

Polk County Conservation Board
5:00 p.m. – Trestle To Trestle Bridge Tour
5:30 p.m. – PCC Board Meeting
Google Map Pin: <https://goo.gl/maps/huQ4YHZGbqs4kzKP8>
(See add'l directions end of agenda)

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in person for regular session Wednesday, July 13, 2022. The meeting was called to order at 5:30 p.m.

- #22-0701 **Roll Call**
Members Present: **Lewis, Mollenhauer, Altringer, Cataldo, Crane**
Members Absent:
- #22-0702 **Public Comments**
- #22-0703 **New Employee Introduction**
a. Megan Bohall – Community Outreach Coordinator
b. Alyssa Ayersman – Equestrian Program Coordinator
- #22-0704 **~~Environmental Education Annual Report Presentation – Patti Petersen-Keys~~**
Postponed until August 2022 PCC Board Meeting
- #22-0705 **Financial Reports**
- #22-0706 **MOVED BY Mollenhauer, 2nd Altringer** to approve the June 8, 2022 meeting minutes.
Vote Yea: **Lewis, Mollenhauer, Altringer, Cataldo, Crane**
Members Absent:

CONSENT AGENDA

- #22-0707 **Approving** bill list.
- #22-0708 **Approving** the purchase of a replacement mower for the parks department at Chichaqua Bottoms Greenbelt in the amount of \$37,851.28 off of the Sourcewell contract.
- #22-0709 **Approving** contract award to FYRA Engineering for research/design/engineering services for the Thomas Mitchell Pond Study within Thomas Mitchell Park in the amount of \$33,401.

LET THE RECORD SHOW it was moved by **Mollenhauer** to approve the consent agenda.
Vote Yea: **Lewis, Mollenhauer, Altringer, Cataldo, Crane**
Members Absent:

ACTION ITEMS

- #22-0710 **Receive and file** Administrative Manual of the Polk County Conservation Board and bring said manual to PCCB's August 2022 meeting for approval. All changes in this manual will be retroactive to July 1st, 2022.

LET THE RECORD SHOW it was moved by Altringer to approve Action Item 22-0710.
Vote Yea: **Lewis, Mollenhauer, Altringer, Cataldo, Crane**
Members Absent:

- #22-0711 **Approving** the purchase of a 348-acre property within Chichaqua Bottoms Greenbelt from the Iowa Natural Heritage Foundation for \$2,304,234.13.

LET THE RECORD SHOW it was moved by Cataldo to approve Action Item 22-0711.
Vote Yea: **Lewis, Mollenhauer, Altringer, Cataldo, Crane**
Members Absent:

- #22-0712 **Approving** roof repair of the Equestrian Center and the Fleet Shop at Jester Park to the lowest responsible bidder, Kurtz Coatings, LLC, in the amount of \$180,981.00 plus a 10% contingency.

LET THE RECORD SHOW it was moved by Lewis to approve Action Item 22-0712.
Vote Yea: **Lewis, Mollenhauer, Altringer, Cataldo, Crane**
Members Absent:

BOARD DISCUSSION

Director's Remarks –

Last month the DOT approved the \$10,000,000 Bond allocation to GOF. PCC entered into an agreement with GOF a little over 4 years ago to fund their program and enable the hiring of an executive director dedicated to developing GOF as PCC's supporting non-profit. \$75,000/annually was subsidized by PCC to fund this GOF partnership. We are now in year four of the agreement and the process has worked very well as GOF has generated a return of over \$700,000 for the \$75,000 PCC has invested annually. GOF has been informed by Rich that PCC is not interested in continuing the subsidy as it was not meant to be ongoing. PCC is looking to phase out of this agreement but is in negotiation with GOF on how to reach an amenable transition out of this agreement. GOF harvests a % fee off of each donation made to GOF on behalf of PCC but is able to offer different donation mechanisms to the public than PCC can.

Every year Polk County does an audit and PCC was on deck this fiscal year to be audited. Fund 6 allocations changed and our discretionary funds (like Bond funds) must be included in the PCC Decision Package presentation in preparation for each fiscal year. The \$75,000 for GOF had to be re-located due to this audit of discretionary funds.

Trails End Mitigation Bank – construction has stopped because USACE determined the City of Altoona was improperly handling their sewer lines. Mike Heller is guiding PCC in our efforts with USACE. Altoona has pulled their construction crews off the site. USACE wants this project to happen and are facilitating resolution with Altoona. There will be significant demobilization and mobilization fees that PCC has to pay up front because it's our land and contract, but the fees will be passed on to the City of Altoona because of the delays.

Copper Creek Mountain Bike Park – one page handout from Rich – Kami/Jessica/Adam and others have been working hard to communicate project updates to local residents and interested parties. Please use the handout to answer any questions from residents.

Board & Chair Remarks -

Ryan – had the pleasure of attending the ELNS Capital Campaign Committee meeting out at Easter Lake today. \$8,100,000 has been raised to fund this project – congrats to the team! A press release has been given to the media to announce the successful campaign and initiate the public phase of fundraising. Ground breaking will be roughly late October and after a year of construction the grand opening will be slated for Spring 2024. The goal of the public phase will be to raise an additional \$500,000 to fund an endowment to staff a full time employee that can dedicate their time, energy, and resources to facilitate accessible programming at ELNS.

Kami – the rowing dock is being installed at Easter Lake this week in order to be used by the State Games of America the last weekend of July. If you get a chance drive by and see it! Construction will be ongoing at Easter Lake until August 10, 2022 on the roads approaching Easter Lake.

CLOSED SESSION

#22-0713 Moved by **Altringer** to go into closed session pursuant to Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
Vote Yea: **Cataldo, Mollenhauer, Altringer, Lewis, Crane**
Members Absent:

Closed Session Roll Call: Katie Stoklasa, Rich Leopold, Kami Rankin, Cassie Cook, Doug Sheeley, Greg Lewis, Jill Altringer, Natalie McFarlane, Pam Mollenhauer, Jim Cataldo, Ryan Crane, Adam Fendrick

Action on closed session:

Moved by Altringer to return to open session.
Vote Yea: **Lewis, Cataldo, Crane, Mollenhauer, Altringer**
Members Absent:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THIS MEETING IS ADJOURNED.

Meeting adjourned at **6:56** p.m.