



BOARD MEETING

July 12, 2023

Future Alleman Park Site

(Along the maintenance road south of 1063 Dennler Drive, near Fourmile Creek - Here is the google map link/pin: <https://aoo.gl/maps/tLu57aFuW1KNU9Fr6>) – **BRING YOUR OWN CHAIR**

5:00 PM - Tour

5:30 PM – PCC Board Meeting

AGENDA

- 1) **Roll Call**
- 2) **Public Comments**
- 3) **Public Hearing on the award of contract for the Sleepy Hollow Sports Park Improvement Project**
- 4) **New Employee Introduction**
 - a. **Chad Hultman – Mechanic**
- 5) **Financial Reports**
- 6) **Action on the Minutes of the Previous Meeting(s)**

CONSENT AGENDA

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- 7) **Approving** bill list.
- 8) **Approving** revisions and additions to the Employee Administrative Manual of the Polk County Conservation Board that was approved at the January 11, 2023, Conservation Board Meeting. All changes in this manual will be retro-actively effective July 1st, 2023.
- 9) **Approving** the combined cleaning services bid proposal from Stratus for a one-year contract term (with the provision for two, one-year extensions) beginning on September 1, 2023.
- 10) **Approving** a Supplemental Agreement for additional professional services with Bolton & Menk, Inc. for the Lauridsen Skatepark Parking Lot project in an amount not to exceed \$36,250.
- 11) **Approving** contract with Terracon Consultants, Inc. for Materials Testing & Inspection Services for the Athene North Shore Recreation Area project at Easter Lake Park in an amount of \$37,925.00.
- 12) **Approving** Fee for Service Agreement with the Conservation Corps of Minnesota and Iowa (CCMI) in an amount not to exceed \$39,200 for a 2023 dedicated Polk County Conservation Trails Crew.

ACTION ITEMS

- 13) **Approving** Polk County Water & Land Legacy bond funding in an amount not to exceed \$1,500,000 for ICON Water Trails expenditures related to design and engineering services.
- 14) **Approving** contract with Des Moines Asphalt and Paving Inc. to pave the roads in Jester Park Campgrounds 1 and 2 in a contract amount of \$425,632.47 plus a 10% contingency.
- 15) **Approving** Award of Contract for plans, specifications, form of contract documents and engineer's estimate designating the lowest responsible bidder for the construction of the Sleepy Hollow Site Improvements project to RW Excavating, LLC in a contract amount of \$1,286,553.40 plus a 10% contingency.

- 16) Approving** contract amendment with Shive-Hattery to include additional scope of work for construction phase services for the Snowflex Site Improvement project at Sleepy Hollow in an amount not to exceed \$59,750.

BOARD DISCUSSION

Director Remarks

Board Chair & Members Remarks

CLOSED SESSION

- 17) Going** into closed session pursuant to Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

ADJOURNMENT

Upcoming Events

- July 1-31 – [Environmental Education programming focus at Thomas Mitchell Park](#)
- July 4 – Independence Day: Admin offices closed. Jester Park Nature Center open.
- July 12 – Polk County Conservation Board Meeting at future site of Alleman Park
- July 16 – SkateDSM Drop-in Clinic at Lauridsen Skatepark
- July 20 – Prairie Stomp Summer Concert at Jester Park Nature Center
- July 23 – SkateDSM Beginner Clinic at Lauridsen Skatepark
- July 23 – PCC Staff and Family Picnic at Easter Lake Park, Shelter #2
- July 30 – Skate DSM Beginner Clinic at Lauridsen Skatepark
- August 3 – Prairie Stomp Summer Concert Series at Jester Park Nature Center
- August 6 – SkateDSM Advanced Clinic at Lauridsen Skatepark
- August 8 – Extreme Tour at Lauridsen Skatepark
- August 9 – Polk County Conservation Board Meeting at Sleepy Hollow

For more information on agenda items or to receive an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, please contact Polk County Conservation Office at 515-323-5300 or visit the office (12130 NW 128th St, Granger, Iowa). The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. PCCB meeting agendas are available to the public at the Polk County Conservation Office on Monday afternoon preceding Wednesday's Board meeting. Citizens can also view the Board agenda on Agency's website at www.leadingyououtdoors.org or request to receive meeting notices and agendas by email by calling the office or sending their request via email to pccb_info@polkcountyiowa.gov