

PROCEEDINGS OF THE POLK COUNTY BOARD OF SUPERVISORS

The Polk County Board of Supervisors met in regular session Tuesday, June 29, 2021 at 9:30 a.m.

MEMBERS PRESENT: Steve Van Oort, Robert Brownell, Matt McCoy, Tom Hockensmith, Angela Connolly.

Moved by Hockensmith, Seconded by McCoy to dispense with the reading of the June 22, 2021 minutes and they stand approved as printed.

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

The Bills as certified by the County Auditor were allowed or disallowed on each according to the certified list, claim numbers 202106290001 – 202106291057.

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

PERMITS: Renewal application for Cigarette/Tobacco/Nicotine/Vapor Permit for Toad Valley Golf Course, 237 NE 80th Street.

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

RESOLUTIONS: Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for July 13, 2021 on Disposal of County Interest in Real Estate (1180 – 13th Street).

Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for July 13, 2021 on Disposal of County Interest in Real Estate (1533 – 21st Street).

Resolution approving updated Memorandum of Understanding for the Central Iowa Code Consortium (CICC).

Resolution concerning annexation of property into the City of Des Moines.

Resolution approving consent to allow unincorporated land to be included in the City of West Des Moines Urban Renewal Area.

Resolution approving preliminary plat of Harding Farms.

Resolution approving agreement with Catholic Charities Diocese of Des Moines for shelter and case management case services (Emergency Family Shelter).

Resolution approving agreement with Hawthorn Hill (New Directions Shelter) to provide emergency shelter services.

Resolution approving agreement with Justice League of Food for provision of evening meals at designated community centers in Polk County.

Resolution approving agreement with WesleyLife Community Services for provision of evening meals at designated community centers in Polk County.

Resolution approving agreement with WesleyLife Community Services for delivery of nutritious noontime meals to eligible Polk County residents.

Resolution approving amendment to Memorandum of Understanding with Iowa Department of Public Health for tuberculosis program funding.

Resolution approving amendment to contract with Iowa Department of Public Health for Care for Yourself – Breast and Cervical Cancer Screening Program services.

Resolution approving amendment to contract with Iowa Department of Public Health for Iowa Get Screened: Colorectal Cancer Program.

Resolution approving release of mortgage on 421 E. Livingston Avenue (Lozano/Rizo).

Resolution approving release of mortgage on 2900 Brattleboro Ave (Habib).

Resolution approving agreement with City of Johnston for law enforcement services.

Resolution approving agreement with Permitium LLC for weapons permit software application and civil process application.

Resolution approving Byrne Justice Assistance Grant for the M.I.N.E. Task Force.

Resolution awarding “Vehicle Towing Services Contract for Polk County” to G & S Service.

Resolution approving addendum to lease agreement with Ankeny Community School District, Inc. for congregate meal site (located at Neveln Center).

Resolution modifying positions within the Human Resources Department.

Resolution modifying positions within Information Technology Department.

Resolution approving employee manuals for non-bargaining unit employees.

Resolution amending plan document with Isolved Benefit Services.

Resolution amending the Voya, Financial plan document.

Resolution approving Administrative Service Agreement with Wellmark Blue Cross/Blue Shield.

Resolution terminating current agreement and approving award of contract for Excess Liability Insurance Services (Jester Insurance Services, Inc).

Resolution updating the listing of committed fund balances for fiscal year-end financial reporting (in conformity with GASB Statement 54).

Resolution authorizing FY 2020/2021 year end transfers.

Resolution authorizing FY 2021/2022 transfers.

Resolution appropriating FY 2021/2022 budget.

Resolution authorizing the use of interfund loan pools for FY 2021/2022.

Resolution authorizing continued use of ACH process for payment of health and dental claims.

Resolution authorizing Polk County Auditor to issue manual checks during FY 2021/2022.

Resolution authorizing the creation or deletion of funds within Polk County's chart of accounts during FY 2021/2022.

Resolution approving the recommendations of the Polk County Assessor for allowance and denials of Homestead Tax Credits.

Resolution approving donation of excess furniture to Pi515 (501c3 non-profit organization).

Resolution approving Community Development Grant to Orchard Place Foundation (501c3 non-profit organization).

Resolution approving Memorandum of Understanding with Polk County Emergency Management designating Polk County community centers as cooling or warming centers.

Resolution approving agreement with DART for Polk County employee unlimited access ridership.

APPOINTMENTS: Moved by Hockensmith, Seconded by McCoy that the following Resolution be adopted: BE IT FURTHER RESOLVED that the individuals named on this Memorandum be approved for personnel action:

Benjamin Altes, I.T. Project Mgr, \$118,892 beginning December 24, 2020
Devyn Brady, Deten Officer, Sheriff, \$47,195 beginning July 6, 2021
Jason Davis, Comm Ctr Supr, Sheriff, \$81,614 beginning July 1, 2021
Marchale Kelley, Support Svcs Supr, Sheriff, \$75,506 beginning July 1, 2021
Heather Ksiazek, Exec Asst to the Board, B.O.S., \$81,463 beginning June 29, 2021

VOTE YEA: Van Oort, Brownell, McCoy, Hockensmith, Connolly.

*Memorandum of annual salaries for authorized positions for FY 21/22.

LET THE RECORD SHOW all resolutions, including Public Hearings, were approved unanimously, unless otherwise noted.

Moved by Hockensmith, Seconded by McCoy to adjourn until July 6, 2021 at 9:30 a.m.

**The above resolutions are a summary. For the full text of resolutions, visit our website at:
<https://www.polkcountyia.gov/auditor/administration/> or visit our office at
The Polk County Auditor's Office, 111 Court Avenue, Room 230, Des Moines, Iowa,
Monday-Friday 8:00 a.m. – 5:00 p.m., 286-3080**

