

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JULY 2, 2024 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List(s) as submitted by the County Auditor.

PUBLIC HEARING
VACATING INGRESS/EGRESS EASEMENTS

5. Resolution vacating an ingress and egress easements for property at 8850 & 8854 NW 16th Street.

PUBLIC HEARING
AMENDING ENTRANCE AND DRIVEWAY ORDINANCE

ORDINANCE
(FIRST READING)

- *6. Ordinance amending the Polk County Entrance and Driveway Ordinance.

7. **PUBLIC COMMENTS**

PERMITS

8. Renewal application for Class “C” Retail Alcohol License, with Outdoor Service Area Permit, for Club Celebrity, 1510 NE Broadway Avenue.
9. Renewal application for Class “B” Retail Alcohol License for Kwik Star #1086, 5145 NE 14th.
10. Premise Update/Amendment for Class “B” Retail Alcohol License for Stop-N-Go #506 (f/k/a Tobacco Outlet Plus #506), 4923 Merle Hay Road.

RESOLUTIONS

11. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for July 16, 2024 on Disposal of County Interest in Real Estate (1120-22nd Street).
- *12. Resolution approving Service Agreement with Iowa State University for bioreactor design.
- *13. Resolution awarding contract to Cunningham-Reis, LLC for bridge project (project no. STP-S-C077(241) – 5A-77).

- *14. Resolution approving agreement with Iowa DOT for design and construction of the NE 38th Street bridge over I-80 (no. 2024-4-073).
- *15. Resolution approving agreement with Iowa DOT for design and construction of the IA 141 and 415 Interchange Improvement Project (no. 2024-P-063).
- *16. Resolution approving Iowa DOT funding agreement for bridge replacement project on NE Devotie Drive (over Camp Creek).
- *17. Resolution approving Iowa DOT funding agreement for bridge replacement project on NW 86th Street (over Little Beaver Creek).
- *18. Resolution approving Mental Health and Disability Services Region Performance-Based Contract Fourth Amendment with Iowa Department of Health and Human Services.
- *19. Resolution approving data use agreement with Polk County Criminal Justice Coordinating Council and DataLakeHouse.io.
- *20. Resolution approving data use agreement with Polk County Criminal Justice Coordinating Council and Polk County Sheriff's Office.
- *21. Resolution approving agreement with DMACC (Des Moines Area Community College) through the Evelyn K. Davis Center for Working Families to provide financial counseling services.
- *22. Resolution terminating property tax suspensions for various parcels.
- *23. Resolution approving agreement with Iowa Mediation Services.
- *24. Resolution approving Radio Network Sharing Agreement with Urbandale Police and Fire Departments.
- *25. Resolution approving agreement with Des Moines University for clinical training.
- *26. Resolution approving Retirement Agreement and corresponding position modification (Cataldo).
- *27. Resolution approving agreement with Diageo Americas Inc for sponsorship at the Iowa Events Center.
- *28. Resolution approving Agreement for Sharing of Financial Expenses with City of Des Moines regarding the MidAmerican Energy Two Rivers Park.
- *29. Resolution approving Agreement for Financial Reimbursement with Hopkins Roofing, Inc.

- *30. Resolution approving funding and lease agreements with Bridges of Iowa to provide substance abuse treatment at the Polk County Jail.
- *31. Resolution approving Community Development Grant for IMPACT Community Action Partnership Inc.
- 32. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *33. City of Altoona hearing notice regarding voluntary annexation in an urbanized area.

BUDGET ACTIONS

- 34. Memorandum of Budget Actions.

APPOINTMENTS

- 35. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.youtube.com/live/0SiUOB5ih58>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Haven Homes Design Build LLC, owner of Lot 1 of Addison Estates, addressed as 8850 NW 16th Street, Ankeny, and S5 Properties LLC, owner of Lot 2 Addison Estates, addressed as 8854 NW 16th Street, Ankeny, both being located within Section 21 of Township 81 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate an existing platted ingress & egress easement, totaling approximately 9,631 square feet in size; and

The location and description of the ingress & egress easement proposed to be vacated is as follows:

THOSE PARTS OF LOTS 1 AND 2, ADDISON ESTATES, AN OFFICIAL PLAT, LOCATED IN POLK COUNTY, IOWA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 1; THENCE S 00° 14' 44" W, A DISTANCE OF 40.00 FEET; THENCE 38.91 FEET ALONG A CURVE TO THE RIGHT, TANGENT TO THE LAST DESCRIBED LINE CURVE, HAVING A RADIUS OF 25.00 FEET, A DELTA ANGLE OF 89° 10' 06" AND A CHORD DISTANCE OF 35.10 FEET WHICH BEARS S 44° 49' 47" W; THENCE S 89° 24' 50" W, A DISTANCE OF 110.87 FEET; THENCE N 00° 14' 44" E, A DISTANCE OF 84.00 FEET; THENCE N 89° 36' 04" E, A DISTANCE OF 33.81 FEET; THENCE S 61° 59' 53" E, A DISTANCE OF 39.77 FEET; THENCE N 89° 36' 04" E, A DISTANCE OF 66.50 FEET; TO THE POINT OF BEGINNING. CONTAINING 0.221 ACRES (9,631 SQUARE FEET), MORE OR LESS.

WHEREAS, a public hearing was held on July 2, 2024 as required by Section 354.23 of the Code of Iowa to vacate the platted easement; and

WHEREAS, the platted ingress & egress easement no longer serves a purpose to either property owner and both property owners have consented to the easement vacation.

NOW, THEREFORE BE IT RESOLVED that the public utility easements described above and shown on attached Exhibit 'A' are hereby vacated, and this Resolution and attached Exhibit 'A', shall be recorded by the Polk County Auditor's Office as the vacating instruments in accordance with Section 354.23, Code of Iowa.

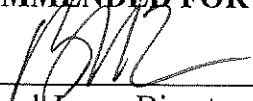
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#5

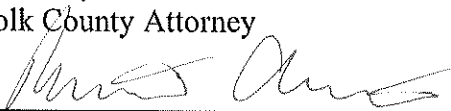
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 129-24 to vacate an ingress & egress easement, and authorizing the Auditor to record the Resolution and vacating instruments. Subject properties are located at 8850 and 8854 NW 16th Street, Ankeny.

Agenda Date: July 2, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Polk County Public Works Department, 286-2291

Previous Action taken by the Board: On June 18, 2024 the Board set the public hearing on this easement vacation for July 2, 2024.

Board/Commission Actions: None

Action Requested (Recommended): Approval of the Resolution to vacate the requested platted ingress & egress easement.

Comply with Policy: Yes. Public Works staff has reviewed the request and concurs the easement is no longer necessary. All property owners have consented to the vacation.

Background: This ingress & egress easement was created by the recording of the subdivision plat Addison Estates in 2012. The current property owners have no need for the easement as both lots still have frontage and street access if the easement is vacated. The requestor has initiated this process in order to construct a planned building expansion which conflicts with the current platted easement.

Action Impact: Approval of the Resolution will vacate the requested easement and direct the Auditor's Office to record the approved Resolution and Exhibit A – vacation instrument.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N	N	N		
24/25	N	N	N	N		

Additional Fiscal Note Information (optional): None

ORDINANCE NO. _____
CHAPTER 46- POLK COUNTY ENTRANCE AND DRIVEWAY ORDINANCE

Moved by _____, Seconded by _____ that the following Ordinance be adopted:

WHEREAS, Polk County, Iowa previously enacted Ordinance number 328, Chapter 46- Polk County Entrance and Driveway Ordinance on January 2, 2018; and

WHEREAS, the Polk County Engineer and the Director of the Polk County Public Works Department recommend amending Chapter 46- Polk County Entrance and Driveway Ordinance; and

WHEREAS, a copy showing the proposed amendments to Chapter 46- Polk County Entrance and Driveway Ordinance is on file in the Office of the Polk County Auditor; and

WHEREAS, a clean version of the proposed Amended Chapter 46- Polk County Entrance and Driveway Ordinance is also on file in the Office of the Polk County Auditor; and

WHEREAS, on June 18, 2024, the Polk County Board of Supervisors passed a resolution setting a Public Hearing on the Amendment of Chapter 46- Polk County Entrance and Driveway Ordinance for July 2, 2024, in room 120 of the Polk County Administration Building, Des Moines, Iowa; and

WHEREAS, the proposed Amendment of Chapter 46- Polk County Entrance and Driveway Ordinance was heard by the Polk County Board of Supervisors on July 2, 2024, in room 120 of the Polk County Administration Building, Des Moines, Iowa as required by law;

NOW THEREFORE, BE IT ORDAINED that Chapter 46- Polk County Entrance and Driveway Ordinance is amended and the amended version of Chapter 46- Polk County Entrance and Driveway Ordinance is adopted and effective after official publication and in accordance with the document hereto attached. Chapter 46- Polk County Entrance and Driveway Ordinance is amended as follows:

Section 46.4 is amended to read: This Ordinance is hereby adopted and shall become effective on August 13, 2024.

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Section 46.12 is amended to read: Any of the following acts shall be a violation of this Code, punishable as a county infraction in the same manner as a violation of the Polk County Zoning Ordinance, and shall be subject to the enforcement remedies and penalties provided by Chapter 2 Issuance of Citations and Imposition of Civil Penalties for Violation of County Ordinances and Regulations of the Polk County Code of Ordinances and state law.

Section 46.14.3 is amended to read:

Penalties

Any violation of this Code shall be a misdemeanor or county infraction as provided by the Chapter 2 Issuance of Citations and Imposition of Civil Penalties for Violation of County Ordinances and Regulations of the Polk County Code of Ordinances and state law. The owner of any land or part thereof; and any contractor, agent or any other person who participates or acts in concert, assists, directs, creates, or maintains any condition that is in violation of the requirements of this Code may be held responsible for the violation and subject to the remedies herein provided.

Section 46.20 is deleted in its entirety.

Section 46.20 is reserved.

Section 46.21.2 is amended to read:

Curb Removal

All curbs removed shall be ground off or sawed. The concrete curb shall be ground or sawed in accordance with the latest published versions of the Statewide Urban Design and Specifications Manual.

Section 46.21.4 is amended to read:

Concrete Pavement Required for Curb Cuts

Where an entrance permit has been granted, the driveway shall be paved from the street to the property line according to the latest standard, with a depth not less than that specified on the current Polk County standard approved by the Public Works Director.

Section 46.22.4 is amended to read:

Culvert Grades

All culverts erected or replaced shall conform to the established ditch grade and be placed according to the stipulations noted on the approved permit.

Section 46.23.8 is amended to read:

Relocation

The Polk County Engineer reserves the right to relocate a proposed or existing entrance to meet minimum required sight distance for safety purposes.

Appendix A is Deleted.

Appendix B is Deleted.

POLK COUNTY, IOWA

Chairperson

2011-3034

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate of a small parcel located at 1120 22 Street, Des Moines, Iowa and legally described as:

S 34F N 100F LOT 4 BLK 4 COTTAGE GROVE

To Gregorio Hernandez and Erika Magdaleno for a total of \$3,200.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of July 16, 2024, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

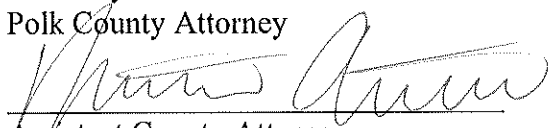
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

Fiscal Note: \$ 3,200.00 to Real Estate Fund

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NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 16th of July, 2024 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate of a small parcel located at 1120 22 Street, Des Moines, Iowa and described as:

S 34F N 100F LOT 4 BLK 4 COTTAGE GROVE

To Gregorio Hernandez and Erika Magdaleno for a total of \$3,200.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 128-24 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #2011-3034, a small parcel at 1120 22 Street to Gregorio Hernandez and Erika Magdaleno. District 30 Parcel 00911-000-000.

Agenda Date: July 2, 2024

Contact Individual: Brian McDonough, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, Proposal.

Background: Polk County received a proposal from Gregorio Hernandez and Erika Magdaleno for a total of \$3,200.00 to purchase this parcel. The County received this parcel by tax deed in February of 2024. Property size is 34' x 169'. Parcel is buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24			\$3,200.00			
24/25						

Additional Fiscal Note Information (optional):



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, Polk County is leading the implementation of saturated buffers and bioreactors to reduce nutrients draining from agricultural lands; and

WHEREAS, Polk County has worked with Iowa State University (ISU) to implement a water quality research project to monitor bioreactors installed in the 2024 Batch and Build Project; and

WHEREAS, ISU has proposed an agreement for a cost of \$42,000 to design bioreactors to be included in the research project; and

WHEREAS, funding will be reimbursed to Polk County through the Fiscal Agent Funding Agreement with the Iowa Department of Agriculture and Land Stewardship.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Services Agreement between Polk County, Iowa and Iowa State University, authorizes the Chair of the Polk County Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa, and authorizes the Public Works Department to administer the Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

Assistant County Attorney

FISCAL NOTE:

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 132-24 to approve Service Agreement between Polk County and Iowa State University for bioreactor design.

Agenda Date: July 2, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Res. 186-23 dated November 14, 2023 approving Fiscal Agent Agreement with the Iowa Department of Agriculture and Land Stewardship

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the agreement, authorize the Chair to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to cooperating partners.

Comply with Policy: Yes

Background: Polk County has worked with Iowa State University to design and construct a series of bioreactors that will be monitored for nutrient removal benefits. Agreement will fund design costs for Iowa State University.

Action Impact: Action approves the Chair to sign the agreement and Public Works to oversee the professional design services.

Fiscal Note: This project funding will be tracked and managed through the Public Works Air and Water Quality Fund. Iowa Department of Agriculture and Land Stewardship will reimburse 100% of expense.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$42,000	\$42,000	N		

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the following project is included in the approved 2024/25 Polk County Five (5) Year (2024-2029) Farm-To-Market and Secondary Road Capital Improvements Program:

STP-S-C077(241)--5A-77, Bridge New – CCS on NE 108th Street over Camp Creek (the Project); and

WHEREAS, Federal funds are available to pay for the Project through the Iowa Department of Transportation's Stewardship and Oversight Agreement with the Federal Highway Administration; and

WHEREAS, the Project was publicly let for bids and included in the "June 18th, 2024" Iowa Department of Transportation letting with the following results:

STP-S-C077(241)--5A-77:

CUNNINGHAM-REIS, LLC	\$942,016.65
HERBERGER CONSTRUCTION CO., INC.	\$943,694.08
IOWA BRIDGE & CULVERT, L.C.	\$977,507.20
DIXON CONSTRUCTION CO.	\$1,011,717.05
PETERSON CONTRACTORS INC.	\$1,015,308.05
GRAVES CONSTRUCTION CO., INC.	\$1,044,778.60
GODBERSEN-SMITH CONSTRUCTION CO. & SUBSID.	\$1,055,758.13

; and

WHEREAS, it is the recommendation of the Public Works Department to accept the bid from CUNNINGHAM-REIS, LLC in the amount of \$942,016.65 for Project No STP-S-C077(241)--5A-77; and

WHEREAS, it may be necessary to temporarily close certain roadways along the project route to facilitate construction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does accept the bid and herein awards the Project to CUNNINGHAM-REIS, LLC in the amount of nine hundred forty two thousand sixteen dollars and 65/100's (\$942,016.65) for Project No. STP-S-C077(241)--5A-77, contingent upon CUNNINGHAM-REIS, LLC providing a certificate of insurance evidencing insurance coverage as set forth in the bid documents, providing a bond in the amount set forth in the bid documents, and signing the contract provided by the Iowa Department of Transportation; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the contract with CUNNINGHAM-REIS, LLC, adopts the contract and authorizes the Director of Public Works or the County Engineer to electronically sign the contract and bond on behalf of Polk County, Iowa through the Iowa Department of Transportation's Doc Express project administration system upon receipt of the aforementioned certificate of insurance and bond; and

BE IT FURTHER RESOLVED that Polk County, Iowa authorizes the Public Works Department to administer the terms of the contract, temporarily close certain project roadways as necessary to facilitate construction, and approve amendments or change orders to this Agreement on behalf of Polk County, Iowa.

#13

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL IMPACT: All construction costs to be funded using Federal STBG funds in the amount of \$650,000 previously awarded to Polk County for this project and \$292,016.65 from the Farm-to-Market fund.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 131-24 to award contracts for Project No. STP-S-C077(241)--5A-77, Bridge New – CCS to CUNNINGHAM-REIS, LLC.

Agenda Date: July 2, 2024

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 170-23 approved the Iowa Department of Transportation Funding Agreement for the BR6633 Bridge Replacement project.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution accepts the bids and awards the project to CUNNINGHAM-REIS, LLC, approves the terms of the contract, adopts the contract, authorizes temporary closure of roadways, authorizes the Director of Public Works or the County Engineer to electronically sign the contract and bond on behalf of Polk County, Iowa through the Iowa DOT's Doc Express system, and authorizes Public Works to administer the terms of the contract.

Comply with Policy: Yes

Background: Project No. STP-S-C077(241)--5A-77, the replacement of BR6633 on NE 108th Street is in the approved Polk County Five (5) year (2024-2029) Farm-to-Market and Secondary Road Capital Improvements Program and was publicly let for bids on the June 18, 2024 Iowa Department of Transportation letting with CUNNINGHAM-REIS, LLC submitting the most responsive and responsible bid for the project. It is the recommendation of the Public Works Department to accept the bid from CUNNINGHAM-REIS, LLC.

Action Impact: Approval of the temporary easements will allow Public Works to proceed with construction of this project.

Fiscal Note: All construction costs to be funded using Federal STBG funds in the amount of \$650,000 previously awarded to Polk County for this project and \$292,016.65 from the Farm-to-Market fund.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$292,016.65	N/A	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Transportation is making improvements to I80 in Polk County which will necessitate the removal and replacement of the NE 38th Street bridge over I80; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 2024-4-073 to formalize the funding and development responsibilities of each agency to complete this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Iowa Department of Transportation Agreement No. 2024-4-073 for the design and construction of the project as specified in the agreement and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the Iowa Department of Transportation and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

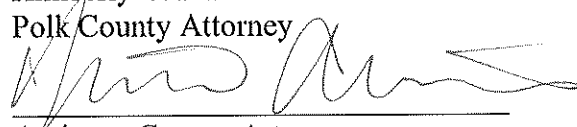
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: Iowa DOT to pay all costs.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 124-24 to approve Iowa DOT Agreement No. 2024-4-073 for the design and construction of the NE 38th Street bridge over I80.

Agenda Date: July 2, 2024

Contact Individual: Aaron Putnam, P. E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approves and adopts Iowa Dept. Of Transportation Agreement No. 2024-4-073, authorize the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa, direct the Public Works Department to return a copy of the agreement to the Iowa DOT and administer the agreement on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: The Iowa Department of Transportation is making improvements to I80 in Polk County which will necessitate the removal and replacement of the NE 38th Street bridge over I80 and the Iowa DOT has provided Polk County with Agreement No. 2024-4-073 to formalize the funding and development responsibilities of each agency to complete this project. The Iowa DOT will design and build the project and will pay all associated costs.

Action Impact: Approval of the agreement will allow the Iowa DOT to proceed with this project.

Fiscal Note: Iowa DOT to pay all associated costs.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$0	N	N		
25/26						

Additional Fiscal Note Information (optional):

Res. No. 125-24
July 2, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in 2012, the Public Works Department completed a traffic safety project at the intersection of NW 121st Street and IA Highway 141 due to several injury accidents that had occurred in the previous five years; and

WHEREAS, since 2012, the Public Works Department and the Iowa Department of Transportation have continued to monitor the accidents that have occurred at this intersection to determine what, if any, additional improvements should be made; and

WHEREAS, in 2017 a joint traffic study was done to review the various alternatives to improve the long-term traffic safety of the NW 121st Street/IA Hwy 141 intersection, including a review of the IA Hwy 141 and IA Hwy 415 Interchange; and

WHEREAS, the IA 141 and 415 Interchange Improvement Project is included in the approved Polk County Five (5) Year (2024-2029) Farm-To-Market and Secondary Road Capital Improvements Program; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 2024-P-063 to formalize the funding and development responsibilities of each agency to complete this project with an estimated cost of \$4,700,000.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Iowa Department of Transportation Agreement No. 2024-P-063 for the design and construction of the project as specified in the agreement and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the Iowa Department of Transportation and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

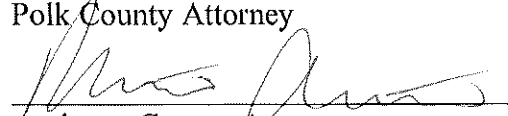


Bret VandéLune, Director
Polk County Public Works Department

#15

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney


Assistant County Attorney

FISCAL NOTE: Cost estimated at \$4,700,000 – Polk County to pay \$425,000 for design and ROW services in 2024/25 and \$1,000,000 of future construction costs within the base Secondary Roads appropriation and reduce other local project expenditures as needed to account for this project. Iowa DOT to pay remainder.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 125-24 to approve Iowa DOT Agreement No. 2024-P-063 for the design and construction of the IA 141 and 415 Interchange Improvement Project.

Agenda Date: July 2, 2024

Contact Individual: Aaron Putnam, P. E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approves and adopts Iowa Dept. Of Transportation Agreement No. 2024-P-063, authorizes the Public Works Department to select an engineering firm to complete the design, authorize the Chair of the Polk County Board of Supervisors to execute the Professional Services Agreement on behalf of Polk County, Iowa, direct the Public Works Department to return a copy of the agreement to the Iowa DOT and administer the agreement on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: In 2012, the Public Works Department completed a traffic safety project at the intersection of NW 121st Street and IA Highway 141 due to several injury accidents that had occurred in the previous five years. In 2017 a joint traffic study was done to review the various alternatives to improve the long-term traffic safety of the NW 121st Street/IA Hwy 141 intersection, including a review of the IA Hwy 141 and IA Hwy 415 Interchange. The IA 141 and 415 Interchange Improvement Project is included in the approved 2028/29 Polk County Five (5) Year (2024-2029) Farm-To-Market and Secondary Road Capital Improvements Program. The Iowa DOT has provided Polk County with Agreement No. 2024-P-063 to formalize the funding and development responsibilities of each agency to complete this project with an estimated cost of \$4,700,000.

Action Impact: Approval of the agreement will allow Public Works to proceed with this project.

Fiscal Note: Cost estimated at \$4,700,000 – Polk County to pay \$425,000 for design and ROW services in 2024/25 and \$1,000,000 of future construction costs within the base Secondary Roads appropriation and reduce other local project expenditures as needed to account for this project. Iowa DOT to pay remainder.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	Y	\$425,000	N	N		
25/26						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. STP-S-C077(247)--7M-77 is a Bridge Replacement project on NE Devotie Drive, west of NE 108th Street and is included in the approved Fiscal Year 2024/25 Polk County Five (5) year (2025-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, this project includes Polk County's use of federal STBG funds that are allocated and administered by the Iowa Department of Transportation; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 1-24-STPS-023 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Iowa Department of Transportation Agreement No. 1-24-STPS-023 for the improvements included as part of Project No. STP-S-C077(247)--7M-77 on NE Devotie Drive, adopts the agreement and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department is authorized to return a copy of the signed agreement to the Iowa Department of Transportation and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

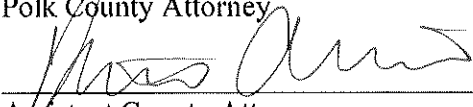
RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL IMPACT: Project will utilize an estimated \$550,000 in Federal STBG Funds for Project construction.

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 133-24 to approve the Iowa Department of Transportation funding Agreement for the Bridge Replacement Project on NE Devotie Drive over Camp Creek.

Agenda Date: July 2, 2024

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 46-24 approved the Professional Services Agreement with the firm of WHKS & Co. for design services for the project.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Project No. STP-S-C077(247)--7M-77 is a Bridge Replacement project on NE Devotie Drive and is included in the approved Fiscal Year 2024/25 Polk County Five (5) year (2025-2029) Farm-to-Market and Secondary Road Capital Improvements Program. This project includes Polk County's use of federal STBG funds that are allocated and administered by the Iowa Department of Transportation. The Iowa Department of Transportation has provided Polk County with Agreement No. 1-24-STPS-023 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

Action Impact: Resolution approves the terms of the Iowa Department of Transportation Agreement and allows the development of the project to proceed.

Fiscal Note: The project will use an estimated \$550,000 in federal STBG funds and \$450,000 from the Secondary Roads budget for construction.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	N	\$200,000		Y	200260202.78960	
25/26	N	N	\$800,000	550,000	Y	200260202.78960	200260202.52410

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. STP-S-C077(245)--7M-77 is a Bridge Replacement project on NW 86th Street over Little Beaver Creek and is included in the approved Fiscal Year 2024/25 Polk County Five (5) year (2025-2029) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, this project includes Polk County's use of federal STBG funds that are allocated and administered by the Iowa Department of Transportation; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 1-24-STPS-003 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Iowa Department of Transportation Agreement No. 1-24-STPS-003 for the improvements included as part of Project No. STP-S-C077(245)--7M-77 on NW 86th Street, adopts the agreement and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department is authorized to return a copy of the signed agreement to the Iowa Department of Transportation and administer the agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

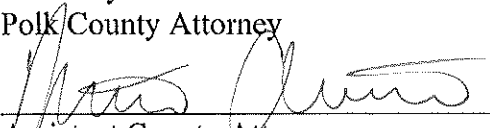
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney


Assistant County Attorney

FISCAL IMPACT: The project will use an estimated \$600,000 in federal STBG funds, and \$810,000 from the Secondary Roads budget and \$45,000 from the City of Johnston for construction.

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 134-24 to approve the Iowa Department of Transportation funding Agreement for the Bridge Replacement Project on NW 86th Street over Little Beaver Creek.

Agenda Date: July 2, 2024

Contact Individual: Rachel Conrad, PE, Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 97-24 approved the Professional Services Agreement with the firm of Calhoun-Burns and Associates, Inc. for design services for the project.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Project No. STP-S-C077(245)--7M-77 is a Bridge Replacement project on NW 86th Street and is included in the approved Fiscal Year 2024/25 Polk County Five (5) year (2025-2029) Farm-to-Market and Secondary Road Capital Improvements Program. This project includes Polk County's use of federal STBG funds that are allocated and administered by the Iowa Department of Transportation. The Iowa Department of Transportation has provided Polk County with Agreement No. 1-24-STPS-003 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

Action Impact: Resolution approves the terms of the Iowa Department of Transportation Agreement and allows the development of the project to proceed.

Fiscal Note: The project will use an estimated \$600,000 in federal STBG funds, and \$810,000 from the Secondary Roads budget and \$45,000 from the City of Johnston for construction.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							
25/26	N	N	\$1,455,000	645,000	N	200260202.78960	200260202.52410

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Law and Iowa Administrative Rules require the Mental Health and Disability Services (MHDS) Regions to adhere to compliance standards, including: providing access to all core services; authoring and submitting an annual service and budget plan and consulting with the Iowa Department of Health and Human Services on any revisions to that plan; and utilizing all federal government funding, including Medicaid funding, third-party payment sources, and other nongovernmental funding, prior to using MHDS regional service payments; and

WHEREAS, Iowa Code 331.390(3)(a) and Iowa Code 225C.4(1)(x) outline that a MHDS Regional Administrator and the Iowa Department of Health and Human Services shall enter into performance-based contracts to fulfill the statutory and regulatory requirements of the regional MHDS service system; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board has reviewed the Performance-Based Contract MHDS 22-019 - Fourth Amendment and recommends its approval and execution; and

WHEREAS, the Polk County Mental Health and Disability Services Region and the Iowa Department of Human Services desire to enter-into Performance-Based Contract MHDS 22-019 - Fourth Amendment.

NOW, THEREFORE, BE IT RESOLVED, Polk County, Iowa does hereby approve the terms of the attached Performance-Based Contract MHDS 22-019 - Fourth Amendment with the Iowa Department of Health and Human Services and authorizes the Chair of the Polk County Board of Supervisors to sign Contract MHDS 22-019 - Fourth Amendment on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

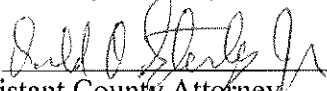
DocuSigned by:
By: Annie Vetz
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#19

Annie Uetz, Director/Region CEO
Polk County Behavioral Health and Disability Services Dept./Polk County MHDS Region
Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY 24/25 Revenue - \$21,045,738

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the Polk County Mental Health and Disability Services Region Performance-Based Contract Fourth Amendment with the Iowa Department of Health and Human Services.

Agenda Date: July 2, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Mental Health and Disability Services (MHDS) Region Governing Board has previously approved the Iowa Department of Health and Human Services Performance-Based Contract Number MHDS 22-019 and recommends approval and execution of its Amendment effective July 1, 2024 through June 30, 2025.

Comply with Policy: Yes

Background: The Iowa Department of Health and Human Services first developed a performance-based contract with Mental Health and Disability Services Regions in FY21/22. The initial Contract, MHDS 22-019, was for two years. The first Amendment is for an additional year and sets forth additional expectations to develop and implement community-based competency restoration services and expand emphasis on expansion of justice involved services. This fourth Amendment adds a section for transitioning to Districts.

Action Impact: Approval of the Iowa Department of Health and Human Services Performance-based Contract, MHDS 22-019 Fourth Amendment allows Polk County to continue receiving funding and support for operating as a Mental Health and Disability Services Region.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N			\$25,489,821	N		100444000.52282
24/25	N			\$21,045,738	N		100444000.52282

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa has created a Criminal Justice Coordinating Council (CJCC) to enhance cooperation and collaboration among all areas of the criminal justice system; and

WHEREAS, Polk County, Iowa has been awarded the U.S. Department of Justice of the Edward Byrne Memorial Justice Assistance Grant for \$18,000.00 to offset expenses for this data collection and analysis project; and

WHEREAS, Polk County approved a service agreement with DataLakeHouse.io on March 26, 2024, to gather and analyze criminal justice data from the Polk County community to better inform local law enforcement and community partners as to trends in criminal justice actions and how the criminal justice system can be improved; and

WHEREAS, the Polk County CJCC desires to establish a Data Use Agreement with DataLakeHouse.io to set forth the conditions and obligations of the parties for providing and receiving data, and for the responsibility of data integrity and protection; and

WHEREAS, the Data Use Agreement shall remain in effect from the date of its execution until terminated by either party with a 30-day written notice.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Data Use Agreement between the Polk County CJCC and DataLakeHouse.io and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
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Annie Uetz, Director
Behavioral Health and Disability Services Department

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the Data Use Agreement between the Polk County Criminal Justice Coordinating Council and DataLakeHouse.io.

Agenda Date: July 2, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County approved an agreement with DataLakeHouse.io on March 26, 2024.

Board/Commission Actions: This action is required to set forth the conditions and obligations of the parties for providing and receiving data, and for the responsibility of data integrity and protection.

Comply with Policy: Yes

Background: Polk County received notice of being the recipient of the Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice. The Data Use Agreement with DLH.io is associated with the intended purpose of the Grant.

Action Impact: Approval of the Data Use Agreement with DLH.io will allow the Criminal Justice Coordinating Council to interface with the DLH.io. platform for the purpose of organizing, sorting, and analyzing criminal justice data and displaying it in a user-friendly dashboard platform.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		\$0		N		
25/26	N		\$0		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa has created a Criminal Justice Coordinating Council (CJCC) to enhance cooperation and collaboration among all areas of the criminal justice system; and

WHEREAS, Polk County, Iowa has been awarded the U.S. Department of Justice of the Edward Byrne Memorial Justice Assistance Grant for \$18,000.00 to offset expenses for this data collection and analysis project; and

WHEREAS, Polk County approved an agreement with DataLakeHouse.io on March 26, 2024, to gather and analyze criminal justice data from the Polk County community to better inform local law enforcement and community partners as to trends in criminal justice actions and how the criminal justice system can be improved; and

WHEREAS, the Polk County Sheriff's Office desires to establish a Data Use Agreement covering the obligations associated with providing data from the Polk County Jail to the CJCC which will be displayed in a user-friendly dashboard platform; and

WHEREAS, the Data Use Agreement shall remain in effect from the date of its execution until terminated by either party with a 30-day written notice.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Data Use Agreement between the Polk County Sheriff's Office and the CJCC and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
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Annie Uetz, Director
Behavioral Health and Disability Services Department

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the Data Use Agreement between the Polk County Criminal Justice Coordinating Council and the Polk County Sheriff's Office.

Agenda Date: July 2, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County approved an agreement with DataLakeHouse.io on March 26, 2024.

Board/Commission Actions: This action is required to set forth the conditions and obligations of the parties for providing and receiving data, and for the responsibility of data integrity and protection.

Comply with Policy: Yes

Background: Polk County received notice of being the recipient of the Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice. The Data Use Agreement with the Polk County Sheriff's Office is associated with the intended purpose of the Grant.

Action Impact: Approval of the Data Use Agreement with the Polk County Sheriff's Office will allow the Polk County Jail to share data with the Criminal Justice Coordinating Council which will be displayed in a user-friendly dashboard platform.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N		\$0		N		
25/26	N		\$0		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, since March of 2020, Polk County, Iowa has operated the Polk County Financial Empowerment Center, providing professional financial counseling for Polk County residents at no cost to participants; and

WHEREAS, the Des Moines Area Community College, through the Evelyn K. Davis Center for Working Families, has operated the Polk County Financial Empowerment Center on behalf of the county. The Evelyn K. Davis Center has extensive experience providing financial literacy activities, employment training, individual financial coaching, small business guidance and other services supporting financial well-being and economic mobility; and

WHEREAS, the Polk County Financial Empowerment Center has had significant impact and participation, serving more than 1,800 residents who have participated in more than 6,250 sessions. Participants have saved more than \$800,000.00 for emergencies and assets and have collectively reduced household debt by more than \$4,400,000.00. The service has also supported objectives of other local programs that work with residents in areas such as housing, workforce, supports for young adults, refugees and small business ownership; and

WHEREAS, the current Agreement with the Des Moines Area Community College and Evelyn K. Davis Center for Working Families expires at the end of June 2024 and Polk County, Iowa desires to enter-into a new Agreement to provide up to \$325,000.00 annually for ongoing operations of the Polk County Financial Empowerment Center through June of 2026.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with the Des Moines Area Community College and Evelyn K. Davis Center for Working Families to operate the Polk County Financial Empowerment Center, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

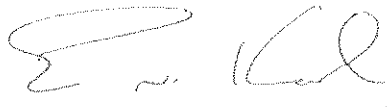
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

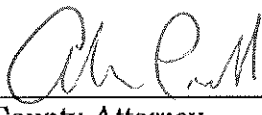
#21

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Yearly expense of \$325,000 for FY24/25-FY25/26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Des Moines Area Community College through the Evelyn K. Davis Center for Working Families, to provide financial counseling services.

Agenda Date: July 2, 2024

Contact Individual: Eric Kool, Director
Community, Family and Youth Services
515-323-5262

Previous Action taken by the Board: A similar agreement was approved on February 1, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In March of 2020, Polk County, Iowa began providing financial counseling as a free public service for Polk County residents through the Polk County Financial Empowerment Center. This service is provided through an Agreement with DMACC and the Evelyn K. Davis Center, which has extensive experience with economic mobility-related services including work readiness, small business supports and financial literacy

As of May 15, 2024 more than 1,800 residents have been served at the Polk County Financial Empowerment Center, in more than 6,250 sessions. Collectively they have saved more than \$800,000.00 for both emergencies and wealth building. They have reduced their debt by more than \$4,400,000.00. Other areas of financial success and relief have come from reducing number of delinquent credit accounts, budget restructuring, connection with banks in lieu of risky financial practices and support for entrepreneurs

The new agreement, which is for two years, provides for 3 full-time Polk County Financial Empowerment Center staff at the Evelyn K. Davis Center, one of which serves part-time as the program manager for quality assurance purposes. Additionally, the manager of the Evelyn K. Davis Center provides in-kind assistance with partnership development and services integration.

Action Impact: Approval of this Agreement will allow Polk County to continue support for anti-poverty efforts, including addressing racial economic disparities.

Fiscal Note: Total expenditures over five years will not exceed \$650,000.00

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$325,000	0	N	1023-3121-77490.03	
25/26	N	0	\$325,000	0	N	1023-3121-77490.03	

Additional Fiscal Note Information (optional): Proposed expenditures are currently present in the CFYS budget. No new funding is requested.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, pursuant to Iowa Code Section 427.11, if a person sells any parcel upon which the taxes, special assessments, and rates or charges, including interest, fees, and costs, have been suspended, or if any parcel, or any part of the parcel, upon which the taxes, special assessments, and rates or charges, including interest, fees, and costs, have been suspended, passes by devise, bequest, or inheritance to any person other than the surviving spouse or minor child of the person, the total amount due that has been suspended becomes due and payable with the next semiannual installment of taxes, and;

WHEREAS, the Polk County Treasurer has determined that the parcels listed in Exhibits 'A' and 'B', being listed as parcels without taxes due and no longer qualify for tax suspension pursuant to Iowa Code Section 427.11.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa directs the Treasurer to terminate the property tax suspension for the parcels listed in Exhibits 'A' and 'B', and the total amount of taxes, special assessments, and rates or charges against the parcels shall become due with the next semiannual installment of taxes.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mary L. Wells
Mary L. Wells, Treasurer
Polk County Treasurer

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE:

22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to Terminate Tax Suspensions

Agenda Date: July 2, 2024

Contact Individual: Rachelle Hunt, Chief Executive Officer

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval to terminate tax suspensions

Comply with Policy: Iowa Code Section 427.11

Background:

Remove parcels from 'suspended' status in compliance with 427.11 Code of Iowa.

Action Impact: N/A

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

\$158,931.63 added back into taxation for applicable taxing authorities.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Attorney's Office ("County Attorney") desires to create an Alternatives Program and offer criminal defendant's the opportunity to participate in the Alternatives Program in connection with the County Attorney's handling of criminal and juvenile offenses committed within the Polk County, Iowa; and

WHEREAS, Iowa Mediation Services has the necessary training and expertise in providing mediation services and desires to provide such services to the County Attorney in connection with the County Attorney's Alternatives Program; and

WHEREAS, the Parties desire to enter into an Agreement For Mediation Services.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Ralph Marasco
Ralph Marasco
Assistant County Attorney

FISCAL NOTE: No impact.

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement with Iowa Mediation Service.

Agenda Date: July 2, 2024

Contact Individual: Lynn Hicks, Chief of Staff/Public Information Officer, 286-3110

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: YES

Background: The Polk County Attorney's Office is launching Alternatives Polk County, a diversion program for people charged with non-violent simple misdemeanors. Alternatives participants must complete a restorative dialogue to earn a dismissal. Iowa Mediation Services has extensive experience in such dialogues and will handle scheduling, receipt of payment from participants, and payment to facilitators.

Action Impact: With Board approval of the action, the Office can begin referring Alternatives participants to Iowa Mediation Services.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		
23/24	N				N		
24/25	N				N		

Additional Fiscal Note Information (optional):

No fiscal impact

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted.

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office is a customer of RACOM Inc., and is a part of the RACOM Shared Area Radio Agreement (SARA) Network and the City of Urbandale, Iowa acting by and through the Urbandale Police Department and the Urbandale Fire Department is not; and

WHEREAS, the Urbandale Police Department and the Urbandale Fire Department have a need in Polk County to have radio coverage and communication while working with agencies dispatched by the Polk County Sheriff's Office; and

WHEREAS, the purpose of this Agreement is to provide for improved radio communications between the Urbandale Police Department and the Urbandale Fire Department and agencies dispatched by the Polk County Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Radio Network Sharing Agreement with the City of Urbandale, Iowa and authorizes the Polk County Sheriff to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By:


Frank Marasco, Chief Financial Officer, PCSO
12:53 pm, Jun 23, 2024

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Ralph E. Marasco, Jr.
Assistant County Attorney

FISCAL NOTE: No fiscal expense.

24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Radio Network Sharing Agreement with the Urbandale Police and Fire Departments.

Agenda Date: 7/2/2024

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office a customer of RACOM Inc., and is a part of the RACOM Shared Area Radio Agreement (SARA) Network. The Urbandale Police and Fire Departments are not part of the SARA Network but have a need in Polk County to have radio coverage and communication while working with agencies dispatched by the Polk County Sheriff's Office.

Action Impact: This Agreement would provide for improved radio communications between the Urbandale Police and Fire Departments and agencies dispatched by the Polk County Sheriff's Office.

The Urbandale Police and Fire Departments will coordinate with RACOM for programming of this talk group into its radios and will compensate RACOM for the costs associated with the programming of the allowed talk groups into the Urbandale Police and Fire Departments radios.

The Agreement shall commence upon the signature of the parties and shall remain in place indefinitely or until terminated by any Party pursuant to the terms of this Agreement.

Either Party may terminate the Agreement by sending written notice of the intent to terminate at least one hundred eighty (180) days prior to the intended date of termination. Any and all costs will be borne by the individual Parties who incur the expense and cost associated with the Agreement and is not shared.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	\$0	\$0	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Office of the Polk County Medical Examiner provides Des Moines University students in the Doctor of Osteopathic Medicine and Master of Science in Physician Assistant programs with the opportunity to rotate with the Office of the Polk County Medical Examiner for a clinical training experience; and

WHEREAS, Des Moines University shall provide a payment of \$125.00 per week for each student participating in a rotation; and

WHEREAS, the Agreement shall commence on July 1, 2024 and shall expire on June 30, 2027; and

WHEREAS, Polk County, Iowa and Des Moines University desire to enter-into an agreement and implementation letters to set forth the terms under which students may participate in this medical rotation.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Des Moines University for clinical training, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Joseph Blitman, M.D.
Dr. Joseph Blitman, Polk County Medical Examiner
Office of the Polk County Medical Examiner

APPROVED AS TO FORM:

Kimberly Graham

Polk County Attorney

By: _____

Assistant County Attorney

FISCAL NOTE: Revenue of \$125.00 per week per rotating student.

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving agreement with Des Moines University for clinical training.

Agenda Date: July 2, 2024

Contact Individual: Dr. Joseph Blitman, Polk County Medical Examiner
515-286-3333

Previous Action taken by the Board: A similar agreement was approved on June 19, 2018.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The agreement allows for Des Moines University Doctor of Osteopathic Medicine and Master of Science in Physician Assistant Studies students to have the opportunity to complete a rotation with the Office of the Polk County Medical Examiner. Des Moines University shall provide Polk County with a payment of \$125.00 per week while a student is rotating with the Office of the Polk County Medical Examiner.

Action Impact: The Office of the Polk County Medical Examiner has determined that this relationship is beneficial to the medical community and the citizens of Polk County.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N	0	\$0	\$4,500.00	N		10471110.52710
25/26	N	0	\$0	\$4,500.00	N		10471110.52710
26/27	N	0	\$0	\$4,500.00	N		10471110.52710

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Frank "Bob" Cataldo has been employed with Polk County since October 14, 1991; and

WHEREAS, Bob is currently the Risk Manager for Polk County and is retiring effective July 10, 2024; and

WHEREAS, the Risk Manager job duties will be distributed amongst the Claims Analysts, Safety and Security Supervisor, and Director of Human Resources; and

WHEREAS, in recognition of Bob's long-tenured service to the county and the distribution duties to existing classification, the Department of Human Resources recommends the following actions:

- Approve the attached Retirement Agreement,
- Delete one (1) Risk Manager position, Management grade 26, range \$111,676-\$147,257.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Retirement Agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa, and approves the corresponding position modification deleting the Risk Manager position and directs Human Resources and the County Auditor to take action to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeff Edgar, Director of Human Resources
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Munn
Assistant County Attorney

FISCAL NOTE: Estimated cost savings is \$153,704 for FY24/25, \$204,944 for FY25/26, and \$211,487 for FY26/27. Costing represents the FY24/25 personnel cost savings less retirement incentive.

26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Retirement Agreement and Corresponding Position Modification

Agenda Date: July 2, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Frank “Bob” Cataldo has been employed with Polk County since October 14, 1991. Bob is currently the Risk Manager for Polk County and is retiring effective July 10, 2024. The Risk Manager job duties will be distributed amongst the Claims Analysts, Safety and Security Supervisor, and Director of Human Resources. In recognition of Bob’s long-tenured service to the county and the distribution duties to existing classification, the Department of Human Resources recommends approving the attached Retirement Agreement and deleting one (1) Risk Manager position, Management grade 26, range \$111,676-\$147,257.

Action Impact: Approval of Retirement Agreement, authorizing the Board of Supervisor’s Chairperson to sign the same, and approval of position deletion.

Fiscal Note: Estimated cost savings is \$153,704 for FY24/25, \$204,944 for FY25/26, and \$211,487 for FY26/27. Costing represents the FY24/25 personnel cost savings less retirement incentive.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		-\$153,704		Y	30129210	
25/26	Y		-\$204,944		Y	30129210	
26/27	Y		-\$211,487		Y	30129210	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Polk County is the owner of the facilities at the Iowa Events Center; and,

WHEREAS, Polk County agrees to the terms of the attached agreement with Diageo Americas, Inc. for a sponsorship package at the Iowa Events Center.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Diageo Americas, Inc. and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:

By: _____

Sarah Boese

Deputy County Administrator

APPROVED AS TO FORM:

KIMBERLY GRAHAM

POLK COUNTY ATTORNEY

By: _____

Assistant County Attorney

FISCAL NOTE: FY24/25

27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with Diageo Americas, Inc. for sponsorship at the Iowa Events Center.

Agenda Date: July 2, 2024 .

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None
Board/Commission Actions: N/A

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa is the owner of the venues at the Iowa Events Center and is required to serve as the contracting party with the beverage vendors who operate within the Iowa Events Center.

Action Impact: Approve agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25	N					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, MidAmerican Energy owns property in the City of Des Moines and is funding the construction of a public park on the site in the Market District; and,

WHEREAS, Polk County desires to lease the property for use as a public park for the benefit of the general public and agrees to assume responsibility for the management, maintenance and operation of the public park; and,

WHEREAS, the City of Des Moines agrees to equally share in the financial expense for Polk County's managements, maintenance and operation of the public park.

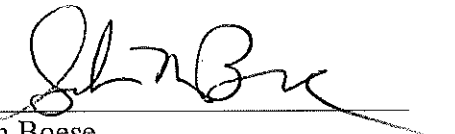
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Sharing of Financial Expenses, with the City of Des Moines for cost sharing of operations at the MidAmerican Energy Two Rivers Park, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY24/25-FY49/50
Expense - \$300,000
Revenue - \$150,000

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Sharing of Financial Expenses between the City of Des Moines and Polk County regarding the MidAmerican Energy Two Rivers Park.

Agenda Date: July 2, 2024

Contact Individual: Sarah Boese, Board of Supervisors
515-286-3895

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: MidAmerican Energy owns property in the City of Des Moines and is constructing a public park. All parties agree that Polk County, Iowa will lease the property for use as a public park and assume responsibility for the general management and maintenance of the public park. The City of Des Moines will contribute 50% of the reasonable expenses incurred by Polk County in operating the MidAmerican Energy Two Rivers Park.

Action Impact: Approve agreement

Fiscal Note: Initial term of agreement is 25 years.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25			\$300,000	\$150,000			
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County owns the Iowa Events Center; and,

WHEREAS, Polk County has an agreement with OVG to manage the facility and its operations; and,

WHEREAS, OVG entered into contract with Hopkins Roofing, Inc. to replace the roof at the Iowa Events Center; and,

WHEREAS, during the course of the project, Hopkins damaged an exterior wall panel that will require Polk County to incur costs associated with repairing the wall; and,

WHEREAS, Hopkins has agreed to reimburse Polk County for the costs associated with repairing the damaged wall.

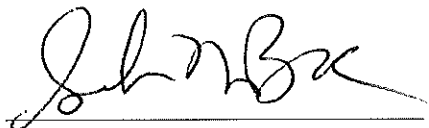
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Financial Reimbursement, with Hopkins Roofing, Inc., and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

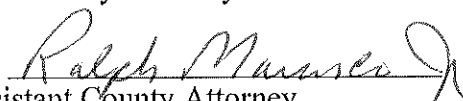
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE:

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Financial Reimbursement with Hopkins Roofing, Inc.

Agenda Date: July 2, 2024

Contact Individual: Sarah Boese, Board of Supervisors
515-286-3895

Previous Action taken by the Board: None

Board/Commission Actions: NA

Comply with Policy: Yes

Background: Hopkins Roofing entered into a Construction Contract with OVG to replace the roof at the Iowa Events Center. During the course of the project, Hopkins damaged the exterior wall that will cause Polk County to pay for repair to the wall. This agreement will reimburse Polk County for the expenses incurred to repair the damaged walls.

Action Impact: Approve agreement

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							
25/26							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors are active in finding solutions to safely reduce the number of individuals at the Polk County Jail; and,

WHEREAS, many individuals in the jail are there because of substance abuse issues and a lack of available treatment options causes them to spend unnecessary time in jail; and,

WHEREAS, Bridges of Iowa currently provides substance abuse treatment services at the Polk County Jail; and,

WHEREAS, the Board of Supervisors wish to support additional substance abuse treatment services at the Polk County Jail; and,

WHEREAS, Polk County desires to contribute \$250,000 Bridges of Iowa to provide substance abuse treatment services at the Polk County Jail.

NOW, THEREFORE BE IT RESOLVED that Polk County hereby approves the commitment of \$250,000 to Bridges of Iowa to provide substance abuse treatment services at the Polk County Jail through June 2026 and approves and authorizes the Chair to sign the attached funding and lease agreements.

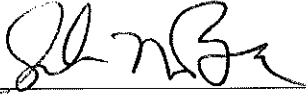
Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

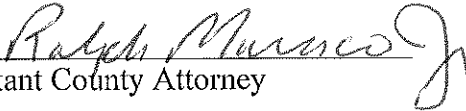
#30

RECOMMENDED FOR APPROVAL:

By: 
Sarah Boese
Deputy Count Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: FY 24/25 - \$250,000
FY 25/26 - \$250,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding and lease agreements with Bridges of Iowa to provide substance abuse treatment at the Polk County Jail.

Agenda Date: July 2, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: February 18, 2020

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Bridges of Iowa currently provides substance abuse treatment services at the Polk County jail and other locations. This funding will allow Bridges to increase the number of individuals served.

Action Impact: The passage of this resolution approves funding and lease agreements with Bridges of Iowa for the provision of substance abuse treatment services at the Polk County Jail.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y		\$250,000			20443500.85401	
25/26			\$250,000			20443500.85401	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, IMPACT Community Action Partnership Inc., is a 501(c)(3) non-profit organization that reduces barriers and burdens for families in poverty by increasing access to essential needs; and

WHEREAS, IMPACT Community Action Partnership Inc. has applied for a Polk County Community Development Grant to assist with technology upgrades. The focus is to provide an online client management portal to process applications and manage basic needs assistance; and

WHEREAS, IMPACT Community Action Partnership Inc. delivers vital services to the community by addressing barriers and providing resources for food insecurity, housing and utility assistance; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with IMPACT Community Action Partnership Inc. to award grant funds to support the technology upgrades to better serve individuals and families struggling with basic needs; and

WHEREAS, IMPACT Community Action Partnership Inc. serves a public purpose by providing vital services to low-income, at-risk and underserved clients. The technology upgrades will allow IMPACT Community Action Partnership Inc. to serve more people and expand their services in Polk County; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for costs related to technology upgrades that support the delivery of services by IMPACT Community Action Partnership Inc.; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$75,000.00 to IMPACT Community Action Partnership Inc. and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#31

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$75,000.00 FY24/25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for IMPACT Community Action Partnership Inc., a 501(c)(3) non-profit organization.

Agenda Date: July 2, 2024

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant Award on August 16, 2022 for \$5,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: IMPACT Community Action Partnership Inc. has applied for a Polk County Community Development Grant to assist with technology upgrades. The focus is to provide an online client management portal to process applications and manage basic needs assistance.

IMPACT Community Action Partnership Inc. serves a public purpose by providing vital services to low-income, at-risk and underserved clients. The technology upgrades will allow IMPACT Community Action Partnership Inc. to serve more people and expand their services in Polk County.

Action Impact: The adoption of this resolution will award \$75,000.00 of gaming revenue to IMPACT Community Action Partnership and authorizes the Chair to sign the attached Agreement.

Fiscal Note: Community Development Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	Y	0	\$75,000.00	\$0	N	4010932.79410	n/a

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 24-25 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

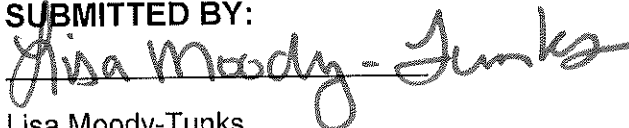
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$50,223.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$50,223.00 from the Community Betterment fund, FY 24-25

#32

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: July 2, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-June 18, 2024 for \$79,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY24-25 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$50,223.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
24/25		\$50,223.00		N	40109033.79410	

Additional Fiscal Note Information (optional):

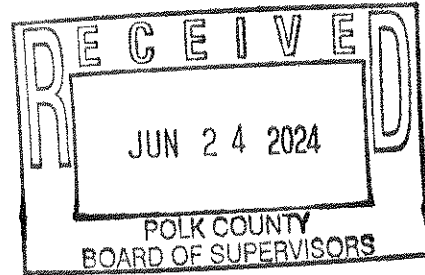
Community Betterment Grant Awards
July 2, 2024

Avenue Scholars Iowa	\$6,000.00
Clive Community Services	\$7,500.00
Des Moines Downtown Neighborhood Association	\$3,000.00
Des Moines Performing Arts	\$10,000.00
DSM PARC Inc.	\$7,723.00
Grand View University	\$5,000.00
Hip-Hope Inc.	\$2,000.00
Iowa Soccer Association	\$4,000.00
On With Life Foundation	\$5,000.00
TOTAL	\$50,223.00



June 19th, 2024

Polk County Board of Supervisors
111 Court Ave
STE 300
Des Moines, IA 50309



To Whom it May Concern:

The City of Altoona has received a 100% Voluntary Annexation In An Urbanized Area petitions for property abutting our current corporate boundary. This territory is within two miles of the Pleasant Hill and Des Moines corporate boundaries.

A PUBLIC HEARING will be held on Monday, July 15th, 2024, at 6:30 p.m. in the City Council Chambers, City Hall, 900 Venbury Drive, Altoona, Iowa. The Council will hear and receive comments either for or against the proposed annexation. Enclosed is the following information:

- a. Annexation petitions
- b. Public Hearing notice including legal description of the territory
- c. Map of the area proposed to be annexed, including current Altoona, Pleasant Hill, and Des Moines corporate limits.

The proposed annexation totals 40 acres. All 100% of the territory consents to the annexation. The annexation does not include any Polk County road right-of way. The territory is generally located in the 2800-3200 block north of 36th Street SW.

If the annexation petitions are approved by the Altoona City Council, the application information will be sent to the City Development Board of the State of Iowa for consideration. Please take notice and govern yourself accordingly.

Sincerely,

A handwritten signature in black ink, appearing to read "Claire Habel".

Claire Habel

Planner

#33