

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
JULY 27, 2021**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

PERMITS

- *6. New application for Class “C” Liquor and Sunday Sales Permit for Animal Rescue League, 5452 NE 22nd Street.
- *7. New application for Class “C” Beer, Class “B” Wine and Sunday Sales Permit for Kwik Star #1086, 5145 NE 14th Street.
- *8. Renewal application for Class “E” Liquor and Sunday Sales Permit for Casey’s #3075, 6981 NE 14th Street.
- *9. Renewal application for Class “C” Liquor, Sunday Sales and Outdoor Service Permit for Mary Go Round Lounge, 6584 NE 14th Street.
- *10. Renewal application for Class “C” Beer and Sunday Sales Permit for Oasis, 5120 NE 14th Street.
- *11. Renewal application for Class “E” Liquor and Sunday Sales Permit for Oasis, 5120 NE 14th Street.
- *12. Renewal application for Class “E” Liquor, Class “B” Wine, Class “C” Beer and Sunday Sales Permit for QuikTrip #538, 4575 NW 2nd.
- *13. Renewal application for Class “E” Liquor, Class “B” Wine, Class “C” Beer and Sunday Sales Permit for QuikTrip #562, 4801 NE 14th Street.

RESOLUTIONS

- 14. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for August 10, 2021, on Disposal of County Interest in Real Estate (vacant property south of 7700 SE 14th Street).
- *15. Resolution approving a Public Overpass Agreement with Union Pacific Railroad to replace Berwick Drive bridge (BR6066A over the UP Railroad tracks).
- *16. Resolution approving amendment 6 to Memorandum of Understanding with Iowa Department of Public Health for Tuberculosis Program funding.
- *17. Resolution approving Amendment to Agreement with Securus Technologies, Inc. for Inmate Telephone Service at the Jail.
- *18. Resolution approving Memorandum of Understanding with the City of Des Moines for the Edward Byrne Memorial Justice Assistance Grant.
- 19. Resolution approving position modification within the Treasurer’s Office.

20. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing on August 10, 2021, granting a temporary construction easement to the City of Des Moines on land known as the Great Western Trail.
- *21. Resolution approving fair housing policy as it applies to CDBG funds applied for on behalf of Food Bank of Iowa and On With Life during the COVID-19 pandemic.
22. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing on August 10, 2021, for Polk County to receive Community Development Block Grant funding from the Iowa Economic Development Authority on behalf of On With Life for COVID-19 response.
23. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing on August 10, 2021, for Polk County to receive Community Development Block Grant funding from the Iowa Economic Development Authority on behalf of the Food Bank of Iowa for COVID-19 response.
24. Resolution approving Community Betterment Grant Awards.

COMMUNICATIONS

- *25. City of Elkhart notice of meeting regarding Urban Renewal Area Amendment.

BUDGET ACTIONS

26. Memorandum of Budget Actions.

APPOINTMENTS

27. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

104-547

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a vacant property located south of 7700 SE 14th Street, Des Moines, Iowa and legally described as:

S70F N590F E540F LESS RD SE 1/4 SE 1/4 SEC 34-78-24

To the City of Des Moines for the 2021 Storm Sewer Repair – Contract 1 Project; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

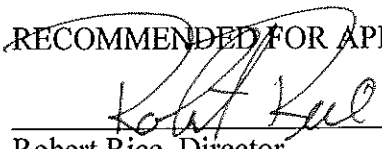
NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of August 10, 2021, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

Fiscal Note: None

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 102-21 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #104-547, (District 120 Parcel 07390-003-003) vacant property located south of 7700 SE 14th Street to the City of Des Moines.

Agenda Date: July 27, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from the City of Des Moines to obtain this parcel for the 2021 Storm Sewer Repair – Contract 1 Project. Polk County received this parcel by tax deed in June of 1991. Property size is .810 acres. Parcel is not buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22			N/A			

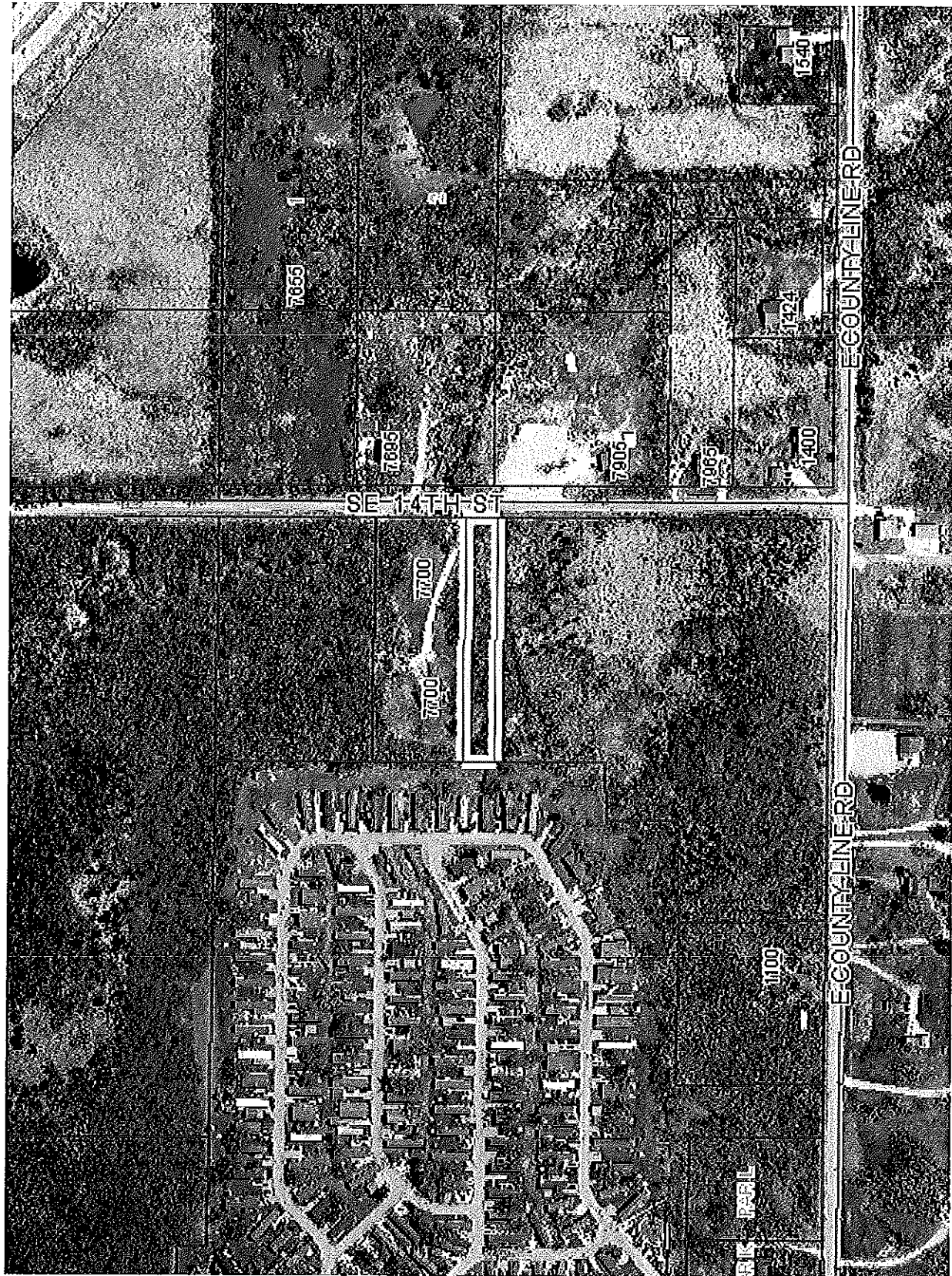
Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 10th of August, 2021 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate with the local address of a vacant property south of 7700 SE 14th Street, Des Moines, Iowa and described as:

S70F N590F E540F LESS RD SE 1/4 SE 1/4 SEC 34-78-24

To the City of Des Moines for the 2021 Storm Sewer Repair – Contract 1 Project. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Union Pacific Railroad has presented a Public Overpass Agreement 3160-09 to Polk County; and

WHEREAS, the Agreement will allow Polk County to access Union Pacific property to remove and replace the existing Berwick Drive bridge known as BR6066A; and

WHEREAS, once executed, the Public Works Department will submit the Agreement to the Iowa Department of Transportation along with final construction plans to schedule the public bid letting.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached Public Overpass Agreement 3160-09, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

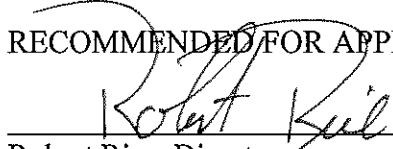
BE IT FURTHER RESOLVED that the Public Works Department be authorized to return a copy of the signed Agreement to Union Pacific to be fully executed and administer the Agreement, including any required payments thereto, on behalf of Polk County.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: The Agreement will require a lump sum payment after execution and to pay invoices from Union Pacific periodically during the project for safety flaggers. Once the project is certified complete, Union Pacific will provide a lump sum reimbursement payment.

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 103-21 to approve Public Overpass Agreement with Union Pacific Railroad to replace Berwick Drive bridge (BR6066A) over the UP Railroad tracks.

Agenda Date: July 27, 2021

Contact Individual: Kyle D. Riley, PE, CFM, County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: Resolution 9, October 29, 2019 approving funding Agreement with Iowa Department of Transportation.

Board/Commission Actions: N/A

Action Requested (Recommended): Approves and adopts the Public Overpass Agreement No. 3160-09 and authorizes the Public Works Department to administer the Agreement on behalf of Polk County.

Comply with Policy: Yes

Background: Staff has received the presented Agreement from Union Pacific to be able to access their right-of-way to remove and replace the existing Berwick Drive bridge. The project utilizes County Bridge and HBP funds which are administered by the Iowa Department of Transportation. Once the executed agreement is submitted to the Iowa Department of Transportation, final plans can be submitted for review and schedule a public bid letting.

Action Impact: Resolution approves the terms of the Public Overpass Agreement and allows the continued development of the project through the Iowa Department of Transportation.

Fiscal Note: The Agreement will require a lump sum payment after execution and to pay invoices from Union Pacific periodically during the project for safety flaggers. Once the project is certified complete, Union Pacific will provide a lump sum reimbursement payment.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$157,000	\$0	N		
22/23	Y	\$114,900	\$191,680	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County; and

WHEREAS, on February 16, 2021 Polk County, Iowa approved Memorandum of Understanding (MOU) -2021-TB01 with the Iowa Department of Public Health to continue to conduct tuberculosis prevention which allocated funds of \$900 to Polk County for the continuation of the Polk County tuberculosis detection and prevention program for the term of January 1, 2021 through December 31, 2021; and

WHEREAS, on March 16, 2021, MOU-2021-TB01, Amendment 1 added an additional \$900 for a new total of \$1,800; and

WHEREAS, on March 30, 2021, MOU-2021- TB01, Amendment 2 added an additional \$900 for a new total of \$2,700; and

WHEREAS, on April 6, 2021, MOU-2021- TB01, Amendment 3 added an additional \$900 for a new total of \$3,600; and

WHEREAS, on June 29, 2021, MOU-2021- TB01, Amendment 4 added an additional \$900 for a new total of \$4,500; and

WHEREAS, on July 20, 2021, MOU-2021-TB01, Amendment 5 added an additional \$900 for a new total of \$5,400; and

WHEREAS, this MOU-2021-TB01 Amendment 6 adds an additional \$900 for a new total of \$6,300.

NOW, THEREFORE, BE IT RESOLVED: That Polk County, Iowa approves MOU-2021-TB01, Amendment 6, with the Iowa Department of Public Health to continue to conduct tuberculosis prevention and outreach activities in the community, and authorizes the Chairperson of the Polk County Board of Supervisors to sign MOU-2021-TB01, Amendment 6; and

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Polk County Board of Supervisors authorizes the Director of the Polk County Health Department, or her designee, to execute any and all documents in furtherance of this grant award pursuant to MOU-2021-TB01 with the Iowa Department of Public Health.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

By _____
Angela Connolly
Chairperson

#16

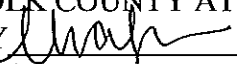
RECOMMENDED FOR APPROVAL



Helen Eddy
Director of Public Health

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

BY 

Assistant County Attorney

FISCAL NOTE: FY 21/22 Revenue/Expenses: \$6,300

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment 6 to Memorandum of Understanding (MOU) with Iowa Department of Public Health for Tuberculosis Program funding

Agenda Date: 7/27/2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original MOU approved 2/16/2021, Amendment 1 to MOU approved 3/16/2021, Amendment 2 to MOU approved on 3/30/2021, Amendment 3 to MOU approved on 4/6/2021, Amendment 4 to MOU approved on 6/29/2021 and Amendment 5 to MOU approved on 7/20/2021

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in Polk County is an essential public health function and mandated by Iowa law.

Background: The Iowa Department of Public Health provided funding to cover some of the costs related to detection and prevention of tuberculosis in Polk County. The amount awarded for the contract year January 1, 2021 through December 31, 2021 was \$900. Amendment 1 to MOU increased the amount by an additional \$900 to \$1,800, Amendment 2 to MOU increased the amount by an additional \$900 to \$2,700, Amendment 3 to MOU increased the amount by an additional \$900 to \$3,600, Amendment 4 to MOU increased the amount by an additional \$900 to \$4,500, and Amendment 5 to MOU increased the amount by an additional \$900 to \$5,400.

This Amendment 6 to MOU increases the amount by an additional \$900 to \$6,300.

Action Impact: These funds will be used to help offset staff costs for providing Direct Observed Therapy (DOT) for suspected/confirmed cases of pulmonary Tb cases.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/21	Y	\$2250	\$2250	Y	10223011.74290	10223011.52290
21/22	Y	\$4050	\$4050	Y	10223011.74290	10223011.52290

Additional Fiscal Note Information (optional) State and federal CFDA 93.116

RESOLUTION

MOVED By _____ **SECONDED** By _____
that the following Resolution be adopted.

WHEREAS, the Polk County Sheriff's Office provides inmates with telephone service at the Polk County Jail; and

WHEREAS, there is an existing Agreement between Polk County and Securus Technologies, Inc., effective July 1, 2018 and will end on June 30, 2021; and

WHEREAS, the Agreement may be extended for two additional one-year terms; and

WHEREAS, the Polk County Sheriff's Office seeks to continue providing the telephone service at the Polk County Jail through the Agreement with Securus Technologies, Inc.; and

WHEREAS, both Parties mutually wish to exercise the first of two additional one-year terms to extend the Agreement an additional one (1) year to June 30, 2022.

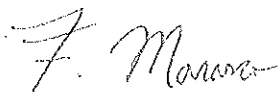
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Amendment to the Agreement with Securus Technologies, Inc., and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Amendment to the Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

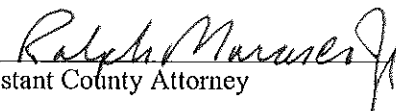
RECOMMENDED FOR APPROVAL:



Frank Marasco, Chief Financial Officer, PCSO
8:53 am, Jul 15, 2021

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Securus Technologies, Inc. Amendment to the Agreement for Inmate Telephone Service at the Polk County Jail.

Agenda Date: 7/27/2021

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Approve the Amendment to the Agreement with Securus Technologies, Inc. to continue providing inmates with telephone service at the Polk County Jail through June 30, 2022.

Background: The Polk County Sheriff's Office provides inmates with affordable access to friends and family and has been accomplished by contracting with a telephone provider at the Polk County Jail.

The current Agreement was the result of an RFP issued by Polk County General Services and which incorporates a balance of affordability for inmates and revenue to Polk County, as well as the quality of services provided.

The current cost of phone calls to inmates is \$0.15 per minute for local, intrastate, and interstate call would continue under the Amendment to the Agreement.

Action Impact: The Resolution would authorize an Amendment to the Agreement with Securus Technologies, Inc. to for continuation of telephone services at the Polk County Jail beginning July 1, 2021 through June 30, 2022.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	0	\$850,000	Y		
22/23	Y	0	\$850,000	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ **SECONDED** By _____
that the following Resolution be adopted.

WHEREAS, Polk County and the City of Des Moines have again received an Edward Byrne Memorial Justice Assistance Grant, Local Law Enforcement Block Grant; and

WHEREAS, the City of Des Moines will be the official applicant and fiscal agent for the Justice Assistance Grant; and

WHEREAS, the awards shall be for law enforcement program improvements; and

WHEREAS, the award share for Polk County is up to \$14,450; and

WHEREAS, all Agencies participating in the Grant are required to sign a Memorandum of Understanding.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding with the City of Des Moines for the receipt of the Edward Byrne Memorial Justice Assistance Grant, Local Law Enforcement Block Grant, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

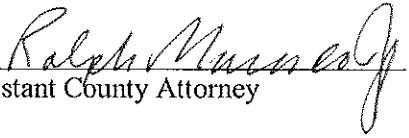
RECOMMENDED FOR APPROVAL:



Frank Marasco
Polk County Sheriff's Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to sign Memorandum of Understanding between Polk County and the City of Des Moines for the Edward Byrne Memorial Justice Assistance Grant.

Agenda Date: 7/27/2021

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Approval of the Memorandum of Understanding.

Background: Polk County would receive up to \$14,450 from this grant. The award shall be used for law enforcement program improvements until August 1, 2024. The Polk County Sheriff's Office will use the funds to augment law enforcement equipment and technology support. There is no match required for these funds.

Action Impact: Polk County would authorize signature of the Memorandum of Understanding, allowing the City of Des Moines to act as official applicant and fiscal agent. Upon acceptance of the award, the Polk County Sheriff's Office will use the funds to purchase equipment identified in the official application to enhance and improve current law enforcement operations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$14,450	\$14,450	N		
22/23						
23/24						

Additional Fiscal Note Information (optional): Funding is used for one-time equipment/technology enhancements as the funds are awarded on an annual basis and may not be available for ongoing expenses.

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Treasurer has reviewed operations across all divisions, and

WHEREAS, the Treasurer is recommending restructuring that will optimize efficiency of operations, and

WHEREAS, the Human Resources Department recommends the following position modification:

- Create one (1) Community Relations Coordinator position, Excluded grade 20, range \$73,459-\$96,614.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: *Ralph M. M... J.*
Assistant County Attorney

FISCAL NOTE: The estimated cost is
\$107,757 for FY21/22.

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Treasurer's Office

Agenda Date: July 27, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 7/6/2021; 7/20/2021

Action Requested (Recommended): Create one (1) Community Relations Coordinator position, Excluded grade 20, range \$73,459-\$96,614.

Comply with Policy: N/A

Background: The Treasurer has continued the review of operations across all divisions and recommends restructuring that will optimize efficiency of operations. The Human Resources Department conducted a thorough job analysis of the proposed classification and recommends the position modification as outlined.

Action Impact: Create one (1) Community Relations Coordinator position, Excluded grade 20, range \$73,459-\$96,614.

Fiscal Note: The estimated cost is \$107,757 for FY21/22.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y	1	\$107,757		Y		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____ Seconded by _____ that the following resolution be adopted:

WHEREAS, the Polk County Conservation Board manages the Great Western Trail system, part of which runs through southwestern Polk County pursuant to §350.4, Iowa Code (2017); and,

WHEREAS, the City of Des Moines, Iowa requests Polk County and the Polk County Conservation Board grant a temporary construction easement to the City of Des Moines, Iowa on Board-managed land known as the Great Western Trail in Des Moines, Iowa;

WHEREAS, the locally known descriptions where the contemplated easement will be located are as follows:

Legal Description:

A part of the West $\frac{1}{2}$ of the Southwest fractional $\frac{1}{4}$ section of Section 18, Township 78 North, Range 24 West of the 5th P.M., now included in and forming a part of the city of Des Moines, Polk County, Iowa and described as follows:

Commencing at the Northwest corner of Lot 8, the summit at Southern Hills, an official plat, now included in and forming a part of the city of Des Moines, Polk County, Iowa; thence North $0^{\circ}05'23''$ West, 129.68 feet, thence along an arc 424.14 feet to the left, having a radius of 2814.91 feet, the chord of which is South $64^{\circ}10'04''$ West, 423.74 feet; thence North $30^{\circ}08'56''$ West, 70.00 feet to the point of beginning; thence along an arc 30.00 feet to the left, having a radius of 2884.91 feet, the chord of which is South $59^{\circ}33'12''$ West, 30.00 feet; thence North $30^{\circ}44'41''$ West, 30.00 feet; thence along an arc 30.31 feet to the right, having a radius of 2914.91 feet, the chord of which is North $59^{\circ}33'12''$ East, 30.31 feet; thence South $30^{\circ}08'56''$ East, 30.00 feet to the point of beginning and containing 905 square feet.

WHEREAS, Polk County Conservation Board determined at its July 14, 2021 meeting that the requested temporary easement will not interfere with park purposes; and

WHEREAS, a public hearing on the proposed easement conveyance is necessary for the disposition of property and has been scheduled for 9:30 a.m. on August 10, 2021 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and

NOW, THEREFORE BE IT RESOLVED Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Conservation Board with an affidavit of publication.

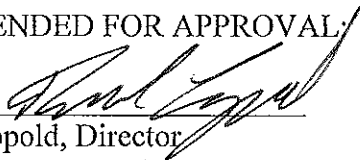
Approved this _____ day of _____, 2021.

POLK COUNTY BOARD OF SUPERVISORS

Angela Connolly, Chairperson

#26

RECOMMENDED FOR APPROVAL:


Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

07/27/21

Item Type & Title: Set Public Hearing - Granting of a Temporary Construction Easement to the City of Des Moines, Iowa on land managed by the Polk County Conservation Board known as the Great Western Trail.

Agenda Date: 07/27/21

Contact Individual: Richard Leopold

Previous Action taken by the Board:

The Polk County Conservation Board determined that the temporary construction easement would not interfere with the operation or use of the Great Western Trail at their regularly held meeting on July 14, 2021 and recommend to the Board of Supervisors that they grant the temporary construction easement as requested by the City of Des Moines, Iowa.

Action Requested (Recommended):

That the Board of Supervisors set a Public Hearing for the requested temporary construction easement to the City of Des Moines, Iowa, for the purpose of conducting storm sewer repair work on and near the Great Western Trail.

Comply with Policy: NA

Background:

Polk County Conservation is aware of poor drainage in the area and is supportive of this construction activity to address this drainage issue.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
07/20	N	NA	NA			
08/21	N	NA	NA			

Additional Fiscal Note Information (optional):

NOTICE FOR PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held on August 10, 2021 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, 50309, regarding the conveyance of a temporary construction easement to the City of Des Moines, Iowa on Board-managed land known as the Great Western Trail; and,

Legal Description:

A part of the West $\frac{1}{2}$ of the Southwest fractional $\frac{1}{4}$ section of Section 18, Township 78 North, Range 24 West of the 5th P.M., now included in and forming a part of the city of Des Moines, Polk County, Iowa and described as follows:

Commencing at the Northwest corner of Lot 8, the summit at Southern Hills, an official plat, now included in and forming a part of the city of Des Moines, Polk County, Iowa; thence North $0^{\circ}05'23''$ West, 129.68 feet, thence along an arc 424.14 feet to the left, having a radius of 2814.91 feet, the chord of which is South $64^{\circ}10'04''$ West, 423.74 feet; thence North $30^{\circ}08'56''$ West, 70.00 feet to the point of beginning; thence along an arc 30.00 feet to the left, having a radius of 2884.91 feet, the chord of which is South $59^{\circ}33'12''$ West, 30.00 feet; thence North $30^{\circ}44'41''$ West, 30.00 feet; thence along an arc 30.31 feet to the right, having a radius of 2914.91 feet, the chord of which is North $59^{\circ}33'12''$ East, 30.31 feet; thence South $30^{\circ}08'56''$ East, 30.00 feet to the point of beginning and containing 905 square feet.

Persons wishing further information should contact the Polk County Conservation Board, Office of the Director, 515-323-5300.

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Board of Supervisors have applied for Community Development Block Grant funding from the Iowa Economic Development Authority on behalf of the Food Bank of Iowa and On With Life; and,

WHEREAS, the Iowa Economic Development Authority requires that the County approve a fair housing policy in order to act as fiscal agent; and,

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the attached fair housing policy only as it pertains to the Food Bank of Iowa and On With Life's COVID-19 response.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

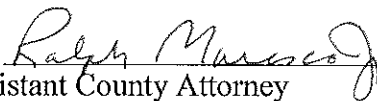
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE:

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving fair housing policy as it applies to CDBG funds applied for on behalf of Food Bank of Iowa and On With Life during the COVID-19 pandemic.

Agenda Date: July 27, 2027

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: July 14, 2020

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of fair housing policy as it applies to CDBG funds.

Comply with Policy: Yes

Background: Polk County applied for CDBG funding from the Iowa Economic Development Authority on behalf of the Food Bank of Iowa and On With Life for COVID-19 responses. Various policies are required in order to act as the fiscal applicant for the funds.

Action Impact: Approves various policies.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21				N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Board of Supervisors have applied for Community Development Block Grant funding from the Iowa Economic Development Authority on behalf of On With Life; and,

WHEREAS, funding is available to On With Life to provide telehealth services during the COVID-19 pandemic; and,

WHEREAS, a public hearing is required to provide opportunity for the public to provide input on the proposal presented by On With Life; and,

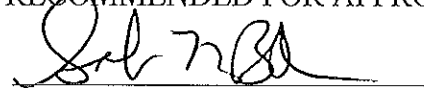
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby authorizes the Auditor to publish notice of a public hearing.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

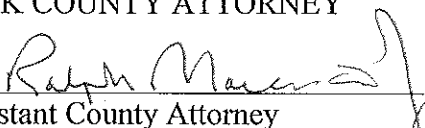
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Auditor to publish notice of a public hearing for Polk County to receive Community Development Block Grant funding from the Iowa Economic Development Authority on behalf of On With Life for COVID-19 response.

Agenda Date: July 27, 2021

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Authorizing the Auditor to publish notice of a public hearing.

Comply with Policy: Yes

Background: Polk County applied for CDBG funding from the Iowa Economic Development Authority on behalf of On With Life for telehealth services during the COVID-19 pandemic.

Action Impact: Authorize the Auditor to publish notice of a public hearing.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
19/20				N		

Additional Fiscal Note Information (optional):

POLK COUNTY BOARD OF SUPERVISORS

NOTICE OF PUBLIC HEARING

Proposal to receive Community Development Block Grant funds from the Iowa Economic Development Authority on behalf of On With Life for telehealth services during COVID-19.

Pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the Polk County Board of Supervisors will hold a public hearing on August 10, 2021 in room 120 at the Polk County Administration Building (111 Court Ave, Des Moines, IA 50309. The purpose of the hearing will be to discuss the status of funding for On With Life's COVID-19 response project. The project is being funded through a Community Development Block Grant provided by the Iowa Economic Development Authority. If you have questions concerning the project or if you require special accommodations to attend the hearing such as handicapped accessibility or translation services, you may contact Sarah Boese at 515-286-3895. Persons interested in the status of funding or the progress of the project are welcome to attend this meeting.

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Board of Supervisors have applied for Community Development Block Grant funding from the Iowa Economic Development Authority on behalf of the Food Bank of Iowa; and,

WHEREAS, funding is available to enhance the Food Bank of Iowa's ability to provide emergency food to residents of Central Iowa who are struggling due to the COVID-19 pandemic; and,

WHEREAS, a public hearing is required to provide opportunity for the public to provide input on the proposal presented by the Food Bank of Iowa to provide assistance to Iowans who are struggling as a result of COVID-19; and,

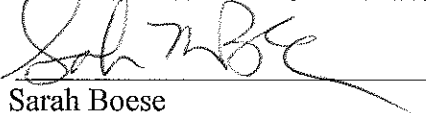
NOW, THEREFORE BE IT RESOLVED that the Polk County, Iowa hereby authorizes the Auditor to publish notice of a public hearing.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: NA

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Auditor to publish notice of a public hearing for Polk County to receive Community Development Block Grant funding from the Iowa Economic Development Authority on behalf of the Food Bank of Iowa for COVID-19 response.

Agenda Date: July 27, 2021

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Authorizing the Auditor to publish notice of a public hearing.

Comply with Policy: Yes

Background: Polk County applied for CDBG funding from the Iowa Economic Development Authority on behalf of the Food Bank of Iowa to enhance food programming during the COVID-19 pandemic.

Action Impact: Authorize the Auditor to publish notice of a public hearing.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
19/20				N		

Additional Fiscal Note Information (optional):

POLK COUNTY BOARD OF SUPERVISORS

NOTICE OF PUBLIC HEARING

Proposal to receive Community Development Block Grant funds from the Iowa Economic Development Authority on behalf of the Food Bank of Iowa in response to COVID-19 emergency food needs.

Pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the Polk County Board of Supervisors will hold a public hearing on August 10, 2021 in room 120 at the Polk County Administration Building (111 Court Ave, Des Moines, IA 50309). The purpose of the hearing will be to discuss the status of funding for the Food Bank of Iowa's COVID-19 response project. The project is being funded through a Community Development Block Grant provided by the Iowa Economic Development Authority. If you have questions concerning the project or if you require special accommodations to attend the hearing such as handicapped accessibility or translation services, you may contact Sarah Boese at 515-286-3895. Persons interested in the status of funding or the progress of the project are welcome to attend this meeting.

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

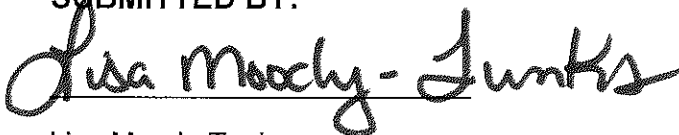
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$2,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$2,000.00 from the Community Betterment fund, FY 21-22

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: July 27, 2021

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-July 20, 2021 for \$9,000.00

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached July 27, 2021-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$2,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$2,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

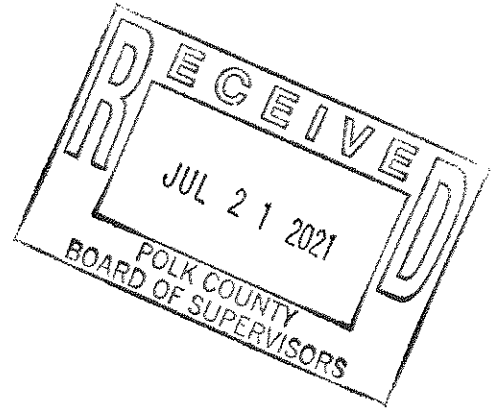
Community Betterment Grant Awards
July 27, 2021

Northeast Neighbors, Inc.	\$2,000.00
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\$2,000.00

CITY OF ELKHART, IOWA

PO BOX 77 - 260 NW Main Street
ELKHART, IA 50073
Phone: 515-367-4735
www.elkhartiowa.com



DATE: July 20, 2021

TO: Board of Supervisors, Polk County, Iowa
Superintendent, North Polk Community School District

FROM: City Council
City of Elkhart, Iowa

RE: Elkhart Urban Renewal Area Amendment

The City of Elkhart is in the process of expanding its Elkhart Urban Renewal Area and amending the urban renewal plan for the area and, pursuant to Section 403.5 of the Code of Iowa, the city is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for August 2, 2021, at 2:00 p.m. at City Hall in Elkhart. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City Council will also hold a public hearing on this urban renewal plan amendment at 6:00 p.m. on August 16, 2021, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (515) 367-4735 if you have questions.

Enclosure

#25