

**PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS**

The Polk County Board of Supervisors met in regular session Tuesday, June 28, 2022 at 9:30 a.m.

MEMBERS PRESENT: Steve Van Oort, Matt McCoy, Tom Hockensmith, Robert Brownell, Angela Connolly.

Moved by Van Oort, Seconded by Brownell to dispense with the reading of the June 21, 2022 minutes and they stand approved as printed.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

The Bills as certified by the County Auditor were allowed or disallowed on each according to the certified list, claim numbers 202206280001 – 202206281043.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1425 University Ave (Shafia Islamic and Cultural Center).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 2016 & 2020 Mondamin Ave (Brown).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1547-4<sup>th</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 2111 Mondamin Ave (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1807-12<sup>th</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 826 Walker St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 2348 Dean Ave (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1322-4<sup>th</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1418-34<sup>th</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1535-24<sup>th</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1319-23<sup>rd</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1512-23<sup>rd</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1423 E. 9<sup>th</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1322-23<sup>rd</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1822-21<sup>st</sup> St (Habitat for Humanity).

**PUBLIC HEARING:** DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

Proof of publication is on file with the Clerk of the Board. No one appeared for or against. Public Hearing closed.

**RESOLUTION:** Resolution approving Quit Claim Deed for property at 1172-14<sup>th</sup> St (Habitat for Humanity).

**PERMITS:** Renewal application for Cigarette/Tobacco/Nicotine/Vapor permit for The Outer Limits, 6560 NE 14<sup>th</sup> Street.

VOTE YEA: Van Oort, McCoy, Hockensmith, Connolly.

**RESOLUTIONS:** Resolution approving project expenditures for American Rescue Plan Act (ARPA) funds to Polk County Public Works for water quality initiative (Avon Lake).

Resolution approving the application/contract with Iowa Department of Public Health to provide Polk County financial assistance to citizens in addressing water quality issues.

Resolution approving 28E agreement with Iowa Department of Natural Resources for performing functions under Iowa Administrative Code relating to wells.

Resolution approving final plat of The Rampton Grove.

Resolution approving final plat of Hansen Plat 1.

Resolution approving agreement with Permitium, LLC for weapons permit software application and civil process application agreement.

Resolution approving agreement with TheSheriffApp.com, mobile application.

Resolution approving a Temporary Site License with New Cingular Wireless PCS, LLC (for temporary communications transmitting and receiving equipment tower on Polk County property).

Resolution approving Byrne Justice Assistance Grant for the M.I.N.E. Task Force.

Resolution approving Byrne Justice Assistance Grant with St. Vincent de Paul.

Resolution approving agreement renewals with various mental health Providers (Broadlawns Medical Center, Children and Families of Iowa, ChildServe Community Options, Christian Opportunity Center, Community Support Advocates, Easterseals, HOPE, Mosaic, Orchard Place, Primary Health Care, Stepping Stones Family Services and Unity Point-Eyerly Ball Community Mental Health Services).

Resolution approving agreement renewal, and Business Associate Agreement, with Employee and Family Resources and Employee Assistance Program.

Resolution approving agreements for Judicial Mental Health Advocate services (K. Yeggy & B. Michael).

Resolution approving annual extension of contract with Jester Insurance Services, Inc. and authorizing binding of 2022 Coverage Proposal.

Resolution approving the recommendations of the Polk County Assessor for disallowances of the Homestead Tax Credits.

Resolution to amend Property Tax Suspension Guidelines.

Resolution to amend General Assistance Eligibility and Assistance Guidelines for Seniors.

Resolution authorizing settlement agreement (J. Tyler).

Resolution repealing several ordinances of the Polk County Code of Ordinances (Nos. 293, 315 and 317 and Chapter Nos. 42 and 44).

Resolution authorizing continued use of ACH process for payment of health and dental claims.

Resolution authorizing Polk County Auditor to issue manual checks during FY 22/23.

Resolution authorizing the creation or deletion of funds within Polk County's chart of accounts during FY 22/23.

Resolution authorizing the use of interfund loan pools for FY 22/23.

Resolution authorizing FY 21/22 year end transfers.

Resolution authorizing FY 22/23 transfers.

Resolution appropriating FY 22/23 budget.

Resolution abating taxes for property at 801 and 803-73<sup>rd</sup> Street (St. Vincent de Paul).

Resolution approving Community Betterment Grant awards.

**REFERRED TO  
PUBLIC WKS &  
CO ATTORNEY:**

Updated communication regarding proposed annexation of unincorporated territory in Polk County into the City of Alleman, Iowa.

Notice of hearings on applications for voluntary urbanized annexation of certain territory adjacent to the southern quadrant of Alleman, Iowa.

Notice of meeting concerning 100% voluntary annexation application within an urbanized area of another city (Altoona).

City of Des Moines consultation meeting on the new East Army Post Road Urban Renewal Plan.

City of Urbandale notice of consultation meeting concerning proposed amendments to the Amended and Restated Downtown Urbandale Neighborhood Area Urban Renewal Plan.

City of Urbandale notice of consultation meeting concerning proposed amendments to the Amended and Restated Northwest Market Urban Renewal Plan.

City of Urbandale notice of consultation meeting concerning proposed amendments to the Amended and Restated Westover Urban Renewal Plan.

**APPOINTMENTS:**

Moved by Hockensmith, Seconded by Van Oort that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Thomas Alessio, Interim Director, General Services, \$132,689 beg July 2, 2022

Jason Davis, Public Safety Comm Supr, Sheriff, \$89,123 beg July 1, 2022

Joshua Foutch, Cash Mgmt Tech, Treasurer, \$55,842 beg June 20, 2022

Samuel McCrory, Senior Svcs Mgr, CFYS, \$91,100 beg July 7, 2022

Greg Ramm, Engineering Tech Supr, Pub Wks, \$88,785 beg July 2, 2022

Cameron Shannon, Elec Maint Lab, Auditor, \$42,602 beg July 2, 2022

Katie Williamson, Support Svcs Supr, Sheriff, \$68,463 beg July 2, 2022

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

Board of Supervisors Meeting  
June 28, 2022  
Pages 7 thru 22.

Moved by Hockensmith, Seconded by Brownell to approve the Memorandum of Annual Salaries for authorized positions for FY 22/23.

VOTE YEA: Van Oort, McCoy, Hockensmith, Brownell, Connolly.

**LET THE RECORD SHOW** all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Hockensmith, Seconded by Van Oort to adjourn until July 5, 2022, at 9:30 a.m.

*The above resolutions are a summary. For the full text of resolutions, visit our website at:  
<https://www.polkcountyiowa.gov/auditor/administration/> or visit our office at  
The Polk County Auditor's Office, 111 Court Avenue, Room 230, Des Moines, Iowa,  
Monday-Friday 8:00 a.m. – 5:00 p.m., (515) 286-3080*



