2023 Neighborhood Sidewalk Program Project (1215 Kenyon Ave).
- 62. Request for tax abatement for property at 105 E. 1st Street, Ankeny (The Ankeny Klothung Exchange-TAKE).
- *63. City of Grimes meeting notice on proposed voluntary annexations within urbanized area (Bauman Creek Investments LLC & Station Crossing Farm LLC).

BUDGET ACTIONS

- 64. Memorandum of Budget Actions.

APPOINTMENTS

- 65. Memorandum of Appointments.
- *66 . Memorandum of Annual Salaries for authorizing positions for FY 2024/2025.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.youtube.com/live/0SiUOB5ih58>

County of Polk

POLK COUNTY

Board of Supervisors

PROCLAMATION

Whereas, Juneteenth (a portmanteau of “June” and “nineteenth”) is the annually observed end of slavery in America in honor of a group of formerly enslaved people in Galveston, Texas finally learning of their freedom on June 19, 1865, two years after the issuing of the Emancipation Proclamation; and

Whereas, Juneteenth, is one of the most important observances for the cultural history of the nation as it commends the collective contributions and achievements of the African-American community and seeks to raise awareness of the ongoing battle for civil rights and freedoms fought by the marginalized groups; and

Whereas, On Juneteenth, we commemorate that day and honor the tireless work of abolitionists who made it their mission to deliver the promise of America for all Americans. We honor the generations of activists who have advanced the need for our Nation to recognize Juneteenth as a way to reconcile our past as we build a new American future together; and

Whereas, this longest-running American-African holiday is celebrated each year in great jubilation with group prayers, religious services, family picnics, large gatherings, speeches, and educational seminars to preserve and commemorate this community’s rich national history; and

Whereas, although Juneteenth celebrates the emancipation of African descendants, its message promotes prosperity, freedom, equality, and commitment to eradicating discrimination of all individuals from all colors, races, creeds, and cultures; and

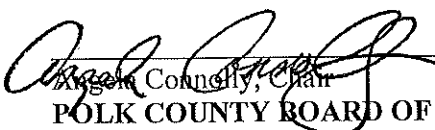
Whereas, Polk County seeks to understand and celebrate the diverse backgrounds and perspectives that make up our community and exemplifies the unique character of our County.

Now, therefore, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **June 19, 2024 to be:**

Juneteenth

in Polk County, Iowa, and encourage all residents to recognize and celebrate this national commemoration which honors the history, legacy and culture of African Americans throughout the County.

Signed this ___ day of June, 2024, in Des Moines, Iowa.


Angela Connelly, Chair
POLK COUNTY BOARD OF SUPERVISORS

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board manages the Fourmile Mountain Bike Park and the Gay Lea Wilson Trail system, located in Polk County, Iowa pursuant to §350.4, Iowa Code (2023); and

WHEREAS, the Des Moines Wastewater Reclamation Authority (WRA), requests Polk County and the Polk County Conservation Board grant an Ingress/Egress Easement on Polk County Conservation Board managed land known as the Fourmile Mountain Bike Park and the Gay Lea Wilson Trail in Polk County, Iowa; and

WHEREAS, the locally known description where the contemplated easement will be located are as follows:

Legal Description:

Gay Lea Wilson Trail:

A PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M.,

CITY OF ALTOONA, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER OF SAID SECTION 26; THENCE SOUTH 89°57'45" EAST ALONG THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 26, A DISTANCE OF 179.92 TO THE POINT OF BEGINNING; THENCE NORTH 13°19'38" WEST, 95.79 FEET; THENCE NORTH 15°02'23" WEST, 110.56 FEET; THENCE NORTH 14°34'47" WEST, 120.12 FEET; THENCE NORTH 13°36'19" WEST, 77.15 FEET; THENCE NORTH 68°57'49" EAST, 72.63 FEET TO THE WEST LINE OF AN ACQUISITION PLAT RECORDED IN BOOK 8675, PAGE 218 OF THE POLK COUNTY RECORDER'S OFFICE; THENCE SOUTH 11°00'44" EAST ALONG SAID WEST LINE, 15.23 FEET; THENCE SOUTH 68°57'49" WEST, 56.81 FEET; THENCE SOUTH 13°36'19" EAST, 63.85 FEET; THENCE SOUTH 14°34'47" EAST, 119.94 FEET; THENCE SOUTH 15°02'23" EAST, 110.72 FEET; THENCE SOUTH 13°19'38" EAST, 99.58 FEET TO THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 26; THENCE NORTH 89°57'45" WEST ALONG SAID SOUTH LINE, 15.42 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.16 ACRES (6,954 S.F.).

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

Gay Lea Wilson Trail:

A PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., CITY OF ALTOONA, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER OF SAID SECTION 26; THENCE SOUTH 89°57'45" EAST ALONG THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 26, A DISTANCE OF 179.23 FEET; THENCE NORTH 20°48'33" WEST ALONG THE EAST RIGHT-OF-WAY LINE OF U.S. HIGHWAY 65, A DISTANCE OF 22.45 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 20°48'33" WEST ALONG SAID EAST RIGHT-OF-WAY LINE, 110.35 FEET; THENCE NORTH 19°24'58" WEST, 284.33 FEET; THENCE NORTH 70°35'02" EAST, 115.00 FEET TO THE WEST LINE OF AN ACQUISITION PLAT RECORDED IN BOOK 8675, PAGE 218 OF THE POLK COUNTY RECORDER'S OFFICE; THENCE SOUTH 11°00'44" EAST ALONG SAID WEST LINE, 5.05 FEET; THENCE SOUTH 70°35'02" WEST, 109.26 FEET; THENCE SOUTH 19°24'58" EAST, 365.77 FEET; THENCE SOUTH 13°52'30" EAST, 24.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.05 ACRES (2,346 S.F.).

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

#6

Fourmile Mountain Bike Park:

A PART OF THE WEST 37 ACRES OF THE NORTHEAST 1/4 OF SECTION 33, TOWNSHIP 79 NORTH, RANGE 23 WEST AS SHOWN ON BOUNDARY RETRACEMENT SURVEY RECORDED IN BOOK 10437, PAGE 625, OF THE POLK COUNTY RECORDER'S OFFICE, CITY OF DES MOINES, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER OF SAID SECTION 33; THENCE NORTH 89°54'51" EAST ALONG THE SOUTH LINE OF SAID NORTHEAST 1/4, A DISTANCE OF 11.83 FEET TO THE POINT OF BEGINNING; THENCE NORTH 05°42'54" EAST, 8.29 FEET; THENCE SOUTH 84°17'06" EAST, 18.61 FEET; THENCE SOUTH 00°09'28" EAST, 6.37 FEET TO THE SOUTH LINE OF SAID NORTHEAST 1/4; THENCE SOUTH 89°54'51" WEST ALONG SAID SOUTH LINE, 19.36 FEET TO THE POINT OF BEGINNING AND CONTAINING 139 S.F. PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

Fourmile Mountain Bike Park:

A PART OF LOT 1 AND LOT 12, BROADACRE, AN OFFICIAL PLAT, AND A PART OF VACATED EAST WASHINGTON AVENUE AND BEING A PART OF LOTS 50 THROUGH 55 AND 66 THROUGH 70, ELMWOOD PARK, AN OFFICIAL PLAT, CITY OF DES MOINES, POLK COUNTY, IOWA DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER OF SECTION 33, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M.; THENCE SOUTH 00°00'04" WEST ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION 33, A DISTANCE OF 157.28 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00°00'04" WEST ALONG SAID EAST LINE, A DISTANCE OF 22.98 FEET; THENCE NORTH 40°44'37" WEST, 46.35 FEET; THENCE NORTH 34°33'50" WEST, 92.63 FEET; THENCE NORTH 03°24'58" WEST, 66.27 FEET; THENCE NORTH 06°31'42" EAST, 12.70 FEET; THENCE SOUTH 83°38'58" EAST, 15.56 FEET; THENCE NORTHEAST ALONG A CURVE CONCAVE NORTHWEST WHOSE RADIUS IS 46.22 FEET, WHOSE ARC LENGTH IS 56.91 FEET, AND WHOSE CHORD BEARS NORTH 61°01'37" EAST, 53.38 FEET; THENCE NORTH 18°08'15" EAST, 17.34 FEET; THENCE NORTH 00°01'41" EAST, 56.96 FEET; THENCE NORTH 89°37'36" WEST, 27.77 FEET; THENCE NORTHWEST ALONG A CURVE CONCAVE NORTHEAST WHOSE RADIUS IS 35.65 FEET, WHOSE ARC LENGTH IS 25.78 FEET, AND WHOSE CHORD BEARS NORTH 69°11'52" WEST, 25.22 FEET; THENCE NORTH 50°09'10" WEST, 208.61 FEET; THENCE NORTHWEST ALONG A CURVE CONCAVE SOUTHWEST WHOSE RADIUS IS 40.44 FEET, WHOSE ARC LENGTH IS 28.17 FEET, AND WHOSE CHORD BEARS NORTH 70°02'41" WEST, 27.60 FEET; THENCE SOUTH 90°00'00" WEST, 44.89 FEET TO THE EAST RIGHT-OF-WAY LINE OF WILLIAMS STREET; THENCE NORTH 00°00'53" WEST ALONG SAID EAST RIGHT-OF-WAY LINE, 15.00 FEET; THENCE SOUTH 90°00'00" EAST, 44.90 FEET; THENCE SOUTHEAST ALONG A CURVE CONCAVE SOUTHWEST WHOSE RADIUS IS 55.44 FEET, WHOSE ARC LENGTH IS 38.61 FEET, AND WHOSE CHORD BEARS SOUTH 70°02'57" EAST, 37.83 FEET; THENCE SOUTH 50°09'10" EAST, 208.85 FEET; THENCE SOUTHEAST ALONG A CURVE CONCAVE NORTHEAST WHOSE RADIUS IS 20.65 FEET, WHOSE ARC LENGTH IS 15.15 FEET, AND WHOSE CHORD BEARS SOUTH 68°58'49" EAST, 14.81 FEET; THENCE SOUTH 89°37'36" EAST, 42.72 FEET; THENCE SOUTH 00°01'41" WEST, 74.26 FEET; THENCE SOUTH 18°08'15" WEST, 20.66 FEET; THENCE SOUTHWEST ALONG A CURVE CONCAVE NORTHWEST WHOSE RADIUS IS 61.23 FEET, WHOSE ARC LENGTH IS 76.44 FEET, AND WHOSE CHORD BEARS SOUTH 60°31'37" WEST, 71.57 FEET; THENCE SOUTH 03°24'58" EAST, 57.18 FEET; THENCE SOUTH 34°33'50" EAST, 87.64 FEET; THENCE SOUTH 40°44'37" EAST, 28.13 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.24 ACRES (10,463 S.F.). PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

WHEREAS, Polk County Conservation Board determined at its February 14, 2024 meeting that the requested easement will not interfere with park intent or purposes; and

WHEREAS, a public hearing was held on June 18, 2024 at the regularly scheduled meeting of the Polk County Board of Supervisors concerning the proposed land transfer conveyance on the described property; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Ingress/Egress Easement to the Des Moines Wastewater Reclamation Authority, and

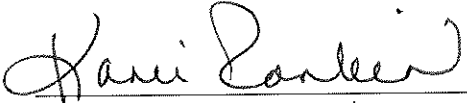
authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Kami Rankin, Deputy Director
Polk County Conservation Board

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Public Hearing to approve Ingress/Egress Easements to the Des Moines Wastewater Reclamation Authority (WRA) in two locations on land known as the Fourmile Mountain Bike Park and land known as the Gay Lea Wilson Trail near the intersection of NE 27th Street.

Agenda Date: 6/18/2024

Contact Individual: Richard Leopold, Director 515-323-5300

Previous Action taken by the Board: 6/4/2024 Setting a Public Hearing

Board/Commission Actions: On February 14, 2024 with **Roll Call 24-0213** the Polk County Conservation Board approved the recommendation to the Polk County Board of Supervisors to approve the Utility & Access Easement to the WRA as this will not interfere with the intent or purposes of the parkland.

Comply with Policy: Yes

Background: The WRA needs to install a flow meter on their existing sewer line to maintain and improve their metropolitan sewer collection system.

Action Impact: None.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							
24/25							
25/26							

Additional Fiscal Note Information (optional):

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, on July 25, 2023, the Polk County Board of Supervisors adopted the most recent Zoning Ordinance and Map amendment for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioners, Jon and Joe Gioffredi of GIO Commercial LLC (Prospective Buyer), 7075 NE 14th Street, Ankeny, IA 50023, with consent from Catherine Smith of CES Holdings LLC (Contract Buyer), 1501 NW Parkridge Place, Ankeny, IA 50023, and Tara Meredith of DRA Properties LC (Title Holder), 1525 NE 36th Street, Ankeny, IA 50023, are requesting a Zoning Map Amendment from the "LDR" Low Density Residential District to the "LI" Light Industrial District for the 0.64-acre subject property located at 1300 NE 72nd Avenue, Ankeny, being within Section 35 of Township 80 North, Range 24 West of the 5th P.M. (Crocker Township); and

WHEREAS, the Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, April 22, 2024 at 7:00 P.M. at the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing from staff, the petitioners and members of the public regarding the proposed Zoning Map Amendment, voted six (6) in favor, and zero (0) against, with one (1) member absent to recommend to the Polk County Board of Supervisors that the Zoning Map Amendment from the "LDR" Low Density Residential District to the "LI" Light Industrial District be **approved**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, June 4, 2024 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "LDR" Low Density Residential District to the "LI" Light Industrial District for the rezoning area legally described as follows:

Commencing at the Southeast corner of said North 1/2 of the Southeast 1/4; thence South

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89° 33'58" West along the South line of said North 1/2, 402.68 feet; thence North 0°04'34" East, 45.00 feet to the Point of Beginning; thence continuing North 0° 04'34" East, 200.37 feet; thence North 89°41'28" East, 140.00 feet; thence South 0°04'34" West, 200.07 feet; thence South 89°33'58" West, 140.00 to the Point of Beginning and containing 27,960 S.F. (0.64 acres) more or less.

BE APPROVED.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

ATTEST

Jamie Fitzgerald, County Auditor

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. -24 Polk County Zoning Map Amendment from the “LDR” Low Density Residential District to the “LI” Light Industrial District. The subject property is located at 1300 NE 72nd Avenue, Ankeny. The requested Zoning Map Amendment is for the entire 0.64-acre subject property. The subject property/rezoning area is generally located on the north side of NE 72nd Avenue approximately 225 feet west of the intersection of NE 72nd Avenue and NE 14th Street, being within Section 35 of Township 80 North, Range 24 West of the 5th P.M. (Crocker Township).

Agenda Date: June 4, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on April 22, 2024, and voted six (6) in favor, and zero (0) against, with one (1) member absent to recommend approval of the requested Polk County 2050 Comprehensive Plan Future Land Use Map Amendment and Polk County Zoning Map Amendment.

Action Requested (Recommended): Staff is recommending denial and the Zoning Commission is recommending approval.

Comply with Policy: No

Background: The area surrounding the subject property consists of many single-family residences zoned “LDR” Low Density Residential District or “PUD” Planned Unit Development within the City of Ankeny. The subject property has historically been used as a race car or automobile repair shop which is a legal non-conforming use under the current zoning of “LDR” Low Density Residential. The proposed rezoning would allow the property owners, GIO Commercial LLC, to use the existing building on the subject property as a property maintenance facility for storage and repair of lawn care and snow removal equipment.

The request is not in accordance with the Comprehensive Plan and Future Land Use Map. Approval of the request would permit commercial uses on the subject property that are incompatible with surrounding land uses and neighborhood character.

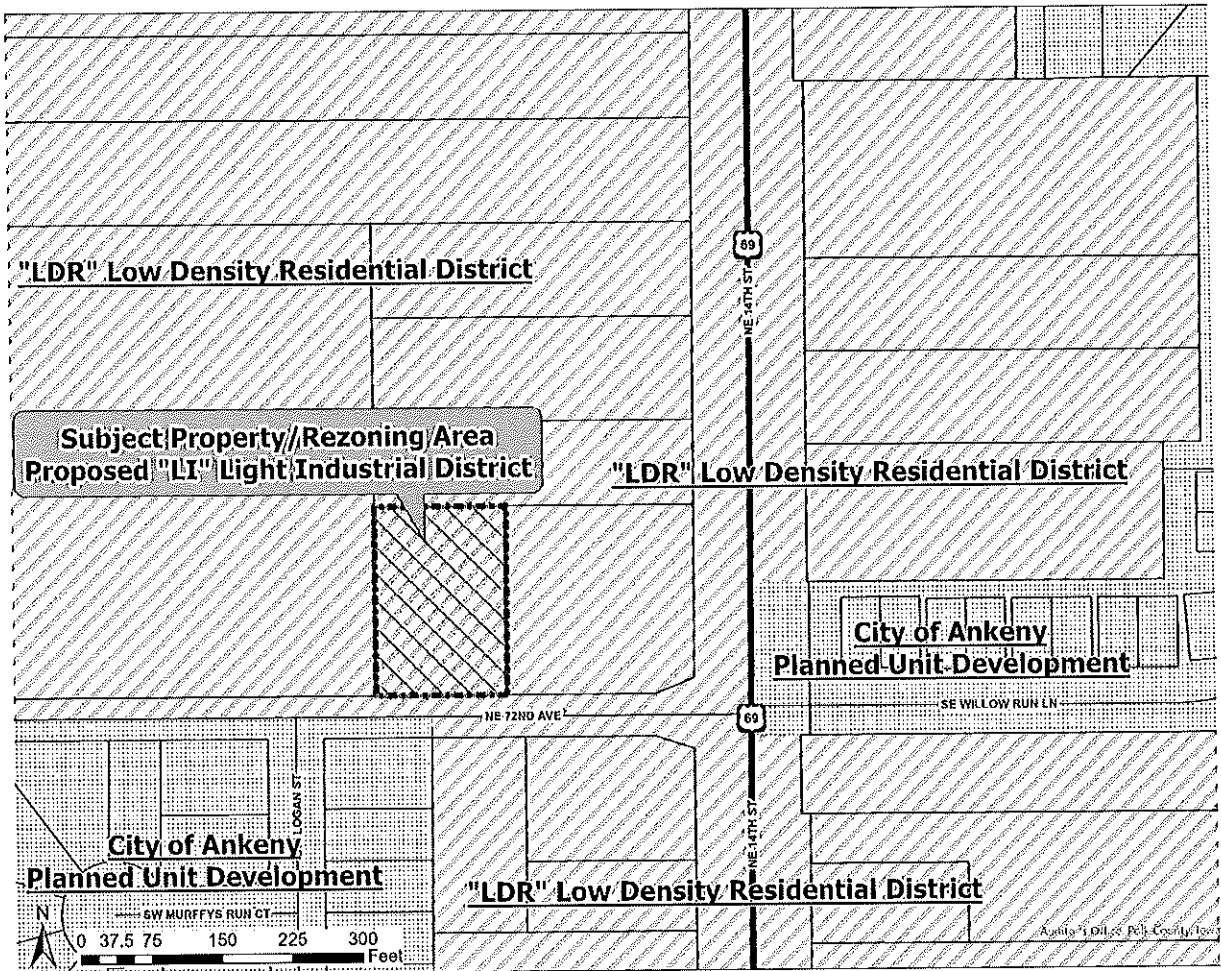
Action Impact: If approved, the rezoning would allow for commercial redevelopment of the subject property.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment
(Map – Existing Zoning)



General Location:

1300 NE 72nd Avenue, Ankeny. The subject property is located on the north side of NE 72nd Avenue, being approximately 225 feet west of the intersection of NE 72nd Avenue and NE 14th Street. Subject property is approximately 0.64 acres in size within Section 35 of Township 80 North, Range 24 West of the 5th P.M. (Crocker Township).

Legal Description:

Subject property – A part of the N $\frac{1}{2}$ of the SE $\frac{1}{4}$ of Section 35, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township). The Rezoning Area is the entire 0.64-acre subject property.

Existing Zoning:

"LDR" Low Density Residential District

Proposed Zoning:

"LI" Light Industrial District

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, Haven Homes Design Build LLC, owner of Lot 1 of Addison Estates, addressed as 8850 NW 16th Street, Ankeny, and S5 Properties LLC, owner of Lot 2 Addison Estates, addressed as 8854 NW 16th Street, Ankeny, both being located within Section 21 of Township 81 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate an existing platted ingress & egress easement, totaling approximately 9,631 square feet in size; and

WHEREAS, a public hearing is required by Section 354.23 of the Code of Iowa to vacate the platted easement.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of this platted ingress & egress easement, referenced in the attached Notice of Public Hearing, is to be held at 9:30 A.M. on July 2, 2024 at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309.

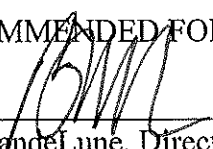
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret Vandellune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: No cost to the County

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 120-24 setting future public hearing date of July 2, 2024 for proposed vacation of an existing ingress & egress easement, and authorizing the Auditor to publish notice of the public hearing. Subject properties are located at 8850 and 8854 NW 16th Street, Ankeny.

Agenda Date: June 18, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval of the Resolution to set public hearing date, and direct the Auditor to publish notice.

Comply with Policy: Yes. Public Works staff has received written approval of the vacation request from all relevant property owners.

Background: This ingress & egress easement was created by the recording of the subdivision plat Addison Estates in 2012. The current property owners have no need for the easement as both lots still have frontage and street access if the easement is vacated. The requestor has initiated this process in order to construct a planned building expansion which conflicts with the current platted easement.

Action Impact: Approval of the Resolution sets the public hearing date and directs the Auditor's Office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

NOTICE OF PUBLIC HEARING

A public hearing will be held on Tuesday, July 2, 2024 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309, regarding the proposed vacation of a platted ingress & egress easement. The easement is located on a portion of Lots 1 and 2 of Addison Estates, being within Section 21 of Township 81 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, and having the addresses of 8850 and 8854 NW 16th Street, Ankeny. The description of the easement to be vacated is as follows:

THOSE PARTS OF LOTS 1 AND 2, ADDISON ESTATES, AN OFFICIAL PLAT, LOCATED IN POLK COUNTY, IOWA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 1; THENCE S 00° 14' 44" W, A DISTANCE OF 40.00 FEET; THENCE 38.91 FEET ALONG A CURVE TO THE RIGHT, TANGENT TO THE LAST DESCRIBED LINE CURVE, HAVING A RADIUS OF 25.00 FEET, A DELTA ANGLE OF 89° 10' 06" AND A CHORD DISTANCE OF 35.10 FEET WHICH BEARS S 44° 49' 47" W; THENCE S 89° 24' 50" W, A DISTANCE OF 110.87 FEET; THENCE N 00° 14' 44" E, A DISTANCE OF 84.00 FEET; THENCE N 89° 36' 04" E, A DISTANCE OF 33.81 FEET; THENCE S 61° 59' 53" E, A DISTANCE OF 39.77 FEET; THENCE N 89° 36' 04" E, A DISTANCE OF 66.50 FEET; TO THE POINT OF BEGINNING. CONTAINING 0.221 ACRES (9,631 SQUARE FEET), MORE OR LESS.

For information regarding the proposed easement vacation, contact Polk County Public Works, Planning & Development Division, at 5885 NE 14th Street, Des Moines, Iowa 50313, (515) 286-3705.

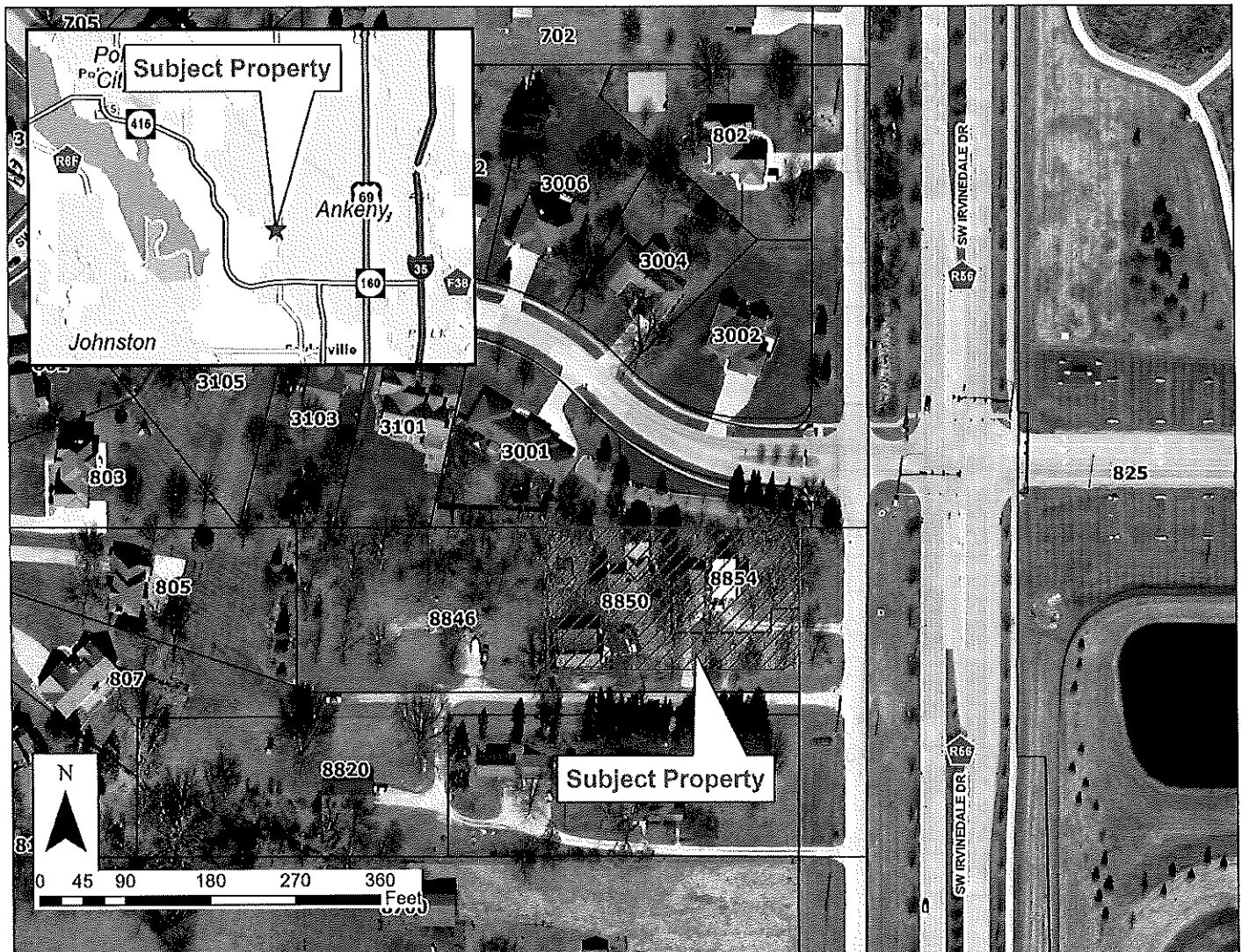
This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14th Street, Des Moines, Iowa 50313, or by calling (515) 286-3705.

Vacation of Ingress & Egress Easement

ADDRESS: 8850 & 8854 NW 16th Street, Ankeny

TOWNSHIP: Crocker

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on January 8, 2018, the Polk County Board of Supervisors adopted the Entrance and Driveway Ordinance for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the purpose of the proposed ordinance update is to provide consistency with the Entrance Permit Application.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed Entrance and Driveway Ordinance, be held at 9:30 a.m., on July 2, 2024, at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

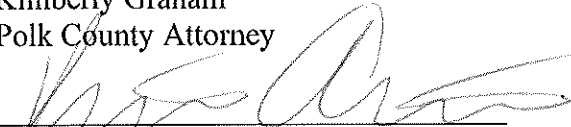
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 126-24 setting a public hearing to consider updating the Entrance and Driveway Ordinance.

Agenda Date: June 18, 2024

Contact Individual: Tyler Burhenn, P.E., Civil Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: January 2, 2018 a Public Hearing was held to consider to enact an Entrance and Driveway Ordinance.

Board/Commission Actions: Approve the resolution authorizing the Polk County Auditor to publish the Notice of Public Hearing for the Board to consider updating the Entrance and Driveway Ordinance.

Comply with Policy: Yes.

Background: On January 1, 2024 the Entrance Permit Application was updated. The updates made to the Entrance and Driveway Ordinance reflect changes made to the Entrance Permit Application.

Action Impact: With Board approval of the resolution, the Auditor's Office can publish the Notice of Public Hearing setting the hearing for July 2, 2024 for the proposed Entrance and Driveway Ordinance.

Fiscal Note: No cost to county.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N			N	N		
24/25	N			N	N		
25/26	N			N	N		

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING TO CONSIDER UPDATING
A POLK COUNTY ENTRANCE AND DRIVEWAY ORDINANCE

On the 2nd day of July, 2024 at 9:30 am in Room 120 of the Polk County Administrative Building, 111 Court Avenue, Des Moines, the Polk County Board of Supervisors will hold a public hearing to consider updating the Entrance and Driveway Ordinance. A copy of the proposed Ordinance is available for public inspection at the office of the Polk County Auditor, 111 Court Avenue, Des Moines, Iowa.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa continues to demonstrate that it has incorporated into its local ordinances an equivalent program pursuant to Iowa Code section 455B.145.

WHEREAS, Polk County, Iowa has conducted a federally approved Air Quality Program since June 12, 1980.

WHEREAS, the 28E agreement (25ESDAQBCPAUL-0002) between Polk County, Iowa and the Iowa Department of Natural Resources (DNR) for the purpose of collection and assessment of air quality data, the permitting of sources of air emissions, the enforcement of emission limits, and the monitoring of air quality standards has been negotiated, reviewed, and mutually agreed upon by both parties.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Iowa DNR for Air Quality Services/Goods, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

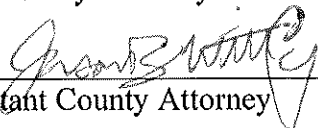
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: Federal Grants and Iowa DNR Funding of \$995,620 provided in the agreement. Polk County match of \$500,247 generated from Public Works air quality schedule of fees & enterprise account

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 119-24 approving the contract with the Iowa DNR for the Air Quality program funding. (28E, No. 25ESDAQBCPAUL-0002).

Agenda Date: June 18, 2024

Contact Individual: Jennifer Bradley, Air Permit Engineer, Polk County Public Works Department, 515-286-2227

Previous Action taken by the Board: Approved and signed previous agreement.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The parties have entered into this agreement to specify the scope of work, grant funding levels, extent and manner of cooperation between the two agencies in conducting programs for the abatement, control, and prevention of air pollution within Polk County. Particular emphasis placed on the collection and assessment of information regarding air quality, the permitting of sources of air emissions, the enforcement of emission limits, and the attainment and maintenance of public health based ambient air quality standards. DNR grants to the Local Program concurrent authority to implement and enforce federal air quality standards within Polk County. The Local Program continues to demonstrate that Polk County has incorporated into its local ordinances an equivalent program pursuant to Iowa Code section 455B.145. Polk County has conducted a federally approved Air Quality Program since June 12, 1980.

Action Impact: By approval of this agreement, the Polk County Board of Supervisors ensures that the Local Program meets the funding conditions necessary to maintain the Local Program as specified in Iowa Code § 455B.145 and 567 Iowa Administrative Code (IAC) Chapter 27.

Fiscal Note: The Local Program match is non-general fund monies and generated from the Public Works Department schedule of fees for service.

Category	103 Federal Grant	105 Federal Grant	DNR Title V EI Funds	Title V Application Fees	Local Program Permit Fees/Enterp rise Account	Total
Total	\$20,000	\$164,192	\$659,209	\$152,219	\$500,247	\$1,495,867

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y- AQ Enterprise Account	None	\$1,495,867	\$1,495,867	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading a targeted wetland project to construct wetlands to improve water quality and reduce flooding; and

WHEREAS, Polk County has identified the opportunity to restore Fisher Lake, a historic natural wetland, to improve water quality and reduce flooding; and

WHEREAS, Ducks Unlimited Inc. has been selected from a pre-qualified list of engineers to design the Fisher Wetland restoration due to specialized expertise with wetland restorations; and

WHEREAS, Ducks Unlimited Inc. has provided a professional services agreement to complete the Fisher Lake design services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement between Polk County, Iowa and Ducks Unlimited Inc., authorizes the Chair of the Polk County Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa, and authorizes the Public Works Department to administer the Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE:

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 122-24 to approve Professional Services Agreement between Polk County and Ducks Unlimited Inc. for wetland restoration design.

Agenda Date: June 18, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the agreement, authorize the Chair to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to cooperating partners.

Comply with Policy: Yes

Background: Polk County has started a targeted effort to construct water quality wetlands across targeted watersheds. Ducks Unlimited Inc. has been selected to complete design services for the Fisher Lake wetland restoration project.

Action Impact: Action approves the Chair to sign the agreement and Public Works to oversee the professional design services.

Fiscal Note: This project funding will be tracked and managed through the Public Works Air and Water Quality Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$92,566		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, James J. & Nancy E. Hellrung desire connection to the water main constructed through a Cooperative Service Agreement between Polk County and the City of Carlisle for Avon Lake residents, with said water main to be maintained by the City of Carlisle, for the property described as:

LOT 17 NOVA PARK PLAT NO. 1, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA;

in accordance with the attached Water Main Connection Agreement between Polk County and James J. & Nancy E. Hellrung; and

WHEREAS, James J. & Nancy E. Hellrung desire to pay the water main connection fee over a 10-year period in accordance with the County Water and Sewer Policy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Water Main Connection Agreement between Polk County and James J. & Nancy E. Hellrung, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the Agreement, and the Polk County Public Works Department shall administer the terms of the Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

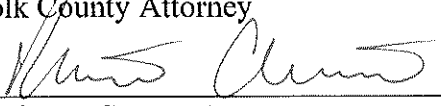
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: No cost to the County

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 123-24 approving a water main Connection Agreement with James J. & Nancy E. Hellrung for water connection to the Avon Lake water project to serve their property at 5590 SE 68th Place, Carlisle.

Agenda Date: June 18, 2024

Contact Individual: Brian McDonough, Planning & Development Manager, Polk County Public Works Department, 286-2291

Background: Owners desire voluntary connection to Avon Lake water project. The project was constructed through a Cooperative Service Agreement by Polk County and the City of Carlisle. The public water mains will be maintained by the City of Carlisle.

Action Impact: Approval provides public water service to the property at 5590 SE 68th Place and facilitates payment of the current connection amount of \$5,304.50 over a 10-year period, including 10% down payment and 4% interest over the remaining 9-years, as permitted by the Polk County Water and Sewer Policy.

Action Requested: Approval of the Connection Agreement.

Fiscal Note: Connection fee of \$5,304.50 plus 4.0% interest to be reimbursed to the Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N/A	\$530.45 (10% down payment)	Y		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 48-23, dated April 4, 2023, Polk County approved a 28E Agreement for Fiscal Agent Assistance with the Iowa Department of Agriculture and Land Stewardship- Division of Soil Conservation and Water Quality to install water quality wetlands in Polk County; and

WHEREAS, the Wise Wetland Project has been identified as a wetland that will provide water quality benefits to Polk County; and

WHEREAS, the Wise Wetland Project will treat agricultural tile outlets to reduce nitrates; and

WHEREAS, to construct the Wise Wetland Project, Polk County is required to enter into a Right of Entry and Temporary Construction Easement agreement with the owner of the project area; and

WHEREAS, pursuant to the Wise Wetland Project, Polk County will provide a one-time payment of \$25,000 to the landowner for the easement as compensation for lost crop land acres; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Right of Entry and Temporary Construction Easement Agreement, authorizes the Chair of the Polk County Board of Supervisors to sign the agreement on behalf of Polk County, Iowa, and authorizes the Polk County Public Works to provide payment pursuant to the Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

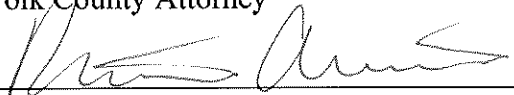
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 121-24 to approve Wise Wetland Project Right of Entry and Temporary Construction Easement Agreement.

Agenda Date: June 18, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution 48-23 on April 4, 2023 approving funding agreement for the Water Quality Wetland Project.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves agreement to enter properties for the construction of a wetland to improve water quality.

Comply with Policy: Yes

Background: Polk County has started a new program to partner with agricultural landowners to install water quality wetlands. The Wise Wetland Project installation will be constructed in the Camp Creek watershed in Eastern Polk County.

Action Impact: The resolution approves the Board Chair to sign the agreement, Public Works to implement the agreement including payment actions, and allows Polk County to construct wetland to improve water quality.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$25,000	\$25,000	N		

Additional Fiscal Note Information (optional):

Funding will be tracked and managed from Public Works Air and Water Quality Fund

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Weatherization Assistance Program, on behalf of Polk County, Iowa, has successfully administered Weatherization contracts with the Iowa Department of Health and Human Services; and

WHEREAS, the Iowa Department of Health and Human Services desires to enter into a contract with the Polk County, Iowa for the administration of Weatherization funds from the following contract:

Contract Name/Number	Contract Value	Effective Date	Expiration Date
DOE-24-20	\$742,618.00	April 1, 2024	March 31, 2025

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Weatherization Agreement DOE-24-20 and authorizes the Chair of the Polk County Board of Supervisors and the Public Works Directors' to digitally sign said Agreement with the Iowa Department of Health and Human Services in the total amount of \$742,618.00 on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the contract on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

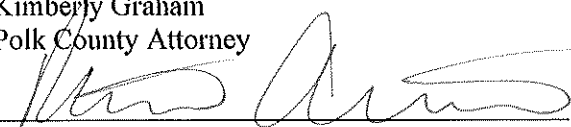
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

Fiscal Note: Revenue of \$742,618.00 from the State of Iowa and offset by equal amount of expenditure.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 127-24 approving DOE-24-20 Weatherization contract with State of Iowa.

Agenda Date: June 18, 2024

Contact Individual: Dave Williamson, Housing Services Manager, Polk County Public Works Department, 515-286-3726

Previous Action taken by the Board: Previous years contracts

Board/Commission Actions: N/A

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County operates a Weatherization Assistance Program to make the homes of low-income residents more energy efficient, to reduce the clients' fuel bills and increase their comfort, and to improve the health and safety in homes by identifying and mitigating health and safety problems such as carbon monoxide, combustion appliance back-drafting and high indoor moisture levels. These services are provided free of charge to qualified residents. Polk County receives Department of Energy (DOE) funds from the Iowa Department of Health and Human Services to support the Weatherization Program. The DOE-24-20 contract provides funds in the amount of \$742,618.00 and is effective April 1, 2024 to March 31, 2025.

Action Impact: The proposed resolution will approve the \$742,618.00 agreement with the Iowa Department of Health and Human Services for the Weatherization Assistance Program and authorizes the Chair and the Public Works Director to digitally sign the DOE-24-20 Contract on behalf of Polk County, Iowa.

Fiscal Note: \$742,618.00 contract from the Iowa Department of Health and Human Services offset by an equal amount of expenditure.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
2023	Y	\$371,309.00	\$371,309.00	Y		
2024	Y	\$371,309.00	\$371,309.00	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 20, Township 78 North, Range 22 West of the 5th P.M. (Camp Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Breezewood Estates Plat 2; and

WHEREAS, the major subdivision preliminary plat proposes three (3) single family residential lots on approximately 7.51 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission met on January 22, 2024 and recommended approval of the major subdivision preliminary plat to the Board of Supervisors, by a vote of 4-0, with three (3) members absent.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Breezewood Estates Plat 2 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution on behalf of Polk County, Iowa.

Sewer Service:	Individual Septic System
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	RJS Trust (property owner)
Surveyor:	Michael Brooner - Civil Design Advantage
Location:	Located approximately one-half (½) mile northwest of the intersection of SE Powers Dr and SE Vandalia Dr
Township:	Camp

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: No cost to the County

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 118-24 approving the Preliminary Plat Breezewood Estates Plat 2.

Agenda Date: June 18, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on May 28, 2024 and voted four (4) in favor with three (3) absent, on a motion to recommend approval of the Preliminary Plat of Breezewood Estates Plat 2, in accordance with staff's recommendation for approval.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes three (3) single-family residential lots on approximately 7.51 acres of land that is zoned "RR" Rural Residential District. The subject subdivision is located in the SW ¼ of the SW ¼ of Section 20, Township 78 North, Range 22 West of the 5th P.M. (Camp Township), Polk County, Iowa. Lot 1 of the proposed subdivision will be approximately 1.74 acres in size, Lot 2 will be 3.17 acres in size, and Lot 3 will be approximately 2.6 acres in size. There is an existing single-family dwelling on the subject property in Lot 2 including a detached pole barn and sheds. The subdivision will be served by public water through Des Moines Water Works. Wastewater treatment will be provided by individual septic systems.

Action Impact: Approval of the Preliminary Plat allows for preparation and submittal of a final plat, as there are no required improvements. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Additional Fiscal Note Information (optional): None

Breezewood Estates Plat 2
Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes three (3) single-family residential lots approximately 7.51 acres zoned "RR" Rural Residential District. The subject properties are located on the east side of SE Powers Drive, being approximately one-half (½) mile north-west of the intersection of SE Powers Drive and SE Vandalia Drive.

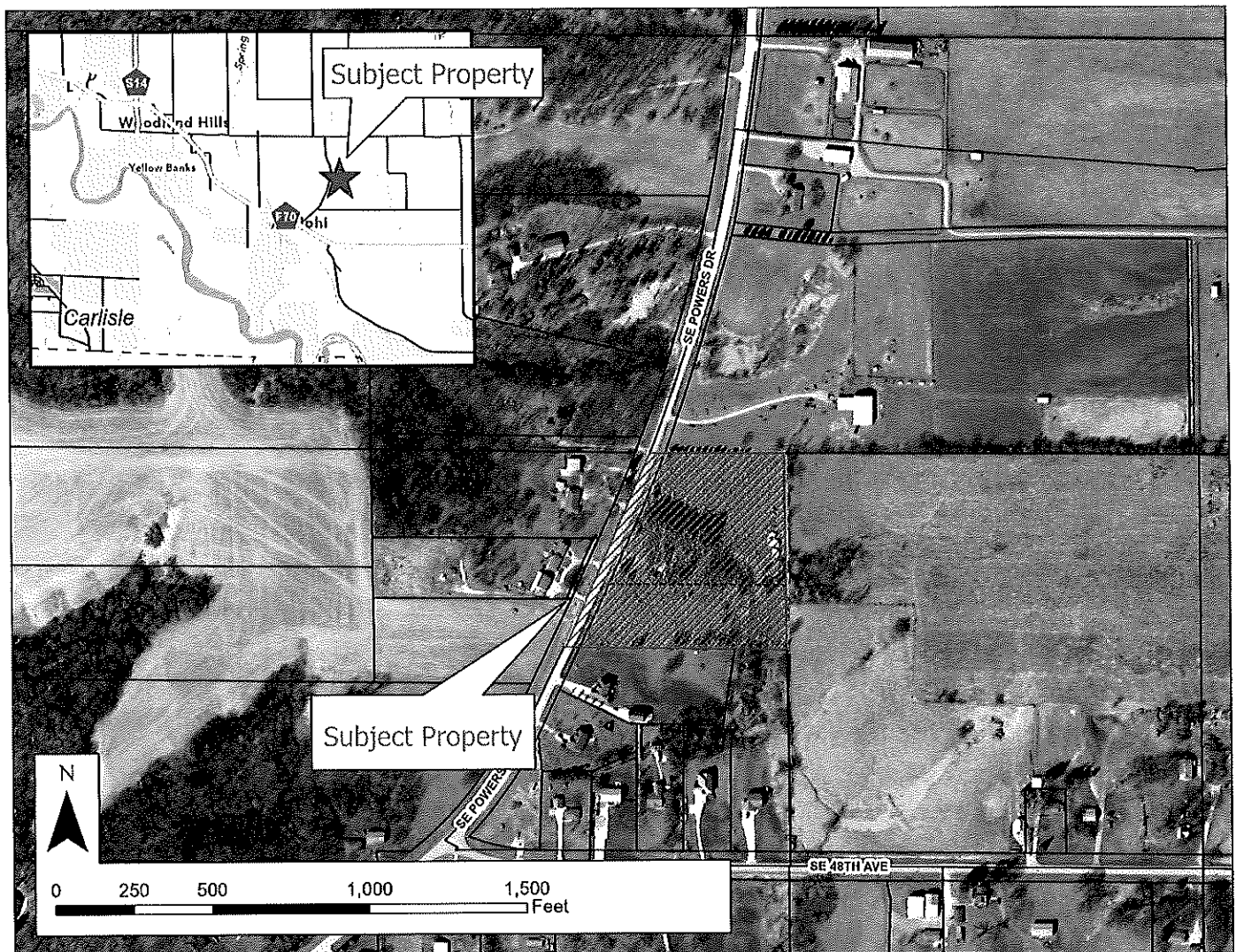
SEWER: Individual Septic Systems

WATER: Des Moines Waterworks

TOWNSHIP: Camp

OWNER & DEVELOPER: RJS Trust,
represented by Bill Spencer

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 9, Township 78 North, Range 22 West of the 5th P.M. (Camp Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Laffey Subdivision; and

WHEREAS, the major subdivision preliminary plat proposes one (1) single family residential lot, one (1) outlot, and one (1) street lot on approximately 78.14 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except for the following subdivision ordinance requirement: 1) Flag lots shall have a maximum flagpole length of four hundred (400) feet; and

WHEREAS, the Polk County Zoning Commission met on May 28, 2024 and recommended approval of the major subdivision preliminary plat to the Board of Supervisors, by a vote of 4-0, with three (3) members absent.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Laffey Subdivision and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution on behalf of Polk County, Iowa.

Sewer Service:	Individual Septic System
Water Service:	Well
Zoning:	"RR" Rural Residential District
Platted by:	Shirley Laffey (property owner) Ryan Laffey (developer)
Surveyor:	Larry Hyler, Bishop Engineering
Location:	Located approximately 226 feet east of the intersection of NE 20 th Avenue and SE 100 th Street.
Township:	Camp

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

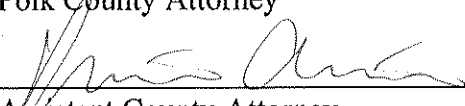
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: No cost to the County

20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 117-24 approving the Preliminary Plat of Laffey Subdivision.

Agenda Date: June 18, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on May 28, 2024 and voted four (4) in favor and zero (0) against with three (3) members absent, on a motion to recommend approval of the Preliminary Plat of Laffey Subdivision, in accordance with staff's recommendation for approval.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, pending approval of the requested waiver to the maximum flagpole length requirement.

Background: The Plat proposes one (1) single-family residential lot, one (1) outlot, and one (1) street lot on approximately 78.14 acres of land that is zoned "RR" Rural Residential District. The subject property is located in the W ½ of the SE ¼ of Section 9, Township 78 North, Range 22 West of the 5th P.M. Polk County, Iowa (Camp Township). Lot 1 of the proposed subdivision will be approximately 2.54 acres in area and is proposed to contain an existing single-family dwelling, accessory building and driveway that takes access onto SE 20th Avenue. Lot 1 is a flag lot with a flag pole length of approximately 775.85 feet. Outlot X will consist of the residual 76 acres to be used for row crop production. Staff is supportive of requested waiver to flagpole length requirement as the proposed layout conserves the most amount of land for continued crop production. The subdivision will be served an existing well. Wastewater treatment will be provided by an individual septic system.

Action Impact: Approval of the Preliminary Plat allows for preparation and submittal of a final plat, as there are no required improvements. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		

Laffey Subdivision
Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes one (1) single-family residential lot, one (1) outlot and one (1) street lot on approximately 78.14 acres zoned "RR" Rural Residential District. The subject property is located at 10104 SE 20th Avenue, Runnells.

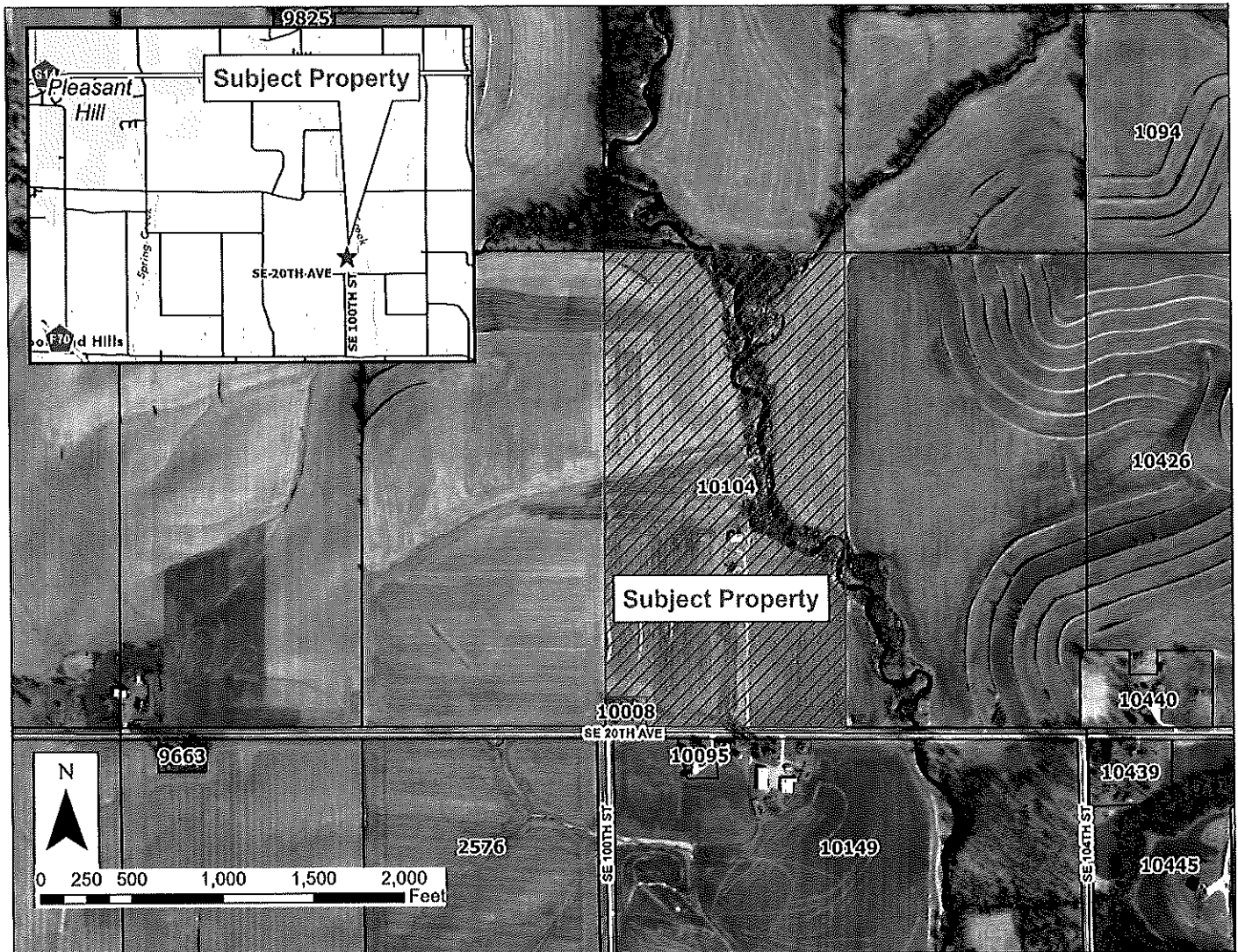
SEWER: Individual Septic Systems

WATER: Private Well

TOWNSHIP: Camp

OWNER & DEVELOPER: Shirley Laffey (property owner) and Ryan Laffey (developer)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 225C.7A creates a mental health and disability services regional service incentive fund in the Office of the Treasurer of the State of Iowa and places the authority for administering the fund with the Iowa Department of Health and Human Services; and

WHEREAS, eligibility to access the incentive fund requires Mental Health and Disability Service Regions to have an available balance of five percent or less than the actual expenditures of the Region for the fiscal year that commenced two years prior to the fiscal year of application for the incentive fund; and

WHEREAS, the Polk County Mental Health and Disability Services (MHDS) Region's FY22/23 Accrual Fund Balance Certification Statement reflects an ending accrual fund balance of (\$1,716,575.00), a qualifying amount of less than five percent balance of actual expenditures; and

WHEREAS, if granted, the FY24/25 Polk County MHDS Region Incentive Fund Request will support individuals in a community setting and reduce the risk that individuals needing services and supports would be placed in more restrictive, higher-cost settings; and

WHEREAS, the Polk County MHDS Region requests \$13,808,274.00 in incentive funding from the State for individuals with intellectual and developmental disabilities to continue living in the least restrictive setting and within the community of their choice; and

WHEREAS, the Polk County MHDS Region will utilize incentive funds to: maintain services in FY24/25 by continuing to utilize individuals' level of support to ensure necessary, reasonable, and allowable services; continue to monitor Medicaid eligibility to remain the funder of last resort; continue to work with the Iowa Department of Health and Human Services to promote community-based access to services; and support a smooth transition for individuals with intellectual and developmental disabilities from the Polk MHDS Region to district Aging and Disability Resource Centers.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the submission of the Incentive Fund Request and authorizes the Chair of the Polk County Board of Supervisors to sign said Incentive Fund Request on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED Polk County, Iowa directs the Polk County MHDS Region CEO to submit the Incentive Fund Request to the Iowa Department of Health and Human Services.

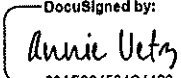
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#21

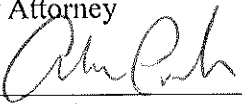
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:  DocuSigned by:
99AF934524C4426...
Annie Uetz, Director/Polk County MHDS Region CEO
Polk County Behavioral Health and Disability Services Department/Polk County MHDS Region
Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY24/25 Revenue Requested - \$13,808,274.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving and Authorizing Polk County Mental Health and Disability Services Region FY24/25 Incentive Fund Request Submission to the Iowa Department of Health and Human Services (Iowa HHS).

Agenda Date: 6/18/2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: The Board of Supervisors reviewed the FY22/23 Accrual Fund Balance Certification Statement and the FY24/25 Budget and on November 7, 2023, recommended their submission to Iowa HHS.

Board/Commission Actions: The Polk County Mental Health and Disability Services (MHDS) Region Governing Board has reviewed the FY24/25 Incentive Fund Request and recommends its submission to Iowa HHS.

Comply with Policy: Yes

Background: The Polk County Mental Health and Disability Services Region needed to have a Fund Balance of 5% or less for the FY22/23 in order to be eligible to submit an Incentive Fund Request, which was met. The Polk County MHDS Region requests to submit an Incentive Fund Request for the following category: *“to support an individual in a community setting or that would create a risk that the individuals needing services and supports would be placed in more restrictive, higher-cost settings.”* The Polk County MHDS Region will continue services in FY24/25 by smoothly transitioning individuals with intellectual and developmental disabilities to district Aging and Disability Resource Centers as a part of the Iowa HHS long term support services redesign.

Action Impact: Approval and submission of the Polk County MHDS Region FY24/25 Incentive Fund Request will avoid potential budget cuts and will support a future balanced budget.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	0	\$13,808,274	N		100444000.52282

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 229.19 obligates a county board of supervisors to appoint an individual to act as a Judicial Mental Health Advocate representing the interests of patients involuntarily hospitalized by the court; and

WHEREAS, Kelly Yeggy has been appointed Judicial Mental Health Advocate for Polk, Jasper, and Marion Counties; and

WHEREAS, Jasper and Marion Counties have agreed to Polk County serving as the single administrative source of management of Ms. Yeggy in her role as Judicial Mental Health Advocate for each county; and

WHEREAS, Jasper and Marion Counties have prescribed their own compensation for Ms. Yeggy, and their respective Mental Health and Disability Services Regions have agreed to reimburse Polk County for payment of a portion of Ms. Yeggy's salary; and

WHEREAS, Polk County, Iowa desires to enter-into a Memorandum of Understanding with Marion County, Iowa to set forth the terms of payments, administration, and oversight of the appointed shared Judicial Mental Health Advocate.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding with Marion County and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF934524G4429...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

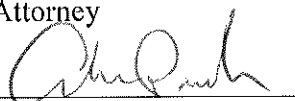
#22

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: _____

Assistant County Attorney

A handwritten signature in black ink, appearing to be "Chris Smith", written over a horizontal line.

FISCAL NOTE: Revenue of \$8,462.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding with Marion County, Iowa for shared Judicial Mental Health Advocate compensation.

Agenda Date: June 18, 2024

Contact Individual: Annie Uetz, Director – Behavioral Health and Disability Services Dept.
515-286-3580

Previous Action taken by the Board: A previous MOU was approved in 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Iowa Code Section 229.19 obligates a county board of supervisors to appoint an individual to act as a Judicial Mental Health Advocate representing the interests of patients involuntarily hospitalized by the court. Kelly Yeggy has been appointed Judicial Mental Health Advocate for Polk, Jasper, and Marion Counties. Jasper and Marion Counties have agreed to Polk County serving as the single administrative source of management of Ms. Yeggy in her role as Judicial Mental Health Advocate for each county. To that end, Jasper and Marion Counties have prescribed their own compensation for Ms. Yeggy, and their respective Mental Health and Disability Services Regions have agreed to reimburse Polk County for payment of a portion of Ms. Yeggy's salary.

Action Impact: Approval of this MOU sets for the terms of payments, administration, and oversight of the appointed shared Judicial Mental Health Advocate.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$0	\$8,462.00	N	n/a	100444070. 52790

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 229.19 obligates a county board of supervisors to appoint an individual to act as a Judicial Mental Health Advocate representing the interests of patients involuntarily hospitalized by the court; and

WHEREAS, Kelly Yeggy has been appointed Judicial Mental Health Advocate for Polk, Jasper, and Marion Counties; and

WHEREAS, Jasper and Marion Counties have agreed to Polk County serving as the single administrative source of management of Ms. Yeggy in her role as Judicial Mental Health Advocate for each county; and

WHEREAS, Jasper and Marion Counties have prescribed their own compensation for Ms. Yeggy, and their respective Mental Health and Disability Services Regions have agreed to reimburse Polk County for payment of a portion of Ms. Yeggy's salary; and

WHEREAS, Polk County, Iowa desires to enter-into a Memorandum of Understanding with Jasper County, Iowa to set forth the terms of payments, administration, and oversight of the appointed shared Judicial Mental Health Advocate.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding with Jasper County and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

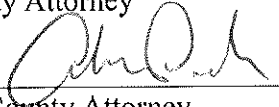
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF834524C4429...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Revenue of \$9,542.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding with Jasper County, Iowa for shared Judicial Mental Health Advocate compensation.

Agenda Date: June 18, 2024

Contact Individual: Annie Uetz, Director – Behavioral Health and Disability Services Dept.
515-286-3580

Previous Action taken by the Board: A similar MOU was approved in 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Iowa Code Section 229.19 obligates a county board of supervisors to appoint an individual to act as a Judicial Mental Health Advocate representing the interests of patients involuntarily hospitalized by the court. Kelly Yeggy has been appointed Judicial Mental Health Advocate for Polk, Jasper, and Marion Counties. Jasper and Marion Counties have agreed to Polk County serving as the single administrative source of management of Ms. Yeggy in her role as Judicial Mental Health Advocate for each county. To that end, Jasper and Marion Counties have prescribed their own compensation for Ms. Yeggy, and their respective Mental Health and Disability Services Regions have agreed to reimburse Polk County for payment of a portion of Ms. Yeggy's salary.

Action Impact: Approval of this MOU sets for the terms of payments, administration, and oversight of the appointed shared Judicial Mental Health Advocate.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$0	\$9,542.00	N	n/a	100444070. 52790

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 229.19 obligates a county board of supervisors to appoint an individual to act as a Judicial Mental Health Advocate representing the interests of patients involuntarily hospitalized by the court; and

WHEREAS, historically, Kelly Yeggy ("Advocate") and Brett Michael ("On-Call Advocate") have served as the Judicial Mental Health Advocates for Polk County, Iowa; and

WHEREAS, Kelly Yeggy has an active Agreement with Polk County with a term ending on June 30, 2025; and

WHEREAS, Polk County, Iowa and Kelly Yeggy desire to enter a Second Amended Agreement to increase compensation 4% due to cost-of-living increase; and

WHEREAS, Polk County, Iowa, and Brett Michael desire to enter-into a First Amended Agreement to reflect a cost-of-living increase of compensation by 4%; and

WHEREAS, the Polk County Department of Behavioral Health and Disability Services, in its function as the Polk County Mental Health and Disability Services Region Administrator, shall administrate the Agreements for Judicial Mental Health Advocates; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board has recommended approval of the First Amended Agreement with Brett Michael and Second Amended Agreement with Kelly Yeggy; and

WHEREAS, funds are available in the FY24/25 Polk County Mental Health and Disabilities Services Region Budget to provide for these services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Second Amended Agreement with Kelly Yeggy for Judicial Mental Health Advocate services and the First Amended Agreement with Brett Michael for On-Call Judicial Mental Health Advocate services and authorizes the Chair of the Polk County Board of Supervisors to sign said Second Amended Agreement with Kelly Yeggy and First Amended Agreement with Brett Michael on behalf of Polk County, Iowa.

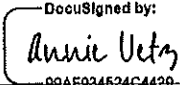
Approved this _____ day of _____, 2024.

#24

POLK COUNTY, IOWA

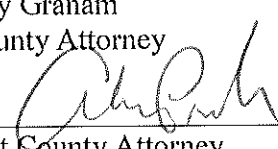
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:  _____
Annie Uetz, Director
Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____
Assistant County Attorney

FISCAL NOTE: FY24/25 – total expenses for Advocate and On-Call Advocate \$197,986 and total revenues for Advocate and On-Call Advocate \$18,004

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Second Amended Agreement for Judicial Mental Health Advocate and First Amended Agreement for On-Call Judicial Mental Health Advocate services.

Agenda Date: June 18, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: On June 28, 2022, the Board approved Agreements for Judicial Mental Health Advocates Kelly Yeggy and Brett Michael. Kelly Yeggy's and Brett Michael's Agreements expire June 30, 2025. These Agreements are administered by the Polk County MHDS Region Administrator.

Board/Commission Actions: None

Comply with Policy: Yes.

Background: Polk County desires to enter-into an Amended Agreement for Judicial Mental Health Advocate Services with Kelly Yeggy (Judicial Mental Health Advocate) and Brett Michael (On-Call Judicial Mental Health Advocate) effective July 1, 2023 through June 30, 2025. A 4% cost of living increase is also recommended, per the Polk County employee pay scale for FY24/25. Funds are available in the Polk County Mental Health and Disability Services Region FY24/25 budget. Jasper County, Iowa and Marion County, Iowa desire to enter-into a separate MOU with Polk County as to the services of Kelly Yeggy. Both Jasper County and Marion County have appointed Kelly Yeggy to serve as the Judicial Mental Health Advocate for those counties, and each county has agreed to reimburse Polk County, Iowa a percentage of the total cost for Judicial Mental Health Advocate Services.

Action Impact: The Agreements will increase the Advocates' compensation by 4% as of July 1, 2024 as follows: for the Judicial Mental Health Advocate, from \$94,390 to \$98,171; and an hourly compensation increase for the On-Call Judicial Mental Health Advocate from \$29.68 per hour to \$30.87, not to exceed \$49,392 during FY24/25.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$197,986	\$18,004	Y	100444070.840 75.395	

Additional Fiscal Note Information (optional): NA

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements”; and

WHEREAS, a grant application for community organizations to apply to receive Opioid Settlement Funds was released in April 2024 for projects that have an immediate, direct impact on people with lived experience of substance use disorders and co-occurring disorders, called the Supports for People with Lived Experience Grant; and

WHEREAS, grant funds must be spent in accordance with the National Opioid Settlements Exhibit 1-E, Schedule B: Letter B Support People in Treatment and Recovery; Letter C, Connections to Care; or Letter H, Harm Reduction to ameliorate the harms of opioid use in Polk County, Iowa; and

WHEREAS, five organizations will be awarded up to \$100,000.00 per fiscal year for FY2024-2025 and FY2025-2026 for their project; and

WHEREAS, Polk County held an application and review process to select award recipients and determined that the project application submitted by Bridges of Iowa should be funded by the Opioid Settlement Funds; and

WHEREAS, Bridges of Iowa is seeking \$199,470.00 for an Opioid Settlement Fund Supports for People with Lived Experience Grant to hire two full-time peer support professionals to increase support opportunities for clients, share knowledge of resources for clients returning to the community, and engage selected clients in case management; and

WHEREAS, Polk County and Bridges of Iowa desire to enter into an Agreement to expend funds in accordance with the National Opioid Settlements Exhibit 1-E and to report to Polk County, Iowa on items needed for Polk County, Iowa to report to the National Opioid Abatement Trust and the Attorney General of Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Supports for People with Lived Experience Grant in the amount of \$199,470.00 to Bridges of Iowa and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

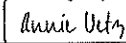
POLK COUNTY, IOWA

Angela Connolly, Chair

#25

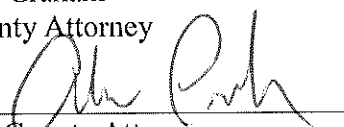
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:  _____
Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____
Assistant County Attorney

FISCAL NOTE: Opioid Settlement Fund – \$100,000.00 FY24/25 and \$99,470.00 FY25/26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Opioid Settlement Fund Supports for People with Lived Experience Grant award to Bridges of Iowa.

Agenda Date: June 18, 2024

Contact Individual: Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department
515-286-3580

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Complies with Exhibit 1-E of the National Opioid Settlements

Background: Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements,” to ameliorate the harms of opioid use in Polk County. As outlined in Priority Area 4 of the Polk County Opioid Settlement Funds FY2024-26 Strategic Plan, five organizations will be awarded grants of up to \$200,000 in two payments of up to \$100,000 in FY24/25 and FY25/26 for projects that provide immediate, direct support to people with lived experience of substance use. These awards expenditure categories are: Support People in Treatment and Recovery; Connections to Care; or Harm Reduction in Exhibit 1-E of the National Opioid Settlements. Bridges of Iowa applied for a Supports for People with Lived Experience Grant to hire two full-time peer support professionals for their clients under the category of Support People in Treatment and Recovery.

Action Impact: The adoption of this resolution will award \$199,470.00 of Opioid Settlement Funds to Bridges of Iowa and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Supports for People with Lived Experience Grants are paid exclusively with Opioid Settlement Funds.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$100,000.00	\$0	N	350443520.77490.001	
Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
25/26	N	0	\$99,470.00	\$0	N	350443520.77490.001	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements”; and

WHEREAS, a grant application for community organizations to apply to receive Opioid Settlement Funds was released in April 2024 for projects that have an immediate, direct impact on people with lived experience of substance use disorders and co-occurring disorders, called the Supports for People with Lived Experience Grant; and

WHEREAS, grant funds must be spent in accordance with the National Opioid Settlements Exhibit 1-E, Schedule B: Letter B Support People in Treatment and Recovery; Letter C, Connections to Care; or Letter H, Harm Reduction to ameliorate the harms of opioid use in Polk County, Iowa; and

WHEREAS, five organizations will be awarded up to \$100,000.00 per fiscal year for FY2024-2025 and FY2025-2026 for their project; and

WHEREAS, Polk County held an application and review process to select award recipients and determined that the project application submitted by Full Circle Recovery Community Centers should be funded by the Opioid Settlement Funds; and

WHEREAS, Full Circle Recovery Community Centers is seeking \$200,000.00 for an Opioid Settlement Fund Supports for People with Lived Experience Grant to expand their Corrections Recovery Coaching Program for people with lived experience at the Polk County Jail by providing direct peer recovery support services, expanding knowledge of recovery services among incarcerated individuals, supporting reentry services to reduce re-arrests, and educating Jail staff on recovery services; and

WHEREAS, Polk County and Full Circle Recovery Community Centers desire to enter into an Agreement to expend funds in accordance with the National Opioid Settlements Exhibit 1-E and to report to Polk County, Iowa on items needed for Polk County, Iowa to report to the National Opioid Abatement Trust and the Attorney General of Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Supports for People with Lived Experience Grant in the amount of \$200,000.00 to Full Circle Recovery Community Centers and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

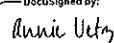
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#26

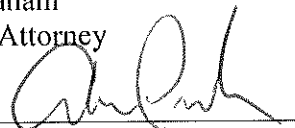
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: DocuSigned by:

52AFB3152404122
Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Opioid Settlement Fund – \$100,000.00 FY24/25 and \$100,000.00 FY25/26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Opioid Settlement Fund Supports for People with Lived Experience Grant award to Full Circle Recovery Community Centers.

Agenda Date: June 18, 2024

Contact Individual: Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department
515-286-3580

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Complies with Exhibit 1-E of the National Opioid Settlements

Background: Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements,” to ameliorate the harms of opioid use in Polk County. As outlined in Priority Area 4 of the Polk County Opioid Settlement Funds FY2024-26 Strategic Plan, five organizations will be awarded grants of up to \$200,000 in two payments of up to \$100,000 in FY24/25 and FY25/26 for projects that provide immediate, direct support to people with lived experience of substance use. These awards expenditure categories are: Support People in Treatment and Recovery; Connections to Care; or Harm Reduction in Exhibit 1-E of the National Opioid Settlements. Full Circle Recovery Community Centers applied for a Supports for People with Lived Experience Grant to expand their Corrections Recovery Coaching Program for people with lived experience at the Polk County Jail under the category of Support People in Treatment and Recovery.

Action Impact: The adoption of this resolution will award \$200,000.00 of Opioid Settlement Funds to Full Circle Recovery Community Centers and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Supports for People with Lived Experience Grants are paid exclusively with Opioid Settlement Funds.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
Fiscal 24/25	N	0	\$100,000.00	\$0	N	350443520.77490.001	
25/26	N	0	\$100,000.00	\$0	N	350443520.77490.001	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements”; and

WHEREAS, a grant application for community organizations to apply to receive Opioid Settlement Funds was released in April 2024 for projects that have an immediate, direct impact on people with lived experience of substance use disorders and co-occurring disorders, called the Supports for People with Lived Experience Grant; and

WHEREAS, grant funds must be spent in accordance with the National Opioid Settlements Exhibit 1-E, Schedule B: Letter B Support People in Treatment and Recovery; Letter C, Connections to Care; or Letter H, Harm Reduction to ameliorate the harms of opioid use in Polk County, Iowa; and

WHEREAS, five organizations will be awarded up to \$100,000.00 per fiscal year for FY2024-2025 and FY2025-2026 for their project; and

WHEREAS, Polk County held an application and review process to select award recipients and determined that the project application submitted by Primary Health Care should be funded by the Opioid Settlement Funds; and

WHEREAS, Primary Health Care is seeking \$200,000.00 for an Opioid Settlement Fund Supports for People with Lived Experience Grant to expand access to integrated health care for people seeking Medication Assisted Treatment for Opioid Use Disorder by hiring an additional clinician, outreach to patients and community members, and strengthening relationships with community partners to provide wrap-around services to address the complex needs of patients under the category of Support People in Treatment and Recovery; and

WHEREAS, Polk County and Primary Health Care desire to enter into an Agreement to expend funds in accordance with the National Opioid Settlements Exhibit 1-E and to report to Polk County, Iowa on items needed for Polk County, Iowa to report to the National Opioid Abatement Trust and the Attorney General of Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Supports for People with Lived Experience Grant in the amount of \$200,000.00 to Primary Health Care and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

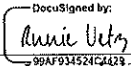
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#27

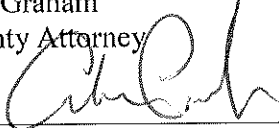
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:  DocuSigned by:
Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Opioid Settlement Fund – \$100,000.00 FY24/25 and \$100,000.00 FY25/26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Opioid Settlement Fund Supports for People with Lived Experience Grant award to Primary Health Care.

Agenda Date: June 18, 2024

Contact Individual: Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department
515-286-3580

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Complies with Exhibit 1-E of the National Opioid Settlements

Background: Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements,” to ameliorate the harms of opioid use in Polk County. As outlined in Priority Area 4 of the Polk County Opioid Settlement Funds FY2024-26 Strategic Plan, five organizations will be awarded grants of up to \$200,000 in two payments of up to \$100,000 in FY24/25 and FY25/26 for projects that provide immediate, direct support to people with lived experience of substance use. These awards expenditure categories are: Support People in Treatment and Recovery; Connections to Care; or Harm Reduction in Exhibit 1-E of the National Opioid Settlements. Primary Health Care applied for a Supports for People with Lived Experience Grant to expand access to integrated, wrap-around health care for people seeking Medication Assisted Treatment for Opioid Use Disorder under the category of Support People in Treatment and Recovery.

Action Impact: The adoption of this resolution will award \$200,000.00 of Opioid Settlement Funds to Primary Health Care and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Supports for People with Lived Experience Grants are paid exclusively with Opioid Settlement Funds.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$100,000.00	\$0	N	350443520.77490.001	

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
25/26	N	0	\$100,000.00	\$0	N	350443520.77490.001	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements”; and

WHEREAS, a grant application for community organizations to apply to receive Opioid Settlement Funds was released in April 2024 for projects that have an immediate, direct impact on people with lived experience of substance use disorders and co-occurring disorders, called the Supports for People with Lived Experience Grant; and

WHEREAS, grant funds must be spent in accordance with the National Opioid Settlements Exhibit 1-E, Schedule B: Letter B Support People in Treatment and Recovery; Letter C, Connections to Care; or Letter H, Harm Reduction to ameliorate the harms of opioid use in Polk County, Iowa; and

WHEREAS, five organizations will be awarded up to \$100,000.00 per fiscal year for FY2024-2025 and FY2025-2026 for their project; and

WHEREAS, Polk County held an application and review process to select award recipients and determined that the project application submitted by Des Moines Council of St. Vincent de Paul Society should be funded by the Opioid Settlement Funds; and

WHEREAS, Des Moines Council of St. Vincent de Paul Society is seeking \$200,000.00 for an Opioid Settlement Fund Supports for People with Lived Experience Grant to expand their reentry services by hiring staff to reach more individuals with case management and peer supports, connect people to treatment, and reduce recidivism among program participants; and

WHEREAS, Polk County and Des Moines Council of St. Vincent de Paul Society desire to enter into an Agreement to expend funds in accordance with the National Opioid Settlements Exhibit 1-E and to report to Polk County, Iowa on items needed for Polk County, Iowa to report to the National Opioid Abatement Trust and the Attorney General of Iowa.

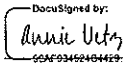
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Supports for People with Lived Experience Grant in the amount of \$200,000.00 to Des Moines Council of St. Vincent de Paul Society and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

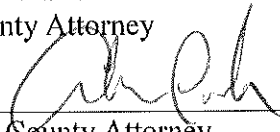
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:  DocuSigned by:
Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Opioid Settlement Fund – \$100,000.00 FY24/25 and \$100,000.00 FY25/26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Opioid Settlement Fund Supports for People with Lived Experience Grant award to Des Moines Council of St. Vincent de Paul Society (St. Vincent de Paul Des Moines).

Agenda Date: June 18, 2024

Contact Individual: Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department
515-286-3580

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Complies with Exhibit 1-E of the National Opioid Settlements

Background: Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements,” to ameliorate the harms of opioid use in Polk County. As outlined in Priority Area 4 of the Polk County Opioid Settlement Funds FY2024-26 Strategic Plan, five organizations will be awarded grants of up to \$200,000 in two payments of up to \$100,000 in FY24/25 and FY25/26 for projects that provide immediate, direct support to people with lived experience of substance use. These awards expenditure categories are: Support People in Treatment and Recovery; Connections to Care; or Harm Reduction in Exhibit 1-E of the National Opioid Settlements. Des Moines Council of St. Vincent de Paul Society applied for a Supports for People with Lived Experience Grant to expand their reentry services under the category of Support People in Treatment and Recovery.

Action Impact: The adoption of this resolution will award \$200,000.00 of Opioid Settlement Funds to Des Moines Council of St. Vincent de Paul Society and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Supports for People with Lived Experience Grants are paid exclusively with Opioid Settlement Funds.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
Fiscal 24/25	N	0	\$100,000.00	\$0	N	350443520.77490.001	
25/26	N	0	\$100,000.00	\$0	N	350443520.77490.001	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements”; and

WHEREAS, a grant application for community organizations to apply to receive Opioid Settlement Funds was released in April 2024 for projects that have an immediate, direct impact on people with lived experience of substance use disorders and co-occurring disorders, called the Supports for People with Lived Experience Grant; and

WHEREAS, grant funds must be spent in accordance with the National Opioid Settlements Exhibit 1-E, Schedule B: Letter B Support People in Treatment and Recovery; Letter C, Connections to Care; or Letter H, Harm Reduction to ameliorate the harms of opioid use in Polk County, Iowa; and

WHEREAS, five organizations will be awarded up to \$100,000.00 per fiscal year for FY2024-2025 and FY2025-2026 for their project; and

WHEREAS, Polk County held an application and review process to select award recipients and determined that the project application submitted by United Community Services, Inc. should be funded by the Opioid Settlement Funds; and

WHEREAS, United Community Services, Inc. is seeking \$200,000.00 for an Opioid Settlement Fund Supports for People with Lived Experience Grant to expand their Mobile Unit services by ensuring specialized staff is available to provide integrated health care in the field, fostering community partnerships, and refining billing procedures to ensure the project is self-sustaining; and

WHEREAS, Polk County and United Community Services, Inc. desire to enter into an Agreement to expend funds in accordance with the National Opioid Settlements Exhibit 1-E and to report to Polk County, Iowa on items needed for Polk County, Iowa to report to the National Opioid Abatement Trust and the Attorney General of Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Supports for People with Lived Experience Grant in the amount of \$200,000.00 to United Community Services, Inc. and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

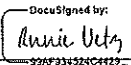
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#29

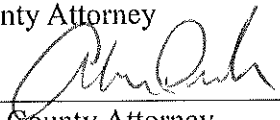
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:  DocuSigned by:
2269334524C4229
Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Opioid Settlement Fund – \$100,000.00 FY24/25 and \$100,000.00 FY25/26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Opioid Settlement Fund Supports for People with Lived Experience Grant award to United Community Services, Inc. (UCS Healthcare).

Agenda Date: June 18, 2024

Contact Individual: Annie Uetz, Director
Polk County Behavioral Health & Disability Services Department
515-286-3580

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Complies with Exhibit 1-E of the National Opioid Settlements

Background: Polk County, Iowa is receiving funds as a result of litigation surrounding companies that manufactured, distributed, marketed, and dispensed prescription opioids, collectively called the “opioid settlements,” to ameliorate the harms of opioid use in Polk County. As outlined in Priority Area 4 of the Polk County Opioid Settlement Funds FY2024-26 Strategic Plan, five organizations will be awarded grants of up to \$200,000 in two payments of up to \$100,000 in FY24/25 and FY25/26 for projects that provide immediate, direct support to people with lived experience of substance use. These awards expenditure categories are: Support People in Treatment and Recovery; Connections to Care; or Harm Reduction in Exhibit 1-E of the National Opioid Settlements. United Community Services, Inc. applied for a Supports for People with Lived Experience Grant to expand their Mobile Unit integrated health services under the category of Support People in Treatment and Recovery.

Action Impact: The adoption of this resolution will award \$200,000.00 of Opioid Settlement Funds to United Community Services, Inc. and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Supports for People with Lived Experience Grants are paid exclusively with Opioid Settlement Funds.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$100,000.00	\$0	N	350443520.77490.001	

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
25/26	N	0	\$100,000.00	\$0	N	350443520.77490.001	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through the Department of Community, Family and Youth Services, provides a free evening meal at designated community/senior centers in Polk County to benefit the food insecure; and

WHEREAS, Polk County and Justice League of Food desire to enter-into an Agreement to continue to fund and provide free evening meals Monday, Wednesday and Friday at Norwoodville and West Des Moines Community Centers, and Central and South Senior Centers; and

WHEREAS, the Agreement between Polk County, Iowa and Justice League of Food shall be effective July 1, 2024 through June 30, 2027; and

WHEREAS, the amount paid by Polk County for evening meals at Polk County Community/Senior Centers shall not exceed \$157,690.00 per fiscal year and the maximum amount to be paid by Polk County, Iowa for the term of this Agreement shall not to exceed \$473,070.00.

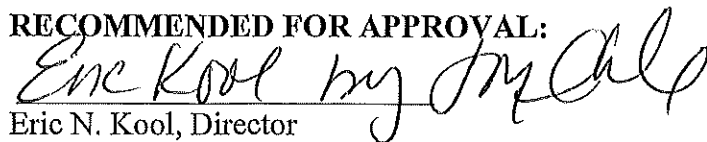
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Justice League of Food for nutritious meals for food insecure individuals in Polk County, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

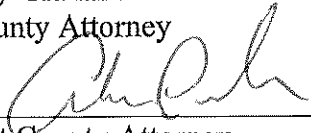
RECOMMENDED FOR APPROVAL:



Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: : FY expenses - \$157,690.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Justice League of Food for evening meals at designated Senior/Community Centers in Polk County.

Agenda Date:

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: A similar agreement was approved by the Board on June 29, 2021.

Board/Commission Actions: None.

Comply with Policy: Yes

Background: Since 2017, Polk County, through its Department of Community, Family & Youth Services (CFYS), has been serving the needs of individuals in our community who are facing food insecurity. Three times per week, Monday, Wednesday and Friday, a free evening meal is provided at the Westside and Norwoodville Community Centers and Central and South Senior Centers. Hot meals are delivered by the Justice League of Food, and include an entrée, starch, vegetable and dessert. This Agreement includes collaboration by the Justice League of Food with local workforce and social service agencies to provide employment and mentoring to young adults, in the context of preparing and delivering these meals.

The total cost of this Agreement shall not exceed \$157,690.00 per fiscal year. The maximum amount to be paid by Polk County for the term of this Agreement shall not exceed \$473,070.00. The term of the Agreement is July 1, 2024 through June 30, 2027.

Action Impact: Approval of this Agreement will authorize Polk County, Iowa to continue the funding to support individuals facing food insecurity in Polk County.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$157,690		N	10233121.77490	
25/26	N	0	\$157,690		N	10233121.77490	
26/27	N	0	\$157,690		N	10233121.77490	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through the Department of Community, Family and Youth Services, has identified the need to provide wellness activities to seniors attending Polk County Senior Centers; and

WHEREAS, Polk County and Live 2B Healthy desire to enter-into an Agreement to continue to fund and provide fitness programming at eight (8) senior sites; and

WHEREAS, the Agreement between Polk County, Iowa and Live 2B Healthy shall be effective July 1, 2024 through June 30, 2027; and

WHEREAS, grant funds from Aging Resources of Central Iowa will partially cover the cost of this Agreement; remaining funds are available in the Community, Family and Youth Services budget; and

WHEREAS, the amount paid by Polk County for fitness program instruction at Polk County Senior Centers shall not exceed \$82,992.00 per fiscal year and the maximum amount to be paid by Polk County, Iowa for the term of this Agreement shall not to exceed \$248,976.00; and

WHEREAS, the Agreement is conditional upon the availability of funds, satisfactory performance by Live 2B Healthy, and Live 2B Healthy's continued compliance with the current terms.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Live 2B Healthy for wellness activities for seniors attending Polk County Senior Centers, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

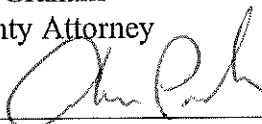
RECOMMENDED FOR APPROVAL:

Eric Kool by Jay Oals

Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: fiscal year expenditures not to exceed \$82,992.00 per fiscal year; maximum amount to be paid for the term of this Agreement shall not to exceed \$248,976.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Live 2B Healthy for fitness instruction at designated Senior Centers in Polk County.

Agenda Date:

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: A similar agreement was approved by the Board on December 14, 2021.

Board/Commission Actions: None.

Comply with Policy: Yes

Background: Polk County, through its Department of Community, Family & Youth Services (CFYS), has received funding from Aging Resources of Central Iowa to provide wellness programming at Polk County Senior Centers. Studies show that older adults can obtain significant health benefits with a moderate amount of physical activity. Stronger muscles help reduce the risk of falling and improve the ability to perform the routine tasks of daily life. A Live 2B Healthy trained instructor shall provide fitness classes at eight (8) senior sites. Classes will take place on a rotation of 8 weeks on, one week off schedule.

The total cost of this Agreement shall not exceed \$82,992.00 per fiscal year. The maximum amount to be paid by Polk County for the term of this Agreement shall not exceed \$248,976.00. The term of the Agreement is July 1, 2024 through June 30, 2027.

Action Impact: Approval of this Agreement will authorize Polk County, Iowa to continue the funding for the provision of fitness instruction at eight (8) Polk County senior centers.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$82,992		N	10233403.77190	
25/26	N	0	\$82,992		N	10233403.77190	
26/27	N	0	\$82,992		N	10233403.77190	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, there is a need to provide a nutritious home delivered lunchtime meal each weekday to Polk County residents who are homebound, low-income and who are unable to prepare nutritious meals for themselves; and

WHEREAS, Polk County, Iowa and WesleyLife Community Services (hereinafter "WesleyLife") desire to enter-into a new Agreement for WesleyLife to deliver nutritious noontime meals, known as "Meals on Wheels," Monday through Friday and an optional frozen weekend packages to eligible Polk County residents who meet the income guidelines established by Polk County; and

WHEREAS, the Agreement between Polk County, Iowa and WesleyLife shall be effective July 1, 2024 through June 30, 2027 with the option for one 2-year extension; and

WHEREAS, the Polk County departments of Community, Family, and Youth Services and Behavioral Health and Disability Services shall identify clients to refer for this service; and

WHEREAS, the attached three-year Agreement provides for funding not to exceed \$412,578 for FY 24-25, \$429,081 for FY 25-26, \$446,042 for FY 26-27, \$463,921 for FY 27-28, and \$482,257 for FY 28-29.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with WesleyLife Community Services for home delivered meals, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

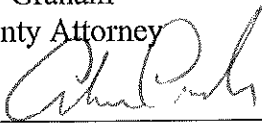
RECOMMENDED FOR APPROVAL:

By: Eric Kool by [Signature]
Eric Kool, Director

Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Funding for FY 24-25 reflects an 11% increase from FY 23-24. Cost of services is paid from the General Basic and MH/MR/DD funds as outlined in Attachment A of the Agreement.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with WesleyLife Community Services for preparation and delivery of nutritious noontime meals to eligible Polk County residents (Meals on Wheels).

Agenda Date:

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-286-3644

Previous Action taken by the Board: A similar agreement was approved by the Board of June 29, 2021.

Board/Commission Actions: None

Comply with Policy: Yes

Background: WesleyLife Community Services (WesleyLife) through its Meals on Wheels program has successfully provided home delivered nutritious meals to persons who are unable to prepare a balanced meal due to physical or mental impairment or are unable to attend a congregate meal site. Eligible participants must meet income guidelines determined by Polk County's department of Community, Family and Youth Services (CFYS) and/or Polk County Behavioral Health and Disability Services (BHDS). Meals meet the federal government's Recommended Daily Allowance definition. Hot meals are delivered Monday-Friday. Pre-packaged meals are also available for consumption on weekends/holidays when regular delivery is not available.

FY	COST PER MEAL	GENERAL BASIC NOT TO EXCEED	MH/MR/DD NOT TO EXCEED	FISCAL YEAR NOT TO EXCEED
FY 24-25	\$9.00*	\$232,587	\$180,000	\$412,587
FY 25-26	\$9.36**	\$241,890	\$187,200	\$429,090
FY 26-27	\$9.73**	\$251,452	\$194,600	\$446,052
FY 27-28	\$10.12**	\$261,531	\$202,400	\$463,931
FY 28-29	\$10.52**	\$271,868	\$210,400	\$482,268

* Cost per meal reflects an 11% increase from FY 23-24.

**Cost per meal reflects an 4% increase from previous fiscal year.

Action Impact: Approval of this Agreement will allow Polk County CFYS and Polk County BHDS to continue to provide eligible residents with nutritious home delivered meals through an Agreement with WesleyLife Meals on Wheels program.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$232,587	\$0	N	10233411.74470	
24/25	N	0	\$180,000	\$0	N	100444030.84033.330.3399b 100444230.84233.330.3399b 100444330.84333.330.3399b	
25/26	N	0	\$241,890	\$0	N	10233411.74470	
25/26	N	0	\$187,200	\$0	N	100444030.84033.330.3399b 100444230.84233.330.3399b 100444330.84333.330.3399b	
26/27	N	0	\$251,452	\$0	N	10233411.74470	
26/27	N	0	\$194,600	\$0	N	100444030.84033.330.3399b 100444230.84233.330.3399b 100444330.84333.330.3399b	
27/28	N	0	\$261,531	\$0	N	10233411.74470	
27/28	N	0	\$202,400	\$0	N	100444030.84033.330.3399b 100444230.84233.330.3399b 100444330.84333.330.3399b	
28/29	N	0	\$271,868	\$0	N	10233411.74470	
28/29	N	0	\$482,268	\$0	N	100444030.84033.330.3399b 100444230.84233.330.3399b 100444330.84333.330.3399b	

Additional Fiscal Note Information (optional): Fund 1 costs are based on 25,843 meals per fiscal year. Fund 10 costs are based on 20,000 meals per fiscal year.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, through its Department of Community, Family and Youth Services, routinely supports residents in housing crises, including with financial assistance and/or referrals to other agencies that assist with housing continuity and transitions; and

WHEREAS, an extended-stay hotel located at 7625 Hickman Road, Urbandale, Iowa (the Motel Relax) has been identified for a redevelopment project that will add up to eighteen desperately needed affordable housing units within Polk County; and

WHEREAS, the City of Urbandale, through an Agreement with Primary Health Care, has supported current residents of that property with relocation by providing housing navigation services as well as financial assistance, when necessary, for costs such as rent, deposits, moving costs and other expenses; and

WHEREAS, Polk County desires to contribute up to \$25,000.00 to the City of Urbandale's activities to support relocation assistance for displaced residents

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with the City of Urbandale, Iowa for relocation assistance of displaced residents of the Motel Relax, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

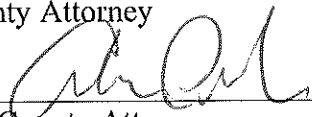
By: _____

Eric Kool, Director

Community, Family and Youth Services Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: one-time expense of up to \$25,000.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding to support relocation of displaced residents

Agenda Date: June 18, 2024

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-286-2062

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: With impending redevelopment of an extended stay hotel at 7625 Hickman Road, Urbandale, Iowa (Motel Relax), which will result in an increase in affordable housing within Polk County, the City of Urbandale has supported existing residents with planful relocation through an Agreement with Primary Health Care that provides housing navigation services and also assists with relocation expenses, as necessary.

Action Impact: Approval of up to \$25,000.00 in funding will allow Polk County to join with the City of Urbandale in supporting displaced residents, and contributing to the City of Urbandale's efforts to increase affordable housing stock in Polk County.

Fiscal Note: There are currently sufficient funds in the Community, Family and Youth Services General Assistance budget to cover this Agreement.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$25,000	0	N	1023-3111-74020	
24/25							

Additional Fiscal Note Information (optional): Expenses will be paid from the Community, Family and Youth Services (CFYS) General Assistance budget, with no additional allocation requested from the board. The payment will likely come from the FY23/24 budget, but depending on processing timing it may be paid from the FY24/25 budget.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, through the Department of Community, Family and Youth Services, desires to provide payment for first night shelter and meal costs for Polk County residents and transients who are in need of emergency shelter; and

WHEREAS, Central Iowa Shelter and Services (CISS) has previously received funding from Polk County to provide the first night emergency shelter services; and

WHEREAS, Polk County, Iowa and CISS desire to enter-into an Agreement for Polk County to continue to fund, and for CISS to continue to provide, first night emergency shelter services; and

WHEREAS, the Agreement between Polk County, Iowa and Provider ("Agreement") shall be effective July 1, 2024 through June 30, 2027; and

WHEREAS, the amount paid for the support of shelter and services shall be \$67,000.00 per fiscal year and the maximum amount to be paid by Polk County, Iowa under this Agreement shall not to exceed \$201,000.00; and

WHEREAS, the Agreement is conditional upon the availability of funds, satisfactory performance by the Provider, and the Provider's continued compliance with the current terms.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Central Iowa Shelter and Services (CISS) for first night emergency shelter services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric N. Kool, Director
Community, Family and Youth Services

#34

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY expenditures of \$67,000.00, not to exceed \$201,000.00 total expenditures for the term of the Agreement.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement between Polk County, Iowa and Central Iowa Shelter and Services (CISS) for first night emergency shelter services for Polk County residents and transients in need of emergency shelter.

Agenda Date: June 18, 2024

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: A similar agreement was approved by the Board on July 13, 2021.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County, through its department of Community, Family & Youth Services desires to continue an Agreement with Central Iowa Shelter and Services (CISS) to support first night shelter and meal costs for individuals that are 18 years and older and who meet the admission standards applied by CISS. Individuals who meet the CISS admission standards shall then have access on a space-available basis without first having to apply directly to Polk County to determine eligibility.

This Agreement provides financial support paid quarterly to CISS in the amount of \$16,750.00. The maximum amount allowable expense is \$67,000.00 per fiscal year; with the total amount of this Agreement not to exceed \$201,000.00. The term of the Agreement is July 1, 2024 through June 30, 2027.

Action Impact: Approval of this Agreement will allow Polk County, Iowa to continue the funding to support emergency shelter and meals for Polk County residents and transients as provided by Central Iowa Shelter and Services (CISS).

Fiscal Note: Funds for this agreement are already present in the CFYS budget

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$67,000	\$0.00	N	10233111.74020	
25/26	Y	0	\$67,000	\$0.00	N	10233111.74020	
26/27	Y	0	\$67,000	\$0.00	N	10233111.74020	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through the Department of Community, Family and Youth Services, has provided funding to Primary Health Care, Inc. Homeless Support Services Program to support health care and supportive services for homeless and near homeless citizens in Polk County, Iowa; and

WHEREAS, Polk County and Primary Health Care desire to enter-into a new Agreement for Polk County to provide funding to Primary Health Care for health care and supportive services for homeless and near homeless citizens in Polk County, Iowa; and

WHEREAS, the Agreement between Polk County, Iowa and Primary Health Care shall be effective July 1, 2024 through June 30, 2027; and

WHEREAS, the amount paid by Polk County for the support of health care and supportive services for homeless and near homeless citizens shall not exceed \$50,000.00 per fiscal year and the maximum amount to be paid by Polk County, Iowa under the entire term of this Agreement shall not exceed \$150,000.00; and

WHEREAS, the Agreement is conditional upon the availability of funds, satisfactory performance by Primary Health Care, and the Primary Health Care's continued compliance with the current terms.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Primary Health Care (Homeless Support Services Program) for health care and supportive services for homeless and near homeless citizens in Polk County, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

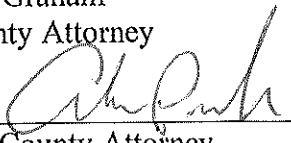
RECOMMENDED FOR APPROVAL:



Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: fiscal year expenditures shall not exceed \$50,000.00 per fiscal year; the maximum amount of expenditures under the entire term of this Agreement shall not exceed \$150,000.00.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Primary Health Care, Inc (PHC) (Homeless Support Services Program) for health care and supportive services for homeless and near homeless citizens in Polk County.

Agenda Date: June 18, 2024

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: A similar agreement was approved by the Board on June 22, 2021.

Board/Commission Actions: None.

Comply with Policy: Yes

Background: Polk County, through its Department of Community, Family & Youth Services, has previously had an agreement with Primary Health Care, Inc (PHC) for its Homeless Support Services program (Centralized Intake) that serves as a starting point for homeless or near homeless individuals. Centralized Intake is a collaborative effort of over 30 organizations throughout Polk County that address homelessness in our community. The efforts of Centralized Intake are overseen by the Continuum of Care Board (COCB), which consists of individuals representing various organizations throughout Polk County.

Services provided by PHC staff include: outreach, assisting individuals with access to mainstream resources, referrals for medical, dental, mental health, substance abuse, job placement and support, legal and social services, homeless advocacy, and networking along with case management services.

This Agreement provides financial support of \$50,000.00 per fiscal year from Polk County to PHC. The total amount of this Agreement shall not exceed \$150,000. The term of the Agreement is July 1, 2024 through June 30, 2027.

Action Impact: Approval of this Agreement will authorize Polk County, Iowa to continue the funding to support the services for homeless/near homeless individuals provided by the Primary Health Care Homeless Support Services program.

Fiscal Note: Funding for these services was already included in the CFYS 24/25 budget request

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$50,000	\$0.00	N	10233111.74020	
25/26	Y	0	\$50,000	\$0.00	N	10233111.74020	
26/27	Y	0	\$50,000	\$0.00	N	10233111.74020	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, through the Department of Community, Family and Youth Services, has provided funding to Catholic Charities, Diocese of Des Moines (Emergency Family Shelter) to support shelter and services for homeless families in Polk County, Iowa; and

WHEREAS, Polk County and Catholic Charities desire to enter-into a new Agreement for the continued provision of shelter and services for homeless families in Polk County, Iowa; and

WHEREAS, the Agreement between Polk County, Iowa and Catholic Charities shall be effective July 1, 2024 through June 30, 2027; and

WHEREAS, the amount paid to Catholic Charities for the support of shelter and services for homeless families shall not exceed \$15,000.00 per fiscal year and the maximum amount to be paid by Polk County, Iowa under this Agreement shall not to exceed \$45,000.00; and

WHEREAS, the Agreement is conditional upon the availability of funds, satisfactory performance by Catholic Charities, and Catholic Charities' continued compliance with the current terms.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Catholic Charities Diocese of Des Moines (Emergency Family Shelter) for shelter and services for homeless families in Polk County, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

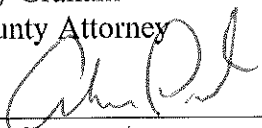


Eric N. Kool, Director
Community, Family and Youth Services

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APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 

Assistant County Attorney

FISCAL NOTE: fiscal year expenditures not to exceed \$15,000.00; total expenditures of Agreement not to exceed \$45,000.00.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Catholic Charities, Diocese of Des Moines (Emergency Family Shelter) for shelter and services for homeless families.

Agenda Date: June 18, 2024

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: A similar agreement was approved by the Board on June 29, 2021.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County, through its department of Community, Family & Youth Services has contracted with Catholic Charities, Diocese of Des Moines to support shelter and services for homeless families in Polk County. The Catholic Charities Emergency Family Shelter provides shelter for homeless families consisting of either a single parent of either gender with children or adult couples with children. Services provided include: emergency housing for 30 days, meals, laundry facilities, and case management to assist families in returning to self-sufficiency.

Polk County and Catholic Charities desire a new agreement that provides financial support from Polk County of \$15,000.00 per fiscal year. The total amount of this agreement shall not exceed \$45,000.00. The term of the agreement is July 1, 2024 through June 30, 2027.

Action Impact: Approval of this agreement will authorize Polk County, Iowa to continue the funding to support the services for homeless families provided by the Catholic Charities Emergency Family Shelter.

Fiscal Note: Funds for this agreement are already present in the CFYS budget

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$15,000	\$0.00	N	10233111.74020	
25/26	Y	0	\$15,000	\$0.00	N	10233111.74020	
26/27	Y	0	\$15,000	\$0.00	N	10233111.74020	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa through the Department of Community, Family and Youth Services, has provided funding to Families Forward (formerly known as Hawthorn Hill - New Directions Shelter) to support shelter and services for homeless families in Polk County, Iowa; and

WHEREAS, Polk County and Families Forward desire to enter-into an Agreement to continue to fund and provide shelter and services for homeless families in Polk County, Iowa; and

WHEREAS, the Agreement between Polk County, Iowa and Families Forward shall be effective July 1, 2024 through June 30, 2027; and

WHEREAS, the amount paid by Polk County for the support of shelter and services for homeless families shall not exceed \$15,000.00 per fiscal year and the maximum amount to be paid by Polk County, Iowa for the term of this Agreement shall not to exceed \$45,000.00; and

WHEREAS, the Agreement is conditional upon the availability of funds, satisfactory performance by the Families Forward, and Families Forward's continued compliance with the current terms.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with Families Forward (New Directions Shelter) for shelter and services for homeless families in Polk County, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: fiscal year expenditures not to exceed \$15,000.00 per fiscal year; maximum amount to be paid for the term of this Agreement shall not to exceed \$45,000.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Families Forward (New Directions Shelter) for shelter and services for homeless families.

Agenda Date: June 18, 2024

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: A similar agreement was approved by the Board on June 29, 2021.

Board/Commission Actions: None

Comply with Policy: Yes

Background: Polk County, through its Department of Community, Family & Youth Services has an Agreement with Families Forward – New Directions Shelter (f/k/a Hawthorn Hill) to support shelter and services for homeless families in Polk County. The New Directions Shelter provides emergency housing for 30 days, meals, laundry facilities, and case management to assist families in returning to self-sufficiency.

This Agreement provides financial support of \$15,000.00 per fiscal year. The total amount of this Agreement shall not exceed \$45,000.00. The term of the Agreement is July 1, 2024 through June 30, 2027.

Action Impact: Approval of this Agreement will authorize Polk County, Iowa to continue the funding to support the services for homeless families provided by the New Direction Shelter.

Fiscal Note: Funding for this agreement is already present in the CFYS budget

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$15,000	\$0.00	N	10233111.74020	
25/26	Y	0	\$15,000	\$0.00	N	10233111.74020	
26/27	Y	0	\$15,000	\$0.00	N	10233111.74020	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) issued a Request for Proposals for Public Health, Emergency Medical Service Systems Development and Cities Readiness Preparedness Funding for FY 24/25; and

WHEREAS, the 14-county service area created by Iowa HHS, named the Central Iowa Health Care Coalition (CIHCC), with Polk County acting as Fiscal Agent, applied for and has been awarded funding; and

WHEREAS, the amount of funding awarded is \$1,048,598.00 for the contract period of July 1, 2024 through June 30, 2025; and

WHEREAS, Polk County, Iowa and Iowa HSS desire to enter into a Contract for funding to engage in projects for Public Health Emergency Preparedness, EMS System Development, and Cities Readiness Initiative.

NOW, THEREFORE BE IT RESOLVED that Polk County Board of Supervisors authorizes Polk County, Iowa to act as the Fiscal Agent for the CIHCC, and approves the Contract #PUHE-EPR-25-008 and authorizes the Chair to sign the Contract.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Contract or its execution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

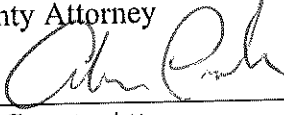
By: _____

Helen Eddy, Director
Polk County Health Department

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APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: revenue FY24/25 State \$106,461 and Federal \$942,137

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Contract with Iowa Department of Health and Human Services (Iowa HHS) for Emergency Preparedness Funding.

Agenda Date: June 18, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: The Board of Supervisors approved a similar funding agreement for FY23/24.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Since 2002, Iowa HHS has received Federal funding for emergency preparedness activities, with some funds passed along to local public health departments (Public Health Emergency Preparedness (PHEP) funds) and hospitals (Hospital Preparedness Program (HPP)) for local emergency preparedness activities. Seven years ago, the funding agreements began requiring local public health departments and hospitals participating in these activities and receiving this funding to form local coalitions. Funding received by Iowa HHS that had previously been distributed to local public health departments and hospitals is now distributed directly to the coalitions. Polk County, Iowa served as fiscal agent for the original 6 county coalition created in Central Iowa.

Iowa HHS has now placed counties in one of seven service areas, with Polk County in Sub Service Area 1A, called Central Iowa Health Care Coalition (CIHCC). CIHCC consists of public health, hospital, emergency medical services, and emergency management agencies from Adair, Boone, Carroll, Dallas, Greene, Guthrie, Jasper, Madison, Marshall, Polk, Poweshiek, Story, Tama and Warren counties. Polk County continues to serve as fiscal agent for CIHCC.

In response to a Request for Proposals issued by Iowa HHS, CIHCC submitted an application and was awarded \$1,048,598 in funding for emergency preparedness activities as outlined in the Agreement. A 10% match is required.

Action Impact: These funds will allow Polk County, Iowa to continue to employ a full time Emergency Preparedness Coordinator and to assist the Polk County Health Department in their continued efforts to prepare and respond to bioterrorism, infectious disease outbreaks, and other public health threats and emergencies.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$104,859	\$1,048,598	N	10223041.77440	10223041.52480

Additional Fiscal Note Information (optional): FY24/25 State \$106,461 and Federal \$942,137

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1190 10th Street, Des Moines, Iowa 50314; and

WHEREAS, bids were received by 2:00PM on 3/26/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$72,700.00
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Richmond Construction	\$78,100.00
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WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$72,700.00**; and

WHEREAS, FexSteve Limited Company, Laural Clinton and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$72,700.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair

#39

Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Renning
Mandy Renning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Adam Pohl
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$52,700.00
FY 23/24 expenses	\$72,700.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1190 10th Street, Des Moines, Iowa 50314.

Agenda Date: June 18, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Laurel Clinton owns a property at **1190 10th Street, Des Moines, Iowa 50314**. Ms. Clinton has one visiting child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior and interior of the home. Bids were publicly opened on **March 26, 2024**. The following bids were received:

FexSteve Limited Company	\$72,700.00
Richmond Construction	\$78,100.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$72,700.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$47,750	\$47,750	N	10223018.77440.01	10223018.52440
23/24	N	0	\$4,950	\$4,950	N	10223018.77440.05	10223018.52440
23/24	N	0	\$20,000	\$0	N	10223017.77490.04	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County has entered into a Lease Agreement with the City of Des Moines, Iowa, for approximately four-thousand (4,000) square feet of space in the Lomar Building, located at 1300 Scott Street, Des Moines, Iowa; and

WHEREAS, Eat Greater Des Moines and The Supply Hive (hereinafter "EGDSM/TSH"), nonprofit corporations, provide non-perishable and refrigerated food supplies for food pantries and food hubs they operate in the community; and

WHEREAS, EGDSM/TSH wishes to enter into a two (2) year Sublease Agreement with Polk County to store their non-perishable and refrigerated food supplies in the 4,000 square foot space at the Lomar Building and will not use the premises for any other purpose; and

WHEREAS, Polk County General Services recommends approving the two (2) year Sublease Agreement with EGDSM/TSH to provide use of the space in the Lomar Building; and

WHEREAS, EGDSM/TSH will pay the County rent in the sum of \$1.00 for the initial term of this Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached two (2) year Sublease Agreement, attached hereto, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement.

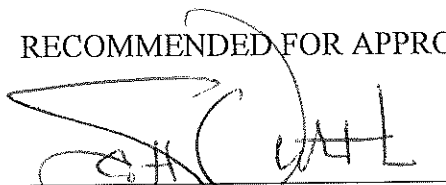
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

23/24-015

RECOMMENDED FOR APPROVAL:



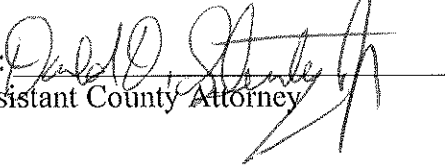
Scott Ourth, Director
Department of General Services

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APPROVED AS TO FORM:

Kimberly Graham

POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: No fiscal impact to the County.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Lease Agreement with the City of Des Moines, for approximately four-thousand (4,000) square feet of space in the Lomar Building, located at 1300 Scott Street, Des Moines, Iowa.

Agenda Date: June 18, 2024

Contact Individual: Scott Ourth, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Polk County General Services recommends approving the two (2) year Sublease Agreement with EGDS/TSH to provide use of the space in the Lomar Building.

Comply with Policy:

Background: EGDSM/TSH wishes to enter into a two (2) year Sublease Agreement with Polk County to store their non-perishable food supplies in the 4,000 square foot space at the Lomar Building.

Action Impact:

Fiscal Note: No fiscal impact to the County.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECOND BY _____

that the following resolution be adopted:

WHEREAS, the City of Des Moines obtained the attached list, Exhibit A, of properties for rehabilitation/development, and;

WHEREAS, there are current and past due ad valorem and weed special assessment taxes on these properties, and;

WHEREAS, the County Treasurer has submitted statements to the City of Des Moines for payment of property taxes due and/or delinquent as required by Iowa Code sections 445.63 and 446.7(2), and

WHEREAS, the city is asking for the abatement of the ad valorem and weed special assessment current and delinquent taxes, late interest, and fees for installments delinquent;

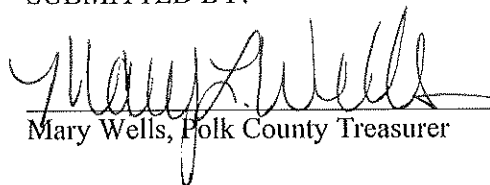
WHEREAS, under the provisions of Iowa Code sections 445.63 and 446.7(2), upon the failure of a political subdivision of the State of Iowa to immediately remit payment, the Board of Supervisors shall abate all of the taxes.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with Iowa Code sections 445.63 and 446.7(2), the Polk County Treasurer is directed to abate the total amount due for ad valorem and weed special assessment taxes as defined in 445.1(7) and strike the same from the county system for the properties identified in the attached list, Exhibit A.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Mary Wells, Polk County Treasurer

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: City of Des Moines Abatement

Agenda Date: 6/18/2024

Contact Individual: Rachelle Hunt
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and accrued late interest and fees against properties held by political subdivisions of the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 445.63.

Background:

The County Treasurer has submitted statements to the appropriate agency for payment as required by 445.63, Code of Iowa, and the appropriate agency, the state or a political subdivision of the state, has failed to immediately remit payment, and under the provisions of Iowa Code 445.63, upon the failure to immediately remit payment the Board of Supervisors shall abate all of the taxes.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - \$1186.50

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Health Department Director has reviewed operations in the Lead Abatement Program, and

WHEREAS, the Lead Remediation Grant from the U.S. Department of Housing and Urban Development (HUD) currently funds one full-time Program Monitor position per resolution October 19, 2021, and

WHEREAS, the Director is requesting to delete one county-funded Program Specialist position and transfer position funds to one Program Monitor position currently grant-funded, and

WHEREAS, the Director is requesting the following position modifications:

- Delete one (1) Program Specialist position, AFSCME grade 15, range \$56,032-\$73,233.
- Transfer funds to one (1) Program Monitor position, AFSCME grade 16, range \$58,634-\$76,694.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Munro Jr.
Assistant County Attorney

FISCAL NOTE: The estimated costs are \$2,589 for FY24/25, \$3,274 for FY25/26, and \$2,781 for FY26/27.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Health Department

Agenda Date: June 18, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 10/19/2021

Action Requested (Recommended): Delete one (1) Program Specialist position, AFSCME grade 15, range \$56,032-\$73,233. Transfer funds to one (1) Program Monitor position, AFSCME grade 16, range \$58,634-\$76,694.

Comply with Policy: Yes

Background: The Health Department Director has reviewed the operations in the Lead Abatement Program. The Director is requesting to delete one county-funded Program Specialist position and transfer position funds to one Program Monitor position currently funded by the Lead Remediation Grant from the U.S. Department of Housing and Urban Development (HUD).

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated costs are \$2,589 for FY24/25, \$3,274 for FY25/26, and \$2,781 for FY26/27.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$2,589		Y	10223017	
25/26	N	1	\$3,274		N		
26/27	N	0	\$2,781		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, pursuant to the provisions of Iowa Code chapter 670, Polk County, Iowa, is a self-insured municipality insuring itself, its officers, employees and agents against risk, tort liability and loss occurring in the ordinary scope of governmental actions and duties; and

WHEREAS, in concert with such self-insurance program, it is in the interest of Polk County to also acquire excess liability, property and casualty, workers' compensation and additional coverage as needed for protection against risk, liability and loss; and

WHEREAS, on June 29, 2021, the Board of Supervisors authorized the Chairperson to sign the Agreement for Excess Liability Insurance Services with Jester Insurance Services, Inc. (the "Agreement") on behalf of Polk County, Iowa; and

WHEREAS, as indicated in the Agreement, Polk County maintains the option to exercise up to 4 annual extensions of the Agreement; and

WHEREAS, the Polk County Director of Human Resources recommends extending the Agreement for the period covering July 1, 2024 to June 30, 2025, and binding the coverages proposed by Jester Insurance Services, Inc. in its 2024 Insurance Proposal.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby extends the Agreement as specified above, authorizes coverages to be bound in accordance with the 2024 Insurance Proposal, and further authorizes the Director of Human Resources to take any additional action necessary in furtherance of the Agreement and/or this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director of Human Resources
Polk County Human Resources Department

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APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Munroe Jr
Assistant County Attorney

FISCAL NOTE: Budget of \$1,500,000 is included in HR's insurance budget. New estimated HR insurance cost is \$1,680,000. An amendment is needed to increase HR's insurance budget by \$180,000.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Annual Extension of Contract with Jester Insurance Services, Inc. and Authorizing Binding of 2024 Coverage Proposal

Agenda Date: June 18, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution date June 29, 2021, to Approve Contract of Excess Liability Insurance Services.

Action Requested (Recommended): Extend contract with Jester Insurance Services, Inc., and authorize coverages to be bound in accordance with the 2024 Insurance Proposal.

Comply with Policy: N/A

Background: On June 29, 2021, the Board of Supervisors authorized the Chairperson to sign the Agreement for Excess Liability Insurance Services with Jester Insurance Services, Inc. (the "Agreement") on behalf of Polk County, Iowa. As indicated in the Agreement, Polk County maintains the option to exercise up to 4 annual extensions of the Agreement. Polk County Director of Human Resources recommends extending the Agreement for the period covering July 1, 2024 to June 30, 2025, and binding the coverages proposed by Jester Insurance Services, Inc. in its 2024 Insurance Proposal.

Action Impact: Extends contract with Jester Insurance Services, Inc., and binds coverages proposed in the 2024 Insurance Proposal.

Fiscal Note: Budget of \$1,500,000 is included in HR's insurance budget. New estimated HR insurance cost is \$1,680,000. An amendment is needed to increase HR's insurance budget by \$180,000.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		\$1,420,399		Y	30129200.76940	
24/25	N		263,144		Y	3012910.76490	

Additional Fiscal Note Information (optional):

Moved by _____, seconded by _____, that the following Resolution be adopted:

RESOLUTION AUTHORIZING AND PROVIDING FOR THE
ISSUANCE OF \$52,585,000 GENERAL OBLIGATION BONDS,
SERIES 2024B, AND AMENDING THE LEVY OF TAXES TO
PAY SAID BONDS; APPROVAL OF THE TAX EXEMPTION
CERTIFICATE AND CONTINUING DISCLOSURE
CERTIFICATE

WHEREAS, the Issuer is a political subdivision, organized and exists under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the Issuer is in need of funds to pay costs of public buildings, including the site or grounds of, and the erection, equipment remodeling, or reconstruction of, and additions or extensions to buildings, including elevator improvements at the Iowa Hall of Pride, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$1,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of capital projects for the construction, reconstruction, improvement, repair, or equipping of bridges, roads and culverts, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$15,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of to make or reimburse grants made in support of municipal housing projects, including to the Neighborhood Finance Corporation to provide funding and lending programs and services to facilitate neighborhood revitalization in Polk County, and address housing and neighborhood revitalization needs with the Urbandale Neighborhood Revitalization Program; and to the Housing Trust Fund to be used to increase the housing capacity within Polk County by providing for the acquisition and renovation of housing units; and to the Historic West Des Moines Housing Program to be used for neighborhood revitalization in Valley Junction; and to Invest DSM to be used to coordinate the implementation of neighborhood revitalization plans, promote development in specified neighborhoods, and participate in and sponsor real estate development projects, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$22,000,000 be authorized for said purpose(s); and

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WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at River Place, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$1,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the Senior Center, and construction of a new salt shed for public works, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$1,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the County Administrative Building, and construction of improvements at the Polk County jail, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$1,500,000 be authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, the Issuer is in need of funds to pay costs of acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing

flooding, general county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, to the amount of not to exceed \$12,000,000 be authorized for said purpose(s); and

WHEREAS, this Board, pursuant to Section 331.442 of the Code of Iowa, did legally call a County election, fixing the time and place thereof, and did legally submit to the qualified electors of the County the proposition of issuing General Obligation Bonds of the County in an amount of not to exceed \$65,000,000, for the aforesaid purpose(s), and caused to be given legal, sufficient and timely notice of said election and the time, place and purpose thereof; and

WHEREAS, the County election was duly and legally held and conducted on November 2, 2021, pursuant to a legal notice duly given by publication in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County, said publication in said newspaper appearing on a date not less than ten (10) clear days nor more than twenty (20) days prior to the date of said election, all in strict compliance with the law and the orders of said Board and the County Commissioner of Elections. The affirmative vote on the proposition was equal to more than 60% of the total vote cast for and against the proposition at said election. The proposition was declared and certified to have been duly adopted, no contest thereof having been made, and the Issuer desires to proceed with the issuance of said Bonds for such purpose(s) so authorized at the election, and

WHEREAS, the County has authority to issue up to \$65,000,000 of General Obligation Bonds for the Conservation Project as approved by more than 60% of the electors on the 2nd day of November, 2021, and to date has issued Bonds thereunder in 2022 in an amount of \$27,935,000, therefore the Board of Supervisors is now authorized to proceed with the issuance of an additional \$12,000,000 of said authority, as contemplated herein; and

WHEREAS, pursuant to Section 331.445 of the Code of Iowa, it is hereby found and determined that the various general obligation Bonds authorized as hereinabove described shall be combined for the purpose of issuance in a single issue of \$52,585,000 General Obligation Bonds as hereinafter set forth; and

WHEREAS, pursuant to the provisions of Chapter 75 of the Code of Iowa, the above mentioned Bonds were heretofore sold at public sale and action should now be taken to issue said Bonds conforming to the terms and conditions of the best bid received at the advertised public sale; and

WHEREAS, on February 27, 2024, the Board of Supervisors adopted a certain resolution entitled "RESOLUTION AUTHORIZING THE ISSUANCE OF \$166,735,000 GENERAL OBLIGATION BONDS OR CAPITAL LOAN NOTES, SERIES 2024, AND LEVYING A TAX FOR THE PAYMENT THEREOF"; and

WHEREAS, due to certain changes in the overall financing plans of the County and the actual sale of the Bonds, it is necessary to make numerous changes to the resolution adopted February 27, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by necessary implication requires otherwise:

- "Authorized Denominations" shall mean \$5,000 or any integral multiple thereof.
- "Beneficial Owner" shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant or such person's subrogee.
- "Blanket Issuer Letter of Representations" shall mean the Representation Letter from the Issuer to DTC, with respect to the Bonds.
- "Bond Fund" shall mean the fund created in Section 3 of this Resolution.
- "Bonds" shall mean \$52,585,000 General Obligation Bonds, Series 2024B, authorized to be issued by this Resolution.
- "Cede & Co." shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.
- "Continuing Disclosure Certificate" shall mean that certain Continuing Disclosure Certificate approved under the terms of this Resolution and to be executed by the Issuer and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.
- "Depository Bonds " shall mean the Bonds as issued in the form of one global certificate for each maturity, registered in the Registration Books maintained by the Registrar in the name of DTC or its nominee.
- "DTC" shall mean The Depository Trust Company, New York, New York, which will act as security depository for the Bond pursuant to the Representation Letter.
- "Issuer" and "County" shall mean County of Polk, State of Iowa.
- "Participants" shall mean those broker-dealers, banks and other financial institutions for which DTC holds Bonds as securities depository.
- "Paying Agent" shall mean the County Treasurer, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein as Issuer's agent to provide for the payment of principal of and interest on the Bonds as the same shall become due.

- "Project" shall mean the costs of public buildings, including the site or grounds of, and the erection, equipment remodeling, or reconstruction of, and additions or extensions to buildings, including elevator improvements at the Iowa Hall of Pride; capital projects for the construction, reconstruction, improvement, repair, or equipping of bridges, roads and culverts; costs to make or reimburse grants made in support of municipal housing projects, including to the Neighborhood Finance Corporation to provide funding and lending programs and services to facilitate neighborhood revitalization in Polk County, and address housing and neighborhood revitalization needs with the Urbandale Neighborhood Revitalization Program; and to the Housing Trust Fund to be used to increase the housing capacity within Polk County by providing for the acquisition and renovation of housing units; and to the Historic West Des Moines Housing Program to be used for neighborhood revitalization in Valley Junction; and to Invest DSM to be used to coordinate the implementation of neighborhood revitalization plans, promote development in specified neighborhoods, and participate in and sponsor real estate development projects; capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at River Place; capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the Senior Center, and construction of a new salt shed for public works; capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the County Administrative Building, and construction of improvements at the Polk County jail; and acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing flooding.

- "Project Fund" shall mean the fund required to be established by this Resolution for the deposit of the proceeds of the Bonds.

- "Rebate Fund" shall mean the fund so defined in and established pursuant to the Tax Exemption Certificate.

- "Registrar" shall mean the County Treasurer of Des Moines, Iowa, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a register of the owners of the Bonds. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Bonds.

- "Resolution" shall mean this amending resolution authorizing the Bonds.

- "Tax Exemption Certificate" shall mean the Tax Exemption Certificate approved under the terms of this Resolution and to be executed by the Treasurer and delivered at the time of issuance and delivery of the Bonds.

• "Treasurer" shall mean the County Treasurer or such other officer as shall succeed to the same duties and responsibilities with respect to the recording and payment of the Bonds issued hereunder.

Section 2. Levy and Certification of Annual Tax; Other Funds to be Used.

a) Levy of Annual Tax. That for the purpose of providing funds to pay the principal and interest of the Bonds hereinafter authorized to be issued, there is hereby levied for each future year the following direct annual tax on all of the taxable property in County of Polk, State of Iowa, to-wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$42,901,859.72*	2024/2025
\$ 2,569,500.00	2025/2026
\$ 2,469,500.00	2026/2027
\$ 2,964,500.00	2027/2028
\$ 1,849,750.00	2028/2029
\$ 2,159,250.00	2029/2030
\$ 1,244,250.00	2030/2031

*A levy (\$47,627,622) has been included in the budget previously certified and will be used to pay the principal and interest of the Bond coming due in fiscal year 2024/2025, balance shall be used to reduce future levies. Subsequent levies approved on February 27, 2024 are hereby amended.

(NOTE: For example the levy to be made and certified against the taxable valuations of January 1, 2023 will be collected during the fiscal year commencing July 1, 2024.)

b) Resolution to be Filed With County Auditor. A certified copy of this Resolution shall be filed with the Auditor of Polk County, Iowa and the Auditor is hereby instructed in and for each of the years as provided, to levy and assess the tax hereby authorized in Section 2 of this Resolution, in like manner as other taxes are levied and assessed, and such taxes so levied in and for each of the years aforesaid be collected in like manner as other taxes of the County are collected, and when collected be used for the purpose of paying principal and interest on said Bonds issued in anticipation of the tax, and for no other purpose whatsoever.

c) Additional County Funds Available. Principal and interest coming due at any time when the proceeds of said tax on hand shall be insufficient to pay the same shall be promptly paid when due from current funds of the County available for that purpose and reimbursement shall be made from such special fund in the amounts thus advanced.

Section 3. Bond Fund. Said tax shall be assessed and collected each year at the same time and in the same manner as, and in addition to, all other taxes in and for the County, and

when collected they shall be converted into a special fund within the Debt Service Fund to be known as the "2024 GENERAL OBLIGATION BOND FUND NO. 2" (the "Bond Fund"), which is hereby pledged for and shall be used only for the payment of the principal of and interest on the Bonds hereinafter authorized to be issued; and also there shall be apportioned to said fund its proportion of taxes received by the County from property that is centrally assessed by the State of Iowa.

Section 4. Application of Bond Proceeds. Proceeds of the Bonds, other than accrued interest except as may be provided below, shall be credited to the Project Fund and expended therefrom for the purposes of issuance. Any amounts on hand in the Project Fund shall be available for the payment of the principal of or interest on the Bonds at any time that other funds shall be insufficient to the purpose, in which event such funds shall be repaid to the Project Fund at the earliest opportunity. Any balance on hand in the Project Fund and not immediately required for its purposes may be invested not inconsistent with limitations provided by law or this Resolution.

Section 5. Investment of Bond Fund Proceeds. All moneys held in the Bond Fund, provided for by Section 3 of this Resolution shall be invested in investments permitted by Chapter 12B, Code of Iowa, as amended, or deposited in financial institutions which are members of the Federal Deposit Insurance Corporation and the deposits in which are insured thereby and all such deposits exceeding the maximum amount insured from time to time by FDIC or its equivalent successor in any one financial institution shall be continuously secured in compliance with Chapter 12C of the Code of Iowa, as amended, or otherwise by a valid pledge of direct obligations of the United States Government having an equivalent market value. All such interim investments shall mature before the date on which the moneys are required for payment of principal of or interest on the Bonds as herein provided.

Section 6. Bond Details, Execution and Redemption.

a) Bond Details. General Obligation Bonds of the County in the amount of \$52,585,000, shall be issued pursuant to the provisions of Sections 331.442, 331.443 and 331.445 of the Code of Iowa for the aforesaid purposes. The Bonds shall be designated "GENERAL OBLIGATION BOND, SERIES 2024B", be dated June 27, 2024, and bear interest from the date thereof, until payment thereof, at the office of the Paying Agent, said interest payable on December 1, 2024, and semiannually thereafter on the 1st day of June and December in each year until maturity at the rates hereinafter provided.

The Bonds shall be executed by the manual or facsimile signature of the Chairperson and attested by the manual or facsimile signature of the Auditor, and impressed or printed with the seal of the County and shall be fully registered as to both principal and interest as provided in this Resolution; principal, interest and premium, if any, shall be payable at the office of the Paying Agent by mailing of a check to the registered owner of the Bond. The Bonds shall be in the denomination of \$5,000 or multiples thereof. The Bonds shall mature and bear interest as follows:

Principal Amount	Interest Rate	Maturity
\$29,300,000	5.000%	December 1, 2024
\$11,895,000	5.000%	June 1, 2025
\$ 2,000,000	5.000%	June 1, 2026
\$ 2,000,000	5.000%	June 1, 2027
\$ 2,595,000	5.000%	June 1, 2028
\$ 1,610,000	5.000%	June 1, 2029
\$ 2,000,000	5.000%	June 1, 2030
\$ 1,185,000	5.000%	June 1, 2031

b) Redemption.

i. Optional Redemption. Bonds maturing after June 1, 2029, may be called for optional redemption by the Issuer on that date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Thirty days' written notice of redemption shall be given to the registered owner of the Bond. Failure to give written notice to any registered owner of the Bonds or any defect therein shall not affect the validity of any proceedings for the redemption of the Bonds. All Bonds or portions thereof called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on deposit at the place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Bonds to be redeemed by random selection of the names of the registered owners of the entire annual maturity until the total amount of Bonds to be called has been reached.

If less than all of a maturity is called for redemption, the Issuer will notify DTC of the particular amount of such maturity to be redeemed prior to maturity. DTC will determine by lot the amount of each Participant's interest in such maturity to be redeemed and each Participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

Section 7. Issuance of Bonds in Book-Entry Form; Replacement Bonds.

a) Notwithstanding the other provisions of this Resolution regarding registration, ownership, transfer, payment and exchange of the Bonds, unless the Issuer determines to permit the exchange of Depository Bonds for Bonds in Authorized Denominations, the Bonds shall be issued as Depository Bonds in denominations of the entire principal

amount of each maturity of Bonds (or, if a portion of said principal amount is prepaid, said principal amount less the prepaid amount). The Bonds must be registered in the name of Cede & Co., as nominee for DTC. Payment of semiannual interest for any Bonds registered in the name of Cede & Co. will be made by wire transfer or New York Clearing House or equivalent next day funds to the account of Cede & Co. on the interest payment date for the Bonds at the address indicated or in the Representation Letter.

b) The Bonds will be initially issued in the form of separate single authenticated fully registered bonds in the amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of the Bonds will be registered in the registry books of the County Treasurer kept by the Paying Agent and Registrar in the name of Cede & Co., as nominee of DTC. The Paying Agent and Registrar and the Issuer may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal or redemption price of or interest on the Bonds, selecting the Bonds or portions to be redeemed, giving any notice permitted or required to be given to registered owners of Bonds under the Resolution of the Issuer, registering the transfer of Bonds, obtaining any consent or other action to be taken by registered owners of the Bonds and for other purposes. The Paying Agent, Registrar and the Issuer have no responsibility or obligation to any Participant or Beneficial Owner of the Bonds under or through DTC with respect to the accuracy of records maintained by DTC or any Participant; with respect to the payment by DTC or Participant of an amount of principal or redemption price of or interest on the Bonds; with respect to any notice given to owners of Bonds under the Resolution; with respect to the Participant(s) selected to receive payment in the event of a partial redemption of the Bonds, or a consent given or other action taken by DTC as registered owner of the Bonds. The Paying Agent and Registrar shall pay all principal of and premium, if any, and interest on the Bonds only to Cede & Co. in accordance with the Representation Letter, and all payments are valid and effective to fully satisfy and discharge the Issuer's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum paid. DTC must receive an authenticated Bond for each separate stated maturity evidencing the obligation of the Issuer to make payments of principal of and premium, if any, and interest. Upon delivery by DTC to the Paying Agent and Registrar of written notice that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to the new nominee in accordance with this Section.

c) In the event the Issuer determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds certificates, the Issuer may notify DTC and the Paying Agent and Registrar, whereupon DTC will notify the Participants, of the availability through DTC of Bonds certificates. The Bonds will be transferable in accordance with this Section. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the Issuer and the Paying Agent and Registrar and discharging its responsibilities under applicable law. In this event, the Bonds will be transferable in accordance with this Section.

d) Notwithstanding any other provision of the Resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of and premium, if any, and interest on the Bond and all

notices must be made and given, respectively to DTC as provided in the Representation letter.

e) In connection with any notice or other communication to be provided to Bondholders by the Issuer or the Paying Agent and Registrar with respect to a consent or other action to be taken by Bondholders, the Issuer or the Paying Agent and Registrar, as the case may be, shall establish a record date for the consent or other action and give DTC notice of the record date not less than 15 calendar days in advance of the record date to the extent possible. Notice to DTC must be given only when DTC is the sole Bondholder.

f) The Representation Letter is on file with DTC and sets forth certain matters with respect to, among other things, notices, consents and approvals by Bondholders and payments on the Bonds. The execution and delivery of the Representation Letter to DTC by the Issuer is ratified and confirmed.

g) In the event that a transfer or exchange of the Bonds is permitted under this Section, the transfer or exchange may be accomplished upon receipt by the Registrar from the registered owners of the Bonds to be transferred or exchanged and appropriate instruments of transfer. In the event Bond certificates are issued to holders other than Cede & Co., its successor as nominee for DTC as holder of all the Bonds, or other securities depository as holder of all the Bonds, the provisions of the Resolution apply to, among other things, the printing of certificates and the method or payment of principal of and interest on the certificates. Any substitute depository shall be designated in writing by the Issuer to the Paying Agent. Any such substitute depository shall be a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended. The substitute depository shall provide for (i) immobilization of the Depository Bonds, (ii) registration and transfer of interests in Depository Bonds by book entries made on records of the depository or its nominee and (iii) payment of principal of, premium, if any, and interest on the Bonds in accordance with and as such interests may appear with respect to such book entries.

h) The officers of the Issuer are authorized and directed to prepare and furnish to the purchaser, and to the attorneys approving the legality of Bonds, certified copies of proceedings, ordinances, resolutions and records and all certificates and affidavits and other instruments as may be required to evidence the legality and marketability of the Bonds, and all certified copies, certificates, affidavits and other instruments constitute representations of the Issuer as to the correctness of all stated or recited facts.

Section 8. Registration of Bonds; Appointment of Registrar; Transfer; Ownership; Delivery; and Cancellation.

a) Registration. The ownership of Bonds may be transferred only by the making of an entry upon the books kept for the registration and transfer of ownership of the Bonds, and in no other way. The County Treasurer is hereby appointed as Bond Registrar under the terms of this Resolution. Registrar shall maintain the books of the Issuer for the registration of ownership of the Bonds for the payment of principal of and interest on

the Bonds as provided in this Resolution. All Bonds shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 331.446 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Bonds and in this Resolution.

b) Transfer. The ownership of any Bond may be transferred only upon the Registration Books kept for the registration and transfer of Bonds and only upon surrender thereof at the office of the Registrar together with an assignment duly executed by the holder or his duly authorized attorney in fact in such form as shall be satisfactory to the Registrar, along with the address and social security number or federal employer identification number of such transferee (or, if registration is to be made in the name of multiple individuals, of all such transferees). In the event that the address of the registered owner of a Bond (other than a registered owner which is the nominee of the broker or dealer in question) is that of a broker or dealer, there must be disclosed on the Registration Books the information pertaining to the registered owner required above. Upon the transfer of any such Bond, a new fully registered Bond, of any denomination or denominations permitted by this Resolution in aggregate principal amount equal to the unmatured and unredeemed principal amount of such transferred fully registered Bond, and bearing interest at the same rate and maturing on the same date or dates shall be delivered by the Registrar.

c) Registration of Transferred Bonds. In all cases of the transfer of the Bonds, the Registrar shall register, at the earliest practicable time, on the Registration Books, the Bonds, in accordance with the provisions of this Resolution.

d) Ownership. As to any Bond, the person in whose name the ownership of the same shall be registered on the Registration Books of the Registrar shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Bonds and the premium, if any, and interest thereon shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond, including the interest thereon, to the extent of the sum or sums so paid.

e) Cancellation. All Bonds which have been redeemed shall not be reissued but shall be cancelled by the Registrar. All Bonds which are cancelled by the Registrar shall be destroyed and a certificate of the destruction thereof shall be furnished promptly to the Issuer; provided that if the Issuer shall so direct, the Registrar shall forward the cancelled Bonds to the Issuer.

f) Non-Presentation of Bonds. In the event any payment check, wire, or electronic transfer of funds representing payment of principal of or interest on the Bonds is returned to the Paying Agent or if any bond is not presented for payment of principal at the maturity or redemption date, if funds sufficient to pay such principal of or interest on Bonds shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the Issuer to the owner thereof for such interest or payment of such Bonds shall forthwith cease, terminate and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds, without liability for interest

thereon, for the benefit of the owner of such Bonds who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Resolution or on, or with respect to, such interest or Bonds. The Paying Agent's obligation to hold such funds shall continue for a period equal to two years and six months following the date on which such interest or principal became due, whether at maturity, or at the date fixed for redemption thereof, or otherwise, at which time the Paying Agent shall surrender any remaining funds so held to the Issuer, whereupon any claim under this Resolution by the Owners of such interest or Bonds of whatever nature shall be made upon the Issuer.

g) Registration and Transfer Fees. The Registrar may furnish to each owner, at the Issuer's expense, one bond for each annual maturity. The Registrar shall furnish additional Bonds in lesser denominations (but not less than the minimum denomination) to an owner who so requests.

Section 9. Reissuance of Mutilated, Destroyed, Stolen or Lost Bonds. In case any outstanding Bond shall become mutilated or be destroyed, stolen or lost, the Issuer shall at the request of Registrar authenticate and deliver a new Bond of like tenor and amount as the Bond so mutilated, destroyed, stolen or lost, in exchange and substitution for such mutilated Bond to Registrar, upon surrender of such mutilated Bond, or in lieu of and substitution for the Bond destroyed, stolen or lost, upon filing with the Registrar evidence satisfactory to the Registrar and Issuer that such Bond has been destroyed, stolen or lost and proof of ownership thereof, and upon furnishing the Registrar and Issuer with satisfactory indemnity and complying with such other reasonable regulations as the Issuer or its agent may prescribe and paying such expenses as the Issuer may incur in connection therewith.

Section 10. Record Date. Payments of principal and interest, otherwise than upon full redemption, made in respect of any Bond, shall be made to the registered holder thereof or to their designated agent as the same appear on the books of the Registrar on the 15th day of the month preceding the payment date. All such payments shall fully discharge the obligations of the Issuer in respect of such Bonds to the extent of the payments so made. Upon receipt of the final payment of principal, the holder of the Bond shall surrender the Bond to the Paying Agent.

Section 11. Execution, Authentication and Delivery of the Bonds. Upon the adoption of this Resolution, the Chairperson and Auditor shall execute the Bonds by their manual or authorized signature and deliver the Bonds to the Registrar, who shall authenticate the Bonds and deliver the same to or upon order of the Purchaser. No Bond shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless the Registrar shall duly endorse and execute on such Bond a Certificate of Authentication substantially in the form of the Certificate herein set forth. Such Certificate upon any Bond executed on behalf of the Issuer shall be conclusive evidence that the Bond so authenticated has been duly issued under this Resolution and that the holder thereof is entitled to the benefits of this Resolution.

Section 12. Right to Name Substitute Paying Agent or Registrar. Issuer reserves the right to name a substitute, successor Registrar or Paying Agent upon giving prompt written notice to each registered bondholder.

Section 13. Form of Bond. Bonds shall be printed substantially in the form as follows:

"STATE OF IOWA"
"COUNTY OF POLK"
"GENERAL OBLIGATION BOND"
"SERIES 2024B"
COUNTY PURPOSE

Rate: 5.000%
Maturity: _____
Bond Date: June 27, 2024
CUSIP No.: _____
"Registered"
Certificate No. _____
Principal Amount: \$ _____

County of Polk, State of Iowa, a political subdivision organized and existing under and by virtue of the Constitution and laws of the State of Iowa (the "Issuer"), for value received, promises to pay from the source and as hereinafter provided, on the maturity date indicated above, to

(Registration panel to be completed by Registrar or Printer with name of Registered Owner).

or registered assigns, the principal sum of (enter principal amount in long form) THOUSAND DOLLARS in lawful money of the United States of America, on the maturity date shown above, only upon presentation and surrender hereof at the office of the County Treasurer, Paying Agent of this issue, or its successor, with interest on the sum from the date hereof until paid at the rate per annum specified above, payable on December 1, 2024, and semiannually thereafter on the 1st day of June and December in each year.

Interest and principal shall be paid to the registered holder of the Bond as shown on the records of ownership maintained by the Registrar as of the 15th day of the month preceding such interest payment date. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This Bond is issued pursuant to the provisions of Sections 331.442, 331.443 and 331.445 of the Code of Iowa, for the purpose of paying costs of public buildings, including the site or grounds of, and the erection, equipment remodeling, or reconstruction of, and additions or extensions to buildings, including elevator improvements at the Iowa Hall of Pride; capital projects for the construction, reconstruction, improvement, repair, or equipping of bridges, roads and culverts; costs to make or reimburse grants made in support of municipal housing projects, including to the Neighborhood Finance Corporation to provide funding and lending programs and services to facilitate neighborhood revitalization in Polk County, and address housing and neighborhood revitalization needs with the Urbandale Neighborhood Revitalization Program; and to the Housing Trust Fund to be used to increase the housing capacity within Polk County by

providing for the acquisition and renovation of housing units; and to the Historic West Des Moines Housing Program to be used for neighborhood revitalization in Valley Junction; and to Invest DSM to be used to coordinate the implementation of neighborhood revitalization plans, promote development in specified neighborhoods, and participate in and sponsor real estate development projects; capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at River Place; capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the Senior Center, and construction of a new salt shed for public works; capital improvement projects, including renovations, improvements and equipping of various County buildings, including installation of solar panels at the County Administrative Building, and construction of improvements at the Polk County jail; and acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing flooding, in conformity to a Resolution of the Board of said County duly passed and approved.

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a limited purpose trust company ("DTC"), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other Issuer as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

Bonds maturing after June 1, 2029, may be called for optional redemption by the Issuer and paid before maturity on said date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Thirty days' written notice of redemption shall be given to the registered owner of the Bond. Failure to give written notice to any registered owner of the Bonds or any defect therein shall not affect the validity of any proceedings for the redemption of the Bonds. All bonds or portions thereof called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on deposit at the place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Bonds to be redeemed by random selection of the names of the registered owners of the entire annual maturity until the total amount of Bonds to be called has been reached.

If less than all of a maturity is called for redemption, the Issuer will notify DTC of the particular amount of such maturity to be redeemed prior to maturity. DTC will determine by lot the amount of each Participant's interest in such maturity to be redeemed and each Participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

Ownership of this Bond may be transferred only by transfer upon the books kept for such purpose by the County Treasurer, the Registrar. Such transfer on the books shall occur only upon presentation and surrender of this Bond at the office of the Registrar as designated below, together with an assignment duly executed by the owner hereof or his duly authorized attorney in the form as shall be satisfactory to the Registrar. Issuer reserves the right to substitute the Registrar and Paying Agent but shall, however, promptly give notice to registered Bondholders of such change. All bonds shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 331.446 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Bond Resolution.

And it is hereby represented and certified that all acts, conditions and things requisite, according to the laws and Constitution of the State of Iowa, to exist, to be had, to be done, or to be performed precedent to the lawful issue of this Bond, have been existent, had, done and performed as required by law; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the territory of the Issuer for the payment of the principal and interest of this Bond as the same will respectively become due; that such taxes have been irrevocably pledged for the prompt payment hereof, both principal and interest; and the total indebtedness of the Issuer including this Bond, does not exceed the constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the Issuer by its Board, has caused this Bond to be signed by the manual or facsimile signature of its Chairperson and attested by the manual or facsimile signature of its County Auditor, with the seal of the County printed or impressed hereon, and to be authenticated by the manual signature of an authorized representative of the Registrar, the County Treasurer, Des Moines, Iowa.

Date of authentication: June 27, 2024

This is one of the Bonds described in the within mentioned Resolution, as registered by the County Treasurer.

COUNTY TREASURER, Registrar

By: _____
Authorized Signature
Registrar and Transfer Agent: County Treasurer
Paying Agent: County Treasurer

SEE REVERSE FOR CERTAIN DEFINITIONS

(Seal)
(Signature Block)

COUNTY OF POLK, STATE OF IOWA

By: _____ (manual or facsimile signature)
Chairperson

ATTEST:

By: _____ (manual or facsimile signature)
County Auditor

(Information Required for Registration)

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (Social Security or Tax Identification No. _____) the within Bond and does hereby irrevocably constitute and appoint _____ attorney in fact to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

(Person(s) executing this Assignment sign(s) here)

SIGNATURE)
GUARANTEED) _____

IMPORTANT - READ CAREFULLY

The signature(s) to this Power must correspond with the name(s) as written upon the face of the certificate(s) or bond(s) in every particular without alteration or enlargement or any change whatever. Signature guarantee must be provided in accordance with the prevailing standards and procedures of the Registrar and Transfer Agent. Such standards and procedures may require signature to be guaranteed by certain eligible guarantor institutions that participate in a recognized signature guarantee program.

INFORMATION REQUIRED FOR REGISTRATION OF TRANSFER

Name of Transferee(s) _____
Address of Transferee(s) _____
Social Security or Tax Identification _____
Number of Transferee(s) _____
Transferee is a(n):
Individual* _____ Corporation _____
Partnership _____ Trust _____

*If the Bond is to be registered in the names of multiple individual owners, the names of all such owners and one address and social security number must be provided.

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though written out in full according to applicable laws or regulations:

TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with rights of survivorship and not as tenants in common
IA UNIF TRANS MIN ACT - Custodian
(Cust) (Minor)
Under Iowa Uniform Transfers to Minors Act.....
(State)

ADDITIONAL ABBREVIATIONS MAY
ALSO BE USED THOUGH NOT IN THE ABOVE LIST

(End of form of Bond)

Section 14. Closing Documents. The Chairperson and County Auditor are authorized and directed to execute, attest, seal and deliver for and on behalf of the County any other additional certificates, documents, or other papers and perform all other acts, including without limitation the execution of all closing documents, as they may deem necessary or appropriate in order to implement and carry out the intent and purposes of this Resolution.

Section 15. Contract Between Issuer and Purchaser. This Resolution constitutes a contract between said County and the purchaser of the Bonds.

Section 16. Non-Arbitrage Covenants. The Issuer reasonably expects and covenants that no use will be made of the proceeds from the issuance and sale of the Bonds issued hereunder which will cause any of the Bonds to be classified as arbitrage bonds within the meaning of Sections 148(a) and (b) of the Internal Revenue Code of the United States, as amended, and that throughout the term of the Bonds it will comply with the requirements of statutes and regulations issued thereunder.

To the best knowledge and belief of the Issuer, there are no facts or circumstances that would materially change the foregoing statements or the conclusion that it is not expected that the proceeds of the Bonds will be used in a manner that would cause the Bonds to be arbitrage bonds.

Section 17. Approval of Tax Exemption Certificate. Attached hereto is a form of Tax Exemption Certificate stating the Issuer's reasonable expectations as to the use of the proceeds of the Bonds. The form of Tax Exemption Certificate is approved. The Issuer hereby agrees to comply with the provisions of the Tax Exemption Certificate and the provisions of the Tax Exemption Certificate are hereby incorporated by reference as part of this Resolution. The County Treasurer is hereby directed to make and insert all calculations and determinations necessary to complete the Tax Exemption Certificate at issuance of the Bonds to certify as to the reasonable expectations and covenants of the Issuer at that date.

Section 18. Continuing Disclosure. The Issuer hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate, and the provisions of the Continuing Disclosure Certificate are hereby incorporated by reference as part of this Resolution and made a part hereof. Notwithstanding any other provision of this Resolution, failure of the Issuer to comply with the Continuing Disclosure Certificate shall not be considered an event of default under this Resolution; however, any holder of the Bonds or Beneficial Owner may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the Issuer to comply with its obligations under the Continuing Disclosure Certificate. For purposes of this section, "Beneficial Owner" means any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bond (including persons holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bonds for federal income tax purposes.

Section 19. Additional Covenants, Representations and Warranties of the Issuer. The Issuer certifies and covenants with the purchasers and holders of the Bonds from time to time outstanding that the Issuer through its officers, (a) will make such further specific covenants, representations and assurances as may be necessary or advisable; (b) comply with all representations, covenants and assurances contained in the Tax Exemption Certificate, which Tax Exemption Certificate shall constitute a part of the contract between the Issuer and the owners of the Bonds; (c) consult with Bond Counsel (as defined in the Tax Exemption Certificate); (d) pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (e) file such forms, statements and supporting documents as may be required and in a timely manner; and (f) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Issuer in such compliance.

Section 20. Amendment of Resolution to Maintain Tax Exemption. This Resolution may be amended without the consent of any owner of the Bonds if, in the opinion of Bond Counsel, such amendment is necessary to maintain tax exemption with respect to the Bonds under applicable Federal law or regulations.

Section 21. Repeal of Conflicting Resolutions or Ordinances. All ordinances and resolutions and parts of ordinances and resolutions in conflict herewith are hereby repealed.

Section 22. Severability Clause. If any section, paragraph, clause or provision of this Resolution be held invalid, such invalidity shall not affect any of the remaining provisions hereof, and this Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this 18th day of June, 2024.

Chairperson

ATTEST:

County Auditor

ROLL CALL

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the County has entered into Administrative Services Only (ASO) agreements with Wellmark and Delta Dental for employee health and dental insurance for FY 24/25, and

WHEREAS, under the ASO agreements, Wellmark and Delta Dental use an automated clearinghouse (ACH) process to obtain funds from the County on a periodic basis to cover health and dental insurance claims, and

WHEREAS, the County Auditor's Office, County Treasurer's Office and Human Resources Department have utilized the ACH process over the past several years to facilitate timely payment of health and dental insurance claims, and

WHEREAS, approval of a subsequent bill list disclosing the amounts of the ACH transactions is a ratification of payments under these contracts,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Auditor, Treasurer and Human Resources Department are hereby authorized to continue to utilize an ACH process on the timeframes called for by Wellmark and Delta Dental for payment of claims.

Approved this _____ day of June, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Keith Olson
Keith Olson, Central Accounting Manager

Deborah A. Anderson
Deb Anderson, Budget Manager

Fiscal Impact: None

#45

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing continued use of ACH process for payment of health and dental claims

Agenda Date: June 18, 2024

Contact Individual: Keith Olson, Central Accounting Manager
Auditor's Office
Phone: 515-286-3418

Background: The County has used an ACH process for the past several years to facilitate timely payment of health and dental claims.

Action Impact: This resolution authorizes the continued use of the ACH process on the timeframes called for by Wellmark and Delta Dental for the payment of claims.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	None	None	N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, Section 331.506(3) of the Iowa Code provides that the Board of Supervisors may, by resolution, authorize the County Auditor to issue checks without the prior approval of the Board for certain items; and

WHEREAS, the same Code section directs that bills paid prior to Board approval be submitted to the Board for review and approval at the next meeting following the payment; and

WHEREAS, it is in the best interest of the County to direct the County Auditor to continue to issue such checks as are necessary to maintain good business relationships with County vendors;

NOW, THEREFORE, BE IT RESOLVED, that the County Auditor is hereby formally authorized to issue checks without prior Board approval for the purposes outlined in Iowa Code, Section 331.506(3) and for other purposes as may be deemed to be in the best interests of the County during FY 24/25.

BE IT FURTHER RESOLVED, that bills relating to such checks shall be submitted to the Board for approval at the next meeting following payment. However, it shall not be necessary for the Board to approve checks that are simply replacing lost checks, correcting billing errors, or paying payroll taxes, payroll deductions or mandatory employee benefits.

Approved this _____ day of June, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Keith Olson

Keith Olson, Central Accounting Manager

Deborah A. Anderson

Deb Anderson, Budget Manager

Fiscal Impact: None – The resolution does not alter appropriation authority.

#46

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Polk County Auditor to issue manual checks during FY 24/25

Agenda Date: June 18, 2024

Contact Individual: Keith Olson, Central Accounting Manager
Auditor's Office
Phone: 515-286-3418

Background: Section 331.506(3) of the Iowa Code specifies that the Board of Supervisors, by resolution, may authorize the County Auditor to issue checks for certain items without the prior approval of the Board. Such checks may be processed outside the normal payment cycle when it is deemed to be in the best interest of the County. Examples include checks to maintain good business relationships with county vendors and checks to meet required payment schedules for certain payroll taxes and IPERS contributions that require processing outside the normal bill payment cycle.

Action Impact: When in the best interest of the County, the County Auditor is given authority to issue checks prior to Board approval for various expenses. Items processed in this fashion (excluding payroll taxes, deductions and mandatory employee benefits) will be included on the following bill list for Board review and approval.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	None	None	N		

Additional Fiscal Note Information (optional): This resolution does not authorize expenditures outside the normal budget parameters.

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, at certain times during the fiscal year, it becomes necessary for the County to establish new funds in accordance with Section 331.431 of the Iowa Code to facilitate accounting for new projects or to allow for fund type reclassifications; and

WHEREAS, at certain times it is desirable to delete funds that are no longer being used by the County;

NOW, THEREFORE, BE IT RESOLVED, that the County Auditor, in conjunction with the Budget Manager, is hereby authorized to add new funds to the County's chart of accounts during FY 24/25 which are deemed to be in the best interest of the County and in accordance with generally accepted accounting principles.

BE IT FURTHER RESOLVED, that the County Auditor, in conjunction with the Budget Manager, is hereby authorized to delete inactive funds from the County's chart of accounts during FY 24/25 after all cash has been expended or ending cash balance has been transferred to another fund.

BE IT FURTHER RESOLVED, that the County Auditor and County Treasurer, in conjunction with the Budget Manager, are authorized to transfer cash balances between funds as may be necessitated by the creation or deletion of funds.

Approved this _____ day of June, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Keith Olson
Keith Olson, Central Accounting Manager

Deborah A. Anderson
Deb Anderson, Budget Manager

Fiscal Impact: None. The resolution allows for accounting changes and does not impact the authorized appropriations.

#47

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the creation or deletion of funds within Polk County's chart of accounts during FY 24/25

Agenda Date: June 18, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors Office
Phone: 515-286-3016

Background: Section 331.431 of the Iowa Code provides for the addition or deletion of funds in the County's chart of accounts throughout the fiscal year to more accurately reflect County activities or provide for changes in reporting guidelines and County functions or special projects.

Action Impact: This resolution authorizes the County Auditor, in conjunction with the Budget Manager, to create or delete funds as deemed necessary. Examples include creation of a new capital outlay fund to record expenditures for a specific project, deletion of a capital project fund at completion of the project, and fund adjustments required by new GAAP or state guidelines.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	None	None	N		

Additional Fiscal Note Information (optional): This resolution does not authorize expenditures outside the normal budget parameters or change the total amount of Board authorized appropriations.

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, at certain times during the fiscal year, various County funds may experience temporary cash basis deficit fund balances; and

WHEREAS, the County Auditor and County Treasurer have devised and used the mechanism of interfund loans to cover temporary cash basis deficit fund balances; and

WHEREAS, Section 331.477 of the Iowa Code states that temporary interfund loans are required to be authorized by Board resolution;

NOW, THEREFORE, BE IT RESOLVED, that the County Auditor and County Treasurer are hereby authorized to continue their practice of making necessary interfund loans during FY 24/25 to offset temporary cash basis deficit fund balances.

BE IT FURTHER RESOLVED, that the County Auditor, in conjunction with the Budget Manager, is hereby authorized to determine which funds are to be included in the interfund loan process during FY 24/25.

Approved this _____ day of June, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Keith Olson

Keith Olson, Central Accounting Manager

Deborah A. Anderson

Deb Anderson, Budget Manager

Fiscal Impact: None – Resolution does not alter
appropriation authority

#48

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the use of interfund loan pools for FY 24/25

Agenda Date: June 18, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors Office
Phone: 515-286-3016

Background: Section 331.477 of the Iowa Code provides for temporary interfund loans as approved by the Board of Supervisors. Historically this process has been more effectively administered through the creation of standard Interfund Loan Pools. The pre-established pools allow for seamless operations should one of the funds in the pool experience a temporary cash shortfall during the fiscal year.

Action Impact: Authorizes the establishment of interfund loan pools for FY 24/25

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	None	None	N		

Additional Fiscal Note Information (optional): This resolution has no impact on expenditures or anticipated revenues for FY 24/25. Polk County has not historically charged interest between funds for temporary cash flow financing.

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, certain cash transfers may be needed to execute various Board directives and to close the County's financial records for FY 23/24; and

WHEREAS, Section 331.432 of the Iowa Code states that interfund transfers are not effective until authorized by Board resolution; and

WHEREAS, the amounts for certain transfers cannot be determined until preliminary financial results for the year are available,

NOW, THEREFORE, BE IT RESOLVED, that the Budget Manager shall determine the appropriate June 30, 2024, transfer to maintain a Risk Management Internal Service Fund cash basis ending fund balance of \$8,000,000, and the County Auditor and County Treasurer shall transfer the determined amount from the General Supplemental Fund to the Risk Management Internal Service Fund.

BE IT FURTHER RESOLVED, that the County Auditor and County Treasurer, in conjunction with the Budget Manager, are authorized to make additional year-end or fund close-out cash transfers and expenditure allocations necessary to enable the County to implement Board action concerning economic and community development grants and County enterprises and to remain in compliance with applicable sections of the Iowa Code.

Approved this _____ day of June, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Keith Olson
Keith Olson, Central Accounting Manager

Deborah A. Anderson
Deb Anderson, Budget Manager

#49

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing FY 23/24 year end transfers

Agenda Date: June 18, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors Office
Phone: 515-286-3016

Background: Per Section 331.432 of the Iowa Code, all transfers must be approved by the Board of Supervisors. During year-end closing activities, it is necessary to transfer funds and reallocate expenditures to maintain appropriate balances in various reserve funds and satisfy various Board directives including economic and community development grants and County enterprises.

Action Impact: Upon completion of year-end journal entries, the Budget Manager will prepare a final schedule of cash transfers to be executed. A complete listing of these transfers will be available upon request.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	Unknown	Unknown	N		

Additional Fiscal Note Information (optional): No net change in total fund balances (statutory and administrative funds combined).

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, as part of the County's normal budget process, the Board of Supervisors authorizes various cash transfers between funds; and

WHEREAS, a blanket authorization for the County Auditor and County Treasurer to execute such transfers, at the request of the Budget Manager, is an efficient method of complying with Iowa Code provisions concerning Board approval of interfund transfers;

NOW, THEREFORE, BE IT RESOLVED, that the County Auditor and County Treasurer are hereby authorized during FY 24/25 to execute transfers authorized by the Board of Supervisors as part of the initial budget approval or subsequent budget amendment approval processes.

Approved this _____ day of June, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Keith Olson

Keith Olson, Central Accounting Manager

Deborah A. Anderson

Deb Anderson, Budget Manager

Fiscal Impact: Allows only for the execution of transfers authorized by the Board of Supervisors through the budget process or subsequent Board actions.

#50

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing FY 24/25 transfers

Agenda Date: June 18, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors Office
Phone: 515-286-3016

Background: Per Section 331.432 of the Iowa Code, all transfers must be approved by the Board of Supervisors. During the normal course of business, it is necessary to transfer funds in accordance with the approved annual budget.

Action Impact: The Budget Manager maintains a cash transfer schedule for budgeted transfers. Adjustments to the annual transfer schedule will be included in subsequent FY 24/25 amendments.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	None	None	N		

Additional Fiscal Note Information (optional): No net change in total fund balances (statutory and administrative funds combined) will result from any transfer activities. However, individual fund balances may be impacted.

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, Section 331.434(6) of the Iowa Code requires the Board of Supervisors to appropriate by resolution the amounts deemed necessary for each of the County offices and departments during the ensuing fiscal year for all statutory budget funds; and

WHEREAS, the Polk County Auditor requires sufficient time to close and balance the County's books for Fiscal Year 23/24;

NOW, THEREFORE, BE IT RESOLVED, that as a temporary measure, the Polk County Board of Supervisors hereby appropriates for FY 24/25 the sums reflected in the attached appropriation summary.

Approved this _____ day of June, 2024.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Keith Olson

Keith Olson, Central Accounting Manager

Deborah A. Anderson

Deb Anderson, Budget Manager

Fiscal Note: Makes appropriations as set forth in the FY 24/25 budget that was certified April 23, 2024

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution appropriating FY 24/25 budget

Agenda Date: June 18, 2024

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors Office
Phone: 515-286-3016

Background: On April 23, 2024, the Polk County Board of Supervisors certified the FY 24/25 budget. Section 331.434(6) of the Iowa Code requires that the Board appropriate expenditure of these funds by resolution.

Action Impact: This resolution temporarily appropriates funds by Service Area, Office/Department and Fund. Appropriations may be adjusted any time during the year per Code guidelines. Polk County typically amends the budget and makes significant appropriation adjustments periodically through the fiscal year after consideration and approval by the Board.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N/A	No change to budget as certified	No change to budget as certified	N		

Additional Fiscal Note Information (optional): This resolution does not alter the amount of property taxes, total expenditures, or estimated revenues as compared to the FY 24/25 budget certified to the State in April 2024.

**POLK COUNTY
APPROPRIATION SUMMARY
FISCAL YEAR 24/25**

Total By Fund

001	General Basic	\$	160,004,334
002	General Supplemental		69,468,950
003	Risk Management		8,193,221
004	Community Development		9,700,000
005	Economic Development		8,800,000
006	Conservation Projects		710,961
010	Mental Health		21,431,530
011	Rural Basic		3,094,614
012	Rural Supplemental		1,646,542
013	Forfeited Property/Sheriff/State		17,000
014	Forfeited Property/Sheriff/Fed		200,000
015	Forfeited Property/Co. Attorney		25,000
018	Co. Attorney Collections		32,815
020	Secondary Roads		16,272,609
021	Recorder's Surcharge		93,500
024	Fire Protection		1,287,532
026	REAP		132,000
031	Conservation Mitigation Bank		250,000
033	TIF		1,669,724
034	Drainage/Water Districts		270,000
035	Opioid Abatement		997,925
046	Debt Service		73,502,754
051	Conservation PCWLL		8,000,000
055	Capital Projects		5,997,048
Fund Total		\$	391,798,059

Total By Office/Department

001	Auditor	\$	8,447,503
002	Recorder		3,286,056
003	Treasurer		8,700,701
004	Sheriff		89,241,186
005	County Attorney		20,419,632
010	Board of Supervisors		98,686,317
012	Human Resources		9,778,483
022	Health Department		9,603,417
023	Community, Family & Youth		30,688,631
026	Public Works		32,787,041
027	General Services		20,626,401
028	Information Technology		9,800,078
044	Behavioral Health & Disability Svcs		23,997,078
045	Veteran Affairs		1,981,758
046	Conservation		20,034,502
047	Medical Examiner		3,719,275
Office/Department Total		\$	391,798,059

POLK COUNTY
APPROPRIATION SUMMARY
FISCAL YEAR 24/25

Total By Service Area

1	Public Safety & Legal Services	\$	117,329,919
3	Physical Health & Social Services		51,547,521
4	MH, MR, DD		21,431,530
6	Co. Environment and Education		30,188,498
7	Roads & Transportation		14,470,605
8	Government Services to Residents		11,557,850
9	Administration		51,755,334
11	Debt Service		73,502,754
12	Capital Projects		20,014,048
			\$ 391,798,059

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa continually aspires to improve quality of life for all residents and supports economic development throughout Polk County; and,

WHEREAS, Polk County, Iowa and the City of Des Moines are participating in funding a parking study to assess the needs of the Ingersoll Avenue Corridor; and,

WHEREAS, both Polk County, Iowa and the City of Des Moines will contribute \$10,000 each to conduct a feasibility study for parking needs on Ingersoll Avenue.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the issuance of \$10,000 to the City of Des Moines to contribute towards funding a parking study of the Ingersoll Avenue corridor in the City of Des Moines.

Approved this _____ day of _____, 2024.

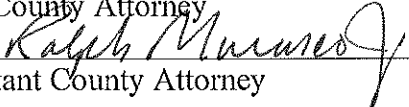
POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney
By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 - \$10,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding to the City of Des Moines for a parking study for the Ingersoll Avenue corridor.

Agenda Date: June 18, 2024

Contact Individual: Sarah Boese
515-286-3895

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is committed to quality of life and economic development initiatives that help grow Central Iowa. The City of Des Moines and Polk County have agreed to participate in jointly funding a parking study to assess the needs of the Ingersoll Avenue corridor.

Action Impact: Approve funding.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24			\$10,000				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors are active in finding solutions to reduce the homeless population in Polk County; and,

WHEREAS, the Polk County Board of Supervisors support and participate in the Homeless Coordinating Council and the Continuum of Care Board ; and,

WHEREAS, the Continuum of Care Board is tasked with working with the Homeless Coordinating Council to implement strategies that will help homeless individuals find better access to affordable housing;

WHEREAS, in 2015 the Homeless Coordinating Council and Continuum of Care Board identified the need for a dedicated staff person who is responsible for coordinating the day to day activities of the Continuum of Care Board; and,

WHEREAS, Polk County desires to contribute \$125,000 annually for three years to partially fund this position under the understanding that the remaining \$125,000 per year will be funded by the City of Des Moines.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves funding in the amount of \$125,000 for the Continuum of Care Board coordinator who is employed by Homeward.

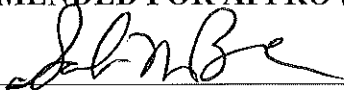
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#53

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

FY24/25 Fiscal Impact: \$125,000
FY25/26 Fiscal Impact: \$125,000
FY26/27 Fiscal Impact: \$125,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving partial funding for a Continuum of Care Board coordinator position.

Agenda Date: June 18, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: January 12, 2021

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Board of Supervisors wishes to provide partial funding for a coordinator for the Continuum of Care Board who will be responsible for the day to day operations of the Board and furthering the goals of the Board.

Action Impact: The passage of this resolution approves the funding of \$125,000 per year for three years for a Continuum of Care Board coordinator position.

Fiscal Note: Funded 2/3rd from the CFYS budget, 1/3rd from the Substance Abuse budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		\$125,000		N	Various	
25/26			\$125,000			Various	
26/25			\$125,000			Various	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to ensuring the privacy of protected health information (PHI) for its citizens using health service components of Polk County; and

WHEREAS, as a Covered Entity under HIPAA, Polk County, Iowa shall implement policies and procedures that are consistent with HIPAA regulations; and

WHEREAS, Iowa State Association of Counties (ISAC) provides a HIPAA Program to counties to offer education, technical assistance, and best practices for HIPAA compliance; and

WHEREAS, participation in the ISAC HIPAA Program includes an annual training in multiple formats, access to the ISAC HIPAA program educational resources, five hours annually for consultation, research, memorandums on HIPAA issues, quarterly newsletter with HIPAA news, reminders, checklists and updates; and

WHEREAS, Polk County, Iowa and ISAC desire to execute an Agreement for Polk County's participation in the program, for which the annual fee is \$1,750.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the Iowa State Association of Counties for participation in the ISAC HIPAA program, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

54

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Iowa State Association of Counties HIPAA Program Agreement.

Agenda Date:

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: A similar Agreement was approved on June 14, 2022 and May 16, 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, Iowa is committed to protecting the security and confidentiality of the protected health information (PHI) of Polk County residents who receive services through our various departments. As such, Polk County shall to implement policies and procedures that are consistent with HIPAA regulations. The Iowa State Association of Counties (ISAC) provides a HIPAA program to counties. The ISAC HIPAA Program includes an annual training via webinar, an annual one day in-person training for up to five Polk County employees, access to ISAC HIPAA program educational resources, five annual hours of consultation, research, memorandums on HIPAA issues, and a quarterly newsletter with HIPAA news, reminders, checklists and updates.

Action Impact: Approval of the Agreement allows Polk County, Iowa to participate in the ISAC HIPAA program and ensures that Polk County employees remain up-to-date on HIPAA regulations and best practices.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$1,750	\$0	N	10289112.77170	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa was awarded \$62 million of Emergency Rental Assistance 2 funds from the U.S. Treasury Department to address rental assistance needs in Polk County; and,

WHEREAS, the remaining 25% of the funds can be spent to develop new affordable units in Polk County; and,

WHEREAS, Polk County, Iowa is requesting assistance in the interpretation and implementation of federal rules and regulations as it relates to the Emergency Rental Assistance 2 funds; and,

WHEREAS, RSM has provided similar consultation to the State of Iowa and possesses the expertise to ensure that Polk County, Iowa is in compliance with all federal rules and regulations in relation to the implementation of the Emergency Rental Assistance 2 funds.

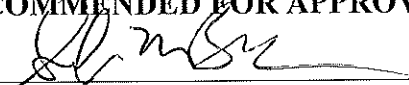
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with RSM for consultation regarding implementation of Emergency Rental Assistance 2 funds, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

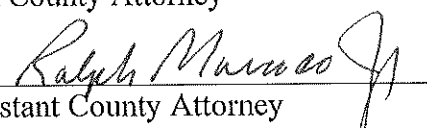
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 - \$15,000

#55

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving agreement with RSM for consultation regarding implementation of Emergency Rental Assistance 2 funding.

Agenda Date: June 18, 2024

Contact Individual: Sarah Boese
515-664-7869

Previous Action taken by the Board: None

Board/Commission Actions: NA

Comply with Policy: Yes

Background: Polk County, Iowa was awarded funds from the U.S. Treasury to provide rental assistance to families in need. The remaining 25% of the funds can be spent to develop additional affordable housing units in Polk County. RSM possesses the expertise to provide consultation to Polk County on ensuring all of the appropriate federal rules and regulations are being followed and the project progresses.

Action Impact: Approve agreement

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y		\$15,000				
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____ that

the following Resolution be adopted:

WHEREAS, the United States Congress approved the American Rescue Plan Act that includes a \$95 million COVID-19 relief package to Polk County; and,

WHEREAS, the Board of Supervisors solicited input from the public and stakeholders regarding needs in four priority areas, including, affordable housing, water quality, mental health and economic stability; and,

WHEREAS, Polk County General Funds have been made available due to the offsetting Lost Revenue funds from the American Rescue Plan Act;

WHEREAS, healthcare workforce continues to be an issue for Central Iowa and most of the educational institutions in the region cited lack of simulation space as a limiting factor in how many students can attend and graduate their various healthcare programs; and,

WHEREAS, Des Moines University has a vacant campus in downtown Des Moines and is undertaking an initiative to renovate Ryan Hall into a Regional Simulation Center that will provided shared simulation access to partners, including Mercy College of Health Sciences, Des Moines Area Community College, and Des Moines Public Schools.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes the obligation of \$5,000,000 of Polk County General Funds that were made available due to the offsetting Lost Revenue ARPA funds for the creation of a Regional Simulation Center at Des Moines University's downtown campus to house shared programming for partners listed above.

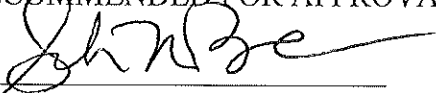
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chairperson

#56

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY24/25 - \$5,000,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to obligate expenditures for Polk County General Funds that were made available due to the offsetting Lost Revenue American Rescue Plan Act. To Des Moines University for the implementation of a Regional Simulation Center and healthcare workforce collaborative.

Agenda Date: June 18, 2024

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Obligate funding.

Comply with Policy: Yes

Background: Polk County has received a \$95 million federal COVID-19 relief package from the American Rescue Plan Act. Beginning in the summer of 2021 the Board solicited input from the public and stakeholders regarding needs in four priority areas, including, affordable housing, water quality, mental health and economic stability. Healthcare workforce continues to be an issue for Central Iowa and most of the educational institutions in the region cited lack of simulation space as a limiting factor in how many students can attend and graduate their various healthcare programs. Des Moines University has a vacant building on their downtown Des Moines campus that will be renovated into a regional simulation center. Partners include Mercy College of Health Sciences and Des Moines Area Community College and together they will jointly serve the students of Des Moines Public Schools as they prepare to create a Health Sciences Academy at the DMU campus.

Action Impact: Approve additional obligations.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$5,000,000		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Altoona Economic Development Corporation is a 501(c)(3) non-profit and fiscal agent for the City of Altoona. The City of Altoona is dedicated to providing amenities for the community and enhancing the quality of life for the residents of Altoona; and

WHEREAS, Altoona Economic Development Corporation applied for a Polk County Community Development Grant to assist with an improvement project at the Sam Wise Sports Complex, located at 600 8th Ave. SE, Altoona, Polk County, Iowa. The focus will be on Phase III of the project which includes renovating two baseball and two softball fields. The enhancements include drainage updates, fencing, dugout roofs, concrete pads, and bleachers; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Altoona Economic Development Corporation, fiscal agent for the City of Altoona, to award grant funds to assist with their improvement project; and

WHEREAS, the grant award will serve the public purpose by enhancing usable space for youth baseball and softball and make the area safe and functional for Southeast Polk Little League and Greater Altoona Girls Softball Association; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the material and labor costs related the Sam Wise Sports Complex improvement project; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$56,687,00 to Altoona Economic Development Corporation, fiscal agent for the City of Altoona, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

57

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$56,687.00 FY23/24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Altoona Economic Development Corporation, a 501(c)(3) non-profit organization and fiscal agent for the City of Altoona.

Agenda Date: June 18, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Prior Community Development Grant Award approved on November 29, 2022 for \$100,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Altoona Economic Development Corporation, fiscal agent for the City of Altoona, applied for a Polk County Community Development Grant to assist with an improvement project at the Sam Wise Sports Complex located at 600 8th Ave. SE, Altoona, Iowa. The project will focus on Phase III of the project which includes renovating two baseball and two softball fields. The enhancements will include drainage updates, fencing, dugout roofs, concrete pads, and bleachers.

The grant award will serve the public purpose by enhancing usable space for youth baseball and softball and make the area safe and functional for Southeast Polk Little League and Greater Altoona Girls Softball Association.

Action Impact: The adoption of this resolution will award \$56,687.00 of gaming revenue to Altoona Economic Development Corporation, fiscal agent for City of Altoona, and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$56,687.00	\$0	N	4010932.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Community and Family Resources is a 501(c)(3) non-profit that is dedicated to assisting individuals, families, and communities achieve healthy behavior and lifestyles through advocacy, prevention, and treatment of substance abuse, gambling, and mental health; and

WHEREAS, Community and Family Resources applied for a Polk County Community Development Grant to assist with Phase I of a capital improvement project which focuses on the expansion and renovation of their behavioral health facilities located at 3451 Easton Blvd., Des Moines, Polk County, Iowa; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Community and Family Resources to award grant funds to assist with the expansion and renovation of the existing facility. The renovation will increase accessibility and create space for individuals needing treatment for substance abuse and mental health services; and

WHEREAS, the grant award will serve the public purpose by providing access for adolescents, men and women struggling with addiction with resources to become healthy and productive community members. The expansion of outpatient treatment services will improve the safety and quality of life for those receiving services and for the communities in which they reside; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to the materials and construction for the renovation project; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$100,000.00 to the Community and Family Resources and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

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RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY23/24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Community and Family Resources, a 501(c)(3) non-profit organization.

Agenda Date: June 18, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Development Grant award approved November 19, 2019 for \$58,000.00. The award was issued to Prelude Behavior Services, the organization's former name.

Board/Commission Actions: N/A

Comply with Policy:

Background: Community and Family Resources applied for a Polk County Community Development Grant to assist with Phase I of a capital improvement project which focuses on the expansion and renovation of their behavioral health facilities located at 3451 Easton Blvd., Des Moines, Polk County, Iowa.

The Community Development Grant award will serve the public purpose by providing access for adolescents, men and women struggling with addiction with the resources to become healthy and productive community members. The expansion of outpatient treatment services will improve the safety and quality of life for those receiving services and for the communities in which they reside.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to Community and Family Resources, and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$100,000.00	\$0	N	4010932.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 23-24 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

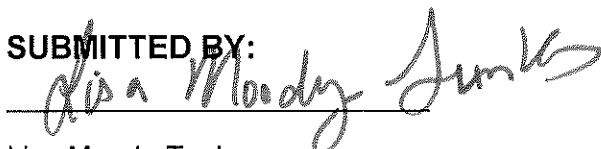
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$79,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$79,000.00 from the Community Betterment fund, FY 23-24

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: June 18, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-June 4, 2024 for \$35,500.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY23-24 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$79,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

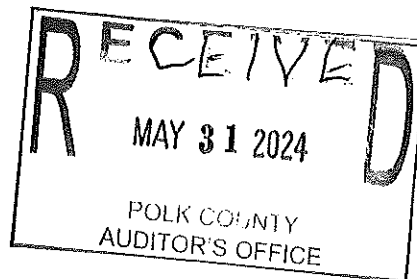
Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$79,000.00		N	40109033.79410	

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
June 18, 2024

Children and Family Urban Ministries d/b/a Children and Family Urban Movement	\$4,000.00
Fairground Neighbors for Community Improvement	\$3,500.00
Fairmont Park Neighborhood Association	\$3,500.00
GLBT Youth in Iowa Schools Task Force d/b/a Iowa Safe Schools	\$10,000.00
Great Outdoors Foundation	\$4,000.00
Greater Des Moines Botanical Garden	\$3,000.00
Historic Valley Junction Foundation	\$5,000.00
Home Opportunities Made Easy, Incorporated (HOME Inc.)	\$1,000.00
Homes of Oakridge Human Services	\$2,000.00
Iowa Center for Children's Justice	\$1,000.00
Iowa Congolese Organization and Center for Healing (ICOACH)	\$8,000.00
Jewish Federation of Greater Des Moines	\$2,000.00

June 18, 2024



In the Matter of the Condemnation
of Certain Rights in Land by the
Iowa Department of Transportation
for the Improvement of

Interstate Route No. 80
In the City of Clive
located in Polk County, Iowa

**NOTICE OF APPRAISEMENT
OF DAMAGES AND TIME
FOR APPEAL**

Project No. **IMN-080-3(279)124--0E-77** Group "B"

Parcel No. 4

	Land and Improvements	Additional Damages	Condemnee's Total Award	Condemnee's Attorney Fees and Costs incl. One Appraisal
CM6-Ground (Multi) LLC	\$	\$	\$	\$
CM6-Hotel (Multi) LLC	\$	\$	\$	\$
Marriott International, Inc.	\$	\$	\$	\$
City of Clive, Iowa	\$	\$	\$	\$
Polk County Treasurer	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

NOTE: If Owner-Occupied Dwelling is acquired:

Value of Condemnees' Dwelling: \$ N/A

Value of Land and Improvements
other than Condemnees' Dwelling: \$ N/A

You and each of you are hereby notified that on the 29th day of May, 2024, the duly-appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to the Code of Iowa, you may, within (30) days from the date of mailing this Notice, appeal to the District Court as by law provided. If no appeal is filed, you may pick up the award warrant on deposit with the Sheriff. In the event an appeal is filed, it will be necessary for the court to order any disbursement of funds.

Signed this 29th day of May, 2024.

Kevin Schneider
Sheriff of Polk County, Iowa

#60

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

IN THE MATTER OF THE CONDEMNATION
OF CERTAIN RIGHTS IN LAND FOR THE
2023 NEIGHBORHOOD SIDEWALK
PROGRAM PROJECT (Kenneth N. Cochrane and
Mary H. Cochrane, 1215 Kenyon Avenue, Des
Moines, Iowa 50311),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF
DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

Kenneth S. Cochrane and Mary H. Cochrane, (Owners)
1215 Kenyon Avenue, Des Moines, Iowa 50315

Lienholders, Encumbrancers, Secured Parties, Leaseholders, and other Interested Parties:

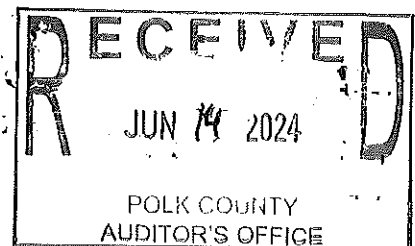
Forrest Holdings, Inc. (Tax Certificate RE2950240)
Mike Klemme (registered agent)
520 4th Street Southwest, Suite A, Le Mars, Iowa 51031

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111
Court Avenue, Room 230, Des Moines, IA 50309

And all other persons, companies or corporations having any interest in or owning any of the
following-described real estate:

LEGAL DESCRIPTION:



#601

Permanent Easement:

THE SOUTH 1.00 FEET OF

LOT 119, SHERIDAN PLACE, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA

AND CONTAINING 50 SQUARE FEET.

Temporary Easement:

THE NORTH 9.00 FEET OF THE SOUTH 10.00 FEET OF

LOT 119, SHERIDAN PLACE, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA

AND CONTAINING 452 SQUARE FEET.

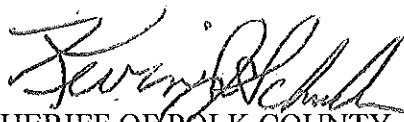
PROPERTY ADDRESS: 1215 Kenyon Avenue, Des Moines, Iowa 50315

(If broken down by property type (permanent easement and temporary easement, or by property interest (owner, tenant/lessee, other), please so state:)

Award for Damages to remainder	\$	_____
Award for permanent easement	\$	400 ⁰⁰
Award for temporary easement	\$	_____
_____	\$	_____
TOTAL AWARD	\$	400 ⁰⁰

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any interested party may, within thirty days from the date of mailing the notice of the appraisal of damages, appeal to the district court by filing notice of appeal with the district court of the county in which the real estate is located and by giving written notice to the sheriff that the appeal has been taken.

Dated this 12th day of June, 2024.


SHERIFF OF POLK COUNTY, IOWA

By Kathy Battani

REQUEST FOR TAX ABATEMENT PURSUANT TO IOWA CODE SECTION 427.3

To the Honorable Board of Supervisors of Polk County, Iowa:

The board of supervisors may abate the taxes levied against property acquired by gift or purchase by a person or entity if the property acquired by gift or purchase was transferred to the person or entity after the deadline for filing for property tax exemption in the year in which the property was transferred and the property acquired by gift or purchase would have been exempt under section 427.1, subsection 7, 8, or 9, if the person or entity had been able to file for exemption in a timely manner.

Pursuant to Iowa Code Section 427.3, we are requesting the Polk County Board of Supervisors abate taxes levied against the property described below for the 2024 assessment year in the amount of \$ 15,048.

Property information – please print

Geoparcels number: 8024-24-101-031

Individual, Institution or society:

The Ankeny Clothing Exchange

Title holder: The Ankeny Clothing Exchange

Property location address:

105 E 1st Street

City: Ankeny State: Iowa ZIP: 50021

Property owner mailing address:

105 E. 1st Street

City: Ankeny State: Iowa ZIP: 50021

County: Polk Number of acres: .389

Phone: 515-207-9707 Email: TAKE ankeny@gmail.com

Property was acquired by deed or contract on: 1-31-2024

Recorder's book: 19710 Page: 356 Instrument number:

62

Applicant information – please print

Name: Jerry Linda

Applicant mailing address: 905 SE 5th St.

City: Ankeny State: Iowa ZIP: 50021

Phone: 515-988-7955 Email: TAKKankeny@gmail.com

Section 427.1. Exemptions Giving Rise to Abatement (Check one)

427.1(7) Libraries and art galleries ()

427.1(8) Property of religious, literary, and charitable societies ☒

427.1(9) Property of Educational Institutions ()

If the exemption giving rise to abatement is under 427.1(7), by checking the box following this sentence, I certify that all grounds and buildings are used for public libraries, public art galleries, and libraries and art galleries owned and kept by private individuals, associations, or corporations are for public use and not private profit. ()

If the exemption giving rise to abatement is under 427.1(8), by checking the box following this sentence, I certify the information below. ☒

1. Is the building, if any, on the property above in use or under construction?

In use: ☒ Under construction: ☐

Property is used for the following purposes: Attach additional pages if necessary. (Explain in detail.)

Attached

2. Is any portion of this property rented/leased or otherwise used with a view to pecuniary profit or for a commercial purpose? Yes ☐ No ☒

If Yes, provide a detailed financial statement and a statement of the percentage of space and time property is not used solely for the appropriate objects, and attach as part of this application.

3. Are federally licensed devices (slot machines, etc.) not lawfully permitted to be operated under the laws of Iowa, located or operated in said property? Yes ☐ No ☒

STATE OF IOWA, COUNTY OF Polk

I, Jerry Linde, declare that I am the President (or responsible officer) of the The Anthony Clothing Exchange. No persistent violations of the laws of the State of Iowa have been or will be permitted on the property. The property is not the location of any federally-licensed device not lawfully permitted to be operated in Iowa.

I declare under penalties of perjury or false certificate, that I have examined this application, and, to the best of my knowledge and belief, it is true, correct, and complete.

President or Responsible Officer Signature: Jerry Linde
Title: President, Board of Directors Date: 4.23.2024

STATE OF Iowa

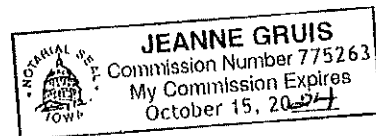
) ss.

COUNTY OF Polk

This instrument was acknowledged before me on April 23, 2024, by
Jerry Linde.

Jeanne Gruis

Notary Public in and for the State of Iowa





ALECIA A. CEDERDAHL
699 WALNUT STREET, SUITE 2000
DES MOINES, IOWA 50309

whitfieldlaw.com

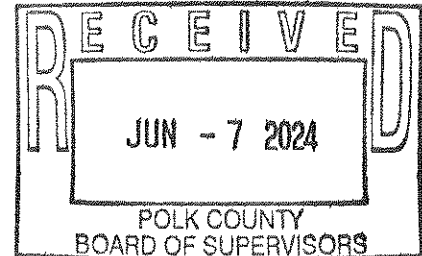
515-288-6041 P 515-246-1474 F

515-558-0149 D
cederdahl@whitfieldlaw.com

June 5, 2024

FedEx Overnight Delivery

Polk County Board of Supervisors
111 Court Ave, Ste 300
Des Moines, IA 50309



**Re: City of Grimes Proposed Voluntary Annexation within Urbanized Area
(Bauman Creek Investments LLC)**

To the above referenced:

Pursuant to Iowa Code § 368.7(1)(b) notice is hereby given that the City of Grimes has received the enclosed application for voluntary annexation of land within Polk County, Iowa. The proposed annexation area is located within the urbanized area of the City of Johnston, and the City of Granger. Adjacent Polk County road right-of-way is also included. The enclosed territory map depicts the full annexation area and its relationship to the City.

The City hereby invites you to consult on the proposed voluntary annexation within the urbanized area of the City of Johnston, and the City of Granger. The consultation will take place at 3:00 PM on Monday, June 10, 2024, at the Development Services Office in the Grimes Community Complex, located at 410 SE Main St., Grimes, IA 50111, in Room 106.

After completion of this consultation and appropriate procedures as per Iowa Code, the Grimes City Council may vote to annex the real estate as described on the enclosed Application and Territory Maps.

If you would like to hear about this proposed voluntary annexation or would like to ask questions, you are encouraged to attend this consultation. If you would like to make a recommendations on the annexation, you may also do so by attending the consultation or by submitting written comments to the Grimes City Clerk at City Hall, 101 NE Harvey St., Grimes, IA 50111, within seven business days following the date of the consultation. The City requests that the County state by resolution within 30 days of the consultation whether or not it supports the application, or whether it takes no position, and file the same with the City.

Thank you for your consideration, and if you have any questions in regard to this matter, please contact Alex Pfaltzgraff, Development Services Director for the City of Grimes, at (515) 986-4050.



ALECIA A. CEDERDAHL
699 WALNUT STREET, SUITE 2000
DES MOINES, IOWA 50309

whitfieldlaw.com

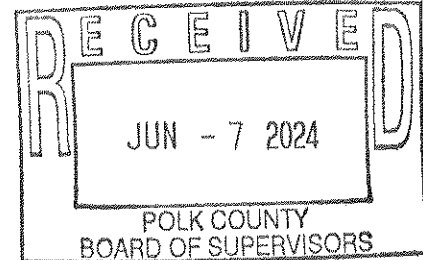
515-288-6041 P 515-246-1474 F

515-558-0149 D
cederdahl@whitfieldlaw.com

June 5, 2024

Via FedEx Overnight Delivery

Polk County Board of Supervisors
111 Court Ave, Ste 300
Des Moines, IA 50309



***Re: City of Grimes Proposed Voluntary Annexation within Urbanized Area
(Station Crossing Farm, LLC)***

To the above referenced:

Pursuant to Iowa Code § 368.7(1)(b) notice is hereby given that the City of Grimes has received the enclosed applications for voluntary annexation of land within Polk County, Iowa. The proposed annexation area is located within the urbanized area of the City of Johnston. The enclosed territory map depicts the full annexation area and its relationship to the City.

The City hereby invites you to consult on the proposed voluntary annexation within the urbanized area of the City of Johnston. The consultation will take place at 3:00 PM on Monday, June 10, 2024, at the Development Services Office in the Grimes Community Complex, located at 410 SE Main St., Grimes, IA 50111, in Room 106.

After completion of this consultation and appropriate procedures as per Iowa Code, the Grimes City Council may vote to annex the real estate as described on the enclosed Application and Territory Map.

If you would like to hear about this proposed voluntary annexation or would like to ask questions, you are encouraged to attend this consultation. If you would like to make a recommendations on the annexation, you may also do so by attending the consultation or by submitting written comments to the Grimes City Clerk at City Hall, 101 NE Harvey St., Grimes, IA 50111, within seven business days following the date of the consultation. The City requests that the County state by resolution within 30 days of the consultation whether or not it supports the application, or whether it takes no position, and file the same with the City.

Thank you for your consideration, and if you have any questions in regard to this matter, please contact Alex Pfaltzgraff, Development Services Director for the City of Grimes, at (515) 986-4050.

Sincerely,